

**MINUTES**  
**RECREATION & FACILITIES COMMITTEE MEETING**  
**January 17, 2023**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Recreation & Facilities Committee was held on January 17, 2023 at 7:36 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Friedman, Comm Reps Beranek, Bettencourt and Henderson, Student Liaison Vega, Chairman Dressler

Absent: Comm Reps MacGregor and McIlrath

Also Present: Executive Director Talsma, Director of Golf & Facilities Bechtold, Director of Parks, Planning and Maintenance Hugen, Director of Administrative Services Cahill, Director of Finance Hopkins, Executive Assistant Flynn, Superintendent of IT John Agudelo, IT Specialist Kevin Hassler

Audience: Commissioners Evans, Kaplan, McGinn and Chhatwani

**2. Approval of Agenda:**

Comm Rep Bettencourt made a motion, seconded by Comm Rep Beranek to approve the agenda as presented. The motion carried by voice vote.

**3. Approval of the Minutes:**

Comm Rep MacGregor made a motion, seconded by Comm Rep Beranek to approve the minutes of the October 18, 2022 meeting as presented. Commissioner Dressler noted that she was not present at the October 18, 2022. The minutes will be corrected. The motion carried by voice vote to approve the minutes as amended.

**4. Comments from the Audience:**

None

**5. Old Business:**

None

6. **New Business:**

A. Recreation Board Report and 4<sup>th</sup> Quarter Goals / M23-004:

Executive Director Talsma presented an overview of the written board report for the Recreation Division.

Comm Rep Henderson made a motion, seconded by Comm Rep Bettencourt to forward the Recreation and Communications/Marketing January Board Report and 4<sup>th</sup> Quarter Goals to be included in the January Executive Director's Report.

Commissioner McGinn asked why the gymnastics numbers are so high. Executive Director Talsma stated that the popularity has grown with the younger ages.

Comm Rep Beranek asked if our population grown reflects this increase. Executive Director said no, it does not.

The motion carried by voice vote.

B. Facilities Board Report and 4<sup>th</sup> Quarter Goals / M23-005

Director Bechtold presented an overview of the written board report for Bridges of Poplar Creek, highlighting the following:

- TopTracer was closed with a major snowstorm that we expected, but then better weather after Christmas allowed us to open again. We've been busy lately and will continue to operate as long as the temperature stays a little higher with no snow accumulation.
- The Club has had great membership growth; we finished up the year with +258 members; we have already had 140 people register in January.
- On Friday, January 13 there was a medical emergency at The Club. Staff responded quickly and appropriately. Staff conducted CPR for over ten minutes. Paramedics arrived and took the person to the hospital, but unfortunately the person passed. Staff handled the situation in exactly the manner they should have.

Comm Rep Beranek made a motion, seconded by Comm Rep Henderson to forward the Rec and Facilities Board Reports and 4<sup>th</sup> Quarter Goals to be included in the January Executive Director's Report.

Commissioner Kaplan asked if staff was given emotional support. Director Bechtold said that we shared the EAP access and have followed up with them. Commissioner Friedman thanked Director Bechtold for sharing. Comm Rep Henderson asked if we have oxygen on site. Director Bechtold said no, but we do have AEDs and those were used.

Commissioner Evans asked what The Club's goal is for growth. Director Bechtold said the annual growth goal is 250.

Commissioner Evans asked if there is a contact list to reach out to when the weather is nice and TopTracer can open. Director Bechtold said there are two databases: one for TopTracer and one for Bridges overall. We also have a list from those who have used the reservation system. We have used a 25% off offer for January.

Commissioner Evans asked if staff has the option to work or not work when you open and close based on the weather (they expected to be closed most of the winter). Director Bechtold said they do.

Commissioner McGinn asked if the food and beverage service is available at TopTracer right now. Director Bechtold said the onsite beverage service is available, but not food or bar service.

The motion carried by voice vote.

**7. Committee Member Comments:**

Comm Rep Beranek said her and her son are starting parent/tot gymnastics and are excited to explore a new facility.

Comm Rep Henderson said Happy New Year and kudos to Director Bechtold and staff.

Comm Rep Bettencourt said he adopted a puppy and is looking forward to using the dog park. He is glad that staff could help at The Club.

Commissioner Friedman said good work at The Club. He added that Saturday mornings are a great time to be at Triphahn Center with so much going on. The front desk staff does a wonderful job. The Club looks great; very clean, runs smoothly.

Superintendent Agudelo introduced Kevin Hassler, new IT Specialist.

Commissioner Dressler had an amazing time at Winter Wonderland, which gets better every year. This is a great free event and the public loves it. She rented a room for a course, and gave out some information for a party rental. She is looking forward to conference next week. Girls Night Out for the Foundation is February 23 to raise money for scholarships, hosted by Foundation. Let Linda know if you have donations or raffle prizes. Welcome to Kevin.

**8. Adjournment:**

Comm Rep Henderson made a motion, seconded by Comm Rep Bettencourt to adjourn the meeting at 7:55 pm. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant