







1685 West Higgins Road, Hoffman Estates, Illinois 60169 **heparks.org t** (847) 885-7500 **f** (847) 885-7523

AGENDA ADMINISTRATION & FINANCE COMMITTEE MEETING TUESDAY, DECEMBER 16, 2025 7:05 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

- 3. APPROVAL OF COMMITTEE MINUTES
 - November 25, 2025

 Motion to approve the minutes of the November 25, 2025 meeting as presented.
- 4. COMMENTS FROM THE AUDIENCE
- 5. OLD BUSINESS
- 6. NEW BUSINESS
 - A. 2025 Tax Levy Ordinance / O25-005 / M25-113

Motion to recommend to the full board to approve the Annual Levy Ordinance O25-005 in the amount of \$12,930,983 to be collected for the 2025 fiscal year.

B. 2025 PTELL Ordinance / O25-006 / M25-113

Motion to recommend to the full board to approve the PTELL Reduction Ordinance 025-006, instructing the county where to reduce the levy if necessary.

C. Comcast Network Fiber & Xfinity Coax Upgrade / M25-114

Motion to recommend to the full board to enter into the following contracts with Comcast/Xfinity:

- A new three (3) year contract with Comcast to update the District's outlined fiber private network infrastructure to 1GB for a monthly cost of \$8,499.02.
- A new two (2) year contract with Xfinity to upgrade the District's outlined coax public internet and TV for a total monthly cost of \$1,255.
- D. Administration, Finance & IT Report / M25-116

Motion to recommend to the full board to include the December Administration, Finance & IT Report in the December Executive Director's Report.

E. Open and Paid Invoice Register: \$459,496.75.

Motion to recommend to the full board the approval of the Open and Paid Invoice Register as presented, with a total of \$459,496.75.

F. Revenue and Expenditure Report

Motion to recommend to the full board the approval of the Revenue and Expenditure Report as presented.

- 7. COMMITTEE MEMBER COMMENTS
- 8. ADJOURNMENT

Motion to adjourn the meeting.

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.