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**MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
August 16, 2022**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on August 16, 2022 at 7:00 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kaplan, Comm Reps Evans, Macdonald, Poeschel (phone), Sernett, and Utas

Absent: Chairman Chhatwani

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Superintendent of Recreation Dietz, Director of Golf & Facilities Bechtold, Director of Administration and Finance Hopkins, Director of Administrative Services Cahill, Executive Assistant Flynn

Audience: Commissioners Dressler and McGinn; Comm Reps Henderson and MacGregor

2. Approval of Agenda:

Comm Rep Sernett made a motion, seconded by Comm Rep Evans to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Evans made a motion, seconded by Comm Rep Macdonald to approve the minutes of the July 19, 2022 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Parks, Planning and Maintenance Board Report / M22-075

Director Hugen highlighted the following from the memo:

- The tennis courts scheduled to be resurfaced this year have been completed except Cannon and Victoria.
- We have been awarded an OSLAD grant for Beacon Pointe. We are hoping to go to bid for Phase 1 soon, for the asphalt/concrete path connecting to the existing path.
- The playground renovations have been delayed due to getting the equipment. The Hoffman Park equipment has arrived; the contractor will begin this week and complete the installation within 3 to 4 weeks. Poplar Park is targeted for completion on September 9 barring any bad weather. The contractor had pulled staff to another site, and weather has contributed to the delay of this installation.

Comm Rep Sernett made a motion, seconded by Comm Rep Macdonald to forward the Parks, Planning and Maintenance board report to be included in this month's Executive Director's Report. The motion carried by voice vote.

B. Shoe Factory Road Land Acquisition / M22-076

Executive Director Talsma stated the following:

- Cook County would like to expand (widen) Essex Road. The County has asked us for an easement, and this would have very little impact on us
- The total acreage is .002 acres. The area does not impact any of our park land.
- The original offer was \$1,000, but we asked for \$3,000 to cover all legal fees; this was accepted.

Commissioner Dressler asked why the smaller piece of land is more expensive. Executive Director Talsma explained that they are purchasing the smaller piece. The other one is a temporary easement.

Comm Rep Evans made a motion, seconded by Comm Rep Sernett, to recommend to the full board the sale of land and temporary easement to Cook County pending the finalization of documents from our attorney. The motion carried by voice vote.

C. Virtual Park Tour

Director Hugen highlighted the following regarding the parks shown in the video:

- The South Ridge shorelines are still green but will grow into a variety of plants with color. We are controlling the flowering of the plants. Westbury Park was shown as an example of a fully grown shoreline.
- Beacon Pointe is the park for which we just received an OSLAD grant. This park is on the west side of town near the fire department, east of Beverly Road. The detention area is not buildable. A sidewalk will go in, attaching to the sidewalk that runs between two houses in the neighborhood. This park will not have a parking lot (it is a neighborhood park). It will include a playground and a shelter. The soil material removed for the playground and the sidewalks will be used to build a berm to block off the fire department. The berm will be at least four feet high, meeting requirements. Village engineers approved this prior to submitting the OSLAD application.

Comm Rep Sernett asked if we received feedback from the residents. Director Hugen said that yes, there was a public meeting, and all residents, with the exception of one, were in support of the park.

- Hoffman Park: this playground is being replaced. There was no equipment there at the time the footage was taken. All mulch was taken to Triphahn Center for the community to use. The playground will include a 5-12 area as well as a 2-5 area. Both all-inclusive swings and regular swings will be available. The surface will be engineered wood fiber. We are looking at installing turf under the inclusive swing. The park will have a brand new drainage system that will connect to the village sewer system.
- Poplar Park near John Muir School had a tight timeframe, as we partnered with the school district and they were hoping to have the playground complete by the time school began. This will be the park district's all-inclusive playground. The school district has moved its special needs programs to John Muir School. All ramps will lead to a feature, both for well-bodied children and individuals with disabilities. The merry-go-round will be built into the ground so you can wheel right into it. The only portion of the playground not fully inclusive is the 2-5 year area. This surface will remain mulch. The school will not have this age group. The basketball courts have been redone with new hoops, and landscaping has been redone around the courts to avoid dirt run-off onto the courts.
- South Ridge: at this park we repainted the splash pad with paint that hasn't faded. A concrete pad and bench were added, as well as additional bike racks. The turf is holding up well under the playground. Tennis courts were resurfaced, lined with two tennis courts and four pickleball courts. Residents must bring their own pickleball nets. Gametime is in the process of completely redesigning the cable system for the zipline.
- Black Bear Park was featured since we talk about it often due to the disc golf course. The fairways are mulch made from wood chips from our own trimming throughout the District. We opened up some areas along the fairways, and around each cage. Black Bear Park also has a nature walking trail through the wetland, including signage to show what the plants are. Black Bear is out near Essex Road and Shoe Factory Road.

- At Fabbrini Park, the Oakdale tot lot will be replaced in the next year or two with another tot lot. Director Hugen showed the pickleball courts and pointed out the cracks, stating that this will happen every year in the Midwest. The cracks are filled each year, and the courts at Fabbrini are scheduled to be resurfaced next year. The youth fitness court, located west of the pickleball courts and in the outfield of one of the baseball fields, will be removed and not replaced.

Commissioner Kaplan asked if we could add another rebound wall at the tennis/pickleball courts. Director Hugen said that if we replace the fence, than yes, we can do this.

- Pine Park is the site of our next OSLAD grant application. This park currently only has one small playground, which is adjacent to a school that is going to referendum to convert to a middle school. Whether or not the referendum passes, the playground needs to be replaced. The playground would be moved and increase in size to include both a 5-12 area and a 2-5 area. The volleyball court would be moved and converted from sand to a different, accessible surface. We would also convert the current in-line skating rink to five pickleball courts. Six light poles already exist and would remain in place, but lights replaced with LED lights. The courts would be milled and repaved, and be fully fenced with windscreens. We will hold a public meeting at Pine Park on August 30. There is currently one shelter, but if we put in five pickleball courts, we will add to more shelters along a walking path outside the courts. The current sled hill would be brought back to its original look, cutting back the natural growth, and the soccer field would be regraded to increase the size for multiple age groups. The path all the way around the park would be milled and repaved to 8 feet wide. The application for this grant is due September 30. We are hoping for the full \$400,000 for this project (we would need to match that amount).

Commissioner Kaplan asked if there are other water fountains with dog fountains. Director Hugen said any time we redo a park, these will be installed. We currently have them at Southbury, Westbury, South Ridge, Princeton and Community parks.

Commissioner Kaplan also stated that the horseshoe pits at Field Park are not in great shape, and suggested we maintain them or get rid of them. Director Hugen proposed we remove one of them.

7. **Committee Member Comments:**

Comm Rep Poeschel said there have been many accomplishments this month. Good work to staff, and thank you to Director Hugen for his melodic tone during the park tour.

Comm Rep Sernett said great job; she is impressed by all of the work completed and what is to come.

Comm Rep Macdonald said great job on the video. His family went to TopTracer last Friday; it is in great shape and they had a fun two hours.

Comm Rep Evans enjoyed the tour; good job to staff.

Commissioner Kaplan said good job on the park tour; it is nice to see other parks in the community.

8. Adjournment:

Comm Rep Macdonald made a motion, seconded by Comm Rep Sernett to adjourn the meeting at 7:44 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant