

MINUTES
ADMINISTRATION & FINANCE COMMITTEE
April 23, 2024

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Administration and Finance Committee was held on April 23, 2024, at 7:20 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman McGinn, Commissioner Evans, Comm Reps Harner, Kulkarni (phone), Wilson and Winner

Absent: Comm Rep Musial, Student Rep Patel

Also Present: Executive Director Talsma, Director of Administration & Finance Hopkins, Deputy Director Bechtold, Director of Recreation Miletic, Executive Assistant Flynn, Superintendent of IT Agudelo

Audience: Commissioners Friedman, MacGregor, and Kaplan, William Ostermeyer

2. Approval of Agenda:

Comm Rep Wilson made a motion, seconded by Commissioner Evans to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Wilson made a motion, seconded by Comm Rep Harner to approve the minutes of the March 26, 2024, meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Administration & Finance Board Report and 1st Quarter Goals / M24-037

Comm Rep Wilson made a motion, seconded by Comm Rep Winner to recommend the April Administration & Finance Report and 1st Quarter Goals be included in the April Executive Director's Report.

Comm Rep Winner asked about the use of GIS data from Cook County to verify tax rolls. Director Hopkins said the intention is to make sure we are not missing any properties that would be on the tax roll, including new properties.

Commissioner McGinn asked about the goal to give residents the ability to rent park shelters online. Director Hopkins said this is the goal but is not fully ready. It worked well with cabana rentals at Seascapes last summer. Parks and gazebos are a little more involved but should be ready to go soon. Executive Director Talsma added that the gazebos at our splash pads (e.g., South Ridge) are not available to rent when the splash pad is open.

The motion carried by voice vote.

B. Open and Paid Invoice Register: \$1,073,965.43:

Comm Rep Wilson made a motion, seconded by Comm Rep Harner to recommend the Board approve the Open and Paid Invoice Register as presented.

The motion carried by voice vote.

C. District Wide Operations Statement, Revenue and Expenditure Report and Financial Statement Analysis:

Comm Rep Wilson made a motion, seconded by Comm Rep Harner to recommend the Board approve the District Wide Operations Statement, Revenue and Expenditure Report, and Financial Statement Analysis as presented.

Director Hopkins commented on a question from last month, regarding leagues being slightly lower than last year. The basketball leagues lost nineteen players due to the Hoffman Feeder League opening up teams for 3rd and 4th grade boys and girls.

Commissioner McGinn asked what the Smart Rain Irrigation System is that went into three parks. Executive Director Talsma said this is a feature that connects to the irrigation system, keeping it from turning on if it is raining.

Comm Rep Winner asked what we water at Victoria Park. Executive Director Talsma said it is most likely the soccer field.

The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Harner wanted to congratulate Executive Director Talsma for receiving the Honored Professional Award. He was pleased to see we are in the top five districts in using non-tax revenue to cover expenses.

Comm Rep Winner thanked the board and staff for the plant to remember his father. He agreed that it was a good article about the tax ratio.

Commissioner Evans missed last month's meeting because he was out of town with family. He will also miss the May meeting due to travel.

Commissioner McGinn made it to Fabbrini to help with Earth Day cleanup. He met Brian Taylor and another staff member.

8. **Adjournment:**

Comm Rep Winner made a motion, seconded by Comm Rep Harner to adjourn the meeting at 7:30 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant