

AGENDA
REGULAR BOARD MEETING NO. 1102
TUESDAY, JULY 23, 2024
7:00 p.m.
Triphahn Center

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
Motion to approve the agenda as presented.
4. RECOGNITION
 - A. Employees of the 2nd Quarter 2024
 - Part-Time: Dave Kloc (Also 30 years Longevity Recognition)
 - Full-Time: Kevin Hassler
5. COMMENTS FROM THE AUDIENCE
6. RECESS FOR A&F COMMITTEE MEETING
Motion to recess the Board Meeting for the purpose of convening the Administration & Finance Committee Meeting.
7. RECONVENE FOLLOWING A&F COMMITTEE MEETING
Motion to reconvene the Board Meeting.
8. APPROVAL OF MINUTES (attached)
Motion to approve the minutes from the Regular Board Meeting held June 25, 2024.
 - A. Regular Board Meeting Minutes 6/25/2024
9. CONSENT AGENDA ([Click here to access all Board & Committee Packets](#))
Motion to approve the Consent Agenda items A through C.
 - A. Open and Paid Invoice Register: \$766,565.81 (see A&F July packet)
 - B. District-Wide Operations Statement, Revenue and Expenditure Report and Financial Statement Analysis (see A&F July packet)
 - C. Acceptance of A&F Minutes 6/25/2024 (see A&F July packet)



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Regular Board Meeting No. 1102

July 23, 2024 – Page 2

10. PRESIDENT’S REPORT
11. ADOPTION OF EXECUTIVE DIRECTOR’S REPORT
Motion to adopt the Executive Director’s Report as presented.
12. OLD BUSINESS
13. NEW BUSINESS
14. COMMISSIONER COMMENTS
15. ADJOURNMENT
Motion to adjourn the meeting.

MINUTES
REGULAR BOARD MEETING NO. 1101
June 25, 2024

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on June 25, 2024, at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Chhatwani, Commissioners Evans, Friedman, Kaplan, MacGregor and McGinn

Absent: Commissioner Dressler

Also Present: Executive Director Talsma, Deputy Director Bechtold, Director of Administration & Finance Hopkins, Executive Assistant Flynn, Superintendent of IT Agudelo

Audience: Comm Reps Harner, Pilafas, Musial, Winner, and Dowling, Student Rep Patel, Wolf Peddinghaus

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner McGinn made a motion, seconded by Commissioner MacGregor, to approve the agenda as presented. The motion carried by voice vote.

4. Comments from the Audience:

None.

5. Recess for A&F Committee Meeting:

Commissioner MacGregor made a motion, seconded by Commissioner Kaplan to recess the Board Meeting at 7:01 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

6. Reconvene Following A&F Committee Meeting:

Commissioner MacGregor made a motion, seconded by Commissioner Friedman to reconvene to the Regular Board Meeting at 7:39 p.m. The motion carried by voice vote.

Comm Reps Harner, Pilafas, Musial and Winner left the meeting.

7. Approval of the Minutes:

Commissioner McGinn made a motion, seconded by Commissioner MacGregor to approve the minutes from the Regular Board Meeting held May 28, 2024, the Annual Board Meeting held May 28, 2024, and the Local Government Efficiency Committee Meeting held May 21, 2024.

The motion carried by voice vote.

8. Consent Agenda:

Commissioner Friedman made a motion, seconded by Commissioner McGinn to approve the consent agenda items A through N.

On a Roll Call: Carried 6-0-1

Ayes: 6 Chhatwani, Evans, Friedman, Kaplan, MacGregor, McGinn

Nays: 0

Absent: 1 Dressler

- A. Hunters Ridge Renovation (OSLAD 2025) / M24-049 (see B&G June packet)
- B. BPC Utility Vehicle Purchase / M24-050 (see B&G June packet)
- C. Purchase of Playground Equipment for New Park Development / M24-051 (see B&G June packet)
- D. Windy City Bulls Agreement / M24-053 (see Rec & Facilities June packet)
- E. Direct Fitness Solutions Equipment Purchase for The Club / M24-055 (see Rec & Facilities June packet)
- F. Garibaldi's Agreement / M24-048 (see Rec & Facilities June packet)
- G. Time & Attendance Software (TimePro) / M24-056 (see A&F June packet)
- H. Annual Financial Report (2023 Audit) / M24-059 (see A&F June packet)
- I. Popular Annual Financial Report (PAFR) / M24-060 (see A&F June packet)
- J. Open and Paid Invoice Register: \$545,862.29 (see A&F June packet)
- K. District-Wide Operations Statement and Revenue and Expenditure Report (see A&F June packet)
- L. Acceptance of B&G Minutes 5/21/2024 (see B&G June packet)
- M. Acceptance of Rec & Facilities Minutes 5/21/2024 (see Rec & Facilities June packet)
- N. Acceptance of A&F Minutes 5/28/2024 (see A&F June packet)

9. President's Report

President Chhatwani highlighted the following:

- She attended the Unity Day Festival of Culture and thanked Executive Assistant Flynn for helping with the children's craft activity.
- She attended the Distinguished Accreditation meeting on June 20 in Oak Park. She added that she is proud to be part of HEParks where all of our

requirements are filed on time. She thanked Executive Director Talsma and staff.

- She attended a block party on Sunday, June 23.
- She said the Seascapes parking lot was full on June 19 for the garage sale.
- She served breakfast at the “Journey, The Road Home” event.
- She attended the groundbreaking for the new Compass Data Centers.
- She thanked Director Hopkins for her work on the audit.
- She thanked Executive Director Talsma and Executive Assistant Flynn for keeping everyone on track.

10. Adoption of Executive Director's Report:

Commissioner McGinn made a motion, seconded by Commissioner Kaplan, to adopt the Executive Director's Report as presented.

The motion carried by voice vote.

11. Old Business:

None

12. New Business:

A. Review/Release Executive Session Minutes / M24-057 / R24-002

Commissioner MacGregor made a motion, seconded by Commissioner Friedman to approve the Resolution R24-002, “Review of Closed Session Minutes” as presented.

Executive Director Talsma explained that all minutes between 1999 and 2013 have been reviewed. We will continue to go through the remaining minutes and release those that do not need to remain confidential.

On a Roll Call: Carried 6-0-1

Ayes: 6 Chhatwani, Evans, Friedman, Kaplan, MacGregor, McGinn

Nays: 0

Absent: 1 Dressler

13. Commissioner Comments:

Commissioner McGinn congratulated Director Hopkins on good financial reporting and is looking forward to the parade.

Commissioner Kaplan said great job on the audit.

Commissioner MacGregor said great job on the audit and thank you for providing the PAFR. He is looking forward to the parade.

Commissioner Friedman said he received the survey in the mail. He gave a shout out to the maintenance staff who arrived at 7:15 a.m. with a rake to prepare fields for an early baseball game. He went to hear live music at Bridges. He attended an IAPD webinar on habits, attended the Fishing Derby, stopped by Toptracer on Father's Day, and it was booked. His 7-year-old granddaughter asked how often he coaches. He has coached 18 games since the last board meeting, not including practices.

Executive Director Talsma reminded everyone that the Hoffman Forward group has a kick-off event scheduled for July 11 at South Ridge. This will be in the updates email.

Commissioner Evans congratulated staff on the audit and mentioned that some of the language the audit firm uses is antiquated. He looks forward to riding his bike in the parade.

14. Adjournment:

Commissioner Friedman made a motion, seconded by Commissioner MacGregor, to adjourn the meeting at 7:56 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT
REGULAR BOARD MEETING NO. 1102**

EXECUTIVE DIRECTOR'S REPORT

July 2024

PARKS DIVISION REPORT

MOTION

Motion to recommend to the full board to include the Parks, Planning & Maintenance July Board Report in the July Executive Directors Report.

ADMINISTRATION & CAPITAL PROJECTS

Pine Park Renovation:

The 5- to 12-year-old playground has been completed with installation, drainage and EWF (engineered wood fibers) installed. HEParks staff is still working on the installation of the 2-5 playground and has an anticipated completion date of July 21. Following this work our asphalt contractor will need to lay asphalt between the two playgrounds and then HEParks staff will complete the grassing around the two playgrounds. We anticipate opening both playgrounds August 10.



Also at Pine Park, HEPD staff are in the process of changing the pickle ball posts and nets to inground posts. Pine was installed with flush mount post that allows for easier install and changing of post but with our weather and the tension on the post this style did not work. This work is being completed on July 13 and 14.

Hunters Ridge OSLAD:

A public meeting is currently scheduled to take place on Tuesday July 23 at 6pm at the Hunters Ridge playground. After public input is gained the final park renovation plans will be submitted to the board for approval in August. The OLSAD application is due on September 13, 2024.

AQUATICS AND BUILDINGS

Triphahn Center:

- Wall coverings were removed in the sauna to prep for new equipment. A new controller and sauna heater were installed by Accurate Industries and the inside of the sauna was rebuilt by HEParks staff.
- Multiple power outages were occurring on the south side of TC – Pinnacle Electric was able to isolate the issue to RTU #13 compressor.
- A new compressor (5-ton) was needed and installed on the senior side air conditioner.
- New 25-ton compressor was installed on the north side.
- North side boiler start-up and tuning was completed for air conditioning VAV boxes.
- State fire marshal inspection was completed on the new water heaters that were installed earlier this year – will need to add locking switch covers to the shutoffs.
- Filters were replaced in all VAV spaces on the north side and in the classrooms.
- Air handler evaporation coils were cleaned for TC running track.

Bridges of Poplar Creek:

- New compressor installed on upstairs balcony RTU.
- Upstairs kitchen condensing coils and RTU#9 coils were cleaned to resolve issues.
- Walk-in cooler was not cooling due to high basement temps. Fans were added to exhaust the hot air from top of coolers to restore functioning.

The Club at Prairie Stone:

- Pool maintenance week: pools were drained and power-washed with a mild acid. Surge tanks were power-washed, and filters were manually cleaned. Hot tub was re-grouted and stainless steel buffed. Cleaned and tuned all three boilers and acid washed the Accutab chlorinators.
- Aqua Pure installed new filter controllers and will be back to troubleshoot VFD's. They are also repairing a leaking pipe flange and elbow on the lap pool effluent discharge pipe.
- ABB drive controller installed on activity pool VFD.

PARKS

Parks & Forestry:

- Sidewalk sections were removed at Charlemagne and concrete was re-poured; filled in and compacted stone for new sidewalk.
- New tennis hitting wall was installed at Charlemagne.
- Tent (20 x 40) was installed and removed for the fishing derby at South Ridge Park.
- Rip rap rock was installed around Fabbrini and the pickleball nets were repaired.
- Parking lot sink hole at Fabbrini was fixed, as well as the sewer drain.
- All lumber at the dog parks was checked for safety.
- Solar panel and fountain were installed at Princeton Pond.
- Tree planting was completed at South Ridge Park and Tropicana Park.
- Algaecide treatment was completed at Princeton Basin, Yorkshire Ponds, and Black Bear.

- ThorGuard systems were checked at all the parks to ensure they are working properly.
- Landscape maintenance and weeding were completed at various parks, the skate park, and The Club.
- Mulching was completed at several parks/dog parks, buildings, and schools.
- Tree maintenance and clean up at Victoria Wetlands, Willow Greenway West and Colony Preserve residential areas.
- Park ID signs installed at various locations.

Playgrounds:

- Tot playground (2-5) was removed at Pine Park and climbing component for new playground was brought over.
- Old mulch was dug out/removed at Pine Park and drainage was installed. New playground mulch (160 yards) was transported to and installed at the playground.
- Concrete sidewalk was removed at Pine Park and gravel was installed/compacted for new sidewalk.
- Layout of the holes for new playground at Pine Park.
- Final grading of the dirt around the new playground at Pine along with turf maintenance/seeding.
- New stair decks were installed at Evergreen playground from warranty.
- Mulch that had washed out of Sheffield playground was fixed and reinstalled.
- Slide was sanded at Beacon Point Park to make it safe for use.
- Basketball rims were fixed at Community Park and Charlemagne.
- New ADA swing has been ordered for installation at Maple Park.
- Completed routine playground inspections and maintenance.
- Playgrounds clean up and weed removals.

Athletic Fields:

- Routine prep and maintenance of fields.
- Foul lines painted at all baseball fields and all three permanent pitcher's mounds were fixed. Started collecting points on tablet so robot can begin painting foul lines.
- Flooded dugouts were cleared after the rain; worked on the mounds and opened up fields to dry.
- Inspections were done on backstops, bleachers, and goals.
- Redhawks football field was painted, as well as cricket and lacrosse fields.
- Prepped for softball tournament.
- Brought the set of players' benches from Victoria to the shop for 4th of July prep.
- All soccer fields were painted at Cannon. Painted over old soccer layouts at upper Cannon and painted 6 new micro fields in their place. Moved and secured soccer goals as needed.

**HOFFMAN ESTATES PARK DISTRICT
2024 BUDGET GOALS & OBJECTIVES
PARKS, PLANNING & MAINTENANCE DIVISION**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 1: HEALTHY AND ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures	Status
Sustainability Volunteers Group	<ul style="list-style-type: none"> Reach out to past volunteers to develop this group. 	O
1Q Comments:	Plan is to contact the volunteers that sign up for earth day and/or seed bombing and gauge interest in being part of this group.	
2Q Comments:	A list of participants is being put together and staff will begin contacting them to gauge interest.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures	Status
Asset / Fleet and work order management system to tie into our existing GIS software.	<ul style="list-style-type: none"> Research using an asset / fleet and work order management software that communicates with GIS. 	O
1Q Comments:	We have had presentations from Productive Parks and OpenGov.	
2Q Comments:	Still looking into other platforms.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures	Status
Structural Repairs at WRC	<ul style="list-style-type: none"> Windows and skylights installation. Evaluate racquetball courts and mini gym to optimize facility usage. 	O
1Q Comments:	Permits have been obtained and the contractor is set for installation in late spring/early summer.	
2Q Comments:	Currently scheduled for mid-August to begin construction.	

Purchase Electric & Autonomous Field Marker.	<ul style="list-style-type: none"> Purchase through bid process or purchasing Coop. 	C
1Q Comments – Complete	The unit has been purchased and is in use.	

Purchase Electric Autonomous Mower.	<ul style="list-style-type: none"> Purchase through bid process or purchasing Coop. 	C
1Q Comments - Complete	Unit has been purchased and weeklong training is scheduled for the week of April 22, 2024.	

Purchase Crew Cab.	<ul style="list-style-type: none"> Purchase through bid process or purchasing Coop. 	O
1Q Comments:	The vehicle has been ordered through state contract purchasing.	
2Q Comments:	Vehicles ordered through state contract purchasing. Waiting on delivery date.	

Purchase Dump Truck with salt spreader.	<ul style="list-style-type: none"> Purchase through bid process or purchasing Coop. 	O
1Q Comments:	Vehicle has been ordered through state contract purchasing.	
2Q Comments:	Vehicles ordered through state contract purchasing. Waiting on delivery date.	
Pine Park Playground	<ul style="list-style-type: none"> Purchase through bid process or purchasing Coop and install prior to third quarter. 	O
1Q Comments:	Playground has been purchased and is set to be installed by the end of June.	
2Q Comments:	Playground has been installed, 2-5 is being installed and then restoration.	
Vogelei Park Renovation	<ul style="list-style-type: none"> Develop constructions plans, obtain permits, and go to bid for services. 	O
1Q Comments:	Contracts are being finalized with the state and with our engineering firm.	
2Q Comments:	OSLAD has been finalized, engineering has completed the topo and construction will begin in August.	
Asphalt Repairs	<ul style="list-style-type: none"> Purchase through bid process or purchasing Coop. 	C
1Q Comments:	A contractor has been selected and dates are being set to complete all repairs and maintenance.	
2Q Comments - Complete	Asphalt and parking lot maintenance completed.	
Indoor Courts Sand & Seal	<ul style="list-style-type: none"> Purchase through bid process or purchasing Coop. 	O
1Q Comments:	The contractor has been selected and dates are set for July and August.	
2Q Comments:	The contractor has been selected and dates are set for July and August.	
Seascape Aquatic Play Feature (play feature in the pool)	<ul style="list-style-type: none"> Purchase through bid process or purchasing Coop. 	O
1Q Comments:	Working with multiple vendors on the design to be presented at the April board meetings.	
2Q Comments:	The aquatic feature is going to be refurbished instead of replaced and this work will take place in September/October.	
Outdoor Sports Courts Resurface	<ul style="list-style-type: none"> Purchase through bid process or purchasing Coop. 	C
1Q Comments:	A contractor has been selected and courts are set to be completed by the end of June.	
2Q Comments - Complete	Courts have been completed.	
Hire Contractor for Controlled Burns	Hire contractor to complete controlled burns in sections of Victoria Park and Hunters Ridge (other sections of these parks will be mowed).	O
1Q Comments:	The contractor is waiting for the appropriate weather to complete the burns. If not this spring it will be in the fall.	
2Q Comments:	Burns were not completed in the spring; looking to schedule this in the fall.	

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures	Status
Hold Special Events for Environmental Awareness.	<ul style="list-style-type: none"> Hold Earth Day, Seed Bombing, Invasive Removal and Seed Collection events. 	O
1Q Comments:	Events have been scheduled.	
2Q Comments:	Earth Day and Seed Bombing have been completed and Invasive Removal and Seed Collection are scheduled.	

Audubon International	<ul style="list-style-type: none"> Start the certification process for becoming Audubon Cooperative Sanctuary Program for Golf Courses. 	O
1Q Comments:	Will be completed later in 2024.	
2Q Comments:	Process will be started in the late fall.	

Arboretum Status at Vogelei	<ul style="list-style-type: none"> Once greenhouse and tree nursery are complete apply for and receive complete certification. 	D
1Q Comments:	Part of the OLSAD Project.	
2Q Comments:	This will not be completed until the end of 2025 when the OSALD project is completed.	

Install Smart Rain Irrigation Controls.	<ul style="list-style-type: none"> Purchase and install new irrigation controls on park irrigation boxes. 	C
1Q Comments:	Installation is scheduled for May 2024.	
2Q Comments - Complete	Installation is complete.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures	Status
Parks Continuing Education	<ul style="list-style-type: none"> Park Maintenance Supervisors will be attending continuing education events in 2024. 	O
1Q Comments:	Staff attended the IAPD/IPRA and the ILCA (Illinois Landscape Contractors Association) conferences during the 1 st Quarter.	
2Q Comments:	Staff attended an MIPE event in June on playground design.	

RECREATION DIVISION REPORT

Motion:

Recommend to the full board to include the Recreation Board Report in the Executive Director's Report.

Recreation Division



Summer kicks off our many community partnership events:

- Our Mobile Outreach Program (MORE) is underway. We started with a visit to Steeple Hill apartments on June 27. The Schaumburg Library partners with us as well on these events.
- We continue to partner with the Police Department with Freezie Pop Fridays at Seascap and South Ridge throughout the summer. We bring the M.O.R. E. vehicle along for these events.
- Staff members rotate to help introduce the performing band at the Summer Sounds on the Greens concerts on Thursdays throughout the summer.



General Programs

Theater:

HOTT Theatre's youth performance was June 25 at Prairie Center for the Arts with a packed theater. Many patrons enjoyed the free outdoor show at the Village Green on June 26 . The fall HOTT Theatre performance will be Oliver and Frozen Jr. in late fall. They are also working on a Cabaret performance.

General Programs:

Program	Spring 2023	Spring 2024
Shotokan Karate	128	134
Tae Kwon Do	48	36
Sports Kids	New	41
Gymnastics	167	123

Dance:

Things that happened in June:

1. 42 private lessons
2. Company Auditions were on 6/29 – 57 people attended
3. 1 dance camp ran 6/10-6/14

Things that will be happening in July:

1. 4th of July Parade
2. More private lessons
3. 3 more dance camps
4. Dance floors will be redone
5. National competition on July 29 for 5 dances (6 dancers)

Summer Dance Numbers:

Style	Summer 2023 Classes offered	Summer 2023 numbers	Summer 2024 Classes running	Number enrolled as of 7/1/2024
Ballet	3	42	4	50
Ballet/Tap	4	34	4	19
Ballet/Jazz	2	10	2	11
Jazz/Hip Hop	2	15	3	22
Tap	2	14	2	22
Specialty	7	88	6	77
Total	20	203	21	201

June Baton Numbers:

Style	June 2023 Classes	June 2023 Numbers	June 2024 classes offered	Spring enrolled as of 7/1/2024
Performance baton	2	12	2	13
Baton	7	23	7	19
Total	9	35	9	36

Special Events:

- The Park District staff assisted at the Fourth Fest in the Kid Zone both days and our M.O.RE. van and Park Board Commissioners walked/rode in the parade. We even had a special appearance made by Scooby-Doo.
- Un Plug and Play Day is our next large event on July 15, Ben and the Tatar Tots and the Bubble Guy will be there for entertainment. We have many other activities planned as well. The Fire Dept, Palatine Library and Village will all be attending plus our challenge Obstacle Course.

Summer Family Funday Concert Series (June 7-August 23)

Date	Vendor	Location
6/7	Todd Downing	Vogelei
6/10	Nanny Nikki	Seascape
6/21	Super Stolie	Vogelei
7/12	Ben and the Tater tots	Vogelei
7/13	Jeanie B	South Ridge
7/26	Miss Jamie	Vogelei
8/9	Scribble Monster	Vogelei
8/23	Istvan & the Bird	Vogelei



Early Childhood

Preschool

2023-24 WRC		2023-24 TC	
Threeschool	Cancelled	Threeschool	7
2's playschool	11	2's playschool	Cancelled
3's & 4's	32	3's & 4's	77
Total	43	Total	84

2024-25 WRC (to date)		2024-25 TC (to date)	
Threeschool	3	Threeschool	6 (full)
2's Playschool	5	2's Playschool	4
3's & 4's	31	3's & 4's	68
Total	39	Total	78

LSC:

2023	2024
51 (3 rooms)	52 (3 rooms)

5 Days: 42 3 Days: 6 2 Days: 4

Summer camp programming for LSC started on June 3. Children go to Fabbrini Park on Mondays, water play day with sprinklers on Tuesdays, and South Ridge Park on Fridays.

Rock'n'Kids: ____ Kid Rock: 10 ____ Tot Rock: 5

Summer Camp:

Camp	Sess 3 2023	Sess 3 2024	Sess 4 2023	Sess 4 2024
Pre Camp 5 day TC	10	8	5	4
Pre Camp 2 day TC	7	7	4	5
Pre Camp 2 day WRC	8	9	10	11
KinderCamp TC	10	12	9	10
KinderCamp WRC	11	7	5	6
Ready For Kinder	9	7	6	6
Jr Leaders	4	4	2	2



June 50+ Events:	Date:	Attended:
How to be a Better Pickleball Partner Clinic	6/1	21
Seniors Out Socializing	6/5	9
Pub Trivia	6/12	30
Fitzgerald's Fish Boil	6/13	14
Movie and Munchies @ TC	6/17	3
Seniors out Socializing- Honey Berry	6/21	14
Lunch & Learn- Lifeway Mobility	6/26	9
Birthday Lunch	6/28	18

July 50+ Events	Date	Enrolled
Seniors Out Socializing Early Bird Riccardo's	7/10	9
Pub Trivia	7/17	7
Spotlight on London Trip info meeting	7/18	5
Seniors out Socializing- The Local Kitchen and Tap	7/19	7
Lunch and Learn Ascension	7/23	12
Metropolis Million Dollar Quartet with Lunch	7/25	14
Birthday Lunch	7/26	4

Group Exercise Enrollments for 50+

Class	Spring 2023	Summer 2023	Summer 2024 (as of 7/8)
50+ Basic Exercise	52	65	27
Tai Chi (Daytime)	10	10	3
Line Dancing	15	29	19
Gentle Yoga	10	15	6



School Age - STAR and Day Camps

STAR Enrollment 24/25

- To date, 318 enrollments across all STAR Before and After School Locations (enrollments ongoing)

	3 days before	3 days after	5 days before	5 days after	Total enrolled 24/25	Waitlist	<i>Total enrolled last year 23/24</i>
Armstrong	2	4	11	13	30	0	51
Fairview	3	11	10	11	35	0	52
Lakeview	0	3	8	16	27	0	56
MacArthur	1	9	33	44	87	0	86
Muir	0	3	7	8	18	0	43
Lincoln Prairie	3	7	19	13	42	0	53
Total for D54 24/25	9	28	81	96	239	0	341
Whiteley	8	9	20	44	79	72	71

Note: Whitely School was able to provide us with extra space, Waitlist is currently being called. We should be able to accommodate the majority of the waitlist.

Summer Camp

- Camp registration is open and taking enrollments.
- To date, 3168 enrollments across all camps

Camp	2023	2024 mid camp
Explorers 5 day South	946	686
Explorers 3 day	NA	405

Explorers 5 day North	846	664
Teen	174	229
Sports (9 weeks)	454	483
STEAM (9 weeks)	229	418
Extended Camp (8/12-8/23)	494	283
Creative Camp	25	Not offered
Total	3,169	3,168

Adult Sports

- Outdoor pickleball leagues began at Fabbrini on June 3. League is set to conclude July 22. The next summer league will begin August 5.
 - We have three levels of competition.
 - Social League, 3.5 and 4.0+
 - Social has 5 teams, 3.5 has 10 teams and 4.0+ has 6 teams
- Adult Softball began play on June 3 at Cannon Crossing. League concludes July 29. Fall Softball league is set to start August 26.
 - 5 teams are currently participating in the summer league.
 - We also have a free-agent list going



Youth Athletics

Youth Sports

- Soccer leagues finished up on June 15.
 - We had two intervillage teams (7/8 Coed and 3/4 Girls)
 - A total of 305 participants enrolled throughout all age levels
- Hoffman United Soccer Club has increased programming opportunities for the summer months (classes on Monday, Wednesday and Friday at a different park each day)
 - We have HUSC fundamentals classes running all three days offered. We are really focused on a quality experience for participants.
- Spring baseball leagues concluded for 8th grade and below levels. The fall season begins August 12.
 - All Star Games with Rolling Meadows Park District for Pinto and Mustang was successful.
 - We had 165 enrolled across all age groups.
 - Colt baseball has fielded two teams and games began on June 8.
- Girls Flag Football
 - A free clinic was held at Fabbrini Park from 5:30-7:30 pm on June 26. We had 4 girls show up. Looking to host another clinic July 17.

- We have invited girls from Palatine, Arlington Heights, Rolling Meadows and Hoffman Estates

Contractual Athletic League: Youth soccer league registration for Fall 2024 is live and a survey has been sent out for Spring 2024 to gather feedback and guide planning for Fall 2024 season.

Contractual Sport Classes

- Get Hooked Fishing taught 9 kids in the June session of classes
- Staff is working with Team Illinois Lacrosse to put together a lacrosse camp in early August.
- Sports Birthday Parties through Hot Shot Sports continue to come in and that relationship remains strong.

Disc Golf:

Plans continue for Tri-Town Showdown disc golf tournament that will take place on September 28-29 in Rolling Meadows, Palatine and Black Bear Disc Golf Course in Hoffman Estates. Registration for this event will begin on July 28.

Field Rentals

- Cricket Rentals are fully booked and paid all weekends from mid-April-October
 - Weekday rentals are filtering in as well
- Baseball, softball and soccer rental requests are coming through steadily and we continue working to accommodate these within our internal programming needs. We should see a big increase in our rentals for summer and fall.



Aquatics

The warmer June weather kept the pool busy. The Club pool is closed for its annual maintenance the week of June 10. We have sold 956 passes for summer, compared to 894 last year.

The World's Largest swim lesson on June 20 was cancelled due to a storm. We continue to offer Games on the Lawn at Seascape on various Sundays in summer.

Our Swim Lesson for all Program starts up the week of July 14 in the evenings. Children get free swim lessons all week and then the families get to swim for free after. This program is an initiative funded by the DuPage County Health Department Grant and our Friends of HEParks Foundation. We will continue to offer more opportunities like this in the future.

The Club Swim Lessons

Type of Lesson	2023	2024
Parent/Tot	35	32
Tots	21	16
Group Classes	135	134
Adult	7	11

Seascape Swim Lessons:

Started June 10

Type of Lesson	2023	2024
Parent/Tot	0	5
Tots	3	5
Group Classes	60	104

Recreation Facilities

Willow Rec Center Fitness & Racquetball

<u>Membership</u>	<u>6/30/2023</u>	<u>01/01/2024</u>	<u>6/30/2024</u>	<u>2024 YTD</u>
Fitness	143	127	139	+12
Racquetball	45	39	27	-12
Total	188	166	166	

WRC Healthcare 3 Members

WRC Rental Information: We had a total of 7 rentals in the month of June.

*DOG OFF-LEASH AREAS

<u>Membership</u>	<u>6/30/2023</u>	<u>01/01/2024</u>	<u>6/30/2024</u>	<u>2024 TTD</u>
Total	611	519	467	-52

Triphahn Center Fitness

<u>Membership</u>	<u>6/30/2023</u>	<u>01/01/2024</u>	<u>6/30/2024</u>	<u>2024 YTD</u>
Total	603	569	631	+62
Billed Members	541	505	558	+ 53
Healthcare Numbers	62	64	73	+ 9

TC Rental Information: We had a total of 49 rentals during the month of June.

E-Sports

- We had one birthday party in June.
- We had two Parents' Night Out events in June. The first was June 8 and the other event was held on June 22. We had a total of 18 kids participate.

**HOFFMAN ESTATES PARK DISTRICT
2024 BUDGET GOALS & OBJECTIVES
RECREATION DIVISION**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 1: HEALTHY AND ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures	Status
Create more educational Seascape safety learning opportunities.	<ul style="list-style-type: none"> Provide additional safety programs to the public to increase water safety awareness. 	O
1Q Comments:	We will offer the World Largest Swim Lesson again in June- this is a free event to get patrons exposure to swimming and safety. We have a Marketing campaign to provide lessons for all- especially for those who cannot afford them.	
2Q Comments:	With Grant and Foundation funds, our first offering of free “Swim for All” lessons will be the week of July 15. A water safety night is being incorporated into these lessons.	
Provide more Parent/Child and sport offerings.	<ul style="list-style-type: none"> Offer new parent/tot or youth sport offerings for the year. 	O
1Q Comments:	Sports Kids classes have become popular with sports mania, mini soccer etc. Programs have started.	
2Q Comments:	Program continues from Sports Kids with week-long camps along with tot and youth classes being offered each season.	
Increase Disc Golf Tournament Play and Cross-town play.	<ul style="list-style-type: none"> Add in new Disc Golf Tournament Play opportunities. 	O
1Q Comments:	Staff has met with Rolling Meadows and Palatine for a cross-town tournament being planned for September	
2Q Comments:	Tri-City Tournament will be held on September 28-29 and will have participants compete across the two days from RM, Palatine and HE.	
Increase Basketball clinics and training opportunities at Willow.	<ul style="list-style-type: none"> Enhance and offer additional basketball clinics seasonally, utilizing courts district-wide. Purchase additional training equipment. 	O
1Q Comments:	Clinic numbers are high this spring at Willow and TC. We are using Kyle Thomas’s contract group, Bear Fundamentals.	
2Q Comments:	Summer Basketball clinics were offered at TC. Will be offered at TC and Willow in the fall.	
Evaluate and Increase 50+ offerings.	<ul style="list-style-type: none"> Offer additional overnight trip(s) and new 50+ monthly class offerings. 	O
1Q Comments:	The Greece Trip is running in April with 3 Seniors, and London trip may go as well. The Milwaukee overnight is a new trip. Staff has been collaborating with the Village of Hoffman Arts Commission, Senior networking groups, and the Schaumburg and Palatine libraries to collaborate on Senior events. The Architecture Boat Tour is a spring trip	

	where staff is collaborating with the Arts Commission to boost enrollment.	
1Q Comments:	New Day Trips planned for later this year include High Tea at Calla Lilly Tea Room, Pizza Demo and Buffet at Pizza and Culinary Academy, Geneva History Museum and Little Traveler Shopping, All Seasons Apple Picking. London Trip is running in September (through Colette). 2025 Trip to New York is planned.	
Create more family building opportunities in STAR and Childcare.	<ul style="list-style-type: none"> Create additional family/student opportunities outside of the school day in STAR and Childcare to build family partnerships and program buy-in. 	O
1Q Comments:	A winter concert took place in January for LSC families. Staff is offering a Mad Science evening this spring for early childhood and a family night for Camp.	
2Q Comments:	A science night was held in April for LSC Families. STAR will be creating a Family night for the school year.	
Increase Variety of Dance class offerings for 2024.	<ul style="list-style-type: none"> Provide new dance offerings for Dance in 2024. 	O
1Q Comments:	This summer we will have 3 new offerings: jazz/tap, a musical theatre dance camp, and ballroom dance.	
2Q Comments:	Three new dance options were offered this summer, but did not get enough enrollment to run. We will be offering a performance company starting this fall, and may offer a few pop-up classes.	
Increase Break Camp and Clinic opportunities.	<ul style="list-style-type: none"> Provide additional clinic or contractual camp for Spring and Winter breaks. 	O
1Q Comments:	Staff is working with a contractual group to offer half-day offerings for break camps. We will be offering a plethora of Sports Kids, Inc. contractual classes and half-day week-long sports camps during the summer months.	
2Q Comments:	Staff is looking into contractual winter break camp and working to include fishing into summer camp. Sports Kids has offered a variety of week-long half-day sports camps throughout the Summer.	
Provide new Older Youth and Adult Athletic opportunities or leagues.	<ul style="list-style-type: none"> Add new Athletic offerings for Older Adult and Adult sports. 	O
1Q Comments:	Staff is working to increase adult softball and basketball programming. Pickleball is holding steady with enrollment and the hope is to offer more league offerings in the summer.	
2Q Comments:	Running an adult summer softball league and will continue with another league in the fall. Men's basketball league set to start this fall. We have started promoting our adult basketball leagues for fall 2024. Disc golf tournament will be another addition to adult offerings	

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures	Status
Increase Community Partnerships for Rec Programming.	<ul style="list-style-type: none"> Provide new community outreach programming opportunities. 	O
1Q Comments:	We are partnering with the Police department for our pre-season training at Seascaple this summer.	
2Q Comments:	Hoffman Estates Police department was invited and presented at the Aquatics orientation. Since orientation we have had good rapport with the department regarding multiple instances at the pool.	

Create a Volunteer Reward Incentive Program.	<ul style="list-style-type: none"> Establish a quantitative Volunteer Gift and Annual Volunteer promotion plan within the year. 	O
1Q Comments:	Our new aquatic supervisor will be coordinating volunteers, so she will take on this initiative with all other program managers.	
2Q Comments:	A Volunteer Appreciation Night is planned at Seascaple for July 30	

Continue DEI opportunities.	<ul style="list-style-type: none"> Offer new DEI opportunities for staff. 	O
1Q Comments:	Two staff members are attending a DEI workshop in May. We plan to have this Committee start back soon.	
2Q Comments:	Staff are brainstorming new ideas to bring forward to a new committee that will kick off in the Fall.	

Create Community-Wide Calendar.	<ul style="list-style-type: none"> Create and keep an updated Community-Wide Calendar with HEParks events and Village events. 	O
1Q Comments:	Marketing has an updated calendar on S drive and Teams including Village events. Our special events coordinator is a great liaison with the Village.	
2Q Comments:	We created a Find Your Fun Free Summer Event flyer this summer with the Hoffman Village events and our Parks events. This was also posted on our website.	

Review Program listing and make it more gender neutral.	<ul style="list-style-type: none"> Make changes to programs for gender neutrality. 	O
1Q Comments:	We offered a Sports Extravaganza instead of Mom/Son and a Candyland dance instead of Dad/Daughter in Winter.	
2Q Comments:	For the Spring dance recital we offered a family dance rather than a dad's dance. Our updated camp manual used more gender-neutral wording.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures	Status
Revamp Field Rental Procedures.	<ul style="list-style-type: none"> Create changes to Field Rental Procedures to increase financial stewardship and rental use accessibility. 	O

1Q Comments:	We have begun accepting payment upfront for all rental groups and contracts are signed via PandaDoc. An online fillable form will be added soon.
2Q Comments:	We are continuing with the upfront payment process for our rental groups. We are still in the process of developing the fillable rental application. The contract can be signed via PandaDoc

Keep up with Pickleball trends.	<ul style="list-style-type: none"> Create new Pickleball opportunities. 	O
1Q Comments:	League offerings continue- next step would be to offer tournaments or explore renting courts to tournament groups as a host site.	
2Q Comments:	The decision was made to not rent out our courts for tournaments. As a district we may look to host our own tournament or partner with another organization. The current summer league has 31 teams. The IPRA Senior Pickleball Games will take place at Fabbrini Park again this year: 7/9, 7/11, 7/13.	

Increase Theater Participation	<ul style="list-style-type: none"> Increase theater participation from 2023 with more offerings and having showcases at park locations. 	O
1Q Comments:	HOTT Theatre productions continue to expand with Willy Wonka, our Youth Program with 45 participants. Joey and Maris's Comedy Italian Wedding is almost selling out all performances. We will be working on summer pop-up performances.	
2Q Comments:	Auditions are underway this month for Oliver and Nutcracker. Frozen Jr will be our Fall Youth Play. There is also a Cabaret smaller production this summer.	

Increase Field Rentals	<ul style="list-style-type: none"> Increase field rental revenue from 2023 with marketing and outreach to tournament groups. 	O
1Q Comments:	We have brought on Grand Sports as a soccer renter. Staff has been working with tournament organizations for Cannon/Fabbrini to be a host site for youth/adult baseball and softball tournaments. Cannon will host a national adult softball tournament in June.	
2Q Comments:	We continue to explore bringing in baseball/softball tournament groups for Cannon field rental. Grand Sports, Hoffman United, along with our Cricket groups continue to be our big renters this summer season.	

Increase Willow Facility Rentals	<ul style="list-style-type: none"> Increase WRC Facility Rentals from 2023 with marketing and outreach to rental groups. 	O
1Q Comments:	We will start this initiative soon.	
2Q Comments:	We have two large rentals booked at Willow on September 14 and October 12. We will continue to market our rooms at Willow for rent.	

Meet rental budget numbers for 2024 for both TC & Willow.	<ul style="list-style-type: none"> Exceed the 2024 rental fee budget revenue 	O
1Q Comments:	Numbers continue to increase especially in spring with graduation parties and birthdays.	
2Q Comments:	Rentals remain steady at both TC and Willow	

Meet fitness membership budget numbers for 2024 for both TC & Willow.	<ul style="list-style-type: none"> • Increase marketing to attract new members for facility fitness centers. 	O
1Q Comments:	In Progress, working on more engagement with members and new members.	
2Q Comments:	In Progress, looking at new initiatives to introduce for 3Q.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures	Status
Increase Cross-Program Marketing.	<ul style="list-style-type: none"> • Provide new cross-department programming opportunities for 2024. 	O
1Q Comments:	Staff advertised baseball registration in the preschool newsletter as well as in STAR.	
2Q Comments:	We advertise special events in our camp newsletters.	

Increase Email Promotion to Past Participants.	<ul style="list-style-type: none"> • Send emails to past participants of progression programs promoting next registration opportunities. 	O
1Q Comments:	We did this for soccer, emailing all past youth sports. We also did this for Adult softball emailing all past coaches. In addition, this is continual for Preschool and STAR w/ repeat customers each year at registration time.	
2Q Comments:	We do this each season to increase enrollment. This summer it helped us increase our swim lesson numbers. We also emailed past adult athletic leagues to gain interest in new offerings.	

Update Signage at Seascape and Communication Methods at the Pool.	<ul style="list-style-type: none"> • Provide new methods to increase communication at Seascape including updates to signage. 	O
1Q Comments:	We met with the police department in March to get advice on signage. We will be having door wraps w/our logo in locker rooms and new signage is ordered for May, including verbiage updates from PDRMA and a new height sign for the water slide.	
2Q Comments:	New signs have been hung for proper rules and regulations throughout the facility. New height signs have been added by the slides.	

Create Safe Zones for Special events.	<ul style="list-style-type: none"> • Provide safe zones for all large special events. 	O
1Q Comments:	Staff will plan specific times with fewer crowds and lower key interaction for the larger events where possible.	
2Q Comments:	The golf course added a safe zone to the Family Day in Spring.	

Create a training onboarding process for the front desk staff at TC & Willow.	<ul style="list-style-type: none"> • Implement new onboarding process for front desk staff at TC & Willow. 	O
1Q Comments:	Staff will be planning a meeting with front desk staff to discuss emergency procedures, outlook team, and RecTrac. The registrar continues to assist with training new building supervisors.	

2Q Comments:	We held our 2Q front desk staff meeting on May 19. We discussed our emergency procedures, and other training topics such as selling fitness, swim, and dog park passes. We are still in the process of developing a binder with onboarding and training materials.
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DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures	Status
Provide Pop-Up Park Events at non-showcase Parks.	<ul style="list-style-type: none"> Create a Pop-Up Park opportunity in Spring, Summer, and Fall. 	O
1Q Comments:	We will be rolling this out in Summer and Fall, two parks per season.	
2Q Comments:	We will be offering our first round of these this Fall.	

Increase MORE Van Visits.	<ul style="list-style-type: none"> Expand MORE van visit opportunities, including additional apartment complexes as well as community events. 	O
1Q Comments:	Staff are planning these for summer 2024. We had the MORE events at our Egg Hunts and Bridges Family Day already,	
2Q Comments:	The MORE van was at Kids to Park, all Freezie Fridays with the Police and at the Parade. We started our summer visits to apartment complexes on June 26 with Steeple Hill. Many more stops ahead this summer in July and August.	

Utilize Seascape Open Grass area for open play opportunities.	<ul style="list-style-type: none"> Provide new open play opportunities in the grass area at Seascape for Summer 2024. 	O
1Q Comments:	We are looking into drop-in play opportunities for this area for summer. Baggo has been discussed.	
2Q Comments:	Seascape has been offering “Games on the Lawn” for families to enjoy yard games in the grass area.	

Promote use of reusable water bottles	<ul style="list-style-type: none"> Educate fitness members about the importance of reducing waste production 	O
1Q Comments:	This will be an initiative in the future.	
2Q Comments:	We will continue to explore different waste reduction initiatives for future months.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures	Status
Evaluate Desk Supervision for Northside.	<ul style="list-style-type: none"> Staff north side desk as needed Evaluate closing northside entrance when not staffed. 	O
1Q Comments:	We close the northside door nightly at 9pm. This will be reevaluated for summer hours. The northside is staffed at busier times like winter basketball weekends and evenings.	
2Q Comments:	The northside desk schedule and locking of doors is being adjusted for summer building hours and programming. Signage will be ordered for	

	more permanent set hours.	
Increase Part-time Staff Appreciation working with Human Resources.	<ul style="list-style-type: none"> Create a part-time longevity recognition program. 	O
1Q Comments:	Gold Medal shirts have been purchased for all part-time staff.	
2Q Comments:	We are looking at other apparel options for front desk staff. Still evaluating different longevity programs for part-time staff.	
Create a summer locker room deep cleaning plan.	<ul style="list-style-type: none"> Complete a plan with the Parks Department for all locker rooms. 	O
1Q Comments:	This will be end of summer.	
2Q Comments:	A date will be set for end of summer for deep cleaning.	

FACILITIES AND MARKETING DIVISION REPORT

Motion:

Recommend to the full board to include the July Facilities Report in the July Executive Director's Report for Board approval.



Bridges General Programs:

- Juniorr Golf classes are filling up nicely and start the 2nd week of July. Golden Bear has 32 students enrolled and our Tigers class currently has 9 students.

Golf Rounds

MONTHLY ROUND TOTALS					
2020	2021	2022	2023	2024	5 Year Average
4,397	4,230	4,588	5,414	5,316	4,789
YTD ROUND TOTALS					
2020	2021	2022	2023	2024	5 Year Average
5,520	11,986	10,211	12,904	14,215	10,967

Range Information

MONTHLY RANGE BASKET SALES TOTALS					
2020	2021	2022	2023	2024	5 Year Average
2,949	2,697	2,850	3,910	3,695	3,220
YTD RANGE BASKET SALES TOTALS					
2020	2021	2022	2023	2024	5 Year Average
3,187	9,218	6,776	9,213	10,717	7,822

Toptracer Hour Totals

MONTHLY TOPTRACER RESERVATION HOUR TOTALS			
2022	2023	2024	3 Year Average
291	693	857	614
YTD TOPTRACER RESERVATION HOUR TOTALS			
2022	2023	2024	3 Year Average
1,465	2,840	3,627	2,644

Food & Beverage

June 2024

10 golf outings servicing 977 guests (2 of the 10, grill station only and not in guest count)

1 awards banquet servicing 139 guests

1 breakfast meeting servicing 37 guests

1 lunch meeting servicing 65 guests

1 ceremony and reception servicing 106 guests

1 anniversary party servicing 75 guests

3 showers servicing 112 guests

2 Top Tracer parties servicing 24 guests (one rented four bays; the other rented all ten bays)

July 2024

4 breakfast meetings servicing 152 guests

4 golf outings servicing 525 guests

1 ceremony/reception servicing 112 guests

1 birthday party servicing 30 guests

1 graduation party servicing 80 guests

2024 Golf Outings

5 new golf outings booked (2 in May)

Total 2024 Shotgun Events: 36

2023 weddings

9 ceremony and receptions

3 reception only

1 ceremony only

2024 weddings

8 ceremony and receptions (1 moved to 2025)

2 reception only

2025

5 ceremony and receptions



Membership Totals	<u>6/30/2023</u>	<u>01/01/2024</u>	<u>6/30/2024</u>	<u>Var. +/-</u>
Totals	2,816	2,769	2,811	+42

Member Services/Sales & Fitness

- The Club team enrolled 87 new members in June, offering an enrollment fee of \$29. Membership growth continues to slow, as is expected in the warmer months.

- We continued the offer of a free month to existing members who referred new members in June. We had 11 member referrals in June.
- The Club had 2,019 unique visits in June, meaning approximately 72% of members visited/used the facility at least once in June. We are still seeing a drop in this number, which is normal, indicating better weather and less inside workouts all the time.
- The Club had 90 United Healthcare Renew Active pass holders use the facility in June (visiting at least one time).
- Club staff hosted and sponsored a number of events in June.
- June 29 – Stars and Stripes Run (Bell Works Property) – The Club was an official sponsor (and only fitness center sponsor) at the event. Personal Trainer James and C&M Manager, Brian W attended the event giving out passes and collecting emails for a raffle drawing.



Outdoor Fitness Events (pictures of events follow):

June 5 – Family Zumba at Southridge (45 in attendance!)

June 7 – Zumba at Hideaway (25 in attendance!)

June 23 – Yoga in the Park at Fabbriini (8 in attendance)





- Club staff welcomed Ascension to the facility on June 27 for complimentary blood pressure screening for members.
- The Club has hired two new personal trainers, James and Owen, and will be offering a deeply discounted training package to help introduce them to the members and help get them some clients.
- The first major fitness equipment order was placed at the end of June for some large cardio pieces and large equipment storage pieces. Delivery is expected end of August or beginning September for these new pieces.

Operations Departments:

- The Club pools were shut down for two weeks in June for annual maintenance. All went smoothly with the scheduled repairs and maintenance and Club members were offered the use of Seascape pool during the closure.
- Club staff ran a very successful massage special in May and June, where members received \$8.00 off any massage 1 hour (or greater) in duration. Club massage therapists had 46 massage appointments in the month of June!
- The Club rentals stats for June:
 - (42) volleyball rentals; (3) Birthday parties (20) basketball rentals
 - (6) Pickleball court rentals
- The Club offered and ran the following programming and specials in June: Pickleball 101/102 (6 classes)
- The Club staff started an all ages, drop in Pickleball evening play option with great success! This program will be ongoing, and we hope it will continue to grow.

Ice Department Ice

- Ice Arena Open house event scheduled for August 24; will feature a try hockey for free, try figure skating for free and finish off with a family public skate.
- Hosting a US Figure Skating event July 20 with over 100+ skaters from surrounding rinks including some professional skaters for a one-day workshop.

- Contracts out to the Barrington Fillies for fall ice slots; have 1-2 more potential user groups interested in contracted ice for the fall.
- Working with the Chicago Wolves on finalizing tryouts times and exhibition game.
- Hosted the TCS Tournament in early June; event went well. They will be renting and doing an additional tournament over MLK weekend in 2025.

Skating

- We are working on creating a competition team for the Fall.
- Hoffman Skate Academy has two performance opportunities this summer.
- Summer classes have 156 registered compared to 220 last year

Summer Skating camp	2023	2024
Week 1	30	13
Week 2	25	16
Week 3	18	13
Week 4	15	13

Public Skating

- (4) Public Skate sessions totaling 90 patrons in June
- Fall events have been finalized including Halloween Skate, Skate with Santa and adding public skates on “school days off”

Hockey

- Try Hockey for Free event planned for July 27 with “Inside Out 2” theme; Try Goalie for Free will be July 18.
- Hoffman Summer Skills Clinics have been going well.
- Fall hockey registration is being finalized.
- U16 Wolverines girls tryouts took place in June and team has been selected.
- Summer hockey classes have 47 registered compared to 58 last year.

Summer Hockey camp	2024
Week 1	15
Week 2	29
Week 3	19
Week 4	24

Marketing

C&M DEPARTMENT:

BRIDGES OF POPLAR CREEK

- Created new slides for lobby TV promoting upcoming events, weddings, The Club monthly promo, etc.
- Attended Chamber events to promote the golf course, Toptracer Range, golf outings and events
- Created new posters, tabloids, and flyers to promote golf lessons, Toptracer Range, and other 2024 events
- Designed and scheduled marquee images for golf outings, and events
- Took various photos to build “asset library” for future digital and print promotions
- Ran 25% off Friday & Saturday nights in June promotion with ads on social media
- Continued promoting Brian Dumler, PGA by creating flyers and signage distributed at various facilities
- Created programs, raffle signage, and took photos during the annual SRT Golf Outing
- Promoted three separate exclusive golf club fitting experiences for Cobra, Callaway and TaylorMade
- Created marketing materials/promoted Ladies’ League and Toptracer Range Couples’ League
- Put together more “Welcome Baskets” with coupons for new residents at Seasons of Hoffman Estates



- Created/scheduled email blasts:

DATE	EMAIL MAIN SUBJECT(S)
6-1-24	Shotgun Starts for 6-5 and 6-7
6-2-24	Cobra Golf Club Fitting Day on 6-13-24
6-4-24	Ladies League, Toptracer Range Couples League, Yappy Hour, We're Hiring, 25% off TTR, Beer Garden Open Daily, Golf Lessons, Live Music 6-21-24
6-5-24	Cobra Golf Club Fitting Day on 6-13-24 (Reminder)
6-6-24	Ladies League, Toptracer Range Couples League, Yappy Hour, We're Hiring, 25% off TTR, Beer Garden Open Daily, Golf Lessons, Live Music 6-21-24
6-7-24	Cobra Golf Club Fitting Day on 6-13-24 (2nd Reminder)
6-8-24	Callaway Golf Club Fitting Day on 6-18-24
6-9-24	Ladies League, Toptracer Range Couples League, Yappy Hour, We're Hiring,

25% off TTR, Beer Garden Open Daily, Golf Lessons, Live Music 6-21-24
 6-10-24 Cobra Golf Club Fitting Day on 6-13-24 (Last Reminder)
 6-11-24 Callaway Golf Club Fitting Day on 6-18-24 (Reminder)
 6-12-24 TTR 25% off, Shotgun Start on 6-19, Now Hiring, Golf Lessons, Beer Garden
 Open Daily, Live Music 6-21-24
 6-13-24 Callaway Golf Club Fitting Day on 6-18-24 (2nd Reminder)
 6-15-24 Callaway Golf Club Fitting Day on 6-18-24 (Last Reminder)
 6-18-24 TaylorMade Tour Van Fitting Experience on 6-25-24
 6-18-24 TTR 25% off, Shotgun Start on 6-19, Now Hiring, Golf Lessons, Beer Garden
 Open Daily, Live Music 6-21-24
 6-19-24 Juneteenth
 6-21-24 TaylorMade Tour Van Fitting Experience on 6-25-24 (Reminder)
 6-23-24 TaylorMade Tour Van Fitting Experience on 6-25-24 (2nd Reminder)

THE CLUB

- Designed July promo, and referral marketing collateral (digital and print)
- Attended Chamber events to promote Club promotions and events
- Created/scheduled social media posts for upcoming programs, promotions, and events
- Took various photos to build “asset library” for future digital and print promotions
- Utilized small “A” frames to promote monthly referrals and events
- Promoted Hideaway “Fitness and Fun” and Pop-Up Fitness in the Park dates
- Designed materials and promoted Open Play Pickleball and monthly massage special
- Highlighted “Members of the Quarter” on social media and at The Club
- Set up tent/attended Stars & Stripes Half Marathon at Bell Works to promote The Club



OTHER

- Attended weekly C&M meetings with Rec marketing
- Provided a Park District report during the Hoffman Estates Chamber Board of Director's meeting
- Participated as a member of the golf committee for the annual SLSF Charity Golf Outing at Bridges

June C&M Production Metrics

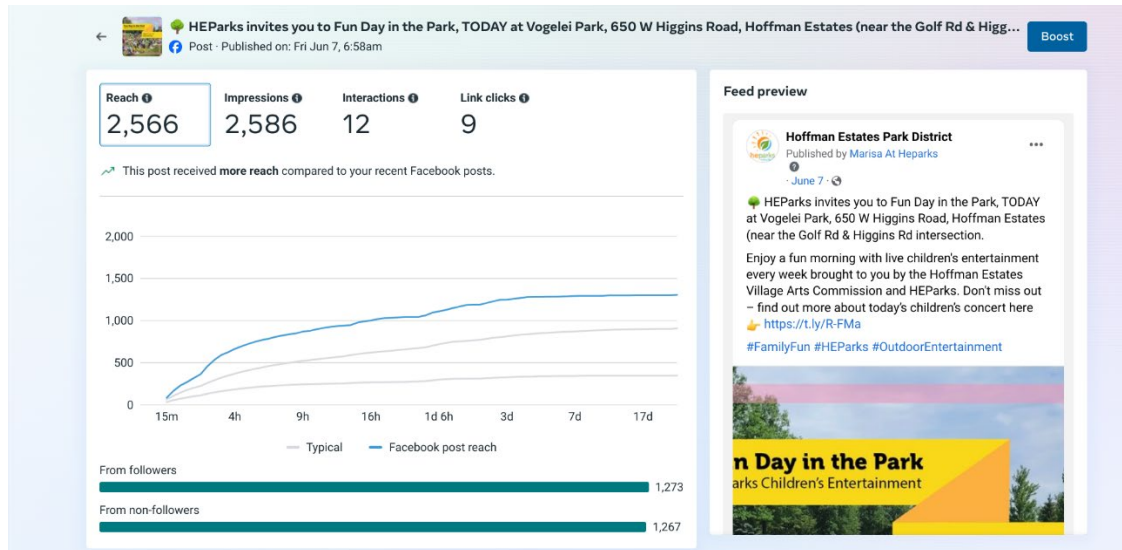
- 13 Integrated Campaigns: Aces Soccer League, Intervillage Soccer League, Youth Boys Baseball League, Adult Pickleball League, Co-Rec Softball League, Adult Men's Basketball League, Adult Men's Softball League, Summer Public Skates, Seascape Teen Night, Seascape Back To School , HOTT Theater Willy Wonka, IPRA Unplug Day, NRPA Where You Belong
- 63 C&M production tasks 132 production sub tasks

June Email Performance Metrics

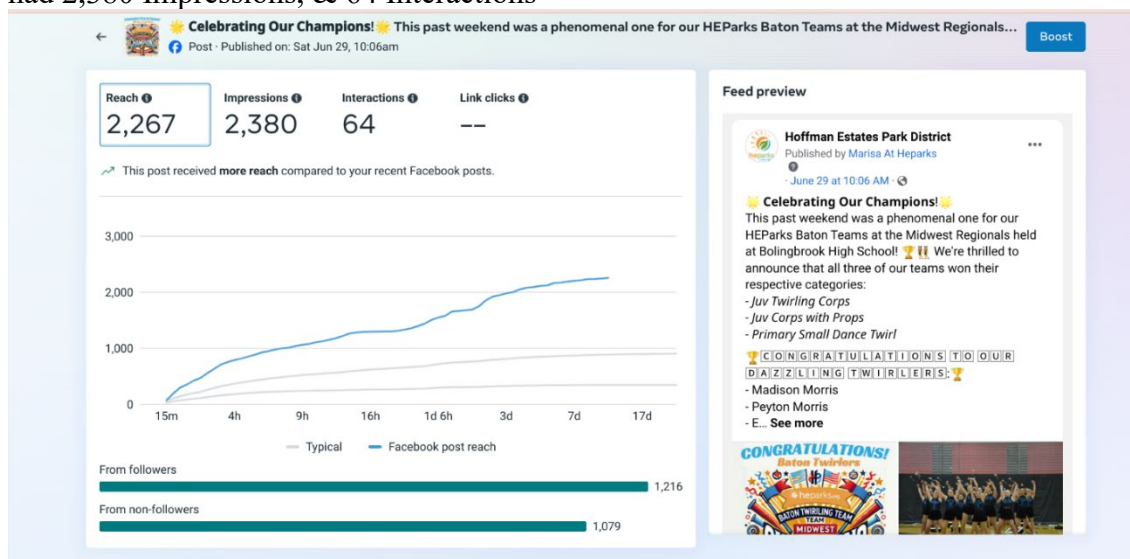
Email Campaign Name	Open Rate	Click Rate	Bounce Rate	Unsubscribe Rate
TH_All Things Fun! 6/27/24	41.41%	1.07%	0.06%	0.09%
TU What's Happening_6/25/24	42.39%	1.08%	0.10%	0.08%
TH_All Things Fun! 6/20/24	42.72%	1.18%	0.06%	0.15%
Juneteenth Freedom Day 6/19/24	40.35%	0.32%	0.05%	0.09%
TU What's Happening_6/18/24	34.85%	1.12%	0.06%	0.05%
TH_All Things Fun! 6/13/24	41.19%	1.14%	0.06%	0.12%
TU What's Happening_6/11/24	36.21%	1.31%	0.05%	0.08%
TH_All Things Fun! 6/6/24	44.70%	1.35%	0.04%	0.13%
TU What's Happening_6/4/24	40.87%	2.76%	0.05%	0.09%
9 Email Campaigns Sent	40.52%	1.26%	0.06%	0.10%

June Social Media Performance Metrics:

- Total social posts across Facebook, Instagram, LinkedIn, & Twitter = 149 posts, reels, and stories
- 15.8K Organic Facebook reach (up 8.9%) and 1.7K Organic Instagram Reach (up 36.1%)
- 77.3K Organic Facebook Impressions and 528 Organic Facebook content interactions
1.7K Organic Instagram Reach (up 36.1%) 258 Organic Instagram content interactions (down 35.7%)
- The Highest Organic Content Reach in June was a Facebook Post sharing our 1st Fun Day in the Park event. The post organically reached 2,566 people and had 2,586 Impressions, & 12 Interactions



- The most popular post (Highest Organic Engagement) in June was a Facebook Post sharing the Baton Twirlers Regional Win. The post organically reached 2,667 people and had 2,380 Impressions, & 64 Interactions



June Outreach:

Marisa and Felicia attended the HEParks' sponsored Chamber of Commerce Annual Fishing Derby June 17 at South Ridge Lake. The overcast weather with the threat of rain lowered attendance this year from 500 to about 250. We promoted programs and events. We gave away freebies to those signing up for our email list (37 new subscribers) and prizes for kids who played our fishing game in our little pool which was extremely popular. Below is the link to the Village's 2024 Fishing Derby Video on YouTube and two photos:

<https://youtu.be/TEwvpxoULrw>



June Website Performance Metrics:

- Website Snapshot: 24,288 users visited the website in the month of June with (16k on mobile, 7.7K on desktop, 197 on a tablet, and 1 on a Smart TV) The majority 22K were return visitors with 57,248 sessions.
- Seascope drove user engagement on Webtrac search for facilities by 4,767% with 438 searches over the average and up 572% on Seascope web page over the average with 2,150 visitors
- Top 10 Visited Pages:

Page title and screen class		Views	Users	Views per user	Average engagement time
		138,289 100% of total	24,288 100% of total	5.69 Avg 0%	2m 09s Avg 0%
1	Hoffman Estates WebTrac - WebTrac Activity Search	27,176	6,441	4.22	2m 29s
2	Hoffman Estates WebTrac - Splash	26,766	3,454	7.75	29s
3	Hoffman Estates Park District - Gold medal awarded parks, programs, and facilities	10,991	6,172	1.78	33s
4	Seascope Family Aquatic Center - Hoffman Estates Park District	8,329	5,083	1.64	54s
5	Hoffman Estates WebTrac - Login	4,903	1,901	2.58	29s
6	Hoffman Estates WebTrac	3,689	1,292	2.86	24s
7	Hoffman Estates WebTrac - Shopping Cart	2,671	1,122	2.38	47s
8	Explore Programs - Hoffman Estates Park District	2,413	1,518	1.59	28s
9	Summer Camp - Hoffman Estates Park District	2,240	1,089	2.06	1m 01s
10	Hoffman Estates WebTrac - Facility Search	2,212	833	2.66	27s

- Acquisition of (unique) visitors by channel:

Session primary...Channel Group)		Users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per user	Events per session	Engagement rate	Event count All events
		24,288 100% of total	57,248 100% of total	26,182 100% of total	54s Avg 0%	1.08 Avg 0%	6.98 Avg 0%	45.73% Avg 0%	399,477 100% of total
1	Organic Search	13,662	34,304	17,353	1m 04s	1.27	7.58	50.59%	260,059
2	Direct	7,338	13,059	4,900	42s	0.67	6.45	37.52%	84,178
3	Email	2,318	5,544	2,074	35s	0.89	5.87	37.41%	32,565
4	Organic Social	692	867	375	24s	0.54	6.05	43.25%	5,243
5	Referral	659	2,967	1,108	37s	1.68	5.35	37.34%	15,859
6	Unassigned	202	207	0	1m 25s	0.00	7.58	0%	1,570
7	Organic Video	1	1	0	0s	0.00	3.00	0%	3

- Top Organic Search Words on Google:

Organic Google Search query ▾ +		↓	Organic Google Search clicks	Organic Google Search impressions	Organic Google Search click through rate	Organic Google Search average position
			10,035 100% of total	226,472 100% of total	4.43% Avg 0%	25.87 100% of total
1	hoffman estates park district		2,519	3,541	71.14%	1.04
2	seascape		1,291	4,226	30.55%	5.59
3	seascape hoffman estates		497	993	50.05%	1.00
4	seascape family aquatic center		341	1,365	24.98%	1.07
5	heparks		293	346	84.68%	1.03
6	hoffman estates pool		163	394	41.37%	1.22
7	seascape pool		150	439	34.17%	1.48
8	pools near me		147	825	17.82%	4.93
9	sea scape		135	544	24.82%	6.76
10	south ridge park		120	1,431	8.39%	2.80

**HOFFMAN ESTATES PARK DISTRICT
2024 BUDGET GOALS & OBJECTIVES
GOLF**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 1: HEALTHY AND ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures	Status
Meet total budgeted rounds for the 2024 season.	<ul style="list-style-type: none"> Exceed the 2024 green fee budget revenue. 	O
1Q Comments:	We had 1,737 rounds in 1 st qtr.	
2Q Comments:	We had 12,478 rounds in the 2nd qtr. Which is 1,311 more rounds than 2Q2023.	
Plan and offer Special Golf Course Events.	<ul style="list-style-type: none"> Plan and execute multiple in-house golf course events. 	O
1Q Comments:	Par 3 Challenge and Spring Senior Scramble will be our first events in 2 nd qtr.	
2Q Comments:	We have run a Par 3 Challenge, and two Senior Scrambles in the 2nd qtr. We have 4 more events planned for 3rd & 4th qtrs.	
Expand Toptracer total usage hours for 2024 season.	<ul style="list-style-type: none"> Exceed the 2023 total usage rate in 2024. 	O
1Q Comments:	We had 1,412 hours in 1 st qtr.	
2Q Comments:	We had 2,215 hours in 2nd qtr. Which is 787 hours more than 2Q2023.	
Plan and offer Toptracer Tournament Events.	<ul style="list-style-type: none"> Plan and execute multiple special Toptracer Tournaments. 	O
1Q Comments:	We hosted our 2-person Best Ball event in the 1st qtr. Our next event is Toptracer Masters Event in April.	
2Q Comments:	We hosted our Toptracer Masters Event in April and have two events scheduled for 4th qtr.	
Provide community themed special events for holidays.	<ul style="list-style-type: none"> Host Breakfast with Bunny & Breakfast with Santa events, servicing over 550 guests. 	O
1Q Comments:	We hosted Breakfast with Bunny and had 347 guests. Breakfast with Santa will be in 4 th qtr.	
2Q Comments:	Next event will be in 4th qtr.	
Provide special events in the Beer Garden.	<ul style="list-style-type: none"> Host multiple special events in the beer garden from May to September. 	O
1Q Comments:	These events will start in 2 nd qtr. Full event calendar has been published on our website.	
2Q Comments:	Events are ongoing and are highly attended. We have five more events scheduled in the 3rd & 4th qtrs.	

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures	Status
Provide Jr Golf Development time to introduce the youth to the game of golf.	<ul style="list-style-type: none"> Increase youth player rounds in 2024 (2023 Total: 797) 	O
1Q Comments:	We had 3 junior development times in the 1 st qtr.	
2Q Comments:	We had 376 junior development times in 2 nd qtr.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures	Status
Purchase new cart fleet.	<ul style="list-style-type: none"> Purchase 84 fleet carts. Purchase 2 ranger carts and 2 utility carts. 	C
1Q Comments - Complete	The cart fleet has been purchased and delivered.	

Objective/Goal	Performance Measures	Status
Purchase two new mowers.	<ul style="list-style-type: none"> Purchase two new electric mowers for golf course maintenance through bid process or purchasing coop. 	C
1Q Comments - Complete	Mowers have been purchased and are awaiting delivery.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures	Status
Add, Level and Upgrade remaining Tee Boxes in need.	<ul style="list-style-type: none"> Complete Tee Box renovation plan in Fall of 2024. 	O
1Q Comments:	Will take place in 3 rd and 4 th qtrs.	
2Q Comments:	Will take place in 3 rd and 4 th qtrs.	

Repair all Bridge Abutments on golf course.	<ul style="list-style-type: none"> Complete repairs on all needed bridges abutments in Spring of 2024. 	C
1Q Comments:	This will take place in 2 nd qtr.	
2Q Comments - Complete	Bridge abutments have been repaired and completed.	

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures	Status
Purchase Pond Aerators.	<ul style="list-style-type: none"> Install two new pond aerators. 	O
1Q Comments:	Pond aerators have been ordered and will be installed in 2 nd or 3 rd qtr.	
2Q Comments:	Aerators have arrived and will be installed in 3 rd qtr.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures	Status
Create special event calendar for the 2024 season.	<ul style="list-style-type: none"> Complete 2024 event calendar and post by end of first quarter. 	C
1Q Comments - Complete	Full event calendar is on Bridges website.	
Increase feedback collection on weddings and special events.	<ul style="list-style-type: none"> Receive four stars or more on all reviews on Wedding Wire and The Knot. 	O
1Q Comments:	First wedding of 2024 will be in 2 nd qtr.	
2Q Comments:	We have hosted two weddings thru the 2nd qtr. We have had great verbal reviews and emails from Brides and Grooms. Staff is working with them to complete online reviews with the wedding review sites.	

**HOFFMAN ESTATES PARK DISTRICT
2024 BUDGET GOALS & OBJECTIVES
THE CLUB AT PRAIRIE STONE**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 1: HEALTHY AND ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures	Status
Meet membership budget numbers for 2024.	<ul style="list-style-type: none"> Exceed the 2024 membership fee budget revenue. 	O
1Q Comments:	We are currently at 2,835 members thru 1 st qtr.	
2Q Comments:	We are currently at 2,811 members thru 2nd qtr.	
Research and Evaluate all group fitness classes to ensure we are staying up to date with current fitness trends and member requests.	<ul style="list-style-type: none"> Create new or adjust classes based on member participation and feedback. 	O
1Q Comments:	Group Fitness Class participation was above average in most classes in Q1. Staff will make some adjustments entering Q2 removing some of the lower attended classes and adjusting time on others to promote more participation.	
2Q Comments:	Staff added “Booty Barre” class to group fitness schedule after very positive member feedback from a sample class.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures	Status
Enhance Student pass sales.	<ul style="list-style-type: none"> Increase student pass memberships in 2024 from previous year. 	O
1Q Comments:	Club staff has prepared for the summer student pass sales in Q1, deciding on dates, pricing, and marketing strategy. Pass sales will begin in May.	
2Q Comments:	Staff raised pricing of the student pass for the Summer 2024 season by \$10. Pass sales will continue through August 11.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures	Status
Purchase new cardio fitness equipment.	<ul style="list-style-type: none"> Purchase new cardio equipment in 2024. 	C
1Q Comments:	Club staff have researched and received quotes on some of the cardio pieces needed in the facility.	
2Q Comments - Complete	Club staff have placed an order for 5 new cardio pieces. Delivery expected in August 2024 on this order.	

Purchase new weighted fitness equipment.	<ul style="list-style-type: none"> Purchase new weighted fitness equipment pieces in 2024. 	C
1Q Comments:	Club staff have researched and received quotes on some of the strength pieces needed in the facility.	
2Q Comments - Complete	Club staff have placed an order for strength storage pieces. Delivery expected in August 2024.	

Upgrade automatic ceiling mechanics in basketball stanchions.	<ul style="list-style-type: none"> Replace mechanics in basketball stanchions. 	O
1Q Comments:	Staff is currently working on creating an RFP for this project with the goal of completing this summer.	
2Q Comments:	Staff had a vendor come and conduct a thorough inspection of the basketball net mechanisms. All safety related repairs and replacements were completed in this inspection. Staff will evaluate additional recommended repairs and complete as the budget allows.	

Community Outreach	<ul style="list-style-type: none"> Club staff will attend and promote The Club and average of 4 community outreach events. 	O
1Q Comments:	Club staff have used Q1 to schedule and plan outreach events for the remainder of the year.	
2Q Comments:	Club staff held 2nd annual walk/run benefiting a local animal shelter, was a host site for the 2024 Memorial Day Murph Challenge and was an official sponsor of the Stars and Stripes Run held in Hoffman Estates.	

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures	Status
Promote use of reusable water bottles.	<ul style="list-style-type: none"> Educate members about the importance of reducing waste production. 	O
1Q Comments:	Marketing plan is being created and will be launched this summer.	
2Q Comments:	Informational signage created and placed by each water fountain in the facility educating/reminding members of the importance of reuseable containers.	

Foster a deeper connection to nature among members.	<ul style="list-style-type: none"> Offer outdoor classes or events in 2024. With C&M Manager, create a marketing piece highlighting the outdoor activity options around the fitness center. 	O
1Q Comments:	Club staff have scheduled outdoor events throughout 2024.	
2Q Comments:	Club staff hosted a walk/run in May	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures	Status
Update and enhance the customer handbook guidelines.	<ul style="list-style-type: none">• Complete revision updates to Member Handbook.	O
1Q Comments:	The Club handbook and code of conduct are currently being reviewed in conjunction with the new website launch.	
2Q Comments:	Club staff have reviewed code of conduct in preparation for the website launch.	

Website Update	<ul style="list-style-type: none">• Create a new theclubps.com website early in 2024	O
1Q Comments:	The Club staff and C&M Manager have been meeting regularly in Q1 to review the progress and pages of the new website.	
2Q Comments:	The new website is nearly complete and will launch early July.	

**HOFFMAN ESTATES PARK DISTRICT
2024 BUDGET GOALS & OBJECTIVES
ICE DEPARTMENT**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 1: HEALTHY AND ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures	Status
Provide youth camps for hockey.	<ul style="list-style-type: none"> Offer a variety of youth camps and skills classes throughout the year and exceed 2023 Participants (183). 	O
1Q Comments:	Summer Camps are scheduled w/ additional skills camps	
2Q Comments:	Summer Camps numbers have been strong	
Expand in house hockey team participation.	<ul style="list-style-type: none"> Increase # of teams and participation numbers from 2023 to 2024 (10 teams in 2023). 	O
1Q Comments:	Fielding 10 teams in spring	
2Q Comments:	Next Team selection will be in Fall and updated on 3Q goals	
Increase participation in figure skating classes.	<ul style="list-style-type: none"> Increase total enrollment in classes from 2023 to 2024 (1,457 Students in 2023). 	O
1Q Comments:	405 for Winter 328 for Spring	
2Q Comments:	102 for Summer	
Host in-house figure skating performance.	<ul style="list-style-type: none"> Schedule in-house skating exhibitions for our free skate participants. 	C
1Q Comments - Complete	2 shows scheduled: 5/11 Spring, 12/14 Winter	
Develop an Ice Party Package to offer to the community.	<ul style="list-style-type: none"> Create a party package and fee structure for ice rentals. 	O
1Q Comments:	Finalize fee structure for ice parties w/discounted room rates	
2Q Comments:	Working on a fall party package with different fees	

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures	Status
Increase public skate participation.	<ul style="list-style-type: none"> Increase participation from 2023 to 2024. (2023 – 4,191 thru 11/15/23) 	O
1Q Comments:	Added additional public skates over Spring & Summer	
2Q Comments:	Consistent public skate times for Summer going in to Fall/Winter season	
Provide sensory free open skate times.	<ul style="list-style-type: none"> Provide sensory free times for open skate throughout the season. 	O
1Q Comments:	Working on building times in for 2024 season	
2Q Comments:	Waiting on fall tryouts to release times/dates	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures	Status
Host large hockey tournament rentals.	<ul style="list-style-type: none"> Maximize multiple-day tournament rentals throughout the season during non-programmed ice time. 	O
1Q Comments:	Currently have 3 Spring, 3 Fall/Winter tournaments for 2024 schedule	
2Q Comments:	Added overflow rentals for 1 tournament, hosted leagues playoffs in spring and added another fall tournament in September	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures	Status
Restructure our Free Skate program operations and fee structure.	<ul style="list-style-type: none"> Finalize a fee structure for both skaters and instructors for figure skating. Develop and distribute a new updated procedure for check in process for free skate times. 	O
1Q Comments:	Have added new classes and adjusted times for Learn to Skate classes	
2Q Comments:	Adjusting monthly freestyle fee for fall, working on check-in process and coaching certifications required	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures	Status
Increase Coaching trainings for our youth hockey program.	<ul style="list-style-type: none"> Create a training schedule for all coaches and practice plans for teams. Develop volunteer coaching program for all youth hockey teams. 	O
1Q Comments:	Working on releasing this for the Fall 2024-2025 Season	
2Q Comments:	Starting to work on parent/coach handbooks for Fall season	

Purchase rental skates and blade sharpening machine.	Purchase needed inventory of rental skates for the ice program, along with a skate sharpener.	C
1Q Comments - Complete	Added 50 new pairs of rental skates; Current skate sharpener is in working condition	

FINANCE, IT and HR DIVISION REPORT
FINANCE & IT DIVISION REPORT

Motion:

Forward the July Administration & Finance Report to be included in the July Executive Director's Report for Board approval.

Finance/Administration:

- Attended the annual Government Finance Officer's Association (GFOA) conference.
 - There were many sessions on the increasing complexity of the Annual Financial Report under the recent Governmental Accounting Standards Board (GASB) requirements. Sessions on implementation, what is being done by GFOA to address the disconnect between GASB and the readers/preparers, and gaining feedback from the members.
 - Attended a session on utilizing AI and automation tools to streamline the Finance Department. Work has already begun implementing automation in daily balancing and to aid in the hiring process.
 - Attended a keynote on "How to Know a Person" and followed up by reading the speaker's book. This addresses the growing divide among the population and how to connect with individuals with varying views.
- Met with finance staff at NWSRA to:
 - Aid in obtaining data from previous accounting software.
 - Make recommendations for the utilization of new software.
 - Review statements and make recommendations for process and reporting changes.
- The District's 2023 Annual Comprehensive Financial Report was completed and submitted to the committee for approval.
- The District's final 2023 Annual Comprehensive Financial Report will be submitted to the GFOA (Government Finance Officers Association) for review in the application for the Certificate of Excellence in Financial Reporting; staff anticipates receiving the notification by year-end.
- The District's final 2023 Annual Comprehensive Financial Report will still be filed with all governmental and financial institutions as required.
- Processed applicable monthly and quarterly returns as required.
- Assisted with Program preparation.
- Verified ICA Invoices for correct payment.
- Completed BS&A software updates.
- Automated additional reports for Rec, Maintenance, & WRC.
- Monitor Multiple Chargebacks.
- Continued to help staff in new positions.
- Troubleshoot any permission issues and processing issues as they arise.
- Payroll Cycle Processing
 - 06/07/24 \$411,644.76
 - 06/21/24 \$467,850.30

Administrative Registration/EFT Billing:

- EFT Billings for:
 - Sponsorship/Marquee; LSC (weekly); Club/TC/WRC Fitness; Fitness/Locker; Freestyle
 - STAR; Preschool; Dance
- Administrative
 - Database Maintenance
 - Duplicate Households/Employee Pass/Aged Punch Passes
 - Program Fee/Rule Adjustments
 - Billing NSF Payment Retries
- Administrative Registration for:
 - Camp

Technology:

- Watchfire Marquee Signs
 - The manufacturer of the LED panels, Electro-Matic, informed us that they are looking at late August/early September for the lead time. They are also awaiting the drawings from their Engineering department and will share those once they have them.
- Security Camera Upgrades
 - Bridges of Poplar Creek
 - BPC Range West camera suffered a hardware failure. Sent into Axis for warranty repair/replacement.
 - The camera was replaced under warranty. A replacement camera was installed and configured.
- Microsoft Office 365
 - Cisco Duo enrollment documentation and instructions were sent to FT staff. Coordinating with Sterling Networks to enable MFA for Office 365.
 - Sterling is in the process of enabling Cisco Duo as the Single Sign On authority
- New Time Management System – TimePro
 - IT is reviewing the system requirements of TimePro with Sterling Networks to determine if we need to build a new VM server or if an existing VM server will suffice.
- Bridges of Poplar Creek Range Ball Dispenser
 - IT worked extensively with the vendor, Leisure Design Systems, to troubleshoot intermittent connection issues with credit card payments as well as the touchscreen itself.
 - A new credit card reader was sent. IT replaced the existing reader.
 - Intermittent network connection issues persisted. IT ran a new network cable from our network switch to the dispenser. In addition, there was a small 5-port network switch inside the dispenser which IT also replaced.
 - As of right now the dispenser is stable and working much better.
- District iPhone upgrade

- IT is in the process of upgrading all PARKS District mobile phones from the Samsung S20 5G (Android) to the iPhone 13 5G. These free phones from Verizon are available to government-liable customers under the State of IL contract.
 - 10 out of 28 have been completed.

**HOFFMAN ESTATES PARK DISTRICT
2024 BUDGET GOALS & OBJECTIVES
ADMINISTRATION, FINANCE & IT DIVISION**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures	Status
Implement a positive workplace mental health strategy.	<ul style="list-style-type: none"> Obtain Workplace Mental Health Ally Certificate. 	O
1Q Comments:	Staff has started the online trainings and are on track to complete in 2024.	
2Q Comments:	Staff is on track to complete certifications by year end.	
Utilize PDRMA resources to provide bilingual trainings and benefits presentations.	<ul style="list-style-type: none"> Open enrollment in Spanish Safety training in Spanish Sexual Harassment training in Spanish 	O
1Q Comments:	Sexual Harassment training in Spanish has been completed. Open enrollment will take place in fall with translators. Ongoing safety trainings are taking place and translators are available based on area and topics.	
2Q Comments:	Open enrollment will take place in fall with translators.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures	Status
Review manual processes to find areas where automation is feasible and implement new procedures.	<ul style="list-style-type: none"> Implement installment billing auto-processing. Implement pass suspension and hold procedure. 	O
1Q Comments:	Will begin later in the year.	
2Q Comments:	Will begin later in the year.	
Use GIS and data from Cook County to verify tax rolls.	<ul style="list-style-type: none"> Set up district boundary in GIS. Link parcel data to GIS boundary map. Communicate any identified missing parcels to Cook County. 	O
1Q Comments:	District boundary has been set up in GIS and parcel data from Cook County has been uploaded.	
2Q Comments:	District boundary has been set up in GIS and parcel data from Cook County has been uploaded.	
Implement DOL regulations as needed.	<ul style="list-style-type: none"> Ensure all salaried employees meet the new requirements; convert any employees not meeting the requirement to hourly employees. 	O
1Q Comments:	Staff continue to monitor new legislation and will adjust accordingly when new levels are announced.	
2Q Comments:	Staff continue to monitor new legislation and will adjust accordingly when new levels are announced.	

Implement new State of Illinois regulations.	<ul style="list-style-type: none"> Present policy changes to board for approval. 	O
1Q Comments:	This is ongoing as new legislation is passed. Staff evaluates and makes adjustments as needed.	
2Q Comments:	This is ongoing as new legislation is passed. Staff evaluates and makes adjustments as needed.	

Purchase replacement Marquee signs.	<ul style="list-style-type: none"> Replace marquee signs. 	O
1Q Comments:	Vendor has been selected and approved by the Board in February.	
2Q Comments:	Order has been placed and completion is anticipated in third quarter depending on supply chain.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures	Status
Implement training for staff in innovation and process improvement.	<ul style="list-style-type: none"> Staff will attend training. Develop internal training. 	O
1Q Comments:	Training has been selected and included in the budget for various departments.	
2Q Comments:	Two staff members have attended training.	

Improve technology in all program areas.	<ul style="list-style-type: none"> Ensure work request system is in operation. 	O
1Q Comments:	The new work request system has been developed and the Business Department has been switched over to the new system to work out any issues before rolling out additional areas.	
2Q Comments:	No issues have arisen. Work will continue to develop work requests for other areas.	

Increase internal communication.	<ul style="list-style-type: none"> Make SharePoint sites available to staff 	C
1Q Comments - Complete	SharePoint sites have been integrated with Teams to provide a centralized location for communication. Additional sites will be added as needs are identified.	

Complete the Local Government Efficiency Report.	<ul style="list-style-type: none"> Complete Local Government Efficiency Report and have approved by committee and board. Submit report to Cook County. 	C
1Q Comments:	The Committee on Local Government Efficiency has met twice, and a documentation and draft were presented. Final report will be presented in May for approval by both the committee and the board.	
2Q Comments - Complete	Final report was completed and submitted to Cook County.	

Complete Desk How to Guide.	<ul style="list-style-type: none"> Complete desk How To Guide and distribute to all desks and shared drive. 	O
1Q Comments:	Will begin later in the year.	
2Q Comments:	Will begin later in the year.	
Set up users to enable facility reservations by all desk staff.	<ul style="list-style-type: none"> Ensure all desk staff have the capability to process District-wide facility reservations. 	C
1Q Comments - Complete	All desk staff have permissions set in the registration software to allow them to process facility reservations.	
Continue Cisco Duo implementation.	<ul style="list-style-type: none"> Implement Cisco Duo. 	O
1Q Comments:	Cisco Duo has been installed and configured. E-mails to staff to set up the app on their phone are being sent on a rolling basis to staff to ensure adequate support from IT staff.	
2Q Comments:	Staff is working with our consultants to make sure that all Active Directory logins are set up to work with the Cisco Duo authentication.	
Convert remaining analog lines to digital.	<ul style="list-style-type: none"> Convert all remaining analog phone lines to digital. 	C
1Q Comments - Complete	Fax machines were the remaining analog lines and digital solutions have been implemented for these devices.	
Expand Mobile Device Management to all District Apple products.	<ul style="list-style-type: none"> Implement Mobile Device Management on all District Apple products. 	O
1Q Comments:	All District Apple products are now being managed by Mobile Device Management software. Remaining Android devices are being replaced as needed.	
2Q Comments:	Star/Camp mobile devices were transitioned to Apple and added to our management software. Parks Maintenance devices deployment is nearly completed.	
Complete PDRMA process improvement goals.	<ul style="list-style-type: none"> Award Incentives for PDRMA PATH program to participating employees. 	O
1Q Comments:	Award incentives are paid out quarterly.	
2Q Comments:	2nd Quarter incentives will be paid upon receipt of check from PDRMA.	
Implement a new part-time hiring process.	<ul style="list-style-type: none"> Implement process for hiring new part-time employees. 	O
1Q Comments:	Several changes have been put in place. Staff continue to receive feedback from managers and new staff on processes and it continues to improve and become more efficient.	
2Q Comments:	Staff is conducting continual review of efficiencies after summer hiring.	

Conduct third party focus groups and needs assessment survey in preparation for creating 2025-2029 CMP.	<ul style="list-style-type: none"> Hire a consultant to conduct resident survey and focus groups. 	O
1Q Comments:	A consultant has been selected, focus groups are complete, and final survey questions are being submitted for board approval in April.	
2Q Comments:	Paper surveys and post cards with QR code have been sent to area residents. Results expected in August.	

Create Staff CMP Committee for 2025-2029 CMP.	<ul style="list-style-type: none"> Select a minimum of one staff member from each department to participate in brainstorming, focus groups and other CMP planning activities. 	C
1Q Comments - Complete	Staff was selected and initial planning meetings have been held.	

Formation of Forward Planning Committee for 2025-2029 CMP.	<ul style="list-style-type: none"> Invite Board Commissioners, Community Reps to join FPC for 2025-2029 CMP planning purposes. 	C
1Q Comments - Complete	Committee has been formed and Forward Planning Committee meetings have begun.	

Create 2025-2029 Comprehensive District Plan (CDP).	<ul style="list-style-type: none"> Present draft of 2025-2029 CDP to Board of Commissioners for approval prior to end of year 2024. 	O
1Q Comments:	Preparation process has begun and on schedule to present by year end.	
2Q Comments:	Awaiting survey results from consultant; staff has begun working on narratives for CDP report.	

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures	Status
Minimize paper files.	<ul style="list-style-type: none"> Revise retention policy based on latest Illinois regulations. Eliminate paper waivers. 	O
1Q Comments:	Topaz devices have been set up for electronic waivers at all facilities.	
2Q Comments:	Waivers have been eliminated. Retention policy is under review.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures	Status
Set up shelters for online rentals.	<ul style="list-style-type: none"> Make shelters available for rent on the website 	O
1Q Comments:	Fee structure reviewed to determine what steps are needed to make shelters available online.	
2Q Comments:	Entering the testing phase.	

Reduce customers not able to attend a desired class.	<ul style="list-style-type: none"> • Reduce number of patrons on the waitlist. 	C
1Q Comments - Complete	Registration software has been reconfigured to notify the supervisor responsible for the program when a waitlist occurs. The contact information has been centralized so that as staff responsibilities change, the contact e-mail can be changed in a single location instead of for each individual section.	

Park District Updates 6.28.2024

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

Upcoming Events

- [Jun 28 - Family Storytime in the Parks](#)
- [Jun 28 - Fortnite E-Sports Tournament](#)
- [Jun 30 - Public Skate](#)
- [Jul 4 - Northwest Fourth-Fest Parade](#)
- [Jul 5 - Freezie Friday's](#)
- [Jul 5 - Northwest Fourth-Fest](#)
- [Jul 6 - Northwest Fourth-Fest](#)
- [Jul 7 - Games on the Lawn at Seascap](#)
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- [Jul 11 - Summer Sounds on the Green: MARIACHI UNIVERSITARIO](#)
- [Jul 12 - Fun Day In The Park- with BEN TATAR](#)
- [Jul 12 - Fitness & Fun at the Hideaway](#)
- [Jul 13 - Illinois Unplug Day at HEParks](#)
- [Jul 13 - Fun Day in the Park with Jeanie B and the Jelly Beans](#)

Huntington Playground Equipment to be Donated to Kids Around the World

Just as we did with the old playground equipment from Poplar Park and the Triphahn Center playground, HEParks has partnered with Kids Around the World to give new life and purpose to the old playground equipment from Huntington Park. Kids Around the World is an organization that establishes playgrounds in impoverished communities, both domestically and internationally (used equipment they receive is evaluated first, and if accepted is refurbished and installed internationally). Huntington Park received a new playground in 2023 as part of the scheduled GIS replacement schedule.

Northwest Fourth Fest – July 3-7 – Including Parade on Thursday, July 4

Join the community for this annual festival, organized by the Village of Hoffman Estates and HEParks, including plenty of live music, food, carnival rides and games, and fireworks! The festival runs from Wednesday, July 3 through Sunday, July 7. The event takes place near the NOW Arena at 5333 Prairie Stone Parkway, while the Hoffman Estates – Celebrating the American Dream Parade takes place along Illinois Boulevard on Thursday morning. Fireworks (9:30 p.m.) and final live music events take place Saturday evening. More details are available at the [Northwest Fourth Fest website](#).

Hoffman in Motion “Summer Hang” – Thursday, July 11 – South Ridge Park

Join the “Hoffman in Motion” planning group at South Ridge Park on Thursday, July 11 from 6:00 to 8:00 p.m. for a free family-friendly event focused on making Hoffman Estates a place

where getting around is easy, safe and convenient! The Hoffman in Motion group wants to hear from YOU, whether you walk, bike, roll, take transit or drive. Your voice matters. This fun event will include free snow cones, karaoke, games, prizes, use of the South Ridge Splash pad, and so much more. See the attached flyer or visit HoffmanInMotion.com for more details.

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Upcoming Neighborhood Block Parties

Here is a list of upcoming neighborhood block parties. Mayor McLeod tries to attend each one – feel free to stop by!

675 Randi Lane

Sunday, June 30

2:00 – 9:00 p.m. (police/fire requested at 4pm)

4:00 – 5:00 p.m. (Mayor)

Have a great weekend!

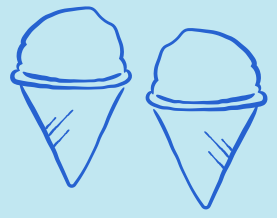
Craig



hoffman motion

TRANSPORTATION
PLAN

FREE
SNOW
CONES!

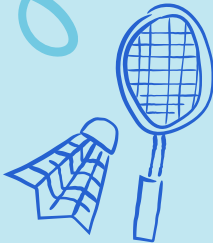


PHOTOS
WITH
GUS!



TRANSIT-
THEMED
KARAOKE!

FUN
YARD
GAMES!



JOIN US FOR COMPLETE STREETS & FROSTY TREATS!

Hoffman in Motion Summer Hang

Thursday, July 11th 6-8 pm
South Ridge Park (1450 Freeman Rd)

THIS IS YOUR OPPORTUNITY TO REIMAGINE
TRANSPORTATION IN & AROUND HOFFMAN ESTATES!

Join Village staff, the project team, and transit orgs & friends
at this family-friendly community event at South Ridge Park!

The Visioning Tent will have engagement exercises for
all ages and backgrounds. Share your input to win cool prizes
(local gift cards, finger skateboards, bike lights, tattoos, & more)!

Stroll, roll, or carpool to the event. Parking info is on the website below.



BIKE REPAIR
CHAT W/ CRANK
REVOLUTION!

COOL
SPLASH
PAD!



Scan the QR code to take the survey
& mark up the interactive map!

COOLER COMMUTES START HERE!

To learn more information & get involved, visit: HoffmanInMotion.com.



HOFFMAN ESTATES CHARITABLE FOUNDATION

HOPE FORE HOFFMAN

GOLF TOURNAMENT



JOIN US
AFTER FOR
RAFFLES
AND
AWARDS!

- 18-holes of Golf / Cart
- Grill Station Lunch
- One Drink Ticket
- Awards and Buffet Reception
- Swag Bag

\$175 - Per Player
\$650 - Per Foursome

Proceeds will support the Hoffman Estates Foundation, a 501c3, which funds the Village's Self Help - a support that fills critical needs for the Village's most vulnerable residents.

- medical equipment
- emergency housing
- short-term utility support
- grocery and fuel assistance
- other critical requests

WEDNESDAY

JULY 24

**BRIDGES OF POPLAR
CREEK COUNTRY CLUB**

1400 Poplar Creek Drive
Hoffman Estates

Check-in: 8:30am
Shotgun start 10:00am

**2024
SIGNATURE
SPONSOR**



Bell Works

CHICAGOLAND

Park District Updates 7.3.2024

Due to the 4th of July holiday, this week's Park District Updates email is going out early. We hope you all have a wonderful holiday weekend!

Tomorrow, July 4, Bridges of Poplar Creek and Seascap will be open normal hours; the Triphahn Center and The Club at Prairie Stone will be open 7:00 a.m. to 1:00 p.m.; Willow Rec Center will be closed. Normal operating hours resume for all facilities on Friday.

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

Upcoming Events

- **Jul 4 - Northwest Fourth-Fest Parade**
- **Jul 5 - Freezie Friday's**
- **Jul 5 - Northwest Fourth-Fest**
- **Jul 6 - Northwest Fourth-Fest**
- **Jul 7 - Games on the Lawn at Seascap**
- **Jul 7 - Public Skate**
- **Jul 10 - Family Storytime in the Parks**
- **Jul 11 - Summer Sounds on the Green: MARIACHI UNIVERSITARIO**
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- **Jul 13 - Celebrate Illinois Unplug Day at HEParks!**
- **Jul 13 - Fun Day In The Park- with JEANIE B and the Jelly Beans! MUSIC**
- **Jul 13 - E-Sports: Kid's Night Out**
- **Jul 14 - Pop Up Fitness in the Park: Yoga**
- **Jul 14 - Public Skate**
- **Jul 17 - Family Storytime in the Parks**
- **Jul 17 - 50+ Pub Trivia**
- **Jul 17 - Pop Up Fitness in the Park: Family Zumba**
- **Jul 18 - Colette Spotlight on New York City - 50+ Informational Meeting**
- **Jul 18 - Summer Sounds on the Green: American Cash - Johnny Cash Tribute**
- **Jul 19 - Freezie Fridays**
- **Jul 19 - Fortnite E-Sports Tournament**
- **Jul 20 - Live Music: "The StingRays" at Bridges Beer Garden**

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Have a great weekend!

Craig

Park District Updates 7.12.2024

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

Upcoming Events

- Jul 12 - Fitness & Fun at the Hideaway
- Jul 13 - Celebrate Illinois Unplug Day at HEParks!
- Jul 13 - Fun Day In The Park- with JEANIE B and the Jelly Beans! MUSIC
- Jul 13 - E-Sports: Kid's Night Out
- Jul 14 - Pop Up Fitness in the Park: Yoga
- Jul 14 - Public Skate
- Jul 17 - Family Storytime in the Parks
- Jul 17 - 50+ Pub Trivia
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- Jul 18 - Summer Sounds on the Green: American Cash - Johnny Cash Tribute
- Jul 19 - Freezie Fridays
- Jul 19 - Fortnite E-Sports Tournament
- Jul 20 - Live Music: "The StingRays" at Bridges Beer Garden
- Jul 21 - Public Skate
- Jul 24 - Family Storytime in the Parks
- Jul 24 - Freezie Friday on a Wednesday!
- Jul 25 - Summer Sounds on the Green: BOPOLOGY - Big Band/Swing
- Jul 26 - Fun Day In The Park with Miss Jamie's Farm @ Seascap
- Jul 27 - Try Hockey for Free!
- Jul 27 - E-Sports: Kids' Night Out
- Jul 28 - Games on the Lawn at Seascap
- Registration Opens for Tri-Town Disc Golf Tournament
- Public Skate

Unplug Illinois Day – Saturday, July 13 – South Ridge Park – 10:00 a.m. to 1:00 p.m.

Join HEParks tomorrow as we participate in the statewide Unplug Illinois Day, an event marketed by the Illinois Parks and Recreation Association (IPRA), encouraging families to put down their screen devices and get outside to enjoy their community parks, nature and neighbors. HEParks will celebrate the occasion at South Ridge Park, from 10:00 a.m. to 1:00 p.m. with entertainment, ninja course races, an inflatable obstacle course and the Kona Ice truck. Also in attendance will be Hoffman Estates police and fire departments and Palatine and Schaumburg Township libraries among other organizations. The South Ridge splash pad will be open for cooling off. An article highlighting Unplug Illinois Day and the HEParks event was in the Daily Herald on July 5 (attached) and repeated without a photo today, July 12.

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HEParks Volunteer Appreciation Night – Tuesday, July 30 – 5pm – Seascapes

We will be celebrating our many volunteers on Tuesday, July 30 at 5:00 p.m. at Seascapes Family Aquatic Center. All coaches, event volunteers, Community Reps, and any other HEParks volunteers *will receive an email invitation in the next week or so*, and RSVPs will be required. Dinner will be served at 5:00 p.m., and families are welcome to stay to enjoy the pool until it closes at 7:30 p.m. Commissioners, please let Cindy know if you will attend.

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Upcoming Neighborhood Block Parties

Here is a list of upcoming neighborhood block parties. Mayor McLeod tries to attend each one – feel free to stop by!

1989 Brighton Lane

Saturday, July 27

12:00 – 10:00 p.m. (police/fire requested at 3pm)

3:00 – 3:30 p.m. (Mayor)

Have a great weekend!

Craig

Disconnect to reconnect: Enjoy unplug Illinois Day with Hoffman Estates Parks

Submitted by Hoffman Estates Park District

Hoffman Estates Park District (HEParks) will be participating in Unplug Illinois Day on Saturday, July 13.

Unplug Illinois is a statewide initiative spearheaded by the Illinois Park and Recreation Association (IPRA) aimed at encouraging people to disconnect from electronic devices and engage in active play opportunities at park and recreation agencies throughout Illinois.

Join HEParks for a day of digital detox and outdoor excitement at South Ridge Park in Hoffman Estates. Celebrate Illinois Unplug Day offers a perfect opportunity to disconnect from technology and reconnect with nature, activity and community. Best of all, it's a free event.

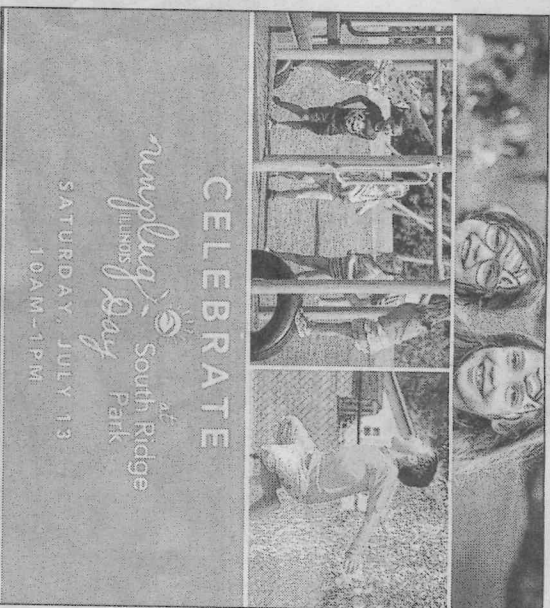
Unplug Illinois promotes healthier lifestyles, sustainable environments, thriving economies, and engaged communities. The campaign underscores the vital role of parks in fortifying community bonds.

The event will be held from 10 a.m. to 1 p.m. on Saturday, July 13, at South Ridge Park, 1450 Freeman Road, in Hoffman Estates.

This free event welcomes everyone to enjoy a variety of 'unplugged' activities amid the serene surroundings of South Ridge Park. Whether you're looking to engage in active play, foster creativity, or forge connections with others, there's something for everyone to enjoy.

Activities include:

Among the highlights is Ninja Course Races. Prizes will be awarded to the fastest competitors



Join the Hoffman Estates Park District at South Ridge Park for Unplug Illinois Day.

in each age group: 5-7 years, 8-10 years and 11-12 years.

TwistCity will mesmerize attendees with a bubble show, followed by a children's interactive music performance by Jeanie B and the Jelly Beans.

Local organizations will also be on hand to engage with the community, including representatives from the police and fire departments, Palatine Library, Schaumburg Township District Library, Bach to Rock, Kona Ice and the Youth Commission.

For those seeking more physical activity, an inflatable obstacle course will be set up, and South Ridge Park's splash pad will be open for some refreshing fun.

Celebrate Illinois Unplug Day is part of the statewide Unplug Illinois

movement, advocating for healthier lifestyles, sustainable environments, and vibrant communities through active participation in park and recreation activities.

"The benefits of unplugging from technology encourage people to connect with their community, stay active, and strengthen relationships," said Karrie Miletic, director of Recreation at Hoffman Estates Park District. "Unplugging has been shown to improve quality of life, help you feel more refreshed every day, enhance sleep quality, and boost interpersonal communication."

"Parks, recreation, and conservation professionals understand the value of unplugging. Our members' daily mission is to encourage communities to engage with one another through expertly designed programs and services," said Suzi Wirtz, IOM. "The Unplug Illinois initiative places this mission at the forefront on Saturday, July 13. I hope all of Illinois will take advantage of the activities and programs in their local communities and connect with family and friends by 'plugging into' these experiences!"

More details can be found at unplugillinois.org.

Walsh Academy in Niles to host first wine tasting

Submitted by Maryville Communications Department

Walsh Academy will host its first wine tasting from 3 to 4:30 p.m. on Saturday, July 13, at the Niles location, 6935 W. Touhy Ave.

Patricia Cotner Ahem, a local wine expert and director of sales for wines and spirits at Burke Beverage, Inc., will present Old World versus New World wines.

Ann Craig, Walsh Academy principal, expressed her excitement over hosting it for the first time this year. The summer fundraiser, now in its fifth year, was held on Maryville's Des Plaines campus for four years.

"Although we won't be doing this year's wine tasting outdoors, doing it in the gym allows us to showcase our school and its transformation," Craig said. "I invite everyone to join us on July 13."

Megan Biasco, Maryville's development director, said many of



Walsh Academy will host its first wine tasting from 3 to 4:30 p.m. on Saturday, July 13, at 6935 W. Touhy Ave., in Niles.

Walsh Academy's supporters look forward to this event.

"This year, the Old World versus New World wines is a unique concept we have not done before," said Biasco.

For a \$50 donation, you can join your fellow wine lovers and enjoy several flights of wine, appetizers, a tour of Walsh Academy and raffles.

Tickets can be purchased at www.maryvilleacademy.org.

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Park District Updates 7.19.2024

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Upcoming Events

- Jul 19 – Freezie Fridays
- Jul 19 – Fortnite E-Sports Tournament
- Jul 20 – Live Music: “The StingRays” at Bridges Beer Garden
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- Jul 28 - Registration Opens for Tri-Town Disc Golf Tournament
- Jul 28 - Public Skate
- Jul 31 – Family Storytime in the Parks
- Jul 31 – Freezie Fridays on a Wednesday!
- Aug 1 – Summer Sounds on the Green: Billy Elton – Billy Joel/Elton John Tribute
- Aug 2 – Family Storytime in the Parks
- Aug 2 – Freezie Fridays
- Aug 2 – Back to School Splash
- Aug 2 – Fitness & Fun at the Hideaway
- Aug 4 – Pop Up Fitness in the Park
- Aug 4 – Public Skate

2025 Consolidated Election Dates

The Illinois State Board of Elections has released its abbreviated calendar of dates for the 2025 Consolidated Election, which includes park commissioners. Candidates may begin circulating nomination petitions on August 20, 2024, with the filing period running November 12 through November 18. This is four weeks earlier than previous election cycles. The official date of the Consolidated Election is April 1, 2025. The abbreviated calendar is attached.

Ice Rink 1 at Triphahn Center will be Closed for 4-6 Weeks Beginning July 27

As part of our annual summer maintenance, one of our two ice rinks is refurbished each year. During this process, the ice is melted down completely, the rink is cleaned and the paint is refreshed, followed by a resurfacing of the ice rink. This year, Rink 1 will begin this process on July 27 and will be closed for four to six weeks. All programming has been scheduled around this planned project.

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Saturday, July 27

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3:00 – 3:30 p.m. (Mayor)

Have a great weekend!

Craig

2025 Consolidated Election

The following dates are for the 2025 Consolidated Election to be held on April 1, 2025. The candidate circulation and filing dates apply to the offices which do not require a primary.

Candidates who are unsure if the office they are running for holds a primary election, a caucus, or if they file directly for the Consolidated Election are encouraged to contact the local election official for the unit of government in question.

The dates included in this abbreviated calendar are not comprehensive of all dates surrounding the election, and do not include all relevant details. For additional detail and statutory references for any of the dates in this calendar, please consult the 2025 Election and Campaign Finance Calendar.

The dates in this calendar are calculated in accordance with the provisions of Public Act 103-0586 (effective May 3, 2024) and Public Act 103-0600 (effective July 1, 2024) which shift the candidate filing periods and related dates for most offices up by 28 days.

August 20, 2024

Petition Circulation Begins for the Consolidated Election

First day to circulate petitions for candidates seeking election in the 2025 Consolidated Election.

November 12, 2024

First Day to File Candidate Petitions for the Consolidated Election

First day to file nomination petitions with the local election official or board of election commissioners for the 2025 Consolidated Election.

November 18, 2024

Last Day to File Candidate Petitions for the Consolidated Election

Last day to file nomination petitions with the local election official or board of election commissioners for the 2025 Consolidated Election

November 25, 2025

Last Day to File Objections to Nomination Papers for the Consolidated Election

Last day to file objections to nomination papers of independent, new party, and nonpartisan candidates (when nonpartisan candidates are not subject to a primary) in the office of the local election official or election authority.

December 9, 2024

First Day to File Caucus Certificate of Nomination

First day established political party caucus certificates of nomination may be filed in the office of the local election official along with Statement of Candidacy and Loyalty Oath (optional) for each candidate. The receipt for filing a Statement of Economic Interest for each candidate may be filed any time during the filing period.

December 16, 2024

Last Day to File Caucus Certificate of Nomination

Last day established political party caucus certificates of nomination may be filed in the office of the local election official along with Statement of Candidacy and Loyalty Oath (optional) for each candidate. The receipt for filing a Statement of Economic Interest for each candidate may be filed any time during the filing period.

December 30, 2025

Last Day to File Petitions for Public Questions for the Consolidated Election

Last day to file petitions with the local election official for the submission of questions of public policy. Exceptions to this date apply for various binding questions or backdoor referenda, please refer to the authorizing statute for the question to confirm the deadline.

January 2, 2025

First Day to Submit Vote by Mail Applications for the Consolidated Election

First day to apply for a vote by mail ballot for the 2025 Consolidated Election. Please note that ballots will not be mailed before Thursday, February 20, 2025.

DATES FOR THE CONSOLIDATED ELECTION ARE CONTINUED ON THE NEXT PAGE

DATES FOR THE CONSOLIDATED ELECTION ARE CONTINUED BELOW FROM PAGE 4

January 7, 2025

Last Day to File Objections to Petitions for Public Questions for the Consolidated Election

Last day to file objections to petitions for the submission of questions of public policy with the local election official.

January 13, 2025

Last Day for Resolutions for Public Questions for the Consolidated Election

Last day for local governing boards to adopt a resolution to allow a binding or advisory question to be placed on the ballot at the 2025 Consolidated Election.

January 23, 2025

Ballot Certification Deadline for the Consolidated Election

Last day for the local election official to certify candidates and public questions to the election authority to be included on the 2025 Consolidated Election ballot.

February 20, 2025

Early Voting Begins for the Consolidated Election

First day for early voting in the office of the election authority and in any additional locations that may have been designated by the election authority (if a primary was held, this is delayed until March 7, 2025).

Voting by Mail Begins for the Consolidated Election

First day for the election authority to mail an official ballot to a voter who has applied for a vote by mail ballot (if a primary was held, this is delayed until March 7, 2025).

March 4, 2025

Close of Voter Registration

Last day for regular registration or transfers of registration within the office of the election authority.

March 5, 2025

Grace Period Registration and Voting Begins for the Consolidated Election

First day of grace period registration and voting at the office of the election authority or at a location designated for this purpose by the election authority.

March 7, 2025

First Day of Early Voting and Voting by Mail if Primary was Held

First day to vote early or by mail if a primary was held in the election jurisdiction.

March 27, 2025

Last Day to Mail Vote by Mail Ballots for the Consolidated Election

Last day for the election authority to receive, by mail, an application for a vote by mail ballot and mail that ballot to the voter. (Note: 1. An earlier deadline is applicable to UOCAVA voters; 2. In-person applications are still accepted until March 31, 2025)

March 31, 2025

Last Day for Early Voting for the Consolidated Election

Last day for early voting for the 2025 Consolidated Election.

April 1, 2025

Consolidated Election

Date of the 2025 Consolidated Election.