

MINUTES
ADMINISTRATION & FINANCE COMMITTEE
September 30, 2025

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Administration and Finance Committee was held on September 30, 2025, at 7:08 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman McGinn, Comm Reps Harner, Henderson, Wilson, and Winner

Absent: Commissioner Kaplan, Community Rep Musial

Also Present: Executive Director Talsma, Deputy Director Bechtold, Director of Finance & IT Hopkins, Director of Administrative Services Rivas, Director of Recreation Sweeney, Executive Assistant Flynn

Audience: President Friedman, Commissioners Dressler, Evans, and MacGregor

2. Approval of Agenda:

Comm Rep Wilson made a motion, seconded by Comm Rep Henderson to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Harner made a motion, seconded by Comm Rep Winner to approve the minutes of the August 26, 2025 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Audit Service Provider / M25-086

Comm Rep Wilson made a motion, seconded by Comm Rep Harner to recommend to the full board the approval of Sikich, LLP's audit services proposal for fiscal years 2025-2027, with the options for 2028, 2029, and 2030.

Executive Director Talsma said the Director Hopkins received a quote Sikich, after our third year with Lauderbach & Amen. Staff is looking to get back to a larger firm. We have used Sikich in the past and know they are a good firm. They offer more support services to park districts, and being a larger firm, they are able to attract better quality and a higher number of accountants. Sikich is more expensive than Lauderbach & Amen, but we expect to receive better service.

The motion carried by voice vote.

B. Membership in IPBC for Health Insurance / M25-091 / O25-003

Comm Rep Wilson made a motion, seconded by Comm Rep Harner to recommend to the full board the approval an 11-month agreement with Intergovernmental Benefit Personnel Cooperative (IPBC) for Health, Dental, Vision and Life Insurance for approximately \$113,000 per month.

Executive Director Talsma highlighted the following regarding the IPBC agreement:

- We are currently with PDRMA, who provides our risk management insurance, as well as health.
- Both firms offer similar type coverages for health.
- PDRMA only does health for those agencies that also have risk insurance with them.
- PDRMA has a 3-year rolling contract, and you can only exit on the 3-year mark with a 120-day notice.
- PDRMA has no benefit for a low loss ratio.
- IPBC allows you access to these savings, creating a reserve and providing rebates (if you go over, you don't have a surcharge, but rates may go up the next year).
- For employees, there shouldn't be much change; most same doctors will be in network.

President Friedman asked what the cost is per employee. Executive Director Talsma said it is about \$900/month per employee for the HMO plan.

Commissioner Evans asked what keeps us from contracting directly with BCBS. Executive Director Talsma replied that we would need to go through a broker; we have tried this in the past; the rates tend to be better with a larger pool.

Comm Rep Henderson asked if this would have any effect on pensions. Executive Director Talsma said no, all qualifying staff will be able to continue coverage and this will transfer to IPBC.

The motion carried by voice vote.

C. Termination of PDRMA Health Program / M25-093 / R25-004

Comm Rep Wilson made a motion, seconded by Comm Rep Winner to recommend to the full board the approval of Resolution R25-004, terminating the District's membership in the PDRMA Health Program, effective January 31, 2026.

The motion carried by voice vote.

D. Administration, Finance & IT Report / M25-092

Comm Rep Wilson made a motion, seconded by Comm Rep Harner to recommend to the full board to include the September Administration, Finance & IT Report in the September Executive Director's Report.

Executive Director Talsma highlighted the following:

- Director Hopkins has opted to move to personal accounting in the private sector. We are so proud of everything she has done for the district.
- The district was subject to a cyber security incident which was a ransomware attempt. Our IT staff have been great, as well as our consulting firm, Sterling. We were assigned a legal and forensics team through PDRMA. Staff took a proactive protocol to format and rebuild all workstations. Credit card processing is now back up. The golf course was not affected much so they are back up and running. We have a recap meeting tomorrow to confirm there was no security breach of sensitive information.

President Friedman asked if this would affect our website going forward. Executive Director Talsma said no, but we will be moving both RecTrac and BS&A to the Cloud. We will need to make some adjustments on the new website for these items.

The motion carried by voice vote.

E. Open and Paid Invoice Register: \$552,793.32:

Comm Rep Wilson made a motion, seconded by Comm Rep Harner to recommend the Board approve the Open and Paid Invoice Register as presented.

The motion carried by voice vote.

F. District Wide Operations Statement and Revenue and Expenditure Report

Comm Rep Wilson made a motion, seconded by Comm Rep Winner to recommend the Board approve the District Wide Operations Statement and the Revenue and Expenditure Report as presented.

The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Winner said he will miss the great reports and graphics from Director Hopkins. She did a wonderful job summarizing information.

Commissioner McGinn said he appreciated all of the bullet points Director Hopkins made in advance of the meetings and in her reports.

Executive Director Talsma highlighted all of the Directors and the amazing job they have done pivoting these last couple of weeks.

8. Adjournment:

Comm Rep Winner made a motion, seconded by Comm Rep Harner to adjourn the meeting at 7:36 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

The following questions were asked and answered via email, prior to the A&F meeting:

- 1) Audit proposal – Don't like that they list two Engagement Principals and two Senior Managers. Once we accept proposal will one be assigned so we know who staff will be dealing with throughout the process?
When we have used Sikich in the past, there was always one person who was ultimately in charge of our account. The same should apply here. Additionally, if they do have two people assigned to our audit, it would be beneficial to the District to have two people who understand our operations.
- 2) IPBC Health Insurance – have we spoken with any other members to see what their experience has been? Was it favorable?
Yes, staff has reached out to other members of IPBC and have received positive feedback regarding their experience.