



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES
RECREATION & FACILITIES COMMITTEE MEETING
April 19, 2022**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation & Facilities Committee was held on April 19, 2022 at 7:33 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Chhatwani, Commissioner Kaplan, Comm Reps Beranek, Henderson, MacGregor, McIlrath

Absent: Comm Rep Macdonald

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Director of Recreation Kapusinski, Executive Assistant Flynn

Audience: President Kinnane, Commissioners Friedman, McGinn, Dressler and Evans, Robert Steinberg

2. Approval of Agenda:

Comm Rep Beranek made a motion, seconded by Comm Rep MacGregor to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep MacGregor made a motion, seconded by Comm Rep Beranek to approve the minutes of the March 15, 2022 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

Commissioner Friedman thanked the maintenance department for making the baseball fields as playable as possible with all of the bad weather, and thanked staff for making indoor space available.

5. Old Business:

None

6. New Business:

A. Garibaldi's Contract / M22-037

Director Kapusinski stated that this is a renewal of our contract with the concession vendor. This is a 3-year contract, and includes concessions at Cannon Crossing (baseball, mostly tournaments), Seascope and Triphahn Center (public skates, tournaments and large events). The total rental amount is \$14,400 for one year.

Director Kapusinski added that this has been brought to the Rec Committee and Board, including a liquor license, but that aspect is still being assessed. There is not as much need if it will only be used for the adult hockey league.

Commissioner Kaplan asked if this is a price increase over the previous contract. Director Kapusinski said that this is the pre-COVID rate, but this is a three-year contract and the concessions will be open less frequently.

Comm Rep MacGregor made a motion, seconded by Commissioner Kaplan to recommend to the full Board the approval of the Garibaldi's lease, beginning May 1, 2022 through April 30, 2025 at a rate of \$14,400 per year. The motion carried by voice vote.

B. CCSD 15 Maintenance – School Usage Agreement / M22-038

Executive Director Talsma explained that we had a long-term agreement with School District 15, but during COVID we weren't able to use the agreed-upon space.

Director Kapusinski noted the following:

- Park District camps on the north side are in need of more space. We have space at Willow Recreation Center and Thomas Jefferson, but we are asking for more space at Thomas Jefferson.
- Kyle Thomas would like to use the gym for the basketball program.
- The rent for all of this is equal to the cost of the maintenance and fertilizing for Thomas Jefferson and Whitely School.
- This will only be a one-year agreement, as a referendum will be voted on to turn Thomas Jefferson into a junior high school.
- A draft of the agreement is still being reviewed by the attorneys.

Comm Rep Henderson made a motion, seconded by Comm Rep Beranek, to recommend to the full board the approval of the CCSD 15 Maintenance – School Usage Agreement, with any attorney adjustments. The motion carried by voice vote.

C. Bridges GPS Cart Lease / M22-032

Executive Director Talsma noted the following:

- The golf carts at Bridges of Poplar Creek currently use a GPS system that works with 3G technology. 3G technology will be going away soon, and we have no way of knowing when.
- This contract is for a new three-year lease with 4G technology.
- The concern for not upgrading is having carts on the course where they shouldn't be, damaging the turf. We can restrict the carts to any location, including cart path only.
- Most players have their own app for reading distances, etc. Our main concern is the security of the carts and maintenance of the course.
- The new system allows for pace of play monitoring as well.
- A one-time per year payment of \$33,576.48 is more economical than multiple payments.

Commissioner Dressler asked if updates and repairs are included. Executive Director Talsma responded that updates and repairs are included for five years.

Comm Rep Beranek asked if the GPS system actually stops the cart. Executive Director Talsma said yes it does.

Comm Rep Beranek asked if the lease comes with a warranty. Executive Director Talsma stated that service is included for all five years.

Comm Rep MacGregor stated that the 4G/LTE technology should be good for ten years.

Commissioner Kaplan made a motion, seconded by Comm Rep MacGregor to recommend to the full Board the approval of securing with E-Z-GO a five-year GPS lease for our 84 fleet carts at the lease price and a one-time annual payment of \$33,576.48 per year. The motion carried by voice vote.

D. Recreation Board Report and 1Q Goals / M22-030:

Director Kapusinski highlighted the following:

- The north Hoffman branch of the Palatine Library at the Willow Recreation Center will have a grand re-opening on Thursday, April 21 at 10:00 a.m. Some of our preschool students will be in attendance. Feel free to stop by.

- Our disc golf program will be expanding, including an event on Kids to Parks day, where staff will teach putting; we are planning a family friendly disc golf tournament at Black Bear, and will be starting a disc putting league.
- Our new Aquatics Manager, Kim Harrison, has started her position, and has jumped into trainings and getting ready to open Seascope.
- We have hired a new Willow Rec Center Facility Manager, Scott Meyer, who comes to us from Belvidere Park District.
- We received a \$3,000 grant from Bass Pro Shops/Cabela's. The funds will be used for our new M.O.R.E. program (Mobile Outreach Recreation and Education). We have scheduled events in June and July, going to different apartment complexes in the community and bringing crafts, sports, and other activities to these residents for free.
- Our early childhood program has received a Childcare Restoration Grant in the amount of \$58,671. This is a state initiative to keep childcare facilities open.
- School District 15 has approved their start times for next school year. Therefore, registration is now open for before and after care for both Thomas Jefferson and Whitely school locations.
- Baseball and soccer seasons have both been delayed due to weather. However, registrations are at 209 for baseball (177 in 2021) and 313 for soccer (215 last year).
- Soccer has a new program for Pre-K through 2nd grade levels. You can now sign up for your selected day and location of practice. Also, games are all scheduled by area, so games and practices will be more local for these younger teams.
- Next month, Easter events will be highlighted, including the multiple egg hunts and the Bunny drive-by event.
- We held two "Try Cricket for Free" events, with 91 total participants.
- Ice programs are doing well.
- The Communications & Marketing department is keeping up with requests, and the podcast will launch soon, with 8 recorded podcasts edited and almost ready for release. John Anderson (TC Maintenance Supervisor) wrote the theme song!
- Email blasts have a 38% open rate, compared to a market average of 12%. Additionally, Facebook followers are up by 500 in the last three months.

Commissioner Dressler suggested an idea for the podcast would be to interview community representatives. Director Kapusinski said this would be simple to do.

Comm Rep Henderson asked for an explanation of disc golf. Director Kapusinski explained the goal of throwing a Frisbee into a basket. Comm Rep MacGregor added that professional disc golf has grown extensively in the U.S. recently.

Comm Rep McIlrath asked if there is a cricket league in the District. Director Kapusinski stated that we are offering lessons and the field is booked from 8:00 a.m. to dusk all summer with cricket rentals. They use a large field and the games take a long time, so organizing a league is difficult.

Comm Rep Beranek made a motion, seconded by Commissioner Kaplan to send the Recreation Board Report and 1st Quarter Goals to the full Board as presented. The motion carried by voice vote.

E. Facilities Board Report and 1Q Goals / M22-031:

Executive Director Talsma highlighted the following for Bridges:

- The weather has not been cooperative for activity on the golf course yet, but TopTracer has been very good with positive comments.
- Breakfast with the Bunny was sold out.
- The Fish Fry brought in over 500 orders.
- Staff is mostly set for summer.
- Weddings are slowly coming back now that mandates are lifted.

Commissioner McGinn asked if the golf ball order has arrived yet. Executive Director Talsma responded that no, we have not received them yet.

Executive Director Talsma highlighted the following for The Club:

- Memberships are starting to pick up; having no mask mandate has helped.
- We are noticing the average age of members has dropped.
- The Athletico lease expires May 31. They have given notice that they will be leaving, looking for a storefront location and lower price per square foot for rent. We are working on a month-to-month lease with them, 90-day termination notice, and \$35/square foot. Staff is looking into ideas for using this space going forward. This has been rental income of \$77,000 per year.
- We are including member highlights in the board report.

Commissioner Dressler said that she met Victoria (member highlight) at her home seminar last week.

Commissioner Chhatwani said that she was in the HIIT class this morning at 5:30 a.m. and the class was full!

Comm Rep MacGregor made a motion, seconded by Commissioner Kaplan to send the Facilities Board Report to the full Board as presented. The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep McIlrath said there are many things to be excited about!

Comm Rep Beranek said she is looking forward to Kids to Parks Day.

Comm Rep Henderson said that her husband loved the Fish Fry, and thanked staff for their reports and wonderful work.

Commissioner Kaplan said Executive Director Talsma and staff are doing a wonderful job. He has been going to The Club and to see the HIIT room, the free weights, the separate racks, women and kids working out; it is all wonderful to see. He is also looking forward to the outdoor pickleball league.

Comm Rep MacGregor offered to help with the disc golf plan. He added that his neighbor attended the ice fishing derby and loved it. Many other neighbors said they would like to attend as well.

Commissioner Chhatwani thanked everyone for attending. She appreciates the testimonials in the Rec board report. She emphasized our tag line “making life fun”. Finally, she thanked Executive Director Talsma and staff for their work.

8. Adjournment:

Comm Rep Beranek made a motion, seconded by Comm Rep MacGregor to adjourn the meeting at 8:21 pm. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant