

MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
January 17, 2023

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on January 17, 2023 at 7:00 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kaplan, Comm Reps Evans, Macdonald, Poeschel, and Sernett, Chairman Chhatwani; Student Liaison Rakshitha Sabesan

Absent: Comm Rep Utas

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Director of Golf & Facilities Bechtold, Director of Administrative Services Cahill, Director of Finance Hopkins, Executive Assistant Flynn, Superintendent of IT John Agudelo, IT Specialist Kevin Hassler

Audience: Commissioners Evans, Dressler, McGinn and Freidman; Comm Reps Bettencourt, Henderson, Beranek, Student Liaison Vega, Catherine Bloss, Gayle Whitmer

2. Approval of Agenda:

Comm Rep Poeschel made a motion, seconded by Comm Rep Evans to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Macdonald made a motion, seconded by Commissioner Kaplan to approve the minutes of the October 18, 2022 meeting as amended. The motion carried by voice vote.

4. Comments from the Audience:

Catherine Bloss and her friend Gayle Whitmer expressed concerns about the striping of the pickleball courts in the North end of town. The courts are not lined up with the tennis courts, so pickleball players must bring their own nets, which is an inconvenience and an expense to the residents. Ms. Bloss added that there is a group of players that use the courts at Willow and Olmstead parks several days per week.

Executive Director Talsma explained that the tennis nets are constantly being adjusted and need to be replaced more often. He added that the park district has plans to build dedicated pickleball courts at Pine Park.

Ms. Bloss asked if there is a possibility of striping the main gym at Willow Rec Center for pickleball. Executive Director Talsma said that the district is looking into that. He provided his contact information for further conversation.

5. **Old Business:**

None

6. **New Business:**

A. Court Repairs and Color Coating / M23-001

Executive Director Talsma explained that on meetings going forward, the chairperson will ask for a motion, and then staff will present. After the committee discusses the item we will come back to a vote.

Director Huguenot noted that the district went to bid for the court repairs and sealcoating for 2023, with \$99,000 budgeted for this project. Four companies submitted a bid and Sports Surface Pros was the lowest qualified bidder.

Commissioner Kaplan made a motion, seconded by Comm Rep Sernett to recommend to the full board to award the 2023 court repair bid to Sport Surface Pros for a total of \$70,000 and to allocate a \$10,500 (15%) contingency.

Comm Rep Macdonald asked if the district was happy with the vendor's work in 2022. Director Huguenot said that the company went above and beyond on a couple of courts where they noticed issues and they took on the cost themselves. Comm Rep Macdonald asked if this was something we could take on with in-house staff. Director Huguenot responded no it is not.

The motion carried by voice vote.

B. Beacon Pointe Path Install / M23-002

Director Huguenot stated that this is part of the OSLAD project we were awarded in August 2022. This first phase connects the path on the north side with the path on the south side to make a full circle. This phase went to bid; we received seven bids. We have used Evans & Son in the past, as has WT Group.

Comm Rep Poeschel made a motion, seconded by Commissioner Kaplan to award the bid for the Beacon Pointe Path Installation to Evans and Son Blacktop for a total of \$32,510.87 and to allocate a \$6,500 (20%) contingency.

Commissioner Evans noted that he has no relations to Evans & Son. He asked if this will be asphalt all the way around. Director Huguenot said that the sidewalks are concrete and asphalt on the sections within the park. It will make a loop around the entire detention area.

The motion carried by voice vote.

C. Mowing Services / M23-003

Director Hugen explained that we went out to bid for mowing services for 2023 through 2025, mostly for our Level 2 and 3 parks. We received nine bids. Gilio Landscapes was the lowest qualified bidder. Gilio Landscapes has done work for Palatine and Buffalo Grove and are highly recommended.

Comm Rep Evan made a motion, seconded by Comm Rep Macdonald to recommend to the full board to award the mowing services to Gilio Landscapes for \$129,500 in 2023 and, if extended, \$133,385 in 2024 and \$137,386.55 in 2025.

Comm Rep Poeschel asked if Gilio Landscapes has enough crews to take on our park district as well. Director Hugen said yes, they are a large company, and their low price reflects that they are already in the area and do not have to mobilize here.

Comm Rep Evans asked if the 28 weeks covers our seasons. Director Hugen said it would be March or October outside of those weeks, and we can handle those time periods internally.

Comm Rep Henderson asked what the park levels mean. Director Hugen said they are based on the amount of maintenance needed. Sports fields get mowed twice per week. A level 3 park that is passive or a detention area would be mowed less frequently.

Commissioner McGinn wanted to confirm that we would still be mowing the village areas as part of our agreement with them. Director Hugen said we would.

The motion carried by voice vote.

D. 2023 District Ford F150 XLT Purchase / M23-006

Director Hugen explained that we would normally go through a state contract, but they are behind on deliveries. One of our trucks is no longer road acceptable and needs to be replaced, so we went out to bid. We are recommending Schaumburg Ford. The vehicle is a 2022, purchased in 2023.

Comm Rep Poeschel made a motion, seconded by Commissioner Kaplan to recommend the full board to approve the purchase of the 2022 Ford F150 XLT for a total price of \$56,406 from Schaumburg Ford.

Director Hugen added that this is replacing the pickup truck we use to pick up garbage in the parks. This will sell on govdeals.com.

Comm Rep Evans asked if there was a price difference if we were able to purchase through the state. Director Hugen said we weren't able to get pricing from the state, but Schaumburg Ford offered \$6,000 under list price.

The motion carried by voice vote.

E. Parks, Planning and Maintenance Board Report and 4th Quarter Goals / M22-096

Commissioner Kaplan made a motion, seconded by Comm Rep Macdonald, to forward the Parks, Planning and Maintenance board report and 4th Quarter Goals to be included in this month's Executive Director's Report. The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Macdonald said great work, and he will be here more regularly in 2023.

Comm Rep Poeschel said the report was interesting; so much work was done last year, and as some items needed to be deferred to 2023, this year will be busy as well. It sounds like it will be good for us to use the mowing service.

Comm Rep Evans said Happy New Year. Winter Wonderland was great. He hopes spring gets here soon. Please save the date for the SRT golf outing.

Commissioner Kaplan said he had a nice time with Ron at Winter Wonderland.

Comm Rep Sernett said she is glad to be back after a couple months of recovery. Being here is person is better.

Student Rep Sabesan said she went ice skating here, which was fun and scary!

Commissioner Chhatwani said thank you. It is nice to see everyone here, and she is looking forward to a good year.

8. **Adjournment:**

Commissioner Kaplan made a motion, seconded by Comm Rep Macdonald to adjourn the meeting at 7:30 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant