



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



**AGENDA**  
**REGULAR BOARD MEETING NO. 1084**  
**TUESDAY, DECEMBER 20, 2022**  
**7:00 p.m.**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. COMMENTS FROM THE AUDIENCE
5. RECESS FOR A&F COMMITTEE MEETING
6. RECONVENE FOLLOWING A&F COMMITTEE MEETING
7. APPROVAL OF MINUTES (attached)
  - A. Regular Board Meeting Minutes 11/22/2022
  - B. Public Meeting Minutes 11/22/2022
8. CONSENT AGENDA ([Click here to access all Board & Committee Packets](#))
  - A. Independent Contractor Agreements 2023 / M22-117 (see A&F December packet)
  - B. District Investments / M22-115 (see A&F December packet)
  - C. Revenue and Expenditure Report and District Wide Operations Statement (see A&F December packet)
  - D. Acceptance of A&F Minutes 11/22/2022 (see A&F December packet)
9. PRESIDENT'S REPORT
10. ADOPTION OF EXECUTIVE DIRECTOR'S REPORT
11. OLD BUSINESS
12. NEW BUSINESS
  - A. Tax Levy Ordinance / M22-118 / O22-003
  - B. PTELL Reduction Ordinance / O22-004
  - C. 2023 Calendar of Board/Committee Meetings / M22-107
  - D. Review/Release of Closed Session Minutes / M22-120 / R22-003
13. COMMISSIONER COMMENTS
14. ADJOURNMENT

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES  
REGULAR BOARD MEETING NO. 1083  
November 22, 2022**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on November 22, 2022 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kinnane, Commissioners Chhatwani, Dressler, Evans, Friedman, Kaplan and McGinn

Absent:

Also Present: Executive Director Talsma, Director of Finance Hopkins, Director of Administrative Services Cahill, Director of Recreation Kapusinski, Director of Golf & Facilities Bechtold, Director of Parks, Planning and Maintenance Hugen, Executive Assistant Flynn

Audience: Comm Reps Kulkarni and Winner, Mike Kies, Student Liaison Isha Subramanian

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner Dressler made a motion, seconded by Commissioner Chhatwani to approve the agenda as presented. The motion carried by voice vote.

**4. Recess for Hearing on Proposed Property Tax Levy Increase:**

Commissioner Chhatwani made a motion, seconded by Commissioner Dressler to recess the Board meeting at 7:03 p.m. for the purpose of convening the Hearing on the Proposed Property Tax Levy Increase. The motion carried by voice vote.

**5. Reconvene Following Hearing on the Proposed Property Tax Levy Increase:**

Commissioner Chhatwani made a motion, seconded by Commissioner McGinn to reconvene to the Regular Board Meeting at 7:07 p.m. The motion carried by voice vote.

**6. Recognition**

President Kinnane read a proclamation celebrating the retirement of long-time employee Bill Falsetti.

Mike Kies, a representative of the AAPRA (American Academy for Park and Recreation Administration), presented an official congratulations to the Park District for being named a finalist for the 2022 National Gold Medal Award.

Mike Kies left the meeting.

**7. Comments from the Audience:**

None

**8. Recess for A&F Meeting:**

Commissioner Chhatwani made a motion, seconded by Commissioner Dressler to recess the Board meeting at 7:15 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

**9. Reconvene Following A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Dressler to reconvene to the Regular Board Meeting at 7:31 p.m. The motion carried by voice vote.

Student Liaison Subramanian and Comm Reps Kulkarni and Winner left the meeting.

**10. Approval of the Minutes:**

Commissioner Kaplan made a motion, seconded by Commissioner McGinn to approve the minutes of the Regular Board meeting held October 25, 2022 as presented. The motion carried by voice vote.

Commissioner Dressler made a motion, seconded by Commissioner Kaplan to approve the minutes of the Public BINA Hearing held October 25, 2022 as presented. The motion carried by voice vote.

**11. Consent Agenda:**

Commissioner Evans made a motion, seconded by Commissioner Kaplan to approve the consent agenda items A through D.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, Dressler, Evans, Friedman, Kaplan, Kinnane, McGinn

Nays: 0

Absent: 0

- A. Balanced Scorecard / M22-111 (see A&F November packet)
- B. Open and Paid Invoice Register: \$369,881.22 (see A&F November packet)
- C. Revenue and Expenditure Report and District Wide Operations Statement (see A&F November packet)
- D. Acceptance of A&F Minutes 10/25/2022 (see A&F November packet)

**12. President's Report:**

President Kinnane noted the following:

- President Kinnane volunteered with his children on Senior Social Saturday to feed 90 seniors and prepared lunch bags as well.
- He was invited by staff to play in a TopTracer tournament.
- He attended Wine Wednesday with the Chamber of Commerce.
- He attended a Rotary Club meeting and a Lions Club meeting.
- There was another beaver situation, this time at Victoria Park. The dam was removed but the beaver could not be located.
- Residents from the neighborhood near Tropicana Park wanted to see documentation of public comment involvement from back in 2012 regarding how the process went. There were meetings and sign-in sheets. The addresses of those sent information about the meetings were included. Executive Director Talsma explained why we cannot renovate the park sooner (OSLAD restrictions). Since providing documentation, we have heard nothing further.
- Jack LaFrenere is leaving the District to pursue a position in IT. President Kinnane wishes him well. This is Tony LaFrenere's son. He has been a great asset over at Bridges.

**13. Adoption of Executive Director's Report:**

Commissioner Chhatwani made a motion, seconded by Commissioner Kaplan to adopt the Executive Director's Report as presented.

**14. Old Business:**

None

**15. New Business:**

- A. ANNOUNCEMENT: Intent to Levy \$11,285,150 for the 2022 Tax Levy to be collected for the 2023 fiscal year.

B. Limited Bond Issue / M22-108 / O22-005

Commissioner Chhatwani made a motion, seconded by Commissioner Friedman to approve the Ordinance O22-005 for the issuance of \$3,000,000 of Limited Bonds.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, Dressler, Evans, Friedman, Kaplan, Kinnane, McGinn

Nays: 0

Absent: 0

16. **Commissioner Comments:**

Commissioner Friedman asked about the emails “What’s Happening at HEParks” and the open and response rates. Director Kapusinski said that we are around 35% open rate, which is higher than average. The emails are sent to approximately 25,000 addresses.

Commissioner Chhatwani attended Color Run, and appreciated how nicely everything was put together. Also attended the Holiday Craft event. Happy Thanksgiving to everyone. She is grateful to her fellow commissioners. She learns from each of you.

Commissioner McGinn wished everyone a Happy Thanksgiving.

Commissioner Dressler made a connection through the Rotary Club for PCs. She asked if the Park District had any computers that would be rotated out. Executive Director Talsma said that yes, we usually have 10-15 that go to surplus and we have a contact that will take them away for free. But we could certainly give them to this organization.

President Kinnane wished all a Happy Thanksgiving.

17. **Adjournment:**

Commissioner Chhatwani made a motion, seconded by Commissioner Kaplan to adjourn the meeting at 7:50 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES  
PUBLIC HEARING  
ON PROPOSED PROPERTY TAX LEVY INCREASE  
November 22, 2022**

**1. Roll Call:**

A public hearing for the Hoffman Estates Park District was held on November 22, 2022 at 7:03 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kinnane, Commissioners Chhatwani, Dressler, Evans, Friedman, Kaplan and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance Hopkins, Director of Administrative Services Cahill, Director of Recreation Kapusinski, Director of Golf & Facilities Bechtold, Director of Parks, Planning and Maintenance Huguen, Executive Assistant Flynn

Audience: Comm Reps Kulkarni and Winner, Mike Kies, Student Liaison Isha Subramanian

**2. Acknowledgment of Publication of Public Hearing Notice:**

President Kinnane stated that a notice of the proposed property tax levy increase for the Hoffman Estates Park District was published in the Daily Herald on Friday, November 11, 2022.

**3. 2022 Proposed Tax Levy / M22-109:**

Executive Director Talsma stated that if our proposed levy exceeds the prior year's extended levy, we are required to hold a public hearing to allow the residents to comment and ask questions.

He added that with the CPI increase at 7% in December, we are entitled to go beyond the 5% maximum increase. We do need to maximize our levy with the TIF and the Sears EDA coming off, there are some uncertainties in regards to some of the property that is coming back onto the tax rolls.

**4. Public Input:**

No public comments.

**5. Adjournment:**

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to adjourn the meeting at 7:06 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT  
REGULAR BOARD MEETING NO. 1084**

**EXECUTIVE DIRECTOR'S REPORT**

**December 2022**

**PARKS DIVISION REPORT**

**ADMINISTRATION**

Bid packets have been released for the following projects:

- Tennis Court / Basketball Court Surfacing
- Mowing Contract for 2023
- Parking Lot & Paths Crack Fill & Sealcoating
- Beacon Pointe Path Install

Bill Falsetti, the district Supervisor of Playgrounds & Construction retired on December 1, 2022. Bill is being replaced by Adam Mogilinski the current Playground and Construction Manager. The district has hired Eric Schiller as a new grounds men on the construction team. Eric has an extensive background in construction and comes to us from owning his own remodel and construction business.

Burn permits were obtained from the State, County and Local departments. Post cards are being mailed to resident that live near parks that will have natural burns taking place.

**PARKS DEPARTMENT**

- Graded, seeded and blanketed hill between Hole #1 and Top Tracer at Bridges of Poplar Creek
- Applied pre-emergent broadleaf control to select parks
- Clear cut all natural areas that are accessible by mower
- All irrigation systems were winterized
- Through Morton Arboretum the district received 13 free trees that were planted at Birch, North Twin and Vogeley Parks
- Seven trees planted at Bridges of Poplar Creek along holes 10 and 15.
- Dead trees removed due to storm damage and plant decay at Fabbrini, Seascape, South Ridge and Evergreen Parks
- Two dead Austrian Pines removed from Bridges due to plant disease
- Chipped brush and branches at Bridges and cleared parking lot of construction debris
- Completed building custodial storage at The Club
- Setup for Winter Wonderland
- Install new Transformer on RTU6 at TC
- Installed new Detex door alarms @ The Club for tennis court and kids Korner



- Repaired ACCUTAB Volutes and one mechanical seal at The Club
- Repaired Hydronic heat recirculation pump at TC
- Installed new flow switch on hydronic heat boiler at TC
- Multiple HVAC repairs at The Club and TC for heat related issue
- New heater was installed for plumbing chase at Top Tracer bathroom
- New transformer for Seascape mechanical room heater was installed
- Bridges ejector pumps in mechanical room have been going off on a high water alarm. Pump shaft was froze, shaft was removed, repaired and re-installed
- Replaced old planks and installed new planks on the bridge at South Ridge Park
- Removed graffiti from playgrounds at Poplar Park, Birch Park, Vogeley Park and Community Parks on multiple occasions
- Slide closed at Birch Park due to Vandalism, slide has been ordered with a police report and insurance claim completed



- Took down pickleball wind screens at Fabbrini Park for the winter
- MacArthur playground had a glass panel broken that was removed with a new one installed.
- PARKS - removed batteries and battery backups for the parks and brought back to the shop for the winter.
- Restructured office layout at Parks building to accommodate new staffing structure
- Prepared maintenance yard for winter with salt bin ready
- Completed playground checks
- Vehicle preventive maintenance
- Preparing vehicles for winter with snow plows
- Converted mower to snow unit for walks and paths
- Mower and small engine equipment rebuilds

## RECREATION DIVISION REPORT

### Recreation Division



#### DEI:

Programs for All: This initiative provides free programs to children approved by the school district.

- Ten children were placed in fall programs (mainly swim lessons). Six children were placed in winter basketball league. Since many applications came in once the fall season already began, all the rest of the children will be contacted by end of December for remaining winter programs for placement.



### Triphahn Center



### Willow Recreation Center

#### Triphahn Center Fitness

<u>Membership</u>	<u>11/30/2021</u>	<u>01/01/2022</u>	<u>11/30/2022</u>	<u>2022 YTD Var. +/-</u>
<b>Total</b>	<b>517</b>	<b>523</b>	<b>464</b>	<b>-59</b>

*Membership numbers do not include the free health insurance members.*

Pass	% Visited in Oct 2022	% Visited in Nov 2022
TCIA Fitness Adult	55%	55%
TCIA Fitness Junior/Student	45%	45%
TCIA Fitness Senior	63%	63%
<b>Average Paid Members</b>	<b>56%</b>	<b>56%</b>
TCIA Gym Pass*	21%	29%
TCIA Renew Active*	26%	31%
TCIA Tivity Prime*	17%	23%
TCIA Silver Sneakers*	26%	27%
<b>Average Insurance Members</b>	<b>24%</b>	<b>27%</b>

**Passes with \* are the free health insurance memberships.**

#### Willow Rec Center Fitness & Racquetball

<u>Membership</u>	<u>11/31/2021</u>	<u>01/01/2022</u>	<u>11/31/2022</u>	<u>2022 YTD Var. +/-</u>
Fitness	100	103	120	+17
Racquetball	34	36	40	+4
<b>Total</b>	<b>126</b>	<b>139</b>	<b>160</b>	<b>+21</b>

*Membership numbers do not include the free health insurance members.*

Pass	% visited in October	% visited in November
WRC Fitness Adult	49%	45%
WRC Fitness Junior/Student	64%	55%
WRC Fitness Senior	28%	30%
<b>Average Paid Members</b>	<b>47%</b>	<b>43%</b>
WRC Gym Pass *	-	
WRC Silver Sneakers *	16%	15%
WRC Tivity Prime *	17%	5%
WRC Renew Active *	20%	20%
<b>Average Insurance Members</b>	<b>18%</b>	<b>13%</b>

**Fall Group Fitness enrollment:**

Class	Fall 2021	Fall 2022 (to date)
50+ Basic Exercise	40	42
Fitness Boot Camp	57	48
Women of Steel	41	38
Tai Chi	14	27
Feel Better Workshop	n/a	3 (new)
Line Dancing	n/a	18



*Dog Off-Leash Areas*

Membership	<u>11/01/2021</u>	<u>01/01/2022</u>	<u>11/01/2022</u>	<u>2022 YTD Var. +/-</u>
<b>Total</b>	<b>704</b>	<b>700</b>	<b>601</b>	<b>-99</b>



*General Programs*

**General Programs:**

Program	Fall 2021	Fall 2022 (to date)
Baton & Poms	25	42
Singing & Acting (w/ Palatine PD)	12	18
A&A Music (piano & guitar)	6	6

Shotokan Karate	61	132
Tae Kwon Do	31	60
Gymnastics	112	442
Racquetball lessons	6	12
Racquetball leagues	n/a	32
New! Art Painting & Comic Drawing	n/a	14

#### **Dance:**

- Fall classes started mid-September. There are 21 classes running with 187 dancers (compared to 20 classes running last fall with 141 dancers.)

#### **Special Events:**

- Letters to Santa already has 177 submissions. Santa will be very busy writing each child back!



50+ Club

#### **Senior Center November events:**

<b><u>50+ Events:</u></b>	<b><u>Date:</u></b>	<b><u>Attended:</u></b>
Bunco and Baked Goods	11/3	cancelled
Drury Lane Elf Theater Trip	11/9	cancelled
Seniors Out Socializing	11/11	5
Seniors Out Socializing (Early Bird)	11/16	cancelled
Pub Trivia	11/17	30
Birthday Lunch	11/18	12
Marriot Lincolnshire Lunch and Show	11/30	17

#### **Upcoming December events:**

Holiday Dinner Party	12/1	43
Lincoln Park Zoo Lights Trip	12/7	27
Seniors Out Socializing	12/9	8
Naperville Trolley & Aurelio's Trip	12/14	10
Pub Trivia	12/15	24
Birthday Lunch	12/16	11
Seniors Out Socializing (Early Bird)	12/21	4



## Early Childhood

### Little Stars Child Care

There are 38 children enrolled in LSC compared to 37 last year.

### Part-Day Preschool 22/23

21-22 TC		22-23 TC		21-22 WRC		22-23 WRC	
Threeschool	12	Threeschool	11	Threeschool	4	Threeschool	c
2's Playschool	24	2's Playschool	17	2's Playschool	10	2's Playschool	c
3's & 4's	85	3's & 4's	87	3's & 4's	25	3's & 4's	37
<b>Total</b>	<b>121</b>	<b>Total</b>	<b>115</b>	<b>Total</b>	<b>40</b>	<b>Total</b>	<b>37</b>

### Enrichment Classes:

Program	Fall 2021	Fall 2022
Mini Chefs	7	8
Little Scientist	10	18
Sticky Fingers	6	10
Lunch Bunch	6	12
Books Come Alive	5	16
Tot Rock & Kid Rock	12	14
Nature through the Seasons	3	4



## School Age - STAR and Day Camps

### STAR Enrollment 22/23

	3 days before	3 days after	5 days before	5 days after	<b>Total enrolled 22/23</b>	<i>Total enrolled last year 21/22</i>
Armstrong	7	12	21	24	<b>64</b>	47
Fairview	3	8	13	28	<b>52</b>	58
Lakeview	1	6	13	29	<b>49</b>	55
MacArthur	0	12	29	34	<b>75</b>	58
Muir	3	5	14	19	<b>41</b>	41
Lincoln Prairie	7	11	23	16	<b>55</b>	43

<b>Total for D54</b>	<b>19</b>	<b>54</b>	<b>114</b>	<b>153</b>	<b>336</b>	<b>302</b>
Whiteley	2	11	28	35	<b>76</b>	<i>85</i>
Thomas Jefferson	3	12	16	43	<b>74</b>	<i>54</i>
<b>Total for D15</b>	<b>5</b>	<b>23</b>	<b>44</b>	<b>78</b>	<b>150</b>	<b>139</b>

### Kinder STAR 22/23 enrollment:

K-star currently has 31 children enrolled compared to 34 last year.

	AM	PM
Whiteley	6	8
Thomas Jefferson	10	7

### School Days off Enrollment

<b>Date</b>	<b>TC</b>	<b>WRC</b>
11/21- Lincoln park Zoo	26	19
11/22- Parkour	26	22
11/23- Bowlero	17	7



*Youth Athletics*

### Hoffman Basketball Academy

**Evaluations and Coaches meetings-** November was utilized for player evaluations for our 5<sup>th</sup>-8<sup>th</sup> grade teams. Coaches meeting were held, and a virtual training for concussions was passed on to our volunteer coaches.

**Winter League Registration-** Registration began on September 16 and continued throughout the month of October. The registration deadline for our in-house winter basketball league was October 24. We will continue to take registration after the 24th until open sections fill.

	1/2 Co-ed	3/4 <sup>th</sup> Boys	5/6 Boys	7/8 Boys	3/4 Girls	5/6 Girls	7/8 Girls	Total
2021-22	86	70	60	38	20	14	0	286
<b>2022-23</b>	<b>122</b>	<b>60</b>	<b>58</b>	<b>30</b>	<b>17</b>	<b>11</b>	<b>0</b>	<b>298</b>

### **Little Hoopers (NEW)**

This upcoming January we will be expanding our basketball programing by offering a PreK-Kindergarten basketball league. Players will participate on Friday night with a 30 minute practice and then a 30 minute scrimmage. Currently we have 30 players registered.

### **Soccer Lessons**

Soccer Fundamentals classes run by HUSC for fall has 201 children enrolled to date, compared to 109 last year.

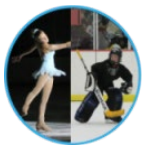
### **Adult Pickleball League**

Fall Pickleball league started October 17 and ends early December.

- Current Numbers:
  - First Timer League: 17 players
  - Social League: 18 teams
  - Level 3.5+: 6 teams

### **E-Sports**

- Kid's Night out was held on November 12 with 16 participants.
- A Fortnite Tournament was held on November 11 with 12 participants.
- We had two birthday parties at the eSports Zone in November.



*Ice Operations*

### **Hockey:**

Fall League: There are currently 202 players enrolled in the league compared to 185 last year.

	Fall 2021	Fall 2022
Mites	36	44
Squirts	48	51
Pee Wees	23	28
Bantams	32	31
Midgets	30	31
Wolverines U14	16	17
<b>TOTAL</b>	<b>185</b>	<b>202</b>

Wolf Pack Prime started the first week of November. This is for players who want “more” – they receive extra practice and two tournaments.

	<b>2021</b>	<b>2022</b>
Squirts	18	<b>14</b>
Pee Wees	17	<b>12</b>
Bantams	15	<b>14</b>
<b>Total</b>	<b>50</b>	<b>40</b>

#### Hockey lessons

	<b>Fall 2021</b>	<b>Fall 2022</b>
Tot Hockey	51	61
Level 1	58	56
Level 2	62	53
<b>Total</b>	<b>171</b>	<b>170</b>

An adult hockey league has six teams compared to five last fall.

#### Figure Skating:

- Fall figure skating classes has with 377 participants (compared to 269 last year).
  - New for fall were 3 classes! Axel/double jump class, Music/Choreography class and Parent-Tot skating.
- There are 17 skaters enrolled in the monthly freestyle ice membership. There also is an average of 20 skaters that pay drop-in for freestyle ice instead of the unlimited ice use membership.

#### Public Skate for November

- November 20: 52 pre-registered and 114 walk-ins
- Staff is gearing up for winter break public skates as this is a very busy time for the rink.



#### Indoor Swim Lessons: Fall has two sessions:

	<b>2021: Session 1</b>	<b>2022: Session 1</b>	<b>2021: Session 2</b>	<b>2022: Session 2</b>
Group	73	140	70	156
Parent / Tot	17	20	10	13
Tot	9	12	6	9
Private	20	n/a	20	n/a



Adult	n/a	11	n/a	10
Total	<b>119</b>	<b>183</b>	<b>106</b>	<b>187</b>

There are also 24 children enrolled in Custom Elite Private Lessons.



## *Communications and Marketing*

In addition to actively marketing programs, staff spent the month preparing the winter guide, winter fitness sales and, this year, the launch of the new website.

### **Special Projects**

- Breast Cancer Luncheon with Ascension (AMITA)
- Preschool Art Exhibit at Village Hall

### **Website Launch**

- Home Page Design
- Mobile Design
- Map Project Design
- Facility Page Design
- Block Design
- Navigation Design
- Content Migration
- Parks page

### **Community Involvement:**

- Arts Commission – Village Commission Meeting
- Hoffman Estates Chamber of Commerce Board Meeting
- D54 Partnership Breakfast

### **Events Promotions:**

- Turkey Shoot
- Hockey Tournament
- E-sports Tournament
- Holiday Craft Fair
- Parents Night Out
- Public Skate
- Letters to Santa

### **Club**

- November Promotion
- Basketball Programs
- Group Exercise Changes
- Football Squares

- Referral Program
- Namaste November
- Black Friday Special
- Black Friday Group Exercise
- Student Winter Pass

### **Bridges**

- Black Friday Golf Pricing
- 2023 Season

### **Recreation Program Promotions**

- Session 2 of swim lessons
- Senior programs
- Parent Tot Soccer
- Hockey lessons

### **Email campaigns:**

9 e-blasts were sent out this month.

- All District (11/1)
- All District (Focused ) (11/4)
- All District (11/8)
- All District – upcoming activities (11/10)
- Santa is Coming – Letters to Santa
- Sneak Peek Programs (11/17)
- All District (11/22)
- Happy Thanksgiving (11/24)
- Registration for winter programs (11/29)

### **# of Followers:**

Account	Social Media Platform	Nov 2022	Oct 2022	Sept 2022	August 2022	July 2022	June 2022	May 2022	April 2022	March 2022
<b>Bridges of Poplar Creek</b>	Facebook	1240	1222	1221	1233	1201	1170	1,160	1149	1142
	Instagram	165	166	165	159	155	154	151	150	148
	Twitter	161	161	162	161	161		160	159	158
<b>The Club</b>	Facebook	1719	1714	1712	1725	1707	1697	1,698	1627	1688
	Instagram	442	438	434	438	425	419	418	407	381
	Twitter	46	46	46	46	46	46	46	46	46
<b>HEParks</b>	Facebook	6748	6,732	6694	6526	6190	6066	6,007	5883	5817

	Instagram	1120	1113	1101	1092	1072	1056	1041	1041	1020
	Twitter	1120	1120	1128	1121	1114	1110	1,107	1103	1097
<b>Ice Academy</b>	Facebook		117	117	116	115	115	115	113	113
<b>Wolf Pack</b>	Facebook	501	492	487	473	467	460	449	437	432
	Instagram	483	468	445	432	424	418	416	414	412
<b>Senior Center</b>	Facebook	140	138	138	137	137	138	138	137	133

Most popular posts:

- There were 86 social media posts made to the main HEParks Facebook and Instagram accounts.
- The most popular posts were the breakfast with Santa November 1 registration, E-sports Birthday Parties, day-of Haunted Hoffman Posts and the STAR posts.

### **Website:**

- Top Five Visited webpages: Home, Program Guide, Craft Fair, Winter Wonderland, Figure Skating (last year was: Home, Program Guide, Craft Fair, Breakfast with Santa, Public Skate)

## **BRIDGES DIVISION REPORT**

### **Bridges General Programs**

- Turkey Shoot event was another sold out event. The weather was very challenging with winds over 50mph for most of the day. It also included about a 30 min rain delay. Congratulations to our Flight Winners:  
A Flight: Denny Miller & Jim Karras -4 (66)  
B Flight: Jared Trebes & Brett Baresel +5 (75)  
C Flight: Phil Tarallo & Brandon Tarallo +12 (82)  
D Flight: Jack Smego & Jim Caffrey +24 (94)
- Breakfast with Santa is all set. We have a total of 322 guests registered for this event. Which is 47 more guests than 2021.
- Weather provided us with a nice end of the season push on rounds with November bringing 432 more rounds than the five year average. We were also able to get some December rounds. All good things must come to an end. The course will be officially closed for the season on Wednesday, December 7.

### Golf Rounds

MONTHLY ROUND TOTALS					
2018	2019	2020	2021	2022	5 Year Average
386	117	2,016	1,127	1,452	1,020
YTD ROUND TOTALS					
2018	2019	2020	2021	2022	5 Year Average
26,195	24,299	26,352	30,482	29,387	27,343

### Range Basket Sale Totals

MONTHLY RANGE BASKET SALES TOTALS					
2018	2019	2020	2021	2022	5 Year Average
968	1,035	1,090	411	616	824
YTD RANGE BASKET SALES TOTALS					
2018	2019	2020	2021	2022	5 Year Average
17,284	18,755	17,697	20,153	17,506	18,279

### TopTracer Hour Totals

MONTHLY TOPTRACER RESERVATION HOUR TOTALS
2022
251 Hours
YTD TOPTRACER RESERVATION HOUR TOTALS
2022
3,688

### Food & Beverage

#### November

- 1 breakfast meeting servicing 25 guests
- 1 ceremony and reception servicing 146 guests

#### December

- 1 50+club dinner for 46 guests
- 1 holiday luncheon servicing 35 guests
- 2 all-day meetings hosted by PDRMA servicing 33 guests

## Wedding Counts

2022

13 ceremony/receptions (4 cancelled in January to move to different county); 1 reception only

2023

1 ceremony only

1 reception only

8 ceremony/reception

## Golf Maintenance Summary

The golf course maintenance team was taken down to a skeleton crew by the end of November as we moved toward closing the course for the season. A few highlighted tasks they completed are as follows:

- Weekly light topdressings in preparation for closing to prepare for final complete bury of sand on greens for the winter.
- Washed and detailed all carts and equipment
- Winter tree work, cutting down dead or damaged trees
- Chipped trees and excess brush in parking lot of shop
- Winterized bathrooms on course
- The very important task of blowing out the irrigation system for winter took place and staff worked around 100 golfers each day to complete.
- Made final chemical applications on greens, tees, fairways and rough



## November 2022

<b>Membership Totals</b>	<b><u>11/30/2021</u></b>	<b><u>1/01/2022</u></b>	<b><u>11/30/2022</u></b>	<b><u>Var. +/-</u></b>
Totals	2,160	2,160	2,346	<b>+186</b>

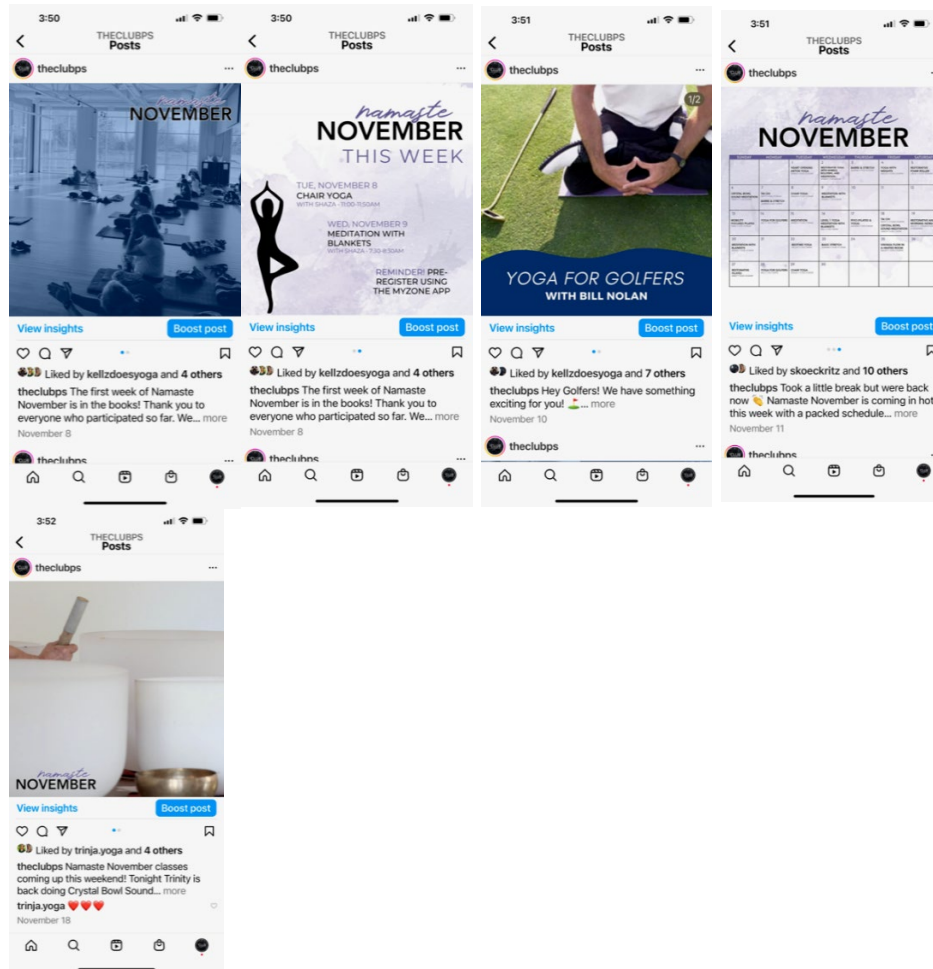
## Member Services/Sales

- The Club team enrolled 139 new members in November, the best November we have had since 2017! New member enrollments were steady throughout the month with a \$19 enrollment fee, then on Black Friday weekend we offered a slightly reduced enrollment fee of \$10 plus a gift (t-shirt) with enrollment. This three day weekend offer brought in 27 new member enrollments.

- Visit numbers continued to increase in November with a total of 14,782 check-ins for the month. This is an increase from September and October but expected due to the cooler weather forcing people to come back inside for workouts.
- We had 1,867 unique visits in November, meaning, approximately 79% of members visited/used the facility at least once a month. This is above our average and impressive for the industry. We continue to see a lot of increased activity in the facility!
- The Club is (finally!) getting in some employment applications and was able to hire 3 new and much needed desk staff. Training has begun for these new team members.

### Operations and Fitness Departments:

- Staff has begun to ramp up the activities for member engagement in November with one of the most popular months of the year, “Namaste November”. Staff curated a month of amazing specialty yoga and mind body classes.
  - From Yoga for Golfers, Meditation with Blankets and Chair Yoga to Crystal Bowl Sound Meditation this month was a huge success with members who provided very positive feedback. We even were able to get some members to experience yoga for the first time!
  - We promoted these classes both internally, and through our social media pages.



- The Club fitness staff ordered a few new pieces of smaller equipment including two Airdyne Bikes (pictured below), two safety squat bars for weight area (pictured below), adjustable hex bar (pictured below), and various updated attachments for cable machines.



- The Club hosted a Parents Night Out event on November 19, with 18 children in attendance; a Kids Day Off event on November 8 with 15 in attendance; one overnight lock-in, three birthday parties, and 66 recreational gymnasium rentals.
- The Windy City Bulls used the facility quite a bit for practices in November, practicing in the facility about 11 days during the month.
- A second gymnasium curtain is ordered and scheduled to be installed before year-end.

## **ADMINISTRATIVE SERVICES DIVISION REPORT**

### **A. Administrative Services**

- Attended IAPD Legal Symposium. Topics highlighted included: Employment Law updates; addressing Employee Mental Health Conditions; the General Assembly update.
- Took part in the PDRMA Risk Management Institute. Topics covered include: Building on the Strengths of Your Risk Pool Preventing Sexual Abuse of Children in Parks and Recreation, and Building Safety Nets of Self-care for You.
- Prepared Budget Goals and Departmental Business Plan for 2023 Budget.
- Held soft fire drill at Triphahn Center, The Club, and Willow in conjunction with the childcare programs. A soft fire drill means that we walked through the fire procedure without pulling the alarms and alerting the Fire Department.
- Developed volunteer onboarding and refresher training through our PandaDoc system. It includes a brief introduction to the District, District Policies, Procedures, and Safety Training, in addition to the required concussion training.
- Researched Concussion protocol procedures for volunteer training.
- Assisted Recreation Division with two complicated patron conflict issues.

### **B. Human Resources**

- Attended PDRMA 2023 Open Enrollment Kick-Off webinar.
- Conducted Open Enrollment Meetings at each facility to discuss changes for this coming year.
- Held Open Enrollment help hours at each facility to help employees with the enrollment process if needed.
- Ensured that all Open Enrollment tasks were completed on time with no issues.
- Coordinated and attended interviews for the IT Specialist Position.
- Processed ten part-time new hires.

- Provided orientation to newly-promoted FT Landscape and Forestry Manager Brian Taylor, new FT Athletic Manager Ryan Davalos and new FT Parks Aquatics Technician Brandon Conkle. These orientations include required paperwork, benefits, training and tours of all Park District facilities.
- Added Department Head/Executive Director meetings for each new full-time hire. These meetings are held in conjunction with the facility tours on their first day.

## **FINANCE AND IT DIVISION REPORT**

### **A. Finance/Administration**

- Staff initiated and completed all December 1<sup>st</sup> bond principal and interest payments as required in a timely fashion.
- Completed preliminary budget documents.
- Prepared the preliminary Tax Levy.
- Prepared the preliminary Budget and Appropriation Ordinance.
- Published legal notices as required.
- Working with staff on pending open purchase orders to finalize 2022.
- Processed applicable monthly and quarterly returns as required.
- Processed Club/TC/WRC cancellations, including attaching documentation to RecTrac household members and member holds before December billing.
- Completed BS&A software updates.
- Staff attended IAPD Legal Symposium virtually.
- Staff prepared documentation for IAPD/IPRA Joint Conference Committee meeting.
- RecTrac Enhancements/Processes
  - Setup preregistration for winter/spring dance classes, 2<sup>nd</sup> year in a row, the process seems to be working smoothly
  - Automated additional reporting
- Payroll Cycle Processing
  - 11/10/22      \$318,211.28
  - 11/25/22      \$303,704.57

### **B. Administrative Registration/EFT Billing**

- EFT Billings for:
  - a. Sponsorship/Marquee
  - b. LSC (weekly)
  - c. Club/TC/WRC Fitness
  - d. Locker
  - e. eSports
  - f. Freestyle
  - g. Preschool
  - h. STAR / KSTAR
  - i. Dance Company
  - j. Youth Hockey
  - k. Adult Hockey



- Administrative
  - a. Database Maintenance
    - Duplicate Households
    - Employee Pass
  - b. Program Fee/Rule Adjustments
  - c. Assisted Training New Staff
  - d. Booked and adjusted winter session rooms
  - e. Assisted with Go LIVE for winter guide

Administrative Registration for:

- a. Park Permits
- b. Waitlist Enrollments
  - a. STAR
  - b. Preschool

### C. Technology

- Security Cameras
  - a. Bridges of Poplar Creek – Random Video Loss occurs on three (3) cameras mounted at the Range building. It appears to be a network cable that is damaged & compromised. IT plans to run new cabling to see if that resolves the issue.
  - b. The Club – New hardware to replace the security camera server at the Club has been delayed due to supply chain issues. Alternate vendors are being contacted.
- A candidate was selected for the IT Specialist position; the planned start date is January 9, 2023.
- Virtual Server Host Servers and Immutable Backup Server
  - a. IT is working with Sterling to purchase and install two (2) new HPE Gen10+ servers to replace our existing Virtual Host Servers (HPE Gen8) from 2016.
    - Hardware was purchased and installed in our TC server rack. In the process of configuring and planning downtime/switchover.
  - b. IT is working with Sterling to purchase and install one (1) new HPE Gen10+ server to act as an Immutable backup server. Immutable (or unchangeable) backups are copies of files and data that cannot be altered or tampered with for a preset period of time. We plan to take advantage of immutable backups to ensure a secure backup in the event of a ransomware attack.
    - Hardware was purchased and installed in our TC server rack. In the process of configuring and planning downtime/implementation.

## **Park District Updates 11.23.2022**

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

### **Upcoming Events**

- **Nov 27 - Letters to Santa**
- **Nov 30 - 50+ Trip – A Christmas Story at Marriott Lincolnshire**
- **Dec 1 - Holiday Dinner Party**
- **Dec 4 - Public Skate**
- **Dec 7 - 50+ Trip – Lincoln Park Zoo Lights**
- **Dec 9 - ESports Tournament – Fortnite**
- **Dec 10 - Breakfast with Santa FULL**
- **Dec 10 - Winter Wonderland**
- **Dec 10 - Gingerbread House Decorating Contest**
- **Dec 10 - Kid's Night Out**
- **Dec 11 - Try Hockey For Free!**
- **Dec 14 - 50+ Trip – Naperville Trolley Light Tour and Dinner**

### **Vandalism at Birch Park**

Unfortunately, an act of vandalism took place at Birch Park last night. The slide has major damage, as well as a garbage can; the slide is now roped off for safety reasons. Claims have been filed for the damaged items.

### **Windy City Bulls Marvel Community Heroes Night – Saturday, November 26, 7:00 p.m. – Jersey Auction Fundraiser Benefitting Friends of HEParks**

Join the Windy City Bulls on Saturday, November 26 at their 7:00 p.m. game to honor our local community heroes. Discounted tickets are available for \$10 using this [link](#). Early arriving fans will receive a custom Windy City Bulls Marvel Comic Book. Police, fire and military vehicles will be on display throughout the arena. Players will be wearing their special edition Black Panther jerseys, and you can come in your favorite superhero costume too! UPDATE: The Windy City Bulls will be auctioning off their Marvel-themed jerseys during the game, and the organization has graciously offered to donate the net proceeds from the auction to the Friends of HEParks Foundation. The Foundation will be promoted in-game and on the WCB social platforms.

### **Winter Wonderland – Saturday, December 10, 10:00 a.m. to 2:00 p.m.**

Come celebrate the season at this family favorite event at Bridges of Poplar Creek. Although our Breakfast with Santa is sold out for that morning, all are welcome to the Winter Wonderland event, which will include “ice-less” skating, s’more making, Festival of Fun, Gingerbread House contest (preregistration required), sled dogs, stage shows, sleigh rides, train rides and more!

Have a great weekend!

Thanks,  
Craig

## **Park District Updates 12.2.2022**

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

### **Upcoming Events**

- [Dec 4 - Public Skate](#)
- [Dec 7 - 50+ Trip – Lincoln Park Zoo Lights](#)
- [Dec 9 - ESports Tournament – Fortnite](#)
- [Dec 10 - Breakfast with Santa FULL](#)
- [Dec 10 - Winter Wonderland](#)
- [Dec 10 - Gingerbread House Decorating Contest](#)
- [Dec 10 - Kid's Night Out](#)
- [Dec 11 - Try Hockey For Free!](#)
- [Dec 14 - 50+ Trip – Naperville Trolley Light Tour and Dinner](#)
- [Dec 15 - HEParks Job Fair](#)
- [Dec 17 - Parent's Night Out](#)
- [Dec 18 - Skate with Santa!](#)

### **Reminder – December Board/Committee Meetings – 12/13 and 12/20**

As a reminder, due to the Christmas holiday, our meetings this month will be one week earlier: Tuesday, December 13 (6:00 p.m. – Committee of the Whole, followed immediately by a Special Board Meeting to approve the 2023 budget in tentative form), and Tuesday, December 20 (7:00 Board/A&F Meetings).

### **Winter Wonderland – Saturday, December 10, 10:00 a.m. to 2:00 p.m.**

Come celebrate the season at this family favorite event at Bridges of Poplar Creek. Although our Breakfast with Santa is sold out for that morning, all are welcome to the Winter Wonderland event, which will include “ice-less” skating, s’more making, Festival of Fun, Gingerbread House contest (preregistration required), sled dogs, stage shows, sleigh rides, train rides and more!

Have a great weekend!

Thanks,  
Craig

## **Park District Updates 12.9.2022**

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

### **Upcoming Events**

- [Dec 9 - ESports Tournament – Fortnite](#)
- [Dec 10 - Breakfast with Santa FULL](#)
- [Dec 10 - Winter Wonderland](#)
- [Dec 10 - Gingerbread House Decorating Contest](#)
- [Dec 10 - Kid's Night Out](#)

- [Dec 11 - Try Hockey For Free!](#)
- [Dec 14 - 50+ Trip – Naperville Trolley Light Tour and Dinner](#)
- [Dec 15 - HEParks Job Fair](#)
- [Dec 17 - Parent's Night Out](#)
- [Dec 18 - Skate with Santa!](#)
- [Dec 23 - Santa Drive By](#)
- [Dec 28 - Public Skate](#)

**Reminder – December Board/Committee Meetings – 12/13 and 12/20**

As a reminder, due to the Christmas holiday, our meetings this month will be one week earlier: [this](#) Tuesday, December 13 (6:00 p.m. – Committee of the Whole, followed immediately by a Special Board Meeting to approve the 2023 budget in tentative form), and Tuesday, December 20 (7:00 Board/A&F Meetings).

**Winter Wonderland – Saturday, December 10, 10:00 a.m. to 1:30 p.m.**

Come celebrate the season at this family favorite event at Bridges of Poplar Creek. Although our Breakfast with Santa is sold out for that morning, all are welcome to the Winter Wonderland event, which will include “ice-less” skating, s’more making, Festival of Fun, Gingerbread House contest (preregistration required), sled dogs, stage shows, sleigh rides, train rides and more!

**HE Chamber Celebration of Excellence – Thursday, February 2, 5:00-7:30 p.m.**

The Hoffman Estates Chamber of Commerce will hold its annual Celebration of Excellence Awards Gala on Thursday, February 2 at the Stonegate Banquets & Conference facility. Katie Burgess, our Superintendent of Communications & Marketing, has been nominated for Volunteer of the Year! The event will begin at 5:00 p.m. with networking and cocktails, followed by dinner at 5:30 p.m. and the award presentation at 6:00 p.m. As a Platinum Sponsor of this event, HEParks will have a reserved table. If any Board Commissioners would like to attend, please let Cindy know.

Have a great weekend!

Thanks,  
Craig

**Park District Updates 12.16.2022**

Please note that if a Park Commissioner would like to be registered for any event please contact Cindy.

**Upcoming Events**

- [Dec 17 - Parent's Night Out](#)
- [Dec 18 - Skate with Santa!](#)
- [Dec 23 - Santa Drive By](#)
- [Dec 28 - Public Skate](#)
- [Dec 29 - Kids Day Off](#)
- [Dec 30 - Public Skate](#)
- [Jan 4 - Public Skate](#)

- **Jan 6 - Public Skate**
- **Jan 7 - Try Baton For FREE!**
- **Jan 7 - Community Fitness Day**
- **Jan 8 - Try Ice Fishing for Free!**
- **Jan 8 - Public Skate**

#### **IAPD Board Member Development Program**

Congratulations to the following Commissioners who have achieved the next level in the IAPD Board Member Development Program:

Linda Dressler – Distinctive Board Member

Marc A. Friedman – Distinctive Board Member

Raj Chhatwani – Master Board Member

Pat Kinnane – Master Board Member

We are proud of all of our Commissioners for being so active in the Park District and throughout the community!

IAPD will recognize those Commissioners who have reached the next level during their Annual Business Meeting on Saturday, January 28 at the Hyatt Regency Chicago, during the 2023 IAPD/IPRA Conference.

#### **HE Chamber Celebration of Excellence – Thursday, February 2, 5:00-7:30 p.m.**

The Hoffman Estates Chamber of Commerce will hold its annual Celebration of Excellence Awards Gala on Thursday, February 2 at the Stonegate Banquets & Conference facility. Katie Burgess, our Superintendent of Communications & Marketing, has been nominated for Volunteer of the Year! The event will begin at 5:00 p.m. with networking and cocktails, followed by dinner at 5:30 p.m. and the award presentation at 6:00 p.m. As a Platinum Sponsor of this event, HEParks will have a reserved table. If any Board Commissioners would like to attend, please let Cindy know.

Have a great weekend!

Thanks,  
Craig

## **MEMORANDUM NO. M22-118**

**TO:** Administration & Finance Committee  
**FROM:** Craig Talsma, Executive Director  
Nicole Hopkins, Director of Finance & IT  
**RE:** 2022 Tax Levy Ordinance O-22-003 and PTELL Reduction O-22-004  
**DATE:** December 20, 2022

---

### **BACKGROUND**

Attached please find the District's final 2022 Annual Levy Ordinance O-22-003 and corresponding Property Tax Extension Limitation Law reduction to be collected during the fiscal year 2023.

The levy was presented, and the amount intended to be levied announced at our Committee of the Whole meeting on December 13, 2022.

The levy must be filed with the county by the last Tuesday in December.

### **RATIONALE**

The levy is anticipated to be reduced solely in the corporate fund, and the budget reflects the lesser amounts for these and any anticipated shortfalls in collections next year. This levy was subject to a Truth in Taxation Hearing held on November 22, 2022.

### **RECOMMENDATIONS**

Staff recommends the A&F Committee to recommend to the full Board the approval of the District's 2022 annual tax levy Ordinance O-21-003 in the amount of \$11,285,150 and Ordinance O-22-004 instructing the county where to reduce the levy if necessary.

**HOFFMAN ESTATES PARK DISTRICT LEVY**

2021 Levy (collected 2022)

2022 TAX LEVY (collected 2023)

FUND		Max Rate	Levy	Extended Levy	Actual Rate	Levy	Estimated Rate	Percent	Extended Levy	Estimated Rate	Limited Levy	Limited Rate	Budget
01	General	0.350	\$ 5,247,000	\$ 5,137,004	0.307	\$ 5,278,270	0.3028	49.22%	\$ 5,436,618	0.3046	\$ 5,315,589	0.3068	\$ 5,278,270
02	Recreation	0.370	\$ 969,000	\$ 997,760	0.060	\$ 944,000	0.0560	9.09%	\$ 972,320	0.0545	\$ 950,674	0.0549	\$ 944,000
07	IMRF		\$ 25,000	\$ 25,069	0.002	\$ 28,000	0.0015	0.23%	\$ 28,840	0.0017	\$ 28,198	0.0017	\$ 28,000
08	Bond & Interest		\$ 3,394,457	\$ 3,564,180	0.213	\$ 3,564,180	0.1959	31.84%	\$ 3,742,389	0.2057	\$ 3,742,389	0.2160	\$ 3,564,180
09	Special Recreation	0.040	\$ 750,000	\$ 668,516	0.040	\$ 825,000	0.0433	7.04%	\$ 825,000	0.0477	\$ 825,000	0.0477	\$ 825,000
10	FICA Rounding		\$ 275,000	\$ 282,448	0.017	\$ 645,700	0.0159	2.58%	\$ 665,071	0.0373	\$ 650,265	0.0376	\$ 645,700
TOTAL			\$ 10,660,457	\$ 10,674,978	0.639	\$ 11,285,150	0.638	100%	\$ 11,670,238	0.6512	\$ 11,512,115	0.6643	\$ 11,285,150
Less Non Cap Funds Cook County Rounding			\$ (4,144,457)	\$ (4,232,696)	(0.253)	\$ (4,389,180)	(0.248)		\$ (4,567,389)	(0.253)	\$ (4,567,389)	(0.264)	\$ (4,389,180)
Total Cap Funds Levy			\$6,516,000	\$ 6,442,282	0.386	\$ 6,895,970	0.390		\$7,102,849	0.4099	\$ 6,944,726	0.4008	\$ 6,895,970

2021 EAV \$1,671,290,462

Proj 2022 EAV

\$1,733,000,000

\*

**NOTES**

**Tax Cap**

**Truth in Taxation**

2021 Extended Capped Funds Tax Levy.....	\$6,442,282	
x CPI 5.00%	<b>\$6,764,396 (a)</b>	
Divided by		
Projected 2022 EAV (w/o new growth).....	\$1,688,000,000 (b)	
2022 Limiting Rate.....	a/(b/100)	0.4007
times		
Estimated 2022 New Growth.....	\$45,000,000	
Projected 2022 EAV (with new growth).....	<u>\$1,733,000,000</u>	
2022 Limited Levy (Cap Funds).....	<b>\$6,944,726</b>	
Proj 2022 Extended Levy (Cap Funds).....	<b>\$7,102,849</b>	
<b>Proj 2022 Levy Increase.....</b>	<b>\$158,123</b>	

**2022 Levy is subject to Truth in Taxation Hearing**

**Projected Reduction  
General Fund 100%**

\$10,674,978  
x 105%  
\$11,208,727

\$ 11,285,150

**5.716%**

**ORDINANCE NO. O-22-003**  
**ANNUAL LEVY ORDINANCE FOR THE YEAR 2022**

AN ORDINANCE levying and assessing  
the taxes for the Hoffman Estates  
Park District, Cook County, Illinois  
for the fiscal year beginning January 1, 2023  
and ending December 31, 2023

WHEREAS, on the 13th day of December 2022, the Board of Commissioners tentatively approved the annual Budget and Appropriation Ordinance, and passed a Motion to keep said Ordinance on file in the Park District Office for at least thirty (30) days prior to final action thereon; and

WHEREAS, on the 20th day of December 2022, the Board of Commissioners of the Hoffman Estates Park District passed the annual Budget and Appropriation Ordinance of said District for the fiscal year beginning January 1, 2023 and ending December 31, 2023, and upon said date the said Ordinance was duly signed and approved by the President of the Board of Commissioners of said District and signed by the Secretary of said Board:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE HOFFMAN ESTATES PARK DISTRICT AS FOLLOWS:

Pursuant of authority invested in them by the Park District Code, Article Five, the Commissioners of the Park Board in meeting assembled, do hereby find and declare that there will be required to be raised by general taxation the amounts hereinafter set down, to be levied upon all the taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District as required by statute or voted by people in accordance with law, and the amounts so required are itemized and needed for uses and purposes as follow, to-wit:



**Amount to be Raised by Taxation****I. Corporate Fund**

## 1. General Purpose

Property & Liability Insurance	\$100,000
Employment Insurance	\$130,000
Unemployment Insurance	\$35,000
Payroll	\$1,200,000
Employee Benefits	\$200,000
Service & Rental Agreements	\$90,000
Technology Equipment & Service	<u>\$17,000</u>

Total General Purpose \$1,772,000

## 2. Maintenance

Payroll	\$1,870,000
Employee Benefits	\$275,000
Supplies	\$99,270
Utilities	\$200,000
Maintenance & Repairs	\$430,000
Property & Field Maintenance	\$132,000

Total Maintenance \$3,006,270

## 3. Capital

Reserve for Roof Replacement	\$500,000
------------------------------	-----------

Total Corporate Fund **\$5,278,270**

**Said amount is hereby levied as the Corporate Fund Tax.**

---

**II. Recreation Fund**

Payroll	\$524,000
Contracted Services	\$21,000
Service & Rental Agreements	\$29,000
Utilities	\$176,000
Advertising/Promotional	\$40,000
Maintenance Wages	<u>\$154,000</u>

Total Recreation Fund **\$944,000**

**Said amount is hereby levied as the Recreation Fund Tax.**

---

**Amount to be Raised by Taxation****III. Insurance Fund**

Total Insurance Fund **\$0**

No amount is hereby levied as the Insurance Fund Tax.

---

**IV. Audit Fund**

Total Audit Fund	\$0
------------------	-----

No amount is hereby levied as the Audit Fund Tax.

---

**V. I.M.R.F. Fund**

I.M.R.F. Contribution Interfund Transfers	<u>\$28,000</u>
---	-----------------

Total Retirement Fund	<b>\$28,000</b>
-----------------------	-----------------

Said amount is hereby levied as the Retirement Fund Tax.

---

**VI. Debt Service**

Bond & Interest Payments	<u>\$3,564,180</u>
--------------------------	--------------------

Total Debt Service Fund	<b>\$3,564,180</b>
-------------------------	--------------------

Said amount is hereby levied as the Debt Service Fund Tax.

---

**VII. Special Recreation**

NWSRA Special Assessment	\$311,000
--------------------------	-----------

ADA Improvements/Purchases	\$429,000
----------------------------	-----------

Special Recreation Rental Usage	<u>\$85,000</u>
---------------------------------	-----------------

Total Special Recreation Fund	<b>\$825,000</b>
-------------------------------	------------------

Said amount is hereby levied as the Special Recreation Fund Tax.

---

**VIII. Social Security Fund**

FICA Tax Interfund Transfers	\$645,700
------------------------------	-----------

Total Social Security Fund	<b>\$645,700</b>
----------------------------	------------------

Said amount is hereby levied as the Social Security Fund Tax.

---

Hoffman Estates Park District

2022 Tax Levy

Collected Fiscal Year 2023

**Amount to be Raised by Taxation**

**Recapitulation**

I.	Corporate Fund	\$5,278,270
II.	Recreation Fund	\$944,000
III.	Insurance Fund	\$0
IV.	Audit Fund	\$0
V.	I.M.R.F. Fund	\$28,000
VI.	Debt Service	\$3,564,180
VII.	Special Recreation	\$825,000
VIII.	Social Security	\$645,700
Total taxes to be levied:		\$11,285,150

Making the aggregate sum of Eleven Million Two Hundred Eighty Five Thousand One Hundred Fifty Dollars and No Cents dollars (\$11,285,150.00) to be raised by taxation and levy on all the taxable property in said Hoffman Estates Park District, for the year 2022, in order to meet and defray all the necessary expenses and liabilities of the Hoffman Estates Park District as required by statute or voted by the people in accordance with the law.

That the secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of Cook County, within the time specified.

This Ordinance shall be in full force and effect from and after its passage, and approval is required by law.

AYES:

NAYS:

ABSENT:

Passed and Approved this 20th day of December 2022.

---

President  
Board of Park Commissioners  
Hoffman Estates Park District

ATTEST:

---

Secretary  
Hoffman Estates Park District

State of Illinois                    )  
  ) S.S.  
County of Cook                    )

**CERTIFICATE**

I, Craig Talsma, DO HEREBY CERTIFY THAT I am the Secretary in and for the Hoffman Estates Park District; that the foregoing is a true and correct copy of an Ordinance duly passed by the President and Board of Park Commissioners being entitled: Annual Levy Ordinance for the Year 2022 at a regular meeting on the 20th day of December 2022, the Ordinance being a part of the official records of said Hoffman Estates Park District.

DATED: This 20th day of December 2022

This Ordinance shall be in full force and effect from and after its passage, and approval is required by law.

---

Secretary  
Board of Park Commissioners  
Hoffman Estates Park District

**TRUTH IN TAXATION**  
**CERTIFICATE OF COMPLIANCE**

I, Patrick Kinnane, hereby certify that I am the presiding officer of the Hoffman Estates Park District, and as such presiding officer I certify that the Levy Ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with, the provisions of Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-60 through 18-8(2002).

This certificate applies to the 2022 levy.

DATED: This 20th day of December 2022

---

Signature of Presiding Officer  
Board of Park Commissioners  
Hoffman Estates Park District

THE HOFFMAN ESTATES PARK DISTRICT

---

**ORDINANCE O-22-004**

**AN ORDINANCE DIRECTING THE COOK COUNTY CLERK  
TO REDUCE THE HOFFMAN ESTATES PARK DISTRICT'S  
REAL ESTATE TAX LEVY YEAR 2022  
HOFFMAN ESTATES PARK DISTRICT, COOK COUNTY, ILLINOIS**

---

PASSED AND APPROVED  
BY THE  
BOARD OF COMMISSIONERS  
OF THE  
HOFFMAN ESTATES PARK DISTRICT  
This 20th day of December 2022

---

Published in pamphlet form by the authority of the Board of Commissioners of the Hoffman Estates Park District, Cook County, Illinois this 20th day of December 2022.

**AN ORDINANCE DIRECTING THE COOK COUNTY CLERK  
TO REDUCE THE HOFFMAN ESTATES PARK DISTRICT'S  
REAL ESTATE TAX LEVY YEAR 2022  
HOFFMAN ESTATES PARK DISTRICT, COOK COUNTY, ILLINOIS**

WHEREAS, there has been enacted, the Property Tax Extension Limitation Act 35 ILCS 200/18-185 et seq., (the "Act"), which will affect the amount of taxes extended for the District by the Cook County Clerk, (the "Clerk"), and

WHEREAS, because of the fact that the amount of the Equalized Assessed Valuation (EAV) for property located in the District for 2022 was not known at the time that the District passed its Tax Levy Ordinance for 2022, it could not be determined whether the application of the provisions of the Act would affect the District's levy, and

WHEREAS, it is possible that when the EAV for 2022 is established in 2023, the limiting rates set forth in the Act will require the Clerk to reduce the District's levy, and

WHEREAS, unless directed otherwise by the District, the Clerk has indicated that the District's levy will be reduced proportionately over all funds, if necessary, and

WHEREAS, the Clerk has requested direction from the District at the time of the filing of the Tax Levy Ordinance for 2022, as to which funds should be reduced, and by what amounts, if it becomes necessary, and

WHEREAS, the District prefers to give such direction.

NOW, THEREFORE, be it and it is hereby ordained by the Board of Park Commissioners



of the Hoffman Estates Park District, Cook County, Illinois, as follows:

Section 1 The Cook County Clerk is hereby directed to reduce the District's fund levies as follows, only if necessary due to the application of the Act:

<u>FUND</u>	<u>% OF REDUCTION</u>
General Corporate	100%

Section 2 That this ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

ADOPTED: December 20, 2022.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Patrick Kinnane  
President, Board of Park Commissioners  
HOFFMAN ESTATES PARK DISTRICT  
Cook County, Illinois

Passed on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Craig Talsma  
Secretary, Board of Park Commissioners  
HOFFMAN ESTATES PARK DISTRICT  
Cook County, Illinois

**MEMORANDUM NO. M22-107**

**TO: Board of Commissioners**  
**FROM: Craig Talsma, Executive Director**  
**RE: 2023 Calendar of Board/Committee Meetings**  
**DATE: December 20, 2022**

---

**Recommendation**

Staff is recommending the Board approve the 2023 Calendar of Board/Committee Meetings as presented.

**Background**

In compliance with the Open Meetings Act, the Park District is legally required at the beginning of each fiscal year to prepare and make available a schedule of its regular board meetings listing the times and places of such meetings.

**Rationale**

As established in 2022, Board meetings will begin at 7:00 p.m. on the 4<sup>th</sup> Tuesday of each month, recessing for the A&F meeting at 7:05 p.m., except during the months of January, April, July and October, when awards are presented. On these days, we will schedule the A&F committee meetings to begin at 7:15 p.m.

The NRPA Conference has moved from the last week of September to the second week of October. Therefore, we will have a regular schedule of meetings during September.

Meetings in December will be the second and third Tuesdays due to the holidays.

See attached 2023 calendar.

**HOFFMAN ESTATES PARK DISTRICT  
2023 BOARD/COMMITTEE MEETINGS**

<b><u>JAN</u></b>	17	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	24	7:00pm 7:15pm	Board Meeting Administration & Finance Committee
<b><u>FEB</u></b>	21	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	28	7:00pm Immed follow	Administration & Finance Committee Board Meeting
<b><u>MAR</u></b>	21	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	28	7:00pm 7:05pm	Board Meeting Administration & Finance Committee
<b><u>APR</u></b>	18	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	25	7:00pm 7:15pm	Board Meeting Administration & Finance Committee
<b><u>MAY</u></b>	16	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	23	7:00pm 7:05pm 7:30pm	Board Meeting Administration & Finance Committee Annual Meeting
<b><u>JUNE</u></b>	20	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	27	7:00pm 7:05pm	Board Meeting Administration & Finance Committee

<b><u>JULY</u></b>	18	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	25	7:00pm 7:15pm	Board Meeting Administration & Finance Committee
<b><u>AUG</u></b>	15	7:00pm 7:20pm	Buildings & Grounds Committee/Park Tour Recreation & Facilities Committee
	22	7:00pm 7:05pm	Board Meeting Administration & Finance Committee
<b><u>SEPT</u></b>	19	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	26	7:00pm 7:05pm	Board Meeting Administration & Finance Committee
<b><u>OCT</u></b>	17	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	24	7:00pm 7:15pm	Board Meeting Administration & Finance Committee
<b><u>NOV</u></b>	21	7:00pm 7:20pm	Buildings & Grounds Committee Recreation & Facilities Committee
	28	7:00pm 7:05pm	Board Meeting Administration & Finance Committee
<b><u>DEC</u></b>	12	6:00pm 7:00pm	Committee of the Whole/2023 Budget Special Board Meeting - Approve Budget in Tentative Form
	19	7:00pm 7:05pm	Board Meeting Administration & Finance Committee

Meetings held at Triphahn Center, 1685 W. Higgins Road, Hoffman Estates unless noted otherwise.

11/8/2022

## MEMORANDUM NO. M22-120

**TO:** Board of Commissioners  
**FROM:** Craig Talsma, Executive Director  
**RE:** Review of Closed Session Minutes ~ Resolution R22-003  
**DATE:** December 20, 2022

---

### **Recommendation**

Staff is recommending that Resolution R22-003 "Review of Closed Session Minutes" be approved by the Board as presented.

### **Background**

The park district is required by law to review closed session minutes every six months. The last review was conducted in June 2022.

### **Rationale**

Resolution R22-003 proposes to release the following portions from Executive Session minutes that pertain to the review of Executive Director goals, the appointment of Community Representatives and Selection of Commissioner, land acquisition/lease of property, and discussion of personnel approved in open session. All other Executive Session minutes which have been determined to be confidential shall, if not released by the terms of this Resolution, remain confidential.

<b>Meeting</b>	<b>Date</b>	<b>Entire Minutes or Topic &amp; Item Description</b>
Regular Board 1056	8/25/2020	Appt to Rec Comm for CR Vacancy – Beranek
Regular Board 1056	8/25/2020	Naming of Park Sites – H&J Wittkamp Sr. Ctr.
Regular Board 1053	5/26/2020	CR Appt – Chris MacGregor
Special Board	5/12/2020	Changing Superintendent of HR/Risk Mgmt position
Special Board	6/18/2019	Selection of Person to fill Public Office
Regular Board 1040	4/23/2019	Appt/emp/comp - Executive Director Goals
Regular Board 1024	12/19/2017	Appt/emp/comp - Exec Director Evaluation/Goals/Salary
Regular Board 1022	10/24/2017	Appt/emp/comp – HVAC Tech Position
Regular Board 1022	10/24/2017	Appt/emp/comp – BPC Commissions
Regular Board 1022	10/24/2017	Appt/emp/comp – Sales & Catering Supervisor
Regular Board 1022	10/24/2017	Appt/emp/comp – PSSWC Member Services Commissions
Regular Board 1022	10/24/2017	Appt/emp/comp – Advertising & Sponsor Manager
Regular Board 1022	10/24/2017	Appt/emp/comp – Full-Time IT Position
Regular Board 1022	10/24/2017	Appt/emp/comp - Director Goals
Regular Board 1021	9/19/2017	Appt/emp/comp – IAPD ED Vacancy
Regular Board 1020	8/22/2017	Appt/emp/comp – Peter Murphy – Exec Director Search
Special Board	8/1/2017	Appt/emp/comp – Executive Director Search
Regular Board 1019	7/25/2017	Appt/emp/comp – Executive Director Goals

Regular Board 1016	4/18/2017	Appt/emp/comp – Executive Director Goals
Regular Board 1013	1/24/2017	Appt/emp/comp – Executive Director Goals
Regular Board 1012	12/20/2016	Appt/emp/comp - Commission Plans & Bonus Proposals
Regular Board 1012	12/20/2016	Appt/emp/comp - Exec Director Employment Agreement
Regular Board 1010	10/25/2016	Appt/emp/comp – Executive Director Goals
Regular Board 1007	7/26/2016	Appt/emp/comp – Executive Director Goals
Regular Board 1004	4/26/2016	Appt/emp/comp – Executive Director Goals
Regular Board 1001	1/26/2016	Appt/emp/comp – Turf Supervisor Job Description
Regular Board 1001	1/26/2016	Appt/emp/comp – David Kissane
Regular Board 1001	1/26/2016	Appt/emp/comp – Executive Director Goals
Regular Board 1000	12/15/2015	Appt/emp/comp – Salary increase/bonus pool
Regular Board 1000	12/15/2015	Appt/emp/comp – Commission Plan
Regular Board 1000	12/15/2015	Appt/emp/comp – Executive Director Goals/Review
Regular Board 999	11/24/2015	Appt/emp/comp – Sales Bonuses
Regular Board 996	8/25/2015	Appt/emp/comp – Succession Plan
Regular Board 996	8/25/2015	Appt/emp/comp – Deputy Director for Parks
Regular Board 996	8/25/2015	Litigation – Windsor Signs
Regular Board 995	7/28/2015	Appt/emp/comp – Executive Director Goals
Regular Board 994	6/23/2015	Appt/emp/comp – Early Childhood Program Bonuses
Regular Board 994	6/23/2015	Appt/emp/comp – BPC Bonus
Regular Board 991	3/24/2015	Appt/emp/comp – Executive Director Goals
Regular Board 990	2/24/2015	Appt/emp/comp – Executive Director Residency Clause
Regular Board 989	1/27/2015	Appt/emp/comp – Sponsorship Coordinator
Regular Board 988	12/16/2014	Appt/emp/comp – GM Golf Bechtold
Regular Board 988	12/16/2014	Appt/emp/comp – Executive Director Bostrom
Regular Board 987	11/25/2014	Appt/emp/comp – Health Insurance Compensation
Regular Board 987	11/25/2014	Appt/emp/comp – Commissions
Regular Board 987	11/25/2014	Appt/emp/comp – Wage Adjustments and Bonuses
Regular Board 987	11/25/2014	Appt/emp/comp – GM of Golf Operations
Regular Board 986	10/28/2014	Purchase/Lease – Bergman Property
Regular Board 986	10/28/2014	Appt/emp/comp – Executive Director Goals
Regular Board 984	9/23/2014	Appt/emp/comp – Executive Director Residency Clause
Regular Board 983	7/22/2014	Appt/emp/comp – Executive Director Goals
Regular Board 980	4/22/2014	Appt/emp/comp – Executive Director Goals
Regular Board 978	2/24/2014	Appt/emp/comp – Executive Director Goals/Marquee Signs
Regular Board 977	1/28/2014	Appt/emp/comp – Executive Director Goals 2014
Regular Board 976	12/17/2013	Appt/emp/comp – ED Bostrom – Review/evaluation
Regular Board 975	11/26/2013	Appt/emp/comp – PSSWC 2014 Commission Plan
Regular Board 975	11/26/2013	Appt/emp/comp – Salary Adjustments
Special Board	10/14/2013	Appt/emp/comp – Executive Director Goals
Special Board	8/13/2013	Purchase/Lease – Sale of Surplus Properties

## RESOLUTION NO. R22-003 (12/20/2022)

### REVIEW OF CLOSED SESSION MINUTES

**WHEREAS**, an amendment to the Open Meeting Acts requiring a review of the district's minutes of closed sessions became effective June 1, 1989, and

**WHEREAS**, the Board of Commissioners of the Hoffman Estates Park District has kept Executive Session minutes since January 1, 1982, and

**WHEREAS**, the Board of Commissioners has reviewed the minutes of Executive Session,

**BE IT FURTHER RESOLVED**, by the Board of Commissioners of the Hoffman Estates Park District that the following minutes or portions thereof from Executive Session no longer require confidential treatment:

Meeting	Date	Entire Minutes or Topic & Item Description
Regular Board 1056	8/25/2020	Appt to Rec Comm for CR Vacancy – Beranek
Regular Board 1056	8/25/2020	Naming of Park Sites – H&J Wittkamp Sr. Ctr.
Regular Board 1053	5/26/2020	CR Appt – Chris MacGregor
Special Board	5/12/2020	Changing Superintendent of HR/Risk Mgmt position
Special Board	6/18/2019	Selection of Person to fill Public Office
Regular Board 1040	4/23/2019	Appt/emp/comp - Executive Director Goals
Regular Board 1024	12/19/2017	Appt/emp/comp - Exec Director Evaluation/Goals/Salary
Regular Board 1022	10/24/2017	Appt/emp/comp – HVAC Tech Position
Regular Board 1022	10/24/2017	Appt/emp/comp – BPC Commissions
Regular Board 1022	10/24/2017	Appt/emp/comp – Sales & Catering Supervisor
Regular Board 1022	10/24/2017	Appt/emp/comp – PSSWC Member Services Commissions
Regular Board 1022	10/24/2017	Appt/emp/comp – Advertising & Sponsor Manager
Regular Board 1022	10/24/2017	Appt/emp/comp – Full-Time IT Position
Regular Board 1022	10/24/2017	Appt/emp/comp - Director Goals
Regular Board 1021	9/19/2017	Appt/emp/comp – IAPD ED Vacancy
Regular Board 1020	8/22/2017	Appt/emp/comp – Peter Murphy – Exec Director Search
Special Board	8/1/2017	Appt/emp/comp – Executive Director Search
Regular Board 1019	7/25/2017	Appt/emp/comp – Executive Director Goals
Regular Board 1016	4/18/2017	Appt/emp/comp – Executive Director Goals
Regular Board 1013	1/24/2017	Appt/emp/comp – Executive Director Goals
Regular Board 1012	12/20/2016	Appt/emp/comp - Commission Plans & Bonus Proposals
Regular Board 1012	12/20/2016	Appt/emp/comp - Exec Director Employment Agreement
Regular Board 1010	10/25/2016	Appt/emp/comp – Executive Director Goals
Regular Board 1007	7/26/2016	Appt/emp/comp – Executive Director Goals
Regular Board 1004	4/26/2016	Appt/emp/comp – Executive Director Goals
Regular Board 1001	1/26/2016	Appt/emp/comp – Turf Supervisor Job Description
Regular Board 1001	1/26/2016	Appt/emp/comp – David Kissane
Regular Board 1001	1/26/2016	Appt/emp/comp – Executive Director Goals
Regular Board 1000	12/15/2015	Appt/emp/comp – Salary increase/bonus pool
Regular Board 1000	12/15/2015	Appt/emp/comp – Commission Plan
Regular Board 1000	12/15/2015	Appt/emp/comp – Executive Director Goals/Review
Regular Board 999	11/24/2015	Appt/emp/comp – Sales Bonuses
Regular Board 996	8/25/2015	Appt/emp/comp – Succession Plan

Regular Board 996	8/25/2015	Appt/emp/comp – Deputy Director for Parks
Regular Board 996	8/25/2015	Litigation – Windsor Signs
Regular Board 995	7/28/2015	Appt/emp/comp – Executive Director Goals
Regular Board 994	6/23/2015	Appt/emp/comp – Early Childhood Program Bonuses
Regular Board 994	6/23/2015	Appt/emp/comp – BPC Bonus
Regular Board 991	3/24/2015	Appt/emp/comp – Executive Director Goals
Regular Board 990	2/24/2015	Appt/emp/comp – Executive Director Residency Clause
Regular Board 989	1/27/2015	Appt/emp/comp – Sponsorship Coordinator
Regular Board 988	12/16/2014	Appt/emp/comp – GM Golf Bechtold
Regular Board 988	12/16/2014	Appt/emp/comp – Executive Director Bostrom
Regular Board 987	11/25/2014	Appt/emp/comp – Health Insurance Compensation
Regular Board 987	11/25/2014	Appt/emp/comp – Commissions
Regular Board 987	11/25/2014	Appt/emp/comp – Wage Adjustments and Bonuses
Regular Board 987	11/25/2014	Appt/emp/comp – GM of Golf Operations
Regular Board 986	10/28/2014	Purchase/Lease – Bergman Property
Regular Board 986	10/28/2014	Appt/emp/comp – Executive Director Goals
Regular Board 984	9/23/2014	Appt/emp/comp – Executive Director Residency Clause
Regular Board 983	7/22/2014	Appt/emp/comp – Executive Director Goals
Regular Board 980	4/22/2014	Appt/emp/comp – Executive Director Goals
Regular Board 978	2/24/2014	Appt/emp/comp – Executive Director Goals/Marquee Signs
Regular Board 977	1/28/2014	Appt/emp/comp – Executive Director Goals 2014
Regular Board 976	12/17/2013	Appt/emp/comp – ED Bostrom – Review/evaluation
Regular Board 975	11/26/2013	Appt/emp/comp – PSSWC 2014 Commission Plan
Regular Board 975	11/26/2013	Appt/emp/comp – Salary Adjustments
Special Board	10/14/2013	Appt/emp/comp – Executive Director Goals
Special Board	8/13/2013	Purchase/Lease – Sale of Surplus Properties

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Hoffman Estates Park District that all other Executive Session minutes which have been determined to be confidential shall, if not released by the terms of this Resolution, remain confidential.

**Passed and Approved** by the Board of Commissioners of the Hoffman Estates Park District, Cook County, Illinois, on the 20<sup>th</sup> day of December, 2022.

AYES:

NAYS:

ABSENT:

---

President

ATTEST:

---

Secretary