

MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
March 19, 2024

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on March 19, 2024 at 7:00 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: President Chhatwani, Chairman Kaplan, Commissioner MacGregor (phone), Commissioner McGinn, Comm Rep Sernett, Student Rep Sebasan

Absent: Comm Reps Macdonald, Poeschel and Utas

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Director of Recreation Miletic, Executive Assistant Flynn, IT Specialist Hassler

Audience: Commissioners Evans (phone) and Friedman; Comm Reps Beranek, Bettencourt, and Henderson, Kimberly Barton, Nick Wirth

2. Approval of Agenda:

President Chhatwani made a motion, seconded by Comm Rep Sernett to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

President Chhatwani made a motion, seconded by Comm Rep Sernett to approve the minutes of the February 20, 2024 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. **New Business:**

A. District Vehicle Purchase / M24-021

President Chhatwani made a motion, seconded by Comm Rep Sernett to recommend to the full board the purchase of a Ford F-350 Dump Truck for \$68,895 and a Ford F-250 for \$44,931 for a grand total of \$109,826 from Landmark Ford, Inc..

Director Huguen stated that these vehicles will be purchased through the Illinois state contract purchasing program. Vehicle purchases are no longer delayed as they were a couple of years ago.

Commissioner Kaplan asked which vehicles we are replacing. Director Huguen said we are replacing a 2003 Chevy Silverado and a 1999 Dodge Dakota.

The motion carried by voice vote.

B. BPC Electric Greens Mowers / M24-022

President Chhatwani made a motion, seconded by Commissioner McGinn to recommend to the full board the approval of the purchase of two Greensmaster eTriflex 3370 mowers from Reinders for a total of \$159,283.02.

Director Huguen said this is replacing a 1994 mower and a 2003 mower at the golf course. The district replaces greens mowers. The greens mowers become tee box mowers, and the tee box mowers become approach mowers. Approach mowers become surplus items once they are replaced. He added that these new units do not use any fuel or hydraulics, which is much better for the grass. One of the mowers is ready to be delivered now, while the other is expected in about four to five months.

Commissioner McGinn asked if we need to replace the charging outlets having both the carts and the mowers. Director Huguen said the golf carts are in the basement of the clubhouse and the mowers are kept at the golf course maintenance building. The mowers only need a dedicated 120v outlet.

Commissioner Kaplan asked if staff knows how to maintain these new electric mowers. Director Huguen said yes, the mowing parts are the same. Otherwise, it is the battery that needs to be charged.

The motion carried by voice vote.

C. Pine Park Playground Installation / M24-023

Comm Rep Sernett made a motion, seconded by President Chhatwani to recommend to the full board the approval of the Pine Park Playground Installation by Paul Herrera Construction for a total of \$50,800 with a contingency of \$5,080 for a total of \$55,880.

Director Huguen stated that last month the playground was approved, and this month we are approving the installation of the playground. Paul Herrera Construction was the lowest of six bidders. They have done other work for us but not playgrounds. We checked references for other districts using them for this work and all were positive references. He added that this is a union shop.

The motion carried by voice vote.

D. Parks, Planning & Maintenance Board Report / M24-012

President Chhatwani made a motion, seconded by Comm Rep Sernett to include the Parks, Planning & Maintenance March Board Report in the March Executive Director's Report.

Director Huguen said the new carpet has been installed at Willow in the upstairs hallway, rooms, and front desk area. The carpet looks great.

Director Huguen noted that all capital projects are on pace so far this year.

The motion carried by voice vote.

7. **Committee Member Comments:**

Commissioner MacGregor thanked Commissioner Kaplan for facilitating a great meeting.

Student Rep Sebasan asked what bidding means. Executive Director Talsma said that as a government entity, we need to show that everything is done fairly. He explained the sealed bid process and how we need to accept the lowest qualified bid, pending positive references. He added that we can also use a cooperative purchasing group which has already done the bidding, and we can purchase directly through them.

Comm Rep Sernett said she has been walking at three parks and saw all the damage from last month's storm. Within 24 hours everything was cleaned up. She gave kudos to Director Huguen and his team.

Commissioner McGinn suggested everyone go to the Fish Fry on Fridays while it is still there.

Commissioner Kaplan said this is a great committee.

8. **Adjournment:**

President Chhatwani made a motion, seconded by Comm Rep Sernett to adjourn the meeting at 7:17 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant