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**MINUTES  
RECREATION & FACILITIES COMMITTEE MEETING  
September 13, 2022**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Recreation & Facilities Committee was held on September 13, 2022 at 7:23 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Dressler, Commissioner Friedman, Comm Reps Beranek, Bettencourt, Henderson and McIlrath

Absent: Comm Rep MacGregor

Also Present: Executive Director Talsma, Director of Golf & Facilities Bechtold, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Administrative Services Cahill, Executive Assistant Flynn

Audience: President Kinnane, Commissioners Kaplan, McGinn, Chhatwani and Friedman

**2. Approval of Agenda:**

Comm Rep Beranek made a motion, seconded by Comm Rep Bettencourt to approve the agenda as presented. The motion carried by voice vote.

**3. Approval of the Minutes:**

Comm Rep Bettencourt made a motion, seconded by Comm Rep Beranek to approve the minutes of the August 16, 2022 meeting as presented. The motion carried by voice vote.

**4. Comments from the Audience:**

None

**5. Old Business:**

None

**6. New Business:**

A. Recreation Board Report / M22-085:

Director Kapusinski presented an overview of the written board report for the Recreation Department, and added the following:

- We have received five applications for the Student Representative positions. Director Kapusinski has met with four of the students, all of whom are great kids. Staff will make a decision and try to put one representative on each committee. Those not placed will be offered some volunteer opportunities. The president of NHS said she would send out a park clean-up schedule to students.
- The kick-off meetings for the new website have taken place with the vendor.
- We have gained 1,200 followers on our Facebook page in 2022.
- One of the top five visited pages last month was the Now Hiring page.
- The Village's Cultural Awareness Commission is holding a Hispanic Heritage Fiesta next month. Staff will be organizing children's activities for this event.

Comm Rep McIlrath made a motion, seconded by Comm Rep Bettencourt to forward the Recreation and Communications/Marketing September Board Report to be included in the September Executive Director's Report. The motion carried by voice vote.

B. Facilities Board Report / M22-086

Director Bechtold presented an overview of the written board report for Bridges of Poplar Creek, highlighting the following:

- Fall will be a busy season for golf and events. Rounds were good for the month of August, above the five-year average. TopTracer gained in number of hours for the third consecutive month. Staff booked three 2023 weddings this week.

Director Bechtold presented an overview of the written board report for The Club at Prairie Stone, highlighting the following:

- The Club had a fantastic August, reaching 112 net positive memberships for the year. An Open House is scheduled for October 1, where the referral program will be a push. Swim classes started on September 13, and the parking lot is being sealed on September 13.

Commissioner Evans asked about the 80% utilization number. Director Bechtold said that this number represents the number of households registered as members, and the number of visits. The national average is closer to 60%.

President Kinnane asked how we are doing on staffing swim instructors. Director Bechtold said we have lost some who returned to college, but we have been able to fill 200 lessons.

Comm Rep Beranek said she noticed The Club was starting to do kids care on Sunday mornings. Director Bechtold explained that this is available for certain specialty classes, and staff will continue to drop some sessions in when we have a large group class or activity. He added that the schedule is available on the website.

Comm Rep Bettencourt made a motion, seconded by Comm Rep Henderson to forward the Rec and Facilities Board Reports to be included in the September Executive Director's Report. The motion carried by voice vote.

**7. Committee Member Comments:**

Comm Rep McIlrath said she is impressed. Everything seems to be going well. Kudos to staff.

Comm Rep Bettencourt said great job to staff.

Commissioner Dressler thanked Director Kapusinski for coming out to the Platzkonzert. She also thanked staff for hosting the Chamber's new member breakfast at Bridges. She added that one of the new members booked a TopTracer event.

**8. Adjournment:**

Comm Rep Beranek made a motion, seconded by Comm Rep Bettencourt to adjourn the meeting at 7:38 pm. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant