



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES  
BUILDINGS & GROUNDS COMMITTEE MEETING  
September 13, 2022**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on September 13, 2022 at 7:00 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kaplan, Comm Rep Sernett, President Kinnane and Chairman Chhatwani

Absent: Comm Reps Evans, Macdonald, Poeschel and Utas

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Director of Recreation Kapusinski, Director of Golf & Facilities Bechtold, Director of Administrative Services Cahill, Executive Assistant Flynn

Audience: Commissioners Dressler, Evans, Freidman and McGinn; Comm Reps Bettencourt, Beranek, Henderson and McIlrath

**2. Approval of Agenda:**

Comm Rep Sernett made a motion, seconded by Commissioner Kaplan to approve the agenda as presented. The motion carried by voice vote.

**3. Approval of the Minutes:**

Chairman Chhatwani noted the date under the Roll Call section of the minutes from August 16, 2022 should read August (not July). Commissioner Kaplan made a motion, seconded by Comm Rep Sernett to approve the minutes of the July 19, 2022 meeting as amended. The motion carried by voice vote.

**4. Comments from the Audience:**

None

**5. Old Business:**

None

**6. New Business:**

A. Pine Park OSLAD Grant / M22-083

Director Hugen noted that approximately 20 residents from 18 households attended the community meeting for the Pine Park renovation. He said that the biggest area of interest was the sled hill. Residents would like to use the hill year-round for walking, so the hill will be mowed year-round. The community was in full support of the plan in all other aspects.

Commissioner Kaplan asked what the fitness component entails. Director Hugen responded that the fitness equipment will reach all ages, and will include an elliptical piece and adult-size monkey bars.

President Kinnane asked about the reason for the grading and earthwork. Director Hugen stated that the grading is to get the land back to level and to correct water collection issues.

Commissioner Evans asked if there will be bike racks. Director Hugen said yes, and they will be about 2 ½ inches thick.

President Kinnane asked if there is a contingency amount built into the budget. Director Hugen said no, you need to include all costs with an OSLAD application.

Commissioner Dressler asked if all demolition and grading would be done in-house. Director Hugen said that the demolition is too large, but finish grading will be done in-house.

Commissioner Kaplan made a motion, seconded by Comm Rep Sernett to recommend to the full board the approval of the OSLAD Grant Application for Pine Park based on the budget of \$650,000 and the park layout. The motion carried by voice vote.

B. Vehicle Purchase / M22-084

Director Hugen noted that this memo is for the purchase of a new vehicle. The reason for approval now for an item in the 2023 budget is due to a delivery date of 24 to 26 weeks after ordering.

Comm Rep Sernett asked if this is the only vehicle to be replaced. Director Hugen responded that yes, only this one van. All other vehicles are in the GIS system which keeps track of the replacement schedule.

Commissioner Kaplan made a motion, seconded by Comm Rep Sernett to approve to the full board the purchase of the 2023 Ford Transit Cargo Van T-250 for a total price of \$47,640.94 from National Auto Fleet Group using Sourcewell Contract 091521-NAF.

C. Parks, Planning and Maintenance Board Report / M22-082

Director Hugen presented an overview of the written board report for the Parks, Planning and Maintenance Division. He added that Hoffman Park opened on September 13, and Poplar Park was scheduled to open on September 16.

Comm Rep Beranek asked if there would be a grand opening for Poplar Park. Director Hugen stated that the school district had reached out regarding a photo op, but there was not a set plan yet. He will share any details that arise.

Commissioner Evans asked if there was room for a sled hill at Beacon Pointe. Executive Director Talsma responded that the internal area is a heavy water retention area and it cannot be altered.

Commissioner Kaplan made a motion, seconded by Comm Rep Sernett, to forward the Parks, Planning and Maintenance board report to be included in this month's Executive Director's Report. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Sernett asked about the status of the park near John Muir School. Director Hugen explained that this is Poplar Park, and should be opening September 16.

Commissioner Kaplan said the ribbon cutting ceremony at Birch Park went well.

President Kinnane said that Birch Park is wonderful, and feels the community will get a lot of use out of the park. He has attended some neighborhood block parties and noted that residents enjoy talking with commissioners. He was able to put them in touch with Executive Director Talsma.

Commissioner Chhatwani said it was nice to see everyone's name at Birch Park. The residents recognize people's efforts.

8. Adjournment:

Comm Rep Sernett made a motion, seconded by Commissioner Kaplan to adjourn the meeting at 7:17 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant