

**MINUTES**  
**REGULAR BOARD MEETING NO. 1090**  
**June 27, 2023**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on June 27, 2023 at 7:02 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kinnane, Commissioners Chhatwani, Dressler, Evans, Friedman, Kaplan and McGinn

Absent:

Also Present: Executive Director Talsma, Director of Finance and IT Hopkins, Director of Golf & Facilities Bechtold, Superintendent of Recreation Programs Miletic, Executive Assistant Flynn, Superintendent of IT Agudelo

Audience: Bill and Linda Graba, Missy Motyka-Ciavarella, Community Reps Evans, Harner, Kulkarni (7:05), Musial, Wilson and Winner, Student Rep Subramanian, Lynne Cotshott, Justine Core

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to approve the agenda as presented. The motion carried by voice vote.

**4. Recognition:**

President Kinnane presented the Best of the Best Volunteer Award for 2022 to Bill and Linda Graba.

President Kinnane presented the Part-Time Employee of the 4<sup>th</sup> Quarter 2021 award to Missy Motyka-Ciavarella.

President Kinnane presented Community Rep Evans with a pin for two years of service.

Bill and Linda Graba and Missy Motyka-Ciavarella left the meeting.

5. **Comments from the Audience:**

None

6. **President's Report:**

Attended the following events: Lion's Club meeting; Thomas Jefferson school graduation party at South Ridge; Joanie McLeod's 70<sup>th</sup> Birthday Party; Block party at Dixon Drive; Historical Sites Commission meeting; Village of Hoffman Estates Town Hall meeting; Schaumburg Park District Foundation Summer Solstice; Ribbon Cutting at Thrive Pet Health; Delivered donated food to St. Zacchaeus in Chicago; Planning & Zoning Open House; Planning & Zoning meeting; concert at Village Green with Village Trustee Pilafas; Sunderlage Open House; Block party on Silver Pine Drive; was sworn in as a Trustee at a Special Village Board Meeting.

One month ago received notice that Fred Crespo would like to know our "wish list" for a possible state grant for a District project. We will receive reimbursement for the Triphahn Center playground replacement.

President Kinnane thanked all Commissioners, Community Reps and Staff for his time on the Board of Commissioners.

7. **Election of Board of Commissioners Officers**

Commissioner Friedman made a motion, seconded by Commissioner McGinn to appoint Commissioner Chhatwani as President of the Board. The motion carried by voice vote.

President Chhatwani thanked former President Kinnane for his service and thanked the Commissioners for their support.

President Chhatwani made a motion, seconded by Commissioner Friedman to appoint Commissioner Kaplan as Vice President.

President Chhatwani made a motion, seconded by Commissioner Kaplan to appoint Commissioner Evans as Vice Chair of the Administration and Finance Committee.

President Chhatwani made a motion, seconded by Commissioner Kaplan to confirm President Chhatwani as Chair of the Executive Director Review Committee.

Commissioner Dressler made a motion, seconded by Commissioner Kaplan to confirm President Chhatwani as Chair of the Local Government Efficiency Committee.

8. **Recess for A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Evans to recess the Board Meeting at 7:21 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

**9. Reconvene Following A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Kaplan to reconvene to the Regular Board Meeting at 8:14 p.m. The motion carried by voice vote.

Comm Reps Harner, Kulkarni, Musial, Wilson and Winner left the meeting.

**10. Approval of the Minutes:**

Commissioner Kaplan made a motion, seconded by Commissioner McGinn to approve the minutes from the following meetings:

- Regular Board Meeting – May 23, 2023
- Special Board Meeting – April 18
- Special Board Meeting – June 7, 2023

The motion carried by voice vote.

**11. Consent Agenda:**

Commissioner Kaplan made a motion, seconded by Commissioner McGinn to approve the consent agenda items A through G.

On a Roll Call: Carried 6-0-0

Ayes: 6 Chhatwani, Dressler, Evans, Friedman, Kaplan, McGinn

Nays: 0

Absent: 0

- A. 2022 Audit (see A&F June packet)
- B. Golf Carts Fleet Purchase 2024 (see A&F June packet)
- C. Illinois Premier Alliance ICA (Hoffman Aces) (see A&F June packet)
- D. Personnel Policy Changes (See A&F June packet)
- E. Open and Paid Invoice Register: \$853,762.19 (see A&F June packet)
- F. Revenue and Expenditure Report and District-Wide Operations Statement (see A&F June packet)
- G. Acceptance of A&F Minutes 5/23/2023 (see A&F June packet)

**12. Adoption of Executive Director's Report:**

Commissioner Dressler made a motion, seconded by Commissioner Kaplan, to adopt the Executive Director's Report as presented. The motion carried by voice vote.

Executive Director Talsma added that staff is planning to submit for an OSLAD grant for Vogelei Park. The application opens July 3. We will present conceptual plans at the July B&G meeting, after the input from the public meeting, staff and NWSRA.

**13. Old Business:**

None

**14. New Business:**

A. District Staffing / M23-060

Executive Director Talsma noted the following:

- He introduced Karrie Miletic as the new Director of Recreation.
- Karrie has selected Kimberly Barton as the new Superintendent of Recreation.
- Scott Meyer will come over from the Willow Rec Center to oversee both WRC and TC for now, and we will evaluate whether or not the WRC Facility Manager position is still needed.
- The organizational structure was presented.
- Director Bechtold now oversees C&M and Facilities.
- Director Hopkins is overseeing the HR department as she did previously.
- Director Hugen is overseeing the golf maintenance staff.
- We are in the process of interviewing for the Superintendent of C&M-Recreation position, and hope to have someone on board by the end of July.

Commissioner Friedman asked if those taking on more responsibility will receive appropriate compensation. Executive Director Talsma responded yes.

Commissioner Kaplan asked if Director Hugen would be hands on at the golf course. Executive Director Talsma said no, that he supervises PJ Bugay and is doing payroll for the golf maintenance staff, as well as approving their purchase orders.

**15. Commissioner Comments:**

Commissioner Dressler sat in on the webinar for the Local Efficiency Committee. They are very organized and have made it easy to fill in the report.

Commissioner McGinn asked if there are details about the 4<sup>th</sup> of July Parade. Director Miletic said that she and Brian Wright will attend and Brian will drive the van. They will have BOGO passes and candy to pass out.

Commissioner Kaplan wished Pat Kinnane good luck and he has enjoyed watching Pat grow in the community. He is excited to see President Chhatwani take over, and said she will do great.

Commissioner Friedman congratulated President Chhatwani on her appointment. He added that staff did a good job on the audit; his neighbors have provided good reviews on Huntington Park; he attended the Boot Camp virtually; he had a couple of All-Star games at Boomers stadium. He said the golf course commercial was well done. He went to Poplar Creek for the Blue Grass festival. He asked about AEDs at Seascape and the parks. It was discussed that there is an AED at Seascape and we have a portable one that we bring to tournaments/events at the parks. Security at the parks is the issue with AEDs. He also noted that there were kids at Fabbrini on motorized scooters.

Commissioner Evans congratulated President Chhatwani on her appointment. He asked if we have two-person swings; there are four or five in the District. He also asked if there is

a protocol for poor air quality days. Director Miletic stated that we closed Seascape, moved camps inside and canceled some programs.

President Chhatwani noted that she was nominated to be part of a multi-cultural Women Ready to Lead group. She added that together we are supportive and will continue to make this park district the best for its residents.

**16. Executive Session:**

Commissioner Dressler made a motion, seconded by Commissioner Kaplan to move into Executive Session at 8:35 p.m. for the purposes of:

- A. Minutes, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.
  - February 28, 2023
  - March 28, 2023
  - May 23, 2023
- B. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to 5 ILCS 120/2 Section 2(c)(1) of the Open Meetings Act.
- C. The selection of a person to fill a public office pursuant to 5 ILCS 120/2 Sec. 2 (c)(3) of the Open Meetings Act.

On a roll call vote: Carried 6-0-0  
Ayes: 6 Chhatwani, Dressler, Evans, Friedman, Kaplan, McGinn  
Nays: 0  
Absent: 0

**17. Reconvene following Executive Session:**

Commissioner McGinn made a motion, seconded by Commissioner Kaplan to reconvene to the regular Board meeting at 8:58 p.m. The motion carried by voice vote.

**18. Adjournment:**

Commissioner Friedman made a motion, seconded by Commissioner Evans, to adjourn the meeting at 8:59 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant