

**MINUTES**  
**BUILDINGS & GROUNDS COMMITTEE MEETING**  
**February 21, 2023**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on February 21, 2023 at 7:00 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kaplan, Comm Reps Evans, Poeschel, and Sernett, and Utas, Chairman Chhatwani; Student Liaison Sabesan

Absent: Comm Rep Macdonald

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Director of Golf & Facilities Bechtold, Director of Recreation Kapusinski, Director of Administrative Services Cahill, Director of Finance & IT Hopkins, Executive Assistant Flynn, Superintendent of IT John Agudelo, IT Specialist Kevin Hassler

Audience: President Kinnane, Commissioners Evans, Dressler, and McGinn; Comm Reps Henderson, Beranek, and McIlrath, Christine Tusa, Brian Wright, Steve Dietz

**2. Approval of Agenda:**

Comm Rep Utas made a motion, seconded by Comm Rep Sernett to approve the agenda as presented. The motion carried by voice vote.

**3. Approval of the Minutes:**

Commissioner Kaplan made a motion, seconded by Comm Rep Evans to approve the minutes of the January 17, 2023 meeting as presented. The motion carried by voice vote.

**4. Comments from the Audience:**

None

**5. Old Business:**

None

**6. New Business:**

A. Asphalt Repairs and Sealcoat / M23-016

Comm Rep Poeschel made a motion, seconded by Comm Rep Sernett to recommend to the full board to award the crack filling and sealcoating bid project to Patriot Maintenance Inc. for \$88,804 with a 10% contingency for a total of \$97,684.40.

Director Hugen stated that this is a regular maintenance project; parking lots and parks are rotated each year. The District received seven bids, and Patriot Maintenance was the lowest qualified bidder. We have used them before with successful timing and completion of work. They worked well within our hours of operations with minimal disruption.

The motion carried by voice vote.

B. Parks, Planning & Maintenance Board Report / M23-018

Commissioner Kaplan made a motion, seconded by Comm Rep Poeschel to include the Parks, Planning & Maintenance February Board Report in the February Executive Director's Report.

Director Hugen noted the renovations that staff completed in the bar area at Bridges of Poplar Creek, where the bar was rebuilt and the entire area was repainted.

Commissioner McGinn asked about the delayed delivery of the playground equipment. Director Hugen confirmed that the shipment was indeed delayed.

The motion carried by voice vote.

**7. Committee Member Comments:**

Comm Rep Poeschel said she was happy to read that HEParks was a Bronze partner for the Salvation Army.

Comm Rep Evans reminded everyone that the SRT Golf Outing is Wednesday, June 7, and asked all to put together a foursome or volunteer.

Commissioner Chhatwani said she attended the Breakfast with the Mayor to hear about community updates, and she volunteered with Commissioner Dressler at the electronics recycling event.

**8. Adjournment:**

Comm Rep Sernett made a motion, seconded by Comm Rep Poeschel to adjourn the meeting at 7:08 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant