



AGENDA
REGULAR BOARD MEETING NO. 1089
TUESDAY, MAY 23, 2023
7:00 p.m.
Triphahn Center

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. RECESS FOR A&F COMMITTEE MEETING
5. RECONVENE FOLLOWING A&F COMMITTEE MEETING
6. APPROVAL OF MINUTES (attached)
 - A. Regular Board Meeting Minutes 4/25/2023
7. COMMENTS FROM THE AUDIENCE
8. CONSENT AGENDA ([Click here to access all Board & Committee Packets](#))
 - A. Pine Park Path Mill Overlay (see B&G May packet)
 - B. Purchase and Installation of Playground Equipment at TC (see B&G May packet)
 - C. Purchase and Installation of Playground Equipment at Beacon Pointe (See B&G May packet)
 - D. WRC Architectural Consulting (see B&G May packet)
 - E. Eisenhower Track Agreement – SD54 (see A&F May packet)
 - F. Balanced Scorecard (see A&F May packet)
 - G. Open and Paid Invoice Register: \$508,844.33 (see A&F May packet)
 - H. Revenue and Expenditure Report and District-Wide Operations Statement (see A&F May packet)
 - I. Acceptance of B&G Minutes 4/18/2023 (see B&G May packet)
 - J. Acceptance of Rec & Facilities Minutes 4/18/2023 (see Rec & Facilities May packet)
 - K. Acceptance of A&F Minutes 4/25/2023 (see A&F May packet)
9. PRESIDENT’S REPORT
10. ADOPTION OF EXECUTIVE DIRECTOR’S REPORT
11. OLD BUSINESS



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12. NEW BUSINESS
13. COMMISSIONER COMMENTS
14. ADJOURNMENT

MINUTES
REGULAR BOARD MEETING NO. 1088
April 25, 2023

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on April 25, 2023 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kinnane, Commissioners Chhatwani, Dressler (phone), Evans, Friedman, and Kaplan

Absent: Commissioner McGinn

Also Present: Executive Director Talsma, Director of Finance and IT Hopkins, Director of Recreation Kapusinski, Director of Golf & Facilities Bechtold, Director of Parks, Planning & Maintenance Huguen, Executive Assistant Flynn, Superintendent of IT Agudelo

Audience: Comm Reps Kulkarni (7:10), Wilson (7:05), Karrie Miletic, Don Frye and spouse, Jennifer Myszka and family, Jodi Schultz, Oluremi Odediran

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner Chhatwani made a motion, seconded by Commissioner Kaplan to approve the agenda as presented. The motion carried by voice vote.

4. Recognition:

President Kinnane presented a longevity proclamation, as well as first quarter awards for the Best of Hoffman, and full- and part-time employees of the quarter.

Jennifer Myszka and family, Don Frye and spouse, and Oluremi Odediran left the meeting.

5. Recess for A&F Committee Meeting:

Commissioner Chhatwani made a motion, seconded by Commissioner Kaplan to recess the Board Meeting at 7:11 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

6. Reconvene Following A&F Committee Meeting:

Commissioner Evans made a motion, seconded by Commissioner Chhatwani to reconvene to the Regular Board Meeting at 7:32 p.m. The motion carried by voice vote.

Comm Reps Kulkarni and Wilson left the meeting.

7. Approval of the Minutes:

Commissioner Friedman made a motion, seconded by Commissioner Chhatwani to approve the minutes of the Regular Board Meeting held March 28, 2023 as amended to change the Committee Member Comments to show that President Kinnane commented about the Planning & Zoning Commission. The motion carried by voice vote.

8. Comments from the Audience:

None

9. Consent Agenda:

Commissioner Kaplan made a motion, seconded by Commissioner Chhatwani to approve the consent agenda items A through G.

On a Roll Call: Carried 6-0-1

Ayes: 6 Chhatwani, Dressler, Evans, Friedman, Kaplan, Kinnane

Nays: 0

Absent: 1 McGinn

- A. Pine Park School District 15 MOU / M23-038 (see B&G April packet)
- B. Financial Statement Analysis March 2023 (see A&F April packet)
- C. Open and Paid Invoice Register: \$491,270.87 (see A&F April packet)
- D. Revenue and Expenditure Report and District-Wide Operations Statement (see A&F April packet)
- E. Acceptance of B&G Minutes 3/21/2023 (see B&G April packet)
- F. Acceptance of Rec & Facilities Minutes 3/21/2023 (see Rec & Facilities April packet)
- G. Acceptance of A&F Minutes 3/28/2023 (see A&F April packet)

10. President's Report:

President Kinnane reported the following:

- Attended the Planning & Zoning Commission, Lions Club and SLSF Golf Planning Committee meetings
- Attended Coffee with the Board
- Attended Wine Wednesday and Bon Appetit with Chamber of Commerce
- Congratulations to Commissioners Friedman and Kaplan on their re-election
- Will be volunteering at the Elgin PADS location this weekend

- Kevin Matthews will be at St. Hubert Church this coming weekend giving his Broken Mary presentation.

11. Adoption of Executive Director's Report:

Commissioner Kaplan made a motion, seconded by Commissioner Evans, to adopt the Executive Director's Report as presented. The motion carried by voice vote.

12. Old Business:

None

13. New Business:

A. Board Officer Elections and Appointments Discussion

Commissioner Evans noted that this discussion is often left until May, and if commissioners discuss outside of the meetings, it can only be one on one, so he would like to get any questions answered today. He added that this is not to bring about resolution, elections or nominations today, but just to discuss one month ahead of time. This is regarding who would like to hold the office positions for the next year.

Commissioner Evans would like the president's role not to extend past two years if there are other capable and interested members to give everyone a chance at serving.

Commissioner Dressler asked if there is anything written in the by-laws about terms. Executive Director Talsma said that we do not have bylaws about this but our policy stipulates the election process, and there are no specific term limits. Commissioner Dressler replied that she understands there is an unwritten three-year term, but feels that it doesn't make sense with the board election terms.

Executive Director Talsma said that all park districts are different. Some rotate, where others have the same president for 15-20 years, as there is no rule or law on years of service.

Commissioner Kaplan said he did understand the three-year unspoken term, and that President Kinnane understood he would have a third term as president.

President Kinnane said we should have a discussion among the entire board about how we want to do this going forward. He added that he will nominate Commissioner Chhatwani for Vice President.

Commissioner Evans stated that he likes the idea of Commissioner Chhatwani being nominated for Vice President with the idea that she would be nominated for President next year.

Commissioner Chhatwani said we should take it year-by-year and see how it goes.

Commissioner Evans asked if the Community Representatives would be returning.

Executive Director Talsma noted that Comm Rep Aguilar is the only one who has declined another year of service.

Regarding our Student Liaisons, two of them will graduate and we will open it back up for those two positions. We will have these reps until July. One is a junior, and the board consensus is that they can return if participating.

14. Commissioner Comments:

Commissioner Evans said he went to the pool at The Club with his granddaughter. He noticed some words were spoken about lane assignments, and was impressed with staff responding immediately. Some of the Triphahn Center Fitness members attending The Club during renovation do not know the routines. He added that The Club looks great.

Commissioner Friedman asked about missing equipment from Huntington Park. Director Hugen replied that it arrived this morning. Adam Mogilinski spoke to the contractor who is on another job, but they will send two workers back to our site. When they are finished, HEParks staff will put the fall surface down. We are about two weeks out to opening.

Commissioner Friedman asked about lifeguards. Director Kapusinski said we are in great shape.

Commissioner Chhatwani said congratulations to President Kinnane and Commissioners Kaplan and Friedman on their re-elections. She added that she joined the committee for the Distinguished Accreditation to evaluate other park districts. She is learning this year and will be in the field next year.

Commissioner Kaplan congratulated Executive Director Talsma and staff for the Gold Medal Finalist award.

Executive Director Talsma noted that the NRPA Conference will be October 10-12 in Dallas, and to please let Cindy Flynn know if interested.

Commissioner Evans thanked the District for their support of the Bon Appetit event, for both the Bridges table and the raffle baskets. It was a good community event.

Commissioner Dressler thanked the District for the Bon Appetit and the Rotary donations. She is excited about Kite Day. We received a shout out from the house representative for Dist. 80 during the Realtor's meeting in Springfield when he heard she is a Commissioner. Excited about connecting a community partner with the Park District regarding dance classes. Attended a 2 ½ day seminar on Financial Sustainability and then spoke with Nicole and found out that we do all of the things she learned about. Congratulations on being a well-run District. Finally, she met the Executive Director, Board President and Superintendent of Recreation from West Chicago Park District for coffee. They liked the Community Representative program that we have, and she thinks that this can be presented at the IAPD/IPRA Conference.

President Kinnane congratulated Commissioner Chhatwani on her new committee appointment, and thanked Executive Director Talsma and staff for their work.

15. Adjournment:

Commissioner Chhatwani made a motion, seconded by Commissioner Kaplan, to adjourn the meeting at 8:11 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT
REGULAR BOARD MEETING NO. 1089**

EXECUTIVE DIRECTOR'S REPORT

May 2023

PARKS DIVISION REPORT

MOTION

Recommend to the full board to include Parks, Planning & Maintenance May Board Report in the May Executive Director's Report.

ADMINISTRATION & CAPITAL PROJECTS

Huntington Park:

All playground equipment has been installed on both the 5-12 and 2-5 playground areas. HEParks crews finished installing all the engineered wood fibers on 5/11/2023. The district asphalt contractor is set to mill and overlay the walking path around the playground next week with the anticipated opening of the playground on 5/19/2023.

Beacon Pointe Park:

The playground design and layout for the park have been selected. The first phase of the project is the installation of the new walking path that will connect the sidewalks on the north and south side of the property making a 0.45 mile loop. In order for this to begin, HEParks staff installed the storm drain that will drain the new playground once installed. The concrete and earthwork construction documents should be finished by May 25 so that district staff can begin getting quotes for the work to begin this summer.

Pine Park Renovation:

School District 15 began stripping the entire area where the new soccer fields will on 5/8/2023. HEParks staff has removed all hockey boards from the rink. The boards and all hardware have all be saved and stacked/secured to pallets. We plan to place the rink boards for sale on the government auction site Govdeals.com. If they do not sell then we plan to recycle the metal. Once the boards were removed, crews began saw cutting the rink to the size needed for the five pickleball courts, while also removing all the concrete footing from the hockey boards. The area is planned to be ready for our asphalt contractor to mill and overlay the rink in June. HEParks staff also began the process of restoring the sled hill into a nature hill. Areas that are going to be turned back to natural grass have been mowed, tilled and combo raked as of 5/11/2023. The area will receive a final grading prior to seeding.



2023 Asphalt Repairs and Sealcoating:

Patriot Maintenance began their scope of work by completing the patching work at Bridges of Poplar Creek. This involved six patches on the road and maintenance facility and five manhole repairs in the parking lot. They completed this work on 5/2/2023. Staff is working with them to schedule the remainder of our parking lots and paths.

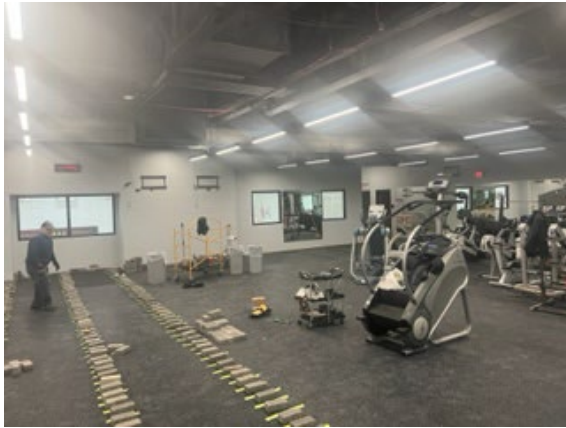
Triphahn Center Playground:

Staff has been working with multiple vendors and Ericksson Engineering on this project. Play Illinois, a provider of Burke Playground Equipment, **has been chosen as the vendor to provide the equipment and install.** Ericksson Engineering completed the survey of the area to determine the proper drain lines and height of the new curbs to be installed. The work for TC is being planned late summer into fall. These dates will be weather dependent and will also be based on when the playground equipment is set to arrive.

Triphahn Center Fitness Center:

HEParks staff began the construction of the fitness center on 4/13/2023 with the removal of the flooring. All the carpet and old fitness flooring was removed, and the existing concrete was sanded smooth to allow the new flooring glue to adhere. New fitness flooring was being installed while staff was painting walls, removing drinking fountains, changing the entire lighting system, changing electrical runs and installing new TV mounts. Once the flooring was complete, the equipment vendor was able to setup the fitness equipment and HEParks Staff were

able to put the finishing touches on the project. The space turned out great and all involved were excited to see it once it opened.



Eisenhower Track:

Staff met with representatives from School District 54 on Monday, May 8. The school district is looking to do major repairs to the track at Eisenhower. This would be a project that the school district would be completing to level the track. Currently they have engineers completing surveys and soil test for the area. The current IGA between the school district and park district will be adjusted to allow the school district to perform this work on our property. The revised IGA will also give the school district exclusive rights to the track during school hours and school events. The new IGA will be presented to the A&F committee on May 23, 2023.

AQUATICS AND BUILDINGS

The splash pad computer controller at Community Park failed and staff was able to install a new unit from inventory to keep the splash pad in service.

Seascape:

- IPS Slides refinished the play feature stairs and deck. Slide repair has started on body and tube slides and will be completed when gel coat arrives.
- Water has been turned on to Seascape bathhouse and repairs were made to frozen pipes.
- Bathhouse floors have been power washed and auto scrubbed, along with the deck; high cleaning of bathhouse completed.
- Leaking shower fixtures have been repaired and bad diaphragms were replaced at the bathhouse.
- Deck work - leveling and crack filling continues.
- Funbrella canvas has been installed on the frames.
- Defender filter computer was reinstalled.
- Filter pumps were checked and greased for start-up, as well as play feature and slide motors.



- Chlorination sampler pumps were checked for mechanical seal leaks and impeller operation.
- Main drain grates were cleaned; zero depth grates were removed for concrete patching at the expansion joint.

Triphahn Center:

- The first compressor for the Ice rink was rebuilt; work began on the other two compressors the week of 4/24.
- Removed and replaced old drinking fountain and bottle fillers from fitness area and refilled new bricks from removal. Plumbed the existing drains and water feeds to accommodate new bottle filler.
- New lighting was installed at the fitness center.
- Painting began; prepped floors and started installation of new flooring.
- Removed old TV's and installed new TV brackets. Installed new electric and coax cables for TV's, along with outlets and covers.
- Relocated TRX machine to other wall.

Bridges of Poplar Creek:

- Repaired condensing unit, which was not cooling; rewired controls for the unit. Installed new capacitor for kitchen condensing unit.
- Gas was turned back on to the maintenance building; all unit heaters and water heater were checked and started.

Splash Pads:

- New computer controller for Community splash pad was installed; splash pad solenoid was rebuilt.
- Dry tested splash pads at Tropicana, Fabbrini, Vogelei, Community and South Ridge parks. All splash pads are running and ready for their scheduled start date.

Other:

- Door lock programs/schedules were re-written and uploaded for Fabbrini, Cannon and Sycamore Park.
- Drinking fountain meters were installed and turned on for May 1 start-up.
- Light ballasts at The Club were replaced.

PARKS

All landscape beds and sign beds at parks/playgrounds/facilities have been cleaned/weeded, edged and mulch has been applied.

Parks:

- The hockey boards at Pine Park have been dismantled and the asphalt is being cut and removed in preparation for repairs to the surface for the new pickle ball courts.
- Community garden has been set-up at Chino Park; meter was installed and water tested at Chino Gardens.
- Landscape cleanup is being completed at Seascape in preparation for opening day.
- Aerated and over seeded several soccer fields at Olmstead park.
- Native seeds were spread at Birch Park for the expansion of the butterfly sanctuary in the basin.
- Drain lines were installed at Bridges driving range and at Beacon Pointe Park.
- New trees have been planted at South Ridge Park.
- Tree pruning and branch cleanup has been completed across various locations (Bridges, Fabbri Park, South Ridge Park, Black Bear Park, Cannon Crossing, The Club, Victoria Park)
- Park ID signs have been cleaned and mulched at numerous locations.
- Seascape landscape areas have been weeded, cleaned and mulched.
- All facilities have had landscape beds and parking lot islands mulched for the season.

Playgrounds:

- Routine park checks were conducted at various locations. Mulch depths were checked at all playgrounds to determine which ones need additional mulch.
- Old fitness piece at Fabbri Park was removed and new one installed.
- Removed swings, volleyball nets/poles, and backstop at Pine Park.
- Holes were pumped for installation of playground at Huntington Park. Landscaping and touch-ups were completed and the park is ready for mulch addition.
- The slide at Huntington Park was painted and installed.
- New batteries were installed at Cannon Playground.
- Playground repairs were completed at South Ridge Park.
- Installed new Thor Guard parts at Eisenhower and Vogeley Parks.
- Removal of dead animals at Whispering Ponds and Locust Park.

Athletic Fields:

- Conducted routine maintenance of athletic fields; field usage schedule has been maintained.
- Prepared baseball fields (field layouts, line correction and mowing) and conducted field checks after the rain. Performed upkeep of painted lines district-wide.
- Cannon soccer field has been seeded and is ready for fertilizer. Soccer nets and windscreen were set-up.
- Gate lock change was completed at Victoria Park.

RECREATION DIVISION REPORT

Motion:

Recommend to the full board to include the Recreation May Board Report in the May Executive Director’s Report.

Recreation Division



The Wellness Committee led an employee walk on World Health Day on April 6. Staff walked a mile together mid-day.

Staff is working to secure dates for the MORE (mobile outreach) program this summer.

Staff worked together for the CAPRA review team this month.



Triphahn Center



Willow Recreation Center

Much of this month was focused on the grand reopening of the Triphahn Center Fitness Center. New marketing initiatives were launched which include giving new members the month of May for free, free trial days for different user groups within the Triphahn Center and giving families a 10% discount if a family member is enrolled in a program at Triphahn Center.

The grand reopening was held on Saturday, May 6. Twenty-five memberships were sold on the grand reopening day. As of May 10, another 14 memberships were processed. To date, there are a total of 511 members and another 256 insurance (free) members.

Staff are working on plans to follow up with everyone who toured the facility.

Triphahn Center Fitness

<u>Membership</u>	<u>04/30/2022</u>	<u>01/01/2023</u>	<u>04/30/2023</u>	<u>2023 YTD Var. +/-</u>
Total	470	469	493	+24

Membership numbers do not include the free health insurance members.

Pass	% Visited in March 2023	% Visited in April 2023
TCIA Fitness Adult	57%	53%
TCIA Fitness Junior/Student	6%	53%

TCIA Fitness Senior	66%	57%
Average Paid Members	38%	38%
TCIA Gym Pass*	12%	12%
TCIA Renew Active*	34%	34%
TCIA Tivity Prime*	19%	19%
TCIA Silver Sneakers*	28%	28%
Average Insurance Members	23%	23%

Passes with * are the free health insurance memberships.

Willow Rec Center Fitness & Racquetball

Membership	04/30/2022	01/01/2023	04/30/2023	2023 YTD Var. +/-
Fitness	124	127	146	+19
Racquetball	36	39	48	+9
Total	160	166	194	+28

Membership numbers do not include the free health insurance members.

Pass	% Visited in March 2023	% Visited in April 2023
WRC Fitness Adult	53%	51%
WRC Fitness Junior/Student	71%	50%
WRC Fitness Senior	48%	41%
Average Paid Members	57%	47%
WRC Gym Pass *		
WRC Silver Sneakers *	32%	33%
WRC Tivity Prime *	0%	5%
WRC Renew Active *	33%	22%
Average Insurance Members	22%	20%

Spring Group Fitness

Class	Spring 2022	Spring 2023
Fitness Boot Camp	23	24
Women of Steel	22	13

**Fitness Boot camp/ Women of Steel instructor only doing one day of classes due to medical reasons.*



Dog Off-Leash Areas

<u>Membership</u>	<u>4/30/2022</u>	<u>01/01/2023</u>	<u>4/30/2023</u>	<u>2023 YTD Var. +/-</u>
Total	631	586	584	-2

The Doggie Egg Hunt was held on April 15. Thirty-eight dogs went hunting for eggs at the event!



General Programs

General Programs:

Program	Spring 2022	Spring 2023
Baton & Poms	27	41
Choir/Theatre (w/ Palatine PD)	n/a	2
A&A Music (piano & guitar)	6	2
Shotokan Karate	75	128
Tae Kwon Do	24	48
Gymnastics	167	319
Racquetball lessons	4	10
Racquetball leagues	9	20
Aneta Art	n/a	5

Dance:

	Winter/Spring 2022	Winter/Spring 23
Ballet/Tap	65	89
Ballet/Jazz	54	58
Jazz/Hip Hop	22	35
Tap	11	11
Specialty	8	9
Stars Dance Company	16	25
Total	176	227

Star Dance Company competed at the Rainbow Dance Competition in Milwaukee, April 21-23. We had several dances that placed.

Special Events:

- Community Garage Sale – held May 6 with 34 vendors.
- Kite Fly Day – held May 7 with 100+ families flying kites and hundreds of attendees
- Kids to Park Day is May 20 at Fabbrini Park.
- The Summer Children’s Concert Series are booked. The dates of the concerts are: June 9, June 14, June 23, July 7, July 15, July 21, and August 4.



50+ Club

<u>April 50+ Events</u>	<u>Date</u>	<u>Attended:</u>
Lunch and Learn Scammers	4/12	17
Seniors Out Socializing (Early Bird)	4/12	16
Lunch and Learn Ascension	4/14	30
Name that Tune	4/20	7
Seniors out Socializing	4/21	8
Lake Geneva Overnight	4/22-4/23	11
San Fillipo Tour and Lunch	4/25	9
Lunch and Learn Steps to Move	4/26	11
Pub Trivia	4/26	38
Birthday Lunch	4/28	10

Senior Fitness Classes

	Spring 2022	Spring 2023
50+ Basic Exercise	44	30
Tai Chi (Daytime)	5	9
Line Dancing	Not offered	22
Gentle Yoga	Not offered	6
Balance Class	Not offered	15



Little Stars Childcare – Full Day

There are 51 children enrolled in the LSC program compared to 41 at this time last year. The breakdown of enrollment is:

5 days: 35

3 days: 12

2 days: 4

An Open House for LSC was held April 8 with another one coming up on May 20. Many families are showing interest in starting this summer while others are inquiring about starting in fall at the “start” of school year.

Part-Day Preschool 22/23

	21/22 WRC	22/23 WRC	21/22 TC	22/23 TC
Threeschool	5	C	13	10
2’s Playschool	11	C	23	20
3 & 4 yr old Preschool	32	42	77	91
TOTAL	48	42	113	121

23/24 School Year –Registration to Date

	22/23 WRC	23/24 WRC to date	22/23 TC	23/24 TC to date
Threeschool	C	1	10	8
2’s Playschool	C	7	20	1
3 & 4 yr old Preschool + new PM extended school	42	38 +9	91	76
TOTAL	42	53	121	85

Enrichment Classes:

There are 79 children enrolled in early childhood enrichment classes for Spring 2023 compared to 102 last year. There are 15 children in Kid & Tot Rock music class compared to 12 last year.

Summer Camp:

Registration for summer camp opened mid-March. Preschool Camp and Kinder Camp will be offered as part-day camps for summer 2023. To date, there are 219 children enrolled in all the sessions of camp.



School Age - STAR and Day Camps

STAR Enrollment 22/23

	3 days before	3 days after	5 days before	5 days after	Total enrolled 22/23	<i>Total enrolled last year 21/22</i>
Armstrong	6	15	19	23	63	47
Fairview	3	13	12	22	50	47
Lakeview	2	11	13	34	60	55
MacArthur	3	14	26	34	77	58
Muir	3	5	16	21	41	43
Lincoln Prairie	7	13	17	14	51	44
Total for D54	24	71	103	148	342	294
Whiteley	2	11	28	30	71	85
Thomas Jefferson	2	12	16	38	68	54
Total for D15	4	22	44	69	139	139

Kinder STAR 22/23 Enrollment:

K-star currently has 26 enrolled.

	AM	PM
Whiteley	4	8
Thomas Jefferson	7	7
TOTAL	11	15

School Days Off

	TC
4/4 – TC to Safari Land	28
4/7 – TC Mario Movie	27

23/24 School Year

Registration opened March 1 for currently enrolled STAR families for the 23/24 school year. Registration opened to new families on March 16. To date, K-Star has 45 enrolled (up from 26 this year). There are 271 enrolled in D54 and 117 in D15 to date for next year.

Summer Camp 2023

- Camp registration opened March 15. To date, there are already 1,878 camper registrations throughout the nine weeks of summer. Another camp site was added within SD54 school location to accommodate those on the waitlists.
- Staff trainings begin May 17 and will continue for two weeks.



Youth Athletics

Basketball

- **AAU** - Our AAU 14U basketball team competed in two tournaments during the month of April. They had a combined record of 5-1 and won the Spring Run N Gun on April 15/16. They will continue to practice two days a week in May and compete in three more tournaments.
- **HBA Camps** - Running classes on Tuesday, Wednesday and Thursday at the Triphahn Center. Offering an extra K-2nd grade session on Wednesday nights due to increased volume.
- **1 on 1 Trainings** - 1 on 1 trainings started again in April after not offering them in 2022.
- **Open Gym Training 'NEW'** - New on Sundays is a drop in open gym with structure. Players can participate in shooting drills, ball handling drills or 5 on 5 games.

Fundamental camps:

	1 on 1 training	Dribbling clinic	Shooting clinic	K-2 nd fundamentals	3 rd -5 th fundamentals	6 th -8 th fundamentals
2022	Not offered	Not offered	Not offered	15	15	15
2023	15	15	15	22	15	15

Baseball

- **N60** - Our U12 N60 finally started practice in April. They have played two games (and two rainouts) in April. They will kick things into high gear in May where they will be playing every Sunday.
- **Spring League** - Shetland, Pinto and Mustang began practice outdoors twice a week starting the week of April 10. These teams will have their opening day on May 6 at Cannon Crossing Park. Uniform pick up, equipment pick up and evaluations took place the week of April 3. Our Bronco and Pony teams (5th-8th) began outdoor practice/evaluations the week of April 3 and had their first games on April 22. Our Bronco and Pony teams compete in the local inter-village baseball league that is hosted by PCBS.

	Shetland	Pinto	Mustang	Bronco	Pony	Total
2022	72	60	42	24	13	211
2023	95	74	26	24	13	232

Soccer

Spring Soccer League

Soccer started last week of March for the inter-village participants. House league will began practice the last week of April. Games started the first weekend of May.

	Spring 2022	Spring 2023
Spring Soccer	313	416

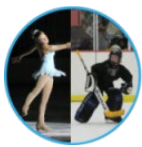
Adult Pickleball League

Spring League was offered for Level 3.5+ and Social League from March 20 to April 24 as a bridge to the May spring session. The program was full with 12 social teams and 6 advanced teams.

The May session began May 8 and moves outdoors to Fabbrini. There are 10 teams enrolled in Advanced Level, 24 teams in social level and 24 players enrolled in beginner level.

E-Sports

- Two tournaments held in April did not run due to low enrollment.
- There was one birthday party.



Ice Operations

Hockey:

Spring League: The season began in April.

	Spring 2022	Spring 2023
Mites	30	28
Squirts	41	40

Pee Wees	28	23
Bantams	29	25
Midgets	14	29
Wolverines	13	34
TOTAL	145	179

Hockey lessons:

	Spring 2022	Spring 2023
Tot Hockey	42	40
Level 1	30	40
Level 2	31	32
Total	103	112

NEW Programming: Pure Development with Brent Sopel

	Spring 2023
Squirts	10
Pee Wees	14
Bantams/Midgets	14
Total	38

NEW Programming:

	Spring 2023
Keagan's Power Skating	22
Hockey Mom's Hockey	20
Never Too Late Hockey	6

Figure Skating:

The winter session of Figure Skating started mid-January. There are 400 skaters enrolled in Spring Session (compared to 336 last year).

There are 28 skaters enrolled in the monthly freestyle ice membership.

Public Skate for April:

- April 1: Skate with the Bunny 120 pre-registered plus 49 walk-ins
- April 1: Modified Skate with the Bunny 2 participants
- April 16: 73 pre-registered plus 37 walk-ins
- April 30: 45 pre-registered plus 26 walk-ins



Aquatics

Indoor Swim Lessons:

	Winter & Spring 2022	Winter & Spring 2023
Group	182	279
Parent / Tot	44	24
Tot	17	20
Privates	14	n/a
Adult	n/a	16
Total	257	339

Seascope Pass Sales: A 10% discount campaign was offered this month which expired May 6. 333 passes were sold using the coupon code.

April 2023 Passes Sold: 341*

April 2022 Passes Sold: 513

Last year, we launched sales over Black Friday/Thanksgiving weekend. This year, we launched sales in January.

Total passes sold to date* (5/10 at time of report submission) = 549



Communications and Marketing



Projects this month:

- June, July, and August Program Guide created.
- Crosstown Showdown Closing Weeks
- Camp Promotion
- TC Grand Reopening – Marketing packages including mailers, digital ads and email support. Facility signage and all facility forms updated to new pricing structure.
 - Multi image posts were used on social media using hidden images were used on social media to increase interest in the grand opening event.
- Seascape post card to all non-renewal pass holders created and mailed
- Community Egg Hunt Day
- LSC Open House
- Doggie Egg Hunt marketing, including date change due to weather
- Earth Day Event promotional pieces
- Community Garage Sale Marketing Package – Special attention was paid to diversifying the locations promoting the event because of comments received following the event last year. Outside of the normal channels, the event was also shared into local garage sale groups.
- Q2 ongoing Advertising began for LSC, Preschool, ESports Birthday Parties, HEParks.org and HEParks Social Media.
- Smaller event support for Disc Golf Tournament, Bon Appetit, Fish Fry and Esports Tournaments created.
- Began Card-o-Palooza process – the creation of all of the promotional handout pieces used at different facilities during the summer months.
- Club social media and support materials created within the department.
- Redesign of HEParks.org program listing landing page to integrate months
- TC/WRC Student Fitness Campaigns
- Updates to Seascape Signage within HEParks and Streamwood Park District Facilities.

Website Page Visits:

Top five visited sites for April 2023: Home, Program Guide, Camp, Egg Hunts, and Events

(Compared to top 5 for April 2022: Home, Program Guide, Camp, Egg Hunts, Now Hiring)

April traffic followed very closely to the last year's frequently visited pages. Because of exceptional hiring prior in the year, the district did not need to do a significant push for summer employment, pushing the Now Hiring page out of the top five visited pages.

Email campaigns:

Thirteen e-blasts were sent out this month.

- All District Email 4/4 – 41% Opens
- Egg Hunt 4/6 – 43% Opens
- Dog Email 4/11 – 39% Opens
- Senior Center Ascension Lunch and Learn – 45% Open
- All District 4/11 (SEA10 Deal Unveil) – 38% Opens
- Seascape Previous Pass Holder (Non-Renewals) 4/14 – 37% Open
- All District Email 4/17 – 38% Opens
- All District 4/25 (Sneak Peek) - 42% Open
- Ages 0-5 (Registration) 4/27 – 59% Open
- Ages 18+ (Registration) 4/27 45% Open
- Ages 6-18 (Registration) 4/27 49% Open
- May, June, July, August, Events at Glance – 42% Open
- All District (TC Fitness Focus) 4/28 – 42% Open

of Followers:

Account	Social Media Platform	December 2022	January 2023	February 2023	March 2023	April 2023
HEParks	Facebook	6849	6874	6954	7118	7219
	Instagram	1133	1148	1158	1173	1194
	Twitter	1116	1118	1121	1120	1122
Ice Academy	Facebook	121	121	121	121	121
Wolf Pack	Facebook	506	520	537	555	558
Senior Center	Instagram	497	534	553	574	592
	Facebook	142	144	146	147	149

Social Media:

- The most popular post for the month of April was for Summer Camps. This single post had an organic reach of 15,328 with 1,873 clicking on the post. The initial announcement for Kite Flying Day had a reach of 11,981. These two posts did so well that the next highest posts - The Community Garage Sale with a post reach of 2,414 and 79 engagements and the Gold Medal Finalist had views and interactions with reaching 2,360 accounts and 187 engagements were significantly smaller.
 - 8 Social Media Events
 - All social media events for May, June, July and August were added to Social Media.
- 80+ social media posts were made to HEParks Facebook and Instagram accounts

Press Releases:

- All summer events were added to Daily Herald calendar
- Gold Medal Finalist

Onsite Outreach Events:

- Hoffman Estates High School
- Whitely School
- Thomas Jefferson School
- Job Fair in Hanover Park
- Schaumburg Employment Fair

BRIDGES DIVISION REPORT

Motion:

Recommend the May Facilities Report to be included in the May Executive Director’s Report for Board approval.

Bridges General Programs:

- SRT Golf Outing – June 7! Sign up now!
- Staff introduced two new Toptracer leagues for the summer. Monday nights will be a 2-person team format and Wednesday nights will be a 2-person 9-hole league for all players to enjoy.
- Jr Golf classes have begun. Our first session is our Golden Bears class. We had seven students in this first class. This is an introductory class that will go over all the basics of the game.
- Our second Senior Scramble event is set for May 17. This event has 25 teams entered.

Golf Rounds

MONTHLY ROUND TOTALS					
2019	2020	2021	2022	2023	5 Year Average
1,509	0	2,842	1,296	2,638	1,657
YTD ROUND TOTALS					
2019	2020	2021	2022	2023	5 Year Average
1,990	313	3,802	2,047	2,886	2,207

Range Information

MONTHLY RANGE BASKET SALES TOTALS					
2019	2020	2021	2022	2023	5 Year Average
1,664	0	2,295	1,195	1,889	1,409
YTD RANGE BASKET SALES TOTALS					
2019	2020	2021	2022	2023	5 Year Average
2,021	215	3,619	1,843	2,442	2,028

Toptracer Hour Totals

MONTHLY TOPTRACER RESERVATION HOUR TOTALS	
2022	2023
409	585

YTD TOPTRACER RESERVATION HOUR TOTALS	
2022	2023
409	1,550

Food & Beverage

April

Breakfast with the Bunny - 290 guests
 1 baby shower servicing 27 guests
 1 all-day meeting servicing 38 guests
 1 First Communion luncheon servicing 36 guests
 1 ceremony and reception servicing 76 guests

May

2 showers servicing 60 guests
 2 breakfast meetings servicing 45 guests
 1 dinner meeting servicing 50 guests
 2 lunch meetings servicing 50 guests
 1 graduation party servicing 60 guests
 2 ceremony and receptions servicing 225 guests
 2 golf outings servicing 200 guests

2023 weddings

8 ceremony and receptions
 2 reception only
 1 ceremony only

2024 weddings

2 ceremony and receptions

Marketing - Bridges of Poplar Creek

- Created brand new slides for lobby TV promoting course open, menu, upcoming events, weddings, etc.
- Attended “Bon Appetit” Chamber event; engaged with audience to promote Toptracer Range and outings (over 500 attendees, including vendors)
- Created new posters and table tents for Toptracer Range birthdays for kids
- Designed marquee for Now Hiring – Line Cooks
- Created/scheduled email blasts for upcoming events, golf outings and leagues
- Designed and placed signage for course washrooms
- Designed an ad to promote weddings which ran in the Daily Herald “Wedding Guide” section
- Established new vendor relationship with Zola to promote weddings on their platform
- Updated campaign calendar and added metrics to track marketing initiatives
- Created graphic design templates and organized files in folders for easier reference and operational efficiency



Bon Appetit Chamber event



Membership Totals	<u>4/30/2022</u>	<u>1/01/2023</u>	<u>4/30/2023</u>	<u>Var. +/-</u>
Totals	2,176	2,418	2,740	+322

Member Services/Sales

- The Club team enrolled 117 new members in April, offering a \$29 enrollment fee and six complimentary HIIT classes with enrollment. This puts us in a great place going into the slower summer months with a net gain of 322 members a third of the way through the year.
- We had 2,167 unique visits in April, meaning approximately 79 percent of members visited/using the facility at least once in April.
- The Club had 93 United Healthcare Renew Active pass holders use the facility in April (at least one time)

Operations and Fitness Departments:

- The Club rentals continue to be extremely active April.
 - (1) Overnight lock-in (10) Birthday parties (58) volleyball rentals
 - (60) basketball rentals (1) soccer rentals (15) Pickleball court rentals
- Pickleball classes are going extremely well. We have ten Pickleball 101 and 102 classes (so far) running in April and May. We have also secured an instructor who will begin to teach some pickleball youth classes beginning in June. With the growing popularity of these classes, we are still looking for an additional adult instructor to fit the demand for beginner classes and private lessons.
- Stepping Into Summer Challenge

- The Fitness Manager and C&M Manager collaborated on a fun interactive member retention program. The Stepping into Summer program challenges members to achieve an average of 7,000 steps/day. As a mark of their completed steps they can move their own paper “sneaker” down the hallway toward “summer”. Members are having a great time with this fun challenge!



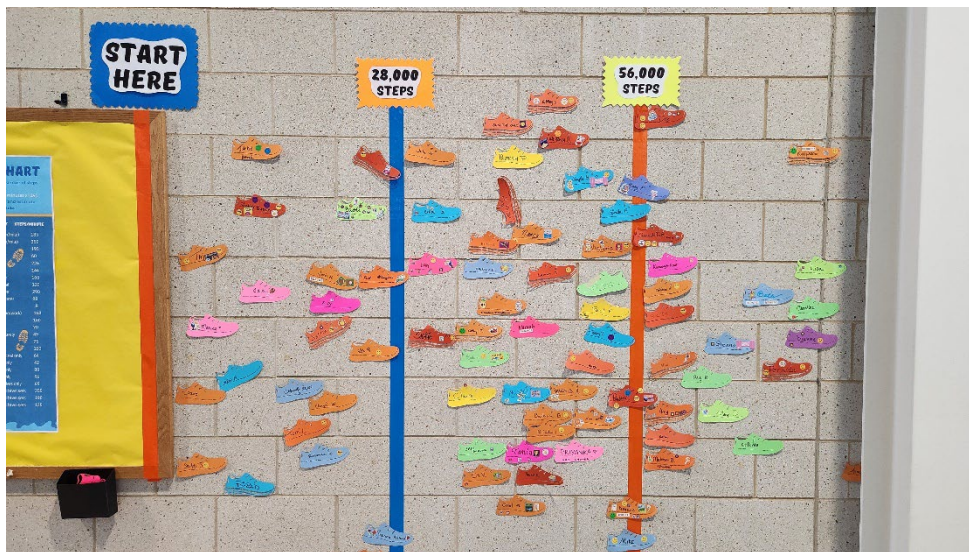
- Training Special – The Club offered a special pricing discount on the package of five one-hour, personal training packages. We sold approximately 47 packages at \$260.00 each, a \$30 discount off the regular price. These are great sales number for the month of April!
- Ascension visited The Club on April 20 and offered complimentary BMI testing to members.
- Member spotlight
 - Member’s Jeff B and Samantha S are the latest featured members for our quarterly member spotlight. Please check out their inspiring fitness journey here: <https://www.theclubps.com/member-spotlight>



- Student Summer Passes
 - Club staff is preparing to welcome students back from their break. This year we are offering a pass that runs from May 8 to Sept 3. Full price, the pass will be \$175 (student rate) or \$155 (junior rate – if parent is a member). This pass will be pro-rated according to the date of purchase.

Marketing: The Club

- Designed May promo concept and marketing collateral
- Created and started the “Step into Summer” Challenge (136 members engaged thus far)
- Created and launched a brand new “What’s Happening” active member email blast (2,664 sent; 66.3 percent open rate which is more than 26 percent above the industry average)
- Designed marketing materials and started promoting “Zumba Party”, “5K Community Run/Walk” and “Student Summer Pass”
- Attended Hoffman Estates Chamber Board meeting via Zoom; promoted upcoming events
- Created graphic design templates and organized files in folders for easier reference and operational efficiency
- Updated website with new promotions



“Step into Summer” Challenge

FINANCE, IT and HR DIVISION REPORT

Motion:

Forward the May Finance, IT and HR Report to be included in the May Executive Director's Report for Board approval.

Finance/Administration:

- Lauterbach & Amen completed their fieldwork and testing. Compilation of the statistical data as well as developing the Management Discussion and Analysis (MDA) in is process. Staff anticipates the audit being presented at the June meeting in draft form.
- Upon completion of the Annual Comprehensive Financial Report, staff will complete the Popular Financial Report.
- Processed applicable monthly and quarterly returns as required.
- Processed Club/TC/WRC cancellations, including attaching documentation to RecTrac household members and member holds prior to the May billing.
- Completed BS&A software updates.
- Developing service desk training guide for Seascap.
 - Training of Seascap cashiers is scheduled for May 22
- RecTrac Enhancements/Processes
 - Automated additional reporting
 - BPC Tickets
 - Ice Exhibition Tickets
 - Spring Dance Recital Tickets
 - Restructuring activity code logic
 - TC Rate Increase
 - Upgraded RecTrac to v 3.1.10.18.01
- Payroll Cycle Processing
 - 04/14/23 \$338,698.25
 - 04/28/23 \$352,008.11

Administrative Registration/EFT Billing:

- EFT Billings for:
 - Sponsorship/Marquee
 - LSC (weekly)
 - Club/TC/WRC Fitness
 - Locker
 - Freestyle
 - Spring Hockey
 - STAR / KSTAR
 - Dance Company

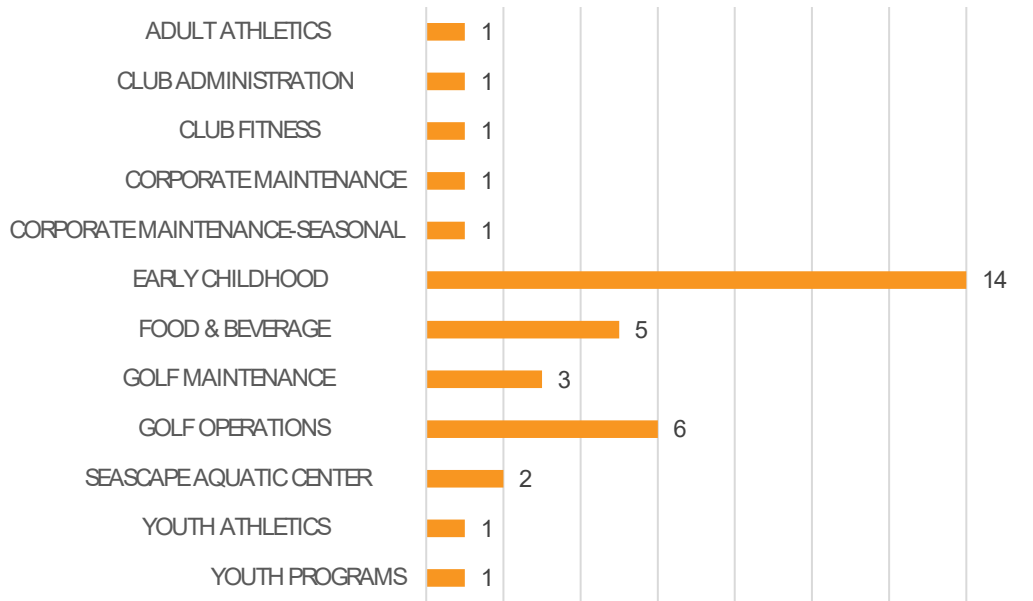
- Administrative
 - Database Maintenance
 - Duplicate Households
 - Employee Pass
 - Program Fee/Rule Adjustments
 - 23/24 Preschool
 - 23/24 STAR
 - Assisted in Training New Staff
 - Assisted with Summer Go Live
- Administrative Registration for:
 - Camp

Technology:

- Peerless Networks has been acquired by a company named Infobip. IT continues to work with the new vendor to audit all analog lines and determine which lines to retain or decommission.
- IT is working with Sterling to upgrade the current wireless P2P connection between BPC and Seascope.
 - The new airFiber antenna has been installed at BPC and SEA. The antennas were aligned and tested. The connection between the facilities are between good and excellent with a total capacity of over 1GB which is almost double the amount from our previous antennas.
- HEPD-NAS01 has been reconfigured, joined to our HEPD domain, and added to our backup rotation. An email was sent to the C&M department to begin identifying and archiving files/folders.
- Seascope Summer Season Setup
 - IT has begun to setup the Seascope network, WiFi, & computers for the season.
 - The access point is operational and WiFi is now available.
 - IT setup the new music player (Pandora for Business by Mood Media) and ran a dedicated network cable to our Public internet.
 - IT is setting up a mobile cart with a card printer and credit card device which will work wirelessly to enable the selling of Seascope season passes outside of the two (2) front desk computers.
- TC Fitness Center
 - IT assisted with the relocation of two (2) Comcast cable boxes for the new TVs in the Fitness Center.
 - IT ran a dedicated network cable to the Fitness Center music player.
 - IT ensured that the MYE AppAudio device (allows streaming of TV audio to mobile devices) in the Fitness Center is operational and provided training to staff on troubleshooting.
- As part of our DEI (Diversity, Equity, & Inclusion) initiative, IT added a field in our email signature for pronouns.

Human Resources/Risk Management:

Employees Hired This Month



- An additional 89 employees required updates to their information in the Human Resources software.
- Attended a meeting on the new features of the District’s document management software.
- Developed a training manual and met with new staff on the use of our document management software.
- Met with PDRMA Health representative to review the Benefits Coordinator responsibilities.
- Developed a tracking system to organize workload and status of employee changes between staff covering the responsibilities.

Park District Updates 4.28.2023

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

Upcoming Events

- **Apr 29 - Kid's Night Out at the E-Sports Zone**
- **Apr 30 - Disc Golf Tournament**
- **Apr 30 - Modified Public Skate**
- **Apr 30 - Public Skate April 30**
- **May 5 - E-Sports Tournament**
- **May 6 - Community Fitness Day**
- **May 6 - Community Garage Sale**
- **May 6 - Triphahn Fitness Center Grand Opening!**
- **May 7 - Family Kite Flying Day**
- **May 7 - Modified Public Skate**
- **May 7 - Public Skate May 7**
- **May 10 - Bridges of Poplar Creek Golf Outing**

HEParks Named National Gold Medal Finalist for Second Year in a Row

We are thrilled to announce that HEParks has been selected as a finalist for the 2023 AAPRA National Gold Medal Finalist Award! This is the second year in a row that we have been named a finalist for this prestigious award. The next requirement is to submit a 5-minute video highlighting our parks, programs and services. The 2023 Grand Plaque winner will be announced in October at the annual NRPA Conference.

Triphahn Center Fitness Center – Grand Re-Opening May 6, 9:00 a.m. to 12:00 p.m.

Our Triphahn Center neighborhood fitness center is getting an upgrade! The facility has been closed since April 12 for renovations and upgraded equipment, and will re-open next Saturday, May 6. Feel free to stop by on May 6 for a tour, raffles, giveaways, and to learn about our membership specials!

SLSF Golf Outing at Bridges of Poplar Creek – Wednesday, May 10 – 7:30 a.m. check-in/9:00 a.m. shotgun start

HEParks will be hosting the SLSF Golf Outing Fundraiser at Bridges of Poplar Creek on Wednesday, May 10. SLSF is the fundraising arm of the Northwest Special Recreation Association (NWSRA). The Park District will have a foursome in the outing, so if any Commissioners are interested in playing, please let Cindy know.

2023 IAPD Boot Camp for Commissioners – Various Dates and Locations

An IAPD Boot Camp is a power-packed course for new and seasoned commissioners covering key issues, basic skills and best practices. Topics include Open Meetings Act, responsibilities of an elected official, strategies for effective advocacy, understanding your role in the financial operations of the agency, essential information on relationships among the board, executive director and staff, and more. The attached agenda is the same for each of the dates/locations listed below (all times are 6:00 to 9:00 p.m., with a light dinner offered at 5:15 p.m.):

- Monday, May 22 Naperville Park District / Fort Hill Activity Center

- Tuesday, May 23 Gurnee Park District / Viking Park Community Center
- Wednesday, May 31 Hoffman Estates Park District / Bridges of Poplar Creek
- Thursday, June 1 New Lenox Community Park District / Administration Board Room
- Thursday, June 8 Peoria Park District / Boardroom
- Tuesday, June 13 Virtual Boot Camp via Zoom

Have a great weekend!

Thanks,
Craig

Park District Updates 5.5.2023

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

Upcoming Events

- **May 5 - E-Sports Tournament**
- **May 6 - Community Fitness Day**
- **May 6 - Community Garage Sale**
- **May 6 - Triphahn Fitness Center Grand Opening!**
- **May 7 - Family Kite Flying Day**
- **May 7 - Modified Public Skate**
- **May 7 - Public Skate May 7**
- **May 10 - Bridges of Poplar Creek Golf Outing**
- **May 13 - Seed Bombing Volunteer Event**
- **May 13 - Figure Skating Academy – Ice Show**
- **May 17 - Spring Senior Scramble Event 2**
- **May 18 - Blood Pressure and Stroke Risk Assessment**

Triphahn Center Fitness Center – Grand Re-Opening TOMORROW, 9:00 a.m. to 12:00 p.m.

Our Triphahn Center neighborhood fitness center is getting an upgrade! The facility has been closed since April 12 for renovations and upgraded equipment, and will re-open tomorrow, Saturday, May 6. Feel free to stop by on May 6 for a tour, raffles, giveaways, and to learn about our membership specials! Note that there will not be an official ribbon cutting or ceremony, just the open house event.

SLSF Golf Outing at Bridges of Poplar Creek – Wednesday, May 10 – 7:30 a.m. check-in/9:00 a.m. shotgun start

HEParks will be hosting the SLSF Golf Outing Fundraiser at Bridges of Poplar Creek on Wednesday, May 10. SLSF is the fundraising arm of the Northwest Special Recreation Association (NWSRA). Foursomes are still available if you would like to participate – click [here](#) to register!

2023 IAPD Boot Camp for Commissioners – Various Dates and Locations

An IAPD Boot Camp is a power-packed course for new and seasoned commissioners covering key issues, basic skills and best practices. Topics include Open Meetings Act, responsibilities of an elected official, strategies for effective advocacy, understanding your role in the financial operations of the agency, essential information on relationships among the board, executive director and staff, and more. The attached agenda is the same for each of the dates/locations listed below (all times are 6:00 to 9:00 p.m., with a light dinner offered at 5:15 p.m.):

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- Thursday, June 8 Peoria Park District / Boardroom
- Tuesday, June 13 Virtual Boot Camp via Zoom

Have a great weekend!

Thanks,
Craig

HELP YOUR BOARD MEMBERS HIT THE GROUND RUNNING!

Attend this essential training with your entire board to maximize learning opportunities!

- **Boardmanship**
- **Finance**
- **Open Meetings Act**
- **Board/Executive Director/Staff Relations**
- **Legislative Advocacy**
- **Diversity, Equity, Inclusion**
- **Board Ethics**

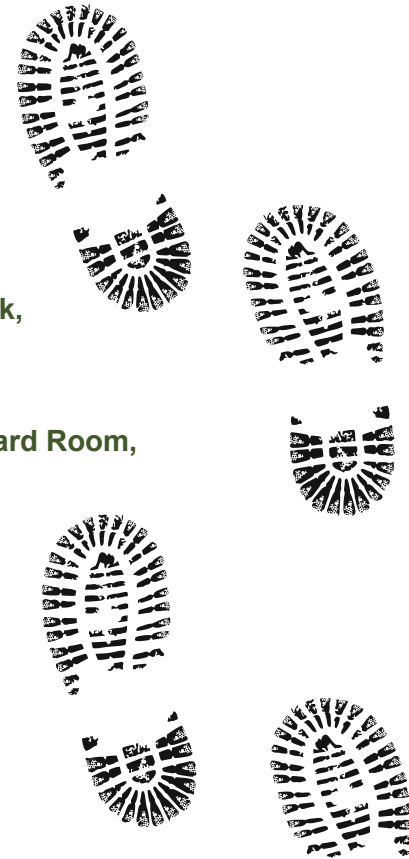


Check out our [online](#) publication special when registering for the Boot Camp!

- * Monday, May 22, 2023 | Naperville Park District's Fort Hill Activity Center, 20 Fort Hill Dr., Naperville, IL 60540 (630) 995-8900
- * Tuesday, May 23, 2023 | Gurnee Park District's Viking Park Community Center, 4374 Old Grand Ave., Gurnee, IL 60031 (847) 623-7788
- * Wednesday, May 31, 2023 | Hoffman Estates Park District's Bridges of Poplar Creek, 1400 Poplar Creek Dr., Hoffman Estates, IL 60169 (847) 885-7500
- * Thursday, June 1, 2023 | New Lenox Community Park District's Administration Board Room, 701 W. Haven Ave., New Lenox, IL 60451 (815) 485-3584
- * Thursday, June 8, 2023 | Peoria Park District's Boardroom 1125 W. Lake Ave., Peoria, IL 61614 (309) 682-1200

Tuesday, June 13, 2023 | Virtual Boot Camp (Via Zoom)

- * All Boot Camps scheduled: 5:30 p.m. - 6 p.m. Registration/Light Dinner
6 p.m. - 9 p.m. Boot Camp



BUILD COHESIVENESS AMONG YOUR BOARD!

Boardmanship

- How to be an effective board member
- Board member roles and responsibilities

Finance

- Revenue and Expenditure as it relates to funds/use limits
- Budget and Appropriation Ordinance – Purpose, timing, transfer, amendments
- Levy/Tax Cap – Process, purposes & timing/relationship to budget and appropriations
- Debt Service/Bonds – Basic only
- Investments – Basic rules/Investment policy
- Audit/Treasurer's report – Basic requirements

Open Meetings Act

Fulfill your one-time training as required by the Attorney General's Office

- Email/Remote participation
- Agendas, minutes and records
- Closed/Executive session
- Voting

Board / Executive Director / Staff Relations

- Respective roles and expectations
- Communication
- Interaction
- Evaluations

Legislative Advocacy

- Your role in legislative advocacy
- How to succeed in legislative advocacy
- How to effectively communicate with your legislators
- The importance of developing relationships with your legislators

Diversity, Equity, Inclusion

- Bringing DEI to the forefront
- Kickstart moments to address DEI
- Buy In
 - DEI Team
 - Strategic Plan
 - Communication
- Training

Board Ethics

- Prohibited interests & exceptions in contracts
- Common law conflicts of interest
- Ethics Act: prohibited political activity and the gift ban
- Social Media



**Legitimate
Board
Expense**



Discounted Member Rate

\$95

Non-Member Rate

\$240

0.3 CEUs awarded at \$6

**VISIT ILPARKS.ORG/BOOTCAMP
TO REGISTER TODAY!**

Check out our [online](#) publication special when registering for the Boot Camp!

IAPD
Illinois Association of Park Districts

Park District Updates 5.12.2023

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

Upcoming Events

- [May 13 - Seed Bombing Volunteer Event](#)
- [May 13 - Figure Skating Academy – Ice Show](#)
- [May 17 - Spring Senior Scramble Event 2](#)
- [May 18 - Blood Pressure and Stroke Risk Assessment](#)
- [May 19 - Beer Garden Opening Day!](#)
- [May 20 - Dance Recital](#)
- [May 20 - Little Stars Childcare Open House](#)
- [May 20 - Kids to Parks Day](#)
- [May 28 - Modified Public Skate](#)
- [May 28 - Public Skate May 28](#)
- [May 30 - Storytime at Willow Park](#)
- [Jun 3 - Unity Day Festival of Cultures](#)

[Daily Herald Article – HEParks Kite Day](#)

The Daily Herald published both a digital and a print article highlighting the HEParks Kite Flying event held last Saturday at Fabbri Park. We were lucky enough to have a beautiful day and a wonderful turnout for the event! The articles are attached.

[Daily Herald Article – HEParks Full Day Little Stars Childcare Open House](#)

The Daily Herald published a digital article today, advertising our upcoming open house for the Little Stars Childcare program (article is attached). The open house is taking place next Saturday, May 20 at the Triphahn Center from 9 to 10 a.m. If you or your friends/family have any little ones in need of childcare, let them know of this wonderful program!

[HEParks Figure Skating Academy Ice Show – Saturday, May 13 – 3:00 to 6:00 p.m.](#)

Come and see the talent of our HEParks figure skaters! A fun and inspiring afternoon of fun! Tickets are \$5 each and available at the front desk at Triphahn Center as you arrive.

[2023 IAPD Boot Camp for Commissioners – Various Dates and Locations](#)

An IAPD Boot Camp is a power-packed course for new and seasoned commissioners covering key issues, basic skills and best practices. Topics include Open Meetings Act, responsibilities of an elected official, strategies for effective advocacy, understanding your role in the financial operations of the agency, essential information on relationships among the board, executive director and staff, and more. The attached agenda is the same for each of the dates/locations listed below (all times are 6:00 to 9:00 p.m., with a light dinner offered at 5:15 p.m.):

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- Thursday, June 1 New Lenox Community Park District / Administration Board Room
- Thursday, June 8 Peoria Park District / Boardroom
- Tuesday, June 13 Virtual Boot Camp via Zoom

Unity Day Festival of Cultures – Saturday, June 3 - 12:30-4:30 p.m.

The Village of Hoffman Estates' Cultural Awareness Commission presents Unity Day Festival of Cultures on Saturday, June 3 from 12:00 p.m. to 4:30 p.m. at the Village Hall. Various cultural entertainment acts are planned, as well as a welcome address by Mayor McLeod and a presentation by Hoffman Estates Historian Pat Barch. Come celebrate your culture and learn about someone else's.

SRT Golf Outing presented by Friends of HEParks Foundation – Wednesday, June 7 – Bridges of Poplar Creek

Please join us at Bridges of Poplar Creek in supporting our Friends of HEParks Foundation, as they host their largest fundraiser of the year! Put together a foursome and sign up for this fun scramble event while supporting children in our community who would otherwise not be able to participate in our programs. This afternoon event begins with check-in and lunch at 11:30, followed by a shotgun start at 1:00 p.m. Click this [link](#) to register or sponsor the event.

Have a great weekend!

Thanks,
Craig



Amina Khan, 3, of Hoffman Estates launches her kite Sunday during Hoffman Estates Family Kite Flying Day at Fabbrini Park.
(Patrick Kunzer for the Daily Herald)



Benson Bautista of Elk Grove Village and his wife, Jenny, and children Brayden, 11, and Jorie, 3, watch as their kite takes flight Sunday during Hoffman Estates Family Kite Flying Day at Fabbrini Park. The Bautistas were among dozens attending the event under sunny skies and occasional breezes.
(*Patrick Kunzer for the Daily Herald*)



Jorie Bautista, 3, of Elk Grove watches as her kite takes flight Sunday during Hoffman Estates Family Kite Flying Day at Fabbrini Park. (*Patrick Kunzer for the Daily Herald*)



Jorie Bautista, 3, of Elk Grove Village leaps for joy Sunday as her kite takes flight during Hoffman Estates Family Kite Flying Day at Fabbrini Park. (*Patrick Kunzer for the Daily Herald*)



David Illescas, team member at Chicago Kites, pilots a quad-line kite as part of demonstrations Sunday during Hoffman Estates Family Kite Flying Day At Fabbrini Park. (Patrick Kunzer for the Daily Herald)



Fatema Haji, right, of Hoffman Estates launches a kite with Maryam Ali, 10, of Lemont during Hoffman Estates Family Kite Flying Day at Fabbrini Park on Sunday. (*Patrick Kunzer for the Daily Herald*)

Daily Herald report Updated 5/8/2023 6:30 AM

The few white, puffy clouds seen floating over Hoffman Estates had competition for the attention of sky-gazers Sunday afternoon, as kites soared high above Fabbrini Park to the delight of onlookers below.

Among the awestruck was 3-year-old Jorie Bautista of Elk Grove Village, who was taking in the sights with her older brother, Brayden, and parents Benson and Jenny.

"The whole way here, Jorie was saying 'It's kite flying day, It's kite flying day,'" Jenny said. "And I love this because there are no screens here."

David Illescas, a team member at Chicago Kites, piloted a quad-line kite as part of demonstration Sunday. "The wind started today dodgy at best," he said. "But it has picked up. And now it's time to do some real flying."

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long-serving commissioners and staff members is a time-honored tradition in the Buffalo Grove Park District.

Among those honored have been the late former Commissioner Rick Drazner and longtime park district Executive Director Mike Rylko.

The latest to have his name added to this illustrious group is Commissioner Larry Reiner.

Green Lake Park, 1101 Green Knolls Drive, formally was dedicated Friday as Reiner Park, with a ceremony that included kite flying.

The honors won't end there, as Reiner will be feted by his fellow commissioners today when they meet at 6 p.m. at the Alcott Center, 530 Bernard Drive.

Reiner has served on the park board since 1987, making him the longest-serving

commitment to military veterans, active-duty servicemen and women, as well as all of our first responders."

Larry Reiner, Buffalo Grove Park District commissioner

commissioner in the history of the park district.

He's also been a park district administrator, serving as executive director of the Northeast DuPage Special Recreation Association and the Lombard-based Butterfield Park District.

He received the Professional Award from the Illinois Association of Park Districts in 2018, which is presented to a park, recreation, forest

state residents. "Honestly, it's difficult to envision our future without the benefit of his knowledge, wisdom, guidance and leadership," Buffalo Grove Park District Executive Director Ryan Risinger said.

Reiner credited park district staff and his fellow commissioners for some of the accomplishments during his tenure, including the development of a state-of-the-art fitness center and providing services for special needs children and adults.

He also noted the district's work to create community-based services for disabled veterans.

"I am particularly proud of our district's commitment to military veterans, active-duty servicemen and women, as well as all of our first responders," Reiner said.



COURTESY OF THE BUFFALO GROVE PARK DISTRICT

Buffalo Grove Park District Commissioner Larry Reiner speaks Friday during the ceremony renaming Green Lake Park in his honor.



PATRICK KUNZER FOR THE DAILY HERALD

Amina Khan, 3, of Hoffman Estates launches her kite Sunday during Hoffman Estates Family Kite Flying Day at Fabbrini Park.

Kites soar over Hoffman Estates

Daily Herald report

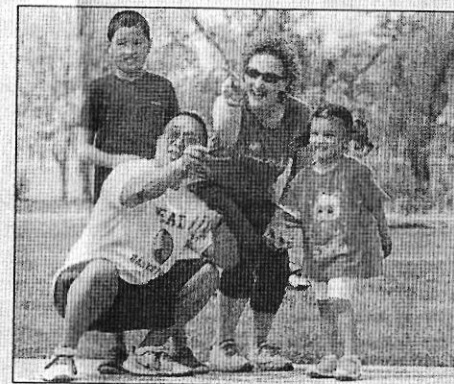
The few white, puffy clouds seen floating over Hoffman Estates had competition for the attention of sky-gazers Sunday afternoon, as kites soared high above Fabbrini Park to the delight of onlookers below.

Dozens filled the park for Family Kite Flying Day, hosted by the Hoffman Estates Park District in partnership with Chicago Kite/Kite Harbor.

Among the awestruck was 3-year-old Jorie Bautista of Elk Grove Village, who was taking in the sights with her older brother, Brayden, and parents Benson and Jenny.

"The whole way here, Jorie was saying 'It's kite flying day, It's kite flying day,'" Jenny said. "And I love this because there are no screens here."

David Illescas, a team member at Chicago Kites, piloted a quad-line kite as part of demonstration Sunday. "The wind



PATRICK KUNZER FOR THE DAILY HERALD

Benson Bautista of Elk Grove Village and his wife, Jenny, and children Brayden, 11, and Jorie, 3, fly a kite Sunday.

started today dodgy at best," he said. "But it has picked up. And now it's time to do some real flying."

Daily Herald

Suburban Chicago's Information Source



We love to read! Story time is part of the daily curriculum for students enrolled in Little Stars Full-Day Childcare at Hoffman Estates Park District. (Courtesy of HEParks Staff)

Hoffman Estates Park District

Updated 5/12/2023 12:31 PM

Preschool families can learn about the Hoffman Estates Park District (HEParks) full-day Little Stars Childcare program during an open house Saturday, May 20, from 9:00-10:00 AM at the Triphahn Center, 1685 W, Higgins Road, Hoffman Estates. During the open house, visitors will tour the classrooms, meet the park district's skilled teaching staff, and learn about the program's philosophy and curriculum.

Daily Herald

Suburban Chicago's Information Source

The district uses The Creative Curriculum, which focuses on learning through hands-on activities and experimentation. Activities such as music, movement, dramatic play, science and open-ended art projects help cultivate children's imaginations and give them the confidence to express themselves. Group activities encourage socialization and teach valuable lessons in sharing and being part of a community. Daily outdoor or gym time helps children develop their large motor skills. Fine motor skills are developed through tabletop activities like puzzles, cutting and painting, which fosters imagination and cognitive development.

HEParks is also accepting part-day preschool students for the 2023-2024 school year. The district offers a DCFS licensed part-day preschool for 3-4-year-old students within the Triphahn Center and Willow Recreation Center. Preschool options include two, three and five-day plans. Children must be three years old by September 1, 2023, to enroll in the program. There are pre-preschool options available for children born after September 1.

For more information, visit www.heparks.org (<http://www.heparks.org>) or contact Natalie Wood at nwood@heparks.org or 847-285-5561.

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Park District Updates 5.19.2023

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

Upcoming Events

- **May 20 - Dance Recital**
- **May 20 - Little Stars Childcare Open House**
- **May 20 - Kids to Parks Day**
- **May 28 - Modified Public Skate**
- **May 28 - Public Skate May 28**
- **May 30 - Storytime at Willow Park**
- **Jun 3 - Unity Day Festival of Cultures**
- **Jun 4 - Pop Up Fitness in the Park**
- **Jun 6 - Seascape Deck Art Day**
- **Jun 7 - Storytime at Cottonwood Park**
- **Jun 7 - Scott R. Triphahn (SRT) Golf Outing**
- **Jun 9 - Funday Children's Entertainment Series – Carole Stephens: Macaroni Soup**

Daily Herald Article – Kids to Parks Day – Saturday, May 20, 11 am to 3 pm – Fabbrini Park

Tomorrow afternoon at Fabbrini Park, HEParks will take part in a national movement to bring families out to their local parks. Kids to Parks Day is organized on a national level by the National Recreation and Park Association (NRPA). Here in Hoffman Estates, we have planned for stage entertainment, activities and food truck vendors between 11:00 a.m. and 3:00 p.m. The attached article was published in the Daily Herald today and provides more event details.

2023 IAPD Boot Camp for Commissioners – Various Dates and Locations

An IAPD Boot Camp is a power-packed course for new and seasoned commissioners covering key issues, basic skills and best practices. Topics include Open Meetings Act, responsibilities of an elected official, strategies for effective advocacy, understanding your role in the financial operations of the agency, essential information on relationships among the board, executive director and staff, and more. The attached agenda is the same for each of the dates/locations listed below (all times are 6:00 to 9:00 p.m., with a light dinner offered at 5:15 p.m.):

- Monday, May 22 Naperville Park District / Fort Hill Activity Center
- Tuesday, May 23 Gurnee Park District / Viking Park Community Center
- Wednesday, May 31 Hoffman Estates Park District / Bridges of Poplar Creek
- Thursday, June 1 New Lenox Community Park District / Administration Board Room
- Thursday, June 8 Peoria Park District / Boardroom
- Tuesday, June 13 Virtual Boot Camp via Zoom

Unity Day Festival of Cultures – Saturday, June 3 - 12:30-4:30 p.m.

The Village of Hoffman Estates' Cultural Awareness Commission presents Unity Day Festival of Cultures on Saturday, June 3 from 12:00 p.m. to 4:30 p.m. at the Village Hall. Various cultural entertainment acts

are planned, as well as a welcome address by Mayor McLeod and a presentation by Hoffman Estates Historian Pat Barch. Come celebrate your culture and learn about someone else's.

SRT Golf Outing presented by Friends of HEParks Foundation – Wednesday, June 7 – Bridges of Poplar Creek

Please join us at Bridges of Poplar Creek in supporting our Friends of HEParks Foundation, as they host their largest fundraiser of the year! Put together a foursome and sign up for this fun scramble event while supporting children in our community who would otherwise not be able to participate in our programs. This afternoon event begins with check-in and lunch at 11:30, followed by a shotgun start at 1:00 p.m. Click this [link](#) to register or sponsor the event.

Have a great weekend!

Thanks,
Craig



A baton exhibition showcasing local talent is one of the exciting entertainment options occurring during the Kids to Parks Day event on May 20 at Fabbrini Park in Hoffman Estates
(*Courtesy of HEParks Staff*)

Submitted by Hoffman Estates Park District

Updated 5/17/2023 8:48 AM

Hoffman Estates Park District (HEParks) invites the community to attend a free family event Saturday, May 20, at Fabbrini Park (1704 Glen Lake Road, Hoffman Estates) from 11:00 AM-3:00 PM to support National Kids to Parks Day.

activities. The event at Fabbrini Park is one of the thousands of events occurring nationwide.

This year's event includes stage shows, activities and food truck vendors. The stage entertainment begins at 11:00 AM with a Baton Exhibition, followed at noon with Sideswipe Martial Arts Team, once featured on America's Got Talent; at 1:00 PM, local children's entertainer Jeannie B and the Jelly Beans take the stage with the final show, a Bubble Show, beginning at 2:00 PM. Activities include inflatables, yard games, fishing demos and more. Food will be available for purchase at the event.



Hoffman Estates: Senior Living For...

[Learn More](#)



WalletGenius - Sponsored

Partnering with the district to support this event is Raising Cane's of Schaumburg.

Learn more about the event at HEParks.org (<http://HEParks.org>).