

AGENDA
REGULAR BOARD MEETING NO. 1112
TUESDAY, MAY 27, 2025
7:00 p.m.
Triphahn Center

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
Motion to approve the agenda as presented.
4. RECOGNITION
 - A. Longevity Recognition of Commissioners
 - Chris MacGregor – 2 years
 - Linda Dressler – 4 years
 - Marc Friedman – 4 years
 - Raj Chhatwani – 6 years
 - Robert Kaplan – 10 years
 - Pat McGinn – 12 years
 - Keith Evans – 16 years
5. COMMENTS FROM THE AUDIENCE
6. RECESS FOR A&F COMMITTEE MEETING
Motion to recess the Board Meeting for the purpose of convening the Administration & Finance Committee Meeting.
7. RECONVENE FOLLOWING A&F COMMITTEE MEETING
Motion to reconvene the Board Meeting.
8. CONSENT AGENDA ([Click here to access all Board & Committee Packets](#))
Motion to approve the Consent Agenda items A through L.
 - A. Installation of Playground and Splash Pad Equipment at Vogelei Park / M25-054 (see B&G May packet)
 - B. Purchase and Installation of Fall Surface at Vogelei Park / M25-053 (see B&G May packet)
 - C. Willow Gymnastics Tumbl Trak Equipment Purchase / M25-049 (see Rec & Facilities May packet)

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- D. Willow Gymnastics Tumbl Trak Flooring Purchase / M25-050 (see Rec & Facilities May packet)
 - E. Personnel Policy Revision – Vacation Policy 11.12.05 / M25-057 (see A&F May packet)
 - F. Balanced Scorecard / M25-048 (see A&F May packet)
 - G. Open and Paid Invoice Register: \$907,866.35 (see A&F May packet)
 - H. District-Wide Operations Statement and Revenue and Expenditure Report (see A&F May packet)
 - I. Acceptance of B&G Minutes 4/15/2025 (see B&G May packet)
 - J. Acceptance of Rec & Facilities Minutes 4/15/2025 (see Rec & Facilities May packet)
 - K. Acceptance of A&F Minutes 4/22/2025 (see A&F May packet)
 - L. Approval of Regular Board Meeting Minutes 4/22/2025
- 9. PRESIDENT’S REPORT
 - 10. ADOPTION OF EXECUTIVE DIRECTOR’S REPORT
Motion to adopt the Executive Director’s Report as presented.
 - 11. OLD BUSINESS
 - 12. NEW BUSINESS
 - A. Review of Community Representative Application
 - 13. COMMISSIONER COMMENTS
 - 14. ADJOURNMENT
Motion to adjourn the meeting.

MINUTES
REGULAR BOARD MEETING NO. 1111
April 22, 2025

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on April 22, 2025, at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Chhatwani, Commissioners Dressler, Evans, Friedman, Kaplan, MacGregor, and McGinn

Absent:

Also Present: Executive Director Talsma, Director of Finance & IT Hopkins, Deputy Director Bechtold, Director of Administrative Services Rivas, Director of Recreation Sweeney, Executive Assistant Flynn, Superintendent of IT Agudelo

Audience: Comm Reps Harner, Wilson, Winner, and Dowling, Superintendent Miletic, Jessica Karbowski, Kristy Hopkins and daughters, John Guiney

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

President Chhatwani noted that item H from the Consent Agenda would be moved to New Business. Commissioner McGinn made a motion, seconded by Commissioner Friedman, to approve the agenda as amended. The motion carried by voice vote.

4. Recognition

President Chhatwani announced the Employees of the Quarter (Sharon Hornig – Part-Time; and Frankie Rodriguez – Full-Time).

President Chhatwani presented the Best of Hoffman award for the 1st Quarter 2025 to Kristy Hopkins, mother of two dance participants, for her volunteer work with the dance company.

Superintendent Miletic, Jessica Karbowski, Kristy Hopkins and daughters left the meeting.

5. Comments from the Audience:

None

6. Recess for A&F Committee Meeting:

Commissioner MacGregor made a motion, seconded by Commissioner McGinn to recess the Board Meeting at 7:05 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

7. Reconvene Following A&F Committee Meeting:

Commissioner Friedman made a motion, seconded by Commissioner Dressler to reconvene to the Regular Board Meeting at 8:01 p.m. The motion carried by voice vote.

Comm Reps Harner, Musial, Wilson, and Winner left the meeting.

8. Consent Agenda:

Commissioner MacGregor made a motion, seconded by Commissioner Dressler to approve the consent agenda items A through M.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, Dressler, Evans, Friedman, Kaplan, MacGregor, McGinn

Nays: 0

Absent: 0

- A. Purchase of Vogeley Park Playground Equipment / M25-038 (see B&G April packet)
- B. Purchase of Vogeley Park Splash Pad Equipment / M25-039 (see B&G April packet)
- C. Purchase of Vogeley Park Shelter / M25-040 (see B&G April packet)
- D. Website Redesign RFP Selection / M25-036 (see Rec & Facilities April packet)
- E. Organizational Chart / M25-046 (see A&F April packet)
- F. Comcast Agreement / M25-042 (see A&F April packet)
- G. Garibaldi's Agreement / M25-041 (see A&F April packet)
- H. Open and Paid Invoice Register: \$823,421.52 (see A&F April packet)
- I. District-Wide Operations Statement, Revenue and Expenditure Report and Financial Statement Analysis (see A&F April packet)
- J. Acceptance of B&G Minutes 3/18/2025 (see B&G April packet)
- K. Acceptance of Rec & Facilities Minutes 3/18/2025 (see Rec & Facilities April packet)
- L. Acceptance of A&F Minutes 3/25/2025 (see A&F April packet)
- M. Approval of Regular Board Meeting Minutes 3/25/2025

9. President's Report

President Chhatwani congratulated her fellow commissioners for being reelected. She announced that she received the Presidential Gold Award for logging more than 200 volunteer hours.

10. Adoption of Executive Director's Report:

Commissioner MacGregor made a motion, seconded by Commissioner Dressler, to adopt the Executive Director's Report as presented.

The motion carried by voice vote.

11. Old Business:

None

12. New Business:

A. Naming of Park / M25-044

Commissioner MacGregor made a motion, seconded by Commissioner McGinn to remove Naming of Park / M25-044 from New Business. The motion carried by voice vote.

13. Commissioner Comments:

Commissioner Dressler said she was looking forward to more weather like today and was hoping to see some of the others at the Bon Appetit event at Bell Works on Thursday evening.

Commissioner Evans reminded those who will be attending the Bon Appetit event to purchase raffle tickets.

Commissioner McGinn said he has good intentions of making it to Victoria Park for cleanup 8-11:00 a.m. on Saturday.

Commissioner MacGregor said he will be attending the event at Bell Works on Thursday.

Commissioner Evans said it was great to see the interaction of everyone during the A&F meeting. Everyone contributed and it was a good example of how committees work.

14. Adjournment:

Commissioner McGinn made a motion, seconded by Commissioner MacGregor, to adjourn the meeting at 8:07 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT
REGULAR BOARD MEETING NO. 1112**

EXECUTIVE DIRECTOR'S REPORT

May 2025

PARKS DIVISION REPORT

MOTION

Motion to recommend to the full board to include the Parks, Planning & Maintenance May Board Report in the May Executive Directors Report.

ADMINISTRATION & CAPITAL PROJECTS

BPC Driving Range Hitting Mat Area Renovation

ForeverLawn was able to complete the installation of the new driving range mats. HEParks staff completed the restoration around the mats on Thursday, May 8. The entire driving range including the grass tee opened for play on Friday, May 9.

New Park at Seascapes

The fall surface for the playground has been installed. HEParks staff prepared the area for sod and plants. On May 8, the restoration of the area was completed. HEParks installed the shade structure, garbage cans, picnic tables and rock with dedication plaque. The park will have its grand opening on May 17, 2025.

Hunters Ridge Playground

HEParks staff have been working on clearing the land around the playground and toward the pond at Hunters Ridge. Team Reil was able to finish the installation of the fall surface on May 9. Staff are planning to complete the majority of the restoration and open the park on May 24, 2025, weather dependent.



Seal Coating and Crack filling

Seascape, South Ridge Park (splash pad/playground) and Hunters Ridge Park parking lots have all been completed with crack filling, sealcoating, and striping. The only parking lot remaining to be completed this year is The Club. Path overlays at Hunters Ridge Park and Walnut Basin are being scheduled.

Vogelei OSLAD

Staff have been busy getting bids and contractors lined up for the construction portion of the project at Vogelei Park. The current plan is to close the playground and splash pad area starting June 2 and this area will remain closed for the remainder of the year with the anticipated opening of the park in the spring of 2026. Phase one of the project will be open this summer with bocce ball courts, bank shots sports, multi golf course and the greenhouse.

AQUATICS AND BUILDINGS

Triphahn Center:

- Doors in room 114 were cut to swing properly and locks were installed on the front desk drawers.
- Changed the exhaust fan belts on 3 units above the custodial closet.
- I9 compliance inspection was done for ammonia system at ice rink.
- Installed a new shaft seal on compressor 3 for ice rink.
- Installed a New ORP probe for the hot tub whirlpool chemical controller.

Bridges of Poplar Creek:

- Installed a new TV and repaired a sliding door at Toptracer.
- Reinstalled hinges on a cabinet in the Pro Shop.
- The lobby had no cool air, due to bad start/run capacitor on compressor – part has been ordered.

The Club at Prairie Stone:

- Moved speed bags into the blue room, per work order request.
- The TVs on the track were replaced with ones from Vogelei E-sports.
- The lap pool boiler had “auxiliary 2 open” codes – re-wired loose wires in Molex plug and boiler is now running.
- Replaced shower valves.

Vogelei House/barn:

- Mitsubishi came out to look at the house elevator and indicated there was an open contact in the main disconnect. After testing we determined the contact is good. Found that d/c

power supply in control module has input voltage, but no output - contacted DME Elevator for possible repair.

- Started tear-down at E-Sports facility at Vogelei.

Parks/Maintenance Building:

- Built shelves and cabinets in the construction shop, as well as pallets to store Halloween and Christmas signs/sleigh.
- Started building, sanding and staining park benches for Vogelei Sensory Garden.

Seascape:

- Power-washed the pool and filled with water; all filters were cleaned. All motors were checked and greased.
- Boilers were cleaned and started. Excell Mechanical did a boiler start-up and recommended four new pilot assemblies. We will purchase the parts and replace them in-house.
- Power-washed the deck and repaired deck grates. Installed new drain grate bolts in the deep end.
- Painted steps and touch up paint was completed. IPS is scheduled to touch up slides to repair any chipping paint.
- Repaired depth markers.
- Replaced O Rings on chemical pumps.
- Installed new shower cartridges.
- All tents were put up and two new Funbrella bows with winch hoist systems were installed. Replaced missing caps and brackets for all Funbrellas.

Splash Pads/Other:

- Completed splash pad start-ups and testing for the season. Community Park splash pad had two cracked pipes just outside the manifold pit. Pipes were excavated and repaired, and it is now running successfully.
- Installed an above ground booster pump at Princeton Park – hard piped all connections. Installed faux rock over pump and secured.
- All park bathrooms are open and running.
- Water has been turned on at the dog parks. RPZ at Freedom Run was rebuilt.
- Installed new lights and covers at Cannon concession stand.

PARKS

Parks & Forestry:

- Bank shot sports layout completed at Vogelei for concrete install. Installed bank shot backboards, rims and nets, and painted posts black.
- Installed brick pavers inside the Vogelei greenhouse and then installed pave lock sand and brick edging.
- Prepped and started installation of tee boxes at Vogelei; worked on tee boxes 4-6; gravel and compact.

- Dug out the front of the bridges at the golf course on holes 2-5 to prep for concrete. Cut/installed new 2x3 nosing on each bridge.
- Removed asphalt from the golf course.
- Started installing canopies and ThorGuard at the parks.
- Shoreline clean up completed at South Ridge, Westbury, and Hunters Ridge Park/Wetland. Assessment of Walnut shoreline and woody removal, and shoreline cleanup at Evergreen.
- Prepped for Earth Day event at Victoria Park – tree planting prep and bed clean up/pruning.
- Cleared and prepped soil for seeding at Hunters Ridge and tagged trees for removal.
- Installed grand opening sign for the new Moon Lake Park near Seascape.
- Planned out and planted beds at TC, Seascape and Bridges.
- Tree maintenance and pruning at Devonshire Estates Basin, South Ridge, and Huntington Park.
- Inspection and branch clean up at Black Bear Disc Golf Park and Charlemagne.
- Tree clean-up was completed at Bridges of Poplar Creek.
- Wedding/Event area at Bridges: tree removals, new plantings and annual flowers all installed.

Playgrounds:

- Stone was picked up for playground fill at The Club, then installed and leveled for turf installation.
- A pull-up bar, speed bags and battle ropes were reinstalled at The Club.
- Conducted routine playground inspections; repairs were completed as needed.
- Looked into repairs and quotes for cracked slide at Birch Park.
- Replaced tennis net at Cannon and nets were checked at various parks.
- Repaired PVC sleeves on the pickleball courts at Pine Park.
- Park ID sign clean up and inspections were completed at various parks.
- Swings were taken apart and reinstalled at Evergreen; and hanging pods were fixed at Brittany.
- Graffiti was removed at Sheffield Park.
- Repaired bathroom door at South Ridge Park.

Athletic Fields:

- Dragged all fields making them playable. Painted all foul lines of baseball fields and the cricket pitch.
- Baseball field maintenance was done - game preps, warning track and dugout work.
- Windscreens were taken down on Cannon 2 and replaced bad ones. New windscreens were hung on home run fences of Cannon 2 and started replacing backstop screens.
- Aerated Canterbury field, Pine and Huntington.
- Flipped fields at Upper Cannon, greened out 3 micros and 7v7 fields and striped new layouts.

- Striped soccer fields at Cottonwood, Fabbriini, Victoria, Pebble, Eisenhower, Cannon, and Canterbury. Checked anchors of goals and secured nets.
- Set goals and hung nets for the 7v7 at Fabbriini and Eisenhower. Moved 8x24 goals at Canterbury and set 11v11 fields and hung nets.

Golf Course:

- Greens, tees, and approaches were all aerified and top-dressed.
- Fairways were verticut with a complete cleanup.
- New bridge abutments were installed on bridges near holes 2,3,4 and 5.
- Completed irrigation repairs at the wedding/event area so that the irrigation can be in service for 2025.
- Re-graded and sodded many areas of the driving range. The first 120 yards from Toptracer were aerified, overseeded, top dressed and fertilized. This area is now lush with grass and provides a great look from top tracer.
- Completed regular course maintenance.



RECREATION DIVISION REPORT

Motion:

Recommend to the full board to include the May Recreation board report in the May Executive Director's Report.

Recreation Division

- The Senior/Adult Program Manager attended the Senior Resource Fair at the Village Hall on April 24.
- The Hoffman Estates Chamber of Commerce Bon Appetit Food & Drink Festival was attended by a few of the administrative team members and commissioners on April 24.

- HEParks sent a 4-person rec team to IPRA's Park Pursuit in Highland Park on May 1. It is run similar to the Amazing Race. Staff were involved with the planning committee, as well as day-of volunteers.
- The Superintendent of Community Outreach and Events has become a member of the Village of Hoffman Arts Commission, Fourth Fest, and Cultural Awareness Commission.
- The Senior/Adult Program Manager is a member of the village's Senior Commission.
- The Park District is collaborating on the Chamber of Commerce's Annual Fishing Derby.
- The Twister Twirlers Baton group will be featured on WGN morning new Around Town on May 27 at Willow Recreation Center.
- Summer hours at the Triphahn Center will be in effect from June 1-August 31. Those hours will be as follows:
 - Monday-Friday: 6:00 am-9:00 pm
 - Saturday: 6:00 am-5:00 pm
 - Sunday: 7:00 am-5:00 pm
- Effective June 1, the Triphahn Center North Entrance will be open during the following hours:
 - Monday-Friday: 8:30 am-5:00 pm
 - Sunday: 9:30 am-1:00 pm (church rental)

These hours will be adjusted during the youth basketball league season and for any specific north side rental. The north side desk/entrance will be staffed during these times.

The north side doors will be locked for entering the facility at all other times but will remain an available exit. This change is being made to better operate the Triphahn Center facility in a safe and effective manner following the relation of the Recreation staff from the north side to the former Wolves administrative area.

General Programs

Theatre

- HOTT Theatre has moved all production practices to Vogeley utilizing the space previously housing eSports.
- Shrek Jr.=48 enrolled
- Jersey Boys=23 enrolled
- The group will perform with their travel troupe throughout the summer at various special events, camps, and pop-up parks.

General Programs

Program	Spring Session 2024	Spring Session 2025
Shotokan Karate	136	143
Tae Kwon Do	35	17
Gymnastics	132	112

Contractual:

- **Karate** next session starts June 13
 - Wednesday, May 21, “Try Karate For Free” class
 - The first of these that was held resulted in registration for Karate classes
- **Tae Kwon Do** next session starts on June 24.
- **The new gymnastics** session starts on May 19. Staff has met with Tumbling Times to discuss the move to Willow Recreation Center in late 2025.
 - Gymnastics programming will be housed at Vogelei until September 20, reducing the time without gymnastics programming.
 - Staff is working on plans for class schedules and offerings for Willow Recreation Center Gymnastics once renovation is complete.
- Staff have been meeting with some new contractual vendors; below is information on some of those vendors:
 - **Skyward Fencing** currently offers classes at Willow Rec Center, and there are 5 enrolled in classes running from April-June. They will offer classes at Triphahn Center beginning in January 2026.
 - Plans are in place for a tournament and Open House on June 1 in the Triphahn Center gym, where potential students will include an opportunity to try out equipment, meet the owner of Skyward Fencing and interact with other fencing participants.
 - **Language in Action** is offering language classes via Zoom for various ages and skills levels. The first registration came this spring, and staff are excited to try to grow this program.
 - **Chess-Ed** will begin offering chess classes in June.
 - **Play-Well TEKnologies** will lead Lego classes starting in July.
 - Staff have reached out to several other contractual companies and hope to have additional programming in place for the summer/fall season. For example, we are finalizing a Magic contractor to run classes.

Dance

- 28 Private Lessons
- Hall of Fame Dance Competition: April 4-6
- Rainbow Dance Competition: April 25-27
- Recital Picture days: April 29, 30 and May 1
- Dance Recital: May 30 and June 1. This year’s theme is GEMS and will be held at Hoffman Estates High School.

Winter/Spring Dance (Classes started January 4)

Style	Recital 2024 Classes offered	Recital 2025 Classes offered	Spring 2024 Enrollment	Spring 2025 Enrollment
Junior Company	1	1	5	7
Performance Company	0	1	0	9
Stars Dance Company	1 (4 levels)	1 (4 Levels)	26	28
Ballet/Tap	8	8	72	65
Ballet/Jazz	5	4	43	50
Jazz/Hip Hop	4	5	51	52

Tap	2	3	9	8
Specialty	2	4	11	26
Adult Ballroom	1	1	0	4
Total	23	30	217	249

Spring Baton (class dates: March 30-May 3)

Style	Spring 2024 Classes offered	Spring 2025 Classes offered	Spring 2024 Enrollment	Enrollment as of 5/12/2025
Performance baton	2	2	20	14
Baton	10	7	30	30
Total	12	9	50	44

*Next session of baton starts June 1-June 7

The Twirling Twisters Baton group will perform at Kids to Park Day on May 17 and they also will be featured on WGN morning new Around Town on May 27 at Willow Recreation Center.

Special Events/Outreach

The third annual Kite Day was held on Saturday, May 3, and was a huge success. The event took place at Fabbrini Park and activities included a Kite Flying demo by Chicago Kite, music by Back to Rock Music School, and community booths provided crafts and lawn activities. There were over 250 in attendance, and with the great weather for kite flying, the crowd was steady all day.

The Community Garage Sale was held on Saturday, May 10 in the Seascape parking lot. There were 48 vendors and approximately 300 people attended.

Upcoming Events:

- May 17: Moon Lake Park Ribbon Cutting Ceremony, 10:00 am at Moon Lake Park (located next to Seascape Aquatic Center)
- May 17: Kids to Park, 10:00 am-1:00 pm at Fabbrini Park
- June 6: Fun Day at the Park Children's Entertainment Series-Barefoot Hawaiian, 5:30-6:30 pm at Seascape
- June 6: Freezy Friday (Pops with the Cops), 12:00-1:00 pm at South Ridge Park
- June 6: Fun Day at the Park Children's Entertainment Series-Carole Stephens, 10:00-10:45 am at Fabbrini Park
- June 20: Freezy Friday, 12:00-1:00 pm at Seascape

Friends of HEParks Days

The Friends of HEParks' Toptracer event was held April 26. Unfortunately, due to the weather, the turnout was lower than anticipated. With 50% of bay rental fees, we raised \$281 for the

Foundation, but added \$675 through a silent auction of various golf foursomes throughout the area. Additionally, Wintrust/Hoffman Estates Community Bank supported the event with a \$500 sponsorship.

Upcoming Events:

- June 2: Golf Day at Bridges of Popular Creek
- June 21: Duck Derby at Seascape

Early Childhood Programs and Summer Camps

Preschool

23-24 WRC		24-25 WRC		23-24 TC		24-25 TC	
Threeschool	C	Threeschool	C	Threeschool	7	Threeschool	6
2's Playschool	11	2's Playschool	9	2's Playschool	C	2's Playschool	10
3's & 4's	32	3's & 4's	33	3's & 4's	79	3's & 4's	62
Total	43	Total	42	Total	86	Total	78

Preschool Field Days (traditional end-of-year outdoor activity days) were held April 28 and 29. The preschoolers participated in jungle themed activities through seven different rotations. Parents were welcome to stay and help with their child's classroom.

Little Stars Childcare (closing May 31)

2024	2025	5 Days: 32 3 Days: 5 2 Days: 4
53(3 rooms)	41 (3 rooms)	

Rock'n'Kids

Tot Rock: 4

Enrichment Classes

Name	TC	WRC
Lunchbox Adventure	5	7
Little Innovators	5	7
Preschool Book Club	3	8
Four Seasons	9	N/A
Culinary Kids	N/A	4
Playdough Power	10	N/A

School-Age STAR

STAR

- During the 2024-2025 school year, there were 109 students enrolled in the STAR before/after school care program on an average weekly basis. This is compared to 2023-2024 school year when the average weekly enrollment was 71. Looking into next year, we have already accepted an average weekly enrollment of 115 students.
- We held a STAR staff appreciation event at Toptracer on May 13.

Schools Day Out

- A combined School Day Out was held at the Triphahn Center on April 18. There were 19 enrollments and participants went to Adventure Island indoor pool.

School-Age Summer Camp

Summer Camp 2025

- Camp starts on June 2 and runs through August 8.
- Over the 10 weeks of camp there are 2,158 registrations for school-aged camps, and an additional 714 registered for the new Splash & Explore camp for 4- to 7-year-olds, for a total of 2,862 registrations to date.
- Our preschool half-day camp will run four sessions of two-weeks each. To date, 179 children are registered.
- Two new camps are offered for school-aged campers: Arts in the Parks and Adventure Camp
- District 15 is starting their summer vacation two weeks later this year due to construction last fall that pushed the start of the school year out two weeks, which could lead to slightly lower enrollment in the first two weeks of summer camp.

Seniors/Adults

<u>April/May 50+ Events</u>	<u>Date</u>	<u>Enrolled</u>
Lunch and Learn-Woodlands	4/9	12
Seniors Out Socializing-Maxfields Restaurant	4/18	20
Senior Out Socializing- Longhorn Steakhouse	4/2	21
Birthday Lunch	4/25	21
Pub Trivia	4/30	29

Group Exercise 50+ Enrollments

Class	Spring 2025
50+ Basic Exercise	22
Tai Chi (Daytime) as of 5/12	3
Gentle Yoga as of 5/12	6

Our new Senior/Adult Program Manager is located at the Northside Guest Services desk, where the seniors have especially appreciated his presence. He assists with senior registrations, outdoor pickleball passes, and has supported pool pass sales in May. His friendly and helpful demeanor has noticeably enhanced customer service.

Beginning in 2025, the Summer 50+ Pickleball Program at Fabbrini will include a seasonal participation fee. The cost will be \$20 for residents and \$40 for non-residents, covering the season from May-October. Participants will receive a 2025 pickleball sticker to be placed on their passes as proof of purchase. As of May 13, there have been 57 passes sold.

Athletics

Adult Sports/Youth Sports

- Indoor spring pickleball started March 31. There are 15 teams in the 3.5 division and 8 teams in the beginner division. The season will conclude May 19.
- The next pickleball tournament will be outdoors at Fabbrini Park. The date is TBA but will likely be held in September.
- Basketball classes are being run by Bear Basketball Fundamentals. There are 57 participants registered in various age groups.
- The Adult Basketball League started on April 9. Currently there are 4 teams total (38 players participating). This is the first Men's basketball league that has run since 2019. The season is set to end June 4 with playoffs.
- The HEParks/Aces House League Spring youth soccer program kicked off practices on April 7. Teams have one practice per week and games on the weekends at Cannon Park. Games started Sunday, April 13. The season is off to a great start.
- The spring baseball season began April 9 and runs through June 28. Registration numbers are lower this year due to decreasing interest in recreation baseball.

Baseball Registration		
	Spring 2024	Spring 2025
Shetland/ T-ball	74	55
Pinto	46	39
Mustang	22	19
Bronco	14	Merged w/ PCBS

Pony	6	Merged with PCBS
Colt	22	11
Total	184	124

Field Rentals

- Canterbury Park is booked every weekend from the first week of May until mid-September, with Century Cricket using the field on Sundays, and a church group using the field on Saturdays.
- Canterbury is booked every weekday in May for cricket league games and practices.
- Grand Sports are in the process of reserving several fields for their soccer programs.
- A large-scale cricket tournament is booked Memorial Day weekend at Canterbury Park.
- Seminole Sports are renting Cannon Crossings for three weekend tournaments (April 25-27; May 2-4; May 31-June 1).
- Game Time has rented Cannon Crossing for three weekend tournaments (May 9-11, May 16-18, and June 20-22).

Youth Contractual Sports

- Sports Kids, Inc. continues to offer youth athletics programming:
 - Volleyball has been a popular class and Family Archery is seeing interest. There are currently 20 students enrolled in volleyball classes on Monday nights (27 were enrolled in the previous session). There are a total of 72 participants enrolled across all Sports Kids classes for this session. They are bolstering camp programming by offering fun summer options.
 - The next session of Sports Kids, Inc. will begin on June 9.
- VolleyKidz spring program offerings started on Sunday, May 5. The May classes have a total of 21 participants enrolled.
- HEParks is partnering with Overtime Athletics to launch the inaugural NFL Flag Football league this summer. With the growing interest in the sport and it now being an IHSA sanctioned sport offered by area high schools, we want to offer opportunities for youth in the community to learn the game and participate in a league setting. The league will start in July.

Aquatics

Swim Lessons:

Spring lessons concluded on Saturday, April 23. Summer outdoor swimming lessons begin on June 9, and indoor lessons on June 10. Below are the total participants enrolled from January through April.

Swim Level	2024	2025
Parent/Tot	28	45
Tots	16	33
Group Classes	185	238
Adult	16	15
Swim Lessons for All	0	6
Total	245	337

Seascape

Seascape membership passes went on sale January 1 and offered a promotion of two FREE guest passes with a purchase of a membership through April 30. Seascape passes will remain on sale throughout the season. The number below reflects the year-over-year comparison in registrations as of April 30.

Type of Membership	2024	2025
Seascape Membership	257	223
Senior Seascape Membership	30	37
Total	287	260

Tent rentals are available for the summer and have been open to the public since February.

Seascape Tent Rentals	2024	2025
Total	5	11

Recreation Facilities

Triphahn Center Fitness

<u>Membership</u>	<u>04/30/2024</u>	<u>01/01/2025</u>	<u>04/30/2025</u>	<u>2025 YTD</u>
Total	622	710	747	+37
Billed Members	535	623	666	+ 43
Healthcare Numbers	87	87	81	-8

TC Rental Information: 60 rentals in the month of April

TC had 36 new members join in the month of April. Membership continues to be promoted, and staff are trying various approaches to retain fitness members for the upcoming summer months.

Willow Rec Center Fitness & Racquetball

<u>Membership</u>	<u>4/30/2024</u>	<u>01/01/2025</u>	<u>04/30/2025</u>	<u>2025 YTD</u>
Fitness	143	135	138	+3
Racquetball	29	20	20	Even
Total	172	155	158	+3

WRC Billed Healthcare Members 8

WRC Rental Information: 39 rentals in the month of April

*Dog Off-Leash Areas

<u>Membership</u>	<u>04/30/2024</u>	<u>01/01/2025</u>	<u>04/30/2025</u>	<u>2025 YTD</u>
Total	557	453	417	-36

FACILITIES AND MARKETING DIVISION REPORT

Motion:

Recommend the May Facilities & Marketing Report to be included in the May Executive Director's Report for Board approval.

Bridges General Programs:

- Our 2nd Senior Scramble took place on May 14. We had 16 teams participate.
- Staff created another Toptracer Spring League for Monday nights with eight teams registered.
- A new Major Series Toptracer event has been added for the Friday of the PGA Championship. This 4-person Toptracer event took place on Friday, May 16.
- The first Music Night was Friday, May 9 with the Dynamix!

Golf Rounds

MONTHLY ROUND TOTALS					
2021	2022	2023	2024	2025	5 Year Average
2,842	1,296	2,638	2,403	2,180	2,272
YTD ROUND TOTALS					
2021	2022	2023	2024	2025	5 Year Average
3,802	2,047	2,886	4,140	3,094	3,194

Range Information

MONTHLY RANGE BASKET SALES TOTALS					
2021	2022	2023	2024	2025	5 Year Average
2,295	1,195	1,889	1,759	1,422	1,712
YTD RANGE BASKET SALES TOTALS					
2021	2022	2023	2024	2025	5 Year Average
3,619	1,843	2,442	3,498	2,179	2,716

Toptracer Hour Totals

MONTHLY TOPTRACER RESERVATION HOUR TOTALS				
2022	2023	2024	2025	4 Year Average
409	585	619	620	558
YTD TOPTRACER RESERVATION HOUR TOTALS				
2022	2023	2024	2025	4 Year Average
409	1,550	2,031	1,837	1,457

Food & Beverage

April

1 breakfast servicing 64 guests
3 showers servicing 101 guests
2 lunch meetings servicing 70 guests
1 ceremony only servicing 32 guests
1 Baptism servicing 86 guests

May

1 dinner servicing 55 guests
2 golf outings servicing 250 guests
3 all day meetings servicing 250 guests
2 breakfast meetings servicing 75 guests
1 shower servicing 26 guests
1 Baptism servicing 50 guests
2 ceremonies and receptions servicing 250 guests
1 birthday servicing 50 guests

Golf Outings

2025

31 Shotgun Golf Outings Contracts Signed

2024

36 Total Shotgun Events

Weddings

2026

1 reception only

2025

9 ceremony and receptions.

2024

9 ceremony and receptions
2 reception only



April 2025

Membership Totals	<u>04/30/2024</u>	<u>01/01/2025</u>	<u>04/30/2025</u>	<u>Var. +/-</u>
Totals	2,811	3,020	3,215	+195

Member Services/Sales & Fitness

- April New Member Enrollments:** The Club experienced very strong numbers in April enrolling 145 new members this month. This is another record month, where we have brought in more members in April 2025 than the previous ten Aprils. We offered a very enticing enrollment offer of \$25 and September dues free to encourage new members to stay beyond the summer months.
- Referral Program Success:** We had another huge month of member referrals, a key indicator of membership satisfaction. In April, we had 47 new members join as the result of a referral from an existing member. Existing members received a \$25 household credit for each new member they referred. This is 32% of the new enrollments, a very encouraging number for us, as current satisfied members are one of the best organic marketing tools we could have!
- United Healthcare Renew Active Program:** We had 124 Renew Active pass holders visit the Club in April, with one new member joining through this program in April.
- Member Engagement and Facility Usage:** April saw 2,598 unique member visits, meaning approximately 80% of our total members actively used the facility during the month.
- Community Outreach:** The Club, in partnership with Ascension, offered a free BMI/Blood Pressure Screening Health Table at The Club on April 24. In addition, the Club team took part in Hoffman Estates High School's Annual Wellness Fair on April 25. (photos below) The Club team brought some giveaways and played an interactive "Spin the Wheel" game with the kids encouraging them to do some simple physical activities to win one of the giveaway prizes. In addition, we offered a raffle for the chance to win a student summer pass to The Club.
- Facility Rentals:** Facility rentals are slowing down slightly with the warmer weather.

54 volleyball rentals	3 birthday parties
25 pickleball court rentals	9 basketball court rentals
5 pickleball group classes	
Single day pickleball clinic that filled to capacity	

- **Fitness Team/Operations Team Initiatives:** The Club team started April out with a Member Appreciation Week April 7 – April 13. This events of this week were a thank you to members for being so patient and cooperative while we were busy making improvements and renovating spaces.
 - During the Member Appreciation Week, we offered free HIIT classes to all to give everyone an opportunity to try out the new space for these classes and encourage enrollment into The HIIT Club. We gained 10 HIIT members in the month of April!
 - The Club team also offered some fun pop-up classes during this week, a free Gait Analysis in partnership with Dick Pond Athletics of Hoffman Estates, and a visit from Pure Green Juice (located in Arboretum) with samples and giveaways.
 - The Club team added another Aqua Fit class onto the schedule on Monday mornings. Members have been asking for an additional aqua class for quite some time, and it is our most popular class on the schedule. We finally found the right instructor and were able to accomplish this.
 - Official training and certification were offered to staff as part of our indoor bike purchase from Life Fitness. We were able to schedule this training in April for all of our cycle instructors and managers. They are now all certified in the ICG Coach by Color format. We have begun to implement this coaching style into the classes, and it has been really well received by members!



TC Ice Operations

General

- The MyHockey Tournament (4/25-4/27) went well; we hosted 8U teams totaling 51 games over the weekend.
- We will be hosting another MyHockey Tournament (5/16-5/18)
- An Ability Lab Sled Hockey tournament was held 4/11-4/13 featuring 6 teams totaling 12 games with teams from Pittsburgh and Minnesota

- We will host TCS Tournament overflow games 5/30-6/1
- We will host NWHL Playoff games 5/31, 6/1 and 6/8
- We hosted 8 parties including: 2 church groups and 1 home school group
- Renting ice to Chicago Crush and Cougars for prospect skates in April and May
- Working on Fall contracts and have had meetings with a few potential new user groups
- New Benches for the ice arena lobby (TC downstairs) were ordered and have been delivered

Figure Skating

- We ordered ice show costumes for the Spring show and will have 12 group numbers this year: Currently 120 enrolled.
- Tickets are now on sale for the two shows.
- Staff has been working hard on choreographing Ice Show numbers and practices have been going well.
- We have ice show pictures scheduled for the weekend of 5/17.
- Our competition skaters competed this weekend in Crystal Lake and last weekend in Bloomington, IL. We currently have 13 skaters and counting who have qualified for Nationals in Colorado Springs, CO this July.
- We had a directors committee meeting on 4/22 and are planning for the 2026 season already which includes hosting the championship at Triphahn Center in March of next year.

Public Skate

- Held Skate with the Bunny on 4/6 totaling 142 patrons
- (3) Public skates in April totaling 187 patrons
- Working on finalizing public skate specialty events for Fall/Winter

Hockey

- 14U Bantam Prime team placed second in the Chicago Deep Dish Cup
- 12U Peewee Prime team has been selected and will compete in the Windy City Spring Classic Tournament May 16-18
- 12U Wolverines placed second in the Chicago Deep Dish Cup May 2-4
- 14U and 16U Wolverines competed in the Windy City Rumble Tournament May 9-11
- Finalizing Tryout dates for the Wolverines Girl teams for Fall

Jr. Wolf Pack	Class	Spring 2025	Spring 2024
242459	Learn to Skate (L1)	57	30
242460	Learn to Play (L2)	31	48
242469	Skills & Game (L3)	31	N/A
	Totals	119	78

Leagues & Program	2025 Spring	Spring 2024
8U Wolf Pack	13	23
10U Wolf Pack	17	16
12U Wolf Pack	36	32
14U Wolf Pack	23	15
18U Wolf Pack	20	20
Wolverines 12U-16U	49	33
Practice Only	4	4
Totals	162	143



Marketing Report – April 2025

BRIDGES

- Created marketing collateral for upcoming golf outings, Toptracer Range, and events



- Designed door/window graphics for Toptracer; Beer Garden/Course signage
- Ordered corn hole games to brand and put out during Beer Garden events
- Designed and picked up new bag tags
- Created and updated additional events on Events page
- Attended Bon Appetit (4-24) to promote Bridges weddings, outings, Toptracer, and HEParks Friends Days

Email Blasts

- 4-4-25 TaylorMade Fitting Experience (4-21-25)
 4-6-25 Bfast with Bunny, Fish Fry, TTR Masters Event, Senior Scramble, HEParks TTR Day, etc.
 4-7-25 TaylorMade Fitting Experience (4-21-25) 2nd
 4-8-25 Bfast with Bunny, Fish Fry, TTR Masters Event, Senior Scramble, HEParks TTR Day, etc.
 4-9-25 TaylorMade Fitting Experience (4-21-25) 3rd
 4-10-25 Bfast with Bunny, Fish Fry, TTR Masters Event, Senior Scramble, HEParks TTR Day, etc.
 4-11-25 TaylorMade Fitting Experience (4-21-25) 4th
 4-12-25 Jr. Golf Academy, Fish Fry, HEParks Day, Senior Scramble, Toptracer Range
 4-13-25 TaylorMade Fitting Experience (4-21-25) 5th
 4-15-25 Jr. Golf Academy, Fish Fry, HEParks Day, Senior Scramble, Toptracer Range
 4-15-25 TaylorMade Fitting Experience (4-21-25) 6th
 4-19-25 Jr. Golf Academy, Fish Fry, HEParks Day, Senior Scramble, TTR, Dumler Lessons
 4-21-25 HEParks Day
 4-23-25 Jr. Golf Academy, Fish Fry, HEParks Day, Senior Scramble, TTR, Dumler Lessons
 4-24-25 TTR Range Monday League #2
 4-26-25 HEParks Day & TTR Range Monday League #2

THE CLUB

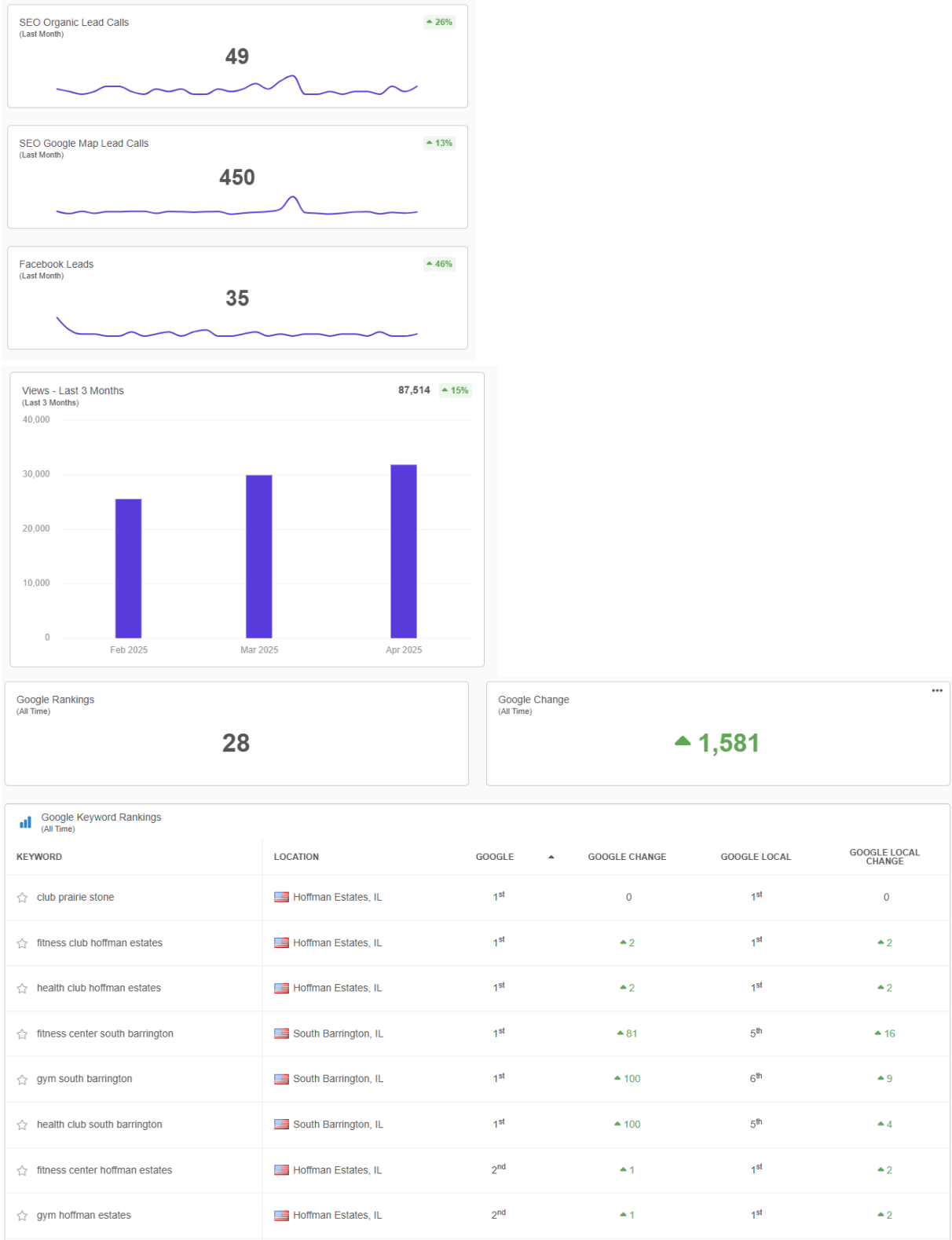
- Created marketing collateral for promotions, pop-up classes, etc.



- Created new business cards for general Club Rentals
- Designed and updated event pages for summer Fitness & Fun at the Hideaway and Pop Up

Fitness in the Park dates

- Digital Marketing Analytics: SEO, Google Map and FB lead calls are up; overall website views are up and Google Keyword ranking made a huge jump (ranking 1st/2nd in a variety of keywords)



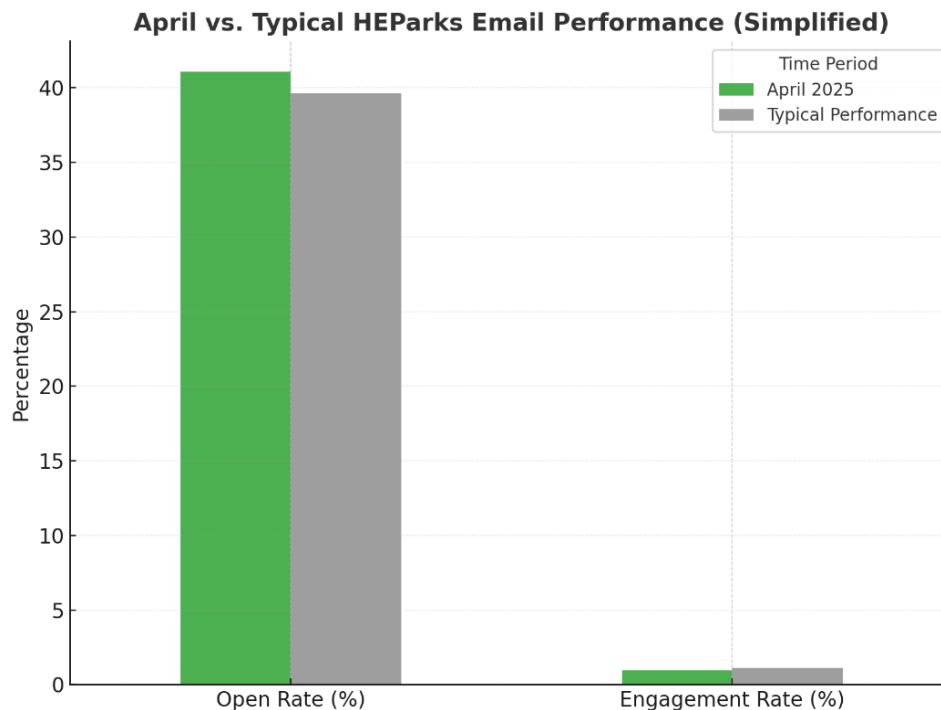
OTHER

- Attended community events to promote park district programs and events

April C&M Production Metrics

- 10 Integrated Campaigns: Flag Football, Softball League, Kids to Parks Day, Continued VolleyKidz, Bingo Activation for May, Continued Foundation Days, Seascape Membership (phase 2), Fun Days in Park Events, Continued Egg Hunt and Kite Day Campaigns
- 107 C&M production tasks with 138 production sub-tasks (a substantial increase in production from March because of an abundance of non-campaign marketing requests like facility signage, senior programming collateral, and community outreach fairs that required language translated collateral.)

April Email Performance Metrics:



11 email blasts

April 2025

(For Comparison) A Typical Email Performance

Open Rate

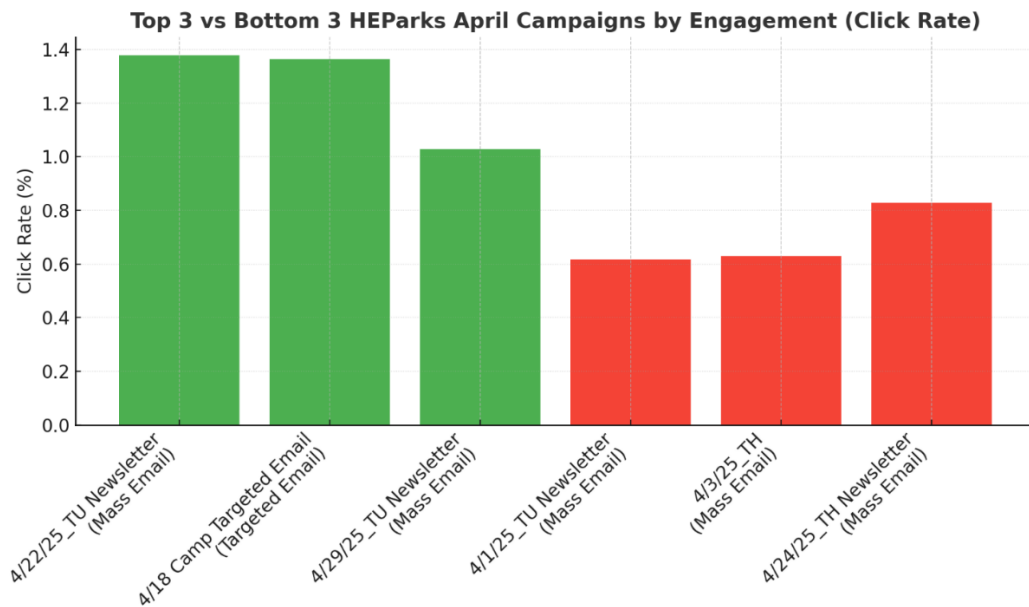
41.10%

39.64%

Engagement Rate (Click Rate)

0.96%

1.12%



April Social Media Performance Metrics:

Total social media activity across Facebook, Instagram, LinkedIn, & Twitter = 134 posts, reels, and stories (content down by 13% from March)

Metric	Facebook	Instagram
Reach	10.3k ↓76.1%	1.7k ↓48.2%
Views	61.5k ↓52.9%	17.2k ↓8.6%
Content Interactions	255 ↓78.2%	219 ↓62.4%
Link Clicks	234 ↓48.9%	0 ↓100%
Profile/Page Visits	2.3k ↑10.4%	406 ↑73.5%
New Followers	31 ↓8.8%	43 ↑19.4%






Facebook April Insight:

In April, we tested a more intentional approach to content, reducing post frequency and refocusing on message clarity and relevance. While total views and reach declined compared to March's high-volume output, page visits increased 10.4%, and link clicks remained solid at 234. This suggests that users are more meaningfully engaging with content when it's more thoughtfully curated, not simply more frequent.

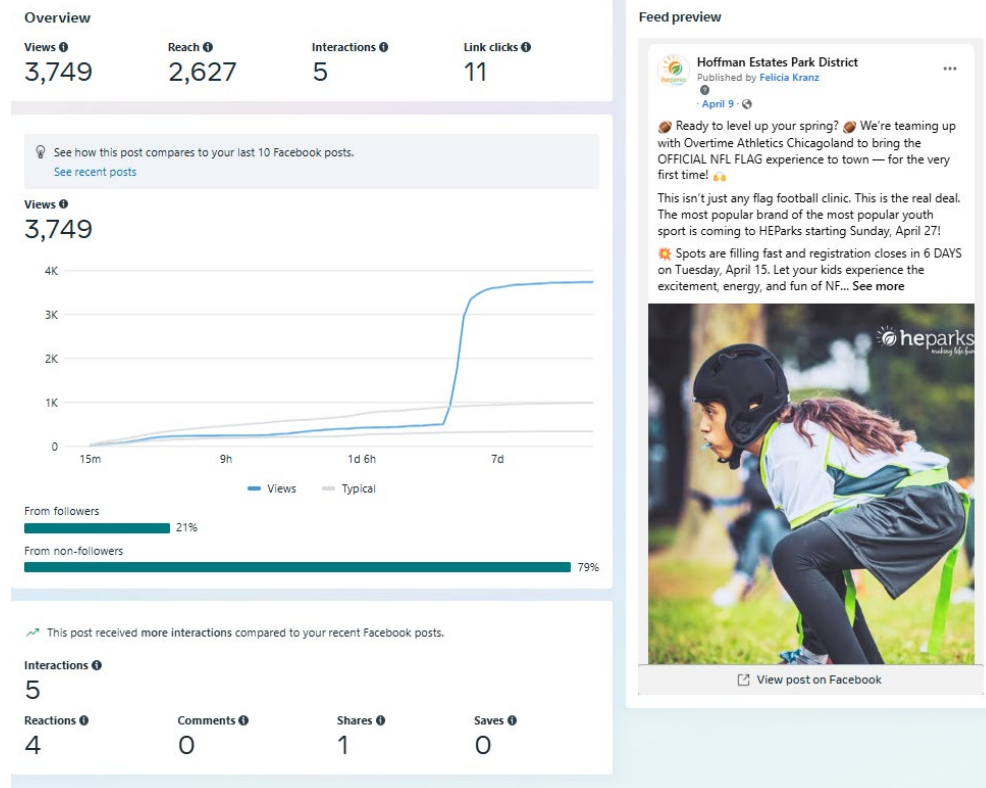
Instagram April Insight:

Following a strategic shift toward quality-over-quantity, we reduced daily posting and re-aligned our brand voice to better reflect our audience's values. As a result, follower growth rose 19.4%, and profile visits surged 73.5%. The data suggests clear signs that content is connecting. While total interactions dipped from March's volume-heavy approach, the return to organic follower and interest growth reinforces that content quality and tone now matter more than post count.

The Top Posts

 <p>Ready to level up your spring? 🏈 We'r...</p> <p>Wed Apr 9, 4:00pm</p> <p>3.7K 4 2 1</p>	 <p>Ready. Set. RACQUETBALL! 🏸...</p> <p>Fri Apr 4, 1:57pm</p> <p>2.1K 21 1 3</p>	 <p>Hoppin' good times were had at our...</p> <p>Mon Apr 21, 9:17am</p> <p>2K 10 0 0</p>	 <p>Thank you to everyone who attended our...</p> <p>Tue Apr 8, 5:00pm</p> <p>1.9K 11 0 0</p>	 <p>Thank you, HEParks community.</p> <p>Mon Apr 21, 10:00am</p> <p>1.4K 11 0 0</p>
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The Top Organic Post in April



April Website Performance Metrics:

Snapshot

Active users
19K

New users
17K

Average Engagement Time
2m 42s

Where do ALL users Come From?

Sessions▼ by
Session primary ch...▼

SESSION PRIMARY ... SESSIONS

Organic Search	32K
Direct	13K
Referral	5.3K
Email	3.9K
Organic Social	583
Unassigned	218
Organic Shopping	2

Where do Active users Come From?

Last Page Before Website	Active Users (% of total for April)	Engagement Rate
google	10,307 (53.44%)	45.28%
(not set- we don't know)	6,049 (31.36%)	38.08%
Newsletter	1,578 (8.18%)	40.74%
player.flipsnack.com	90 (0.47%)	24.01%
heparkswolfpack.org	68 (0.35%)	11.99%
theclubps.com	248 (1.29%)	37.77%
bing	435 (2.26%)	59.17%
golfgenius.com	99 (0.51%)	24.90%
yahoo	154 (0.8%)	64.21%
m.facebook.com		51.26%

Top Search Words that Brought them to the Website:

Organic Google Search c...▼

by Organic Google Sea...

ORGANIC GOOGLE ... ORGANIC GOO...

hoffman estates par...	2.5K
easter egg hunt near ...	464
egg hunt near me	436
heparks	293
hoffman estates eas...	115
seascape	115
hoffman estates egg...	109

Top Website Pages Visited:

/event/easter-egg-hunt/ 62K
heparks.org/ 32K

Pages and screens: Page title and screen class ✓ + Custo					
it rows		Search...			Rows per page
Page title and screen class +		↓ Views	Active users	Views per active user	Average engagement time per active user
Total		158,797 100% of total	19,959 100% of total	7.96 Avg 0%	3m 18s Avg 0%
1	Hoffman Estates WebTrac - Splash	36,749 (23.14%)	3,961 (19.85%)	9.28	27s
2	Hoffman Estates WebTrac - WebTrac Activity Search	36,417 (22.93%)	7,395 (37.05%)	4.92	2m 51s
3	Hoffman Estates Park District - Gold medal awarded parks, programs, and facilities	11,388 (7.17%)	5,860 (29.36%)	1.94	29s
4	Hoffman Estates WebTrac - Login	7,113 (4.48%)	2,549 (12.77%)	2.79	5m 07s
5	Hoffman Estates WebTrac	5,514 (3.47%)	1,968 (9.86%)	2.80	26s
6	Hoffman Estates WebTrac - Shopping Cart	4,259 (2.68%)	1,818 (9.11%)	2.34	39s
7	Hoffman Estates WebTrac - Checkout	2,694 (1.7%)	1,511 (7.57%)	1.78	1m 35s
8	Explore Programs - Hoffman Estates Park District	2,106 (1.33%)	1,370 (6.86%)	1.54	27s
9	Hoffman Estates WebTrac - Checkout Confirmation	2,067 (1.3%)	1,407 (7.05%)	1.47	32s
10	Hoffman Estates WebTrac - WebTrac Membership Search	1,826 (1.15%)	947 (4.74%)	1.93	47s

Terms how we are found on Google Search in April

Top search queries for your site

	Clicks	Impressions
1. hoffman estates park district	2,773	3,695
2. heparks	363	457
3. he parks	97	117
4. hoffman park district	97	156
5. hoffman estates park district jobs	88	155
6. triphahn center	86	739
7. hepd	66	1,063
8. hoffman estates summer camp	66	83
9. hepark	64	100
10. hoffman estates park district summer camp	59	76

Landing Pages from Google Search in April

Google organic search traffic: Landing page + query string					Custom Mar 1 - Mar 31, 2025				
Landing page + query string	↓	Organic Google Search clicks	Organic Google Search impressions	Organic Google Search click through rate	Organic Google Search average position	Active users	Engaged sessions	Engagement rate	Average engagement time per active user
Total		13,549 100% of total	458,639 100% of total	2.95% Avg 0%	19.73 100% of total	8,756 100% of total	12,707 100% of total	44.13% Avg 0%	3m 42s Avg 0%
/		3,984 (29.4%)	34,769 (7.58%)	11.46%	9.83 (49.84%)	3,534 (40.36%)	4,597 (36.18%)	90.21%	4m 33s
/camp/		432 (3.19%)	4,012 (0.87%)	10.77%	24.24 (122.84%)	318 (3.63%)	363 (2.86%)	80.31%	4m 46s
/parks-facilities/triphahn-center/		335 (2.47%)	6,333 (1.38%)	5.29%	10.10 (51.18%)	236 (2.7%)	230 (1.81%)	77.18%	2m 26s
/wp-content/uploads/2019/08/i-SWOT-Analysis.pdf		307 (2.27%)	16,824 (3.67%)	1.82%	22.64 (114.73%)	0 (0%)	0 (0%)	0%	0s
/general-information/jobs-2/		292 (2.16%)	3,051 (0.67%)	9.57%	9.13 (46.29%)	216 (2.47%)	111 (0.87%)	41.42%	20s
/ice-arena/public-skate/		287 (2.12%)	4,989 (1.09%)	5.75%	23.42 (118.72%)	198 (2.26%)	217 (1.71%)	87.85%	1m 42s
/event/easter-egg-hunt/		265 (1.96%)	3,813 (0.83%)	6.95%	13.79 (69.91%)	226 (2.58%)	189 (1.49%)	63%	1m 45s
/general-information/program_guide/		261 (1.93%)	10,653 (2.32%)	2.45%	5.24 (26.53%)	210 (2.4%)	204 (1.61%)	82.59%	3m 27s
/ice-arena/		254 (1.87%)	8,616 (1.88%)	2.95%	14.13 (71.63%)	157 (1.79%)	166 (1.31%)	89.73%	1m 56s
/parks-facilities/seascape/		241 (1.78%)	6,114 (1.33%)	3.94%	22.83 (115.71%)	174 (1.99%)	153 (1.2%)	64.02%	1m 30s

ADMINISTRATION AND FINANCE DIVISION REPORT

Motion:

Forward the May Administration & Finance Report to be included in the May Executive Director's Report for Board approval.

Finance/Administration:

- Assisted with Summer Programs Codes Registration Live
- New fall programs built
- Updated Dance Recital ticket structure for 2025 sales
- Continued work with desks to inform customers of new changes with RecTrac Upgrade
- Entered new sponsorships for upcoming events
- Sold/Invoiced Memorial Items prior to install by Parks Dept
- Processed Club cancel/changes as received
- Processed TC/WRC cancel/changes as received
- CC billing retries after billings for kickouts
- Automated/adjusted additional reports out of RecTrac to staff
- Verified ICA invoices for correct payment
- Monitor multiple chargebacks
- CCAP enrollments/payments
- Payroll Cycle Processing
 - 04/11/2025 \$356,648.18
 - 04/25/2025 \$398,595.61

Administrative Registration/EFT Billing:

- EFT Billings for:
 - Sponsorship/Marquee; LSC (weekly); Club/TC/WRC Fitness; Locker; Summer Camp
 - STAR; Preschool; Dance Company; Freestyle
- Administrative
 - Database Maintenance
 - Duplicate Households/Employee Pass/Aged Punch Passes
 - Program Fee/Rule Adjustments
 - Assisted in Training New Staff
 - Billing NSF Payment Retries

Technology:

- Microsoft Office/Exchange 365
 - The migration of mailboxes to 365 has started. We are starting with a few users to test the functionality and features of the new Outlook client.
- Seascope Opening Preparation
 - IT has deployed all hardware to Seascope and tested all computers. Seascope is ready for opening.

- Vogeley/E-Sports
 - All computer desktops and monitors were repurposed to staff as office computer replacements.
 - The TVs were repurposed to The Club at Prairie Stone.
 - The gaming consoles (Xbox, PS5, Nintendo) will be declared surplus.
- WRC – Bo’s Run Access Control Gate
 - PARKS is re-installing the gate for Bo’s run. IT will install the network cable and access control card reader.
- BPC – Ball Machine Credit Card Reader Install
 - IT will install/configure the new credit card reader for the ball machine at the Golf course.
- Star/Camp/ELC Mobile Device Configuration
 - IT is reconfiguring the iPads as well as the mobile phones used by the ELC/Star programs for summer camp.

Human Resources:

- New Hires: Processed 19 part-time seasonal rehires
- Rehires: Processed 19 part-time seasonal rehires
- Other:
 - 15000 Rate changes were processed
 - 100 Employee records were updated for completed training
 - Updating job descriptions for the Recreation Department.
 - Working on a reorganization and cleanup of all personnel files.

Weekly Board Updates 4.25.2025

Upcoming Events

Apr 26 - Friends of HEParks Days – Toptracer Range

Apr 26 - EARTH DAY with HEParks

May 3 - Kite Day – FREE EVENT

May 9 - Live Music @ Bridges Beer Garden: The Dynamix

May 10 - Spring Seed Bombing

May 10 - Community Garage Sale

May 17 - Kids to Parks Day – FREE

Jun 2 - Friends of HEParks – Golf the Green

Jun 6 - Freezy Fridays

Jun 6 - Friday Fun Day In The Park – Barefoot Hawaiian

Jun 6 - Fitness & Fun at the Hideaway

Jun 8 - Yoga in the Park – Free Event

Hit the (Toptracer) Range – Help the Community – Saturday, April 26 – ALL DAY

Join us tomorrow at Toptracer, our interactive driving range at Bridges of Poplar Creek, as we will donate 50% of our bay rental fees to the Friends of HEParks Foundation. These funds allow us to support disadvantaged families in the Hoffman Estates community by providing access to recreational programs. The facility is open from 10:00 a.m. to 9:00 p.m., weather permitting.

Earth Day with HEParks – Saturday, April 26, 8-11am – Victoria Park

All are invited to a free event to celebrate Earth Day with HEParks. On Saturday, April 26, staff and volunteers will join together to participate in planting tree saplings, pruning trees, cleaning and updating flower beds and raised beds, seeding the pond shoreline, and general park cleanup. Gloves and equipment will be provided.

Kite Day – Fabbrini Park – Saturday, May 3 – 10am to 2pm

Ready for a sky-high adventure? Join us at Fabbrini Park for a free family Kite Day! Bring your kites, family, and friends for a day filled with breezes and smiles.

Community Garage Sale – Saturday, May 10 - Seascap

Join us for our annual Spring Community Wide Garage Sale to discover treasures or declutter your home. Free to shop! Vendors can register for \$30 (\$35 for out-of-district) at this [link](#). We will provide the location and all of the advertising. The sale is Saturday, May 10 from 9:00 a.m. to 2:00 p.m. in the parking lot at Seascap Family Aquatic Center.

NEW PARK DEDICATION – Moon Lake Playground – Saturday, May 17, 10:00 a.m.

We are excited to announce the grand opening of our new Moon Lake Playground, located at 1300 Moon Lake Blvd. (adjacent to the Seascap Aquatic Center parking lot). The ribbon cutting will take place on Saturday, May 17 at 10:00 a.m. Commissioners, Community Reps and their families are encouraged to attend. Mayor McLeod will be in attendance, along with Village Trustees. Tell your neighbors and bring the kids!

Kids to Parks Day – Fabbrini Park – Saturday, May 17, 10:00 a.m. to 1:00 p.m.

Come help us celebrate the 15th anniversary of Kids to Parks Day, a national parks and recreation event. Bring the family to Fabbrini Park for a FREE event filled with outdoor games, exploration and fun activities including inflatables, live performances, crafts and yard games. The Hoffman Estates Fire Department and Schaumburg Township Library will be onsite to engage with attendees. And Mayor McLeod will present a Proclamation for Kids to Parks Day at 11:00 a.m.! Doctor Dogs food truck will be on site to offer food for purchase.

IAPD Board Member Boot Camp 2025

IAPD is once again offering its annual Boot Camp for Board members. The information in these sessions is geared toward new Commissioners but can be used as a refresher or continued learning session as well. If you choose to attend, you would only attend one of the following sessions, as the information is the same at each session (6:00-9:00 p.m.). Please let Cindy know if you would like to attend a boot camp.

- Tuesday, May 20 - Deerfield

- Wednesday, May 21 – Oak Park
- Wednesday, May 28 - Westmont
- Thursday, May 29 - Plainfield
- Tuesday, June 10 – Virtual (Zoom)

IAPD Financial Stability Certificate Program – May 14-16 – Bridges of Poplar Creek CC

This year's IAPD Financial Stability Certificate Program will be hosted locally at our own Bridges of Poplar Creek. This is a 2 ½ day intensive training (8:30 a.m. -4:00 p.m. Wednesday and Thursday, and 8:30 a.m. – Noon on Friday), which will address complex issues including the pressing need to practice financial discipline and acknowledge the responsibility professionals and elected officials have as stewards of tax dollars. Taught by Jamie Sabbach from 110%, this class is designed to help improve financial management competencies to influence decisions that have an impact on communities. If interested in attending, please let Cindy know.

IAPD 2025 Summer Golf Tour

This summer, the IAPD Golf Tour will make stops at **Bridges of Poplar Creek in Hoffman Estates (Monday, July 14)**, **Prairie View Golf Course in Byron (Monday, August 18)** and **Glenview Park Golf Club in Glenview (Monday, September 29)**. HEParks will enter a foursome in each of the three events. Each outing begins with registration and warm-ups at 11:00 a.m. (lunch is on your own), with a 12:00 shotgun start, followed by dinner, awards and raffles 4:30-6:00 p.m. Commissioners, please let Cindy know if you are interested in participating in one or more events. So far we have Marc for all three and Robert for the first two events.

Have a great weekend!

Craig

Park District Updates 5.2.2025

Upcoming Events

May 3 - Kite Day – FREE EVENT
 May 9 - Live Music @ Bridges Beer Garden: The Dynamix
 May 10 - Spring Seed Bombing
 May 10 - Community Garage Sale
 May 17 - Kids to Parks Day – FREE
 Jun 2 - Friends of HEParks – Golf the Green
 Jun 6 - Freezy Fridays
 Jun 6 - Friday Fun Day In The Park – Barefoot Hawaiian
 Jun 6 - Fitness & Fun at the Hideaway
 Jun 8 - Yoga in the Park – Free Event
 Jun 11 - Family Zumba & Bollywood Party in the Park

Jun 13 - Friday Fun Day In The Park- Carole Stevens

NRPA Conference – September 16-18 – Orlando, FL

The annual NRPA Conference will be held at the Orange County Convention Center in Orlando, Florida this year. With education sessions running from Tuesday, September 16 through Thursday, September 18, attendees will have access to hundreds of educational sessions, view and test the latest products and services in the Exhibit Hall and have a chance to connect with colleagues and experts in the field. Registration begins Monday, May 12 – please let Cindy know by next Friday, May 9 if you plan to attend.

Kite Day TOMORROW – Fabbrini Park – Saturday, May 3 – 10am to 2pm

Ready for a sky-high adventure? Join us at Fabbrini Park for a free family Kite Day! Bring your kites, family, and friends for a day filled with breezes and smiles.

Community Garage Sale – Saturday, May 10 - Seascape

Join us for our annual Spring Community Wide Garage Sale to discover treasures or declutter your home. Free to shop! Vendors can register for \$30 (\$35 for out-of-district) at this [link](#). We will provide the location and all of the advertising. The sale is Saturday, May 10 from 9:00 a.m. to 2:00 p.m. in the parking lot at Seascape Family Aquatic Center.

NEW PARK DEDICATION – Moon Lake Playground – Saturday, May 17, 10:00 a.m.

We are excited to announce the grand opening of our new Moon Lake Playground, located at 1300 Moon Lake Blvd. (adjacent to the Seascape Aquatic Center parking lot). The ribbon cutting will take place on Saturday, May 17 at 10:00 a.m. Commissioners, Community Reps and their families are encouraged to attend. Mayor McLeod will be in attendance, along with Village Trustees. Tell your neighbors and bring the kids!

Kids to Parks Day – Fabbrini Park – Saturday, May 17, 10:00 a.m. to 1:00 p.m.

Come help us celebrate the 15th anniversary of Kids to Parks Day, a national parks and recreation event. Bring the family to Fabbrini Park for a FREE event filled with outdoor games, exploration and fun activities including inflatables, live performances, crafts and yard games. The Hoffman Estates Fire Department and Schaumburg Township Library will be onsite to engage with attendees. And Mayor McLeod will present a Proclamation for Kids to Parks Day at 11:00 a.m.! Doctor Dogs food truck will be on site to offer food for purchase.

IAPD Board Member Boot Camp 2025

IAPD is once again offering its annual Boot Camp for Board members. The information in these sessions is geared toward new Commissioners but can be used as a refresher or continued learning session as well. If you choose to attend, you would only attend one of the following sessions, as the information is the same at each session (6:00-9:00 p.m.). Please let Cindy know if you would like to attend a boot camp.

- Tuesday, May 20 - Deerfield
- Wednesday, May 21 – Oak Park

- Wednesday, May 28 - Westmont
- Thursday, May 29 - Plainfield
- Tuesday, June 10 – Virtual (Zoom)

IAPD 2025 Summer Golf Tour

This summer, the IAPD Golf Tour will make stops at **Bridges of Poplar Creek in Hoffman Estates (Monday, July 14)**, **Prairie View Golf Course in Byron (Monday, August 18)** and **Glenview Park Golf Club in Glenview (Monday, September 29)**. HEParks will enter a foursome in each of the three events. Each outing begins with registration and warm-ups at 11:00 a.m. (lunch is on your own), with a 12:00 shotgun start, followed by dinner, awards and raffles 4:30-6:00 p.m. Commissioners, please let Cindy know if you are interested in participating in one or more events. So far we have Marc for all three and Robert for the first two events.

Have a great weekend!

Craig

Park District Updates 5.9.2025

Upcoming Events

May 9 - Live Music @ Bridges Beer Garden: The Dynamix
 May 10 - Spring Seed Bombing
 May 10 - Community Garage Sale
 May 17 – New Park Dedication – Moon Lake Park
 May 17 - Kids to Parks Day – FREE
 Jun 2 - Friends of HEParks – Golf the Green
 Jun 6 - Freezy Fridays
 Jun 6 - Friday Fun Day In The Park – Barefoot Hawaiian
 Jun 6 - Fitness & Fun at the Hideaway
 Jun 8 - Yoga in the Park – Free Event
 Jun 11 - Family Zumba & Bollywood Party in the Park
 Jun 13 - Friday Fun Day In The Park- Carole Stevens

Community Representative Openings

This year, we have three existing Community Representatives who have decided to step down (William Ostermeyer, Ari Meyer and Lizzie Beranek), and there was already one open spot on the B&G Committee. We have advertised for these open positions, but have not had any responses thus far. If anyone knows a Hoffman Estates resident who may be interested, please direct them to this [link](#), or have them reach out to Cindy (cflynn@heparks.org or 847-781-3633). Our policy states that committees will be made up of three to five Community Representatives and two Commissioners. With the changes we know of, we are still within the

policy limits (two committees will have four Comm. Reps and one committee will have three), but fresh voices are welcome!

Park Districts Receive Shout-Out from Expert in Salugenology (the study of what makes humans healthy)

Thanks to Commissioner Keith Evans for sharing this tidbit of information from the “Ologies” Podcast, hosted by Alie Ward. There are five core elements that can improve health: movement, nature, art, service, and belonging. When asked where to start, the first thing the expert mentioned was Park Districts! The expert, Journalist Julia Hotz (author of “The Connection Cure”), mentioned a slow but growing trend among medical practitioners to go beyond disease treatment and prevention and check in with the patient to see if they have those five core elements to lead a more fulfilling life. In the UK, it is becoming more common for doctors to prescribe joining a hobby/biking/walking/bird watching/church/etc. group. Parks can fill some of these needs!

NRPA Conference – September 16-18 – Orlando, FL

The annual NRPA Conference will be held at the Orange County Convention Center in Orlando, Florida this year. With education sessions running from Tuesday, September 16 through Thursday, September 18, attendees will have access to hundreds of educational sessions, view and test the latest products and services in the Exhibit Hall and have a chance to connect with colleagues and experts in the field. Registration begins Monday, May 12 – please let Cindy know by Friday, May 9 (TODAY) if you plan to attend. So far we have Linda, Keith and Chris as a YES, and Pat and Raj as NO.

Community Garage Sale – TOMORROW, May 10 - Seascape

Join us for our annual Spring Community Wide Garage Sale to discover treasures or declutter your home. Free to shop! Vendors can register for \$30 (\$35 for out-of-district) at this [link](#). We will provide the location and all the advertising. The sale is Saturday, May 10 from 9:00 a.m. to 2:00 p.m. in the parking lot at Seascape Family Aquatic Center.

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We are excited to announce the grand opening of our new Moon Lake Playground, located at 1300 Moon Lake Blvd. (adjacent to the Seascape Aquatic Center parking lot). The ribbon cutting will take place on Saturday, May 17 at 10:00 a.m. Commissioners, Community Reps and their families are encouraged to attend. Mayor McLeod will be in attendance, along with Village Trustees. Tell your neighbors and bring the kids!

Kids to Parks Day – Fabbrini Park – Saturday, May 17, 10:00 a.m. to 1:00 p.m.

Come help us celebrate the 15th anniversary of Kids to Parks Day, a national parks and recreation event. Bring the family to Fabbrini Park for a FREE event filled with outdoor games, exploration and fun activities including inflatables, live performances, crafts and yard games. The Hoffman Estates Fire Department and Schaumburg Township Library will be onsite to engage with attendees. And Mayor McLeod will present a Proclamation for Kids to Parks Day at 11:00 a.m.! Doctor Dogs food truck will be on site to offer food for purchase.

IAPD Board Member Boot Camp 2025

IAPD is once again offering its annual Boot Camp for Board members. The information in these sessions is geared toward new Commissioners but can be used as a refresher or continued learning session as well. If you choose to attend, you would only attend one of the following sessions, as the information is the same at each session (6:00-9:00 p.m.). Please let Cindy know if you would like to attend a boot camp.

- Tuesday, May 20 - Deerfield
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IAPD 2025 Summer Golf Tour

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Have a great weekend!

Craig

Park District Updates 5.16.2025

Upcoming Events

- May 17 - Kids to Parks Day – FREE
- May 25 - Public Skate
- Jun 2 - Friends of HEParks – Golf the Green
- Jun 4 - Family Storytime in the Park
- Jun 5 - Summer Sounds on the Green – Brass From the Past
- Jun 6 - Freezy Fridays
- Jun 6 - Friday Fun Day In The Park – Barefoot Hawaiian
- Jun 6 - Fitness & Fun at the Hideaway
- Jun 8 - Yoga in the Park – Free Event
- Jun 11 - Family Storytime in the Park
- Jun 11 - Family Zumba & Bollywood Party in the Park

Jun 12 - Summer Sounds on the Green – Jimmy Nick

Jun 13 - Friday Fun Day In The Park- Carole Stevens

NEW PARK DEDICATION – Moon Lake Playground – TOMORROW, May 17, 10:00 a.m.

We are excited to announce the grand opening of our new Moon Lake Playground, located at 1300 Moon Lake Blvd. (adjacent to the Seascape Aquatic Center parking lot). The ribbon cutting will take place on Saturday, May 17 at 10:00 a.m. Commissioners, Community Reps and their families are encouraged to attend. Representative Fred Crespo and Mayor McLeod will be in attendance, along with Village Trustees. Tell your neighbors and bring the kids!

Kids to Parks Day – Fabbri Park – TOMORROW, May 17, 10:00 a.m. to 1:00 p.m.

Come help us celebrate the 15th anniversary of Kids to Parks Day, a national parks and recreation event. Bring the family to Fabbri Park for a FREE event filled with outdoor games, exploration and fun activities including inflatables, live performances, crafts and yard games. The Hoffman Estates Fire Department and Schaumburg Township Library will be onsite to engage with attendees. And Mayor McLeod will present a Proclamation for Kids to Parks Day at 11:00 a.m.! Doctor Dogs food truck will be on site to offer food for purchase.

Fourth of July Parade – Friday, July 4 – 9:00 a.m.

Please let Cindy know if you plan to walk/ride in the parade this year – we will submit a list to the village no later than June 27. This year's theme is "Stars, Stripes, and Smiles". The parade will step off at 9:00 a.m. along Illinois Boulevard, but groups will assemble at 7:45 a.m. and walk to position (TBD) by 8:15 a.m. HEParks will once again have the MORE van in the parade, so we will have room for one rider. More details about the parade and Fourth Fest to come in future emails.

IAPD 2025 Summer Golf Tour

This summer, the IAPD Golf Tour will make stops at **Bridges of Poplar Creek in Hoffman Estates (Monday, July 14)**, **Prairie View Golf Course in Byron (Monday, August 18)** and **Glenview Park Golf Club in Glenview (Monday, September 29)**. HEParks will enter a foursome in each of the three events. Each outing begins with registration and warm-ups at 11:00 a.m. (lunch is on your own), with a 12:00 shotgun start, followed by dinner, awards and raffles 4:30-6:00 p.m. Commissioners, please let Cindy know if you are interested in participating in one or more events. So far we have Marc for all three and Robert for the first two events.

Have a great weekend!

Craig

Park District Updates 5.23.2025

Upcoming Events

May 25 - Public Skate

Jun 2 - Friends of HEParks – Golf the Green

Jun 6 - Freezy Fridays

Jun 6 - Friday Fun Day In The Park – Barefoot Hawaiian

Jun 6 - Fitness & Fun at the Hideaway

Jun 8 - Yoga in the Park – Free Event

Jun 11 - Family Zumba & Bollywood Party in the Park

Jun 13 - Friday Fun Day In The Park- Carole Stevens

Jun 14 - COMMUNITY FISHING DERBY

Jun 14 - Live Music @ Bridges Beer Garden: The StingRays

Jun 20 - Freezy Friday

Jun 21 - Friends of HEParks Days – Dolphin Derby

Fourth of July Parade – Friday, July 4 – 9:00 a.m.

Please let Cindy know if you plan to walk/ride in the parade this year – we will submit a list to the village no later than June 27. This year’s theme is “Stars, Stripes, and Smiles”. The parade will step off at 9:00 a.m. along Illinois Boulevard, but groups will assemble at 7:45 a.m. and walk to position (TBD) by 8:15 a.m. HEParks will once again have the MORE van in the parade, so we will have room for one rider. More details about the parade and Fourth Fest to come in future emails.

Friends of HEParks Day at Bridges of Poplar Creek - “Golf the Green”– Monday, June 2

As part of the Friends of HEParks Foundation fundraising efforts this year, all proceeds from greens fees at Bridges of Poplar Creek on Monday, June 2 will go toward the Foundation. This will help support our annual Scholarship fund and Programs for All initiative, two ways the foundation helps underserved area residents participate in HEParks programs. Book your foursome, twosome, or come out to play a solo round on Monday, June 2! No special event is taking place, so you can play at a time convenient for you. Click [here](#) to book a tee time.

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Craig