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**MINUTES
RECREATION & FACILITIES COMMITTEE MEETING
October 19, 2021**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation & Facilities Committee was held on October 19, 2021 at 7:25 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Chhatwani, Comm Reps Beranek, Henderson, Macdonald, MacGregor, McIlrath

Absent: Commissioner Kaplan, Comm Rep Beranek

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Director of Recreation Kapusinski, Director of Golf & Facilities Bechtold, Director of Administrative Services Cahill, Executive Assistant Flynn

Audience: President Kinnane, Commissioners Friedman, McGinn, Dressler, and Evans

2. Approval of Agenda:

Comm Rep MacGregor made a motion, seconded by Comm Rep Beranek to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep MacGregor made a motion, seconded by Comm Rep Henderson to approve the minutes of the September 14, 2021 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Recreation Board Report and 3Q Goals / M21-090:

Director Kapusinski highlighted the following:

- Our last vacant full-time position in the rec department was filled with the hire of Kimberly Barton, who will start November 1 as the program manager for the before and after care and camp programs.
- Jodi Schultz will be moving to running special events and the Triphahn Center facility.
- The Programs for All program was able to place nine families this fall into three programs. All other programs were full for the fall, so additional families have been held for winter programs. Applications were processed through School District 15 social workers.
- Special events this month: Liz Blake organized a pumpkin swim at The Club for 47 attendees. Natalie Wood led the Preschool Halloween Bash in the preschool gym, which was sold out with 200 children attending.
- On Saturday, October 23 from 10 am to 3 pm, the Haunted Hoffman Family Festival will take place at Fabbrini Park, and will include the Trick or Treat path (675 registered ahead of time, with some room for walk-up registration); pumpkin carving contest, costume contest and doggie costume contest, free throw contest, hay rides, mini-golf, fishing activities and entertainment. Thank you to the Parks Department for their assistance in preparing for this event.
 - Commissioner Dressler commented that the community needs an event like this, and asked if this would take the place of the Party in the Park in August. Executive Director Talsma responded that yes, this event, combined with the Fall Fest at Vogeley would be our fall events.
 - Comm Rep Henderson asked about the age group for this event. Director Kapusinski said it is generally for 2- to 10-year-olds.
 - Commissioner Evans asked how the limits were set for the events, and how is parking being handled. Director Kapusinski stated that staff will park at MacArthur school; a shuttle will run from Eisenhower school to Fabbrini. The Trick-or-Treat path was offered at three different start times to stagger that crowd. She added that the website, social media and the digital program guide all contributed to the success of the event.
- Senior programs have been well-attended, including the Anderson Japanese garden tour (28 people). When asked how they heard about the event, most said online or e-newsletter.
- Due to the popularity of the Palatine library collaboration, we have also partnered with the Schaumburg library to host Storytime in the park at Cottonwood Park every Wednesday morning. Each week we have had 20 to 30 attendees.

- The STAR/preschool programs are up and running well. We are still looking for additional staff.
- Basketball registration has begun for winter
- Soccer is wrapping up for fall. We will have a mini soccer league which will run for 5 or 6 weeks before the official indoor season begins.
- E-Sports Zone is continuing to register new members, however the most activity has come in the form of birthday parties. We offer a dedicated room for pizza; 10 to 20 kids per party; full use of gaming systems. We include a coupon flyer to hopefully book additional parties from the original attendees.
- We sold 200 tickets to the Wolves exhibition game held at the Triphahn Center. That money goes back to the ice program. Our Squirts teams were able to be on the ice at the home opener.
- The Communications and Marketing team has been busy designing the large plywood signs for the trick-or-treat path, which we can use for future years as well. The department has been creating and pushing projects out for the entire district.

Commissioner Dressler asked about the breakdown of fitness memberships, specifically the senior programs (e.g. Gym Pass, Silver Sneakers, etc.). Director Kapusinski explained that these are Medicare/Insurance Programs. The seniors pay \$0, and the Park District gets paid by the insurance company each time the seniors visit.

Comm Rep Macdonald made a motion, seconded by Comm Rep MacGregor to send the Recreation Board Report to the full Board as presented. The motion carried by voice vote.

C. Facilities Board Report and 3Q Goals / M21-092:

Director Bechtold highlighted the following for Bridges:

- The District hosted two high school golf events at Bridges, the boys MSL conference tournament on September 22, and the girls' varsity sectional tournament on October 4. The boys' outing was won by a sophomore from Conant High School who practices at Bridges regularly. The girls outing included 114 players, and we received great reviews on the golf course.
- Two events coming up on November 6: The Bridges 5K Run for Friends, and the Turkey Shoot Golf Tournament. The golf tournament sold out in less than a week and a few more spots were made available, which also sold out.
- September was a good month for golf rounds.
- The last wedding of the season took place recently, and we expect a light year for weddings in 2022, with a lot of interest coming in for 2023.
- PJ Bugay has taken over the golf course maintenance position and is doing a great job. The course is in great shape.

Comm Rep Henderson asked about the 5K course and if there are awards. Director Bechtold explained the race layout and said there are awards by gender and age group for first, second and third place.

Director Bechtold highlighted the following for The Club:

- 86 new members in September.
- 66 percent of members used the facility.
- The fitness staff has been active introducing new classes, and ran Club-a-Palooza.
- The Windy City Bulls held their first practice and were happy with the court, the layout and the rims. Training camp begins the week of October 25.
- The October 2 Open House was held from 9 am to 1 pm. We had 52 people sign up in one day. Many former members were seeing the renovations for the first time.
- Director Bechtold noted this month's Member Highlights.

Commissioner Dressler asked about gearing up for the 1st Quarter of 2022, is The Club offering any attendance or weight loss incentives. Director Bechtold stated that there are monthly milestones and challenges, and that it is important to keep the members engaged. Director Bechtold also mentioned the new app, where participants can register for classes and this can be monitored. This keeps track of no-shows, but members are not charged for non-attendance.

Comm Rep Henderson made a motion, seconded by Comm Rep Macdonald to send the Facilities Board Report to the full Board as presented. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Macdonald said it is good to be back.

Comm Rep MacGregor said the registration numbers for Haunted Hoffman Halloween Fest are very exciting. Great work with the digital communication. He added that the website has had significant improvement since he joined as a Community Representative. The new playground equipment at Freedom Run Dog Park has been great for his dogs.

Comm Rep McIlrath said she is excited about the Haunted Hoffman Family Fest. She has seen so much on social media about the park district events, and is happy to post anything for the local area (Everything Hoffman has different areas of Hoffman Estates).

Comm Rep Henderson said that the Haunted Hoffman Family Fest sounds very exciting. Kudos to all the work put into that. She added good job at The Club.

8. Adjournment:

Comm Rep MacGregor made a motion, seconded by Comm Rep Macdonald to adjourn the meeting at 7:55 pm. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant