



1685 West Higgins Road, Hoffman Estates, Illinois 60169

heparks.org t (847) 885-7500 f (847) 885-7523



AGENDA
RECREATION & FACILITIES COMMITTEE MEETING
TUESDAY, JUNE 15, 2021
7:20 p.m.
***Room 113 of the Triphahn Center**
(Northside – 50+ Program Rooms)

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
 - May 18, 2021
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
 - A. SD54 – STAR Second Amendment Agreement / M21-057
 - B. Bridges Driving Range Furniture Purchase / M21-061
 - C. Bridges Driving Range Golf Ball Dispensers Purchase / M21-062
 - D. Windy City Bulls Expanded Agreement and Club Usage / M21-063
 - E. Recreation Board Report / M21-059
 - F. Facilities Board Report / M21-060
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



MINUTES
RECREATION & FACILITIES COMMITTEE MEETING
May 18, 2021

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation & Facilities Committee was held on May 18, 2021 at 7:51 p.m. remotely via ZOOM.

Present: Chairman K. Evans, Commissioner Chhatwani, Comm Reps Beranek, Dressler, MacGregor, Macdonald

Absent: Comm Rep Henderson

Also Present: Executive Director Talsma, Director of Recreation Kapusinski, Director of Parks, Planning & Maintenance Hugen, Director of Golf & Facilities Bechtold, Director of Finance & Administration Hopkins, Executive Assistant Logan

Audience: President Kaplan, Commissioners R. Evans, Friedman, Kinnane, McGinn, Comm Reps Wilson, Aguilar

2. Approval of Agenda:

Commissioner Chhatwani made a motion, seconded by Comm Rep MacGregor to approve the agenda as presented.

On a Roll Call: Carried 6-0-1

Ayes: 6 Chhatwani, Beranek, Dressler, MacGregor, Macdonald, K. Evans

Nays: 0

Absent: 1 Henderson

3. Approval of the Minutes:

Commissioner Chhatwani made a motion, seconded by Comm Rep Beranek to approve the minutes of the April 20, 2021 meeting as presented.

On a Roll Call: Carried 6-0-1

Ayes: 6 Chhatwani, Beranek, Dressler, MacGregor, Macdonald, K. Evans

Nays: 0

Absent: 1 Henderson

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Programs for All / M21-49:

Executive Director Talsma explained that this initiative is a way to provide opportunity to those who may not be able to participate in our programs.

Director Kapusinski highlighted that staff met with Districts 15 and 54 with the drafted concept of this plan. Both school districts were supportive of this initiative. The school districts' social workers will share the application with their families in need. Applications will be collected through the social workers and then submitted to the Park District. Families will be notified if there is space available closer to the start of the program. There is no cost for the families to participate once selected.

Comm Rep Dressler asked if District 211 students can be included in this. Executive Director Talsma responded that we can contact D211, but we decided to start with the younger students.

Commissioner K. Evans asked how the program will work if a Programs for All child fills a spot and then a paying customer comes in to register and the class is full. Executive Director Talsma responded that the class roster would not change and those enrolled would stay in the class.

Commissioner K. Evans asked if this was only for program enrollment or if it included Seascape admission. Executive Director Talsma shared that the HEParks Foundation can still cover memberships.

Commissioner Friedman stated that this a great program.

Commissioner Chhatwani made a motion, seconded by Comm Rep Dressler to recommend to the Board the implementation of the Programs for All initiative.

On a Roll Call: Carried 6-0-1

Ayes: 6 Chhatwani, Beranek, Dressler, MacGregor, Macdonald, K. Evans

Nays: 0

Absent: 1 Henderson

B. Rec Board Report / M21-048:

Aquatic Manager Liz Blake was introduced.

Director Kapusinski highlighted the following:

- Gymnastics numbers are up for spring. New classes added to accommodate waitlists.
- Park clean-up volunteer events were very successful.
- Senior programs are picking up and new events are scheduled for summer.
- STAR enrollment for the 21/22 is increasing.
- Camp enrollment filled at both TC and WRC sites, so two SD54 schools have been added for summer.
- E-sports tournament last week had 19 participants. An open house is scheduled for May 19.
- Hockey spring league enrollment surpassed spring 2019.

Director Kapusinski shared the new interactive Park Map on the HEParks website.

Comm Rep MacGregor asked if the park amenities can be alphabetized vertically instead of horizontally.

Comm Rep Dressler asked if we can get different community neighborhoods involved to share pictures of their local parks.

Comm Rep MacGregor made a motion, seconded by Commissioner Chhatwani to send the Rec Board Report to the Board as presented.

On a Roll Call:	Carried 6-0-1
Ayes:	6 Chhatwani, Beranek, Dressler, MacGregor, Macdonald, K. Evans
Nays:	0
Absent:	1 Henderson

C. Facilities Board Report / M21-052:

Director Bechtold highlighted the following for Golf:

- Golf round totals are up.
- Jr. Golf program is sold out.
- Group lesson enrollment is increasing.
- Ladies league is starting soon.
- New mask guidelines will help upcoming special events and weddings.

Executive Director Talsma shared the updated mask guidelines in relation to the CDC guidance. Masks are no longer required for staff or patrons who are vaccinated. If anyone is working with children under the age of 12, masks are still required.

Director Bechtold highlighted the following for The Club:

- Membership enrollment is increasing. This is the second month with a positive growth.
- The sales staff is contacting members who cancelled their membership when the mandated mask rule was set to see if they would like to return.
- A new dietician, Shannon, is on staff working with members.

Commissioner Chhatwani made a motion, seconded by Comm Rep Beranek to send the Facilities Board Report to the Board as presented.

On a Roll Call:	Carried 6-0-1
Ayes:	6 Chhatwani, Beranek, Dressler, MacGregor, Macdonald, K. Evans
Nays:	0
Absent:	1 Henderson

7. Committee Member Comments:

Comm Rep MacGregor stated that the Programs for All is a great use of open space. He was glad to vote for this.

Comm Rep Dressler thanked Director Huguen and The Club staff for hosting the Chamber event. She stated the changes at The Club were gorgeous. She was also happy to see the younger group in the weight room.

Comm Rep Beranek was proud of the Programs for All and stated it was a great benefit for economic diversity. She highlighted that she is having a baby soon and will miss the next meeting.

Commissioner Chhatwani thanked the STAR program for making cards for Nurses Day. She would like to volunteer at the park clean-up event next year. She stated that the website looks amazing and is looking forward to summer.

Chairman K. Evans welcomed Liz Blake. He stated that the map enhancements on the website look really cool and wants to make sure we highlight this feature out at the parks.

8. Adjournment:

Commissioner Chhatwani made a motion, seconded by Comm Rep MacGregor to adjourn the meeting at 8:38 p.m.

On a Roll Call:	Carried 6-0-1
Ayes:	6 Chhatwani, Beranek, Dressler, MacGregor, Macdonald, K. Evans
Nays:	0
Absent:	1 Henderson

Respectfully submitted,

Craig Talsma
Secretary

Alisa Kapusinski
Director of Recreation

MEMORANDUM M21-057

TO: Recreation & Facilities Committee
FROM: Craig Talsma, Executive Director
Alisa Kapusinski, Director of Recreation
RE: School District 54 – STAR Second Amendment Agreement
DATE: June 15, 2021

Background:

The STAR before & after school program is offered within School District 54 (SD54) at six schools within Hoffman Estates: Armstrong School, Lakeview School, Fairview School, MacArthur School, John Muir School, and Lincoln Prairie School.

The current one-year amendment for the STAR program expires June 30, 2021.

Implications:

In early 2020, before the COVID-19 pandemic began, staff was in communication with SD54 administrators to renew the STAR agreement that expired in June 2020. This communication was suspended during the pandemic.

SD54 administration extended the STAR agreement with an amendment for one year to allow the school district to get through the 2020-2021 school year. SD54 is now proposing a second amendment agreement for the 2021-2022 school year as they work to develop another five-year agreement for the upcoming years.

Attached to this memo is the original 2014-2020 agreement, the one year 2020-2021 first amendment agreement, and the new one-year 2021-2022 second amendment agreement.

Staff Recommendation:

Staff recommends the Recreation & Facilities Committee recommend to the Board the approval of the School District 54 second amendment agreement for the 2021-2022 school year.

**SECOND AMENDMENT TO
INTERGOVERNMENTAL COOPERATION AGREEMENT REGARDING USE OF
FACILITIES BETWEEN COMMUNITY CONSOLIDATED SCHOOL DISTRICT 54
AND HOFFMAN ESTATES PARK DISTRICT S.T.A.R. PROGRAM**

THIS AMENDMENT entered into as of the 1st day of July, 2021 is made by and between Schaumburg School District 54 with principle offices at 524 East Schaumburg Road, Schaumburg, Illinois 60194, hereinafter called “District” and Hoffman Estates Park District with its principle offices at 1685 West Higgins Road, Hoffman Estates, Illinois 60169 hereinafter called “HEPD”.

WHEREAS, the parties entered into the certain Intergovernmental Cooperation Agreement dated and effective November 7, 2014 (hereinafter the “Agreement”).

WHEREAS, the parties desire to extend the term of the Agreement and amend certain portions thereof;

NOW, THEREFORE, the parties mutually agree as follows:

1. **Term**: The term of the Agreement shall extend for one (1) additional one year commencing July 1, 2021 and continuing through June 30, 2022.
2. **HEPD Additional Responsibilities**: Commencing as soon as possible and no later than July 23, 2021, HEPD will submit a plan addressing procedures for program implementation during the public health emergency to District administration. Such plan will be reviewed by District administration to ensure conformance with District procedures. District will provide feedback to HEPD by July 27, 2021 of acceptance or suggested modifications of the HEPD plan. Corrections to the plan will need to be agreed upon by August 5, 2021. If the parties do not agree to the corrections by August 5, 2021, the District may terminate the Agreement.
3. **Waiver of Claims**:
 - a. Except to the extent prohibited by law, the District shall not be liable, and HEPD waives all claims against the District, for damages to any person (including specifically any claims that an individual contracted COVID-19 while using the Property) covered by HEPD’s workers’ compensation insurance resulting from HEPD use of the Property.
 - b. Except to the extent prohibited by law, HEPD shall not be liable, and the District waives all claims against HEPD, for damages to any person (including specifically any claims that an individual contracted COVID-19 while using the Property) covered by the District’s workers’ compensation insurance.

Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Agreement has been signed and executed in duplicate on behalf of the parties hereto by persons duly authorized on the day and year first written above.

**Board of Education
Schaumburg School District 54**

By: _____

Attest: _____

Date: _____

**Hoffman Estates Park District
Hoffman Estates, Illinois**

By: _____

Attest: _____

Date: _____

**FIRST AMENDMENT TO
INTERGOVERNMENTAL COOPERATION AGREEMENT REGARDING USE OF
FACILITIES BETWEEN COMMUNITY CONSOLIDATED SCHOOL DISTRICT 54
AND HOFFMAN ESTATES PARK DISTRICT S.T.A.R. PROGRAM**

THIS AMENDMENT entered into as of the 1st day of July, 2020 is made by and between Schaumburg School District 54 with principle offices at 524 East Schaumburg Road, Schaumburg, Illinois 60194, hereinafter called "District" and Hoffman Estates Park District with its principle offices at 1685 West Higgins Road, Hoffman Estates, Illinois 60169 hereinafter called "HEPD".

WHEREAS, the parties entered into the certain Intergovernmental Cooperation Agreement dated and effective November 7, 2014 (hereinafter the "Agreement").

WHEREAS, the parties desire to extend the term of the Agreement and amend certain portions thereof;


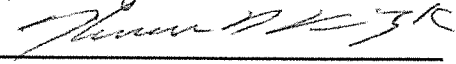
NOW, THEREFORE, the parties mutually agree as follows:

1. **Term:** The term of the Agreement shall extend for one (1) additional one year commencing July 1, 2020 and continuing through June 30, 2021.
2. **HEPD Additional Responsibilities:** Commencing as soon as possible and no later than July 24, 2020, HEPD will submit a plan addressing procedures for program implementation during the public health emergency to District administration. Such plan will be reviewed by District administration to ensure conformance with District procedures. District will provide feedback to HEPD by July 28, 2020 of acceptance or suggested modifications of the HEPD plan. Corrections to the plan will need to be agreed upon by August 5, 2020. If the parties do not agree to the corrections by August 5, 2020, the District may terminate the Agreement.
3. **Waiver of Claims:**
 - a. Except to the extent prohibited by law, the District shall not be liable, and HEPD waives all claims against the District, for damages to any person (including specifically any claims that an individual contracted COVID-19 while using the Property) covered by HEPD's workers' compensation insurance resulting from HEPD's use of the Property.
 - b. Except to the extent prohibited by law, HEPD shall not be liable, and the District waives all claims against HEPD, for damages to any person (including specifically any claims that an individual contracted COVID-19 while using the Property) covered by the District's workers' compensation insurance.

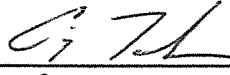
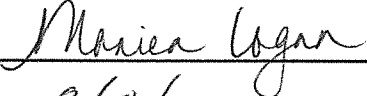
Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Agreement has been signed and executed in duplicate on behalf of the parties hereto by persons duly authorized on the day and year first written above.

**Board of Education
Schaumburg School District 54**

By: 
Attest: 
Date: August 8, 2020

**Hoffman Estates Park District
Hoffman Estates, Illinois**

By: 
Attest: 
Date: 8/8/20

**INTERGOVERNMENTAL COOPERATION AGREEMENT REGARDING USE
OF FACILITIES
BETWEEN
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 54 AND
HOFFMAN ESTATES PARK DISTRICT**

This Agreement, made and entered by and between the Board of Education of Community Consolidated School District 54, Schaumburg, Illinois, an Illinois public school district (the "School District"), and the Hoffman Estates Park District, Hoffman Estates, Illinois, an Illinois municipal corporation (the "Park District"), provides as follows:

WHEREAS, the Illinois Constitution and Statutes, including without limitation the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., and Article VII, Section 10, of the 1970 Illinois Constitution, encourage and permit intergovernmental cooperation between units of local government; and

WHEREAS, the Park District is interested in using certain School District facilities and property to provide the Park District's recreational and enrichment programs and activities (the "Park District Programs"); and

WHEREAS, although the primary purpose of school facilities is for the education of the children of the School District, there are times when certain school facilities are not otherwise needed for school and educational purposes; and

WHEREAS, the School District and the Park District (the "Parties") have determined it is in the best interests of the Parties, as well as the residents and individuals served by the Parties, for the Park District to operate its recreational and enrichment Park District Programs to benefit children served by the School District; and

WHEREAS, the Parties have a history of working cooperatively for their mutual benefit and the Parties desire to further define between themselves their respective rights and responsibilities and to cooperate to the maximum extent permitted by law with respect to the agreements described herein;

NOW, THEREFORE, and in consideration of mutual promises herein set forth, it is agreed as follows:

I. Agreements Between the School District and the Park District.

- A. Administrative Agent. The Board of Education of the School District is the administrative agent of the Park District programs at each of its schools. The School District's status as administrative agent will be reviewed on or before May 1 on a year to year basis during the term of this Agreement in the sole discretion of the Board of Education of the School District.
- B. Description of Property. The School District is the owner of certain real estate, buildings and facilities (the "Property") which is more fully described in Exhibit A, attached hereto, and which may be amended in writing from time to time by mutual agreement of the Parties. The Parties anticipate that the Park District shall be permitted use of certain areas of six (6) schools during the school year and certain areas of a minimum of one school and potentially two schools during the summer. The Park District expressly acknowledges and agrees that the School District may, on occasion, and in its reasonable discretion, unilaterally restrict or reduce the areas of the Property to be used by the Park District (e.g., limiting the number of schools available on days which are school holidays).
- C. Ownership. The School District shall at all times be the sole owner of the Property, and the Park District shall have no right or interest in the Property, except for the right to use the Property as provided in this Agreement.
- D. Use of the Property. Subject to the terms and conditions of this Agreement, and in consideration of the agreements herein, the School District agrees to allow the Park District certain recreational use of the Property for authorized Park District Programs as described herein.
- E. Rental Fees; Charges. In consideration for the use of the Property as set forth herein, the Park District shall pay rental fees, and any additional charges as may be applicable, to the School District in accordance with the School District's Community Use of School Facilities Policy and Administrative Guidelines, as may be amended from time to time.
- F. No Financial Compensation. The Park District shall not receive any financial compensation from the School District. The Park District shall conduct registration of the Park District Programs, and any associated fees and costs for the Park District Programs shall be paid directly to the Park District by students and their parents or legal guardians.

G. Scheduling of Property Use.

1. The Park District's use of the Property shall be limited to those non-school hours when the Property is not required for the School District's use. For example, the Parties anticipate that the Park District generally will use the Property (1) during the school year on weekdays in the mornings before school has begun for the day on a basis that will be adjusted seasonally in order to accommodate the School District and Park District's programming needs; (2) during the school year on weekdays in the late afternoons after school has released for the day on a basis that will be adjusted seasonally in order to accommodate the School District and Park District's programming needs; and (3) during the summer on weekdays from approximately 7:00 a.m. until approximately 6:00 p.m. It is understood and agreed that the needs of the School District will require its usage of the Property during non-school hours on certain days throughout the school year and summer.
2. All scheduling and use of the Property by the Park District must be approved in advance by the School District. A detailed Schedule of Property Use shall be developed by representatives of the School District and the Park District.
3. The Park District shall designate a Site Director for each school location identified in Exhibit A and shall notify the School District with the contact information for each Site Director. In addition to the obligations hereunder as between the Park District and the School District, each Park District Site Director shall cooperate with the Principal of the corresponding school in connection with the Park District's activities hereunder.

H. Common Areas. Whenever the Park District has the right to use the Property under this Agreement, and subject to any scheduling restrictions imposed by the School District, the Park District shall be authorized to use on a joint use basis other common areas of the Property, including the hallways, restrooms, parking areas of the identified schools and any other areas that are incidental to the use of the Property, consistent with this Agreement and approved by the School District (the "Common Areas").

I. Ingress/Egress. The School District hereby grants to the Park District rights of ingress and egress solely for the limited purpose of gaining access for the use of the Property and Common Areas, on and over the pathways, sidewalks, driveways, student loading areas, or other means of access to the Property as designated by the School District whenever the Park District has the right to use such Property or Common Areas under this Agreement. The Park District shall have no right to use any portion of

the Property, other schools of the School District, or other School District property, except as specified herein or as permitted by the School District.

- J. Custodial Services. The School District shall provide its usual and customary custodial services to the Property in accordance with the School District's regularly scheduled working hours or at the discretion of the School District. Fees for overtime custodial services may be assessed to the Park District in accordance with School District policies and procedures.
- K. Repair and Replacement. At the close of each instance of use, the Park District shall leave the Property in substantially the same condition as at the outset of each instance of use, ordinary wear and tear excepted. The Park District shall be responsible for the cost of repair and/or replacement of any damage to the Property, or any other School District property, including without limitation fixtures and furnishings, which occurs as a result of or in connection with the use of the Property by the Park District or its employees, volunteers, participants or agents.
- L. No Improvements. The Park District shall not modify, alter, or place permanent fixtures or improvements upon School District property in any way without the prior express written approval by the School District.
- M. Supervision. The School District shall have no responsibility whatsoever for supervising any Park District Programs and/or Property use hereunder by the Park District, its employees, volunteers, participants and/or agents. The Park District shall be solely responsible, at its own expense, for providing adequate adult supervision at all times in connection with its use of the School District's Property. The Park District acknowledges and assumes complete responsibility for the staff or volunteers used to supervise its activities hereunder.
- N. Use Policies. The use policies of the School District, including without limitation the School District's Community Use of District Facilities Policy and Administrative Guidelines, shall apply to all users of the Property, including use by the Park District; provided, however, that the Park District may impose greater restrictions or stricter rules of conduct on its own program participants when making use of the School District's Property than those required by the School District.
- O. Facility Use Only. The Park District expressly acknowledges and agrees that this Agreement with the School District is solely for use of the Property. All employees or volunteers supervising or implementing activities under this Agreement shall be Park District employees or volunteers, and the School District shall not be responsible in any way for employment of personnel to implement or supervise the Park District Programs on the School District Property nor for any employment-related

benefits. The Park District shall represent the Park District Programs as Park District programs and at no time shall represent any sponsorship or other involvement by the School District other than provision of facilities.

- P. Required Waiver. Prior to providing any Park District Programs or activities on the Property, the Park District shall obtain a Waiver, Release, Indemnity, and Hold Harmless Form, in substantially the form of Exhibit B, attached hereto, signed by the participating student and his/her parent or legal guardian, and shall forward a signed copy to the School District's Assistant Superintendent for Staff Operations, or designee.
- Q. Background Investigations. The Park District, at its sole cost, shall conduct background investigations of all Park District employees, volunteers or others who will interact in proximity to School District students and, in accordance with Section 10-21.9 of the Illinois School Code, shall provide results of each background investigation to the School District, and shall comply with all requirements of Section 10-21.9 as may be amended from time to time. The Park District shall not allow anyone to work or volunteer in its Park District Programs whose criminal background check reveals items that would prohibit them from working with children under Illinois law or reveals other criminal convictions or other conduct which lawfully may be considered and which call into question such individual's fitness to work with children.
- R. Promotional Materials; News Releases. The School District shall permit the Park District to use the School District's name in describing the location of the Park District Programs, provided that, consistent with Section I.N., the Park District shall not represent the School District in any way except as expressly provided herein.

II. General Terms.

- A. Incorporation of Recitals and Exhibits. The recitals and Exhibits to this Agreement are hereby incorporated as if set forth fully herein.
- B. Term of Agreement. This Agreement shall commence November 7, 2014 and shall conclude on June 30, 2020. The Parties may agree in writing to extend this Agreement for an additional term.
- C. Termination. Either Party may terminate this Agreement for any reason upon six (6) month's advance written notice to the other Party. Additionally, if, during the course of this Agreement, the School District's situation changes so as to necessitate the use of all or portions of the Property for School District purposes, the School District reserves the right to cancel the Park District's use of the Property and terminate this Agreement with written notice to the Park District three (3) months in advance of termination of the Park District's use of the Property. The

Parties agree this provision is not intended to allow the School District to terminate the Park District's use of the Property where the School District has no demonstrable bona fide educational need.

D. Default.

1. In the event that one Party believes the other to be in default under this Agreement, that Party acting through its chief administrator, shall notify the other Party in writing and allow the other Party thirty (30) days from the date of receipt of the notice to cure the default. If the default is not then cured, the Party having sent the notice of default may terminate the Agreement by serving written notice on the other Party effective thirty (30) days after receipt of the notice by the other Party.
2. In the event of emergency, safety issue, or failure to maintain insurance, or any other condition that constitutes a substantial threat to the health or safety of students, employees or others at the School District, as determined by the School District in its sole reasonable discretion, the School District may immediately suspend the Park District's activities hereunder until such condition has been remedied to the School District's satisfaction in accordance with this Agreement.

E. Indemnification.

1. To the fullest extent permitted by law, the Park District shall indemnify, defend and hold harmless the School District, the Board of Education and its members, employees, volunteers, and agents, and their successors and assigns, in their individual and official capacities (collectively the "School Indemnitees"), from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost, and expense, including without limitation, reasonable attorneys' fees and litigation costs, incurred by any of the School Indemnitees for injuries to persons or for damage, destruction or theft of property arising out of any activity of the Park District, or any act or omission of the Park District or of any employee, agent, volunteer, or invitee of the Park District (collectively the "Park Indemnitors"), in or about the Property, the Common Areas or other School District property, but only to the extent caused in whole or in part by any wrongful or negligent act or omission of the Park Indemnitors.
2. To the fullest extent permitted by law, the School District shall indemnify, defend and hold harmless the Park District, the Board of Park Commissioners and its members, employees, volunteers, and agents, and their successors and assigns, in their individual and

official capacities (collectively the "Park Indemnitees"), from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost, and expense, including without limitation, reasonable attorneys' fees and litigation costs, incurred by any of the Park Indemnitees for injuries to persons or for damage, destruction or theft of property arising out of any activity of the School District, or any act or omission of the School District or of any employee, agent, volunteer, or permitted and intended invitee of the School District (collectively the "School Indemnitors"), in or about the Property, but only to the extent caused in whole or in part by any wrongful or negligent act or omission of the School Indemnitors and except to the extent attributable to any wrongful or negligent act or omission of the Park Indemnites.

F. Insurance.

1. The School District, at its sole cost and expense, shall keep in full force and effect at all times during the term of this Agreement its usual and customary general public liability insurance, including contractual liability coverages and property insurance. The District shall provide evidence of such coverage to the Park District at the Park District's request.
2. The Park District, at its sole cost and expense, shall keep in full force and effect at all times during the term of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with this Agreement. Coverage shall be at least as broad as:

- a. Comprehensive general public liability insurance, including contractual liability coverages, and such other types of insurance in such amounts and with such A-rated companies as are reasonably acceptable to the School District, but, in any event, no less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) aggregate and an umbrella policy no less than One Million Dollars (\$1,000,000.00). Such insurance shall be evidenced by annually providing to the School District copies of the policies and/or certificates of insurance, naming the District and its Board of Education as an additional insured and providing that the insurance may not be modified, terminated, cancelled or non-renewed without at least thirty (30) days advanced written notice by certified mail, return receipt requested, to the School District.
 - b. The Park District shall keep and maintain Workers' Compensation Insurance covering all costs, statutory benefits and liabilities under State Workers' Compensation and similar laws for employees of the Park District. Consistent with Section I.N. herein, any employee claim related to this Agreement will be by Park District employees and the School District shall have no obligation whatsoever to provide workers' compensation.
- G. No Waiver of Tort Immunity Defenses. Nothing contained in Sections II.E. or II.F. of this Agreement, or in any other provision of this Agreement, is intended to constitute nor shall constitute a waiver of the defenses available to the Parties under the Illinois Local Governmental and Governmental Employees Tort Immunity Act with respect to claims by third parties.
- H. Relationship of the Parties; No Third Party Beneficiaries. Nothing in this Agreement shall be construed to consider any Party or its respective employees, volunteers or agents as the agents or employees of any other Party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer or joint venture relationship between the School District and the Park District. Notwithstanding any provision herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the School District and/or Park District.

- I. Notices. Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail, registered or certified mail, postage prepaid, addressed:

If to the Park District:

Executive Director
Hoffman Estates Park District
1685 W. Higgins
Hoffman Estates, IL 60169

If to The School District:

Assistant Superintendent for Administrative Support
Community Consolidated School District 54
524 East Schaumburg Road
Schaumburg, IL 60194

- J. No Assignment. No Party may assign any rights or duties under this Agreement without the prior express written consent of the other Party.
- K. Successors. This Agreement shall be binding upon the successors of the Parties' respective governing boards.
- L. Entire Agreement. This Agreement shall constitute the entire agreement of the Parties hereto with respect to the Property, the Park District Programs and activities hereunder, and this Agreement supersedes any and all prior agreements and understandings, whether written or oral, formal or informal.
- M. Amendments. This Agreement may not be amended except by means of a written document signed by authorized representatives of the Parties.
- N. Construction. The provisions of this Agreement have been negotiated, written and reviewed by the Parties in consultation with legal counsel. None of the provisions of this Agreement shall be construed against a Party merely because that Party was or is the principal drafter thereof.
- O. Captions. The captions of this Agreement are for convenience only and are not to be construed as part of this Agreement and shall not be construed as defining or limiting in any way the scope or intent of the provisions hereof.
- P. Calendar Days and Time. Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.
- Q. Compliance with All Laws. The Park District shall comply with all applicable local, county, State and federal laws and regulations, including without limitation those regarding the provision of recreational and enrichment programs, facilities and student confidentiality.
- R. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Illinois.

- S. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.
- T. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute an original, but altogether shall constitute one and the same Agreement.
- U. Authority to Execute.
1. The School District. The School District hereby warrants and represents to the Park District that the persons executing this Agreement on its behalf have been properly authorized to do so.
 2. The Park District. The Park District hereby warrants and represents to the School District that the persons executing this Agreement on its behalf have the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement and that all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken.
- V. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.

IN WITNESS WHEREOF, the undersigned Parties have caused this Agreement to be executed by their duly designated officials, pursuant to a proper resolution or motion of their respective governing bodies.

**Hoffman Estates Park District
Hoffman Estates, Illinois:**

By: Mike Belden
Its President
Attest: Dea Bortner
Its Secretary

Dated: 12-16-14

**Board of Education of
Community Consolidated School District 54
Schaumburg, Illinois**

By: William J. [Signature]
Its President
Attest: Anna Stuchowski
Its Secretary

Dated: 11/6/14

EXHIBIT A

Description of the School District Property

The commonly known description of the Property, understood and agreed upon by the Parties, is certain areas of certain schools of the School District, identified below:

- III. The following areas of Armstrong School, located at 1320 Kingsdale Road, Hoffman Estates, Illinois.**
 - a. multipurpose room/gym
 - b. classrooms as assigned by the building principal
 - c. storage areas where appropriate
- IV. The following areas of Lakeview School, located at 615 Lakeview Lane, Hoffman Estates, Illinois.**
 - a. multipurpose room/gym
 - b. classrooms as assigned by the building principal
 - c. storage areas where appropriate
- V. The following areas of Fairview School, located at 375 Arizona Blvd, Hoffman Estates, Illinois.**
 - a. multipurpose room/gym
 - b. classrooms as assigned by the building principal
 - c. storage areas where appropriate
- VI. The following areas of MacArthur School, located at 1800 Chippendale Road, Hoffman Estates, Illinois.**
 - a. multipurpose room/gym
 - b. classrooms as assigned by the building principal
 - c. storage areas where appropriate
- VII. The following areas of John Muir Elementary School, located at 1973 Kensington Avenue, Hoffman Estates, Illinois.**
 - a. multipurpose room/gym
 - b. classrooms as assigned by the building principal
 - c. storage areas where appropriate
- VIII. The following areas of Lincoln Prairie School, located at 500 Hillcrest Boulevard, Hoffman Estates, Illinois.**
 - a. multipurpose room/gym
 - b. classrooms as assigned by the building principal
 - c. storage areas where appropriate

Common Areas to which The School District grants the Park District's access pursuant to Section I.G. of this Agreement include the hallways, restrooms, parking areas, and any other areas that are incidental to the use of the Property, consistent with this Agreement, and approved by the School District.

EXHIBIT B
Waiver, Release, Indemnity & Hold Harmless

We, the undersigned parents/guardians of _____ (the "Student"), a student in Community Consolidated School District 54 (the "School District"), hereby give our full permission for the Student to participate in enrichment and recreation programs conducted by the Hoffman Estates Park District (the "Park District") in facilities and/or schools owned by the School District. We understand that this is a voluntary activity, and is solely provided, supervised, and sponsored by the Park District and not by the School District. Further, we acknowledge that the School District has no responsibility for such activity and that the School District will not provide supervision and is in no way affiliated with the Park District or the Park District's programs.

For and in consideration of the School District permitting the Student to participate in programs conducted by the Park District, we hereby waive, release and warrant that we shall not bring any claim, by lawsuit or otherwise, against the School District, its Board of Education or its members, officers, employees, agents and volunteers directly or on behalf of the Student or any other person in connection with the Student's participation in programs conducted by the Park District. By signing below, the Student has joined in this agreement, commitment, waiver, release, and acceptance of responsibility.

We further agree to indemnify and hold harmless the School District, its Board of Education and its members, officers, employees, agents and volunteers (the "Indemnitees") from any claim, loss, or expense whatsoever, including without limitation reasonable attorneys' fees, brought against or suffered by any of the Indemnitees due to any injury or loss suffered by the Student or us in connection with the Student's participation in programs conducted by the Park District, or as a result of the Student's acts or omissions in connection with this participation, or arising out of a claim directly or indirectly related to this participation brought by any other person and arising out of the Student's acts or omissions.

Parent/Guardian _____	Parent/Guardian _____
Print Name	Print Name

Signature _____	Signature _____
Date _____	Date _____

Student _____	
Print Name	
Signature _____	Date _____

Return the signed form to: _____

MEMORANDUM M21-061

TO: Recreation & Facilities Committee
FROM: Craig Talsma, Executive Director
Brian Bechtold, Director of Golf & Facilities
RE: Bridges Driving Range Furniture Purchase
DATE: June 15, 2021

Background:

At the Recreation & Facilities Committee meeting in October 2020, staff presented the Bridges Driving Range Enhancement Project. The goal of the project is to bring a technology-based, virtual golf system to Bridges and it will entail providing a covered structure with 10 hitting stations. This structure will offer a social area with seating behind each hitting station. Each station will be complete with Top Tracer Technology and heaters to provide an all-season experience. The structure will be located at the far east end of the current hitting stations.

Bids were received on April 12 and April 13 for the project. These bids, along with other project costs, were in excess of \$1 million for total project costs. Due to the total project costs, at staff's recommendation, the Board rejected the bids in order to be rebid at a later date, as needed.

Now that staff completed the value engineering design, and the new budget was approved at the May 18 Special Board meeting, staff proceeded with rebidding the Driving Range Ball Dispenser bid with the bid submittal date of June 10, 2021.

Implications:

The bid was created to outfit each range station with a table and four chairs along with garbage can receptacles. The complete list of items and bid specifications are listed below.

All products must be made with recycled plastic. All products must be commercial grade. All products must come with a minimum seven year warranty. All products must be suitable for all climates; stands up to rain, snow, wind, and sunlight for outdoor use year round. All products must have UV inhibitors added to plastic to prevent fading and keep colors vibrant. All products must be available in two tone color options.

Items

1. 60" Cocktail Table (10 qty) – Standard Colors with an Optional Woodgrain Selection price.
2. Side Chairs (40 qty) – Standard Colors with an Optional Woodgrain Selection price.
3. Garbage Receptacles (3 qty) – Standard Colors with an Optional Woodgrain Selection price.
4. Any Shipping for all items

Staff contacted all three original bidders and provided them with the new bid documents. Along with posting in the newspaper and posting on the HEParks website. As this bid was a rebid for the same item, we only received one bid from Sister Bay Furniture.

Sister Bay Furniture Bid Results

Cocktail Table Woodgrain Option Cost per	\$1,615.00
10 - Table Total	\$16,150.00
Chair Woodgrain Option Cost per	\$623.00
40- Chair Total	\$24,920.00
Trash Receptacle Woodgrain Trim Cost per	\$936.00
3 Trash Receptacle Total	\$2,808.00
Grand Total (Includes free freight)	\$43,878

Based on the total cost of the overall bid, we will also be submitting a change order to add 12 Adirondack chairs at \$462.65 each. These chairs will be placed around the two fire pits in the beer garden. This change order is in the amount of \$5,551.80.

The total purchase is within the overall planned project budget amount of \$785,000.

Recommendation:

Staff recommends the Recreation & Facilities Committee recommend to the Board the approval of the purchase of the driving range furniture from Sister Bay Furniture for a total of \$43,878 and with the change order total of \$5,551.80 for a grand total of \$49,429.80.

MEMORANDUM M21-062

TO: Recreation & Facilities Committee
FROM: Craig Talsma, Executive Director
Brian Bechtold, Director of Golf & Facilities
RE: Bridges Driving Range Golf Ball Dispensers Purchase
DATE: June 15, 2021

Background:

At the Recreation & Facilities Committee meeting in October 2020, staff presented the Bridges Driving Range Enhancement Project. The goal of the project is to bring a technology-based, virtual golf system to Bridges and it will entail providing a covered structure with 10 hitting stations. This structure will offer a social area with seating behind each hitting station. Each station will be complete with Top Tracer Technology and heaters to provide an all-season experience. The structure will be located at the far east end of the current hitting stations.

Bids were received on April 12 and April 13 for the project. These bids, along with other project costs, were in excess of \$1 million for total project costs. Due to the total project costs, at staff's recommendation, the Board rejected the bids in order to be rebid at a later date, as needed.

Now that staff completed the value engineering design, and the new budget was approved at the May 18 Special Board meeting, staff proceeded with rebidding the Driving Range Ball Dispenser bid with the bid submittal date of June 10, 2021.

Implications:

The bid was created to outfit each range station with its own automatic ball dispenser unit. These units will have to meet the following bid specifications:

Tee Box Bay Automated Golf Ball Dispenser

- Quantity - 10 Units
- Yearly license fee included
- Installation and set-up
- Custom design to match our facility
- Sell balls by time at the bay or by quantity
- Stores minimum ball capacity of 1500 golf balls in each dispenser
- Sensor for balls to dispense directly onto the mat with a club wave
- Must have Network Capabilities to Toptracer Range (Beta Version is acceptable)
- Minimum one year warranty on equipment with optional extended warranties.

With this being a unique unit that requires network capabilities with TopTracer Range, TopTracer has informed us the only two companies they are currently working with are Range Servant and Range Automated Systems. Both companies did submit bids.

The bid results are as follows:

Range Servant –

1. Tee Box Automated Golf Ball Dispenser (10 qty) \$3,334.20 per dispenser = \$33,342 Total
2. Yearly License Fee (10 qty) \$45 per unit = \$450.00 Total
3. Installation \$2,000 Total
4. Shipping \$2,025.00 Total

Bid Total: \$37,817.00

Range Automated Systems -

1. Tee Box Automated Golf Ball Dispenser (10 qty) \$2,800 per dispenser = \$28,000 Total
2. Yearly License Fee (10 qty) \$100 per unit = \$1,000 Total
3. Installation \$2,000 Total
4. Shipping \$2,025 Total

Bid Total: \$33,000.00

Staff has reached out to TopTracer Range representatives and they stated they have had positive experiences with both companies.

This purchase is within the overall planned project budget amount of \$785,000.

Recommendation:

Staff recommends the Recreation & Facilities Committee recommend to the Board the approval of the purchase of the driving range golf ball dispensers from the lowest bidder, Range Automated Systems, at a total of \$33,000.

MEMORANDUM M21-063

TO: Recreation & Facilities Committee
FROM: Craig Talsma, Executive Director
Brian Bechtold, Director of Golf & Facilities
RE: Windy City Bulls Expanded Agreement and Club Usage
DATE: June 15, 2021

Background:

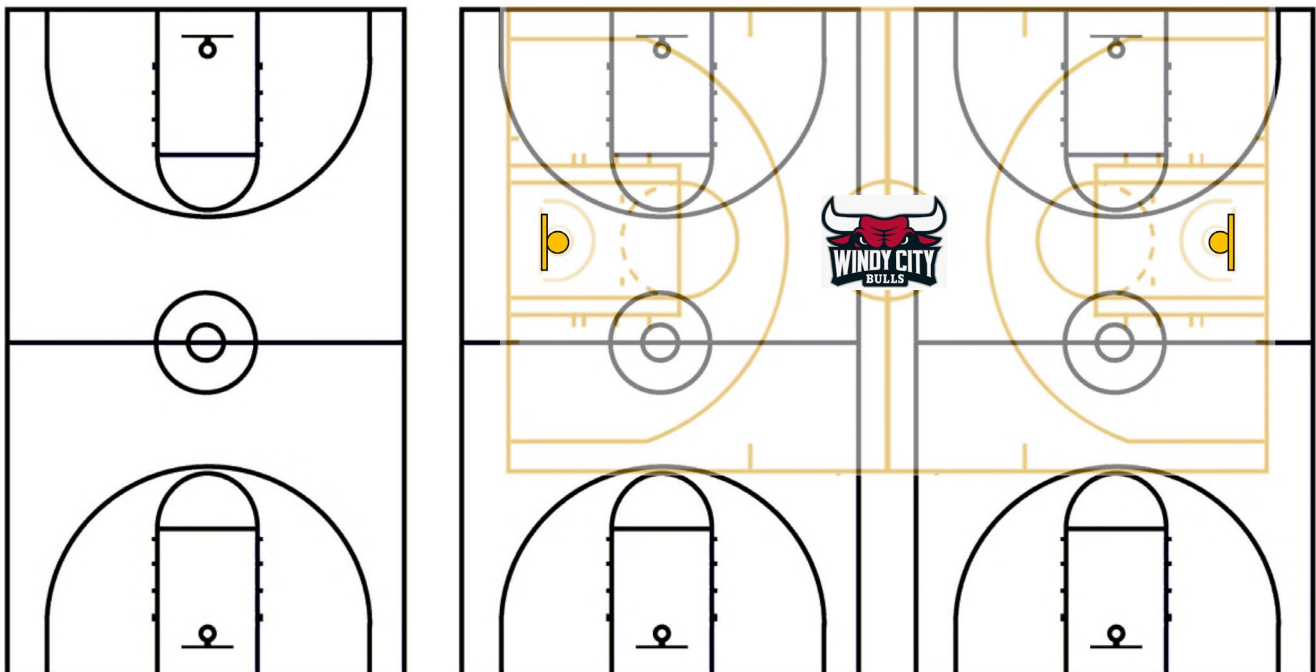
Hoffman Estates Park District and the Windy City Bulls have had a partnership agreement since 2016. The agreement was last updated in August 2019 with the terms extending through June 2022. In the agreement, the District receives several benefits including tickets, player/mascot appearances at District events and programs, and revenue earned from the Windy City Bulls renting district courts for practices.

The Windy City Bulls are looking for an official practice facility that aligns with the Chicago Bulls practice schedule and one that has the ability to accommodate the needs of a professional sports team. As The Club has undergone a total facility renovation, including the expansion of the HIIT Zone along with a complete locker room renovation, it has the ability to accommodate the needs of the Windy City Bulls.

Implications:

Staff has been in discussions with Brad Seymour, President of the Windy City Bulls, about The Club at Prairie Stone becoming the official practice facility of the Windy City Bulls. The District is very excited about the opportunity to expand our partnership and enhance the overall brand of The Club.

In order to fully accommodate the Windy City Bulls, we will be required to make a few modifications to our current gym space. The current space has three courts with high school dimensions running north and south. As the dimensions of a professional basketball court are larger than our current set-up, we have worked with the Windy City Bulls to design a new layout for a court that will run east and west. This new court layout will layover the top of our existing middle and east courts. The new layout will also call for two additional NBA-approved, motorized baskets that will be attached to the ceiling and will have the ability to go up and down, similar to all of our current baskets. The layout is as follows:



At present, staff is working with multiple vendors to secure final cost estimates on the basketball baskets, updated lines, portable scoreboards and shot clocks through state contract pricing. With these upgrades coming at the request of the Windy City Bulls organization, they have agreed to reimburse the District for all costs associated with the project.

Both parties have discussed cross marketing plans, which includes a potential Windy City Bulls Official Practice Facility sign located on the outside of the building facing Higgins Road. In addition, the District will have the option to hold more player and mascot events held at The Club, and will receive free tickets to give to all District basketball program participants. Practice rental rates are being discussed with the hope to transition from an hourly rental fee to a simple usage fee because this will allow for more flexibility for both parties. The Club memberships will continued to be offered to Windy City Bulls staff and players.

The Windy City Bulls training camp is set to start in early October. Projected lead times for products is currently estimated around 10-12 weeks, so timing on this project is very tight. Due to these tight timelines, staff will be presenting final project costs at the June A&F Committee meeting, and at that time, staff will also present the details of the reimbursement plan to be paid by the Windy City Bulls upon completion of the project.

Staff feels this enhancement will have minimal impact on the members of the facility. In addition, staff feels the change will result in an increase to our rental revenue from increased practice times. Finally, and most importantly, the biggest benefit will be the enhancement of our overall brand due to being recognized as the official practice facility of a professional sports organization.

Recommendation:

Staff recommends the Recreation & Facilities Committee recommend to the Board the approval of moving forward with developing a new agreement with the Windy City Bulls. Staff will be presenting more information at the June A&F Committee meeting with final recommendations and project costs.

MEMORANDUM NO. M21-059

TO: Recreation & Facilities Committee
FROM: Craig Talsma, Executive Director
Alisa Kapusinski, Director of Recreation
RE: Recreation & Communications/Marketing Board Report
DATE: June 15, 2021

Recreation Division



Pat Bodame and Jodi Schultz completed the requirements to become Medic First Aid / CPR AED instructors. They have scheduled trainings for part-time staff this summer.

Chino Garden Plots opened May 1. All plots were sold this year.



Triphahn Center



Willow Recreation Center

Triphahn Center Fitness

<u>Membership</u>	<u>5/31/2020</u>	<u>01/01/2021</u>	<u>5/31/2021</u>	<u>2021 YTD Var. +/-</u>
Total	756	509	524	+15

Willow Rec Center Fitness & Racquetball

<u>Membership</u>	<u>5/31/2020</u>	<u>01/01/2021</u>	<u>5/31/2021</u>	<u>2021 YTD Var. +/-</u>
Fitness	234	93	99	+6
Racquetball	52	52	32	-20
Total	286	145	131	-14



Dog Off-Leash Areas

<u>Dog Park Passes</u>	<u>5/31/2020</u>	<u>01/01/2021</u>	<u>5/31/2021</u>	<u>2021 YTD Var. +/-</u>
Total	707	586	711	+125



General Programs:

Program	Participants
Baton & Poms	24
A&A Music (piano & guitar)	2
Palatine Choir	5
Horsemanship	2
Shotokan Karate	75
Tae Kwon Do	22
Gymnastics	166

Dance

Winter/Spring session started in February. There are 116 dancers enrolled in the winter/spring session within 21 classes.

Company competed in Dance Idol on May 15. Four dances were entered (three jazz and one contemporary). Company 1 placed 6th overall in the category for their trio to “One Night Only” and Senior Company received 1st in the category for their jazz dance to “Wanna Be Larger Than Life”. Total of 11 dancers competed between the three levels.

On May 22, we held our annual dance recital and, for this year, it was in the gym at the Triphahn Center. We had eight mini dance recitals throughout the day to allow social distancing amongst the dancers and parents. Each performance had 25-55 spectators. 20 classes performed with a total of 91 dancers.



Special Events:

- Summer Kick-Off Craft Fair was held on Sunday, May 22 at Seascapes. 47 vendors were present.

- Our annual Kids to Parks Day was held on Saturday, May 15 at Fabbrini Park. This event included a fishing clinic, park scavenger hunt and GO Hoffman walk. The cool, rainy weather decreased our participation, but we still had a decent turnout.



50+ Club

- Pub Trivia had 31 participants at the May 27 event.
- Drop-in volleyball added a third day of play due to high interest.
- In June, all summer programs and events will be offered. Many are free or low cost.
- Deb Dobbertien has been hired as the Senior Coordinator. Deb will work 8-10 hours per week assisting in planning senior events and will be present at each special event.



Early Childhood

Little Stars Child Care has 28 children enrolled; there is no comparison to last May 2020 due to COVID facility closure.

Little Stars Grand Opening/Open House is scheduled for July 10 from 10:00a-1:00p. All teachers will be present. We will be conducting tours, having crafts and games in the gym, and small snacks in room 113. All participants must register to keep numbers within allowed group sizes. Current students will be able to attend as well.

Preschool 20/21 ended this month. The 4-year old classes had small graduation events at outdoor parks. There were 99 children enrolled in the 20/21 school year.

Registration for next fall's 2021/22 part-day preschool is currently open. There are 128 children enrolled for school next year. Preschool Open House is scheduled for June 12 from 10:00-12:00 at Willow and 1:00-3:00 at TC.



School Age - STAR and Day Camps

STAR

D54 STAR for May:

- Armstrong: AM (10) & PM (6)
- Fairview: AM (9) & PM (14)
- Lakeview: AM (11) & PM (30)
- Lincoln Prairie: AM (12) & PM (14)
- MacArthur: AM (10) & PM (10)
- Muir: AM (1) & PM (7)

WRC STAR for May:

- Whiteley: AM (2) & PM (7)
- TJ care: AM (2) & PM (1)
- KinderSTAR: (11)

Registration to-date for 21/22 STAR:

D54 STAR:

- Armstrong: AM (7) & PM (9)
- Fairview: AM (17) & PM (29)
- Lakeview: AM (6) & PM (22)
- Lincoln Prairie: AM (24) & PM (19)
- MacArthur: AM (18) & PM (19)
- Muir: AM (5) & PM (12)

D15 STAR:

- Whiteley: AM (28) & PM (47)
- Thomas Jefferson: AM (7) & PM (40)
- KinderSTAR: (21)

Summer Camp

Registration is open for summer camp. Camp will begin on June 7 at Willow Rec Center, MacArthur School, and Lincoln Prairie School. Training for staff took place at the end of May.



Youth Athletics

Athletics

Hoffman Basketball Academy

- HEParks' first-ever AAU 7th/8th grade boys team has been developed. There are 19 players enrolled.
- Fundamental Camps were offered for 41 players. Another 32 players are enrolled for camps starting in June.
- We will be hosting a 4-team shootout for local High Schools on June 17 (Palatine, Hoffman, Jacobs and Schaumburg).
- A new twitter account @ba_Hoffman was created. Twitter is the go-to resource for players to find camps, coaches to follow what their players do in the off-season, and parents to follow for upcoming games and camps.

Baseball / Softball

- Opening day was a big success at Cannon Crossing and this year's opening season included:
 - N60 night games took place on Friday night under the lights
 - Team Parade into Cannon Crossing onto field 1 (10 teams took place in this event)
 - National Anthem
 - Mayor did a proclamation declaring May 1st baseball day in Hoffman Estates
 - Mayor threw out the first pitch

- Overall 20 Hoffman teams took to the field at Cannon Crossing over opening weekend
- All-Star Night will occur on June 19. We have three vendors attending, a home run derby and games set up for the night.
- N60 baseball: Our U12 team did an overnight over Memorial Day weekend in Salem, Wisconsin. The team went 1-4, but had great team bonding at the hotel.
- Colt Baseball (High School level): This will be the first time we have had two teams at this level.
- Rentals: We hosted two Seminole sports tournaments in the month of May.

Adult Softball

- Opening day was held on May 3. There are eight teams enrolled this season. New this year, our league has adopted the new USA Softball rules which provide a safer game (better bat and ball restrictions) and more action for our teams (new rules with courtesy runners, tie scores and home run limits).

Soccer

- Outdoor soccer registration has 221 players (compared to 258 in Spring 2019).
- New HUSC soccer skills class had 80 participants this season.

Contractual Youth Sports: 66 participants in Jr Sports classes.

Fishing: 14 participants in Learn to Fish and 111 in the free Fishing Clinic this month. The new summer Bass League has seven members.

E-Sports

- E-Sports Zone has 17 members.
- Four tournaments were held this month for a total of 31 participants.
- An open house was held on May 19. Eleven people attended.
- Tournaments will continue through the summer.
- Camps begin in June.

Outdoor Education / Nature: six participants in Pond Dipping Class.



Ice Operations

Hockey:

- Spring session of hockey lessons began the first week of April. There were 30 skaters enrolled.
- Spring Hockey League ended the last week of May. There are two end of season tournaments on June 5 and 12.

Hockey League Levels	Spring 2021	Spring 2019
Mites	25	28
Squirts	40	16
PeeWees	26	19
Bantams	32	30
Midgets	34	18
Wolverine Girls	19	21
TOTAL	176	132

- Adult Drop-In Hockey continues to meet on Sunday nights.
- Summer programs will begin the first full week of June. Full-day and part-day camps are offered during the week, along with clinics on Monday nights.
- MooseJaw 3v3 league begins June 8.

Figure Skating:

- Spring session of figure skating lessons began the first week of April. There are 225 skaters enrolled this session.
- There were 103 skaters enrolled in freestyle practice ice this month.
- 308 private lessons were taught in May.
- A free “Learn to Skate” event was held on May 22 with 50 participants.
- Enrollment for summer has continued to increase.

Public Skate:

- Public Skate was offered on May 23 this month. There were 107 participants.



There were 551 pool passes sold by the end of May 2021, compared to 904 in 2019.

Seascope was closed on May 29 because of cool temperatures, but was able to open on May 30. All lifeguards and support staff were trained throughout the month to provide a safe experience for our community. Seascope is currently running at a lower capacity to follow COVID guidelines. Patrons are asked to remain in a designated seating area while not actively swimming. Cashiers are tracking attendance hourly and will notify the manager on duty if we are getting close to our capacity limit.

Group visits and party tent rentals have resumed for this summer. A new Party Host position was created for all party tent rentals. This position includes meeting the party guest at the front entrance, assisting in decorating the party tent, picking up food from Garibaldis Concessions and ensuring the party runs smoothly. This individual helps at the end of the party to make sure the rental has collected their belongings, exited the party tent, and cleans-up prior to the next rental.

Seascope Swimming Lessons:

Small group and private swim lessons will begin at Seascope on June 7. Lessons will be held Monday/Wednesday/Friday for two weeks at a time.

The Club Swimming Lessons:

Small group swimming lessons will begin at The Club on June 8. Lessons will be held on Tues/Thurs evenings for two weeks at a time and Saturday mornings for five weeks at a time.



Communications and Marketing

Special Projects:

- Evaluated vinyl-printing options for sign covers and sticky signage.
- Launched summer brochure on May 10.
- Board member headshots
- Seascape facility signage, rules and zones

Design Work:

- Streamwood Park District swap-ad for aquatics
- E-Sports signage and event promo
- Senior Summer Events flyer and Summer Fun Card
- Kids to Parks Day Scavenger Hunt
- Bridges Wedding Ad for Daily Herald



Promotions:

- Summer registration
- MooseJaw
- Ice Camps
- Seascape
- SRT Golf Outing
- Splash Pads

Email campaigns: Three e-blasts highlighting: Seascape, Summer Guide, Senior Center, Kids to Parks Day, SRT Golf Outing, E-Sports

Social Media:

- 45 posts in May
- Top interactive posts:
 - 1) Outdoor Restrooms open
 - 2) Ms. Judy (dance instructor) retirement
 - 3) Craft Fair at Seascap
 - 4) Memorial Day at Seascap
 - 5) Summer Staff safety training
 - 6) E-Sports (what is E-Sports)

of Followers:

Follower Count of HEParks Managed Social Media Accounts by Month								
			Monthly Follower Count					
Account	Social Media Platform	May 2021	April 2021	March 2021	February 2021	January 2021	December 2020	November 2020
Bridges of Poplar Creek	Facebook	1083	1081	1062	1046	1046	1034	1029
	Instagram	129	128	124	123	121	122	118
	Twitter	161	163	164	164	164	165	166
The Club	Facebook	1642	1644	1642	1640	1643	1636	1622
	Instagram	344	333	325	320	311	299	289
	Twitter	39	39	39	39	39	37	39
HEParks	Facebook	5293	5213	5180	5115	5062	5034	5013
	Instagram	888	866	855	839	808	776	729
	Twitter	1073	1072	1,071	1067	1070	1088	1092
Ice Academy	Facebook	100	98	97	96	92	90	88
Wolf Pack	Facebook	356	349	340	334	329	315	314
	Instagram	362	354	336	329	329	329	309
Senior Center	Facebook	121	120	118	116	116	115	114

Website:

Traffic to HEParks website in May: 32,280 unique page views.

Highest visited pages

- Highest visited pages in May 2021: Program Guide, Seascap, Camp

Press Releases:

- Scott R. Triphahn Golf Event
- Hoffman Stars Shine Bright at Regional Competition – Des Plaines
- Board members Sworn in
- Say I do to Bridges of Poplar Creek – Advertorial

Plus - Every Summer event across the district submitted to DH as events

MEMORANDUM NO. M21-060

TO: Recreation & Facilities Committee
FROM: Craig Talsma, Executive Director
Brian Bechtold, Director of Golf & Facilities
RE: Golf & Facilities Report
DATE: June 15, 2021
Bridges of Poplar Creek & The Club Board Report

Bridges General Programs

- Jr Golf classes are in full swing. Our second class in our Jr series is our Sharks program which offers both range and on course classes. It was sold out with 24 students.

Golf Rounds

MONTHLY ROUND TOTALS					
2017	2018	2019	2020	2021	5 Year Average
3,688	3,913	3,439	804	3,954	3,160
YTD ROUND TOTALS					
2017	2018	2019	2020	2021	5 Year Average
7,565	6,718	5,429	1,117	7,756	5,717

Range Information

MONTHLY RANGE BASKET SALES TOTALS					
2017	2018	2019	2020	2021	5 Year Average
2,496	2,674	2,612	323	2,902	2,201
YTD RANGE BASKET SALES TOTALS					
2017	2018	2019	2020	2021	5 Year Average
5,248	4,542	4,633	538	6,521	4,296

Food & Beverage (F&B)

- The Bar & Grill is now open daily with a full menu.
- F&B item challenges are continuing to force staff to be creative with menus and to secure items for all menus. Staff is working with events to ensure menus are submitted 14 days prior, or more, so we can work with vendors to receive all products. Every week there seems to be new items that are not available. This includes bottled beer and some canned beer.

Event Totals:

May

- Two memorials servicing 126 guests
- One shower servicing 33 guests
- One 1st Communion servicing 26 guests
- One ceremony only servicing 50 guests
- One breakfast meeting servicing 20 guests
- One birthday party servicing 44 guests

June

- Foundation outing and Panzino (no dinner)
- Four golf outings with dinners servicing 375 guests
- One memorial luncheon servicing 75 guests
- Two wedding receptions servicing 170 guests
- One graduation party servicing 80 guests
- One Bat Mitzvah servicing 41 guests

Wedding Count Update:

2022 = 1 reception and 3 Ceremony & Reception has booked.

2021 = 12 ceremony and reception, 2 reception (We did have one reception cancel in June as they moved to a facility that was not enforcing any Covid-19 guidelines.)

2020 = All weddings have been cancelled or rescheduled to 2021.

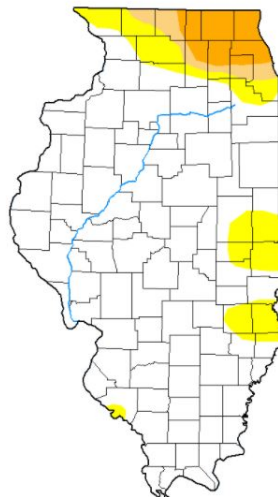
We had 10 ceremony and reception, 4 reception only booked for 2020.

2019 = 16 ceremony and reception, 3 reception only, 1 ceremony only

2018 = 16 ceremony and reception and 3 reception only, 2 ceremony only (2 weddings cancelled in 2018)

Golf Maintenance Summary

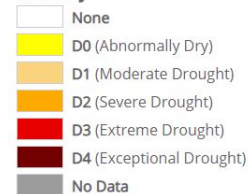
In May, our high averaged 69.7° (about average) and low averaged 50.8° (2° above average). Weather fluctuated in May; we saw temperatures warm up quickly mid- to late May (hitting 90° on the 24th), then, just in time for Memorial Day, there was a dramatic drop in temperature which included a late season frost. We received about 1.38" of rain (3.68" average) which comes to 38% of our normal totals. With the end of May



Map released: Thurs. June 3, 2021

Data valid: June 1, 2021 at 8 a.m. EDT

Intensity



Authors

United States and Puerto Rico Author(s):
Brian Fuchs, National Drought Mitigation Center

Pacific Islands and Virgin Islands Author(s):
Ahira Sanchez-Lugo, NOAA/NCEI

*The Drought Monitor focuses on broad-scale conditions.
Local conditions may vary. See accompanying [text summary](#) for forecast statements.*

comes the end of metrological spring and tallying up the total for rain, it is looking pretty bleak. For spring, we received 3.16" of rain, that puts us about 6.5" of rain behind. That is enough for NOAA to classify our area in a severe drought as of June 1. For the month, we saw 21 total playable* days and, for weekends in May, we had eight playable* days.

*Playable is being defined as highs between 55° - 90° and less than .05" rain.

As we are entering severe drought conditions, our 24 year old irrigation system is more important than ever. In the Midwest, irrigation systems are designed to supplement rain, not replace it. Designing and installing a system with enough heads and large enough pumps to completely replace rain is just not cost effective in the Midwest like it is in arid climates. As a result, some areas have limited, if any, coverage from irrigation and are really feeling the drought stress. To make up for less than ideal coverage on playing surfaces, staff has been using hoses to get the water where it's needed.

During times like this, we use an arsenal of tools including moisture meters, various wetting agents, and hoses to keep playing surfaces alive. Staff is spending many hours repairing our system to make sure heads, and the system as a whole, are functioning properly.

This spring, before the native areas really started growing, we made a big push to cut out volunteer trees that have established over the last few years. These trees were never purposely planted, they just saw an opportunity and started growing. Normally, our yearly burning and brush cutting takes care of most, but we had some areas that needed a little more attention. The before and after from between 5 tee and 6 fairway speaks for itself - - it is a much cleaner look.



Here you can see where we have issues with coverage. The pink flag marks where a part circle head is located, it is doing great keeping the putting green watered but we are not able to get adequate coverage for some of the rough on the right side of picture.



Here is a list of a few other things that we did this month:

- Regularly mowed or rolled all playing surfaces.
- Set-up course for daily play.
- Hand watered surfaces regularly to make up for inadequate irrigation coverage.
- Edged and fly mowed bunker faces.
- Checked sand depths and added as need.
- Applied preventative chemical applications on playing surfaces.
- Applied granular fertilizer applications to multiple playing surfaces.
- Spot sprayed around course for weeds.
- Vented and topdressed greens.
- Finished mulch around clubhouse and on course.
- Repaired irrigation system failures to pipes, heads, and control systems.
- Worked on removing volunteer trees along waterlines.
- Worked on detail items like string trimming, edging sprinklers, cleaning-up sticks, trimming yardage plates, and checking ornamental beds for weeds.
- Filled divots on tees and fairways regularly.



May 2021

Membership Totals	<u>05/31/2020</u>	<u>01/01/2021</u>	<u>05/31/2021</u>	<u>YTD 2021 Var. +/-</u>
Totals	2749	1992	1994	+2

Member Services/Sales

- We enrolled 99 new members in May and we are beginning to see members cancel the membership holds they have been on for months. It is nice to see a lot of familiar faces return to using The Club regularly again.
- We have already sold 60 student summer passes to returning college students. These passes will allow facility use through mid-August.
- We had 1397 unique visits in May. That is 70% of our members with active passes used the facility in May at least one time which is an increase in usage for the month of May.
- With the movement into Phase 5, we expect members to return who were waiting for the steam and whirlpool to reopen. We will be again sending out communication to previous members offering an enrollment special, as well as telling them about the phase 5 updates and overall features/changes.
- We will continue to use targeted email communications, member referral incentives, and social media marketing to target new member enrollments.

Operations and Fitness Departments:

- The requests for facility rentals continue to increase, specifically for the upcoming fall season.
- Operations department will be conducting wall staff trainings in June with a goal to begin offering wall activities at the end of June/early July.
- Operations department is working to get the Kids Korner room ready to go for a projected opening mid- to end of August.
- The Club has partnered with The Village's Hideaway to offer some outdoor fitness classes at The Hideaway to both promote The Club, and introduce those attending to The Hideaway. This is being promoted on social media and at The Club.
- The Club fitness staff will be offering Pop-Up Fitness events throughout our different parks through the summer. We will offer Zumba, Yoga, and Bootcamp classes at different days and times throughout the summer.