

MINUTES
ADMINISTRATION & FINANCE COMMITTEE
January 23, 2024

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Administration and Finance Committee was held on January 23, 2024 at 7:31 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman McGinn, Commissioner Evans, Comm Reps Harner, Kulkarni, Musial, Wilson, and Winner, Student Rep Patel

Absent:

Also Present: Executive Director Talsma, Deputy Director Bechtold, Director of Parks, Planning & Maintenance Hugen, Director of Administration & Finance Hopkins, Director of Recreation Miletic, Superintendent of IT Agudelo

Audience: President Chhatwani, Commissioners Dressler, Friedman, MacGregor, and Kaplan; Comm Rep Pilafas, Wolf Peddinghaus

2. Approval of Agenda:

Comm Rep Winner made a motion, seconded by Comm Rep Wilson to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Wilson made a motion, seconded by Comm Rep Kulkarni to approve the minutes of the December 19, 2023 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Illinois Premier Alliance ICA / M24-008

Comm Rep Wilson made a motion, seconded by Comm Rep Kulkarni to recommend to the full board the approval of the Illinois Premier Alliance Independent Contractor Agreement to manage and run HEParks soccer programs at a 70% contractor/30% HEParks split for the 2024 calendar year.

The motion carried by voice vote.

B. 2024 Budget & Appropriation Ordinance / M24-009 / O23-003

Comm Rep Winner made a motion, seconded by Comm Rep Harner to recommend to the full board the approval of the final 2024 Budget & Appropriation Ordinance O23-003.

Executive Director Talsma noted the following:

- The final budget approval was moved to January last year, so we could get final numbers on certain things and submit a more accurate budget.
- Added to the budget an amount for an aquatic play structure at Seascap in the pool area. This amount should be \$85,000.
- We included a Moon Lake Park project, for a potential park outside of Seascap near the base of the sled hill. There are about 8,500 residents that do not have another playground besides the Triphahn Center playground within a ten-minute walk. We are in communication with Representative Fred Crespo regarding funding. We requested \$400,000. We will do this project if we receive a minimum of \$200,000 in funding. Also, we did receive a check for \$535,000 from the Moon Lake apartment developer (Seasons), in lieu of land.
- Salary budget changes: we reduced two facility manager positions into one Superintendent of Facilities and Aquatics position.
- Final bid prices came in for two projects which have been updated in the budget.

Commissioner Evans asked if the car parking rental was included in the budget. Executive Director Talsma said it goes through May 2024, and will be marked as miscellaneous income.

Commissioner Evans asked what the vision is for the Moon Lake Park, and do we add another \$400,000? Executive Director Talsma said the entire project would cost \$400,000.

Comm Rep Musial asked what happens if we do not get the \$200,000. Executive Director Talsma said that if we do not get the \$200,000 in funding, we will defer this project and see if we can apply for another grant. We are not required to use the

\$535,000 from the developer. There is a good opportunity to get grant money for a brand new park like this.

Commissioner MacGregor asked if we could reject a donation and ask for land. Executive Director Talsma said no, the developer can decide. Typically, with smaller pieces of land, they cannot give up land.

The motion carried by voice vote.

C. Administration & Finance Board Report / M24-010

Comm Rep Harner made a motion, seconded by Comm Rep Winner to recommend the January Administration & Finance Report be included in the January Executive Director's Report.

The motion carried by voice vote.

D. Open and Paid Invoice Register: \$728,473.65:

Comm Rep Winner made a motion, seconded by Comm Rep Harner to recommend the Board approve the Open and Paid Invoice Register as presented.

The motion carried by voice vote.

E. District Wide Operations Statement, and Revenue and Expenditure Report:

Comm Rep Wilson made a motion, seconded by Comm Rep Harner to recommend the Board approve the District Wide Operations Statement and Revenue and Expenditure Report as presented.

Executive Director Talsma said we had a tremendous year; all services went well; facilities did well. Revenue will go back into the District, most notably for roof replacements over the next several years.

Commissioner McGinn asked where the memberships come from. Executive Director Talsma said this is mostly from The Club. Facility Rentals is mostly from the Ice Rink and The Club.

The motion carried by voice vote.

7. Committee Member Comments:

Student Rep Patel said thank you for having her. This experience will teach her a lot. She is a junior at Conant High School, and she hopes to learn a lot from the committee and see what this is all about.

Comm Rep Musial welcomed Jeeya, and said it is nice to see the entire committee in attendance.

Comm Rep Harner said kudos to staff for clearing the paths. He thought the Facebook snowman contest was fun with a lot of great comments.

Comm Rep Winner welcomed Jeeya and said thank you for the apparel.

Commissioner Evans said all committee members fit very well into the committee, and Happy New Year.

Commissioner McGinn said congrats to staff on the numbers, and welcome to Jeeya.

8. Adjournment:

Comm Rep Harner made a motion, seconded by Comm Rep Wilson to adjourn the meeting at 7:58 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant