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MINUTES BUILDINGS & GROUNDS COMMITTEE MEETING October 18, 2022

1. **Roll Call:**

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on October 18, 2022 at 7:00 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Comm Reps Evans, Poeschel, Sernett and Utas, Chairman
Chhatwani; Student Liaison Rakshitha Sabesan

Absent: Commissioner Kaplan, Comm Rep Macdonald

Also Present: Executive Director Talsma, Director of Parks, Planning and
Maintenance Hugen, Director of Recreation Kapusinski, Director
of Golf & Facilities Bechtold, Director of Administrative Services
Cahill, Director of Finance Hopkins, Executive Assistant Flynn

Audience: President Kinnane, Commissioners McGinn and Freidman; Comm
Rep MacGregor

2. **Approval of Agenda:**

Comm Rep Utas made a motion, seconded by Comm Rep Poeschel to approve the agenda as presented. The motion carried by voice vote.

3. **Approval of the Minutes:**

Comm Rep Utas made a motion, seconded by Comm Rep Evans to approve the minutes of the September 13, 2022 meeting as amended. The motion carried by voice vote.

4. **Comments from the Audience:**

None

5. **Old Business:**

None

6. New Business:

A. Fertilizer and Chemicals 2023 Early Order / M22-095

Director Huguenot noted that every October we do an early purchase of chemicals. We lock in the rates and will pay in January. This is a combination of golf course and parks department needs. Five companies sent in a bid. The recommendation shows how much will be paid to each company.

Commissioner McGinn asked how bad inflation affected the prices. Director Huguenot said that the price of fertilizer went up quite a bit, but herbicides and pesticides did not have much of an increase.

Comm Rep Poeschel made a motion, seconded by Comm Rep Evans to recommend to the full board the to award the bid to Chicagoland Turf for the lowest bid products for the total not to exceed \$65,973.70; Conserv FS for their lowest bid products for the total not to exceed \$23,254.16; Arthur Clessen, Inc. for their lowest bid products for the total not to exceed \$19,557.70; and Advanced Turf for their lowest bid products for the total not to exceed \$8,672.09. The motion carried by voice vote.

B. Land Definition Management Plan / M22-097

Executive Director Talsma explained that this plan has been updated in response to some public comments regarding the algae bloom in some of our waterways. He added that Director Huguenot put together this update for the entire District regarding how we maintain our parks, open spaces and waterways. The update does not change anything, but clarifies the treatment plan for waterways.

Director Huguenot explained that we have a maximum amount of chemicals we are legally allowed to apply to a body of water, which is listed on the label for each product. We will treat the waterway if it is 25 percent or more covered with algae, and then can only spray every 21 days.

President Kinnane asked if the MWRD controls what you can do to treat a body of water. Director Huguenot said that it is the Waterways of the U.S., but we actually just need to follow the label restrictions.

Commissioner McGinn asked if this information will be available on the website. Director Huguenot stated that once it is approved, the updated Land Definition Management Plan will be available on the website.

Commissioner Friedman noted that he appreciated the sign at Fabbrini stating that the park district is aware of the situation.

Executive Director Talsma noted that we are currently working on an internal procedure regarding how we respond to comments on social media.

Comm Rep Evans made a motion, seconded by Comm Rep Poeschel to approve to the full board the approval of the revised 2021 Land Definition and Management Plan. The motion carried by voice vote.

C. Parks, Planning and Maintenance Board Report and 3rd Quarter Goals / M22-096

Director Hugen presented an overview of the written board report for the Parks, Planning and Maintenance Division. He added that if you haven't seen the newly completed Poplar Park or Hoffman Park, he recommends going to see them.

Executive Director Talsma added that we have completed the Distinguished Accreditation process, and we are approved. There will be a formal announcement in November.

Commissioner McGinn thanked Director Hugen for fixing the zip line again at South Pointe.

Comm Rep Sernett said great job on the playground.

Comm Rep Evans asked Director Bechtold to explain the golf range photo. Director Bechtold explained that this new section of the driving range is artificial turf with foam padding underneath, which feels more natural. This material has a higher heat rate, which won't burn off on your club. Depending on how well this holds up, we may extend it across the range. Director Hugen added that we are the first in the Midwest to use this, so we will see how it holds up through the winter. It has a 7-10 year life expectancy, with a 5-year warranty.

Comm Rep Utas asked about the status of Huntington Park. Director Hugen replied that it will likely get moved to a spring installation, based on timing of receipt of materials.

Comm Rep Sernett made a motion, seconded by Comm Rep Utas, to forward the Parks, Planning and Maintenance board report and 3rd Quarter Goals to be included in this month's Executive Director's Report. The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Poeschel said good report and good work.

Comm Rep Evans said there have been a lot of events, and they've all been really great. The Turkey Shoot and Texas Hold 'Em event are coming up. We are selling split-the-pot raffle tickets for \$10/piece with a guaranteed prize of \$1000.

Comm Rep Sernett is impressed with all the work. The new playground looks fantastic. She added that she plans to play some golf in the spring.

Student Liaison Sabesan said she is excited to be here.

Commissioner Chhatwani said congratulations for the great score on the accreditation.

8. Adjournment:

Comm Rep Sernett made a motion, seconded by Comm Rep Utas to adjourn the meeting at 7:19 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant