

MINUTES
ADMINISTRATION & FINANCE COMMITTEE
January 27, 2026

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Administration and Finance Committee was held on January 27, 2026, at 7:15 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman McGinn, Commissioner Kaplan, Comm Reps Harner, L. Henderson, Wilson, and Winner

Absent: Community Rep Musial

Also Present: Executive Director Talsma, Deputy Director Bechtold, Director of Administrative Services Rivas, Director of Finance Vogt, Director of Recreation Sweeney, Executive Assistant Flynn

Audience: President Friedman, Commissioners Chhatwani, Evans, MacGregor, and Dressler (phone), Comm Rep Dowling

2. Approval of Agenda:

Comm Rep Wilson made a motion, seconded by Comm Rep Harner to approve the agenda as amended. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner Harner made a motion, seconded by Comm Rep Henderson to approve the minutes of the December 16, 2025, meeting as presented. The motion carried by voice vote (Comm Rep Winner abstained, as he did not attend that meeting).

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Budget & Appropriation Ordinance / M26-012 / O26-002

Comm Rep Wilson made a motion, seconded by Commissioner Kaplan to recommend to the full board to approve the final Budget & Appropriation Ordinance O26-002.

Executive Director Talsma highlighted the following:

- This is the final ordinance, which we do in January after any year-end corrections.
- We restructured the Communications & Marketing department, increased the payroll by eliminating the Superintendent position but adding a Director of Marketing & Web Development position.
- Included a correction for tax revenue.
- We removed a couple of duplicate items from the budget.
- We held our required public hearing on January 20, which was duly advertised.
- The ordinance will be filed with the county after board approval.

Comm Rep Winner asked by the number in the rationale does not equal what the chart shows. Director Vogt explained that the changes listed are accounting increases and decreases and not debits and credits. This is why they don't add up to the overall net impact noted in the memo. A decrease in expenses is an increase in net.

The motion carried by voice vote.

B. 2025 Tax Levy Abatement Ordinance / M26-006 / O26-001

Comm Rep Harner made a motion, seconded by Comm Rep Wilson to recommend to the full board the approval of Ordinance O26-001 abating taxes levied for the district's bonds for the 2025 levy.

Executive Director Talsma noted this is our annual ordinance which ensures we do not do a double taxation for debt service.

The motion carried by voice vote.

C. Resolution Committing Revenues of BPC and The Club / M26-010 / R26-001

Comm Rep Winner made a motion, seconded by Comm Rep Henderson to recommend to the full board the approval of Resolution R26-001, committing revenues generated by the Bridges of Poplar Creek Golf Course and The Club at Prairie Stone to their respective operations.

Executive Director Talsma stated that our new auditor prefers to have the facilities funds reported as individual funds.

Comm Rep Dowling asked if Seascap also supports itself. Executive Director Talsma said that no, Seascap is not a self-supporting facility for us or any park district, most likely. This is a department within the Recreation fund.

The motion carried by voice vote.

D. Administration, Finance & IT Report and 4Q2025 Goals / M26-007

Comm Rep Wilson made a motion, seconded by Comm Rep Winner to recommend to the full board to include the January Administration, Finance & IT Report and 4th Quarter 2025 Goals in the January Executive Director's Report.

The motion carried by voice vote.

E. Open and Paid Invoice Register: \$3,469,338.84:

Comm Rep Harner made a motion, seconded by Comm Rep Wilson to recommend the Board approve the Open and Paid Invoice Register as presented.

The motion carried by voice vote.

F. Revenue and Expenditure Report

Comm Rep Wilson made a motion, seconded by Comm Rep Winner to recommend the Board approve the Revenue and Expenditure Report as presented.

The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Harner said the neighbors have been ice fishing on the pond at Black Bear Park and asked what the flags mean. Executive Director Talsma said the yellow flag means the ice is 7-8" deep. We do not use the green flag, which would be 12". Normally the flag will be red, which means no use is allowed.

Comm Rep Winner said he likes the new screens in the board room.

Commissioner McGinn thanked everyone for a great year, and kudos to Christine Tusa for overseeing a great year at The Club.

8. **Adjournment:**

Comm Rep Harner made a motion, seconded by Comm Rep Henderson to adjourn the meeting at 7:30 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

The following question was asked and answered via email prior to the A&F meeting:

1. M26-012 Was the property tax omission of \$645,234 related to new properties by chance?
M26-012 - (p7) not related to new properties. (2026 Budget was incorrectly listed as bond amount, not amount levied)

2. Page 119 Rec fund

	2025 bud	2025 act	2026 Bud	
Seniors	\$54	\$21	?	what was the final budget for 26? \$29.5k 2026 Budget - Increase vs. 2025 due to increased fees for programs and trips and charging for pickleball
Adult Ath	\$40	\$20	?	same question \$28k 2026 Budget- increase vs. 2025 due to additional season adult basketball leagues

3. General Fund

	2025 bud	2025 act	Variance	
Revenue	\$8,035	\$5,828	\$(2027)	was this mostly related to late property tax receipts? Yes. We have received almost \$1.3 million in property taxes in January. The Cook County Treasurer estimates 87% of the funds collected to date have been distributed.

4. Page 60 F E Moran Refrig Repair \$7,686.65 ammonia leak
I was just wondering if some sensor goes off of some form of alert detector notifies when a leak such as this starts? Automatic shutdown?
We have an alarm system for detection. There are three alarms and if we get to the third alarm, it automatically shuts down our compressor for the ice rinks. This alarm only triggered the first stage and then it was repaired. This alarm system is calibrated every year.