

HOFFMAN ESTATES PARK DISTRICT
Hoffman Estates, Illinois

FORM OF PROPOSAL

Proposal of _____ hereinafter called the
"BIDDER", (a) / (an) _____,
(Corporation, Partnership,
Individual) doing business as _____, to Hoffman Estates Park District,
hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for **Hoffman Estates Park District Mowing Services** and delivery, having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract

Document: Numbers: _____, _____, _____, _____.

Park	Address	Total Acreage	Mowing Acreage	1 mow per week Cost	28 Week Total
Armstrong	1320 Kingsdale	3	2.4		
Bergman	19 Ela Road	8.7	3.8		
Birch	1045 Ash Rd	6.6	5.5		
Brittany	1245 W New Britton Dr	5	4.9		
Canterbury Fields	1950 Maureen Dr	15	11.7		
Charlamagne	3799 Bordeaux Dr	20.3	2.3		
Chestnut	935 N Dovington Dr	10.3	5.6		
Cipri	4466 Harbor Cir	5.7	5.3		
Colony	5097 Kingston Dr	3.5	3.23		
Community	925 Grand Canyon Pkwy	2.3	1.9		
Douglas	3694 Whispering Trails Dr	3.1	2.9		
Evergreen	600 Washington Blvd	10	4.1		
Fairview	341 Arizona Blvd	3.5	2.4		
Field	410 Durham Ln	0.63	0.58		
Highland	1755 Highland Blvd	11	3.3		
Hunters Ridge	1305 Hunters Ridge Ct	29.4	2.8		
Hunters Ridge basin	5694 Red Oak Dr	1	0.2		
Kingston	4009 Huntington Blvd	6.9	7		
Lincoln	1993 Dogwood Dr	4.8	4.7		
Locust	345 Frederick Ln	4.6	1.5		
Lombardy	1535 Westbury Dr	1.3	1.4		
Maple	105 Illinois Blvd	1.8	1.2		
Meadow	3830 Whispering Trails Dr	7.9	3.8		
North Greenway	1075 Westbury Ln	5.5	5.5		
North Twin	950 Hassell Rd	8.3	3.7		
Olmstead	4500 Olmstead Dr	11	5.5		
Pebble	1855 Westbury Dr	3.43	3.67		
Pine	750 Charleston Ln	9	4.7		
Poplar	1901 Hassell Rd	3.77	3		
Princeton	5400 McDonough Rd	1.6	0.57		
Seminole	3914 Whispering Trails Dr	14.4	4.7		
Sloan	760 Western St	2.1	2.1		
South Twin	985 Hassell Rd	8.2	4.2		
Sundance	4485 Sundance Cir	0.91	0.84		
Thornbark	4475 Thornbark Dr	1.1	1.1		
Tropicana	680 Audubon St	0.94	0.67		
Valley	850 Park Ln	4	2.97		
Whispering	3957 Whispering Trails Dr	5.9	1.8		
Wilmington	1072 Wilmington Ln	3.8	3.9		
Winding Trails	1193 Mallard Ln	3.1	0.7		
Total Acres		253.38	132.13		

Total Cost for all Parks per week (132 acres) \$ _____

Total Cost for 28 weeks of Mowing \$ _____

Amounts set forth above shall apply to services rendered during 2023. The contractor shall set forth below, the percentage escalation to be applied to the 2024 and 2025 amounts, if any, the bidder shall be paid if the contract is not terminated by either party for 2024 and 2025. Notification of termination of contract shall be made in writing no later than January 1st of the next contract year and can be terminated by either party for any undisclosed reason.

Escalation, if any, for 2024 Escalation, if any, for 2025

_____ % (for example, 2% increase) _____ % (for example, 2% increase)

Maps of all Park Map are also part of this bid and titled “Mowing Services Park Maps”, and are located on the website along with all other bid documents.

Scheduling Note: All projects should be completed as soon as weather conditions permit work to proceed in the spring 2023.

Accompanying this is a _____
(Bid Bond, Certified Check, Bank Draft)

In the amount of _____
(Dollars)

(\$ _____) being ten percent (10%) of the Base Contract Bid, the same being subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn during the period of days in the Contract Documents.

The Bidder hereby certifies:

- A. That this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.
- B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.
- C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.
- D. That he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the "Owner."
- ~~E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-18-05 adopted by the Hoffman Estates Park District.~~
- F. That he is in compliance with the Criminal Code Act of 1961, Article 33E-11, Public Contracts, and Public Act 85-1295.
- G. That all materials, methods and workmanship shall conform to the drawings, specifications, manufacturer's standards and specifications, and all applicable Codes and Standards.

HOFFMAN ESTATES PARK DISTRICT

BY: _____
(Sign and Date)

BY: _____
(Sign and Date)

FIRM NAME _____

ADDRESS _____

PHONE _____

EMAIL: _____

BY: _____
(Sign and Date)

CERTIFICATION

I, _____ (Officer), having been first duly sworn on Oath, do depose and state that I presently reside at _____ (Address), and that I am the duly authorized principal, officer or agent of _____ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor _____ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging") or Section 33E-4 ("Bid-rotating") of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28,1961, as amended.

On behalf of Contractor

Subscribed and sworn to before me
this _____ day of _____, 20____

- Notary Public -

My Commission Expires:

SUBCONTRACTORS

The following list includes all Subcontractors who will perform work representing five percent (5%) or more of the total base bid. The Bidder represents that the Subcontractors are qualified to perform the work required.

Category	Subcontractor Name	Address
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____

REFERENCES

Hoffman Estates IL 60169

References for:

1. Company Name: _____

Address: _____

City-state: _____

Phone Number: _____

Contact Person: _____

2. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

3. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

4. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

STATEMENT OF EXPERIENCE

The Bidder shall list all recent projects for which he provided services of a similar nature to the subject project.

Project/Location	Contract Amount	Reference/Phone #
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____

HOFFMAN ESTATES PARK DISTRICT
Hoffman Estates, Illinois

Please list all of the equipment you will be using on this specific job.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm's practices.

Instructions

Provide a clear description of your firm's sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. _____

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management. _____

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. _____

Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. _____

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. _____
