

**AGENDA**  
**REGULAR BOARD MEETING NO. 1113**  
**TUESDAY, JUNE 24, 2025**  
**7:00 p.m.**  
**Triphahn Center**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA  
*Motion to approve the agenda as presented.*
4. RECOGNITION
  - A. Longevity Recognition of Commissioners
    - Pat McGinn – 12 years
5. SWEARING IN OF COMMISSIONER (re-elected)
6. COMMENTS FROM THE AUDIENCE
7. RECESS FOR A&F COMMITTEE MEETING  
*Motion to recess the Board Meeting for the purpose of convening the Administration & Finance Committee Meeting.*
8. RECONVENE FOLLOWING A&F COMMITTEE MEETING  
*Motion to reconvene the Board Meeting.*
9. CONSENT AGENDA ([Click here to access all Board & Committee Packets](#))  
*Motion to approve the Consent Agenda items A through K.*
  - A. Furnish & Install HVAC Units / M25-063 (see B&G June packet)
  - B. Fitness Equipment & Flooring Purchase for Willow Renovation / M25-059 (see Rec & Facilities June packet)
  - C. 2024 Audit / M25-067 (see A&F June packet)
  - D. Human Resources Information System (HRIS) / M25-045 (see A&F June packet)
  - E. Open and Paid Invoice Register: \$1,080,807.02 (see A&F June packet)
  - F. District-Wide Operations Statement and Revenue and Expenditure Report (see A&F June packet)
  - G. Acceptance of B&G Minutes 5/20/2025 (see B&G June packet)

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- H. Acceptance of Rec & Facilities Minutes 5/20/2025 (see Rec & Facilities June packet)
  - I. Acceptance of A&F Minutes 5/27/2025 (see A&F June packet)
  - J. Approval of Regular Board Meeting Minutes 5/27/2025
  - K. Approval of Annual Board Meeting Minutes 5/27/2025
10. PRESIDENT’S REPORT
11. ADOPTION OF EXECUTIVE DIRECTOR’S REPORT  
*Motion to adopt the Executive Director’s Report as presented.*
12. OLD BUSINESS
13. NEW BUSINESS
- A. Review/Release of Closed Session Minutes and Destruction of Certain Verbatim Recordings / M25-058 / R25-002  
*Motion to recommend to the full board the approval of Resolution R25-002 “Review of Closed Session Minutes and Destruction of Certain Verbatim Recordings” as presented.*
- B. Appointment of Community Representatives
- *Motion to approve the appointment of Bill Kratochvil to the Buildings & Grounds Committee*
  - *Motion to approve the appointment of Jeannette Aguilar to the Recreation & Facilities Committee*
  - *Motion to approve the appointment of Lenard Henderson to the Administration & Finance Committee*
14. COMMISSIONER COMMENTS
15. ADJOURNMENT  
*Motion to adjourn the meeting.*

**MINUTES**  
**REGULAR BOARD MEETING NO. 1112**  
**May 27, 2025**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on May 27, 2025, at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Chhatwani, Commissioners Dressler, Evans, Friedman, Kaplan, MacGregor

Absent: Commissioner McGinn

Also Present: Executive Director Talsma, Deputy Director Bechtold, Director of Administrative Services Rivas, Director of Recreation Sweeney, Executive Assistant Flynn, Superintendent of IT Agudelo

Audience: Comm Reps Dowling, Harner, Pilafas; Olu Adelaja

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner MacGregor made a motion, seconded by Commissioner Kaplan, to approve the agenda as amended. The motion carried by voice vote.

**4. Recognition**

President Chhatwani recognized the Commissioners for their years of service: Chris MacGregor (2 years); Linda Dressler and Marc Friedman (4 years); Raj Chhatwani (6 years); Robert Kaplan (10 years); Pat McGinn (12 years); Keith Evans (16 years).

**5. Comments from the Audience:**

None

**6. Recess for A&F Committee Meeting:**

Commissioner Friedman made a motion, seconded by Commissioner MacGregor to recess the Board Meeting at 7:03 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

**7. Reconvene Following A&F Committee Meeting:**

Commissioner Dressler made a motion, seconded by Commissioner MacGregor to reconvene to the Regular Board Meeting at 7:37 p.m. The motion carried by voice vote.

Comm Reps Harner, Pilafas, Winner left the meeting.

**8. Consent Agenda:**

Commissioner Kaplan made a motion, seconded by Commissioner MacGregor to approve the consent agenda items A through L.

On a Roll Call: Carried 6-0-1

Ayes: 6 Chhatwani, Dressler, Evans, Friedman, Kaplan, MacGregor

Nays: 0

Absent: 1 McGinn

- A. Installation of Playground and Splash Pad Equipment at Vogeley Park / M25-054 (see B&G May packet)
- B. Purchase and Installation of Fall Surface at Vogeley Park / M25-053 (see B&G May packet)
- C. Willow Gymnastics Tumbl Trak Equipment Purchase / M25-049 (see Rec & Facilities May packet)
- D. Willow Gymnastics Tumbl Trak Flooring Purchase / M25-050 (see Rec & Facilities May packet)
- E. Personnel Policy Revision – Vacation Policy 11.12.05 / M25-057 (see A&F May packet)
- F. Balanced Scorecard / M25-048 (see A&F May packet)
- G. Open and Paid Invoice Register: \$907,866.35 (see A&F May packet)
- H. District-Wide Operations Statement and Revenue and Expenditure Report (see A&F May packet)
- I. Acceptance of B&G Minutes 4/15/2025 (see B&G May packet)
- J. Acceptance of Rec & Facilities Minutes 4/15/2025 (see Rec & Facilities May packet)
- K. Acceptance of A&F Minutes 4/22/2025 (see A&F May packet)
- L. Approval of Regular Board Meeting Minutes 4/22/2025

**9. President's Report**

President Chhatwani thanked HEParks staff for their incredible work at Moon Lake Park. It is a gem in our community and is a reflection of our work to the residents. Our work is deeply appreciated by the community, and we created something meaningful and lasting. She congratulated her fellow commissioners for their years of service and thanked them for giving back to the community. Finally, President Chhatwani said she is grateful for the experience in leading the board the last two years. They have been some of her most rewarding years in public service, and she looks forward to continuing her time as a commissioner.

**10. Adoption of Executive Director's Report:**

Commissioner MacGregor made a motion, seconded by Commissioner Friedman, to adopt the Executive Director's Report as presented.

The motion carried by voice vote.

**11. Old Business:**

None

**12. New Business:**

**A. Review of Community Representative Application**

Comm Rep Dowling left the meeting at 7:47 p.m.

The board reviewed the one completed questionnaire, but the consensus was that they wanted to interview the candidate before appointing them. Therefore, there will be a Special Board Meeting prior to the Buildings & Grounds Committee meeting in June.

**13. Commissioner Comments:**

Commissioner MacGregor said congratulations to Raj on her two-year term as president and said she has been a wonderful leader.

Commissioner Friedman mentioned that the temporary plaque is gone from Moon Lake Park. Executive Director Talsma said that it likely was stolen, but the permanent one will be bronze and will not be able to be removed. Commissioner Friedman said he spent some time there the other day and it was very nice. He also thanked Raj for her time as president.

Commissioner Evans said the next president will have big shoes to fill.

**14. Adjournment:**

Commissioner Friedman made a motion, seconded by Commissioner MacGregor, to adjourn the meeting at 7:53 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant

**MINUTES**  
**ANNUAL BOARD MEETING**  
**May 27, 2025**

**1. Roll Call:**

The annual meeting of the Hoffman Estates Park District Board of Commissioners was held on May 28, 2024 at 7:45 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioners Chhatwani, Dressler, Evans, Friedman, Kaplan, and MacGregor

Absent: Commissioner McGinn

Also Present: Executive Director Talsma, Executive Assistant Flynn, Deputy Director Bechtold, Director of Administrative Services Rivas, Director of Recreation Sweeney

Audience: None

**2. Approval of Agenda:**

Commissioner Kaplan made a motion, seconded by Commissioner MacGregor to approve the agenda as presented. The motion carried by voice vote.

**3. Comments from the Audience:**

None

**4. Election of Officers:**

**A. President:**

Commissioner Evans made a motion, seconded by Commissioner Chhatwani to open the nominations for President. Motion carried by voice vote.

Commissioner Chhatwani made a motion, seconded by Commissioner MacGregor to nominate Marc Friedman for President.

Commissioner MacGregor made a motion, seconded by Commissioner Kaplan to close the nominations for president. The motion carried by voice vote.

Commissioner Chhatwani asked for the vote to approve Marc Friedman for president. The motion carried by voice vote.

B. Vice President:

Commissioner MacGregor made a motion, seconded by Commissioner Dressler to open the nominations for Vice President. Motion carried by voice vote.

President Friedman made a motion, seconded by Commissioner Kaplan to nominate Raj Chhatwani for Vice President.

Commissioner Evans made a motion, seconded by Commissioner MacGregor to close the nominations for Vice President. The motion carried by voice vote.

President Friedman asked for a vote to approve Raj Chhatwani for Vice President. The motion carried by voice vote.

5. Appointment of Officers:

A. Treasurer:

Commissioner Dressler made a motion, seconded by Commissioner Chhatwani to appoint Commissioner Kaplan as Treasurer. The motion carried by voice vote.

B. Assistant Treasurer:

Commissioner MacGregor made a motion, seconded by Commissioner Kaplan to appoint Director of Finance & IT Nicole Hopkins as Assistant Treasurer. The motion carried by voice vote.

C. Secretary:

Commissioner MacGregor made a motion, seconded by Commissioner Chhatwani to appoint Executive Director Talsma as Secretary. The motion carried by voice vote.

D. Assistant Secretary:

Commissioner Kaplan made a motion, seconded by Commissioner Chhatwani to appoint Commissioner Evans as Assistant Secretary. The motion carried by voice vote.



6. **Annual Appointments:**

A. Attorney:

Commissioner Kaplan made a motion, seconded by Commissioner MacGregor to appoint Steve Adams of Robbins Schwartz as Attorney for the park district. The motion carried by voice vote.

B. NWSRA Member District Representative:

Commissioner Kaplan made a motion, seconded by Commissioner MacGregor to appoint Executive Director Talsma as NWSRA Member District Representative. The motion carried by voice vote.

C. NWSRA Member District Alternate Representative:

Commissioner Chhatwani made a motion, seconded by Commissioner Dresler to appoint Deputy Director Bechtold as NWSRA Member District Alternate Representative. The motion carried by voice vote.

Executive Director Talsma noted a recent change at NWSRA: Effective June 1, Andrea Griffith, former Superintendent of Recreation, will be the new Executive Director.

7. **Committee Appointments:**

A. Administration & Finance Committee:

Commissioner MacGregor made a motion, seconded by Commissioner Dressler to appoint Commissioner McGinn as Chairman of the Administration & Finance Committee and Commissioner Kaplan as the Vice Chairman. The motion carried by voice vote.

Commissioner MacGregor made a motion, seconded by Commissioner Kaplan to appoint Lon Harner, Kathy Musial, Denise Wilson, and Steve Winner as Community Representatives to the Administration & Finance Committee. The motion carried by voice vote.

B. Buildings & Grounds Committee:

Commissioner Kaplan made a motion, seconded by Commissioner MacGregor to appoint Commissioner Chhatwani as Chairman of the Building & Grounds Committee and Commissioner Evans as the Vice Chairman. The motion carried by voice vote.



Commissioner MacGregor made a motion, seconded by Commissioner Kaplan to appoint Suzanne Poeschel, Lauren Sernett, Jonathan Pilafas, and Maggie Dowling as Community Representatives to the Building & Grounds Committee. The motion carried by voice vote.

C. Recreation & Facilities Committee:

Commissioner Kaplan made a motion, seconded by Commissioner Chhatwani to appoint Commissioner Dressler as Chairman of the Recreation & Facilities Committee and Commissioner MacGregor as Vice Chairman. The motion carried by voice vote.

Commissioner MacGregor made a motion, seconded by Commissioner Dressler to appoint Chad Bettencourt, Pearl Henderson, and Mandar Kulkarni as Community Representatives to the Recreation & Facilities Committee. The motion carried by voice vote.

D. Senior Liaison:

Commissioner Chhatwani made a motion, seconded by Commissioner Kaplan to appoint Commissioner Dressler as the Liaison for the Senior Commission. The motion carried by voice vote.

E. Hoffman in Motion Commissioner Liaison:

Commissioner MacGregor made a motion, seconded by Commissioner Kaplan to appoint Commissioner Evans as the Hoffman in Motion Commissioner Liaison. The motion carried by voice vote.

F. Executive Director Review Committee Chairman:

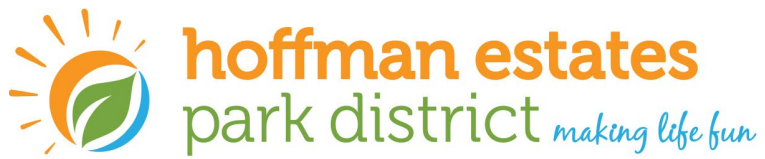
Commissioner Dressler made a motion, seconded by Commissioner Kaplan to appoint President Friedman as Chairman of the Executive Director Review Committee. The motion carried by voice vote.

8. **Commissioner Comments:**

None

9. **Adjournment:**

Commissioner MacGregor made a motion, seconded by Commissioner Chhatwani to adjourn the meeting at 8:10 p.m. The motion carried by voice vote.



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Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT  
REGULAR BOARD MEETING NO. 1113**

**EXECUTIVE DIRECTOR'S REPORT**

**June 2025**

**PARKS DIVISION REPORT**

**MOTION**

Motion to recommend to the full board to include the Parks, Planning & Maintenance June Board Report in the June Executive Directors Report.

**ADMINISTRATION & CAPITAL PROJECTS**

**Vogelei Park OSLAD**

Staff have been in the planning process of phase two of this park for the last couple of months and have begun implementing those plans. The layout for the sensory garden has been completed in the field and plants are being selected from appropriate vendors. All equipment for the playground and splash pad has been secured as well as contractors for the installation. In-house staff is planning to start demo work on the existing playground and splash pad this month.

**Cipri Park**

The existing playground has been removed by our in-house staff. Perfect Turf is set to start the installation of the new playground this month. While the installation of the playground is taking place, the park district will be working on park drainage at this site to improve the area around the playground.

**Sycamore Park**

Staff have been working closely with School District 54 and their contractors at Sycamore Park. The existing playground is set to be removed by Kids Around the World and have that area turned over to the school district for the entryway to the school. Once all topsoil has been removed from the ballfield area, staff will begin restoring the infield of the west field and grassing the outfield. We plan to start the earthwork for the new playground in the last week of June and then start park restoration in August. The northeast ballfield will be a project that will take place in late August into September as this area is currently the staging area for all construction.

**AQUATICS AND BUILDINGS**

***Triphahn Center:***

- A power outage occurred at TC due to a dropped phase at a power pole. This shut down all mechanical equipment and blew one fuse on a pneumatics compressor. All mechanical equipment was restarted successfully.
- Changed the flame sensor on a hydronics boiler.
- Installed a new ballast for lights in the dance room.
- Tightened leaking pump-down solenoids on AHU-1 north side A/C unit.
- A new fan was installed on a condensing unit mini-split for the server room.
- Exhaust fan motor in spa & sauna area went bad and will be replaced.
- Replaced capacitor on RTU 7.
- Cleaned and removed cotton from gym RTU coils.
- Conducted recalibration of spa chemical controller.

#### ***Bridges of Poplar Creek:***

- Installed new capacitor for the lobby A/C and unit was charged.
- Installed new pressure washer hose.
- Installed new gear boxes at Toptracer on bays 4 and 8.
- Total Fire came out to clear zone 7 trouble codes for high air pressure – technician adjusted pressure switch.
- Emergency call for downstairs kitchen exhaust fan. Found that motor was locked up – assisted with smoke removal from kitchen and installed new fan.
- Cleaned coil for kitchen condenser units to remove cotton buildup.
- Assembled and installed a new oven in the lower level kitchen.
- Installed concrete patch by the range house at Bridges.

#### ***The Club at Prairie Stone:***

- Spa boiler was reported to be making noise – when checked, found that bypass valve in the header was broken. New bypass rebuild kit has been ordered; temporarily using valve from old activity pool boiler until it arrives.
- Ten emergency lights were replaced, per HEFD fire inspection.
- Activity pool Seresco had multiple alarms – and unit going off on low pressure. Filters were replaced and blower wheel & coils were cleaned to restore proper functioning.
- Main urinal line was rodded out in men's club locker room & diaphragms replaced in toilets in club locker room.
- Back doors were taken apart, the latch was fixed and doors were reinstalled.

#### ***Vogelei House/barn:***

- DME found burnt out 3D sensor on the house elevator - parts will be ordered and installed.
- New barn elevator door latch was installed.

#### ***Seascape:***

- Rebuilt mechanical seals on the Accutab chlorinators. Installed new motor on the deep end Accutab and rewired the motor on zero depth Accutab motor.

- Lost full power out of the RP1 electrical panel – main breaker blew. The panel was opened and inspected for damage. Turned breakers back on one by one and performed an amp draw on each circuit. Everything tested fine and power was restored.
- Water slides were repaired at the leaking pool.
- Continued grinding and working on cracks and trip hazards around the pool deck.
- Built and installed ADA picnic table at Seascap, as well as new netting.

***Splash Pads/Other:***

- District-wide back flow inspections have been scheduled for June 9-10.

**PARKS**

***Parks & Forestry:***

- Installed new gate & latch at Bo's Run Dog Park and ran new power and data cable to the latch. A new push button box was installed with a weather shield over the credit card reader.
- Lumber was painted and used to repair the fence around the gate at Bo's Run.
- Built dog park ramps and toys for Bo's Run & Freedom Run Dog Parks. Installed new features and removed old wooden structures.
- Adjusted Pine Park timer for pickle ball court lighting and repositioned windscreen.
- Prepped and closed off parking lots for sealcoating at Huntington, South Ridge, and Seascap.
- Algaecide application was done at Princeton basin and Black Bear Disc Golf Park.
- Conducted routine tree maintenance and clean-up at various parks, along with locations per resident requests.
- Prepped for and held seed bombing community event at South Ridge Park.
- Invasive woody plant removal and clean up at North Twin Pond & Winding Trails Basin.
- Shoreline assessment was done at Vogelei, along with weed removal at Vogelei House beds.
- The wood dock at South Ridge was repaired with some new planks/hardware.
- Bridge at Westbury Park was repaired/replaced with new board.
- Landscaping and annuals were installed at Bridges.
- Worked on pruning shrubs at Vogelei and removal of dead shrubs.
- Tree pruning, mulching and clean up were done at the dog parks.

***Playgrounds:***

- Conducted routine playground checks & inspections.
- Dug holes, installed posts, and poured concrete for the shade structure outside of Seascap at Moon Lake Park. Built the rest of the shade structure and installed new shade.
- Fixed pour-in-place surface at Moon Lake playground. Laid sod and completed landscape bed.
- Installed boulder for memorial plaque at Moon Lake Park.
- Tested ThorGuard system at Sycamore, Eishenhower, Vogelei, Bridges and Seascap.
- Spinner was installed at Canterbury Park, near Lincoln Elementary.

- Bench at North Ridge Park was repaired and benches were stained for use at Vogelei.
- New signs were installed at Essex Preserve and “no motor vehicles” sign installed at Fabbrini.
- Turf seeding and leveling was done at Hunters Ridge & Moon Lake Park.
- Cipri playground was delivered and unloaded at the Shop.
- Transported gravel from Seascape to Vogelei.

#### ***Athletic Fields:***

- Striped all soccer game fields, secured nets, inspected bleachers and soccer goals.
- Prepped various baseball fields for games – worked on infields, warning tracks and striped foul lines.
- Weeded along fence lines and warning tracks at several fields and cleared dugouts.
- Moved four new mounds to Cannon and did pitching mound placement. Adjusted bases layout at Cannon 3 and added lines. Mowed at Cannon for baseball tournament prep.
- Striped the cricket fields at Canterbury.

### **RECREATION DIVISION REPORT**

#### **Motion:**

Recommend to the full board to include the June Recreation board report in the June Executive Director’s Report.

### **Recreation Division**

- The Twirling Twisters Baton group were featured on the WGN morning news “Around Town” segment on May 27, filmed at Willow Recreation Center.
- Seascape opened for the season on Thursday May 29.
- Camp starts on June 2 and runs through August 8 and across all 10 weeks there are 3476 registrations for weekly days camps for children 4-14 years old.
- The Spring Dance recital, “GEMS,” was held May 30 to June 1 at Hoffman Estates High School. Four shows were offered with a full audience.

### **Early Childhood**

- Threeschool and 2’s Playschool at WRC is not offered for the fall due to the construction that will be taking place in the building. Staff plans to begin advertising in the fall for a January start for these two programs.

<b>25-26 WRC Preschool</b>		<b>25-26 TC Preschool</b>	
Threeschool	NA	Threeschool	6
2’s Playschool	NA	2’s Playschool	4
3’s & 4’s	36	3’s & 4’s	51
<b>Total</b>	<b>36</b>	<b>Total</b>	<b>61</b>

## School-Age STAR/Summer Camp

### STAR

- The 2024/2025 STAR program for District 54 students ended on May 29, and District 15 will end June 12.
- STAR Enrollment has begun for the 2025-2026 school year and through 5/31 there are 382 enrollments. Last year at this time, we had 292 enrolled for the upcoming school year.

<b>District 54</b>	Before 3 days	After3 days	Before5 days	After5 days	<b>24/25 Enrollment (entire year)</b>	<b>25/26 Enrollment (thru 5/31)</b>
Armstrong	6	9	17	25	<b>57</b>	<b>42</b>
Fairview	2	17	8	15	<b>42</b>	<b>33</b>
Lakeview	3	7	8	19	<b>37</b>	<b>20</b>
MacArthur	1	11	34	46	<b>92</b>	<b>92</b>
Muir	1	8	16	22	<b>47</b>	<b>21</b>
Lincoln Prairie	4	9	18	13	<b>44</b>	<b>59</b>
<b>District 15</b>						
Whiteley	7	14	25	63	<b>109</b>	<b>115</b>
<b>Total</b>	<b>24</b>	<b>75</b>	<b>126</b>	<b>203</b>	<b>428</b>	<b>382</b>

### Summer Camp 2025

- To date, summer camp enrollment is at 3,468 across all 10 weeks, compared to 3,139 at this time last year. We expect nominal additional registrations over the course of the summer.
- Splash & Explore Camps are new this year, offered to younger children as an option to the ELC program closing.

<b>Weekly Summer Camp</b>	<b>Enrollment across 10 weeks</b>
Splash & Explore-WRC	339
Splash & Explore-TC	256
Splash & Explore Early Arrival (WRC & TC)	88
Splash & Explore Late Stay (WRC & TC)	240
Camp Hoffman 5-day South	181
Camp Hoffman 3 day	255
Camp Hoffman 5-day North	294
Teen	202
Sports	275
STEAM	306
Arts in the Parks	117



Adventure	102
Early Arrival	381
Late Stay	432
<b>Total</b>	<b>3,468</b>

- Preschool/Kinder Camps are offered in four two-week sessions. Through 5/31, we have 224 enrollments, compared to 192 for these same programs last year at this time.

<b>Preschool/Kinder Camps</b>	<b>Session 1</b>	<b>Session 2</b>	<b>Session 3</b>	<b>Session 4</b>
Pre Camp 3-day TC	11	11	8	6
Pre Camp 2-day TC	6	9	3	2
Pre Camp 2-day WRC	14	15	10	9
KinderCamp TC	11	14	6	9
KinderCamp WRC	-	10	14	10
Ready For Kindergarten	9	14	14	9
<b>Total</b>	<b>51</b>	<b>73</b>	<b>55</b>	<b>45</b>

## Dance/Baton

- 23 Private Lessons took place in May.
- Summer classes start the week of June 9 and Star Dance Company Auditions take place mid-June.
- The spring dance recital, “GEMS”, took place May 31-June 1, where 28 classes performed 71 dance numbers. A total of 1,240 tickets were sold across the two-day event (four shows).

<b>Dance Activity</b>	<b>Recital 2024 (Classes offered)</b>	<b>Recital 2025 (Classes offered)</b>	<b>Spring 2024</b>	<b>Spring 2025</b>
Junior Company	1	1	5	7
Performance Company	0	1	0	9
Stars Dance Company	1 (4 levels)	1 (4 Levels)	26	28
Ballet/Tap	8	8	72	65
Ballet/Jazz	5	4	43	50
Jazz/Hip Hop	4	5	51	53
Tap	2	3	9	18
Specialty	2	4	11	26
Adult Ballroom	1	1	0	2
<b>Total</b>	<b>24</b>	<b>28</b>	<b>217</b>	<b>258</b>

\*(Session runs January-May)

## Athletics

- While participant interests are changing and new programs are being offered, youth athletic programs are performing at a similar level to last year.

Youth Sports Activity	Spring 2024	Spring 2025
Shotokan Karate	136	143
Tae Kwon Do	35	17
Gymnastics	132	112
Bear Fundamentals Basketball Clinics	79	45
Sports Kids Classes	49	72
VolleyKidz	N/A	23
Overtime Athletics Flag Football Clinic	N/A	16
<b>Total</b>	<b>431</b>	<b>428</b>

- Baseball numbers are lower, as interest in the sport at the recreation level are decreasing both regionally and nationally. However, our field rentals are benefitting from this shift.

Baseball Activity	Spring 2024	Spring 2025
Shetland/ T-ball	74	55
Pinto	46	39
Mustang	22	19
Bronco	14	Merged w/ PCBS
Pony	6	Merged with PCBS
Colt	22	11
<b>Total</b>	<b>184</b>	<b>124</b>

- Staff has been working hard at organizing and advertising an adult men's basketball league to bring this program back. The spring league has four teams registered.

Adult Sports Activity	Spring 2024	Spring 2025
Adult Men's Basketball League (Teams)	N/A	4
Pickleball League (Teams)	18	23

## Field Rentals

- Canterbury Park is booked every weekend from the first week of May until mid-September, with Century Cricket using the field on Sundays, and a church group using the field on Saturdays.
- Canterbury was booked every weekday in May for cricket league games and practices.
- A large-scale cricket tournament was held on Memorial Day weekend at Canterbury Park.

- Seminole Sports rented Cannon Crossings for weekend tournaments (May 2-4; May 31-June 1) for an approximate revenue of \$7,000 in the month of May.
- Game Time rented Cannon Crossing for three weekend tournaments (May 9-11, May 16-18, and June 20-22). The two tournaments held in May brought in approximately \$9,500 in revenue, (the numbers for the Game Time tournament in June are TBD).
- The increase in tournament revenue at Cannon Crossing was a priority this year to help offset the decrease in revenue from the baseball program.

## Aquatics

### Swim Lessons:

Summer outdoor swimming lessons begin on June 9, and indoor lessons on June 10.

### Seascape

The numbers below reflect the year-over-year comparison in pass sales and tent rentals through May.

<b>Seascape Memberships</b>	<b>2024</b>	<b>2025</b>
Membership	423	422
Sr Membership (62+)	25	54
<b>Total</b>	<b>448</b>	<b>476</b>

<b>Seascape Tent Rentals</b>	<b>2024</b>	<b>2025</b>
<b>Total</b>	<b>13</b>	<b>22</b>

## Adults & 50+

<b>50+ Events</b>	<b><u>Date</u></b>	<b><u>Enrolled</u></b>
Seniors out Socializing Early Bird- Sweet Basil Cafe	5/7	17
Sanfilippo Estate Tour & Lunch @ Pinstripes	5/9	9
Pub Trivia	5/21	22
Seniors out Socializing- Lunch Yu's Mandarin	5/23	11
Birthday Lunch	5/30	12

<b>50+ Group Exercise</b>	<b>2024</b>	<b>2025</b>
Tai Chi (Daytime)	8	4
Basic Exercise	32	29

A total of 68 Summer 50+ Pickleball Program passes have been sold.

## Special Events/Outreach

The Moon Lake Park Ribbon Cutting was a success on May 17. It was an enjoyable day with hundreds attending, including Representative Fred Crespo, Mayor McLeod and Village Trustees.

Kids to Park Day had over 500 attendees throughout the day on May 17 at Fabbri Park. An inflatable obstacle course and a ladybug bouncy house were provided. Entertainers were Head Spin Guy and our very own Twirling Twisters Baton group, plus sponsor tables, yard games, selfie station and crafts. Staff were excited to have many volunteers from a local church, and the park district was proud to receive a Kids to Parks Day Proclamation from Mayor McLeod.

Summer Sounds on the Green began Thursday, June 5 and will continue every Thursday through August 14. Freezy Fridays with the Police Department and Fun Day in the Park Concerts begin June 6.

### Upcoming Events:

- June 14: Fishing Derby with the Hoffman Estates Chamber of Commerce is at South Ridge Park, 9:00 am – 1:00 pm
- June 13: Fun Day at the Park Children's Entertainment Series-Carole Stephens, 10:00-10:45 am at Fabbri Park
- July 4-5: Fourth Fest, the District will run the Kids Zone from 12:00-7:00 pm outside at the NOW Arena.
- July 12: Unplug Day from 10:00 am-1:00 pm at South Ridge Park

### Friends of HEParks Days

- June 2: Golf Day at Bridges of Poplar Creek – this event raised a total of \$5,260, with \$3,740 from greens fees and \$1,520 from a silent auction of golf opportunities at other area park district courses.
- The next Friends of HEParks Day will be June 21: Duck Derby at Seascape.

## Recreation Facilities Memberships/Room Rentals

### Triphahn Center Fitness

	<u>05/31/2024</u>	<u>01/01/2025</u>	<u>05/31/2025</u>	<u>Var. +/-</u>
Billed Members	542	623	683	+60
Healthcare Members	72	87	66	-21
<b>Total</b>	<b>614</b>	<b>710</b>	<b>749</b>	<b>+39</b>

- TC had 52 new members join in the month of May.
- TC Rental Total: 94 room rentals in the month of May

**Willow Rec Center Fitness & Racquetball**

	<u>05/31/2024</u>	<u>01/01/2025</u>	<u>05/31/2025</u>	<u>Var. */-</u>
Billed Members	138	135	131	-4
Health Care Members	2	6	7	+1
Racquetball	27	20	19	-1
<b>Total</b>	<b>167</b>	<b>161</b>	<b>157</b>	<b>-4</b>

- WRC Rental Total: 25 room rentals in the month of May

**Dog Park Memberships**

	<u>05/31/2024</u>	<u>01/01/2025</u>	<u>05/31/2025</u>	<u>Var. */-</u>
<b>Total</b>	<b>540</b>	<b>453</b>	<b>418</b>	<b>-35</b>

**FACILITIES AND MARKETING DIVISION REPORT****Motion:**

Recommend the June Facilities & Marketing Report to be included in the June Executive Director's Report for Board approval.

**Bridges General Programs:**

Our 2<sup>nd</sup> Senior Scramble to **Bridges General Programs:**

- Our 2<sup>nd</sup> Senior Scramble was on May 14 with 30 teams participating. Congratulations to the winning team of Jim Karras, Roger Bechtold, John Newcomb, and John O'Brien with the score of -17.
- The first summer Toptracer Couples league begins June 18. The league is sold out with 20 teams.
- Our next Music Night is Saturday, June 14 at 5pm. The StingRays will get the crowd dancing and singing to songs from Rockabilly – tons of sixties – to the 70's.
- Yappy Hour is back by popular demand on Saturday, June 28 from 1pm to 4pm in the Beer Garden. Come bring your special pet and enjoy the fun.

**Golf Rounds**

<b>MONTHLY ROUND TOTALS</b>					
<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>5 Year Average</b>
<b>3,954</b>	<b>3,576</b>	<b>4,604</b>	<b>4,759</b>	<b>4,606</b>	<b>4,300</b>
<b>YTD ROUND TOTALS</b>					
<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>5 Year Average</b>
<b>7,756</b>	<b>5,623</b>	<b>7,490</b>	<b>8,899</b>	<b>7,700</b>	<b>7,494</b>

## Range Information

MONTHLY RANGE BASKET SALES TOTALS					
2021	2022	2023	2024	2025	5 Year Average
2,902	2,083	2,861	3,524	2,870	2,848
YTD RANGE BASKET SALES TOTALS					
2020	2021	2022	2023	2024	5 Year Average
6,521	3,926	5,303	7,022	5,049	5,564

## Toptracer Hour Totals

MONTHLY TOPTRACER RESERVATION HOUR TOTALS				
2022	2023	2024	2025	4 Year Average
418	597	739	742	624
YTD TOPTRACER RESERVATION HOUR TOTALS				
2022	2023	2024	2025	4 Year Average
1,174	2,147	2,770	2,579	2,168

## Food & Beverage

### May

- 1 dinner servicing 62 guests
- 2 golf outings servicing 290 guests
- 3 all-day meetings servicing 242 guests
- 2 breakfast meetings servicing 75 guests
- 1 shower servicing 26 guests
- 1 baptism servicing 40 guests
- 2 ceremonies and receptions servicing 218 guests
- 1 birthday servicing 60 guests

### June

- 1 park district dance banquet servicing 105 guests
- 8 golf outings servicing 750 guests (1 grill station only)
- 1 breakfast meeting servicing 35 guests
- 1 dinner servicing 140 guests
- 1 birthday servicing 50 guests
- 3 showers servicing 140 guests
- 1 ceremony and reception servicing 100 guests
- 1 Top Tracer party servicing 30 guests

### Golf Outings

2025: 31 Shotgun Golf Outings Contracts

2024: 36 Total Shotgun Events

Weddings  
2026  
1 reception only

2025  
9 ceremony and receptions. 2 cancelled.

2024  
9 ceremony and receptions, 2 reception only



### May 2025

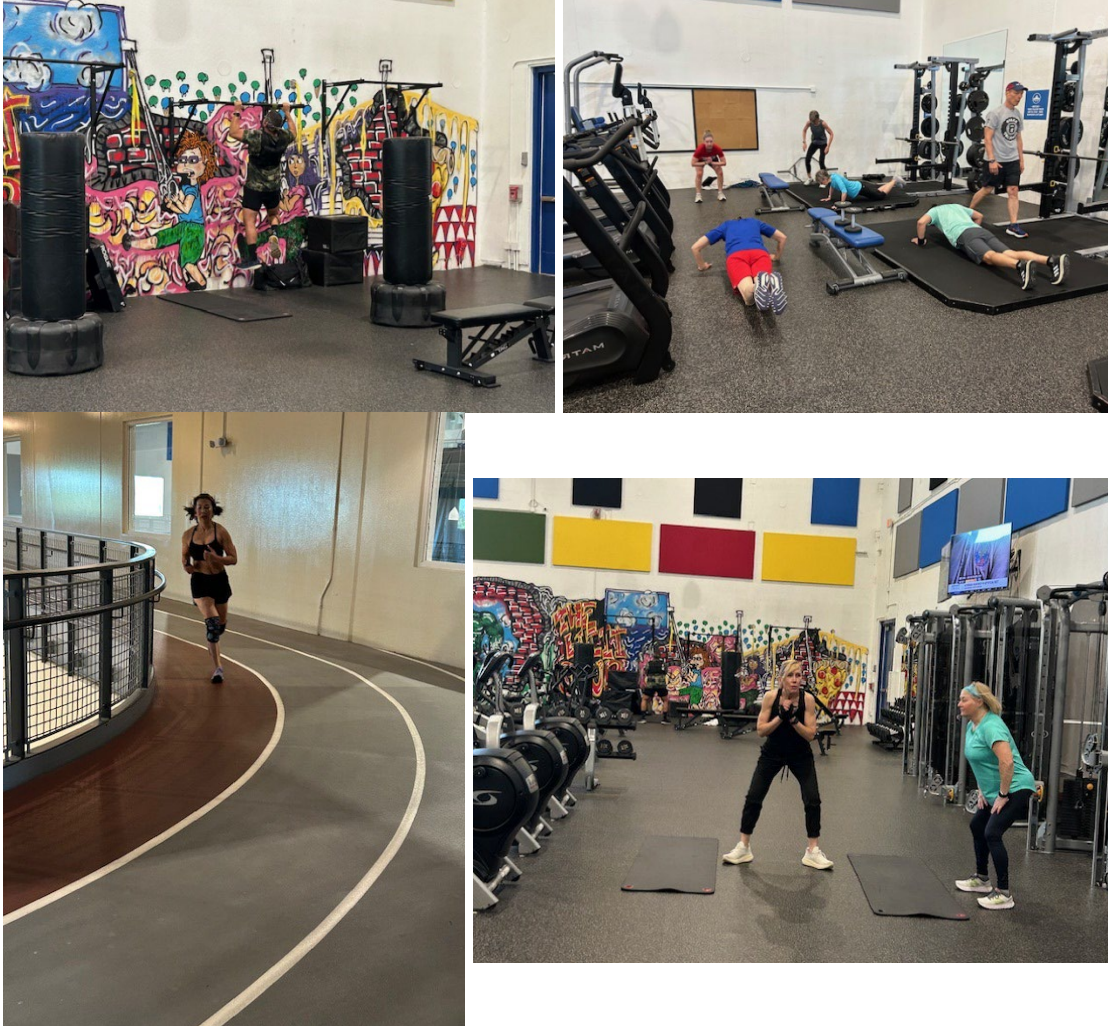
Membership Totals	<u>05/31/2024</u>	<u>01/01/2025</u>	<u>05/31/2025</u>	<u>Var. +/-</u>
Totals	2,815	3,020	3,262	+242

### Member Services/Sales & Fitness

- **May New Member Enrollments:** The Club had another very strong enrollment month in May, enrolling 153 new members. This is yet another record-breaking month, where we have brought in more members in May 2025 than any other May in the past 15 years. We offered an enrollment offer of \$29, reduced from the published rate of \$99. We have sold 163 student summer passes so far for the season.
- **Referral Program Success:** We had another successful month of member referrals, a key indicator of membership satisfaction. In May, we had 34 new members joining as the result of a referral from an existing member. Each member referring received \$25 household credit.
- **United Healthcare Renew Active Program:** We had 110 Renew Active pass holders visit the Club in May, with 5 new members joining through this program in May.
- **Member Engagement and Facility Usage:** April saw 2,494 unique member visits, meaning approximately 76% of our total members actively used the facility during the month. This number does not include our student summer passes, who visit frequently. So, although visits have declined slightly with our month-to-month memberships (as to be expected as the weather gets warmer) the facility has stayed very active with the students back.



- **Community Outreach:** For the third year, The Club was an official host site of the Nationwide Memorial Day Weekend Murph Challenge where members and guests were invited in to participate in an organized and programmed fitness challenge honoring members of the Military. Members and guests had a great time participating together on Memorial Day at The Club.



- **Facility Rentals:** Facility rental numbers slower but steady.
  - 48 volleyball rentals
  - 16 pickleball court rentals
  - 6 pickleball group classes
  - 2 birthday parties
  - 1 basketball court rental
- **Fitness Team/Operations Team Initiatives:** May was a transition/planning month for The Club team, where we traditionally see lower usage due to our members' schedules changing due to school, summer, etc.
  - We offered several pop-up classes throughout the month of May including yoga for stress/anxiety, chair yoga, step, and weights

- As part of our introduction to our new Bollywood! class we added to the group schedule, we offered a combination Bollywood/Zumba! Cinco de Mayo Party for our members in May.
- Much of May was spent finalizing the plan for a busy summer of outdoor fitness events, and upcoming 5K walk/runs. Updates to these exciting events will be provided in future reports!
- Pickleball at The Club is going strong. We will be trying some different offerings going forward, including in a women's league, a youth "mini" camp, and adding a second night of all-level open play to our already successful open play evening, adult indoor league, group classes, and clinics.
- We received the last pieces of our large equipment order this month; two plate loaded pieces our members have been asking us to get for a while:
  - Uni-Lateral Flat Chest Press
  - Incline Lever Row Machine.

## **TC Ice Operations**

### **General**

- Hosted the MYhockey tournament 5/16-5/18 totaling 51 games; most teams came from the Midwest.
- Hosted overflow games for the TCS hockey tournament 5/31-6/1 totaling 36 games.
- Hosted 6 parties including large event for St. Thomas school totaling over 100+ kids.
- Hosting NWHL Playoffs over the span of two weekends.
- Glen Ellyn Speed Skating has started their summer practices.
- Spring programming has ended, and hockey will conclude 6/8 after playoffs are complete.

### **Figure Skating**

- Our summer session will begin the week of 6/9, and we currently have 92 skaters and counting.
- Figure skating summer camp will start the week of 6/2.
- We are preparing for the ice show week (6/7 & 6/8)
  - We have 12 group numbers being featured in the show featuring our skate schools' kids, adult skaters, and competitive kids.
  - Ordered ice show T-shirts.
- Our competitive skaters are also preparing for Excel Nationals in Colorado in July.

### **Public Skate**

- Hosted (3) Public Skate sessions totaling 126 patrons in May.
- Fall Public Skate dates are finalized, still waiting to lock in times based on other fall contractual programming.

### **Hockey**

- 12U Pee wee Prime team competed in the Windy City Spring Classic Tournament May 16-18.

- 12U, 14U and 16U/19U Wolverines teams competed in the Battle on the Border tournament in Pleasant Prairie WI. 14U and 16U/19U teams won 1<sup>st</sup> place in their divisions.
- NWHL Playoffs began 5/30 for our co-ed Wolf Pack teams.
- Summer hockey camp will start the week of 6/2

Jr. Wolf Pack	Class	Spring 2025	Spring 2024
242459	Learn to Skate (L1)	57	30
242460	Learn to Play (L2)	33	48
242469	Skills & Game (L3)	31	N/A
	<b>Totals</b>	<b>121</b>	<b>78</b>

Leagues & Program	2025 Spring	Spring 2024
8U Wolf Pack	13	23
10U Wolf Pack	17	16
12U Wolf Pack	36	32
14U Wolf Pack	23	15
18U Wolf Pack	20	20
Wolverines 12U-16U	52	33
Practice Only	4	4
<b>Totals</b>	<b>165</b>	<b>143</b>



## Marketing Report – May 2025

### BRIDGES

In May, Bridges focused on promoting its golf-related offerings and seasonal events through a variety of marketing initiatives. Marketing collateral was created for golf outings, Toptracer Range activities, and various events, with updates made to the Events page. Promotions were developed for Cinco de Mayo, Mother's Day, and Memorial Day. Wedding marketing continued via Facebook ads and the EverBridal platform, while the Beer Garden menu signage was refreshed to support live music promotions. A series of targeted email blasts throughout the month highlighted key programs like the Jr. Golf Academy, Senior Scramble, golf lessons, and special events including Ladies League nights and Toptracer Range competitions.

### THE CLUB

In May, The Club focused on enhancing its marketing presence and digital performance. Marketing collateral was developed to promote ongoing specials and pop-up fitness classes, with corresponding event pages created and regularly updated. Digital marketing efforts showed positive results, with increased SEO performance and a rise in lead calls through Google Maps.

Website analytics also reflected growth, with improvements in user sessions, total users, and overall engagement time. Additionally, the Google Map Business Profile continued to show steady gains in search visibility, call volume, and click-through rates, indicating strong local SEO traction.

## **OTHER**

In May, staff actively engaged with the community to promote park district programs and events. Team members attended local community events and participated in the SLSF golf committee to support their outing at Bridges. Additionally, attendance at a chamber board meeting provided an opportunity to further promote park district initiatives and strengthen community partnerships.

## **All District May C&M Production Metrics**

In May, the Communications & Marketing (C&M) team led a highly active and multifaceted outreach effort, launching 8 integrated campaigns and 12 minor campaigns to promote a wide array of programs and events. Major focuses included the third phase of the Seascapes Opening and Memberships campaign, Outdoor Swim Lessons, the Dolphin Derby, and ongoing promotion of Flag Football. Minor campaigns supported seasonal and league-based programs such as Adult and Youth Sports Leagues, Dance, Figure Skating, and various summer community events like Storytimes in the Park and Freezy Fridays. Two media releases were distributed to the *Daily Herald* for Kids to Parks and the Moon Lake Park Ribbon Cutting; although these weren't picked up by the press, the Twirling Twisters Baton Corps received high-profile TV coverage via WGN's *Around Town*, thanks to a parent connection, providing excellent regional exposure.

The team completed 90 production tasks with 118 sub-tasks, ranging from internal signage to digital and print wall guide maintenance. A major focus was also placed on backend infrastructure, including the migration to a new web host and collaborative work on a website redesign with Prolific Digital. Additionally, production began on the Fall Flipbook Program Guide, introducing enhanced design elements to improve the user experience for residents seeking programs and events.

Email marketing included 12 blasts, but results dipped slightly compared to April. The strategic pivot to "open bait" subject lines and greater focus on paid programs over free events resulted in open and engagement rates falling slightly below established benchmarks (Open Rate: 37.35%, Click Rate: 0.71%). These early trends are being monitored to determine the long-term effectiveness of the new content strategy.

Social media efforts saw a significant ramp-up, with a 35% increase in overall content posted across Facebook, Instagram, LinkedIn, and Twitter. Facebook, in particular, saw remarkable growth—reach rose by over 260%, content interactions by 202%, and link clicks by over 220%. Instagram also experienced steady gains in engagement and follower growth. Paid posts for Men's Softball and Co-Rec Softball drove the highest reach, while the top-performing organic post was the Moon Lake Park Ribbon Cutting photo album.

Website performance was strong in May, with 20,000 active users and 17,000 new users. The average engagement time stood at 2 minutes and 32 seconds. Traffic was heavily driven by program registration pages, particularly WebTrac search and splash pages. SEO remained effective, with top search queries including "Hoffman Estates Park District," "Seascape," and "summer camp" indicating strong brand visibility and seasonal program interest. Overall, the C&M team's efforts in May positioned the district for a successful summer season while continuing to build momentum across digital, print, and community engagement channels.

<b>Metric Category</b>	<b>C&amp;M - District</b>	<b>Bridges</b>	<b>The Club</b>
<b>Area Summary</b>	Multiple campaigns and community events supported; strong social media growth; ongoing website upgrades; email engagement slightly down but being optimized.	Golf outings and seasonal promotions drove steady engagement; weddings marketing continued growth; strong event participation supported by updated collateral and signage.	Increased digital presence with SEO and Google Maps leads up; website engagement rising; pop-up classes gaining momentum.
<b>Campaigns</b>	8 (Seascape, Camps, Dolphin Derby, Flag Football, etc.) 12 (Leagues, Dance, Summer Events, etc.)	Golf outings, Toptracer, holidays, weddings	Pop-up classes, program promotions
<b>Marketing Materials</b>	Posters, flyers, Flipbook production, signage updates, marquee.	Event updates, Beer Garden signage	Collateral, Event Page Updates
<b>Social Media Posts</b>	181 total posts across 4 platforms	52 total post across 2 platforms	66 total post across 2 platforms
<b>Email Campaigns Sent</b>	12 Email blasts	11 Email blasts	1 email sent
- Open Rate (%)	37.35%	49%	73%
- Click Rate (%)	0.71%	3%	3%
<b>Website Traffic (Users)</b>	20K Active Users	N/A	3,898 Active Users

<b>Metric Category</b>	<b>C&amp;M - District</b>	<b>Bridges</b>	<b>The Club</b>
<b>Top Pages / Content</b>	WebTrac, Splash, Camp, Add to Cart pages	N/A	Home, Membership, Class Schedule, Swimming
<b>Top Google Queries</b>	“Hoffman Estates Park District,” “Seascape”	N/A	fitness club hoffman estates gym hoffman estates fitness center south barrington
<b>Community Events Attended</b>	WGN filming, Ribbon Cutting, 2 media releases	SLSF Golf Committee, Chamber Mtg	N/A

### **ADMINISTRATION AND FINANCE DIVISION REPORT**

#### **Motion:**

Forward the June Administration & Finance Report to be included in the June Executive Director’s Report for Board approval.

#### **Finance/Administration:**

- Completed final LSC billing and cancelled 996201 program
- Performed Seascape Cashier Training
- Worked on Automated WL – 236109 is currently test subject. All WLs with space were cleared and customers both registered, removed themselves, or let their invite expired.
- Worked on Shelters Online – Took pictures of each shelter and updated waiver; all shelters are now viewable online with goal of online reserving by end of June
- Created Coupon Codes for Marketing Promos
- New Fall programs built as needed
- Continued work with desks to inform customers of new changes with RecTrac upgrade
- Entered new sponsorships for upcoming events
- Processed Club Cancel/Changes as Received
- Processed TC/WRC Cancel/Changes as Received
- Automated/adjusted additional reports out of RecTrac to staff
- Verified ICA Invoices for correct Payment
- CCAP Enrollments/Payments
- Payroll Cycle Processing
  - 05/09/2025     \$405,836.52
  - 05/23/2025     \$418,789.15

### **Administrative Registration/EFT Billing:**

- EFT Billings for:
  - Sponsorship/Marquee; LSC (weekly); Club/TC/WRC Fitness; Locker; summer camp
  - STAR; Preschool; Dance Company; Freestyle
- Administrative
  - Database Maintenance
    - Duplicate Households/Employee Pass/Aged Punch Passes
  - Program Fee/Rule Adjustments
  - Assisted in Training New Staff
  - Billing NSF Payment Retries

### **Technology:**

- Barracuda to Mimecast Transition
  - IT budgeted the transition from our Barracuda system to Mimecast. Although Mimecast is more expensive, it provides more features such as outbound email signing. Mimecast's threat detection is also considered superior in the protection against a broader range of advanced threats.
  - Our email Spam Filter and archiver will be switched over to Mimecast from Barracuda before our license expires.
  - The configuration of inbound and outbound email has been completed.
- Microsoft Office/Exchange 365
  - The migration of mailboxes to 365 continues. We are starting with a few users to test the functionality & features of the new Outlook client.

### **Human Resources:**

- New Hires: Processed 61 part-time seasonal hires.
- Rehires: Processed 25 part-time seasonal rehires.
- Terminated 60 inactive staff in the payroll system.
- Other:
  - 70 Employee records were updated for completed training
  - Continue to update Recreation Department job descriptions.
  - Continue working on the park district's 2025 Risk Management Review (RMR) with PDRMA staff.



## **Weekly Board Updates 5.30.2025**

### **Upcoming Events**

Jun 2 - Friends of HEParks – Golf the Green  
Jun 6 - Freezy Fridays  
Jun 6 - Friday Fun Day In The Park – Barefoot Hawaiian  
Jun 6 - Fitness & Fun at the Hideaway  
Jun 8 - Yoga in the Park – Free Event  
Jun 11 - Family Zumba & Bollywood Party in the Park  
Jun 13 - Friday Fun Day In The Park- Carole Stevens  
Jun 14 - COMMUNITY FISHING DERBY  
Jun 14 - Live Music @ Bridges Beer Garden: The StingRays  
Jun 20 - Freezy Friday  
Jun 21 - Friends of HEParks Days – Dolphin Derby  
Jun 22 - Yoga in the Park – Free Event  
Jun 25 – Zumba & Bollywood Party in the Park  
Jun 26 – World’s Largest Swimming Lesson  
Jun 27 – Friday Fun Day in the Park – JG’s Reptile Road Show  
Jun 27 – Freezy Friday  
Jun 28 – Invasive Plant Removal  
Jun 28 – Yappy Hour @ Bridges Beer Garden

### **HEParks’ Twirling Twisters Baton Twirlers Featured on WGN**

This past Tuesday, WGN news brought their “Around Town” segment to HEParks’ Willow Rec Center, where the Twirling Twisters Baton Twirlers were training for their upcoming World Championship competition in Italy. Coach Stephanie Felber and several of her students were interviewed live on WGN morning news. Click [here](#) to view the three videos.

### **Unity Day Festival of Cultures – Saturday, May 31 - 12:00-3:30 p.m.**

The Village of Hoffman Estates’ Cultural Awareness Commission presents Unity Day Festival of Cultures on Saturday, May 31 from 12:00 p.m. to 3:30 p.m. at the Village Hall. Various cultural entertainment acts are planned, as well as a welcome address by Mayor McLeod. Come celebrate your culture and learn about someone else’s. Attendance is free, but please RSVP by calling Hallie Karle at 847-781-2606.

### **Friends of HEParks Day at Bridges of Poplar Creek - “Golf the Green”– Monday, June 2**

As part of the Friends of HEParks Foundation fundraising efforts this year, all proceeds from greens fees at Bridges of Poplar Creek on Monday, June 2 will go toward the Foundation. This will help support our annual Scholarship fund and Programs for All initiative, two ways the foundation helps underserved area residents participate in HEParks programs. Book your

foursome, twosome, or come out to play a solo round on Monday, June 2! No special event is taking place, so you can play at a time convenient for you. Click [here](#) to book a tee time.

**HE Chamber Annual Community Fishing Derby – Saturday, June 14 – 9:00am to 1:00pm – South Ridge Lake**

Join the Hoffman Estates Chamber of Commerce on Saturday, June 14 for the 2025 Community Fishing Derby. The derby will take place at South Ridge Lake, located at 1450 Freeman Road. There will be cash prizes for tagged fish; a Learn to Fish Clinic will be available from 8:00 to 9:00 a.m., before the derby begins; no fishing license is required; bait (worms) will be available for purchase, as will hot dogs, chips, pop and water. Pre-registration is \$5.00 at this [link](#), or you may register on-site for \$10.

**Fourth of July Parade – Friday, July 4 – 9:00 a.m.**

Please let Cindy know if you plan to walk/ride in the parade this year – we will submit a list to the village no later than June 27. This year’s theme is “Stars, Stripes, and Smiles”. The parade will step off at 9:00 a.m. along Illinois Boulevard, but groups will assemble at 7:45 a.m. and walk to position (TBD) by 8:15 a.m. HEParks will once again have the MORE van in the parade, so we will have room for one rider. More details about the parade and Fourth Fest to come in future emails.

**IAPD 2025 Summer Golf Tour**

This summer, the IAPD Golf Tour will make stops at *Bridges of Poplar Creek in Hoffman Estates (Monday, July 14)*, *Prairie View Golf Course in Byron (Monday, August 18)* and *Glenview Park Golf Club in Glenview (Monday, September 29)*. HEParks will enter a foursome in each of the three events. Each outing begins with registration and warm-ups at 11:00 a.m. (lunch is on your own), with a 12:00 shotgun start, followed by dinner, awards and raffles 4:30-6:00 p.m. Commissioners, please let Cindy know if you are interested in participating in one or more events. So far we have Marc for all three and Robert for the first two events.

Have a great weekend!

Craig

**Park District Updates 6.6.2025**

**Upcoming Events**

Jun 6 - Freezy Fridays

Jun 6 - Friday Fun Day In The Park – Barefoot Hawaiian

Jun 6 - Fitness & Fun at the Hideaway

Jun 7 - The Club 5K Walk / Run

Jun 8 - Yoga in the Park – Free Event

Jun 11 - Family Zumba & Bollywood Party in the Park

Jun 13 - Friday Fun Day In The Park- Carole Stevens  
Jun 14 - COMMUNITY FISHING DERBY  
Jun 14 - Live Music @ Bridges Beer Garden: The StingRays  
Jun 18 - 50+ Pub Trivia  
Jun 20 - Freezy Friday  
Jun 21 - Friends of HEParks Days – Dolphin Derby  
Jun 22 - Yoga in the Park – Free Event  
Jun 25 – Zumba & Bollywood Party in the Park  
Jun 26 – World’s Largest Swimming Lesson  
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**Northwest Fourth Fest – July 2-6 – Including Parade on Friday, July 4**

Join the community for this annual festival, organized by the Village of Hoffman Estates and HEParks, including plenty of live music, food, carnival rides and games, a drone show and fireworks! The festival runs from Wednesday, July 2 through Sunday, July 6. The event takes place near the NOW Arena at 5333 Prairie Stone Parkway, while the Hoffman Estates – “Stars, Stripes and Smiles” Parade takes place along Illinois Boulevard on Friday morning. A drone light show will wow the crowds on the evening of the 4<sup>th</sup>, while fireworks and final live music events take place Saturday evening. More details are available at the [Northwest Fourth Fest website](#).

**Fourth of July Parade – Friday, July 4 – 9:00 a.m.**

Please let Cindy know if you plan to walk/ride in the parade this year – we will submit a list to the village no later than June 27. This year’s theme is “Stars, Stripes, and Smiles”. The parade will step off at 9:00 a.m. along Illinois Boulevard, but groups will assemble at 7:45 a.m. and walk to position (TBD) by 8:15 a.m. HEParks will once again have the MORE van in the parade, so we will have room for one rider. More details about the parade and Fourth Fest to come in future emails.

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### Upcoming Neighborhood Block Parties

Here is a list of upcoming neighborhood block parties. Mayor McLeod tries to attend each one – feel free to stop by!

#### **665 Randi Lane**

Sunday, June 29

2:00 – 9:00 p.m. (police/fire requested at 4pm)

4:00 – 4:30 p.m. (Mayor)

Have a great weekend!

Craig

### **Park District Updates 6.13.2025**

#### **Upcoming Events**

Jun 13 - Friday Fun Day In The Park- Carole Stevens

Jun 14 - COMMUNITY FISHING DERBY

Jun 14 - Live Music @ Bridges Beer Garden: The StingRays

Jun 18 - 50+ Pub Trivia

Jun 20 - Freezy Friday

Jun 21 - Friends of HEParks Days – Dolphin Derby

Jun 22 - Yoga in the Park – Free Event

Jun 25 – Zumba & Bollywood Party in the Park

Jun 26 – World's Largest Swimming Lesson

Jun 27 – Friday Fun Day in the Park – JG's Reptile Road Show

Jun 27 – Freezy Friday

Jun 28 – Invasive Plant Removal

Jun 28 – Yappy Hour @ Bridges Beer Garden

**Reminder – Special Board Meeting Tuesday, June 17 at 6:00 p.m.**

As mentioned in an email earlier this week, there will be a Special Board meeting on Tuesday 6/17 at 6:00 p.m., prior to the B&G and Rec & Facilities meetings, to interview three Community Representative applicants.

**HE Chamber Annual Community Fishing Derby – Saturday, June 14 – 9:00am to 1:00pm – South Ridge Lake**

Join the Hoffman Estates Chamber of Commerce on Saturday, June 14 for the 2025 Community Fishing Derby. The derby will take place at South Ridge Lake, located at 1450 Freeman Road. There will be cash prizes for tagged fish; a Learn to Fish Clinic will be available from 8:00 to 9:00 a.m., before the derby begins; no fishing license is required; bait (worms) will be available for purchase, as will hot dogs, chips, pop and water. Pre-registration is \$5.00 at this [link](#), or you may register on-site for \$10.

**HEParks Dolphin Derby benefitting Friends of HEParks Foundation – Saturday, June 21 – 2:00 p.m. – Seascapes Family Aquatic Center**

Get ready for the dolphin races featuring miniature dolphins speeding through our water slides! Sponsor your dolphins and cheer them on as they race to raise funds for recreational opportunities for families in need. \$5 for one dolphin; \$20 for 5 Dolphins, and all proceeds go to the Friends of HEParks Foundation. Season pass or Day Pass is required for admission to the pool, but attendance is not required to win. The winner will be notified by the Aquatics Manager. To purchase your Dolphin Derby entry, click [here](#).

**Hoffman in Motion Community Open House – Tuesday, June 24 – 5:00-7:30 p.m. - Fabbrini Park**

Join the Village of Hoffman Estates and their Hoffman in Motion group on Tuesday, June 24 for a Community Open House where you can share your ideas and opinions regarding transportation in our community. Learn about what Hoffman in Motion has learned so far, and see proposed improvements to walking paths, biking routes, key intersections and village-wide mobility strategies.

**Northwest Fourth Fest – July 2-6 – Including Parade on Friday, July 4**

Join the community for this annual festival, organized by the Village of Hoffman Estates and HEParks, including plenty of live music, food, carnival rides and games, a drone show and fireworks! The festival runs from Wednesday, July 2 through Sunday, July 6. The event takes place near the NOW Arena at 5333 Prairie Stone Parkway, while the Hoffman Estates – “Stars, Stripes and Smiles” Parade takes place along Illinois Boulevard on Friday morning. A drone light show will wow the crowds on the evening of the 4<sup>th</sup>, while fireworks and final live music events take place Saturday evening. More details are available at the [Northwest Fourth Fest website](#).

**Fourth of July Parade – Friday, July 4 – 9:00 a.m.**

Please let Cindy know if you plan to walk/ride in the parade this year – we will submit a list to the village no later than June 27. This year’s theme is “Stars, Stripes, and Smiles”. The parade will step off at 9:00 a.m. along Illinois Boulevard, but groups will assemble at 7:45 a.m. and walk

to position (TBD) by 8:15 a.m. HEParks will once again have the MORE van in the parade, so we will have room for one rider. More details about the parade and Fourth Fest to come in future emails.

### **Upcoming Neighborhood Block Parties**

Here is a list of upcoming neighborhood block parties. Mayor McLeod tries to attend each one – feel free to stop by!

#### **665 Randi Lane**

Sunday, June 29

2:00 – 9:00 p.m. (police/fire requested at 4pm)

4:00 – 4:30 p.m. (Mayor)

Have a great weekend!

Craig

## **Park District Updates – 6.20.2025**

### **Upcoming Events**

Jun 20 - Freezy Friday

Jun 21 - Friends of HEParks Days – Dolphin Derby

Jun 22 - Yoga in the Park – Free Event

Jun 25 - Zumba & Bollywood Party in the Park

Jun 26 - The World's Largest Swimming Lesson

Jun 27 - Friday Fun Day in the Park- JG's Reptile Road Show

Jun 27 - Freezy Friday

Jun 28 - Invasive Plant Removal

Jun 28 - Yappy Hour @ Bridges Beer Garden

Jul 4 - Northwest Fourth-Fest KID'S ZONE day 1

Jul 5 - Northwest Fourth-Fest KID'S ZONE day 2

Jul 9 - Friends of HEParks Days – Decorate the Deck

Jul 11 – Friday Fun Day in the Park – Jeanie B Concert

Jul 11 – Fitness & Fun at the Hideaway

Jul 12 – Unplug IL Day at South Ridge

Jul 13 – Yoga in the Park – Free Event

Jul 16 – 50+ Pub Trivia

Jul 16 – Zumba in the Park – South Ridge

Jul 18 - Freezy Friday – South Ridge

**HEParks Dolphin Derby benefitting Friends of HEParks Foundation – Saturday, June 21 – 2:00 p.m. – Seascape Family Aquatic Center**

Get ready for the dolphin races featuring miniature dolphins speeding through our water slides! Sponsor your dolphins and cheer them on as they race to raise funds for recreational opportunities for families in need. \$5 for one dolphin; \$20 for 5 Dolphins, and all proceeds go to the Friends of HEParks Foundation. Season pass or Day Pass is required for admission to the pool, but attendance is not required to win. The winner will be notified by the Aquatics Manager. To purchase your Dolphin Derby entry, click [here](#).

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**Fabbrini Pickleball Courts – Reserved for IPRA Senior Games – June 28, June 29 and July 1**

Just a heads up that all pickleball courts at Fabbrini will be reserved from 8:00 a.m. to 3:00 p.m. on Saturday, June 28; Sunday, June 29; and Tuesday, July 1 for the annual IPRA Senior Games Pickleball Tournament.

**Northwest Fourth Fest – July 2-6 – Including Parade on Friday, July 4**

Join the community for this annual festival, organized by the Village of Hoffman Estates and HEParks, including plenty of live music, food, carnival rides and games, a drone show and fireworks! The festival runs from Wednesday, July 2 through Sunday, July 6. The event takes place near the NOW Arena at 5333 Prairie Stone Parkway, while the Hoffman Estates – “Stars, Stripes and Smiles” Parade takes place along Illinois Boulevard on Friday morning. A drone light show will wow the crowds on the evening of the 4<sup>th</sup>, while fireworks and final live music events take place Saturday evening. More details are available at the [Northwest Fourth Fest website](#).

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**Upcoming Neighborhood Block Parties**

Here is a list of upcoming neighborhood block parties. Mayor McLeod tries to attend each one – feel free to stop by!



**665 Randi Lane**

Sunday, June 29

2:00 – 9:00 p.m. (police/fire requested at 4pm)

4:00 – 4:30 p.m. (Mayor)

**4045 Dixon Drive**

Saturday, July 5

4:00 – 9:00 p.m.

5:00 – 5:30 p.m. (Mayor, police/fire requested any time after 5)

Have a great weekend!

Craig

## MEMORANDUM NO. M25-058

**TO:** Board of Commissioners  
**FROM:** Craig Talsma, Executive Director  
**RE:** Review of Closed Session Minutes and Destruction of Certain Verbatim Recordings ~ Resolution R25-002  
**DATE:** June 24, 2025

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### **Recommendation**

Recommend to the full board the approval of Resolution R25-002 “Review of Closed Session Minutes and Destruction of Certain Verbatim Recordings” as presented.

### **Background**

The park district is required by law to review closed session minutes every six months. The last review was conducted in December 2024.

Additionally, all meeting recordings which are older than 18 months should be destroyed, and the destruction of these recordings will remain on a six-month rolling schedule, approving along with the review and release of the minutes.

The Executive Director has reviewed all closed session minutes from meetings held between February 1993 and December 2014 and has determined that at this time, there is no longer a reason to keep confidential the minutes in the attached list.

### **Rationale**

Resolution R25-002 proposes to release the attached (Exhibit A) portions from Executive Session minutes from the years 1993-2014 that pertain to various employment/personnel topics, potential property acquisitions and purchases, litigation, selection of a person to fill a public office, and Executive Director evaluations.

All other Executive Session minutes which have been determined to be confidential shall, if not released by the terms of this Resolution, remain confidential. Resolution R25-002 also states that the Board approves the destruction of the verbatim recordings of those executive session meetings which are older than 18 months and for which the Board has approved the written minutes.

**EXHIBIT A**  
**LIST OF EXECUTIVE SESSION MINUTES TO BE RELEASED 6.24.2025**

<b>Meeting</b>	<b>Date</b>	<b>Reason</b>
Regular Board 988	12/16/2014	Pending/probable litigation
Regular Board 987	11/25/2014	Pending/probable litigation
Regular Board 984	9/23/2014	Pending/probable litigation
Regular Board 982	6/24/2014	Purchase/lease of real property
Regular Board 971	7/23/2013	Appt/employment/compensation
		Pending/probable litigation
Special Board	7/16/2013	Purchase/lease of real property
Regular Board 968	4/23/2013	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 967	3/19/2013	Appt/employment/compensation
		Purchase/lease of real property
Regular Board 965	12/18/2012	Appt/employment/compensation
Special Board	11/13/2012	Appt/employment/compensation
Regular Board 963	10/23/2012	Appt/employment/compensation
Regular Board 961	8/28/2012	Appt/employment/compensation
		Appt/employment/compensation
		Pending/probable litigation
Special Board	8/14/2012	Appt/employment/compensation
Regular Board 960	7/24/2012	Appt/employment/compensation
		Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
Special Board	7/10/2012	Pending/probable litigation
Regular Board 959	6/26/2012	Appt/employment/compensation
		Pending/probable litigation
Special Board	6/12/2012	Purchase/lease of real property
		Pending/probable litigation
Regular Board 958	5/22/2012	Purchase/lease of real property
Regular Board 957	4/24/2012	Purchase/lease of real property
		Purchase/lease of real property
Regular Board 955	2/28/2012	Pending/probable litigation
		Purchase/lease of real property
Regular Board 954	1/24/2012	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 953	12/20/2011	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 952	11/15/2011	Appt/employment/compensation
		Appt/employment/compensation
		Appt/employment/compensation
Regular Board 951	10/25/2011	Pending/probable litigation

		Pending/probable litigation
		Appt/employment/compensation
		Appt/employment/compensation
Regular Board 950	9/27/2011	Purchase/lease of real property
		Purchase/lease of real property
Special Board	9/20/2011	Pending/probable litigation
		Purchase/lease of real property
Regular Board 949	8/23/2011	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
Regular Board 948	7/26/2011	Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
Regular Board 947	6/28/2011	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 945	4/26/2011	Purchase/lease of real property
Special Board	4/5/2011	Purchase/lease of real property
		Purchase/lease of real property
Special Board	3/15/2011	Appt/employment/compensation
		Purchase/lease of real property
		Pending/probable litigation
Regular Board 943	2/22/2011	Purchase/lease of real property
		Appt/employment/compensation
Special Board	2/22/2011	Selection of person to fill public office
Special Board	2/15/2011	Selection of person to fill public office
Special Board	2/7/2011	Selection of person to fill public office
Regular Board 942	1/25/2011	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Regular Board 941	12/21/2010	Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Regular Board 940	11/23/2010	Pending/probable litigation
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 939	10/19/2010	Purchase/lease of real property
		Pending/probable litigation
		Appt/employment/compensation
		Appt/employment/compensation
Regular Board 938	9/28/2010	Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation

		Appt/employment/compensation
Regular Board 937	8/24/2010	Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
		Appt/employment/compensation
Regular Board 936	7/27/2010	Pending/probable litigation
Regular Board 935	6/22/2010	Pending/probable litigation
		Pending/probable litigation
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 934	5/25/2010	Pending/probable litigation
Special Board	5/4/2010	Appt/employment/compensation
Regular Board 930	1/26/2010	Appt/employment/compensation
Regular Board 929	12/22/2009	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 928	11/24/2009	Appt/employment/compensation
		Appt/employment/compensation
Regular Board 927	10/27/2009	Purchase/lease of real property
Regular Board 926	9/22/2009	Purchase/lease of real property
Regular Board 924	7/28/2009	Appt/employment/compensation
Regular Board 921	4/28/2009	Purchase/lease of real property
Regular Board	3/24/2009	Purchase/lease of real property
Regular Board 919	2/24/2009	Purchase/lease of real property
Regular Board 918	1/27/2009	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
Regular Board 917	12/16/2008	Purchase/lease of real property
		Pending/probable litigation
		Appt/employment/compensation
		Appt/employment/compensation
Regular Board 916	11/25/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
Special Board	11/11/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 915	10/28/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property

		Purchase/lease of real property
		Pending/probable litigation
		Appt/employment/compensation
		Appt/employment/compensation
Regular Board 914	9/23/2008	Purchase/lease of real property
		Pending/probable litigation
Regular Board 913	8/26/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Regular Board 912	7/22/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Regular Board 911	6/24/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
Regular Board 910	5/27/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	5/20/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	5/6/2008	Purchase/lease of real property
Regular Board 909	4/22/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Special Board	4/6/2008	Purchase/lease of real property
Regular Board 908	3/25/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 907	2/26/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Regular Board 906	1/22/2008	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation

		Pending/probable litigation
		Pending/probable litigation
Regular Board 905	12/18/2007	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 904	11/20/2007	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 903	10/23/2007	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
Regular Board 901	8/28/2007	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Regular Board 900	7/24/2007	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	6/5/2007	Purchase/lease of real property
		Purchase/lease of real property
Special Board	5/15/2007	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 897	4/24/2007	Purchase/lease of real property
Special Board	4/10/2007	Purchase/lease of real property
		Purchase/lease of real property
Special Board	3/13/2007	Purchase/lease of real property
Regular Board 895	2/27/2007	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
Special Board	2/20/2007	Pending/probable litigation
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 894	1/23/2007	Purchase/lease of real property
		Pending/probable litigation
Regular Board 893	12/19/2006	Purchase/lease of real property
		Pending/probable litigation
Special Board	11/7/2006	Purchase/lease of real property

		Pending/probable litigation
Regular Board 891	10/24/2006	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
Regular Board 890	9/26/2006	Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
		Pending/probable litigation
Special Board	9/12/2006	Purchase/lease of real property
Special Board	8/29/2006	Purchase/lease of real property
		Pending/probable litigation
Regular Board 889	8/22/2006	Purchase/lease of real property
		Pending/probable litigation
Special Board	8/15/2006	Purchase/lease of real property
Special Board	7/11/2006	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 887	6/27/2006	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	6/20/2006	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	6/6/2006	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 886	5/23/2006	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	5/9/2006	Purchase/lease of real property
		Purchase/lease of real property
Regular Board 885	4/18/2006	Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
Special Board	3/14/2006	Appt/employment/compensation
		Pending/probable litigation
		Purchase/lease of real property
Special Board	3/7/2006	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 883	2/21/2006	Appt/employment/compensation



		Pending/probable litigation
		Pending/probable litigation
		Pending/probable litigation
		Pending/probable litigation
Regular Board 882	1/17/2006	Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
Regular Board 881	12/20/2005	Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
		Pending/probable litigation
Regular Board 879	10/11/2005	Purchase/lease of real property
		Pending/probable litigation
Regular Board 878	9/20/2005	Purchase/lease of real property
		Pending/probable litigation
Special Board	8/23/2005	Pending/probable litigation
		Purchase/lease of real property
Regular Board 877	8/16/2005	Purchase/lease of real property
Regular Board 875	6/21/2005	Pending/probable litigation
		Purchase/lease of real property
Special Board	6/14/2005	Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
Regular Board 874	5/17/2005	Pending/probable litigation
		Pending/probable litigation
		Purchase/lease of real property
Special Board	5/10/2005	Pending/probable litigation
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 873	4/19/2005	Pending/probable litigation
		Pending/probable litigation
		Appt/employment/compensation
Special Board	4/12/2005	Pending/probable litigation
		Pending/probable litigation
		Purchase/lease of real property
Regular Board 872	3/15/2005	Pending/probable litigation
		Purchase/lease of real property
		Appt/employment/compensation
		Appt/employment/compensation
Regular Board 871	2/15/2005	Purchase/lease of real property
Regular Board 870	1/18/2005	Purchase/lease of real property
		Pending/probable litigation
Special Board	1/4/2004	Purchase/lease of real property
		Purchase/lease of real property

		Appt/employment/compensation
		Appt/employment/compensation
Special Board	12/14/2004	Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
		Appt/employment/compensation
Special Board	11/23/2004	Pending/probable litigation
		Purchase/lease of real property
Regular Board 868	11/16/2004	Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
		Pending/probable litigation
Regular Board 867	10/19/2004	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 866	9/21/2004	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
		Appt/employment/compensation
		Appt/employment/compensation
Regular Board 865	8/17/2004	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
		Appt/employment/compensation
		Appt/employment/compensation
Special Board	8/3/2004	Purchase/lease of real property
Regular Board 864	7/20/2004	Purchase/lease of real property
		Purchase/lease of real property
Special Board	6/29/2004	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Regular Board 863	6/15/2004	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 862	5/18/2004	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 861	4/27/2004	Purchase/lease of real property
		Purchase/lease of real property
Special Board	4/6/2004	Purchase/lease of real property
Regular Board 860	3/16/2004	Purchase/lease of real property
		Pending/probable litigation
Special Board	3/9/2004	Purchase/lease of real property
		Purchase/lease of real property

		Pending/probable litigation
Special Board	3/2/2004	Purchase/lease of real property
		Purchase/lease of real property
Regular Board 859	2/17/2004	Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
		Pending/probable litigation
Special Board	2/10/2004	Appt/employment/compensation
		Pending/probable litigation
Regular Board 858	1/20/2004	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Special Board	1/6/2004	Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Regular Board 857	12/16/2003	Purchase/lease of real property
		Appt/employment/compensation
		Appt/employment/compensation
		Pending/probable litigation
Special Board	12/9/2003	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	11/25/2003	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 856	11/18/2003	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	10/13/2003	Purchase/lease of real property
		Purchase/lease of real property
Special Board	9/23/2003	Purchase/lease of real property
		Purchase/lease of real property
Regular Board 854	9/16/2003	Purchase/lease of real property
		Purchase/lease of real property
Regular Board 853	8/19/2003	Purchase/lease of real property
Special Board	8/5/2003	Purchase/lease of real property
		Purchase/lease of real property
Regular Board 852	7/15/2003	Purchase/lease of real property
		Purchase/lease of real property

Regular Board 851	6/17/2003	Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
		Pending/probable litigation
Regular Board 850	5/20/2003	Purchase/lease of real property
		Purchase/lease of real property
Regular Board 849	4/15/2003	Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
Regular Board 848	3/18/2003	Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
		Pending/probable litigation
Regular Board 847	2/18/2003	Pending/probable litigation
		Purchase/lease of real property
		Purchase/lease of real property
		Appt/employment/compensation
Special Board	2/4/2003	Appt/employment/compensation
		Purchase/lease of real property
Regular Board 846	1/21/2003	Pending/probable litigation
		Purchase/lease of real property
Regular Board 845	12/17/2002	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 844	11/19/2002	Purchase/lease of real property
		Appt/employment/compensation
Special Board	10/29/2002	Purchase/lease of real property
Regular Board 843	10/8/2002	Purchase/lease of real property
Regular Board 840	7/16/2002	Purchase/lease of real property
Regular Board 839	6/18/2002	Purchase/lease of real property
Special Board	6/11/2002	Purchase/lease of real property
Regular Board 838	5/21/2002	Purchase/lease of real property
		Pending/probable litigation
Special Board	5/7/2002	Purchase/lease of real property
Regular Board 837	4/16/2002	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 835	2/19/2002	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	11/20/2001	Pending/probable litigation
		Appt/employment/compensation
		Appt/employment/compensation
Regular Board 831	10/16/2001	Appt/employment/compensation
		Purchase/lease of real property
		Pending/probable litigation

Regular Board 830	9/25/2001	Purchase/lease of real property
Regular Board 828	7/17/2001	Purchase/lease of real property
Regular Board 823	2/20/2001	Appt/employment/compensation
Regular Board 821	12/19/2000	Appt/employment/compensation
Regular Board 820	11/21/2000	Pending/probable litigation
		Appt/employment/compensation
Regular Board 819	10/17/2000	Purchase/lease of real property
		Pending/probable litigation
		Appt/employment/compensation
Regular Board 818	9/19/2000	Pending/probable litigation
Special Board	9/12/2000	Appt/employment/compensation
Special Board	9/5/2000	Appt/employment/compensation
Regular Board 815	6/20/2000	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 813	4/18/2000	Pending/probable litigation
Special Board	4/4/2000	Purchase/lease of real property
		Purchase/lease of real property
Regular Board 812	3/21/2000	Appt/employment/compensation
		Pending/probable litigation
Regular Board 811	2/15/2000	Appt/employment/compensation
		Purchase/lease of real property
		Purchase/lease of real property
Special Board	2/1/2000	Purchase/lease of real property
		Purchase/lease of real property
Regular Board	1/18/2000	Purchase/lease of real property
		Purchase/lease of real property
		Purchase/lease of real property
Regular Board 808	11/16/1999	Appt/employment/compensation
Special Board	10/12/1999	Purchase/lease of real property
Regular Board 806	9/21/1999	Purchase/lease of real property
Special Board	8/10/1999	Purchase/lease of real property
Regular Board 804	7/20/1999	Purchase/lease of real property
		Purchase/lease of real property
		Pending/probable litigation
		Appt/employment/compensation
		Appt/employment/compensation
Special Board	7/6/1999	Purchase/lease of real property
Regular Board 802	5/18/1999	Purchase/lease of real property
		Pending/probable litigation
		Appt/employment/compensation
Regular Board 801	4/20/1999	Purchase/lease of real property
Regular Board 798	1/19/1999	Purchase/lease of real property
Regular Board 797	12/15/1998	Purchase/lease of real property
		Appt/employment/compensation

Regular Board 796	11/17/1998	Purchase/lease of real property
Regular Board 794	9/15/1998	Pending/probable litigation
Regular Board 792	7/21/1998	Appt/employment/compensation
Regular Board 791	6/16/1998	Purchase/lease of real property
Regular Board 790	5/19/1998	Appt/employment/compensation
		Purchase/lease of real property
Cmte of the Whole	4/29/1998	Appt/employment/compensation
Regular Board 789	4/21/1998	Appt/employment/compensation
		Appt/employment/compensation
		Purchase/lease of real property
Regular Board 787	2/17/1998	Purchase/lease of real property
Regular Board 786	1/20/1998	Purchase/lease of real property
		Pending/probable litigation
Regular Board 785	12/16/1997	Appt/employment/compensation
		Purchase/lease of real property
		Pending/probable litigation
Regular Board 784	12/9/1997	Purchase/lease of real property
Regular Board 783	10/21/1997	Appt/employment/compensation
Special Board	6/1/1997	Purchase/lease of real property
Regular Board 776	3/18/1997	Appt/employment/compensation
Special Board	3/4/1997	Purchase/lease of real property
Regular Board 764	9/3/1996	Purchase/lease of real property
		Appt/employment/compensation
Regular Board 763	8/20/1996	Purchase/lease of real property
Regular Board 762	8/6/1996	Purchase/lease of real property
Regular Board 760	7/2/1996	Purchase/lease of real property
Regular Board 758	6/4/1996	Appt/employment/compensation
		Appt/employment/compensation
Regular Board 737	7/18/1995	Purchase/lease of real property
Regular Board 683	2/16/1993	Appt/employment/compensation

**RESOLUTION NO. R25-002 (6/24/2025)**

**REVIEW OF CLOSED SESSION MINUTES and  
DESTRUCTION OF CERTAIN VERBATIM RECORDINGS**

**WHEREAS**, an amendment to the Open Meeting Acts requiring a review of the district's minutes of closed sessions became effective June 1, 1989, and

**WHEREAS**, the Board of Commissioners of the Hoffman Estates Park District has kept Executive Session minutes since January 1, 1982, and

**WHEREAS**, the Board of Commissioners has reviewed the minutes of Executive Session,

**BE IT FURTHER RESOLVED**, by the Board of Commissioners of the Hoffman Estates Park District that the attached minutes (Exhibit A) or portions thereof from Executive Session no longer require confidential treatment. The board further approves the destruction of the verbatim recordings of those executive session meetings which are older than 18 months and for which the Board has approved the written minutes.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Hoffman Estates Park District that all other Executive Session minutes which have been determined to be confidential shall, if not released by the terms of this Resolution, remain confidential.

**Passed and Approved** by the Board of Commissioners of the Hoffman Estates Park District, Cook County, Illinois, on the 24<sup>th</sup> day of June, 2025.

AYES:

NAYS:

ABSENT:

ATTEST:

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President

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Secretary