



**AGENDA**  
**REGULAR BOARD MEETING NO. 1115**  
**TUESDAY, AUGUST 26, 2025**  
**7:00 p.m.**  
**Triphahn Center**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA  
*Motion to approve the agenda as presented.*
4. COMMENTS FROM THE AUDIENCE
5. RECESS FOR A&F COMMITTEE MEETING  
*Motion to recess the Board Meeting for the purpose of convening the Administration & Finance Committee Meeting.*
6. RECONVENE FOLLOWING A&F COMMITTEE MEETING  
*Motion to reconvene the Board Meeting.*
7. CONSENT AGENDA ([Click here to access all Board & Committee Packets](#))  
*Motion to approve the Consent Agenda items A through J.*
  - A. Golf Course Superintendent Position / M25-079 (see B&G August packet)
  - B. School District 15 STAR and Camp/Maintenance Agreements / M25-080 (see Rec & Facilities August packet)
  - C. Lamar Billboard Agreement / M25-076 (see A&F August packet)
  - D. Balanced Scorecard 2Q2025 / M25-073 (see A&F August packet)
  - E. Open and Paid Invoice Register: \$1,726,777.30 (see A&F August packet)
  - F. District-Wide Operations Statement and Revenue and Expenditure Report (see A&F August packet)
  - G. Acceptance of B&G Minutes 6/24/2025 (see B&G August packet)
  - H. Acceptance of Rec & Facilities Minutes 6/24/2025 (see Rec & Facilities August packet)
  - I. Acceptance of A&F Minutes 7/22/2025 (see A&F August Packet)
  - J. Approval of Regular Board Meeting Minutes 7/22/2025
8. PRESIDENT'S REPORT
9. ADOPTION OF EXECUTIVE DIRECTOR'S REPORT  
*Motion to adopt the Executive Director's Report as presented.*



Regular Board Meeting No. 1115  
August 26, 2025 – Page 2

10. OLD BUSINESS

11. NEW BUSINESS

A. NWSRA Member Assessment 2026 / M25-093 / R25-003

*Motion to approve the NWSRA Member District Annual Assessment Resolution No. R25-003 ratifying the assessment for calendar year 2026 in the amount of \$350,505.90 as recommended by the Board of Trustees for NWSRA.*

12. COMMISSIONER COMMENTS

13. ADJOURNMENT

*Motion to adjourn the meeting.*

**MINUTES**  
**REGULAR BOARD MEETING NO. 1114**  
**July 22, 2025**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on July 22, 2025, at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Friedman, Commissioners Chhatwani, Dressler, Evans, Kaplan, MacGregor, and McGinn

Absent:

Also Present: Executive Director Talsma, Director of Finance & IT Hopkins, Deputy Director Bechtold, Director of Administrative Services Rivas, Director of Recreation Sweeney, Executive Assistant Flynn, Superintendent of IT Agudelo, Superintendent of Business Peddinghaus

Audience: Comm Reps Harner, Henderson, Winner, and Dowling, Superintendent Miletic, William Anderson, Dave Negrete, Jamie Wilkey, GM of Ice Cinquegrani

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner Chhatwani made a motion, seconded by Commissioner MacGregor, to approve the agenda as amended. The motion carried by voice vote.

**4. Recognition**

President Friedman announced the Employees of the Quarter (Sharon Hornig – 1<sup>st</sup> Qtr Part-Time; Martin Zavala – 2<sup>nd</sup> Qtr Part-Time; and Nick Cinquegrani – 2<sup>nd</sup> Qtr Full-Time).

President Chhatwani presented the Best of Hoffman award for the 2<sup>nd</sup> Quarter 2025 to Dave Negrete, racquetball instructor.

The Twirling Twisters presented a plaque to the board in appreciation of the District's support as they head off to compete at the World Championships.

Superintendent Miletic, Dave Negrete, Nik Cinquegrani left the meeting.

5. **Comments from the Audience:**

None

6. **Recess for A&F Committee Meeting:**

Commissioner Chhatwani made a motion, seconded by Commissioner MacGregor to recess the Board Meeting at 7:14 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

7. **Reconvene Following A&F Committee Meeting:**

Commissioner Kaplan made a motion, seconded by Commissioner MacGregor to reconvene to the Regular Board Meeting at 7:41 p.m. The motion carried by voice vote.

Comm Reps Harner, Musial, and Winner, and Jamie Wilkey left the meeting.

8. **Consent Agenda:**

Commissioner MacGregor made a motion, seconded by Commissioner Dressler to approve the consent agenda items A through G.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, Dressler, Evans, Friedman, Kaplan, MacGregor, McGinn

Nays: 0

Absent: 0

- A. 2024 Audit / M25-064 (see A&F July packet)
- B. Ascension Sponsorship Agreement / M25-071 (see A&F July packet)
- C. Open and Paid Invoice Register: \$878,337.56 (see A&F July packet)
- D. District-Wide Operations Statement, Revenue and Expenditure Report and Financial Statement Analysis (see A&F July packet)
- E. Acceptance of A&F Minutes 6/24/2025 (see A&F July packet)
- F. Approval of Regular Board Meeting Minutes 6/24/2025
- G. Approval of Special Board Meeting Minutes 6/17/2025

9. **President's Report**

President Friedman went to Seascapes, attended the Fishing Derby, the 4<sup>th</sup> of July Parade and the Drone Show, Unplug Day, the IAPD Golf Outing. He also spent 34 hours coaching baseball in June, and 20+ hours in July with four games to go.

10. **Adoption of Executive Director's Report:**

Commissioner Evans made a motion, seconded by Commissioner MacGregor, to adopt the Executive Director's Report as presented.

The motion carried by voice vote.

11. **Old Business:**

None

12. **New Business:**

None

13. **Commissioner Comments:**

Commissioner Dressler said she has been busy with real estate and attending summer park district events.

Commissioner McGinn attended the Unplug event; he said that Executive Director Talsma have a great welcome speech, and thanked staff for continual efforts to make the park district better.

Commissioner Kaplan said it was good to see all of the summer activities.

Commissioner MacGregor thanked Director Hugen for taking care of the basket on the 18<sup>th</sup> hole at Black Bear. The entire disc golf community is impressed with them being on top of it.

Commissioner Chhatwani congratulated staff for their work on the audit. She attended the 4<sup>th</sup> of July Parade as an MC. The energy/pride was amazing. Last Sunday was her 30<sup>th</sup> wedding anniversary. She led the financial risk educational seminar again at apartments in Chicago.

Commissioner Evans said great job on a successful audit to Director Hopkins and staff. He has been walking in all of the parks post-surgery and thanked Executive Director Talsma and staff for taking care of all of his observations. He visited Prairie Stone with his family and everything/everyone was genuinely nice. He visited Seascape where they watched a storm roll in and saw staff work expertly at cleaning the pool and deck.

President Chhatwani told Director Sweeney that everyone in the Rec department has been great in rearranging schedules. He added that one of his ballplayers is a lifeguard at Seascape; he said the training is great and he loves working there.

14. **Adjournment:**

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani, to adjourn the meeting at 7:52 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary  
Cindy Flynn  
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT  
REGULAR BOARD MEETING NO. 1115**

**EXECUTIVE DIRECTOR'S REPORT**

**August 2025**

**PARKS DIVISION REPORT**

**MOTION**

Motion to recommend to the full board to include the Parks, Planning & Maintenance August Board Report in the August Executive Directors Report.

**ADMINISTRATION & CAPITAL PROJECTS**

**Vogelei Park OSLAD**

HEParks crews have been completing earthwork for the splash pad, playground, and shelter. Hacienda Landscaping, the contractor that will be completing the playground and splash pad install as well as concrete, has received the playground equipment and is expecting the splash pad equipment at the end of August. They plan to start work on site the week of August 18. Staff completed the fence around the greenhouse, the installation of a water line to the green house as well as the installation of a water line to the sensory garden water feature and future drinking fountain near the playground.

**Cipri Park**

The new playground at Cipri was completed and opened on July 3, 2025. The shade structure has arrived, and we plan to have the concrete pad and shade structure completed by the end of August with restoration happening immediately after that. Once completed, we plan to work with the village on the issue related to the storm drains on the property. We feel that they have a collapsed pipe on our property that will need attention.

**Sycamore Park**

Sycamore Park has seen lots of changes over the past month. The playground is completed with a synthetic turf fall surface. A new sidewalk from the street connects to the playground and continues to the school. The area where the old playground used to be has been prepared for seeding with a new path installed running along the baseball field. The southwest ball field will become a little league field with a home run fence, and the northeast ball field will be a t-ball field. The new football practice field has been rough graded with expectations to have finished grading completed by the 19<sup>th</sup> of August. HEParks staff plan to complete sodding and seeding of the entire property the week of August 25<sup>th</sup>.

## **TC Renovations**

The old Wolves office area has been completely renovated, and the recreation department has moved into their new offices. Staff will begin working on other phases of the TC remodeling project including the conversion of rooms 105/106, lighting changes, painting, and admin offices.

## **WRC Renovations**

The renovations at WRC are scheduled to start on August 18. Staff has already begun in the mini gym by removing sound panels and preparing for painting. The front entrance of WRC will now be the entrance that is located near the skate park, with the main entrance closed for the duration of the project. Staff will begin by removing the front entrance area and setting up the front desk in another location so that WRC staff can still operate the building during the renovations.

## **AQUATICS AND BUILDINGS**

### ***Triphahn Center:***

- Prepped for new flooring installation in the Rec offices. Removed and replaced toilets, removed and installed floor plates over existing outlets, and ran power and data cable to two offices.
- New flooring installed in Rec office kitchen. Completed paint touch ups and applied clear coat to countertops.
- Installed base cove in the new bathrooms, along with new flooring.
- Built and delivered new desk to TC - all desks were installed. New dry erase board was hung in office common area and bulletin boards installed in classroom hallways.
- North side AC unit needed install of time-delay relay for second stage compressor.
- Senior side AC condensate line was cleaned and now draining properly.
- RTU8 at new rec offices was not responding to automation. Dropped thermostat in return duct to temporarily run the unit. New communication board was ordered and installed to get unit running successfully.
- Coils were cleaned on both gymnasium York units and condensation trap rebuilt on North York RTU.
- Cleared floor drains and replaced all shower heads in women's locker room.
- Adjusted parking lot timers and trained new custodian on how to adjust all timers in the building.
- Ran data cable from main server to Wolves fitness center server.
- Removed ice at Rink 2, floors were auto scrubbed and are awaiting paint. Rink 2 kick plates were straightened and re-bolted. All advertising banners were removed at both rinks.
- Wolves' offices were painted and cleaned up.

### ***Bridges of Poplar Creek:***

- Exhaust over walk-in cooler caused the pulley to 'walk' down the shaft. Realigned and installed new set screw to resolve issue.
- Repaired a leaking drinking fountain on hole 6.

- Replaced belt on main kitchen make up air unit.
- Cleaned all coils on walkout roof elevation RTUs 1-6.

***The Club at Prairie Stone:***

- All pools and the spa were drained for maintenance and contractors demoed spa tile.
- Condenser fan motor was installed on RTU for back fitness area.
- Conducted coil cleaning on the RTU gym unit.
- Topped off refrigerant in back fitness area RTU.
- Hung two TV's and installed AED box.
- Repaired fence near the new turf area.

***Vogelei House/Barn:***

- Repaired broken 1" line to feed drinking fountains.
- Installed 1" RPZ at hotbox to investigate water direction and leaks.

***Seascape/Splash Pads:***

- Leaking shower cartridges were replaced.
- Broken water line at Garabaldi's concession stand was repaired.

***Parks/Other:***

- New RPZ installed for system flush at Sycamore Park.
- Installed new Chicago Cartridges at South Ridge Park bathroom (left side).

**PARKS**

***Parks & Forestry:***

- Fence frames installed at Vogelei, then added chain link fence around the green house and attached gate.
- Mulch was removed from playground and given away as free mulch or hauled to the golf course. Cut up scrap metal and transported to scrap yard. Dug up and removed dirt from around playground pad. Installed disc golf baskets and built tee marker sign posts.
- Dug up lines from the splash pad and drinking fountain at Vogelei. Removed concrete splash pad. Removed dirt from splash pad area at Vogelei and transported to golf course.
- Installed railings on the bleachers and delivered to the NOW Arena/Village Green.
- Installed new Park ID at Charlemagne and replaced/repairs tennis nets at Olmstead.
- Completed tree maintenance and felled tree clean up at Brittany Park and TC.
- Targeted herbicide treatment at several parks and facilities.
- Completed landscape bed cleanup at Seascape and lily planting at tennis court bed at Willow.
- Trimmed sightlines at Fabbrini, Evergreen, South Ridge, and Westbury.
- Buckthorn removal at Fabbrini, along with prep and mowing for seeding.
- Sprayed butterfly garden at South Ridge and weeded greenhouse beds at Vogelei.
- Completed pond treatment at TC.



### ***Playgrounds:***

- Completed floor repairs under the swings at Eisenhower – to repair damage from missing tiles and other gaps. Then added new pour-in-place surface.
- Installed safety fence around the construction area at Sycamore. Picked up drain tiles and parts for playground drainage for contractors. Removed the old playground sidewalk. Hauled soil from Sycamore to Cipri & Vogelei.
- Cleaned out the drain line for the playground at Cipri and hooked up to drain vault.
- Conducted park cleanup, weed removal and dragged/raked playgrounds prior to photos being taken.
- Fixed missing fence panels on the old playground space at The Club.
- Delivered, set-up and took down bounce house for camp at Fabbrini. Delivered and set up the large tent for a Village event at South Ridge and removed afterwards.
- Repaired playground gate at TC.
- Memorial bench at Oakdale was repaired.

### ***Athletic Fields:***

- Conducted routine field maintenance for all fields.
- Completed game preps at Cannon fields, Evergreen, Johnson, and South Ridge.
- Dugouts were cleared after heavy rains using backpack blower, to remove any standing water.
- Cannon complex and parking lot were cleaned.
- Weeded warning tracks and fence lines at Cannon and Fabbrini. String trimming and weeding were done for all North and South fields.
- Painted soccer fields at Cottonwood, Victoria, and upper/lower Cannon. Set soccer goals and secured nets.
- Painted cricket pitch at Canterbury and completed turf repairs.
- Dragged and chalked ballfields that were scheduled for photos.
- Eisenhower soccer fields were mowed and treated with fertilizer.
- Painted all foul lines at baseball fields and flag football field at Fabbrini, and the practice field for Hoffman Hawks at Sycamore.
- Worked on the ballfield at Sycamore, getting it ready for the contractors to grade and sod the outfield.
- Aerated and seeded the turf around the goal mouths of irrigated soccer fields.
- Repaired the turf and warning track on Cannon 4, where an irrigation line was replaced.

## RECREATION DIVISION REPORT

### **Motion:**

Recommend to the full board to include the August Recreation Board report in the August Executive Director’s Report.

### **Recreation Division**

- Summer Day Camps began on June 2. Across the 10-week period, there were 3,955 registrations compared to 4,281 in 2024. The decrease of 326 enrollments is primarily due to fewer families in need of the Early Arrival/Late Stay options. The last day of camp is August 8.
- The Twirling Twisters Baton group competed in Italy with two teams of six, earning gold in the youth division and silver in the junior division. On July 20, the district hosted a successful “Pack the Gym” event at the Triphahn Center to send them off in style.
- STAR has 405 enrollments for the 2025/2024 school year. D54 begins on August 14 and D15 begins on August 20.

### **Early Childhood**

- Preschool starts on August 18; registration will continue to be accepted for preschool.
- Preschool Open House is scheduled for Sunday, September 7 at both TC and WRC. Staff hopes the event will boost enrollment, particularly for the 3’s & 4’s Preschool programs.
- 2’s and 3’s Playschool at WRC were not offered in the fall due to the renovation project. Advertising will begin in the fall for a January start for these two programs.

<b>Preschool</b>	<b>24/25 WRC</b>	<b>25/26 WRC</b>	<b>24/25 TC</b>	<b>25/26 TC</b>
2’s Playschool	6	NA	NA	5
3’s Playschool	2	NA	11	6
3’s & 4’s Preschool	34	35	81	55
<b>Total</b>	<b>42</b>	<b>35</b>	<b>92</b>	<b>66</b>

### **School-Age STAR/Summer Camp**

#### **STAR**

- There are 405 STAR Enrollments for the 2025/2026 school year through 7/31 which is only 23 less enrollments than for the 2024/2024 school year.
- STAR staff training was August 10-13, and the Open House is August 13.
- D54 begins on August 14 and D15 begins on August 20.
- As of August 13, there are 104 children on the waitlist, the majority of which are at Whiteley (56). We have already moved 50+ students off the waitlist, and are actively working on hiring additional STAR counselors for the school year. STAR registration pauses at the school district’s request from August 1-September 1 to coordinate transportation schedules. Registration will resume on September 2.

<b>District 54</b>	Before 3 days	After 3 days	Before 5 days	After 5 days	<b>24/25 Enrollment (for the year)</b>	<b>25/26 Enrollment (as of 7/31)</b>
Armstrong	6	9	17	25	<b>57</b>	<b>58</b>
Fairview	2	17	8	15	<b>42</b>	<b>40</b>
Lakeview	3	7	8	19	<b>37</b>	<b>34</b>
MacArthur	1	11	34	46	<b>92</b>	<b>95</b>
Muir	1	8	16	22	<b>47</b>	<b>38</b>
Lincoln Prairie	4	9	18	13	<b>44</b>	<b>61</b>
<b>District 15</b>						
Whiteley	7	14	25	63	<b>109</b>	<b>113</b>
<b>Total</b>	<b>24</b>	<b>75</b>	<b>126</b>	<b>203</b>	<b>428</b>	<b>405</b>

### Summer Camp 2025

- Summer camp had 3,955 enrollments across all 10 weeks, compared to 4,281 in 2024 which is 326 less enrollments than last year which can be attributed to less families using the Early and Late stay program in 2025. Camp ends on August 8.

<b>Weekly Summer Camp</b>	<b>Enrollment across 10 weeks</b>
Splash & Explore-WRC and TC	661
Splash & Explore Early Arrival (WRC & TC)	102
Splash & Explore Late Stay (WRC & TC)	266
Camp Hoffman 5-day South	260
Camp Hoffman 3 day	307
Camp Hoffman 5-day North	305
Teen	300
Sports	318
STEAM	322
Arts in the Parks	119
Adventure	96
Early Arrival	416
Late Stay	483
<b>Total</b>	<b>3,955</b>

- At the end of Preschool/Kinder Camp (July 24) there were 264 enrollments, compared to 234 in 2024, an increase of 30 enrollments. The enrollment increase is due to more registrations for the KinderCamp at the WRC location and Ready for Kindergarten Camp.
- Preschool/Kinder Camps were offered in four two-week sessions.

<b>Preschool/Kinder Camps</b>	<b>Session 1</b>	<b>Session 2</b>	<b>Session 3</b>	<b>Session 4</b>
Pre Camp 3-day TC	11	12	12	8
Pre Camp 2-day TC	6	9	14	0
Pre Camp 2-day WRC	14	18	14	15
KinderCamp TC	11	14	11	11
KinderCamp WRC	0	11	15	11
Ready For Kindergarten	9	14	15	9
<b>Total</b>	<b>51</b>	<b>78</b>	<b>81</b>	<b>54</b>

## Dance/Baton

- 20 Private Lessons took place in July.
- 33 Dancers participated in the 4<sup>th</sup> of July parade.
- New this summer, the dance program offered three, one-week dance camps from 9:00 am-3:30 pm at Willow. It was a successful new offering for the summer of 2025.
- The Dance Company pool party is August 7 and Company parent meeting is August 27.

<b>Dance Activity</b>	<b>Summer 2024 (Classes offered)</b>	<b>Summer 2025 (Classes offered)</b>	<b>Summer 2024</b>	<b>Summer 2025</b>
Ballet	4	4	50	43
Ballet/Tap	4	6	19	27
Ballet/Jazz	2	3	11	16
Jazz/Hip Hop	3	3	22	31
Tap	2	3	22	20
Specialty	6	5	77	81
<b>Total</b>	<b>21</b>	<b>24</b>	<b>201</b>	<b>218</b>

<b>Dance Camp</b>	<b>Summer 2024</b>	<b>Summer 2025</b>
6/23-6/27	N/A	16
7/21-7/25	N/A	16
7/28-8/1	N/A	20
<b>Total</b>	<b>N/A</b>	<b>52</b>

<b>Baton Activity</b>	<b>July 2024 (Classes offered)</b>	<b>July 2025 (Classes offered)</b>	<b>July 2024</b>	<b>July 2025</b>
Performance baton	2	2	13	17
Baton	7	7	19	28
<b>Total</b>	<b>9</b>	<b>9</b>	<b>32</b>	<b>45</b>

## Athletics

- As participant interests are changing and new programs are being offered, youth athletic programs are performing at a higher level compared to last year. Bear Fundamentals Clinics have increased enrollment, and the new Sports Kids and Volley Kids contracted programs are also gaining interest.
- The first year of the Brazilian Soccer Camps was held the week of July 7–11, with a total of 16 participants enrolled. We received positive feedback and look forward to partnering with this group again next summer.

<b>Youth Sports Activity</b>	<b>Summer 2024</b>	<b>Summer 2025</b>
Shotokan Karate	134	131
Tae Kwon Do	20	15
Bear Summer League/Fundamental Camp	94	108
Sports Kids, Inc Classes	42	62
VolleyKidz	N/A	33
Gymnastics	123	175
HUSC Soccer Fundamentals	139	82
Flag Football (New)	N/A	25
Brazilian Soccer Camp (New)	N/A	16
Track & Field (New)	N/A	22
<b>Total</b>	<b>552</b>	<b>647</b>

- The men’s basketball league is off to a great start. The summer season began on July 9 and will run through early September. We’re excited to continue growing the league and may partner with the Rolling Meadows Park District for the upcoming fall session.

<b>Adult Sports Activity</b>	<b>Summer 2024</b>	<b>Summer 2025</b>
Adult Men’s Basketball League (Teams)	N/A	4
Pickleball League (Teams)	18	22

### Youth League Soccer Program

The Early Bird registration campaign for the Fall Youth Soccer program launched in early July and will run through August 10. The season will begin the week of September 1. Staff will provide an update on registration numbers in the September report.

### Field Rentals

- Canterbury Park is booked every weekend until mid-September, with Century Cricket using the field on Sundays, and a church group using the field on Saturdays.
- Cannon Crossing will serve as the home field for Game Time Events Fall Youth Baseball. The first weekend of games is scheduled for August 9–10. The league will run on weekends through the first week of October. Staff anticipate approximately 120 total games to be played at Cannon Crossing this fall.

## Aquatics

<b>The Club Swim Lessons</b>	<b>2024</b>	<b>2025</b>
Parent/Tot	31	16
Tots	16	14
Group Classes	137	83
Adult	11	8
<b>Total</b>	<b>195</b>	<b>125</b>

<b>Seascope Swim Lessons</b>	<b>2024</b>	<b>2025</b>
Parent/Tot	5	12
Tots	5	5
Group Classes	102	139
<b>Total</b>	<b>112</b>	<b>156</b>

<b>Seascope Members as of 7/31</b>	<b>2024</b>	<b>2025</b>
Members	894	740
Sr Members (62+)	66	71
<b>Total</b>	<b>960</b>	<b>811</b>

<b>Seascope Visits as of 7/31</b>	<b>2024</b>	<b>2025</b>
Daily Visits (includes member visits)	22,656	24,374

<b>Seascope Tent Rentals</b>	<b>2024</b>	<b>2025</b>
<b>Total</b>	<b>50</b>	<b>49</b>

\*Please note that due to inclement weather in 2025 Seascope has seen 12 cancellations in comparison to 6 in July of 2024.

## Adults & 50+

<b>50+ Events</b>	<b><u>Date</u></b>	<b><u>Enrolled</u></b>
Seniors out Socializing Early Bird-Perry's Steakhouse	7/11	11
Birthday Lunch	7/18	14
Pub Trivia	7/16	24
Seniors out Socializing Sweet Orange Pancake House	7/25	20
Lunch and Learn-Elderwerks	7/29	14

- A total of 85 Summer 50+ Pickleball Program passes have been sold as of 7/31. The program will continue outdoors at Fabbrini Park through October 31.
- On August 12, the 50+ Drop In Pickleball program will resume at the Triphahn Center on Tuesdays and Thursdays from 8:30 am-12:00 pm. There will be 4 courts for drop-in and

there will be fees charged. An email was sent to all 50+ pickleball players to make them aware of the fees. The pass options are as follows:

- 1-Visit: \$5 In-District/ \$6 Out-of-District
- 3-Visit Pass: \$12 In-District/ \$15 Out-of-District
- 10-Visit Pass: \$30 In-District/ \$40 Out-of-District

## Special Events/Outreach

- Summer Sounds on the Green continued through July, though weather conditions impacted the schedule. Only two of the four concerts enjoyed favorable weather. The Tennessee Whiskey Band performance has been rescheduled for Thursday, August 21 at 7:00 p.m.
- The Fun Day in the Park Children's Entertainment Series, held on Fridays, faced challenges in July due to heat and rain, resulting in many performances being moved into the Triphahn Gym. Highlights included the Jeannie B. show and performances by HOTT Theatre.
- Freezy Fridays, held in partnership with the Police Department, have continued for July at Seascape and South Ridge. These continue to be enjoyed by all at each location.
- The Northwest Fourth Fest Kid Zone on July 4 and 5 featured children's entertainers, inflatables, and a petting zoo, all booked and staffed by the district. Extreme heat and humidity impacted attendance this year.
- UnPlug Illinois Day, held on July 12 at South Ridge Park from 10:00 a.m.–1:00 p.m., was a great success, drawing approximately 800 attendees and enjoying perfect weather. The event featured The Bubble Guy show, inflatables, a nature scavenger hunt, a kindness rock garden activity, Kona Ice, and several vendor booths, creating a fun family atmosphere.
- A Mobile Outreach Events was held on July 16 at Renew Apartments at Poplar Creek, with 30–40 participants throughout the 3:00–5:00 p.m. time slot.
- The district's annual Volunteer Appreciation Event took place at Seascape on July 29, with dinner provided and approximately 70 attendees.

### Upcoming Events

- The MORE van will be at the Hoffman Estates Chamber of Commerce Car Show on August 16 from 4:00-8:00 pm.
- Village of Hoffman Estates Germanfest, Platzkonzert, September 6 and 7 at Village Green.
- Fall Garage Sale, September 13 from 9:00 am to 2:00 pm at the Seascape lot.
- Planning is underway for Haunted Hoffman on October 18.

### Friends of HEParks Days

- Friends of HEParks Day, Decorate the Deck was held at Seascape on July 9 and raised \$712.50 for the Foundation.
- The next Friends of HEParks Day will be a Golf Day at Bridges on September 5.

## Recreation Facilities Memberships/Room Rentals

### Triphahn Center Fitness

	<u>07/31/2024</u>	<u>01/01/2025</u>	<u>07/31/2025</u>	<u>Var. */-</u>
Billed Members	558	623	676	+53
Healthcare Members	73	87	57	-30
<b>Total</b>	<b>631</b>	<b>710</b>	<b>733</b>	<b>+23</b>

- TC had 61 new members join in the month of July.
- TC Rental Total: 63 room rentals in the month of July.

### Willow Rec Center Fitness & Racquetball

	<u>07/31/2024</u>	<u>01/01/2025</u>	<u>07/31/2025</u>	<u>Var. */-</u>
Billed Members	139	135	127	-8
Health Care Members	3	6	2	-4
Racquetball	27	20	19	-1
<b>Total</b>	<b>166</b>	<b>161</b>	<b>148</b>	<b>-13</b>

- WRC had 4 new members join in the month of July.
- WRC Rental Total: 40 room rentals in the month of July.

### Dog Park Memberships

	<u>07/31/2024</u>	<u>01/01/2025</u>	<u>07/31/2025</u>	<u>Var. */-</u>
<b>Total</b>	<b>611</b>	<b>453</b>	<b>401</b>	<b>-52</b>

- The district is implementing several new procedures for Dog Park memberships. These include automated emails reminding owners when vaccinations or tests are about to expire, as well as automated emails notifying them of upcoming membership expirations. In addition, a new dedicated email address, [dogpark@heparks.org](mailto:dogpark@heparks.org), is being created to streamline communications and simplify the process of uploading documents.



## FACILITIES AND MARKETING DIVISION REPORT

### Motion:

Recommend the August Facilities Report to be included in the August Executive Director's Report for Board approval.

### Bridges General Programs:

- Bridges offered a second Toptracer Couples League for the end of the summer and has sold out with 20 Couples.
- Our next Music Night is Friday, August 15 at 5pm featuring Denise Armour.
- Our next Foundation Day will be Friday, September 5, where 100% of green fees will go toward the foundation.

### Golf Rounds

MONTHLY ROUND TOTALS					
2021	2022	2023	2024	2025	5 Year Average
5,315	5,478	5,639	5,382	5,184	5,400
YTD ROUND TOTALS					
2021	2022	2023	2024	2025	5 Year Average
17,301	15,689	18,543	19,597	18,225	17,871

### Range Information

MONTHLY RANGE BASKET SALES TOTALS					
2021	2022	2023	2024	2025	5 Year Average
3,407	2,951	3,462	3,719	3,446	3,397
YTD RANGE BASKET SALES TOTALS					
2020	2021	2022	2023	2024	5 Year Average
12,625	9,727	12,675	14,436	12,386	12,370

### Toptracer Hour Totals

MONTHLY TOPTRACER RESERVATION HOUR TOTALS				
2022	2023	2024	2025	4 Year Average
598	754	776	804	733
YTD TOPTRACER RESERVATION HOUR TOTALS				
2022	2023	2024	2025	4 Year Average
2,063	3,594	4,403	4,241	3,575

### Food & Beverage

#### July

3 breakfast meetings servicing 87 guests

6 golf outings servicing 801 guests  
 1 ceremony and reception servicing 137 guests  
 1 shower servicing 36 guests  
 1 Toptracer party servicing 30 guests

August

2 showers servicing 125 guests  
 1 birthday servicing 39 guests  
 1 ceremony and reception servicing 136 guests  
 7 golf outings servicing 840 guests

**Golf Outings**

2025

Total Shotgun Events: 30 outings plus 2 grill station only and one no food

2024

Total Shotgun Events: 32

**Weddings**

2026

2 reception only  
 2 ceremony and reception

2025

9 ceremony and receptions. 2 cancelled.

2024

9 ceremony and receptions  
 2 reception only



**July 2025**

<b>Membership Totals</b>	<u>07/31/2024</u>	<u>01/01/2025</u>	<u>07/31/2025</u>	<u>Var. +/-</u>
Totals	2,780	3,020	3,297	+277

**Member Services/Sales & Fitness**

- **July New Member Enrollments:** Once again the Club team has set a record with the most new member enrollments in July that we have had in over 15 years, enrolling 150 new members. This is another great monthly number, helping boost our overall

enrollment. We expect new enrollments to slow slightly in the next couple of months before they pick up again into the fall/winter. We offered an enrollment fee of \$29, reduced from the published rate of \$99. We have sold 228 student summer passes so far for the season.

- **Referral Program Success:** We had another successful month of member referrals, a key indicator of membership satisfaction. In July, we had 34 new members joining as the result of a referral from an existing member. Each referring member received a free month of dues!
- **United Healthcare Renew Active Program:** We had 115 Renew Active pass holders visit the Club in July, with 3 new members joining through this program in July.
- **Member Engagement and Facility Usage:** July saw 2,574 unique member visits, meaning approximately 78% of our total members actively used the facility during the month.
- **Community Outreach:**
  - Our outdoor fitness offerings continued in July where we offered a variety of outdoor fitness both in the parks as well as at the Hideaway Brew Garden. Though some of these events were cancelled due to rain, we did run a few, always with great feedback
  - The Club took part in a 5K *New Balance Brew Run* that was hosted by Dick Pond Hoffman Estates at The Hideaway Brew Garden. The Club Fitness Manager set up a table and promoted The Club at the event.
- **Facility Rentals:** Facility rental numbers were steady with our regular rental groups.
  - 25 volleyball rentals
  - 14 pickleball court rentals
  - 6 pickleball group classes
  - 6 room rentals
  - 1 birthday party
  - 2 basketball court rentals
  - 1 overnight lock-in
- **Fitness Team/Operations Team Initiatives:**
  - The Club hosted a very successful week-long Chicago Bulls Basketball Camp in July.
  - The new indoor/outdoor pool deck furniture has arrived and looks amazing!
  - The annual pool maintenance started at the end of July. Club staff worked with the Seascope Manager to relocate some aqua classes to Seascope as well as getting members access to Seascope during the closure.

## **TC Ice Operations**

### **General**

- The rinks have been touched up with paint and Rink 2 will begin to refill in late August.

- Tryouts and Evaluations are upcoming for Timberwolves, Wolverines and Wolf Pack.
- Speed Skating & Starlights have begun their Fall ice.
- Hosting Steel Ice Breaker Tournament 9/5-9/7, officially kicking off our fall season.
- Working on finalizing all ice times for fall including Wolverines game schedules.

### Figure Skating

- Fall classes start the week of August 18; we currently have 106 enrolled and counting.
- We had 16 skaters from our rink attend Excel Nationals in Colorado Springs where 15 of our girls medaled and 3 won a national title.
- Hoffman Skating Academy- Competition team is starting back up with our first competition in December in Highland Park. We will have 3 competition teams this year.
- We are working on finalizing details for our annual Pink the Rink exhibition event that will take place at the beginning of October.
- Teams have been re-registered for our high school team, and we are looking forward to another competition season. We will have 3 teams again this year.

### Public Skate

- Working on getting events together for the fall season including Spooky Skate.
- Depending on ice schedule, we are looking at adding more public skates for the fall season.
- Three (3) Public Skates were held in July totaling 165 patrons

### Hockey

- Hosted “Try Hockey Free” and “Try Goalie Free” events on 7/26 with over 40 participants
- Additional “Try Hockey Free” events scheduled for August including a “Girls Try Hockey Free”
- Registration for Wolf Pack fall teams opened for returning Wolf Pack players on 7/14, and all other players on 7/18.
- Wolverines’ girls 10U and 12U fall tryouts will be mid-August
- Fall hockey learn-to-skate/learn-to-play class registration is open, and classes will start mid-August.
- Summer Camp for hockey has ended totaling 186 participants compared to 149 last year.



### **Marketing Report**

#### **BRIDGES**

In July, Bridges continued to highlight its golf activities and seasonal events through a variety of marketing campaigns. Creative collateral was designed for golf outings, Toptracer Range, and Beer Garden events, with updates made to the marquee signs and events page. New promotions

were made for Toptracer Range, Yappy Hour, and Live Music. Wedding marketing campaigns continued via Facebook ads and the EverBridal, The Knot/WeddingWire and Zola platforms. Targeted emails throughout the month promoted Open Play shotgun dates, TaylorMade club fitting experiences, golf lessons, weddings, social events, and upcoming Toptracer Range competitions.

## **THE CLUB**

In July, The Club continued their digital marketing efforts through Facebook ads promoting monthly member specials while improving leads by 152%. SEO improved with targeted keywords increasing search engine rankings. Marketing collateral was created to promote monthly member specials; pickleball clinics/leagues; pop-up classes at The Club, in the parks, and at Seascape, along with updating the online event page. The “Limit Cell Phone Use While on Equipment” campaign continues to have positive feedback. Prepared posters, email blasts, and internal communication to alert members about annual pool maintenance and parking lot resurfacing.

## **OTHER**

In July, staff continued engaging with the community to promote park district programs and events. Team members attended the 4<sup>th</sup> of July parade, local community events and participated in the HE Chamber golf committee to support their outing at Bridges. Attendance at HE Chamber and SBA events provided an opportunity to further promote park district initiatives and strengthen community relationships.

## **All District May C&M Production Metrics**

In July, the Communications & Marketing (C&M) team advanced a broad portfolio of campaigns and production work, launching 9 major integrated campaigns including the Fall Program Guide/Flipbook, Twirling Twisters Baton Corp, Fall HEParks Hiring, Find Your Fun, Preschool Registration, STAR Program Registration, Summer Seascape Events and Daily Tickets, Fall Youth House Soccer League, and new Enrichment Programs. These efforts were supported by generating social media, email, and on-site promotional collateral to drive participation and visibility.

Production output remained high, with 95 production tasks and 95 subtasks completed. Deliverables included posters, flyers, final Flipbook editing and production, A-frame signage updates, billboard marquees, and consistent social listening, commenting, and posting. Website redevelopment work with Prolific Digital progressed significantly, with finalization of user personas, definition of the top navigation structure, and incorporation of both panel and executive feedback into homepage refinements.

Digital engagement remained strong with 133 social media posts published across three platforms and 10 email newsletters distributed (Open Rate: 38.27%, Click Rate: 0.68%). Website traffic reached 20,000 active users—down 13% from June which is typical for a vacationing resident base during July. Search engine visibility continued to reflect strong brand recognition, with top Google queries including “Hoffman Estates Park District,” “Seascape,” and “pools near me.”

The C&M team also supported in-person community engagement at Unplug Illinois Day on July 12, reinforcing the District’s commitment to connecting residents with programs and facilities both online and on-site.

<b>Metric Category</b>	<b>C&amp;M - District</b>	<b>Bridges</b>	<b>The Club</b>
<b>Area Summary</b>	Planned and launched Fall advertising campaigns, built Fall event pages, and promoted them across local calendars. Advanced several targeted campaigns to increase program visibility and participation, using coordinated social media, email, and on-site promotions. Continued website redevelopment work with Prolific Digital, finalizing user personas, defining the top navigation structure, and incorporating panel and executive feedback into homepage refinements.	Golf Outings and Toptracer Range continue to drive engagement; consistent wedding marketing leads; event attendance is great with ongoing support from creative collateral and signage.	Continued growth in website and local SEO with an increase in search engine rankings (seven 1 <sup>st</sup> place rankings on Google). Pop-Up Classes continue to be popular among members and the public.
<b>Campaigns</b>	Fall Program Guide/Flipbook, Twirling Twisters Baton Corp, Fall HEParks Hiring, Find Your Fun, Preschool Registration, STAR Program Registration, Summer Seascape Events and Daily Tickets, Fall Youth House Soccer League, and NEW Enrichment Programs.	Golf Outings, Toptracer Range, Weddings, Live Music, and Yappy Hour	Pop-Up Classes, Member Promotions
<b>Marketing Materials</b>	Posters, flyers, final Flipbook editing and production, a-frame signage updates, billboard marquees, social listening, commenting and social posting.	Event page updates, golf outing signage, driving range signage, Beer Garden signage, marquee	Event page updates, posters, tabloids, flyers and new VOHE marquees
<b>Social Media Posts</b>	133 across 3 platforms	36 total posts across 2 platforms	78 total posts across 2 platforms
<b>Email Campaigns Sent</b>	10 email newsletters sent	14 targeted blasts	N/A
<b>- Open Rate (%)</b>	38.27%	44%	N/A

<b>Metric Category</b>	<b>C&amp;M - District</b>	<b>Bridges</b>	<b>The Club</b>
- Click Rate (%)	0.68%	4.5%	N/A
<b>Website Traffic (Users)</b>	20k users ↓ 13.04% from June	N/A	3,910 total users
<b>Top Pages / Content</b>	WebTrac Activity Search Page, WebTrac Splash page, HEParks homepage, Seascape Page, WebTrac Login Page, Explore Programs Page, WebTrac Shopping Cart, and Summer Camp Page	N/A	Home page, membership, class schedule, swimming, and guest visits
<b>Top Google Queries</b>	“hoffman estates park district” “seascape” “seascape family aquatic center” “heparks” “seascape hoffman estates” “hoffman estates pool” he parks” hepd” “hoffman estates park district jobs” “pools near me”	N/A	gym Hoffman Estates, fitness center South Barrington, gym South Barrington and health club South Barrington
<b>Community Events Attended</b>	Community Fishing Derby	4 <sup>th</sup> of July parade, HE Chamber Golf Committee, HE Chamber Events, SBA Events	HE Chamber Events, SBA Events

## **ADMINISTRATION AND FINANCE DIVISION REPORT**

### **Motion:**

Forward the August Administration & Finance Report to be included in the August Executive Director’s Report for Board approval.

### **Finance/Administration:**

- Troubleshoot credit card device issues
- Worked with IT to increase software security.
- Created Coupon Codes for Marketing Promos
- New Fall programs built as needed
- Continued work with desks to inform customers of new changes with RecTrac Upgrade
- Entered new sponsorships for upcoming events
- Processed Club Cancel/Changes as Received
- Processed TC/WRC Cancel/Changes as Received
- CC Billing Retries after Billings for Kickouts
- Automated/adjusted additional reports out of RecTrac to staff

- Verified ICA Invoices for correct Payment
- Monitored Multiple Chargebacks
- CCAP Enrollments/Payments
- Payroll Cycle Processing
  - 07/03/2025 \$516,639.30
  - 07/18/2025 \$499,821.73

**Administrative Registration/EFT Billing:**

- EFT Billings for:
  - Sponsorship/Marquee; LSC (weekly); Club/TC/WRC Fitness; Locker; summer camp
  - STAR; Preschool; Dance Company; Freestyle
- Administrative
  - Database Maintenance
    - Duplicate Households/Employee Pass/Aged Punch Passes

**Technology:**

- Security Camera Upgrades
  - Triphahn Community Center
    - Parking lot South West camera suffered hardware failure; a new replacement camera was purchased, installed and configured
- Microsoft Office/Exchange 365
  - Migrated the email mailboxes of the C&M department to Exchange 365
- Exclaimer 365 Signature Software
  - Imported existing signatures from our on-premise Exclaimer Software to the new cloud version and created groups based on facilities
- Recreation Admin Office Renovation
  - IT moved the Recreation team temporarily into room 107. IT then moved each individual Recreation user to their respective office, installing custom length network cabling and moving desks as necessary.
- New Color Copier
  - Our existing color copier, a Kyocera 3253ci, was relocated to the Recreation department's new office space. A new color copier, a Kyocera MZ4001ci, was ordered/delivered and configured by IT as a replacement.
- New Credit Card Readers
  - New credit card readers were ordered for The Club at Prairie Stone. Staff is scheduling a time to replace a total of five (5) existing credit card readers.
- RecTrac and WebTrac Update
  - The update of RecTrac and WebTrac was performed on July 30 starting around 7am. There were multiple steps that needed to be executed in order for the update to complete successfully. All RecTrac and WebTrac functions were back online by 12pm.



## **Human Resources:**

The Park District's three-year PDRMA Health Program insurance renewal is scheduled for 2026. In preparation, staff have dedicated time to researching and evaluating alternative health insurance options.

Staff continues to meet and collaborate with Paycom to ensure all data is properly prepared for the October payroll conversion.

Staff continue working on the park district's 2025 Risk Management Review (RMR) with PDRMA staff.

Staffing Administration:

- New Hires: Processed 9 part-time hires.
- Rehires: Processed 7 part-time rehires.
- Terminated 20 inactive staff in the payroll system.

## **Weekly Board Updates 7.18.2025**

Dear Commissioners,

### **Upcoming Events**

**Jul 19 - Live Music @ Bridges Beer Garden: LakeSide City**

**Jul 20 - Public Skate**

**Jul 20 - National Ice Cream Day at Seascap**

**Jul 20 - Twirling Twisters Baton Performance**

**Jul 25 - Fun Day in the Park - Theater Performance**

**Jul 26 - Try Hockey For Free - July 26**

**Jul 27 - Yoga in the Park - Free Event**

**Jul 30 - Zumba in the Park**

**Jul 31 - Bingo by the Pool at Seascap**

**Aug 1 - Freezy Friday**

**Aug 2 - TRY HOCKEY FOR FREE - Girls Only**

**Aug 2 - Yappy Hour @ Bridges Beer Garden**

### **Volunteer Appreciation Night – Tuesday, July 29 – Seascap – 5:30-7:30 p.m.**

All Commissioners and Community Reps are invited and encouraged to attend the 2025 Volunteer Appreciation Night. Staff will host a dinner and open swim night for volunteers throughout the District, along with their family members. If you did not directly receive an invite, please let Cindy know if you will be attending, and how many guests will be in your party

(including yourself). The event will begin at 5:30, with dinner served between 6 and 7. Bring your suits and towels to enjoy the pool!

**Village of Hoffman Estates presents: Hope Fore Hoffman Golf Outing – Wednesday, July 23 – Bridges of Poplar Creek Country Club**

The Village of Hoffman Estates Charitable Foundation is pleased to announce its second annual Hope Fore Hoffman Golf Outing, scheduled for Wednesday, July 23 at Bridges of Poplar Creek Country Club. Funds raised will support the Self-Help Fund at the Village’s Health and Human Services Department to help residents with critical, urgent or short-term needs. The golf outing event, which will have a shotgun start at 10:00 a.m., includes a grill station lunch as well as an awards and buffet reception. To register or become a sponsor for the event, please click [here](#).

**Tools for Success School Supply Drive – HE Chamber of Commerce**

You can help local School District 54 elementary students by participating in the Annual Tools for Success School Supply Drive. Collection boxes are available at Triphahn Center, Willow Recreation Center, and The Club at Prairie Stone, as well as the Village of Hoffman Estates, Hoffman Estates Community Bank locations, Main Event, Heartland Bank & Trust, RE/MAX Suburban Linda Dressler, and the Lincoln Property Company. Donations are being accepted until August 5. Monetary donations are also being accepted at [this link](#).

**Upcoming Neighborhood Block Parties**

Here is a list of upcoming neighborhood block parties. Mayor McLeod tries to attend each one – feel free to stop by!

**1974 Swindon**

Saturday, August 2

2:00 – 6:00 p.m.

3:30-4:00 p.m. (Mayor, police/fire requested 3:30-4:30)

**1585 Brittany Lane**

Saturday, August 16

3:00 – 10:00 p.m.

4:30-5:00 p.m. (Mayor, police/fire requested at 4:30)

Have a great weekend !

Craig

**Park District Updates 7.25.2025**

Dear Commissioners,

**Upcoming Events**

**Jul 25 - Fun Day INDOOR – Theater Performance**

**Jul 26 - Try Hockey For Free – July 26**

**Jul 27 - Yoga in the Park – Free Event**

**Jul 30 - Zumba in the Park**

**Jul 31 - Bingo by the Pool at Seascape**

**Aug 1 - Freezy Friday**

**Aug 2 - TRY HOCKEY FOR FREE – Girls Only**

**Aug 2 - Yappy Hour @ Bridges Beer Garden**

**Aug 3 - Yoga in the Park – Free Event**

**Aug 6 - Family Zumba in the Park**

**Aug 8 - Friday Fun Day in the Park-Mr. Scott's Amazing Musical Backpack**

**Aug 8 - Freezy Friday**

**Aug 8 – Fitness & Fun at the Hideaway**

**Aug 15 – Live Music @ Bridges Beer Garden**

**Aug 16 – Try Hockey For Free**

### **Thank you from IAPD for Golf Outing at Bridges of Poplar Creek**

We received a nice thank you letter from Peter Murphy, President of IAPD, thanking staff for a job well done during the IAPD Golf Outing held at Bridges of Poplar Creek on Monday, July 14. A copy of the letter is attached. Thank you to all who helped to plan, and all who participated in the event!

### **Volunteer Appreciation Night – Tuesday, July 29 – Seascape – 5:30-7:30 p.m.**

All Commissioners and Community Reps are invited and encouraged to attend the 2025 Volunteer Appreciation Night. Staff will host a dinner and open swim night for volunteers throughout the District, along with their family members. If you did not directly receive an invite, please let Cindy know if you will be attending, and how many guests will be in your party (including yourself). The event will begin at 5:30, with dinner served between 6 and 7. Bring your suits and towels to enjoy the pool!

### **Tools for Success School Supply Drive – HE Chamber of Commerce**

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Saturday, August 2

2:00 – 6:00 p.m.

3:30-4:00 p.m. (Mayor, police/fire requested 3:30-4:30)

**1585 Brittany Lane**

Saturday, August 16

3:00 – 10:00 p.m.

4:30-5:00 p.m. (Mayor, police/fire requested at 4:30)

HAPPY BIRTHDAY TO KEITH EVANS!! (Saturday)



Have a great weekend !

Craig



July 15, 2025

Craig Talsma  
Executive Director  
Hoffman Estates Park District  
1685 W Higgins Rd  
Hoffman Estates, IL 60169

Dear Craig,

Please extend my heartfelt thanks to the entire board and staff of the Hoffman Estates Park District and the Bridges of Poplar Creek for doing an outstanding job of hosting the first outing of the 24<sup>th</sup> Annual IAPD Summer Golf Tour.

You and your amazing team were fantastic to work with! From the moment we arrived, your friendly, helpful staff made sure that we were well taken care of. The golf course was spectacular and the food was outstanding!

Brian Bechtold, Kurtis Hartwig, Jennifer Fuller, Jenny Jones, Connie, and the rest of the Bridges staff are top-notch. They have really set the bar high for the rest of our outings this summer!

Thanks again, Craig. We are grateful for your unwavering support of the Illinois Association of Park Districts and *Friends of Illinois Parks*.

My Best Personal Regards,

A handwritten signature in blue ink, appearing to read "Peter M. Murphy", is written over a white background.

Peter M. Murphy, Esq., CAE, IOM  
President/CEO

C: Marc Friedman, President



## **Park District Updates 8.1.2025**

Dear Commissioners,

### **Upcoming Events**

**Aug 1 - Freezy Friday**

**Aug 2 - TRY HOCKEY FOR FREE - Girls Only**

**Aug 2 - Yappy Hour @ Bridges Beer Garden**

**Aug 2 - Yappy Hour @ Bridges Beer Garden**

**Aug 3 - Yoga in the Park – Free Event**

**Aug 3 - Public Skate**

**Aug 6 - Family Zumba in the Park**

**Aug 8 - Friday Fun Day in the Park-Mr. Scott's Amazing Musical Backpack**

**Aug 8 - Freezy Friday**

**Aug 8 - Fitness & Fun at the Hideaway**

**Aug 10 - Public Skate**

**Aug 15 – Live Music @ Bridges Beer Garden**

**Aug 16 – Try Hockey For Free**

### **Tools for Success School Supply Drive – HE Chamber of Commerce – FINAL DAYS**

You can help local School District 54 elementary students by participating in the Annual Tools for Success School Supply Drive. Collection boxes are available at Triphahn Center, Willow Recreation Center, and The Club at Prairie Stone, as well as the Village of Hoffman Estates, Hoffman Estates Community Bank locations, Main Event, Heartland Bank & Trust, RE/MAX Suburban Linda Dressler, and the Lincoln Property Company. Donations are being accepted until **August 5**. Monetary donations are also being accepted at [this link](#).

### **35<sup>th</sup> Annual Chamber Golf Outing – Thursday, September 25 – Bridges of Poplar Creek CC**

The Hoffman Estates Chamber of Commerce will hold their 35<sup>th</sup> Annual Chamber Golf Outing supporting the Chamber's Scholarship Fun on Thursday, September 25. Taking place at the Bridges of Poplar Creek Country Club, the event will begin with check-in and a grill station lunch at 11:30, followed by a shotgun start at 1:00 p.m., and raffles/awards to follow at 5:00 p.m. An all-inclusive foursome is \$580 and includes lunch, golf, two drink tickets, and free practice at the range or Toptracer facility. Single registrations include the same for \$140. Players may register at [this link](#). Park District Commissioners, if you would like to play in the District foursome, please let Cindy know.

### **Upcoming Neighborhood Block Parties**

Here is a list of upcoming neighborhood block parties. Mayor McLeod tries to attend each one – feel free to stop by!

**1974 Swindon**

Saturday, August 2

2:00 – 6:00 p.m.

3:30-4:00 p.m. (Mayor, police/fire requested 3:30-4:30)

**875 Pacific Avenue**

ReNew Poplar Creek Apartments

Saturday, August 9

4:00-7:00 p.m.

5:00-5:30 p.m. (Mayor, police/fire requested)

**1585 Brittany Lane**

Saturday, August 16

3:00 – 10:00 p.m.

4:30-5:00 p.m. (Mayor, police/fire requested at 4:30)

Have a great weekend !

Craig

**Park District Updates 8.8.2025**

Dear Commissioners,

**Upcoming Events**

**Aug 8 - Friday Fun Day in the Park-Mr. Scott's Amazing Musical Backpack**

**Aug 8 - Freezy Friday**

**Aug 8 - Fitness & Fun at the Hideaway**

**Aug 10 - Public Skate**

**Aug 15 - Live Music @ Bridges Beer Garden**

**Aug 16 - Try Hockey For Free**

**Aug 17 - Public Skate**

**Aug 20 - 50+ Pub Trivia**

**Aug 24 - HOTT Theater - NUTCRACKER AUDITION ANNOUNCEMENT**

**Aug 24 - Public Skate**

**Aug 31 - Public Skate**

**Sept 5 - Friends of HEParks Days - Golf the Green**

**Sep 13 - Community Garage Sale**

**\*\*September Board Meeting – Moved to September 30<sup>th</sup> (5<sup>th</sup> Tuesday) due to Rosh Hashanah**

Please make a note that we will move the September Board and A&F meetings to Tuesday, September 30 (originally scheduled for September 23). Rosh Hashanah falls on 9/22-9/24; in

honor of this holiday, we will push our meetings back one week. Also, as a reminder, the B&G and Rec meetings are canceled for September due to the NRPA Conference.

**Friends of HEParks Day at Bridges of Poplar Creek - “Golf the Green” – Friday, September 5**

As part of the Friends of HEParks Foundation fundraising efforts this year, all proceeds from greens fees at Bridges of Poplar Creek on Friday, September 5 will go toward the Foundation. This will help support our annual Scholarship fund and Programs for All initiative, two ways the foundation helps underserved area residents participate in HEParks programs. Book your foursome, twosome, or come out to play a solo round on Friday, September 5! No special event is taking place, so you can play at a time convenient for you. Click [here](#) to book a tee time.

**Illinois Legislative Luncheon – Friday, September 12, 11:30am-1:00pm – Ascension St. Alexius**

Join the Hoffman Estates Chamber of Commerce on Friday, September 12 for their annual Illinois Legislative Luncheon. Many new legislative bills have passed this year impacting park districts and other local government entities. These bills will be discussed as Mayor McLeod moderates a panel including Senator Assistant Majority Leader Laura Murphy, Senator Darby Hills, Senators Cristina Castro and Mark Walker, and Representatives Fred Crespo, Nabeela Syed, Michelle Mussman and Martin McLaughlin. The luncheon will take place at Ascension Saint Alexius in the Lower Level Conference Rooms of the Women and Children’s Hospital (1555 Barrington Road). Registration available at this [link](#) and is \$40 for Chamber members and \$45 for non-members. Commissioners, please let Cindy know if you would like to attend.

**Community Garage Sale – Saturday, September 13 - Seascap**

Join us for our annual Fall Community Wide Garage Sale to discover treasures or declutter your home. Free to shop! Vendors can register for \$30 (\$35 for out-of-district) at this [link](#). We will provide the location and all of the advertising. The sale is Saturday, September 13 from 9:00 a.m. to 2:00 p.m. in the parking lot at Seascap Family Aquatic Center.

**35<sup>th</sup> Annual Chamber Golf Outing – Thursday, September 25 – Bridges of Poplar Creek CC**

The Hoffman Estates Chamber of Commerce will hold their 35<sup>th</sup> Annual Chamber Golf Outing supporting the Chamber’s Scholarship Fun on Thursday, September 25. Taking place at the Bridges of Poplar Creek Country Club, the event will begin with check-in and a grill station lunch at 11:30, followed by a shotgun start at 1:00 p.m., and raffles/awards to follow at 5:00 p.m. An all-inclusive foursome is \$580 and includes lunch, golf, two drink tickets, and free practice at the range or Toptracer facility. Single registrations include the same for \$140. Players may register at [this link](#). Park District Commissioners, if you would like to play in the District foursome, please let Cindy know.

**Upcoming Neighborhood Block Parties**

Here is a list of upcoming neighborhood block parties. Mayor McLeod tries to attend each one – feel free to stop by!

**875 Pacific Avenue**

ReNew Poplar Creek Apartments



Saturday, August 9  
4:00-7:00 p.m.  
5:00-5:30 p.m. (Mayor, police/fire requested)

**1585 Brittany Lane**  
Saturday, August 16  
3:00 – 10:00 p.m.  
4:30-5:00 p.m. (Mayor, police/fire requested at 4:30)

Have a great weekend !

Craig

## **Park District Updates 8.15.2025**

Dear Commissioners,

### **Upcoming Events**

- Aug 15 - Live Music @ Bridges Beer Garden**
- Aug 16 - TRY HOCKEY FOR FREE - Aug 16**
- Aug 17 - Public Skate**
- Aug 20 - 50+ Pub Trivia**
- Aug 24 - HOTT Theater - NUTCRACKER AUDITION ANNOUNCEMENT**
- Aug 24 - Public Skate**
- Aug 31 - Public Skate**
- Sep 5 - Friends of HEParks Days - Golf the Green**
- Sep 6 - Kinderplatz: HEParks Kids' Activity Zone at Platzkonzert**
- Sep 7 - Kinderplatz: HEParks Kids' Activity Zone at Platzkonzert**
- Sep 13 - Community Garage Sale**
- Sep 17 - GO Hoffman Estates Walking Club**

### **\*\*September Board Meeting – Moved to September 30<sup>th</sup> (5<sup>th</sup> Tuesday) due to Rosh Hashanah**

Please make a note that we will move the September Board and A&F meetings to Tuesday, September 30 (originally scheduled for September 23). Rosh Hashanah falls on 9/22-9/24; in honor of this holiday, we will push our meetings back one week. Also, as a reminder, the B&G and Rec meetings are canceled for September due to the NRPA Conference.

### **Update on Injury to NWSRA Pursuit Participant – Vogelei House**

We have received information regarding a participant in the NWSRA Pursuit program, which is run out of the Vogelei House by the lessee NWSRA. We have been told that the participant was pushed through a second story window by another participant, and was taken to the hospital with multiple injuries but is expected to have a full recovery. The participant at fault and the

supervisor on duty at the time have been suspended by NWSRA. NWSRA is a standalone lessee of the Vogelei House; they are a PDRMA member and are fully insured and responsible for this incident.

### **Whitely School Incident**

There was a small amount of paint discovered on the asphalt at Whitely School, as a result of a craft activity that took place during the last week of the HEParks summer camp at this location. The incident traveled through multiple levels of communication, and Executive Director Talsma has spoken with the principal at the school. Maintenance staff will be at Whitely on Saturday to clean the remaining paint from the asphalt.

### **Friends of HEParks Day at Bridges of Poplar Creek - “Golf the Green” – Friday, September 5**

As part of the Friends of HEParks Foundation fundraising efforts this year, all proceeds from greens fees at Bridges of Poplar Creek on Friday, September 5 will go toward the Foundation. This will help support our annual Scholarship fund and Programs for All initiative, two ways the foundation helps underserved area residents participate in HEParks programs. Book your foursome, twosome, or come out to play a solo round on Friday, September 5! No special event is taking place, so you can play at a time convenient for you. Click [here](#) to book a tee time.

### **Illinois Legislative Luncheon – Friday, September 12, 11:30am-1:00pm – Ascension St. Alexius**

Join the Hoffman Estates Chamber of Commerce on Friday, September 12 for their annual Illinois Legislative Luncheon. Many new legislative bills have passed this year impacting park districts and other local government entities. These bills will be discussed as Mayor McLeod moderates a panel including Senator Assistant Majority Leader Laura Murphy, Senator Darby Hills, Senators Cristina Castro and Mark Walker, and Representatives Fred Crespo, Nabeela Syed, Michelle Mussman and Martin McLaughlin. The luncheon will take place at Ascension Saint Alexius in the Lower Level Conference Rooms of the Women and Children’s Hospital (1555 Barrington Road). Registration available at this [link](#) and is \$40 for Chamber members and \$45 for non-members. Commissioners, please let Cindy know if you would like to attend.

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register at [this link](#). Park District Commissioners, if you would like to play in the District foursome, please let Cindy know.

### **Upcoming Neighborhood Block Parties**

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#### **1585 Brittany Lane**

Saturday, August 16

3:00 – 10:00 p.m.

4:30-5:00 p.m. (Mayor, police/fire requested at 4:30)

#### **545 Glendale Lane**

Saturday, August 30

3:00 – 11:00 p.m.

7:30-8:00 p.m. (Mayor, police/fire requested at 7:30)

Have a great weekend !

Craig

**HOFFMAN ESTATES PARK DISTRICT MEMORANDUM NO. M25-083**

**To: A&F Committee**  
**From: Craig Talsma, Executive Director**  
**Nicole Hopkins, Director Finance & Administration**  
**Date: August 26, 2025**  
**Re: NWSRA Member District Annual Assessment Resolution No. R25-003**

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**Motion**

Recommend to the full Board the approval of the NWSRA Member District Annual Assessment Resolution No. R25-003 ratifying the assessment for calendar year 2026 in the amount of \$350,505.90 as recommended by the Board of Trustees of NWSRA.

**Background**

The Northwest Special Recreation Association (NWSRA) which provides programing for children and adults with disabilities in our community has approved the 2026 Member District Annual Assessments (MDAA). These are computed using a formula approved by the NWSRA board (of which Executive Director Talsma is the Finance Chair and Board Vice Chair).

**Rationale**

The Actual Member District Annual Assessment (MDAA) for 2026 uses the EAV audited gross population numbers and inclusion costs. The total overall straight line increase for NWSRA is 2.87% from the prior year. The actual increase for each district will vary based on the EAV, population, and inclusion numbers. As a result, NWSRA is proposing an increase for the 2026 MDAA, with the District Assessment at \$350,505.90, which is \$9,779.24 higher than the 2025 rate.

**HOFFMAN ESTATES PARK DISTRICT**

**Resolution No. R25-003**

**Northwest Special Recreation Association  
2026 Assessment Resolution**

WHEREAS, the Hoffman Estates Park District is a member district in good standing with the Northwest Special Recreation Association, and,

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program as authorized in the Park District Code, and,

WHEREAS, the Hoffman Estates Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the Hoffman Estates Park District is committed to ensuring the continuation of quality leisure services for its residents both children and adults experiencing a disabling condition, and,

WHEREAS, the Hoffman Estates Park District wants to continue to support full community participation by residents with disabling conditions,

NOW, THEREFORE BE IT RESOLVED, THAT, the Hoffman Estates Park District does ratify the recommended Assessment for calendar year 2026 in the amount of \$350,505.90 as recommended by the Board of Trustees of NWSRA.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
President