



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
October 19, 2021**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on October 19, 2021 at 7:00 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Chairman McGinn, Commissioner Evans, Comm Rep Poeschel, Comm Rep Evans, Comm Rep Sernett, Comm Rep Aguilar

Absent: Comm Rep Bettencourt

Also Present: Executive Director Talsma, Director of Recreation Kapusinski, Director of Parks, Planning & Maintenance Hugen, Director of Golf & Facilities Bechtold, Director of Administrative Services Cahill, Executive Assistant Flynn

Audience: President Kinnane, Commissioners Chhatwani, Friedman, and Dressler, Community Reps Macdonald and MacGregor.

2. Approval of Agenda:

Comm Rep Poeschel made a motion, seconded by Comm Rep Evans to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner Evans made a motion, seconded by Comm Rep Poeschel to approve the minutes of the September 14, 2021 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Early Order Chemical and Fertilizer Purchase / M21-094

Director Hugen stated that this is an annual order that takes place in October for soft goods. The vendors offer incentives if you lock in an order earlier in the year. The Parks department combines with the Golf Course in order to maximize savings. Generally the savings is 3 to 4 percent off the top, plus rebates at the end of the year.

Director Hugen explained that the spreadsheet lists prices as “not to exceed”; the numbers could be less once they take inventory and know exactly how much they need to order. There were five vendors who bid on every product. Staff made a recommendation by product and totals are listed by vendor.

Comm Rep Evans asked how prices compare to last year. Director Hugen responded that they have increased by 3 to 5 percent. The total order amount is more because we bid more products, but we will narrow down the order in the next few weeks.

Chairman McGinn asked if there were any supply issues. Director Hugen said they haven't seen that on the soft goods side of sales.

Comm Rep Evans made a motion, seconded by Comm Rep Sernett to recommend to forward to the full board the following bids:

- Chicagoland Turf for their lowest bid products for the total not to exceed \$79,710.00
- Arthur Clesen for their lowest bid products for the total not to exceed \$12,314.00
- Site One Landscapes for their lowest bid products for the total not to exceed \$4,709.00
- Advanced Turf for their lowest bid products for the total not to exceed \$10,453.00
- BTSI for their lowest bid total not to exceed \$9,321.00.

The motion carried by voice vote.

C. Parks, Planning & Maintenance Board Report / M21-093

Director Hugen highlighted the following:

- Bob Bell, District Mechanic, retired at the end of September. His replacement, Mahyar Kahili, will start Monday, October 25 as a Mechanic 2. The District purchased Bob Bell's tools (value of \$75,000, purchased for \$19,000), and will purchase Brad Hansen's tools when he retires next year. Going forward, the District will transition to owning all tools needed for District jobs, as required by the state of Illinois, although the mechanics industry is still a “gray area” with this new law.

- Comm Rep Sernett asked if the tools have to meet a certain criteria. Director Hugen responded that Bob Bell's collection of tools all have a lifetime guarantee.
- Commissioner Evans asked if mechanics could still bring in their own tools. Director Hugen stated that if there is a tool needed, he would ask the mechanic to let him know so the District can purchase it. The mechanics may not borrow tools owned by the District for personal use.
- Commissioner Dressler asked if there was liability in having mechanics use District-owned tools. Director Hugen stated that there likely is liability.
- Birch Park is going well, grass is growing in, and Parks is hoping to meet with NWRD in the next couple of weeks to close out this project. A few items (benches, picnic tables, garbage cans) are still on backorder.
- The Bridges driving range project is doing well. They have poured a concrete sidewalk, and installed and painted drywall on the inside.

Commissioner Dressler asked about the Pine Park project being deferred to 2022. Director Hugen replied that there is a public meeting scheduled for next month regarding the use of the inline skate rink, which is in need of repair.

Commissioner Dressler asked about the tennis court recolor. Director Hugen responded that some courts did not get treated due to receiving the product at a later date, and the weather would potentially cause the product not to cure properly.

Chairman McGinn asked what hydromulching is. Director Hugen explained the process of mixing paper mulch, seed and water to spray on the ground for seeding.

Chairman McGinn asked if the carpenters' union has left the Bridges facility. Executive Director Talsma said that the union representatives have been protesting outside the Triphahn Center, and we expect them to move to Vogelei once construction begins there.

Comm Rep Sernett asked about the ice rinks and how they have been working since the renovation. Director Hugen said there have been no issues.

Comm Rep Evans asked about the planned cross country skiing course. Director Hugen said they decided against a course at Bridges once they realized the course would go through the Top Tracer range. They have designed a ½-mile course on paper for Canterbury Fields.

Comm Rep Sernett made a motion, seconded by Comm Rep Poeschel to recommend to forward the Parks, Planning and Maintenance Board Report Memo M21-093 to the full board. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Sernett: Nice to be back in person.

Comm Rep Aguilar: Good job staff.

Comm Rep Evans: The golf events have been good. He is hearing a lot of interest in the TopTracer project. He asked about the award at the Best of the Best Gala. Executive Director Talsma explained the relationship with Cabela's that was created by the work of Kyle Goddard. Cabela's donates fishing gear for our fishing programs. Kyle has done a great job growing that program.

Comm Rep Poeschel: It was nice for the District to host the Wolves' exhibition game. She had a fun time and it was a good way to see some hockey.

Commissioner Evans: Good job staff. Thank you to the community reps for coming out.

Chairman McGinn: He went to the Wolves' exhibition game. Asked about the liquor license at Triphahn Center. Executive Director Talsma said that the district is still working out details with Garibaldi's.

8. Adjournment:

Comm Rep Sernett made a motion, seconded by Comm Rep Aguilar to adjourn the meeting at 7:22 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant