



1685 West Higgins Road, Hoffman Estates, Illinois 60169 heparks.org t (847) 885-7500 f (847) 885-7523

AGENDA ADMINISTRATION & FINANCE COMMITTEE MEETING TUESDAY, MAY 27, 2025 7:05 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF AGENDA Motion to approve the agenda as presented.
- 3. APPROVAL OF COMMITTEE MINUTES
 - April 22, 2025 *Motion to approve the minutes of the April 22, 2025 meeting as presented.*
- 4. COMMENTS FROM THE AUDIENCE
- 5. OLD BUSINESS
- 6. NEW BUSINESS
 - A. Longevity Recognition of Community Representatives
 - Lon Harner 2 years
 - Jonathan Pilafas 2 years
 - Steve Winner 14 years
 - B. Policy Revisions / M25-057

Motion to recommend to the full board the approval of the updated Policy Manual and Personnel Policy Manual revisions as proposed.

- C. Balanced Scorecard / M25-048 Motion to recommend to the full board the approval of the Balanced Scorecard for the
- first quarter of 2025. D. Administration, Finance & IT Report / M25-056 Motion to recommend to the full board to include the April Administration, Finance & IT Report in the April Executive Director's Report.
- E. Open and Paid Invoice Register: \$907,866.35.

Motion to recommend to the full board the approval of the Open and Paid Invoice Register as presented, with a total of \$907,866.35.

F. District Wide Operations Statement and Revenue and Expenditure Report Motion to recommend to the full board the approval of the District Wide Operations Statement and the Revenue and Expenditure Report as presented.

7. COMMITTEE MEMBER COMMENTS

8. ADJOURNMENT

Motion to adjourn the meeting.

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.