







1685 West Higgins Road, Hoffman Estates, Illinois 60169 **heparks.org t** (847) 885-7500 **f** (847) 885-7523

AGENDA ADMINISTRATION & FINANCE COMMITTEE MEETING TUESDAY, FEBRUARY 27, 2024 7:05 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

- 3. APPROVAL OF COMMITTEE MINUTES
 - January 23, 2024

 Motion to approve the minutes of the January 23, 2024 meeting as presented.
- 4. COMMENTS FROM THE AUDIENCE
- 5. OLD BUSINESS
- 6. NEW BUSINESS
 - A. Sycamore Park Development Resolution for Property Sale & Temporary Easement / M24-019 /R24-001

Motion to recommend to the full board the approval of the resolution regarding the sale of property to School District 54 and a related real estate agreement and temporary easement agreement.

B. Surplus Ordinance / M24-011 / O24-001

Motion to recommend to the full board the approval of Ordinance O24-001, authorizing the disposal, sale, or trade-in of surplus property owned by the Hoffman Estates Park District.

C. Balanced Scorecard / M24-017

Motion to recommend to the full board the approval of the Balanced Scorecard for the fourth quarter of 2023.

D. Administration & Finance Report / M24-018

Motion to recommend to the full board to include the February Administration & Finance Report in the February Executive Director's Report.

E. Open and Paid Invoice Register: \$708,824.89

Motion to recommend to the full board the approval of the Open and Paid Invoice Register as presented, with a total of \$708,824.89.

F. District Wide Operations Statement and Revenue and Expenditure Report

Motion to recommend to the full board the approval of the District Wide Operations Statement and Revenue and Expenditure Report as presented.

- 7. COMMITTEE MEMBER COMMENTS
- 8. ADJOURNMENT

Motion to adjourn the meeting.

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.