



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



AGENDA
REGULAR BOARD MEETING NO. 1079
TUESDAY, JULY 26, 2022
7:00 P.M.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. RECOGNITION
 - A. Best of Hoffman – 2nd Quarter 2022
 - Bill and Linda Graba
 - B. Employees of the 2nd Quarter 2022
 - PT: Judy Kudron
 - FT: Marcos Ayala
 - C. Service Proclamation
 - Brad Hansen – 30 Years
5. APPROVAL OF MINUTES (attached)
 - A. Regular Board Meeting Minutes 6/28/2022
6. COMMENTS FROM THE AUDIENCE
7. RECESS FOR A&F COMMITTEE MEETING
8. RECONVENE FOLLOWING A&F COMMITTEE MEETING
9. CONSENT AGENDA ([Click here to access all Board & Committee Packets](#))
 - A. Stonington Pembroke TIF / M22-071 (see A&F July Packet)
 - B. Natural Gas Contract / M22-072 (see A&F July Packet)
 - C. Financial Statement Analysis June 2022 (see A&F July Packet)
 - D. Open and Paid Invoice Register: \$808,060.40 (see A&F July Packet)
 - E. Revenue and Expenditure Report and District Wide Operations Statement (see A&F July Packet)
 - F. Acceptance of B&G Minutes 6/21/2022 (see B&G July packet)
 - G. Acceptance of Rec Minutes 6/21/2022 (see Rec July packet)
 - H. Acceptance of A&F Minutes 6/28/2022 (see A&F July packet)

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10. PRESIDENT’S REPORT
11. ADOPTION OF EXECUTIVE DIRECTOR’S REPORT
12. OLD BUSINESS
13. NEW BUSINESS
14. COMMISSIONER COMMENTS
15. ADJOURNMENT



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**MINUTES
REGULAR BOARD MEETING NO. 1078
June 28, 2022**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on June 28, 2022 at 7:08 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kinnane, Commissioners Chhatwani, Dressler, Evans, Friedman, Kaplan (7:12 p.m.), and McGinn

Absent:

Also Present: Executive Director Talsma, Director of Finance Hopkins, Director of Administrative Services Cahill, Director of Recreation Kapusinski, Director of Golf & Facilities Bechtold, Director of Parks, Planning and Maintenance Hugen, Executive Assistant Flynn

Audience: Comm Reps Aguilar, Evans, Kulkarni, Musial, Wilson and Winner

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to approve the agenda as presented. The motion carried by voice vote.

4. Approval of the Minutes:

Commissioner Chhatwani made a motion, seconded by Commissioner McGinn to approve the minutes of the Special Board meeting held March 15, 2022 as presented. The motion carried by voice vote.

Commissioner Chhatwani made a motion, seconded by Commissioner McGinn to approve the minutes of the Annual Board meeting held May 17, 2022 as presented. The motion carried by voice vote.

Commissioner Chhatwani made a motion, seconded by Commissioner Evans to approve the minutes of the Regular Board meeting held May 24, 2022 as presented. The motion carried by voice vote.

5. Comments from the Audience:

None

6. Recess for A&F Meeting:

Commissioner Chhatwani made a motion, seconded by Commissioner Friedman to recess the Board meeting at 7:09 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

7. Reconvene Following A&F Committee Meeting:

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to reconvene to the Regular Board Meeting at 8:40 p.m. The motion carried by voice vote.

Comm Reps Aguilar, Kulkarni, Musial, and Winner left the meeting.

8. Consent Agenda:

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to approve the consent agenda items A through J.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, Dressler, Evans, Friedman, Kaplan, Kinnane, McGinn

Nays: 0

Absent: 0

- A. ADA Transition Plan Update / M22-058 (see B&G June packet)
- B. IPRA Environmental Report Card / M22-056 (see B&G June packet)
- C. Poplar Park Playground Cost Adjustment / M22-054 (see B&G June packet)
- D. NWSRA Vogeley House Project Cost Adjustment / M22-055 (see B&G June packet)
- E. SD15 STAR Agreement 2022-2023 / M22-052 (see Rec June packet)
- F. Open and Paid Invoice Register: \$703,904.89 (see A&F June packet)
- G. Revenue and Expenditure Report and District Wide Operations Statement (see A&F June packet)
- H. Acceptance of B&G Minutes 5/17/2022 (see B&G June packet)
- I. Acceptance of Rec Minutes 5/17/2022 (see Rec June packet)
- J. Acceptance of A&F Minutes 5/24/2022 (see A&F June packet)

9. President's Report:

President Kinnane noted the following:

- He stopped by the Fishing Derby. Kyle Goddard ran a fishing clinic, and was also chair of the entire Derby committee. Kyle was very patient, and Tricia from the Chamber of Commerce aid he is wonderful. Katie Burgess, Kyle Wozny and Steve Dietz were there as well.
- He attended the Schaumburg Summer Solstice annual foundation event. It was well-run and community reps were in attendance.

10. Adoption of Executive Director's Report:

Commissioner Chhatwani made a motion, seconded by Commissioner Kaplan to adopt the Executive Director's Report as presented. The motion carried by voice vote.

11. Old Business:

None

12. New Business:

A. Review/Release of Executive Session Minutes R22-001 / M22-062

Executive Director Talsma stated that we are required to do this every six months. Due to confidentiality reasons, there are no minutes or portions thereof from Executive Session to be released at this time.

Commissioner Kaplan made a motion, seconded by Commissioner Chhatwani to approve Resolution R22-001 “Review of Closed Session Minutes” as presented.

On a Roll Call: Carried 7-0-0
Ayes: 7 Chhatwani, Dressler, Evans, Friedman, Kaplan, Kinnane, McGinn
Nays: 0
Absent: 0

B. Inflation and Compensation / M22-061

The following comments and questions were presented during discussion:

- Commissioner Evans asked what the result was from the other two committees last week. Executive Director Talsma stated that the recommendation was approved without change.

- Commissioner Dressler asked what happens if two committees push forward the recommendation and one alters the recommendation. Commissioner Evans responded that the Board is not bound, and can make any motion and vote on that.
- Commissioner Evans said that he likes the official recommendation from staff, but is willing to listen to what the A&F Committee members said.
- Commissioner Friedman said that he trusts staff's recommendation, and trusts Executive Director Talsma's interpretation. He added that he is not inflexible but likes the two tiers.
- Commissioner Chhatwani said she received a good raise based on her years of service. She asked what the difference is if we add another 3% to those over \$75,000, as the COL has affected everyone, and we should support those who do the most work. Executive Director Talsma responded that changing to 6% across the board would result in an extra \$19,800 (\$110,000 total) for 2022. Commissioner Chhatwani is flexible and will support her fellow commissioners. She would like to recognize people who have worked hard.
- President Kinnane asked if we are okay budget-wise with the higher total amount. Executive Director Talsma said that we have a surplus and our programs are doing well. This is not a large impact.
- Commissioner Kaplan said this is operational and goes back to Executive Director Talsma. Inflation impacts everyone, and feels it should be uniform across the board. He is not opposed to the additional \$19,800.
- Commissioner McGinn said he was in agreement with 6% and 3% going into the meeting. Now that we see the number for making it 6% across the board, it fits into the budget.
- Commissioner Dressler likes the term "salary correction." The adjustment is imperative to keep staff. She asked if Executive Director Talsma's salary is included in this. Executive Director Talsma responded yes. Commissioner Dressler said that knowing it is only a \$20,000 difference, she would rather see fairness across all staff.
- Commissioner Friedman asked if we do 6% across the board, where does this put us in the goal of the 75th percentile. Executive Director Talsma said that it gets our upper management closer, but still lagging on the lower end. We are usually in the 60-70th percentile.
- Commissioner Kaplan asked what this will cost us with IMRF. Executive Director Talsma said that it will cost us about \$4,800.
- President Kinnane is in agreement with the 6% across the board. Our soccer programs, swimming programs, camps are all full. There is a large burden on directors and superintendents. We need to bring in talent to support them.
- Commissioner Evans asked if staff would be worried that they won't get anything next year. Executive Director Talsma responded that no, we will have a good year and will still plan on merit increases.
- Commissioner Evans asked if this includes Executive Director Talsma. There was a discussion about whether to include him. Commissioner Kaplan said we should do across the board and include him.

- Commissioners Dressler and Chhatwani asked to call this a salary correction.

Commissioner Dressler made a motion, seconded by Commissioner Chhatwani to give staff a 6% raise across the board. Employees hired since January 1, 2022 would receive a 1.5% raise, and the Executive Director contract shall have an addendum as getting a 6% salary increase. The motion carried by voice vote.

C. Student Representative as Part of Board or Committee System

Commissioner Dressler stated that it would be nice to have input from a student at the high school or Harper College (junior or senior in high school or community college). She reached out to Hoffman Estates High School and received a response. National Honor Society may be interested, and asked if this could be a service hours opportunity, how many students could participate, how many meetings per year, dates and times. Commissioner Dressler asked if the Board could add a “junior commissioner” for the months of September through May or even in the summer, and would they be a voting member. We would determine the service hours.

Executive Director Talsma stated that this could also be at the staff level as a liaison. But if the Board would like an addition to the Community Rep process, you could change the policy to reflect this.

Commissioner Chhatwani suggested having a focus group, rotating the attendees and bringing in ideas. Students may not want to sit through all of our topics. Focus group could be at staff level and staff could bring us the ideas.

Commissioner Dressler said she envisioned having this act as a feeder system for the community reps. Their ideas are great, but here they can learn more about the governmental process.

Commissioner Kaplan said he thinks this is a good idea at the advisory level (through the Rec division), but does not feel that minors should be involved in policy discussions, and does not think they should be on a committee.

Commissioner Friedman agrees with Commissioner Kaplan, and would like to see this as more of an advisory position. He is looking to do the same thing in the coaching environment.

Commissioner Evans likes this idea. He agrees that kids may not care about the governing process. But if we are looking for 3 students out of multiple high schools and two junior colleges; maybe we only get one the first year, but we could have one on each committee, non-voting. Why not try it?

Executive Director Talsma suggested we combine it. We could go look for some students and vet them to ensure they have an interest. Staff can work on the application process and work with the school. They would be non-voting, limited to someone in high school, under the age of 18.

Commissioner Dressler suggested the school could vet them. They could observe a meeting first and fill out an application.

The consensus was to have staff look into the vetting process with the high school representative.

13. Commissioner Comments:

Commissioner Friedman asked if we have considered seniors being lifeguards. Director Kapusinski said as long as they could pass the test, they could be considered.

Executive Director Talsma gave kudos to staff for opening the pool on time and hiring lifeguards, getting the system running. The entire operation runs with the help of every department.

Commissioner Chhatwani congratulated Executive Director Talsma for his 25 years. She told Commissioner Evans that he ran a great A&F meeting with good discussion; she told Commissioner McGinn that she always appreciates his comments; and is looking forward to July 4.

Commissioner Kaplan said congratulations to Executive Director Talsma; Garibaldi's is looking for people to work at Seascap; and it was nice to hear everyone's ideas tonight.

Commissioner McGinn was a the splash pad for a birthday party on the day of the fish derby; congratulations to Executive Director Talsma; great job to Commissioner Evans on running the A&F meeting; looking forward to the July 4th parade.

Commissioner Dressler congratulated Executive Director Talsma; she thanked the Park District for their support of the fishing derby, and that Kyle's fishing clinic was a great addition; she thanked the District for allowing the Chamber to hold meetings here; and is looking forward to the parade.

President Kinnane congratulated Executive Director Talsma and thanked staff for their hard work.

14. Adjournment:

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to adjourn the meeting at 9:33 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT
REGULAR BOARD MEETING NO. 1079**

EXECUTIVE DIRECTOR'S REPORT

July 2022

PARKS DIVISION REPORT

ADMINISTRATION

Staff met with WT Group on July 7, and WT will be providing a cost estimate for all possible renovation work at WRC in order to provide us with the most up to date cost analysis.

Scheduling for outdoor court repairs is ongoing. We had a July timeframe for the courts but that has been pushed back to August 1-15 with the exception of Evergreen Park, which will be completed this month.

Parking lot crack fill and sealcoating has also been moved to August, however the Seascape lot was completed prior to the pool opening.

Hoffman Estates Park District was awarded the OLSAD Grant for Beacon Pointe Park for \$180,000. This means we will spend \$180,000 and be matched with \$180,000 from IDNR. We have two years to complete this project and will start immediately with finalizing plans to go out to bid for services.

On July 16 the Ice Maintenance team will begin taking down our ice rinks for our bi-annual maintenance to allow the rinks to thaw out. We need to take both rinks down this year in order to repaint one of the rinks that had the paint run due to a power outage that caused a failure in the cooling system. Every year, one rink will come down for a month to thaw out, meaning the rinks will be on an every other year schedule.

VOGELEI HOUSE (NWSRA)

NWSRA has moved all of their furniture into the Vogelei House. They have had one open house that I am aware of and plan to start possibly running programs in August.

BRIDGES TOP TRACER BATHROOM

The TopTracer Bathroom project has been ongoing. Once the contractor for the utilities (sewer and water) was finished, the concrete contractor was brought in to pour the footings and floor for the bathroom. From this point, it has been all HEParks staff working on this project. Staff has constructed the entire bathroom, internal electric, all landscaping, the moving of irrigation and electrical. Currently the bathroom is on pace to be open on Friday, July 22. Our date is all

dependent on materials arriving as we are still waiting on a hot water heater and the doors. Sod around the buildings and construction entrance was installed on July 13 and 14.



PARK / PLAYGROUND RENOVATIONS

The playground structures at Poplar Park were cut at the base of the mulch and removed by Kids Around the World, an organization that takes old playgrounds and refurbishes them to be installed in schools, communities, refugee camps and poverty stricken areas in other countries. HEParks staff then removed all the concrete and remaining poles from the playground. Once those were removed, HEParks staff removed all mulch and existing drainage. The playground is set to arrive July 20 (still waiting on official shipment date).

Hoffman Park Playground equipment is at the maintenance department yard and ready to go. HEParks staff will be removing the current playground equipment the week of July 18 with install starting July 25, barring any setbacks from weather or the contractor's schedule. Signs have been posted at Hoffman Park that refer residents to the website for the design of Hoffman Park.

Huntington Park playground equipment delivery has been moved back to October 28, due to production issues. With the arrival of the playground this late in the year we will have to make the decision in early October if we plan to try to complete the install in the fall or if this will be pushed into 2023.

PARKS DEPARTMENT

- All ponds treated for algae growth
- All sign beds weeded and trimmed
- Vogeiei house plantings for first phase was completed and is being maintained accordingly, watered as needed.
- Birch Park was aerated and over seeded to push establishment of turf
- Several downed trees were removed due to two separate weather events
- Park mowing and sport field maintenance
- Spot spraying weeds is ongoing at several parks
- Black Bear Disc Golf course was cleaned, fairway mulch added and prepped for tournament hosted by HEParks
- Yearly cleanup and application of mulch to Bo's Run Dog Park



- Two volunteer events were completed at Black Bear Park to clean litter and help remove invasive weeds and plants from the naturalized area.
- Vogeiei House
- Install approximately 40 pictures on walls at Vogeiei House for NWSRA.
- Construct and install gate on ramp at Vogeiei House.
- Install bus signage for NWSRA bus at Vogeiei Park in parking lot.
- Repair pickle ball nets at Fabbrini Park.
- Replace tennis nets at Evergreen & Victoria Park.
- Install playground mulch at Cannon, Hunters Ridge, Armstrong, Evergreen, Canterbury Place & Fabbrini Parks.
- Weed and repair fencing at Bode playground.
- Install post & black vinyl fencing at South Ridge Sand Volleyball / Splash Pad.
- Replace ADA ramp walk stamp at entrance to Willow.
- Cut out and install cold patch asphalt in parking lot at Willow.
- Repair white center straps at Fabbrini and South Ridge tennis courts.

- Trouble shoot the Ceresco unit for the activity pool at The Club. Found that the condensing fan and compressor shorted. Condensing fans and compressor are on order.
- Repaired mechanical seal for spa filter pump.
- Trouble shoot and replace time delay relay circuit on roof top unit for the fitness room RTU at TC.
- Pulled new wire for The Club exterior lighting; there was a short in the line causing arcing.
- Replaced TC north side parking lot timer.
- Repair underground break in pool deck lighting at Seascape.
- Change filter media in the activity pool at The Club.
- Trouble shoot and repair Wolves pool electrical panel. Found bad connections at their heater and repaired the connections.
- Park Garbage
- Inspections and repairs to district fleet, mowers and equipment.

RECOMMENDATION

Staff recommends that the B&G Committee forward the Parks, Planning and Maintenance July Board Report to be included in the July Executive Director's Report for Board approval.

**HOFFMAN ESTATES PARK DISTRICT
2022 BUDGET GOALS & OBJECTIVES
PARKS, PLANNING & MAINTENANCE DIVISION**

Key: C = Complete / O = On Track / D = Deferred / N = Not Complete

DISTRICT GOAL 1: HEALTHY & ENJOYABLE EXPERIENCES
(Provide beneficial & rewarding experiences)

Objective/Goal	Performance Measures/Action Plan	Status
Use our drone technology to promote our parks and features that are in our parks.	In cooperation with C&M department, post items via social media and website showing amenities in our parks. Keep website up to date.	O
1Q Comments:	Using the drone to track progress at Seascapes and layout for Beacon Pointe for OSLAD Grant	
2Q Comments:	Drone is being used as we start playground renovations.	
Hold three events consisting of bird house building projects, nature walks, school horticulture field trips, etc. with local groups.	Work with local boy scouts/girl scouts/local schools to hold three events per year.	C
1Q Comments:	In the planning stages, groups are set for seed collection.	
2Q Comments - Complete	We held two separate events in June with park cleanup and invasive weed removal at Black Bear and still have seed collection in the fall.	
Implement a cross-country skiing course.	Create course at Cottonwood Park	O
1Q Comments:	Design layout was completed, looking to implement in winter of 2022-2023.	
2Q Comments:	Design layout was completed, looking to implement in winter of 2022-2023.	

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures/Action Plan	Status
Ensure all maintenance forms and procedures are translated to Spanish.	Complete prior to April 30, 2022.	C
1Q Comments:	Forms are being translated and HR department is doing training days at Parks in Spanish.	
2Q Comments - Complete	HR department met with staff and completed trainings in Spanish.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures/Action Plan	Status
Develop a financial plan for capital repairs, replacements and development based on GIS information.	Developed plans will allow the district to save funds per year for large-scale projects.	O

1Q Comments:	This will be ongoing through the year as we constantly evaluate assets.	
2Q Comments:	Playgrounds, Paths, Parking Lots, Courts, Indoor Courts have all been completed. Other items are still being worked on.	
Increase efficiency for maintenance staff.	Create utility maps for maintenance tracking.	O
1Q Comments:	Working with the village to incorporate everything into the maps.	
2Q Comments:	Working with the village to incorporate everything into the maps.	
Develop a new position titled Forestry and Landscape Manager. This position will allow the district maintenance team to keep completing projects in house and allow for more detail work on trees and landscapes at all facilities including landscapes at Bridges.	Hire the individual.	N
1Q Comments:	Bryan Strampel was hired ended up not starting due to personal reason. After more interviews we offered the position to another individual who ended up staying at his current district.	
2Q Comments:	Job has been posted, we have talked to prospective employees but no luck in the hiring process.	
Add a full time grounds crewmember to the Parks and Construction Team. This crewmember would work primarily with the construction team and then assist in winter months with district custodial work and Ice operations. This position would replace two seasonal employees.	Hire the individual.	C
1Q Comments - Complete	Tim May was hired January 1, 2022	
Restructure maintenance staffing at Seascape for cost savings.	Maintenance staff to provide pool cleaning, locker room cleaning and mechanical checks every morning. Staff will no longer be onsite throughout the day, as facility staff will complete day-to-day operations.	C
1Q Comments - Complete	Maintenance Staff is set up to complete these task.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures/Action Plan	Status
Repair front entrance walls at Willow Recreation Center	Hire contractor for concrete work.	N
1Q Comments:	This will be part of the renovation process for WRC, timing will be determined after planning is completed.	
2Q Comments:	Staff met with WT Group to perform a new cost analysis with rising cost.	
Upgrades to Huntington Park	Design and install new playground equipment at Huntington Park	O
1Q Comments:	Playground design was chosen and install is set for August/September	

2Q Comments:	Playground set to be delivered Oct 28, 2022.	
Upgrades to Hoffman Park	Design and install new playground equipment at Hoffman Park	O
1Q Comments:	Playground design was chosen and install is set for June/July	
2Q Comments:	Playground set to be installed by September 1, 2022.	
Replace Dodge 1 Ton Parks Vehicle	Purchase from state contract.	N
1Q Comments:	We cannot place order for vehicles through our municipal contract until late summer and the vehicles are 30-45 weeks out on delivery.	
2Q Comments:	We cannot place order for vehicles through our municipal contract until late summer and the vehicles are 30-45 weeks out on delivery.	
Replace Dodge Ram Parks Building Tech Van	Purchase from state contract.	N
1Q Comments:	We cannot place order for vehicles through our municipal contract until late summer and the vehicles are 30-45 weeks out on delivery.	
2Q Comments:	We cannot place order for vehicles through our municipal contract until late summer and the vehicles are 30-45 weeks out on delivery.	
Update North Side TC HVAC	New condenser compressor on TC north side HVAC unit installed.	C
1Q Comments:	Units have been ordered and working with contractor on install dates.	
2Q Comments - Complete	Installed	
Update HVAC to upstairs kitchen at BPC	Install new kitchen air handler at BPC	O
1Q Comments:	Bid set to open in May	
2Q Comments:	Working with contractor on dates to complete install.	
Provide proper combustion air to boiler room at The Club.	Install new makeup air unit at The Club	O
1Q Comments:	Unit will be installed by in house staff during 3 rd quarter.	
2Q Comments:	On schedule to be installed in third quarter.	
Provide adequate separation between basketball courts and or activities at The Club.	Install new gym curtain dividers at The Club	C
1Q Comments - Complete	Installed April 5	
Court crack fill and recolor at Cannon, Charlemagne, South Ridge, Armstrong Parks, Victoria and Evergreen.	Complete bids and hire outside contractor to complete work.	O
1Q Comments:	Contractor has been selected and working on dates, need to have day time temps above 60 and lows that do not get below 40.	
2Q Comments:	Work set to be completed in August.	
Elevator piston sleeve replacement at Bridges on the main elevator.	Complete bids and hire outside contractor to complete work.	O
1Q Comments:	Currently working with our elevator contractor.	
2Q Comments:	Currently working with our elevator contractor, to be bid out for late in the year install.	
Asphalt parking lot and path crack fill at WRC, The Club, Seascape and various paths(based on inspections)	Complete bids and hire outside contractor to complete work.	O

1Q Comments:	Contractor has been selected at looking at June to complete lots. We will try to complete Seascape prior to opening if the weather allows.	
2Q Comments:	Seascape was completed and currently contractor has us scheduled for August.	
Complete repairs of Seascape pool base.	Sand blast the concrete base of the pool at Seascape Family Aquatic Center and then complete concrete repairs along with a new paint of the concrete.	C
1Q Comments:	Sand blasting and grinding is complete. Concrete repairs are currently ongoing.	
2Q Comments - Complete	Completed	
Develop the old sand volleyball area at Seascape Family Aquatic Center.	Turn the area into open green space with shade structures to allow camps and other groups more grass space with shade.	C
1Q Comments:	The area has been leveled, material removed, drainage installed and filled with soil from the golf course. When the weather allows it will be sodded and shade structures installed.	
2Q Comments - Complete	This has been completed, but the area is closed as the weather turned very hot quickly after install and staff was losing the turf and needed to close the area to allow the sod to root properly.	
Beacon Pointe Park Development	Secure all permits for the Beacon Pointe OSLAD and go to bid for the construction. After permits and bids complete install of the project.	O
1Q Comments:	IDNR requested photos of the site as they are not completing site visits due to low staffing. In person interviews will be set for the fall of 2022. This project will be a two year project from the time of OSLAD grant acceptance.	
2Q Comments:	We recently received the OSLAD grant and staff will begin the process.	
Willow Recreation Center Improvements	Phase 1 will include engineering and architecture conceptual plans for Willow Rec Center to determine overall budget for converting racquetball court to fitness center and an expansion of locker rooms. Additionally, will include indoor turf for auxiliary gym.	O
1Q Comments:	Staff has met with WT Group on conceptual plans and have meetings set up to continue the planning process.	
2Q Comments:	Staff met with WT Group on July 7 to have another cost analysis completed to reflect current prices.	
Pine Park OSLAD	Submit application for an OSLAD grant at Pine Park. The conceptual plan would include converting in line skating to five pickle ball courts, new park shelter, updating the 2-5 year old playground, path constructions, new drainage for open space areas and enhancements to the sled hill.	N
1Q Comments:	OSLAD has communicated that it has funds but not planning to award the 2021 OSLAD until late fall, so we are not expecting the next round of OSLAD until 2021 is awarded.	
2Q Comments:	We are expecting to hear soon that application for 2023 are open and when we do we will be applying.	
Update elevator at Vogelei Barn	Upgrade Vogelei Barn elevator and ensure that it meets all ADA compliance.	O

1Q Comments:	Bids are due in May.	
2Q Comments:	Bids were cancelled and will be bid for August approval.	
Purchase new Integrated Pest Management sprayer for Parks and Golf Course	Go to bid and purchase sprayer.	C
1Q Comments - Complete	Unit was purchased and is being used.	

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures/Action Plan	Status
Offer a community horticulture event.	Conduct a tree seedling-planting event that will also highlight proper tree maintenance from planting to caring for fully-grown trees.	C
1Q Comments:	On Arbor Day, parks staff will be providing free tree saplings(from MWRD) to residents and partnered with the Village Sustainability Committee to hand out information packets on tree care and planting.	
2Q Comments - Complete	Parks was set up at Birch park and gave away saplings and planted trees with the few volunteers that showed up. Staff also planted an oak nursery with the saplings at Vogelei Park.	
Provide Earth Day events for the community.	Hold a volunteer park clean up in April, where residents have the opportunity to help beautify their neighborhood parks through weed removal, garbage pick-up, edging landscape beds, cleaning park structures and painting.	C
1Q Comments:	We held a park cleanup day on April 9 at Fabbri Park and had 15-20 participants. On Earth Day, Parks will be holding an event at Vogelei Park from 3 to 7pm.	
2Q Comments - Complete	Earth Day event was cancelled due to weather and Park cleanups were held later at Black Bear Park.	
Offer a volunteer invasive plant removal.	Will be scheduled based on the quantity of invasive plants and locations.	C
1Q Comments:	Locations of these events will be set in May when plant growth takes place.	
2Q Comments – Complete	Completed at Black Bear Park in June.	
Educate the community on our shoreline management while holding community events for seed collection.	Combine our Seed Collection at Charlemagne Park with a Parks Department run educational event of shoreline management, why HE Parks maintains the shorelines with native buffer zones.	O
1Q Comments:	Set for 10/15/2022 at Charlemagne Park	
2Q Comments:	Set for 10/15/2022 at Charlemagne Park	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures/Action Plan	Status
Staff to cooperate with public concerns and questions.	Respond to resident inquiries within timely manner.	O

1Q Comments:	Constantly ongoing.	
2Q Comments:	Constantly ongoing.	
Provide park updates via district webpage.	Post all park projects under park updates.	O
1Q Comments:	As projects start we will use drone footage to provide updates.	
2Q Comments:	As projects start we will use drone footage to provide updates.	

RECREATION DIVISION REPORT

Recreation Division



DEI updates:

- Sixteen children received free programs through the Programs for All initiative for summer programs.
- Staff visited two communities (Barrington Lakes & The Enclave apartments) for the MORE program in June. MORE stands for Mobile Outreach Recreation & Education. At each site the following were offered: obstacle course, tie dye shirts, jewelry making, wind chime craft, nature scavenger hunt, bird guide and bubbles!



Triphahn Center



Willow Recreation Center

Triphahn Center Fitness

<u>Membership</u>	<u>6/30/2021</u>	<u>01/01/2022</u>	<u>6/30/2022</u>	<u>2022 YTD Var. +/-</u>
Total	529	523	454	-69

Pass	% Visited in May 2022	% Visited in June 2022
TCIA Fitness Adult	56%	52%
TCIA Fitness Junior/Student	56%	41%
TCIA Fitness Senior	60%	57%
Average Paid Members	57%	50%
TCIA Gym Pass*	25%	17%
TCIA Renew Active*	22%	22%
TCIA Tivity Prime*	19%	19%
TCIA Silver Sneakers*	30%	30%
Average Insurance Members	24%	19%

Passes with * are the free health insurance memberships.

Willow Rec Center Fitness & Racquetball

<u>Membership</u>	<u>6/31/2021</u>	<u>01/01/2022</u>	<u>6/31/2022</u>	<u>2022 YTD Var. +/-</u>
Fitness	98	103	130	+27
Racquetball	32	36	34	-2
Total	131	139	113	+25

Pass	% visited in May	% Visited in June
WRC Fitness Adult 75	41%	33%
WRC Fitness Junior/Student 12	46%	21%
WRC Fitness Senior 25	25%	21%
Average Paid Members	37%	52%
WRC Gym Pass *	--	
WRC Silver Sneakers * 11	18%	0%
WRC Tivity Prime * 17	0%	0%
WRC Renew Active * 11	27%	8%
Average Insurance Members	15%	3%

Summer Group Fitness enrollment:

Class	Summer 2021	Summer as of 6/30
50+ Basic Exercise	42	24
Fitness Boot Camp	44	27
Women of Steel	25	14



Dog Off-Leash Areas

<u>Membership</u>	<u>6/31/2021</u>	<u>01/01/2022</u>	<u>6/31/2022</u>	<u>2022 YTD Var. +/-</u>
Total	711	700	640	-60



General Programs

General Programs:

Program	Summer 2021	Summer 2022 *to date
Baton & Poms	31	48
Singing & Acting (w/ Palatine PD)	5	4
A&A Music (piano & guitar)	10	5
Shotokan Karate	93	130
Tae Kwon Do	29	22
Gymnastics	278	266
Racquetball lessons	5	5
Racquetball leagues	9	17
New! Art Painting & Comic Drawing	n/a	5
New! Skateboard Lessons	n/a	3

Dance:

- Stars Dance Company Auditions took place on June 25 – we had 30 dancers audition, compared to 16 dancers enrolled in the 2021-2022 season.
- Summer classes started. There are 170 registered in summer dance compared to 95 last summer.
- Summer private lessons started with a total of 33 lessons in the month of June

Outdoor Recreation:

- Summer Archery: 10 in June session and 11 enrolled in July session
- Cook County Forest Preserve Creek Hike: 5 enrolled
- Raptors at Vogelei: 7 enrolled in June event

Fishing:

- There are 30 people enrolled in summer fishing classes compared to 70 last year. Try Fishing for Free was held on July 9 with 47 participants compared to 38 last summer.
- The Chamber Fishing Derby was held June 18. Park District staff helped lead the event and ran a free fishing clinic.

Special Events:

- A Disc Golf Tournament was held on June 22. There were 26 teams enrolled in the Adult Division and 6 teams enrolled in the Adult/Junior Division. The next tournament will be held in August.



50+ Club

Senior Center June & early July events:

	<u>Date:</u>	<u>Attended:</u>
Summer Nutrition Lunch/Learn	6/1	21
Schweikher House Tour	6/3	12
Movie Night	6/8	12
Bunco and Baked Goods	6/9	8
Clear Captions Dessert and Learn	6/15	6
Seniors Out Socializing	6/20	16
Pub Trivia	6/26	28
Birthday Lunch	6/27	15
Lunch and Learn - Alden, Oasis, Comfort Keepers	6/29	13
Lunch and Learn - Oak street Health	7/6	22
Lunch and Learn - Edward Jones	7/8	12
Fitzgerald's Fish Boil	7/13	16



Early Childhood

Little Stars Child Care

Little Stars Child Care has 40 children enrolled; last June there were 27 children.

Part-Day Preschool 22/23

2022-23 WRC		2022-23 TC	
Threeschool	3	Threeschool	5
2's playschool	2	2's playschool	5
3's & 4's	34	3's & 4's	73
Total	39	Total	83

Early Childhood programs:

- Social Butterflies – 6 enrolled
- Messy Monkeys – 2 enrolled
- Kid Rock – 8 in June; 7 in July
- Tot Rock – 7 in June; 6 in July

Preschool Camps:

Camp	TC – PS 4 day	TC – PS 2 day	WRC – PS 2 day	TC – Kinder	WRC - Kinder	WRC – Ready for Kgn	Jr. Leader
Session 1	17	8	15	10	8	9	2
Session 2	17	9	18	9	11	10	4

Preschool Events: Preschool Park Adventures

June 7: Vogeley – approx. 30 kids in attendance

June 14: Fabbrini moved to TC due to weather – approx. 20 kids in attendance

June 21: South Ridge moved to WRC due to weather – approx. 8 kids attendance

June 26: Olmstead – approx. 15 kids in attendance



School Age - STAR and Day Camps

Enrollment for the 22/23 school year is now open for both School Districts 54 and 15.

STAR Enrollment 22/23

	3 days before	3 days after	5 days before	5 days after	Total enrolled 22/23	<i>Total enrolled last year 21/22</i>
Armstrong	3	3	19	19	44	47
Fairview	2	10	14	28	54	58
Lakeview	0	3	9	17	29	55
Lincoln Prairie	4	7	28	15	54	43
MacArthur	1	9	22	28	60	58
Muir	4	4	11	16	35	41
Total for D54	14	36	103	103	276	302
Whiteley	2	10	24	33	69	85
Thomas Jefferson	1	5	13	28	47	54
Total for D15	3	15	37	61	116	139

Kinder STAR 22/23 enrollment:

K-star currently has 24 enrolled. We are waiting on the school district to give school assignments to parents so we can funnel participants into morning or afternoon. Once we adjust this, we will offer before and after extended care.

Summer Camp 2022

	week 1	week 2	week 3	week 4
Explorers South - LP	51	50	50	46
Jr Explorers MAC	16	16	15	16
Explorers MAC	50	50	49	49
Explorers LP 3 day	30	30	30	29
Explorers TJ 3 day	22	31	30	20
Explorers TJ	45	44	48	49
Jr Explorers TJ	14	15	15	14
	228	236	237	223
Teen Camp CH	14	17	8	9
Teen Camp WRC	25	14	10	5
	39	31	18	14
STEAM Camp	29	29	27	30
Jr Sports	21	22	23	23
Sports Camp	24	19	24	19
	74	70	74	72
TOTAL FULL DAY 2022	341	337	329	309
<i>Compared to 2021</i>	169	177	176	178

	week 1	week 2	week 3	week 4
Early LP	12	12	10	10
Early TJ	13	12	11	10
Early CH	18	19	16	15
Early MAC	14	14	14	14
Early 3 day LP	2	3	1	2
Early 3 day TJ	5	5	4	4
Total Early Arrival 2022	64	65	56	55
<i>Compared to 2021</i>	27	25	26	28
Late LP	15	12	10	8
Late WRC	13	12	15	10
Late CH	22	22	16	20
Late MAC	17	14	14	13
Late 3 day LP	1	3	2	2

Late 3 day WRC	4	5	3	4
Total Late Stay				
2022	72	68	60	57
<i>Compared to 2021</i>	<i>36</i>	<i>39</i>	<i>37</i>	<i>40</i>



Youth Athletics

Hoffman Basketball Academy

- **Fundamentals Camps**

Shooting Clinic	Dribbling Clinic	Feeder Girls 3-5th	Feeder Girls 6-8 th	Boys Feeder 3-5th	Boys Feeder 6-8 th	Total campers
16 players	16 players	5	11	16	16	80

Summer League:

3/4 th Boys	3/4 th girls	5/6 boys	5/6 girls	7/8 boys	7/8 girls	Total
30	6	30	4	30	4	104

Baseball

	Shetland	Pinto	Mustang	Bronco	Pony	N60	Total
2021	48	48	37	12	0	32	177
2022	71	60	46	22	13	0	212

All-Star Night: On June 18 we hosted our annual all-star night at Cannon Crossing. Our 1st through 4th grade teams competed in an all-star game. The mayor and village board members threw out the first pitch. Local teams (HEAA, Rage Baseball, Feeder Basketball) set up tables to advertise their programs and Garibaldis provided concessions. The 5/6th graders were competing in their post season tournament and had their all-star night on June 29. The 7/8th graders played their all-star game at Boomer Stadium!

Leagues: All of our leagues wrapped up by June 29. All levels have been informed about our fall baseball leagues. Fall baseball leagues will begin registration on July 1 and begin in early August.

Colt Baseball: Our Colt Baseball teams began their season in mid-June. Colt Baseball is high school level. We have two teams (24 total kids) competing this season. Their opening day was on June 20 and 22.

Adult Softball

- There are seven teams enrolled for summer league.
- The season was pushed back for weather cancellations to July 11.
- Fall league registration is currently open with a tentative start date August 1.

Soccer

- Spring soccer finalized its season on June 12 with 339 players, the highest registration in 5+ years.
 - o A new league structure was offered for the Spring season with games/practices scheduled in North, South and West Hoffman.
- Soccer Fundamentals classes for summer have 180 children enrolled to date, compared to 150 last year.
- Soccer Camp is offered this summer:

	AM Camp	PM Camp	Full Day Camp
Week 1	2	2	3
Week 2	1	5	3
Week 3	2	4	4
Week 4	1	4	3
Total for June	6	15	13

Cricket

- Fundamentals class: 10 enrolled. This is a new program this summer.

E-Sports

- Summer camps are offered in partnership with Code Ninjas. So far there are 20 children enrolled in the different camps offered at the Esports Zone or Code Ninjas in HE.
- ESZ hosted one Fortnite tournament on June 10 with a total of 5 participants.
- Kids Nights Out was held on June 11 with 13 participants.

Membership	Dec 2021	Jan 2022	Feb 2022	March 2022	April 2022	May 2022	June 2022
Total	15	14	13	11	11	12	10
Pass Visits	21	4	11	11	2	0	1
# of Members visited	9	2	11	9	1	0	1

New! Adult Pickleball League

- Outdoor spring league began mid-May and ended early July. There are three divisions this season: advanced, social/newer and a NEW! first-timers league that includes two weeks of lessons.
 - 20 – First Timers (individual enrollment)
 - 6 Advanced teams and 13 Social/Newer teams



Ice Operations

Hockey:

	Summer 2021	Summer 2022
Tot Level	n/a	27
Hockey Level 1	11	27
Hockey Level 2	34	22
TOTAL	45	76

MooseJaw 3v3 League began mid-June. There are 33 teams and 21 Mites who registered as individuals. This compares to 29 teams and 64 individuals last year. Matt LaFrenere, a longtime coach who oversaw the MooseJaw program, moved to Missouri this month. Staff moved very quickly to plan the MooseJaw program in his absence and coordinate all details to launch the program with success.

Summer camps:

	Summer 2021 Full Day	Summer 2022 Full Day	Summer 2021 Half Day	Summer 2022 Half Day
Week 1	11	16	6	8
Week 2	10	14	7	9
Week 3	17	16	4	5
Week 4	4	14	14	3
Total for June	42	60	31	25

Figure Skating:

- Summer figure skating classes began in June with 206 participants. (compared to 175 last year).
- There are 20 skaters with an unlimited Freestyle pass for this month.
- A new Try Speed Skating for Free was offered on June 26. There were 11 participants.

Figure Skating Camps

	Summer 2021	Summer 2022
Week 1	20	30
Week 2	8	25
Week 3	15	18
Week 4	16	15
Total for June	59	88

Public Skate for June

- June 5: 18 pre-registered and 22 walk-ins
- June 26: 13 pre-registered and 39 walk-ins



Indoor Swim Lessons

Swim Lessons	Summer 2021	Summer 2022
Parent Tot	38	21
Tot Swim	37	9
Group Lessons	163	169
Private Lessons	48	n/a
TOTAL	286	199

Seascape Swim Lessons

Swim Lessons	Summer 2021	Summer 2022
Parent Tot	22	25
Tot Swim	23	24
Group Lessons	175	319
Private Lessons	41	n/a
TOTAL	261	368

Seascape

Membership	<u>6/30/2021</u>	<u>6/30/2022</u>	<u>Var. +/-</u>
Total	1507	1602	+95

Seascape was audited on June 22 by StarGuard and received a 4-star score on the Operations Audit Report.



Communications and Marketing

Community Involvement:

- Arts Commission – Village Commission
- Hoffman Estates Chamber of Commerce Board Meeting
- Hoffman Estates Chamber of Commerce Golf Committee
- Hoffman Estates Chamber of Commerce Fishing Derby Committee
- Hoffman Estate Chamber of Commerce Fishing Derby Event
- Table event – Village of Hoffman Estates Women’s Health & Wellness Day
- 4th Fest Commission Meeting
- Corporate Volunteer opportunity meetings
- Juneteenth Event at Schaumburg Library

Special Projects:

- HEParks RFP for new website
- 4th of July Parade prep

Recreation

- MORE program
- Disc Golf Tournament
- Seascape promo
- Adult Pickleball league
- LSC open house
- Children’s concert series
- Fishing Derby
- Public Skate
- Senior program newsletter

Club

- May June promotion
- Facility hours updates
- Holiday hours fitness schedule
- Taste of Fitness
- Instructor bios
- Pop Up Fitness events

Bridges

- Menu updates
- Top Tracer promo
- Golf promo

Email campaigns: 10 e-blasts were sent out this month.

- All District – June 2 Focus on Summer events and seascape
- All District – June 6 Special Events
- Preschool Adventures Location Changes - Jun 13
- Summer Safety for your Pet – June 14
- Scavenger Hunt email – June 14
- Father’s Day
- All District email – 6/21
- Gold Medal Email - 6/22
- All District – Community Fitness Day - 2/28
- Independence Day 6/29

of Followers:

77.6% of our Facebook followers are women while 73.1% of our Instagram followers are women.

Account	Social Media Platform	June	May	APRIL 2022	March 2022	February 2022	January 2022
Bridges of Poplar Creek	Facebook	1170	1,160	1149	1142	1131	1118
	Instagram	154	151		148	145	142
	Twitter		160		158	159	160
The Club	Facebook	1697	1,698	1627	1688	1683	1687
	Instagram	419	418		381	365	361
	Twitter	46	46	46	46	46	40
HEParks	Facebook	6066	6,007	5883	5817	5425	5300
	Instagram	1056	1041	1041	1020	1011	1002
	Twitter	1110	1,107		1097	1091	1092

Ice Academy	Facebook	115	115	113	113	113	111
Wolf Pack	Facebook	460	449	437	432	427	408
	Instagram	418	416		412	402	388
Senior Center	Facebook	138	138	137	133	134	134

146 Social Posts to HEParks Facebook and Instagram

Most popular posts:

- The highest unpaid post reach was 4.3k free children’s Concert Series at Seascap
- The post with the highest reactions was the Baton group post
- Highest Paid Reach of a small add 22.5k for Moose Jaw Summer League – This was a targeted group of people with interests in Hockey.

Website:

- June saw a record number of users to HEParks.org.
- HEParks users are most active on the site during the weekday. With the highest number of users on the site during the middle of the week.
- Mobile traffic percentage increased slightly in June from May numbers with 68.6% of our customers accessing the website via cellular devices. 15,983 of the website’s 23,330 users viewed the site mobility.
- Of the mobile users, 11,347 accessed the site via an iPhone device.
- Top visited sites: Home, Seascap, Camp, Program Guide & Swimming (compared to Home, Seascap, Program Guide, Splash Pads and Camp – last year).

RECOMMENDATION

Staff recommends that the Recreation and Facilities Committee forward the Recreation July Board Report to be included in the July Executive Director’s Report for Board approval.

**HOFFMAN ESTATES PARK DISTRICT
2022 GOALS & OBJECTIVES
RECREATION DIVISION**

Key: C = Complete / O = On Track / D = Deferred / N = Not Complete

DISTRICT GOAL 1: HEALTHY & ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures/Action Plan	Status
Offer quality recreation programs that are innovative, diverse and meet the needs of community.	Expand Pickleball programming through in-house tournaments and leagues.	C
1Q Comments:	Winter league was offered with two divisions: Advanced & Social/Newer League. A total of 18 teams enrolled. An outdoor spring league is planned as well.	
2Q Comments – Complete	Spring league was offered at Fabbrini Park. Three divisions: advanced, social/newer and first-timers. There are 19 teams in advanced & social leagues and 20 individuals in the first-timers.	
Offer quality recreation programs that are innovative, diverse and meet the needs of community.	Offer two new figure skating classes.	O
1Q Comments:	Music / Choreography class was added for Winter 2022. More new programs planned for rest of 2022.	
2Q Comments:	One new class planned for Fall.	
Offer quality recreation programs that are innovative, diverse and meet the needs of community.	Expand advanced level ballet programming.	C
1Q Comments - Complete	“Elite” ballet classes were added to Winter/Summer 2022.	
Offer quality recreation programs that are innovative, diverse and meet the needs of community.	Create an adult soccer league.	C
1Q Comments - Complete	Offered in Spring 2022.	
Offer quality recreation programs that are innovative, diverse and meet the needs of community.	Expand hockey development program with tot introductory program.	C
1Q Comments - Complete	Offered with very successful enrollment.	
Develop fitness marketing campaign.	Develop community fitness center campaign and regular member retention programs.	O
1Q Comments:	April fitness challenge: Spring Forward	
2Q Comments:	June & July fitness challenge: FITGO	
Evaluate cricket participation and address field needs.	Expand cricket programming through Hoffman United Soccer Club (HUSC).	C
1Q Comments - Complete	HUSC offering cricket classes and Try Cricket for Free events.	
Provide community and family-oriented events.	Offer one new spring special event.	C
1Q Comments - Complete	Expanded, large Kids to Parks Day was May 14.	
Expand hockey program with adult leagues.	Expand adult hockey league.	O

1Q Comments:	Spring league has 8 teams (compared to 6 in Fall 2021).	
2Q Comments:	Spring league offered. Fall will be offered as well.	
Hold physical challenge event at South Ridge Ninja Course.	Offer program in spring or summer.	O
1Q Comments:	Planning for a summer event.	
2Q Comments:	Ninja course challenge will be added to Unplug Day on July 9.	
Expand birthday party options.	Create additional birthday parties to offer at district facilities.	C
1Q Comments:	New party options include: Glow Party	
2Q Comments - Complete	Parties include: Crafty Crew, Beauty Bash, Fairy Tea Party, and Dance Party.	
Expand Willow Fitness Center amenities and facility space.	Begin discussion with community and contractor on expansion of Willow Fitness Center.	O
1Q Comments:	Staff has met with engineers to generate conceptual ideas.	
2Q Comments:	Initial meeting planned in July.	
Evaluate the need for indoor sports programming facility.	Begin discussion with community and contractor on the transition of Mini Gym space to turf flooring.	O
1Q Comments:	Staff has met with engineers to generate conceptual ideas.	
2Q Comments:	Initial meeting planned in July.	

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures/Action Plan	Status
Expand district awareness to new residents and new participants.	Increase social media following.	O
1Q Comments:	Q1 focused on growing social media through organic methods combined with paid advertising. The District saw a large amount of growth in Facebook.	
2Q Comments:	Q2 brought continued expansion and reach on social media platforms. Instagram & Facebook followers continued to grow. Expanded targeted marketing for events and programs were implemented on social media.	
Expand district awareness to new residents and new participants.	Develop relationships with schools, social workers and under-served residential areas to educate the community on HEParks offerings.	O
1Q Comments:	New Partnerships were developed with the village and the Elgin and Schaumburg Library Systems to provide support at events and new MORE program.	
2Q Comments:	Programs for All running during school year. MORE program scheduled for summer.	
Expand district awareness to new residents and new participants.	Offer a minimum of two programs offsite at high-risk/low-income residential areas.	O
1Q Comments:	New MORE program (Mobile Outreach Recreation & Education) program will be offered this summer.	
2Q Comments:	Four mobile recreation visits are scheduled off site for June and July.	

Increase hockey participation and exposure in the community with regional marketing.	Expand marketing efforts regionally.	O
1Q Comments:	In Q1, Adult Hockey leagues and drop-ins were pushed out regionally to cover surrounding area rink communities. Spring Hockey registration information was targeted to the districts who receive resident discounts.	
2Q Comments:	Social media regional marketing was expanded for hockey.	
Increase hockey participation and exposure in the community with regional marketing.	Partner with Chicago Wolves on clinics and player appearances	O
1Q Comments:	Summer clinics will be planned. Player appearances not currently allowed due to COVID protocols.	
2Q Comments:	Summer clinics planned for late July & August.	
Implement community awareness campaign of all programs, services and facilities.	Expand marketing efforts through all marketing channels to educate the community on district offerings.	O
1Q Comments:	Currently using email, social media, paid social, organic searches, Digital Displays, partner districts, newspaper articles, SEO, Google Adwords and display ads. When available, the district uses the I-90 billboards.	
2Q Comments:	Continuing what was done with Q1, Q2 also brought yard signage out to community parks for onsite promotions, Kids to Parks Day promotional table distributed the summer schedule of events. Summer Scavenger Hunt launched in spring to bring families out to 10 parks and facilities.	
Develop programs to meet adult population.	Offer one new program / event per brochure.	O
1Q Comments:	Adult Pickleball League was added for late winter/early spring.	
2Q Comments:	Adult Soccer League was offered in spring (but it did not run). Disc Golf Tournament ran in June.	
Expand senior programming.	Offer a minimum of two programs or events per season in the evening.	O
1Q Comments:	Winter: Tai Chi, Pub Trivia, Bingo Night	
2Q Comments:	Spring: Bingo Night, Pub Trivia, Movie Night & Popcorn	
Provide community free opportunities to participate in ice programs.	Offer a minimum of two free figure skating or two free hockey programs this year.	C
1Q Comments:	Try Hockey for Free was March 5. Try Figure Skating for Free was April 2.	
2Q Comments:	Try Speed Skating for Free was held in June.	
Expand Programs for All & scholarship opportunities.	Create free need-based programs to provide expanded opportunities for Programs for All applicants.	C
1Q Comments:	16 children were provided free programs in winter through Programs for All.	
2Q Comments - Complete	12 children were provided free programs in spring through Programs for All.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures/Action Plan	Status
Increase facility and field rentals.	Market to new tournament/sports groups to promote field availability.	O
1Q Comments:	Rage Baseball will be renting fields this summer. Two Pickleball organizations have secured rental to Fabbrini Courts for tournaments.	
2Q Comments:	World Pickleball Tour rented Fabbrini in May. Another Pickleball tournament is renting the courts in July.	
Investigate the redesign and operation of concession stand at Triphahn Center.	Apply for liquor license for concession stand. Purchase additional tables and/or assess the layout of concession stand seating area.	D
1Q Comments:	Deferred pending further conversation with vendor and plan for adult league program growth.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures/Action Plan	Status
Update forms and ease of registration/membership.	Create new forms for memberships and rentals. Develop submittable digital forms for easier online rental requests.	O
1Q Comments:	Forms are being drafted.	
2Q Comments:	Fitness Membership & Dog Park Membership forms were completed. STAR registration forms were revised as well.	
Increase Little Stars Childcare (LSC) enrollment through room expansion.	Open the third LSC classroom by hiring three full-time teachers for each room.	C
1Q Comments - Complete	Three full-time teachers have been hired.	
Increase Seascape rental opportunities.	Provide additional party tent space and group use space at Seascape.	O
1Q Comments:	With support from parks department, a second party tent will be added this summer in addition to new grass space in the old volleyball court.	
2Q Comments:	A new 20x20 tent was installed at Seascape. Party tent rentals are now offered in the 20x40 and the 20x20.	
Create branded communication materials for programs.	Design and launch branded communication materials for preschool, Little Stars, STAR and camp parent communication.	O
1Q Comments:	Branded communication was created for Little Stars and Camp. STAR and PRESCHOOL templated calendars in progress.	
2Q Comments:	Branded camp materials were created for summer 2022.	

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures/Action Plan	Status
Integrate environmental practices into programming.	Partner with Parks Department to offer a variety of nature programs: Earth Day, Parks Clean-up, and Seed Collection.	C
1Q Comments:	Spring programs have been planned.	
2Q Comments - Complete	Spring clean-up & Earth Day events ran in Spring.	
Integrate environmental practices into programming.	Continue partnership with Cook County Forest Preserve with program offerings.	O
1Q Comments:	Snow shoe hike, Is it Spring yet hike. Winter programs offered and ran.	
2Q Comments:	Spring programs: Wilderness Survival, Creek Hike	
Develop programs at South Ridge.	Implement new programs on site.	C
1Q Comments:	Planning for summer.	
2Q Comments - Complete	Pop Up Fitness in Park offered at South Ridge and Ninja Course Challenge offered at South Ridge for summer.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures/Action Plan	Status
Revamp HEParks website.	Launch upgraded website.	O
1Q Comments:	Initial plans in place to redesign website.	
2Q Comments:	RFP for website distributed to vendors in June.	
Ensure website is current & relevant at all times.	Create website sub-committee responsible for weekly checks on each page.	O
1Q Comments:	Website Subcommittee has been created.	
2Q Comments:	Weekly checks on the main pages of the websites are completed.	
Redesign and establish new plan for eblasts.	Create weekly schedule which includes programs, events and facilities to highlight.	C
1Q Comments:	Emails go out every Thursday at 10:00a	
2Q Comments - Complete	Weekly emails have been expanded to go out every Tuesday and Thursday.	
Evaluate creation of internship program.	Hire Recreation Department intern.	C
1Q Comments - Complete	Recreation intern from SIU was hired to work from February – May 2022.	

BRIDGES DIVISION REPORT

Bridges General Programs

- Jr Golf classes are in full swing. Our second class in our Jr series is our Sharks program. This class is sold out with 24 students. This class offers both range and on course classes.
- Bridges Beer Garden is set to open on Friday, July 22. Staff has planned for live music, raffles and game play demos on TopTracer. Come out and enjoy a great evening at Bridges.

Golf Rounds

MONTHLY ROUND TOTALS					
2018	2019	2020	2021	2022	5 Year Average
4,350	4,223	4,397	4,230	4,588	3,574
YTD ROUND TOTALS					
2018	2019	2020	2021	2022	5 Year Average
11,068	9,682	5,520	11,986	10,211	9,693

Range Basket Sale Totals

MONTHLY RANGE BASKET SALES TOTALS					
2018	2019	2020	2021	2022	5 Year Average
2,797	3,577	2,949	2,697	2,850	2,974
YTD RANGE BASKET SALES TOTALS					
2018	2019	2020	2021	2022	5 Year Average
7,339	8,210	3,187	9,218	6,776	6,946

TopTracer Hour Totals

MONTHLY TOPTRACER RESERVATION HOUR TOTALS
2022
291 Hours
YTD TOPTRACER RESERVATION HOUR TOTALS
2022
1,465

Food & Beverage

June Events

Birthday servicing 80 guests
Weddings servicing 341 guests
Outings servicing 535 guests
Meeting servicing 30 guests

July Events

Breakfast meetings servicing 64 guests
Birthday lunch servicing 27 guests
Showers servicing 124 guests
Outings servicing 221 guests

Wedding Counts

2022

13 ceremony/receptions (4 cancelled in January to move to different county)
1 reception only

2023

1 ceremony only
2 ceremony/reception

2021

13 ceremony and reception, 3 reception (We did have one reception cancel in June as they moved to a facility that was not enforcing any Covid-19 guidelines.

2020 All weddings have been cancelled or rescheduled to 2021.

We had 10 ceremony and reception, 4 reception only booked for 2020.

2019 = 16 ceremony and reception, 3 reception only, 1 ceremony only

2018 = 16 ceremony and reception and 3 reception only, 2 ceremony only (2 weddings cancelled in 2018)

2017 = 14 ceremony and reception, 5 reception only, 5 ceremony only

Golf Maintenance Summary

Well the summer months are upon us and they are like going into a cage match with Mother Nature for a golf course maintenance staff. We got through our stretch of very busy outing weeks with daily maintenance being altered with shotgun starts. Staff worked hard and making sure our spray and fertilizing program is being applied appropriately to control disease and also provide nutrients to keep the grass healthy. The daily maintenance grind is going strong while keeping up with play and normal wear and tear on the property. New staff has really found their groove and it is starting to feel like they have been here for years. Staff has also worked hard on the driving range and TopTracer project to get the area back to normal for the beer garden grand opening on July 22. Overall the staff has been doing a great job and the course is in great shape.

**HOFFMAN ESTATES PARK DISTRICT
GOALS & OBJECTIVES
GOLF**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 1: HEALTHY AND ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures/Action Plan	Status
Offer a variety of different tee times and fees to meet total green fee revenue for the 2022 season.	Continue to monitor daily play and provide weekly marketing email blasts based on weather and bookings. Create an early booking discount rate for prepaid times.	O
1Q Comments:	We have provided 751 rounds in the 1 st qtr.	
2Q Comments:	We hosted 9,460 round in 2nd Qtr for a total of 10,211 Rounds in 2022.	
Provide 24 Preferred Tee Times Groups (25 Groups in 2021).	Secure 2021 Groups with an early rewards renewal plan. Market to new groups about securing a weekly prime time and capitalize on the difficulty of getting early weekend tee times during this popular time.	SC
1Q Comments:	We have a total of 23 Preferred Tee Times as of 1 st Qtr	
2Q Comments:	We still are retaining 23 preferred tee times in 2nd qtr.	
Offer four Special Golf Course Events.	Promote March Madness, Par 3 Challenge, Pro Am Scramble, and Turkey Shoot via email blast, social media and also signage in golf shop. Each event will be key POS add-on two weeks prior to event.	O
1Q Comments:	We have offered 2 events in the 1 st qtr. March Madness had 136 players, and Par 3 Challenge had 33 players.	
2Q Comments:	We planned a new event for our Senior demographic and hosted our first Annual Senior Spring Scramble and had 112 players.	
Offer two Special TopTracer Tournament Events.	Promote events via email blast, social media and also signage in golf shop. Each event will be key POS add-on two weeks prior to event.	O
1Q Comments:	We held our first TopTracer Two Person Best Ball Event and had 26 players.	
2Q Comments:	We had no TopTracer events in 2nd qtr. Staff has created a Fall league as well as a fall event that will be hosted starting 4th qtr.	
Offer Jr. Program classes in Spring, Summer and Fall.	Expand participation on Junior Programs by increasing class size by advertising on social media and outside classes, as well as securing more instructors.	O
1Q Comments:	Jr Program Classes have been set with increased class size.	
2Q Comments:	Jr Program has begun. Our first session of Golden Bears, Tigers and Sharks in 2nd qtr. We hosted 62 students.	
Host multiple wedding functions.	Host ceremonies and receptions by offering special promotions and flexible cancellation policies.	O
1Q Comments:	We have 11 ceremony and reception events and 1 reception only event planned for 2022	
2Q Comments:	We have hosted 6 ceremony and reception out of our 11 events booked for the 2022 season.	

Offer Breakfast with Santa & Breakfast with Easter Bunny.	Staff will contact all past participants one month out reminding them of special events. Start email campaign minimum one month prior to events.	O
1Q Comments:	Breakfast with the Easter Bunny was a huge success with 227 guests.	
2Q Comments:	Next event is in 4th qtr.	

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures/Action Plan	Status
Provide golf activities to the special needs community.	Partner with Freedom Golf Association (FGA), NWSRA or a similar organization to provide golf activities.	C
1Q Comments:	We have partnered with NWSRA to provide a special event on May 11.	
2Q Comments - Complete	We hosted the NWSRA outing in 2nd qtr of 60 players.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures/Action Plan	Status
Hire a Full Time Building Maintenance Associate.	Promote and hire a FT Building Maintenance Associate who will split time with Bridges & The Club in each of the facilities respective peak seasons.	C
1Q Comments - Complete	FT Building Maintenance Associate has been hired.	
Hire a Full Time Bar & Grill Service Manager.	Promote and hire a FT Bar & Grill Service Manager.	C
1Q Comments - Complete	FT Bar & Grill Service Manager has been hired.	
Constantly monitor staffing plan and pay rates for all staff members.	Maintain a competitive pay rate and benefits for all staff based on the current job market place. This is an area that is constantly evolving and will need to be monitored throughout the year to maintain our valuable employees.	O
1Q Comments:	Wages are constantly being evaluated and adjusted based on the current market. Employee incentives have been increased which has provided us a competitive edge in securing PT Staff.	
2Q Comments:	Currently all wages are competitive and staffing is at a decent level.	
Provide Discount & Annual Golf Passes program to help increase rounds and loyal customers.	Direct email blast to current pass holders offering them early bird sign-up in January. Along with poster size sign in pro shop. Will be feature add-on item in March and April for all golfers when they check in for their rounds.	SC
1Q Comments:	Pass sales have begun and we have sold a total of 38 passes in 1 st qtr.	
2Q Comments:	We have sold 132 passes thru 2nd qtr.	
Review and adjust rate structure for Green Fees to maintain or increase \$ per round revenue.	Evaluate and adjust rate structure based on daily usage and prime times for both weekday and weekend rounds.	O
1Q Comments:	Entire rate structure has been adjusted in most areas with a slight increase of \$1-\$4 across the board for the 2022 season. Staff will continue to monitor play and weather and adjust accordingly.	

2Q Comments:	Rates have been constantly monitored and adjusted on a daily basis. Currently we have increased our overall average green fee to \$45.61 from \$40.96 in 2021.	
Work with Parks Department to get preferred pricing on joint maintenance purchases for the facility.	Collaborate with Parks Department on purchasing chemical program items to get bulk discounts district wide.	C
1Q Comments - Complete	Overall Park District bid was completed and all chemical programs are being implemented.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures/Action Plan	Status
Have key staff attend HEParks AED & CPR training.	Have staff attend district certification classes during the course of the year.	O
1Q Comments:	We have our first training class for the golf course staff scheduled in May.	
2Q Comments:	FT Staff is all scheduled in trainings provided by the HEParks AED & CPR Training team in the 3rd and 4th qtr.	
Implement new POS software for both F&B and Golf Departments	Upgrade our POS system to accommodate all the new technologies available with POS software. Which includes F&B orders from your phone, tablet, and google and apple pay. Golf POS to fully integrate with tee sheet and website.	C
1Q Comments:	The POS software has been implemented in the new TopTracer facility.	
2Q Comments - Complete	POS System in the TopTracer facility has been fully implemented and working as designed.	

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures/Action Plan	Status
Integrate environmental practices	Complete burns, mowing, and alternate chemical applications on native areas.	O
1Q Comments:	First round of applications and burns are scheduled for late April and Early May.	
2Q Comments:	Next round of maintenance will be scheduled in 4th qtr.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures/Action Plan	Status
Receive 10 Five Star Reviews on the Knot and Wedding Wire for Weddings. Goal is 10 Reviews receiving five stars.	Provide detailed training to staff and hold weekly event meetings to ensure all details are outlined to event staff. Follow up Bride & Grooms after the wedding with Thank You and promotion to complete reviews.	O

1Q Comments:	New staff have begun training for our upcoming wedding season.	
2Q Comments:	Staff has continued with training and all new staff are up to date with our service methods.	
Enhance communication to community about golf rates, events, and programs.	Send monthly email blasts throughout the 2021 season to encourage patronage.	O
1Q Comments:	Monthly email blasts have begun, promoting special events, fitting days and pass sales.	
2Q Comments:	Email blasts have continued on a monthly basis.	
Enhance communication to community through social media.	Increase social media posts about special events and develop campaign outline in Q1. Implement campaign in March. Post at least once daily on social media platforms throughout year. Increase followers throughout calendar year. Develop Golf & Wedding Paid Social Campaigns	O
1Q Comments:	Social Media presence has increased with TopTracer ads and Fish Fry ads in the 1 st qtr.	
2Q Comments:	Social media has continued and will be increasing with the full opening of the beer garden and the fall use of TopTracer.	



June 2022

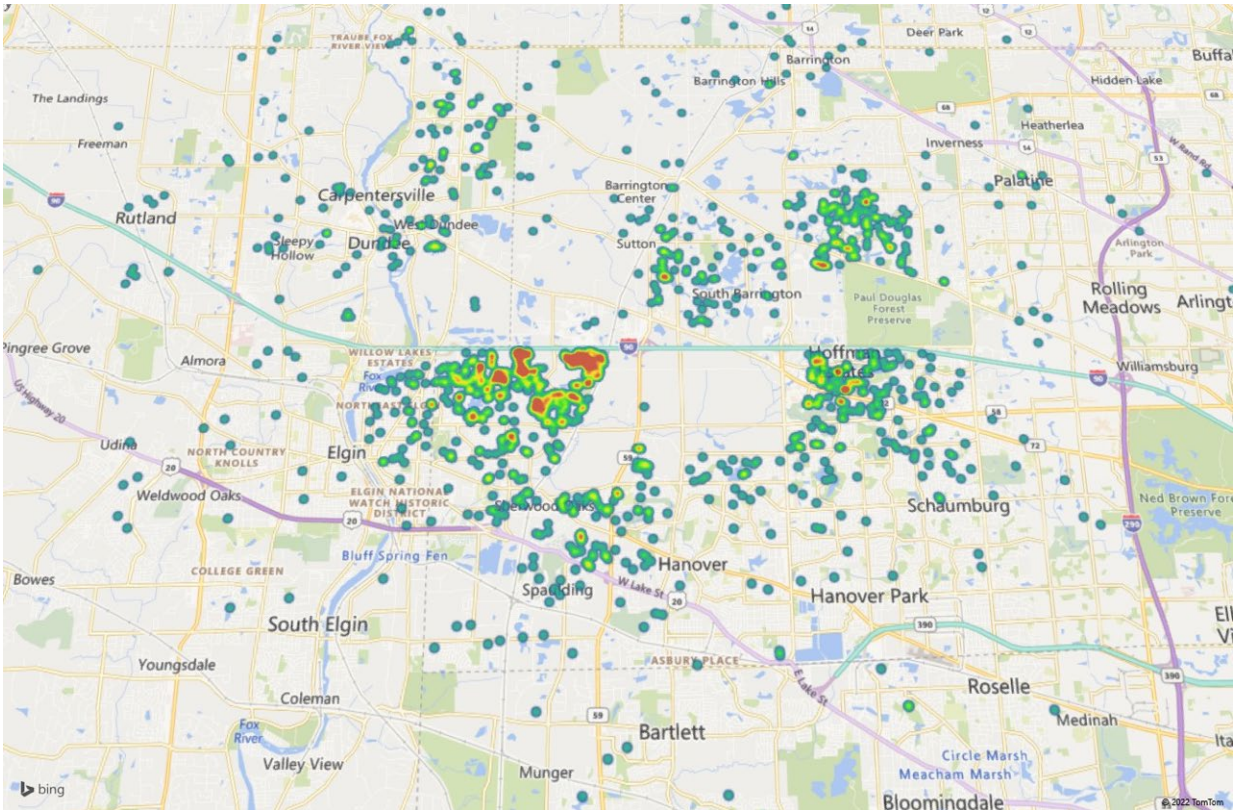
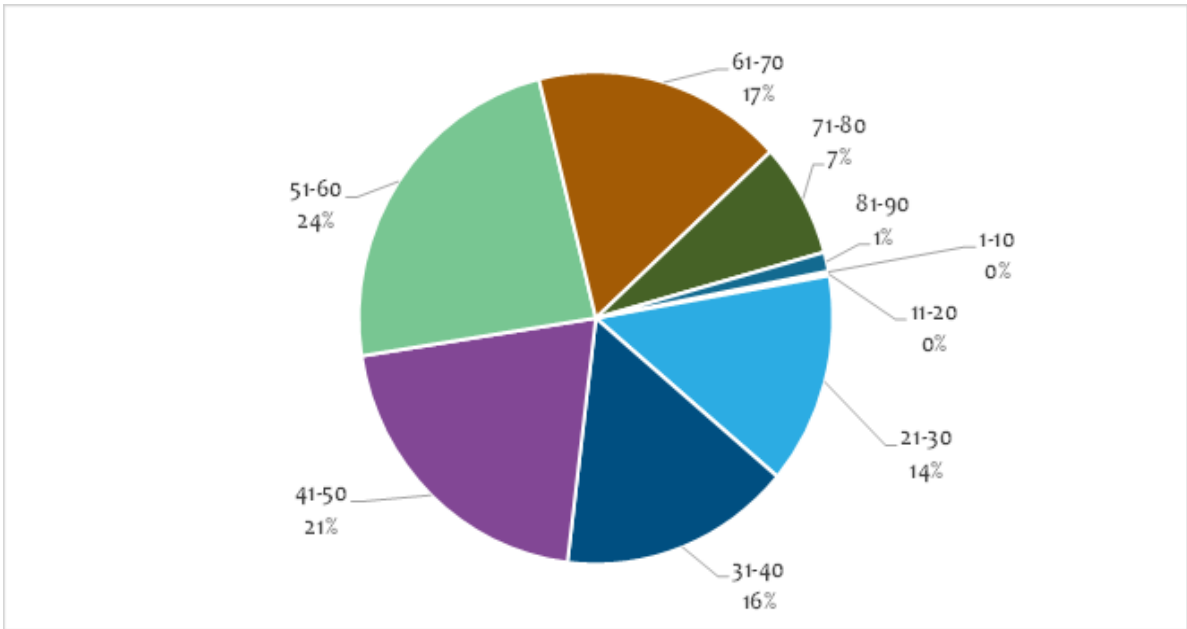
Membership Totals	<u>6/30/2021</u>	<u>1/02/2022</u>	<u>6/30/2022</u>	<u>Var. +/-</u>
Totals	2041	2160	2209	+49

Member Services/Sales

- The Club’s new membership enrollment experienced a bit of a boost in June with 115 new members enrolling. This is a great number for a summer month, and keeps us in the positive overall for the year after a very slow start due to the mandates still being in place in Jan/Feb.
- We have also experienced a major surge in our student summer passes this year. The student summer pass is a temporary pass that is pre-paid and pro-rated according to date of purchase. We have sold over 220 passes as of the end of June. For some perspective, in 2021 we sold a TOTAL of 125, so we have almost doubled sales of this pass in 2022. This is likely a direct result of the renovation and large strength training area that appeals to this age group.
- With these pass sales and our good month bringing in new members, we have continued to experience very high usage. As an example, in June 2021 we had a total of 12,736 check-ins for the month; in June 2022 we had a total of 15,221 check-ins for the month. In addition, we have more people in the general areas as well due to an increase in swim lesson participation, an increase in rentals, and climbing wall classes and youth classes are running again.
- We had 1,911 unique visits in June, including the student passes. Meaning, approximately 80% of members and student pass members are visiting/using the facility at least once a month.
- The Club sales staff is in the final stages of signing on a new corporate client, Oldcastle Infrastructure, who will be moving into the business park and will be paying 100% of their employees’ member dues. It is a smaller staff right now, but we hope to grow this relationship and be part of their overall wellness plan.
- With some companies bringing staff back in to the office, we will update our corporate materials and begin to send out some of this information as well as visit area companies with invitations to come and give us a try.
- Current age demographics/heat map (does not include student summer passes)

Age Range	2022 – Current	2019
○ 20 & Under	0%	.1%
○ 21 – 30	14%	6%
○ 31 – 40	16%	12%
○ 41- 50	21%	19%

- 51 – 60 24% 22%
- 61 – 70 17% 16%
- 71 + 8% 8%



Operations and Fitness Departments:

- June marked the beginning of the outdoor fitness opportunities for the community. The Pop-up Fitness in the Parks events ran on June 12 (yoga at Fabbrini- 15 attended), June 15 (Zumba at South Ridge – 18 attended), June 26 (yoga at Fabbrini – 10 attended) , June 29 (Family Zumba at South Ridge – 70 attended! Pics below) and the Hideaway Brew Garden Events ran on June 17 (Gentle Yoga – 31 attended) and June 24 (Zumba Party- 13 attended – very hot!). The Club’s instructors have been instructing at the events and we have been giving out one-day passes to come and visit The Club at the events.



Recommendation

Staff recommends that the Recreation & Facilities Committee forward the Facilities July Board Report to be included in the July Executive Director’s Report for Board approval.

**HOFFMAN ESTATES PARK DISTRICT
GOALS & OBJECTIVES
The Club at Prairie Stone**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 1: HEALTHY AND ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures/Action Plan	Status
Enroll 1,200 new members in 2022.	With the assistance of the C&M Team create print marketing, social media & email marketing, and community outreach for each month of the year. Highlight the cleanliness, spaciousness, and renovated spaces.	O
1Q Comments:	We enrolled 316 new members in the 1 st quarter.	
2Q Comments:	We enrolled 299 members in the 2nd quarter.	
To enroll 10% of new members into HIIT Club.	Offer HIIT members more exclusive content and/or discounts such as access to password protected webpage with short training videos and nutrition information, as well as exclusive mini clinics, and corrective exercise fitness assessments.	O
1Q Comments:	We enrolled 21 members into HIIT in the 1 st quarter.	
2Q Comments:	We enrolled 21 members into HIIT in the 2nd quarter.	
Offer specialty fitness programming	Promote and create a variety of small groups or single athletes in training specific to their sport or goals.	O
1Q Comments:	Staff created a running program called Couch to 5k.	
2Q Comments:	Small groups of members from HIIT and BRAVO participated in shorter, charitable runs as a group, representing The Club at these various races.	
Highlight the health and wellness achievements of The Club members and participants with the community.	Individual stories and achievements will be highlighted through the monthly member newsletter, social media and bulletin board in the facility. Two members will be highlighted each quarter.	O
1Q Comments:	This program has brought attention to members of all ages and fitness levels highlighting their achievements and how the Club has helped them along the way. Members are enjoying this and look forward to seeing our next highlighted members each quarter.	
2Q Comments:	We highlighted an additional two members in 2Q and added these and past members and their stories to our Club Connections page on The Club website.	
Add new formats of group fitness classes that are innovative and fit with industry trends	Add new group fitness classes on to the schedule that we have never offered before. Specifically in the genre of yoga, barre, and boxing.	O
1Q Comments:	We have expanded our group fitness classes from 36 classes to 38 in 1 st quarter.	
2Q Comments:	We have launched a “Summer Sampler” program; sampling a variety of class types for possible additions to the group schedule in the fall, dependent on feedback from members.	

Develop a weightlifting educational programs for youth and adults	Offer personal trainer led programs to teach members of all ages how to use the new weight training equipment, particularly of lifting cages and plate loaded pieces.	O
1Q Comments:	This program will begin 2 nd quarter.	
2Q Comments:	Staff hired a trainer at the end of Q2 who will be taking the lead on this program	
Add outdoor workout area	Make necessary modifications and additions to existing areas outside surrounding the facility so we can offer an outdoor workout space and hold outdoor classes.	O
1Q Comments:	These modifications will be taking place as weather improves, in 2 nd quarter.	
2Q Comments:	Project put on temporary hold due to other projects in district taking priority/Parks department availability.	
Offer Kids Club programing.	With the transition of not offering daily child care at the facility, staff will create specialty kids programing in this area to provide members specialty programs and classes for their children scheduled around our group fitness classes.	O
1Q Comments:	Staff has created multiple program options in 1 st quarter, including Parents Night Out, Kids Day Off, and Baby Yoga.	
2Q Comments:	Staff has added additional programs in Q2 including Little Artists and a fee based, drop in, Saturday child care for members.	

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures/Action Plan	Status
Provide introductory sport specific athletic trainings for our community.	Offer complimentary sport or athletic youth classes or trainings per quarter for underprivileged youth in Hoffman Estates community.	O
1Q Comments:	With our partnerships we offered 2 complimentary basketball clinics open to all.	
2Q Comments:	The Club offered 3 community fitness days inviting the community to come and take advantage of the facility and some amenities at no charge throughout Q2.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures/Action Plan	Status
Facilitate a membership increase to offset increasing expenses of operations.	Work with the Business department to deploy an increase on membership passes effective for January billing. As well as work with the C&M department on updating the membership about the fee increase.	C
1Q Comments - Complete	This process has been complete and all fees have been updated.	
Hire a Full Time Building Maintenance Associate.	Promote and hire a FT Building Maintenance Associate who will split time with Bridges & The Club in each of the facilities respective peak seasons.	C
1Q Comments - Complete	The FT Building Maintenance has been hired.	

Purchase curtain divider for gym.	Purchase and install new curtain divider to replace broken and torn curtain in-between middle and east gym.	C
1Q Comments – Complete	New curtain has been installed and is operational.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures/Action Plan	Status
Evaluate underused space at The Club. Explore options to create new or modified programs that will draw in new members, rentals and programs.	Concentrate on the areas at The Club that are not being used regularly such as The Kids Club space, old outdoor playground, and old spin studio. Collaborate with Recreation Department for possible expansion of programming in these areas.	O
1Q Comments:	Staff has worked hard with recreation department to expand and improve our indoor swim lesson program. We will continue to discuss and explore further program options here at The Club.	
2Q Comments:	News of Athletico’s eventual exit will open up more options for reorganization of facility space. Staff have begun to brainstorm ideas for all underused and upcoming space and will have a plan for different options by the end of Q3.	
Provide regular safety trainings for staff.	Provide Medic AED, CPR, First Aid Course educational training opportunities to all HEParks staff. Ensure all staff attend training within first 90 days of employment.	O
1Q Comments:	Staff have created an annual CPR/AED training schedule for the district.	
2Q Comments:	Staff continue to offer monthly CPR/AED trainings for staff. The District has added one additional instructor to the team.	
Increase participation in membership and facility use at The Club from area corporations.	Member Services team will foster local corporate relationships by scheduling on or off site visits to area corporations.	O
1Q Comments:	Staff will begin to solicit visits to area corporations in later 2 nd quarter and 3 rd quarter.	
2Q Comments:	Staff worked on updating corporate flyer and corporate participation numbers in Q2.	
Highlight online membership sales on Club Website.	Simplify the membership sales process and highlight online memberships on The Club website as well as create an internal process for those who purchase membership online.	O
1Q Comments:	Online memberships are being offered and processed.	
2Q Comments:	Staff has worked on training the desk staff how to process both student passes and basic memberships to assist sales team when necessary.	
Develop an equipment upgrade plan.	Work with vendors and staff to develop an equipment upgrade plan to ensure the facility is offering the most innovating fitness equipment to our membership.	O
1Q Comments:	We have begun conversations with equipment companies at IPRA State conference. We will continue to work with them to create an overall plan.	
2Q Comments:	Staff has invited a couple of vendors into the facility to explore future	

equipment options and space usage ideas for the facility.

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures/Action Plan	Status
Minimize paper files – continue migrating to electronic storage and fully utilize all software.	Give directive to staff to organize files electronically by using scanning system and file organization methods. Reduce facility paper use by 10%.	O
1Q Comments:	Staff have been doing a good job organizing their files electronically. Staff has also been completing new hire paperwork electronically on PandaDoc.	
2Q Comments:	Staff continues to look for ways to reduce paper use. Staff has incorporated the use of QR codes on flyers and schedules to reduce the number of copies that need to be made for distribution.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures/Action Plan	Status
Ensure website is current and relevant at all times.	Use the marketing plan and regular meetings with C&M to update the website every month to reflect most current information, monthly promos and facility announcements.	O
1Q Comments:	Staff has been using the C&M work order system to request what is needed, with due dates as well as holding in-person meetings when needed.	
2Q Comments:	With C&M staffing change, Club staff has been assisting with updates on the website in Q2.	
Improve technology in all program areas.	Budget for additional MyZone support training to expand our programming options with what MyZone offers.	O
1Q Comments:	Staff have added an additional MyZone display into the spin bike area of the facility.	
2Q Comments:	Staff have participated in some online tutorials for the MyZone system to better understand the scope of its function. Staff has also contacted other facility managers who have the MyZone system for support and ideas exchange.	
Purchase InBody Body Composition Analyzer.	Purchase InBody Body Composition Analyzer that will become an excellent tool of measurement for our trainers and HIIT coaches as well as an excellent member retention tool.	O
1Q Comments:	Staff is monitoring the pricing of this piece as cost has risen dramatically. We will continue to monitor over the next few months to determine if a purchase is still a valuable ROI.	
2Q Comments:	Due to cost, staff determined the purchase of this piece will need to be pushed into next year.	

ADMINISTRATIVE SERVICES DIVISION REPORT

A. Administrative Services

- Attended virtual Society of Human Resource Management conference and learned about topics including retaining talent during the great resignation, Diversity, Equity and Inclusion, LGBTQ rights in the workplace, ADA and using adversity as a tool for improvement.
- Assisted Administration Department in Distinguished Accreditation policy and document collection.
- Held policy, procedure and safety trainings with camp and pool staff at their annual pre-season training sessions.
- Sent New Staff Training Policies and Safety Acknowledgement to summer staff via PandaDoc to complete after they received their new staff training.
- Conducted safety walkthroughs of Triphahn Center, Bridges, Vogeley and Willow.
- Handled an issue with a parent who disagreed with our Camp swim test policy. Ended up canceling her children's registration and refunding her money.
- Collaborated with Brittany Meschewski to research the most accurate weather app in order to standardize severe weather response. MyRadar was considered the best app for our use.
- Purchased and replaced AED batteries and pads.
- Assisted Finance Department with determining the retirement payouts for an employee retiring in September.
- Worked jointly with admin team staff and the PDRMA legal staff on a confidential employee issue.

B. Human Resources

- Processed and on-boarded 52 part-time new hires which was the major priority for Human Resources this month.
- Assisted business department with registering summer employees for their program and facility benefits.
- Worked with PDRMA to fix a new employee insurance enrollment issue.
- Onboarded 1 full-time hire—Alexis Kolberg C&M Manager
- Arranged and took part in first and second interviews for Communications and Marketing Manager for full-time Building Maintenance Associate at Bridges
- Hired new full-time Building Maintenance Associate at Bridges, Raul Miranda.
- Conducted orientation to newly promoted grounds worker from PT 1 to FT –Giovani Marron
- Attended PDRMA's Take Action Now-Facility Security and Active Shooter webinar

C. Recommendation

Staff recommends that the A&F Committee forward the July Administrative Services Report to be included in the July Executive Director's Report for Board approval.

**HOFFMAN ESTATES PARK DISTRICT
2022 BUDGET GOALS & OBJECTIVES
ADMINISTRATION AND FINANCE DIVISION**

Key: C = Complete / O = On Track / D = Deferred / N = Not Complete

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures/Action Plan	Status
Utilize bilingual staff for Human Resources	Conduct open enrollment meetings in both English and Spanish. Provide Spanish language translation when needed.	O
1Q Comments:	Translated the Personnel Policy Manual Changes and other HR documents as needed.	
2Q Comments:	Translating new employee onboarding documents and trainings.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures/Action Plan	Status
New evaluation process and schedule.	Finalize updated form and cover page. Implement for mid-year evaluations.	O
1Q Comments:	Form and Cover page has been updated. Evaluations on schedule for Mid-year. July-August targeted.	
2Q Comments:	Revaluating need for mid-year evaluations. Review in process.	
Revamp the quarterly safety training process to make it more meaningful and useful.	Use PDRMA reaccreditation process and data to assign relevant training.	O
1Q Comments:	Developed potential topics including required trainings such as Harassment and Mandated Reporter, as well as optional trainings. Topics were reviewed by PDRMA and Admin team.	
2Q Comments:	Mandated Reporter training, Lifting training and De-Escalation training were implemented based on needs of organization. Researching other topics including Armed Intruder.	
Streamline the new hire process for applicants and HR staff.	Move new hire packets to PandaDoc. Complete new onboarding presentation.	C
1Q Comments:	New hire packets have been all moved to PandaDoc. Updated onboarding presentation and process are in progress.	
2Q Comments - Complete	New FT onboarding and training completed. Updating and refining during implementation. Will be working on PT next.	
Find new recruitment software to meet modern applicant needs.	Research and select vendor for new recruitment software. Budget for a 2023 implementation.	C
1Q Comments:	Researched new options for recruitment software services, including attending demos for potential new recruitment software including JazzHR, BreezyHR, and Recruitee.	
2Q Comments - Complete	Selected BreezyHr. Will include in 2023 budget.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures/Action Plan	Status
Improve technology in Human Resources areas.	Maximize features of BS&A HR features to streamline processes, reduce manual paperwork and increase access to materials. Develop web-based forms, contracts, and applications utilizing applications using PandaDoc	O
1Q Comments:	Used PandaDoc and BS&A for multiple purposes including the Personnel Manual updates, status forms, new hire paperwork and contracts. Utilized BS&A for tracking of vaccine cards and Personnel Manual acknowledgements.	
2Q Comments:	Continuing to utilize technology. Added Mandated Reporter training certificates to BS&A modules.	
Increase high-quality job applicants through a community outreach strategy.	HR will attend major district events, develop creative ideas for outreach and events and provide job information.	O
1Q Comments:	Reached out to High Schools and Community Colleges. Attended School District job fairs and community events. Held a Job Fair in January. Held a hiring event with open interviews for an entire week in March. Updated the “Now Hiring” page and application process to be more responsive to applicants.	
2Q Comments:	Using our outreach strategies, we were able to hire enough people to fully staff for the summer. The “Now Hiring” page was a big success.	

ADMINISTRATION & FINANCE DIVISION REPORT

A. Finance/Administration

- Attended the Government Finance Officers Association conference.
- Converted quarterly financial report to allow for more efficient completion.
- Staff attended IAPD/IPRA Joint Conference Committee Meeting.
- Processed applicable monthly returns as required.
- Processed Club/TC/WRC cancellations, including attaching documentation to RecTrac household member and member holds before July billing.
- Completed BSA software updates.
- Assisted with SRT outing.
- Tested and provided information on severe weather reporting applications.
- Staff are working with C&M to evaluate new vendors to revamp the heparks.org website.
- Staff has reached out to the High School to begin working on a Student Representative for the Recreation Committee.
- RecTrac Enhancements/Processes
 - Assisted with simplification of receipt process at Seascape
 - Fall hockey billing creation
 - Dance 2022-23 billing creation
- Payroll Cycle Processing
 - 06/10/22 \$338,217.96
 - 06/24/22 \$406,410.69

B. Administrative Registration/EFT Billing

- EFT Billings for:
 - a. Sponsorship/Marquee
 - b. LSC (weekly)
 - c. Club/TC/WRC Fitness
 - d. Locker
 - e. eSports
 - f. Freestyle
 - Administrative
 - a. Program Cancellations/Refunds
 - Swim lessons due to weather
 - Skating classes due to weather
 - Gymnastics classes due to holiday not discounted
 - b. Program Fee/Rule Adjustments
 - c. Updated Dance Class Rates
 - d. TC Desk Coverage
- Administrative Registration for:
- a. Scholarship Applications
 - b. Waitlist Enrollments
 - a. Camp
 - c. Senior Day Trips

- d. District 54 enrollment
- e. Precious Angels pool pass

C. Technology

- The new Kyocera 7004i copier/printer has been delivered to TC, configured, and is available for use.
- OnToGolf, the vendor who supports the BPC Range Servant ball dispenser, is removing its onsite backup solution. The migration is scheduled for 07/18/22.
- IT is working with FSS and Parks Maintenance to repair the dog gate at Bo's Run. It appears the conduit and electrical cables have been compromised.
- TopTracer Beer Garden
 - a. Hardware for the new workstation is in process of being configured.
- New cash drawer and receipt printer peripherals have been successfully tested, and three (3) of five (5) sets of equipment have been deployed to service desks.
- Watchfire Marquee Signs
 - a. New accounts have been created and SIM cards are being shipped out for each modem.

D. Recommendation

Staff recommends that the A&F Committee forward the July Administration & Finance Report to be included in the July Executive Director's Report for Board approval.

**HOFFMAN ESTATES PARK DISTRICT
2022 BUDGET GOALS & OBJECTIVES
ADMINISTRATION AND FINANCE DIVISION**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures/Action Plan	Status
Determine underserved areas.	Prepare analysis of preschool participants using geographical data to determine underserved areas of the community.	C
1Q Comments:	Data has been compiled on geography, working to tie this into financial and demographic information as well.	
2Q Comments - Complete	The census bureau has released demographic information, although they will not be providing the information at the granular level released in the past. This information has been matched to registrations.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures/Action Plan	Status
Achieve annual budget to maintain fund balance reserves.	<ul style="list-style-type: none"> • Prepare an analysis of direct costs for services. Provide recommendations for fee increases to cover direct and indirect costs. • Develop a policy for District user fees 	O
1Q Comments:	Planned for later in 2022.	
2Q Comments:	Planned for later in 2022.	
Determine better tracking mechanisms to provide data for decision-making.	<ul style="list-style-type: none"> • Utilize user fields in District applications to enable customized reporting. • Provide analysis using census data on household income and demographics of participants 	C
1Q Comments:	Final block data is not available currently but the links between household data and the 2010 census has been completed. Once the 2020 information is available, the links will be updated to point to the new source.	
2Q Comments - Complete	The census bureau has released demographic information, although they will not be providing the information at the granular level released in the past. This information has been matched to registrations	
Work with the credit card company to maximize acceptance and cashback potential.	Review invoices and websites of vendors currently receiving paper checks or EFT. Transition where possible to credit card payments.	O
1Q Comments:	Planned for later in 2022.	
2Q Comments:	Review payment options with new vendors as they are established as well as taking opportunity to communicate with current vendors when account situations are discussed.	
Utilize our resources effectively and efficiently.	Monitor natural gas pricing to determine when or if it is advantageous to enter a longer-term contract.	O
1Q Comments:	Met with the energy consultant to discuss opportunities. The ongoing	

	issues with the global natural gas supply has been impacting pricing.	
2Q Comments:	Recommendation will be provided at the July Finance Committee Meeting.	
Perform internal control audits.	Review freestyle ice programs to assess and enhance controls where needed.	O
1Q Comments:	Planned for later in 2022.	
2Q Comments:	Planned for later in 2022.	
Update Fund Balance Reserve Policy.	Review and update current Fund Balance Reserve Policy based on GFOA recommendations. Bring updated Fund Balance Reserve Policy to the board.	O
1Q Comments:	Planned for later in 2022.	
2Q Comments:	Draft policy is completed and will be internally reviewed for presentation to the board.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures/Action Plan	Status
Utilize analytics to study trends in membership over the past few years to determine areas of low memberships.	<ul style="list-style-type: none"> Utilize analytics to study trends in membership over the past few years to determine areas of low memberships. Provide analysis using census data on household income and demographics of members as well as underserved areas. 	C
1Q Comments:	Final block data is not available currently but the links between household data and the 2010 census has been completed. Once the 2020 information is available, the links will be updated to point to the new source.	
2Q Comments - Complete	The census bureau has released demographic information, although they will not be providing the information at the granular level released in the past. This information has been matched to memberships.	
Review RecTrac features to ensure optimal usage.	<ul style="list-style-type: none"> Track progress of updates to online acceptance signatures. Implement when fully developed. Review and implement enhancements that improve user or customer experience. 	O
1Q Comments:	A sample Topaz device has been received and tested. RecTrac has been configured to use the device. Next step is to test at the TC desk to work out any issues before rolling out district wide.	
2Q Comments:	Testing at WRC location during Q3 to avoid service disruption during beginning of summer programming. Working with C&M to develop a visual waiver for registrants to view prior to signing Topaz signature device.	
Expand virtual server environment to reduce energy consumption.	Purchase and deploy two Virtual Server Hosts	O
1Q Comments:	Planned for later in 2022.	
2Q Comments:	Planned for later in 2022.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures/Action Plan	Status
Improve technology in all program areas.	<ul style="list-style-type: none"> • Maximize features of BS&A to streamline processes, reduce manual paperwork and increase access to materials. • Develop web-based forms, contracts, and applications utilizing applications chosen by District. 	O
1Q Comments:	More user fields have been set up to better identify employee characteristics such as whether an employee works four days per week, five days per week, whether they are receiving comp time or pay for overtime, and matching positions to bureau of labor statistics jobs for easier analysis.	
2Q Comments:	Additional fields created to streamline new hire setup, as well as payroll upload from Nova to BSA.	
Compare the District's processes with available technology to enhance customer experience and streamline workflow.	Implement digital signatures for in-person contracts, waivers, and agreements.	O
1Q Comments:	A sample Topaz device has been received. After implementation in RecTrac, focus will shift to other applications throughout the District.	
2Q Comments:	Testing at WRC location during Q3 to avoid service disruption during beginning of summer programming. Working with C&M to develop a visual waiver for registrants to view prior to signing Topaz signature device.	

Updates 6.24.2022

Dear Commissioners:

Upcoming Events

- [Jun 24 - FREE Zumba Party at Hideaway Brew Garden](#)
- [Jun 25 - STARS Dance Company Tryouts](#)
- [Jun 26 - Free Gentle Yoga in the Park](#)
- [Jun 26 - Public Skate](#)
- [Jun 26 - Try Speed Skating For Free!](#)
- [Jun 28 - Preschool Park Adventures](#)
- [Jun 29 - Storytime in the Park](#)
- [Jun 29 - Kid/Parent FREE Zumba Party in the Park](#)
- [Jun 30 - Summer Sounds on the Green Concert Series – Prairie Brass Band](#)
- [Jul 2 - Community Fitness Days](#)
- [Jul 5 - Storytime in the Park](#)
- [Jul 8 - FREE Children’s Concert Series – ScribbleMonster](#)

HEParks Bus Incident

The District’s school bus was rear-ended while stopped and waiting to make a turn. It appears there was minimal damage to our bus despite significant damage to the van that hit it. There were about 10 teen camp students on-board at the time and everyone was fine. Parents were notified as well.

4th of July Parade – Saturday, July 2

The Village of Hoffman Estates will host its 4th of July Parade on Saturday, July 2 along Illinois Boulevard, beginning at 9:00 a.m. The theme this year is “Hoffman Estates Together Again”. HEParks staff will be driving one of our large trucks in the parade this year (rather than a float). If you are able to participate in the parade with HEParks, be sure to wear an HEParks polo. We will have bags of candy for you to hand out along the route. Arrival time is 7:45 a.m. at the Schaumburg Township building and Maple Park. Line-up begins at 8:15 a.m. We will share our float number once they are assigned.

Have a great weekend!

Thanks,
Craig

Updates 7.1.2022

Dear Commissioners:

Upcoming Events

- [Jul 2 - Community Fitness Days](#)
- [Jul 5 - Storytime in the Park](#)
- [Jul 8 - FREE Children's Concert Series – ScribbleMonster](#)
- [Jul 8 - E-Sports Fortnite Tournament](#)
- [Jul 9 - Try Fishing for FREE](#)
- [Jul 9 - UnPlug and Play Day](#)
- [Jul 10 - FREE Gentle Yoga in the Park](#)
- [Jul 10 - Public Skate July 10](#)
- [Jul 12 - Preschool Park Adventures](#)
- [Jul 13 - Storytime in the Park](#)
- [Jul 13 - FREE Zumba in the Park](#)
- [Jul 14 - Summer Sounds on the Green Concert Series – Mariachi Guerros de Mexico](#)

4th of July Parade – Saturday, July 2 (TOMORROW)

Here is the meeting information for the 4th of July Parade:

Date: Saturday, July 2

Arrival time is 7:45 a.m., with line-up beginning at 8:15 a.m. (Parade begins at 9:00)

The parade route is approximately one mile long, along Illinois Boulevard.

Our Float #/Line-Up #: 41

Our Staging Address: 485 Norridge Ln.

Steve Dietz and Katie Burgess will be at the meeting spot with our truck. If you have any issues finding the group, you may call Steve's cell phone: 708-743-6397

Northwest Fourth-Fest

HEParks and the Village of Hoffman Estates are partnering to bring this event to the Prairie Stone Parkway area this weekend, June 30 through July 3. The festival includes live music, a carnival, food vendors, Kids Zone, Bingo, and Fireworks! Details about the event can be found [here](#).

Week of July 2-9 – Point of Contact

If you have any questions or need to reach out to staff over the next week, please contact Brian Bechtold (bbechtold@heparks.org , 847-722-7652). Craig and Alisa will both be out of town with limited access to email.

Enjoy the holiday weekend!

Thanks,
Craig

Updates 7.8.2022

Dear Commissioners:

Upcoming Events

- [Jul 8 - FREE Children's Concert Series – ScribbleMonster](#)
- [Jul 8 - E-Sports Fortnite Tournament](#)
- [Jul 9 - Try Fishing for FREE](#)
- [Jul 9 - UnPlug and Play Day](#)
- [Jul 10 - FREE Gentle Yoga in the Park](#)
- [Jul 10 - Public Skate July 10](#)
- [Jul 12 - Preschool Park Adventures](#)
- [Jul 13 - Storytime in the Park](#)
- [Jul 13 - FREE Zumba in the Park](#)
- [Jul 14 - Summer Sounds on the Green Concert Series – Mariachi Guerros de Mexico](#)
- [Jul 15 - Free! Barre Fitness Class at Hideaway Beer Garden](#)
- [Jul 16 - Fun in the Sun – Children's Event](#)

[HEParks Receives OSLAD Grant for Beacon Pointe](#)

We are excited to announce that HEParks has received another OSLAD Grant! We applied for a grant for Beacon Pointe, and received a matching grant of \$180,000 for the new park on the west side of town.

[Please confirm shirt and outerwear sizes](#)

As we think about future HEParks apparel for commissioners, we would like to update our current size list. Please let Cindy know your preferred sizes for both a polo style shirt as well as outerwear (sweatshirt/jacket/pullover). Raj and Linda, please specify women's or men's cut. Thank you!

[Chamber of Commerce – Appreciation Letter for Staff Involvement at Fishing Derby](#)

Please read the attached letter from Tricia O'Brien, President of the Chamber of Commerce. She is extremely appreciative of the work Kyle Goddard, Kyle Wozny and Katie Burgess did in the planning and running of the Fishing Derby!

[Unplug & Play – July 9 – South Ridge Park](#)

Tomorrow is Unplug and Play Day! Enjoy free events at South Ridge Park, from 10:00 a.m. to noon. Choose from fishing, chalk, giant games like Jenga, Disc Golf and Connect Four, a scavenger hunt walk, and a visit from the fire department. A Ninja Warrior Course competition is a free event that requires registration ([register here](#) – there is currently a waitlist for most age groups). Tito's ice cream truck will be on-site too (ice cream for purchase)!

[Court Resurfacing](#)

Starting next week if the weather is good, the following Tennis Courts/Basketball Courts could be closed. The total project should last four weeks and signs will be posted at each court when they are closed; they will also be chained closed.

South Ridge Tennis
Charlemagne Tennis and Basketball
Cannon Crossing Tennis and Basketball
Victoria Park Tennis and Basketball
Evergreen Park Tennis
Armstrong Park Basketball

Playground Construction

Poplar Park Playground – This playground will be closed starting Monday, July 11 through August 15, weather depending. There is currently a sign at the park stating the dates. Photos of the park rendering will be added to the parks update page on the website as they are available.

Hoffman Park – This playground will be closed July 18 through September 12, weather depending. A sign will be placed out there next week as well, stating the dates. A rendering is already posted on the website.

Have a great weekend!

Thanks,
Craig



Mr. Craig Talsma
Executive Director
Hoffman Estates Park District
1685 West Higgins Road
Hoffman Estates, IL 60169

Dear Craig,

I am writing this letter to express my sincere appreciation for your employees who went out of their way to ensure the success of our annual community fishing derby at South Ridge Lake!

Kyle Goddard and Kyle Wozny served on our fishing derby committee and your Kyle "duo" once again proved to be a tremendous asset to the Chamber and the success of the event. In addition, Katie Burgess was also a fantastic help to our derby. She was a huge help in the early morning hours setting up and offering her assistance when needed. She also helped take down and clean up after the event. Katie is an outstanding Board Director for the Chamber.

In addition, Kyle Goddard did a superb job of running the actual derby, weighing all of the fish and recording the prizes. Kyle held a fishing clinic for the community which was very well received. We had 4 \$100.00 fish caught sponsored by local businesses and a snapping turtle was the most unusual catch of the day! Kyle is a true asset to your organization. I really appreciate his enthusiasm and obvious care for the people he works with and encounters on a daily basis.

We are looking forward to next year's derby at South Ridge Lake and our continued business partnership with the Hoffman Estates Park District!

Thank you again, Craig.

Tricia A. O'Brien
President/CEO

Updates 7.15.2022

Dear Commissioners:

Upcoming Events

- [Jul 15 - Free! Barre Fitness Class at Hideaway Beer Garden](#)
- [Jul 16 - Fun in the Sun – Children’s Event](#)
- [Jul 16 - Bookmobile Stop: Cannon Crossing Park](#)
- [Jul 16 - Bookmobile Stop: Princeton Park](#)
- [Jul 17 - FREE Gentle Yoga in the Park](#)
- [Jul 19 - Preschool Park Adventures](#)
- [Jul 20 - Storytime in the Park](#)
- [Jul 20 - FREE Zumba in the Park](#)
- [Jul 21 - Summer Sounds on the Green Concert Series – Radio Gaga](#)
- [Jul 22 - FREE Children’s Concert Series — Istvan & His Imaginary Band](#)
- [Jul 22 - Powered by Top Tracer Range Bridges Beer Garden Grand Opening](#)
- [Jul 22 - Free! Zumba Party at Hideaway Beer Garden](#)

[Please confirm shirt and outerwear sizes](#)

Thank you to those who have replied already: As we think about future HEParks apparel for commissioners, we would like to update our current size list. Please let Cindy know your preferred sizes for both a polo style shirt as well as outerwear (sweatshirt/jacket/pullover). Raj and Linda, please specify women’s or men’s cut. Thank you!

[Bridges Beer Garden Grand Opening – July 22](#)

Next Friday, July 22, join us for live music, food and beverages, TopTracer gameplay demos, fire pits and socializing. The event will begin at 3:00 p.m. with golf demos and the opening of the Beer Garden, music 6:00 to 9:00 p.m., with TopTracer and the Beer Garden remaining open until 11:00 p.m. See the attached flyer for details.

[Court Resurfacing](#)

As you’ll read in the board report, court resurfacing has been pushed back to August 1-15 (Evergreen Park will be completed in July). Signs will be posted at each court when they are closed; the courts will also be chained closed.

Evergreen Park Tennis (July)
Charlemagne Tennis and Basketball
Victoria Park Tennis and Basketball

South Ridge Tennis
Cannon Crossing Tennis and Basketball
Armstrong Park Basketball

[Playground Construction](#)

Poplar Park Playground – This playground will be closed starting Monday, July 11 through August 15, weather depending. There is currently a sign at the park stating the dates. Photos of the park rendering will be added to the parks update page on the website as they are available.

Hoffman Park – This playground will be closed July 18 through September 12, weather depending. A sign will be placed out there next week as well, stating the dates. A rendering is already posted on the website.

Have a great weekend!

Thanks,
Craig

BRIDGES BEER GARDEN

POWERED BY TOPTRACER TECHNOLOGY

GRAND OPENING JULY 22!

3 TO 6PM

TOPTRACER DEMOS

ENJOY GAMEPLAY DEMOS, FOOD AND BEVERAGE SPECIALS, AND VIEW THE SPACE

6 TO 9PM

LIVE MUSIC: THE DYNAMIX

ENJOY LIVE MUSIC IN THE BRIDGES BEER GARDEN WITH COVER BAND THE DYNAMIX

9 TO 11PM

STAY & PLAY

ENJOY PLAYING AT THE TOPTRACER RANGE, SPEND TIME BY THE FIREPITS, SOCIALIZE AND HAVE A GREAT TIME!

Dear Commissioners:

Upcoming Events

- [Jul 22 - FREE Children's Concert Series — Istvan & His Imaginary Band](#)
- [Jul 22 - Powered by Top Tracer Range Bridges Beer Garden Grand Opening](#)
- [Jul 22 - Free! Zumba Party at Hideaway Beer Garden](#)
- [Jul 22 - 18+ Fortnite Tournament](#)
- [Jul 26 - Preschool Park Adventures](#)
- [Jul 27 - Storytime at the Park](#)
- [Jul 28 - Summer Sounds on the Green Concert Series – Tropixplosion](#)
- [Jul 30 - Bookmobile Stop: Cannon Crossing Park](#)
- [Jul 30 - Bookmobile Stop: Princeton Park](#)
- [Jul 31 - Public Skate July 31](#)
- [Aug 3 - Storytime at the Park](#)
- [Aug 4 - Summer Sounds on the Green Concert Series – Hillbilly Rockstarz](#)

Volunteer Appreciation Night

On Wednesday, August 3, the district is hosting a volunteer appreciation event for all of our wonderful volunteers! The event will be held at Seascap and is open to the volunteers along with their families. As in year's past, we would love if our Commissioners would attend to meet and greet our volunteers. The event begins at 5:00 p.m. with dinner served at 5:30 p.m. Please let Cindy know by Friday, July 29, if you are available on August 3. Please extend an invitation to your family members to attend this free event, too.

Reminder: Bridges Beer Garden Grand Opening Today!

Join us this afternoon and evening for live music, food and beverages, TopTracer gameplay demos, fire pits and socializing. The event will begin at 3:00 p.m. with golf demos and the opening of the Beer Garden, music 6:00 to 9:00 p.m., with TopTracer and the Beer Garden remaining open until 11:00 p.m. ** Mayor McLeod will join us at 5:30 for the official ribbon cutting ceremony. See the attached flyer for details.

Have a great weekend!

Thanks,
Craig

BRIDGES BEER GARDEN

POWERED BY TOPTRACER TECHNOLOGY

GRAND OPENING JULY 22!

3 TO 6PM

TOPTRACER DEMOS

ENJOY GAMEPLAY DEMOS, FOOD AND BEVERAGE SPECIALS, AND VIEW THE SPACE

6 TO 9PM

LIVE MUSIC: THE DYNAMIX

ENJOY LIVE MUSIC IN THE BRIDGES BEER GARDEN WITH COVER BAND THE DYNAMIX

9 TO 11PM

STAY & PLAY

ENJOY PLAYING AT THE TOPTRACER RANGE, SPEND TIME BY THE FIREPITS, SOCIALIZE AND HAVE A GREAT TIME!