

MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
April 18, 2023

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on April 18, 2023 at 7:01 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kaplan, Comm Reps Macdonald, Poeschel and Utas,
Chairman Chhatwani

Absent: Comm Reps Evans, Sernett, Student Liaison Sabesan

Also Present: Executive Director Talsma, Director of Parks, Planning and
Maintenance Hugen, Director of Golf & Facilities Bechtold, Director
of Recreation Kapusinski, Executive Assistant Flynn, Superintendent
of IT John Agudelo, IT Specialist Kevin Hassler

Audience: President Kinnane, Commissioners Evans, Dressler (7:12) and
McGinn; Comm Reps Henderson (7:07), Beranek (7:12) and Student
Liaison Vega (7:12)

2. Approval of Agenda:

Comm Rep Utas made a motion, seconded by Comm Rep Poeschel to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner Kaplan made a motion, seconded by Comm Rep Macdonald to approve the minutes of the March 21, 2023 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

Resident Bill Kratohuil, of Swan Circle in Yorkshire Woods (backs to Cannon Crossings). He is on the HOA board for his neighborhood. Regarding the small pond behind his home, loose garbage ends up in or near the pond, many sticks on the ground, and there are two dead trees that were removed, one near the pond and one near the path, but the stumps are still there. Also there are many cattails and water surface is shrinking. He asked if there would be a burn this year. He also asked about the algae that will appear as the temperature rises. Director Hugen said he would meet with Mr. Kratohuil and walk through the area to discuss the concerns.

5. **Old Business:**

None

6. **New Business:**

A. Pine Park School District 15 Memo of Understanding / M23-038

Comm Rep Macdonald made a motion, seconded by Commissioner Kaplan to recommend to the full board to approve the Pine Park School District 15 Memo of Understanding.

Executive Director Talsma noted the following: We discussed this project at the A&F meeting last month. We did not receive the OSLAD grant that we applied for, so we have pivoted to other options. We have worked out an agreement with the School District. We will still complete the pickleball courts, the walking path, the sled hill and the soccer field. This leaves the playground replacement for next year. The school will keep their playground for this year and then we will replace ours next year.

Comm Rep Macdonald asked when the last time the sled hill was active. Executive Director Talsma responded that it is active. He added that residents were looking for a path cut into the grass over the hill during the summer time.

Commissioner Evans asked if the school district was okay with a grass field, as opposed to a turf field. Executive Director Talsma said yes. We will use seed if the growth season is still available.

Commissioner Kaplan asked what playgrounds are currently available. Director Hugen said that our existing playground is only a tot lot. The school has their own playground for one more year, and it will be removed next year. We will replace our playground next year with fixtures for multiple ages.

The motion carried by voice vote.

B. Parks, Planning & Maintenance Board Report and 1st Quarter 2023 Goals / M23-036

Comm Rep Poeschel made a motion, seconded by Comm Rep Utas to include the Parks, Planning & Maintenance April Board Report and 1st Quarter 2023 Goals in the April Executive Director's Report.

Director Hugen noted that the equipment for Huntington Park arrived in February (planned for last August), but one part came in incorrectly, so a replacement part is being shipped today. Once that piece is in, our staff will put engineered wood fibers in place and a vendor will put in asphalt.

Comm Rep Poeschel asked which parks are bird/butterfly sanctuaries. Director Hugen said that all of our natural shorelines (28 this year, and we will add 12 to 14 next year) have been certified.

Comm Rep Utas asked if everything is going according to plan for the TC Fitness Center. Director said yes it is.

The motion carried by voice vote.

7. **Committee Member Comments:**

None

8. **Adjournment:**

Comm Rep Poeschel made a motion, seconded by Comm Rep Utas to adjourn the meeting at 7:18 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant