

MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
May 16, 2023

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on May 16, 2023 at 7:01 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kaplan, Comm Reps Macdonald, Poeschel, Sernett and Utas, Student Liaison Sabasan, Chairman Chhatwani

Absent: Comm Rep Evans

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Director of Golf & Facilities Bechtold, Director of Recreation Kapusinski, Executive Assistant Flynn, IT Specialist Kevin Hassler

Audience: President Kinnane, Commissioners Evans, Dressler, Friedman, and McGinn

2. Approval of Agenda:

Comm Rep Utas made a motion, seconded by Comm Rep Poeschel to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner Kaplan made a motion, seconded by Comm Rep Sernett to approve the minutes of the April 18, 2023 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. **New Business:**

A. Pine Park Path Mill Overlay / M23-041

Comm Rep Utas made a motion, seconded by Comm Rep Poeschel to recommend to the full board the award of the bid for the Pine Park Path Mill and Overlay to Patriot Maintenance for a total of \$36,000 with a \$7,200 (20%) contingency for a grand total of \$43,200.

Director Huguen stated that this is part of the overall Pine Park project. The existing path will have the top 1.5-2 inches milled, followed by a 2-inch overlay. The larger contingency is due to one area where possible undercuts need to be made to make the path ADA compliant. We will not know the extent of this until the soccer grading is complete.

Commissioner Kaplan asked if there is ever a time when all layers need to be removed. Director Huguen responded that this would only happen if the path completely fails, which hasn't happened.

Commission Evans asked for an explanation of making "cuts". Director Huguen explained that there undercut because the current path has settled due to water. The school district is undercutting this area outside of the path and to the new drainage line. Once they are finished, we will know what we need to do to get the path to ADA height/compliance.

Commissioner Evans asked if the District needs to put in drainage. Director Huguen said the drainage is in place, but we won't know if that is an issue until the school district is finished with their work.

The motion carried by voice vote.

B. Purchase and Installation of Playground Equipment at TC / M23-042

Comm Rep Poeschel made a motion, seconded by Comm Rep Utas to recommend to the full board the purchase and installation of the Triphahn Center playground equipment from BCI Burke (Play Illinois) for a total of \$178,188.66 with a 5% contingency of \$8,900 for a total of \$187,088.66.

Director Huguen explained that this project is to replace the playground at Triphahn Center. All pieces and mulch will be removed. The mulch will be replaced with synthetic turf surface, which will be cleaner for the classrooms. There is old block curbing that goes around the entire playground and the other side of the detention area. This will be removed and replaced with concrete curbing so the turf has something to adhere to. Finally, the drainage under the playground currently flows into the detention area, but not fully. This will be corrected so that everything will flow into the detention area, as it is designed.

Director Huguen noted that staff worked with the ELC staff, looking at four different vendors. BCI Burke was chosen as the vendor for the playground equipment. The purchase will go through Sourcewell. BCI Burke will provide the equipment, and complete the installation of

the equipment and the turf. Staff will remove the existing playground and mulch, complete the drainage and landscape restoration.

Comm Rep Sernett asked what the timeline is for this project. Director Huguen replied that this project has a September-October timeline (completed by end of October).

Commissioner Dressler asked if we are including any anti-skate surface in the curb. Director Huguen said the landscaping will line the curb, so it isn't likely that we will have the anti-skate surface.

The motion carried by voice vote.

C. Purchase and Installation of Playground Equipment at Beacon Pointe / M23-043

Commissioner Kaplan made a motion, seconded by Comm Rep Sernett to recommend to the full board the purchase and installation of Beacon Pointe Park playground equipment from Game Time (Cunningham Recreation) for a total of \$153,498.22 with a 5% contingency of \$7,675 for a total of \$161,173.22.

Director Huguen noted that this is part of the OSLAD we received last August. Based on the community input we received, we were looking for a design that kept kids moving and not stagnant on the playground. Game Time's design meets this request, and also included will be a tot lot, a 2-5 structure and, ADA swing, parent-tot swings, and standard swings.

Director Huguen added that we did qualify for IPRA/Game Time's matching funds grant, which means the equipment valued at \$145,000 drops in price for us by \$62,000. In order to receive this grant, three staff members attended a mandatory education session, wrote essays and included community involvement. The equipment won't arrive until August and September. Game Time will provide equipment and installation.

Director Huguen noted that the path that connects the two sidewalks will be laid tomorrow.

Comm Rep Utas asked if there will be a berm between the playground and the fire station. Director Huguen confirmed that there will be a berm.

Commissioner Kaplan asked if the surface will be turf. Director Huguen said that yes, we are trying to use turf for the fall surface on all new parks. The engineered wood fibers will not be available down the road, and poured in place is more expensive. He added that the longest time we have had turf is for the Black Bear Park playground, and it has held up very well.

The motion carried by voice vote.

D. WRC Architectural Consulting / M23-044

Comm Rep Utas made a motion, seconded by Comm Rep Poeschel to recommend to the full board the approval of a contract with FGM Architects for their architectural and consulting services for Willow Recreation Center for a total of \$38,040.

Director Huguen explained that we are looking at other engineering firms so we aren't singlehandedly tied to one engineering firm. With multiple projects going on at one time, we need to use more than one firm. He added that we will be using WRC to replace the skylights and all windows at Willow Recreation Center, which involves work with the roof. Village code states that we must replace the entire frame of the window.

The motion carried by voice vote.

E. Parks, Planning & Maintenance Board Report / M23-045

Comm Rep Macdonald made a motion, seconded by Commissioner to include the Parks, Planning & Maintenance May Board Report in the May Executive Director's Report.

Director Huguen noted Huntington Park should be open this Friday, May 19. He added that the hockey boards at Pine Park were removed, stacked up and the goal is to sell them with the hardware. If not sold, we can get what we can as scrap metal.

Executive Director Talsma asked everyone to walk down to see the Triphahn Center renovated Fitness Center to take a look if you haven't seen the completed renovation yet.

Comm Rep Utas said that the Huntington Park plan says it has engineered wood fibers and asked to confirm that we aren't putting turf at this park. Director Huguen said that no, this would have been too costly in this size park.

The motion carried by voice vote.

7. **Committee Member Comments:**

Chairman Chhatwani presented longevity recognition pins to Comm Rep Sernett for six years of service and Comm Rep Evans for two years of service.

Commissioner Kaplan said that he spoke to Ron Evans today and wanted to pass on a reminder about the SRT Golf Outing on June 7. Please sign up to play in the outing or volunteer!

Student Liaison Sabasan said that she volunteered at the Seed Bombing event and spoke with the videographer. She asked about the National Gold Medal finalist award. Executive Director Talsma explained the award and the categories.

Chairman Chhatwani said that she attended the TC Fitness Center open house, and said it is beautiful. She added that many parents were there. Several staff were giving tours. She also thanked the committee for allowing her to chair the committee for the past year; it has been a pleasure.

8. **Adjournment:**

Comm Rep Sernett made a motion, seconded by Comm Rep Utas to adjourn the meeting at 7:25 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant