







1685 West Higgins Road, Hoffman Estates, Illinois 60169 **heparks.org t** (847) 885-7500 **f** (847) 885-7523

AGENDA ADMINISTRATION & FINANCE COMMITTEE MEETING TUESDAY, NOVEMBER 25, 2025 7:05 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF AGENDA

 Motion to approve the agenda as presented. (voice vote)
- 3. APPROVAL OF COMMITTEE MINUTES
 - October 28, 2025

 Motion to approve the minutes of the October 28, 2025 meeting as presented. (voice vote)
- 4. COMMENTS FROM THE AUDIENCE
- 5. OLD BUSINESS
- 6. NEW BUSINESS
 - A. Proposed Tax Levy / M25-111

 ANNOUNCEMENT: Intent to Levy \$12,812,300 for the 2025 Tax Levy to be collected for the 2026 fiscal year.
 - B. Administration, Finance & IT Report / M25-104
 - Motion to recommend to the full board to include the November Administration, Finance & IT Report in the November Executive Director's Report.
 - C. Open and Paid Invoice Register: \$1,539,999.62.
 - Motion to recommend to the full board the approval of the Open and Paid Invoice Register as presented, with a total of \$1,539,999.62.
 - D. Revenue and Expenditure Report
 - Motion to recommend to the full board the approval of the Revenue and Expenditure as presented.
- 7. COMMITTEE MEMBER COMMENTS
- 8. ADJOURNMENT

Motion to adjourn the meeting.