



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
[heparks.org](http://heparks.org) t (847) 885-7500 f (847) 885-7523



**AGENDA**  
**REGULAR BOARD MEETING NO. 1063**  
**TUESDAY, MARCH 23, 2021**  
**7:00 p.m.**  
**\*Remotely via ZOOM**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. RECOGNITION
  - A. Service Proclamation
    - Brittany Meschewski – 10 years
4. RECESS FOR A&F COMMITTEE MEETING
5. RECONVENE FOLLOWING A&F COMMITTEE MEETING
6. APPROVAL OF MINUTES (attached)
  - A. Regular Board Meeting Minutes 02/23/2021
7. COMMENTS FROM THE AUDIENCE
8. CONSENT AGENDA ([Click here to access all Board & Committee Packets](#))
  - A. Birch Park OSLAD Utilities Contract / M21-025 (see B&G March packet)
  - B. Birch Park OSLAD Earthwork Contract / M21-026 (see B&G March packet)
  - C. Birch Park OSLAD Concrete Contract / M21-027 (see B&G March packet)
  - D. Birch Park OSLAD Asphalt Contract / M21-028 (see B&G March packet)
  - E. Birch Park OSLAD Playground Equipment / M21-033 (see B&G March packet)
  - F. School District 15 Dissolution of Intergovernmental Agreement / M21-024 (see Rec March packet)
  - G. School District 54 IGA / M21-023 (see Rec March packet)
  - H. Vogeley House Lease to NWSRA / M21-030 (see A&F March packet)
  - I. Parental Leave Policy / M21-035 (see A&F March packet)
  - J. Open and Paid Invoice Register: \$353,021.52 (see A&F March packet)
  - K. Revenue and Expenditure Report and District Wide Operations Statement (see A&F March packet)
  - L. Acceptance of B&G Minutes 02/16/2021 (see B&G March packet)
  - M. Acceptance of Rec Minutes 02/16/2021 (see Rec March packet)
  - N. Acceptance of A&F Minutes 02/23/2021 (see A&F March packet)
9. PRESIDENT'S REPORT
10. ADOPTION OF EXECUTIVE DIRECTOR'S REPORT

*\*For access to remote meetings held via ZOOM, please email [mlogan@heparks.org](mailto:mlogan@heparks.org). You will be provided the link to join the ZOOM and you will be able to participate during the "Comments from the Audience" portion of the meeting. For ease, you may also email your comment prior to the start of the meeting time and your comment will be read aloud on your behalf during the meeting.*



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Regular Board Meeting  
March 23, 2021  
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11. OLD BUSINESS
12. NEW BUSINESS
  - A. Community Representative Selection Process / M21-020
13. EXECUTIVE SESSION
  - A. Minutes, pursuant to 5 ILCS 120/2 Section 2(c)(21) of the Open Meetings Act
    - 02/23/2021
  - B. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to 5 ILCS 120/2 Section 2(c)(1) of the Open Meetings Act.
14. Potential discussion and possible vote on matters regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2(c)(1) of the Open Meetings Act.
  - A. Executive Director's Employment Contract Amendment
15. COMMISSIONER COMMENTS
16. ADJOURNMENT

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**MINUTES  
REGULAR BOARD MEETING NO. 1062  
February 23, 2021**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on February 23, 2021 at 7:00 p.m. remotely via ZOOM.

Present: President Kaplan; Commissioners Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Golf & Facilities Bechtold, Director of Parks, Planning, & Maintenance Hugen, Executive Assistant Logan

Audience: Comm Reps Musial (7:04), Utas (7:06), Winner (7:01)

**2. Approval of Agenda:**

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to approve the amended agenda.

On a Roll Call: Carried 6-0-0

Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**3. Recognition:**

**A. Service Proclamation:**

Marc A. Friedman received a service proclamation for 10 years of service as a Community Representative.

**4. Swearing In of Commissioner Marc A. Friedman:**

Executive Director Talsma read the Swearing In of a Commissioner oath and Marc A. Friedman accepted.

**5. Committee Appointment of Commissioner Marc A. Friedman:**

President Kaplan proposed appointing Commissioner Marc A. Friedman to serve as the Vice Chair for the A&F Committee.

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to appoint Commissioner Marc A. Friedman to serve as the Vice Chair for the A&F Committee.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**6. Recess for A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to recess the Board Meeting at 7:07 p.m. for the purpose of convening the A&F Committee meeting.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**7. Reconvene Following A&F Committee Meeting:**

Commissioner Chhatwani made a motion, seconded by Commissioner McGinn to reconvene to the Regular Board Meeting at 7:35 p.m.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

Comm Reps Musial, Utas, and Winner left the meeting.

**8. Approval of the Minutes:**

Commissioner R. Evans made a motion, seconded by Commissioner Kinnane to approve the minutes of Regular Board Meeting January 26, 2021 as presented.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**9. Comments from the Audience:**

None



**10. Consent Agenda:**

Commissioner K. Evans made a motion, seconded by Commissioner McGinn to approve the consent agenda items A-J.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

- A. Court Repairs at Evergreen Park and Victoria Park / M21-013 (see B&G February packet)
- B. Crack Fill and Sealcoating / M21-014 (see B&G February packet)
- C. Aquatic Operations Update & Aquatics Manager Job Description / M21-011 (see Rec February packet)
- D. School District 15 STAR Agreement / M21-012 (see Rec February packet)
- E. Surplus Ordinance O21-002 / M21-019 (see A&F February packet)
- F. Open and Paid Invoice Register: \$432,663.06 (see A&F February packet)
- G. Revenue and Expenditure Report, Financial Analysis, and District Wide Operations Statement (see A&F February packet)
- H. Acceptance of B&G Minutes 01/19/2021 (see B&G February packet)
- I. Acceptance of Rec Minutes 01/19/2021 (see Rec February packet)
- J. Acceptance of A&F Minutes 01/26/2021 (see A&F February packet)

**11. President's Report:**

President Kaplan commended the C&M Department for doing a great job with social media posts.

**12. Adoption of Executive Director's Report:**

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to adopt the Executive Director's Report as presented.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**13. Old Business:**

None

**14. New Business:**

None

**15. Executive Session:**

Commissioner Friedman made a motion, seconded by Commissioner Kinnane to move to Executive Session at 7:41 p.m. for the purpose of:

- A. Minutes, pursuant to 5 ILCS 120/2 Section 2(c)(21) of the Open Meetings Act
  - January 26, 2021
- B. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to 5 ILCS 120/2 Section 2(c)(1) of the Open Meetings Act.

On A Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to reconvene to the regular session at 8:28 p.m.

On A Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**16. Discussion and Vote from Executive Session:**

The Board expressed their happiness and satisfaction with Executive Director Talsma's performance over the last year. In regards to Executive Director Talsma's pay/bonus, it was noted that the decision being made is in no way a reflection of his performance, but rather a necessary, fiscal decision as a result of the COVID-19 pandemic.

Commissioner Friedman made a motion, seconded by Commissioner K. Evans to renew the Executive Director's employment contract with no pay increase and no bonus.

On A Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**17. Commissioner Comments:**

Commissioners Kinnane and McGinn thanked Executive Director Talsma and staff for doing so well over the 2020 year and throughout the pandemic.

Commissioner K. Evans reiterated Commissioners Kinnane and McGinn's thanks to Executive Director Talsma and staff. He added a reminder to the Board of the

HEChamber's Celebration of Excellence Awards event as well as the Mayor's Community Update.

Commissioner Friedman thanked Executive Assistant Logan for her efforts in supporting Executive Director Talsma and the Board.

Commissioner R. Evans thanked Executive Assistant Logan and Executive Director Talsma. He added he is looking forward to the Friday Fish Fry at Bridges.

President Kaplan and Commissioner Chhatwani thanked Executive Assistant Logan and commended Executive Director Talsma for his efforts in managing the Park District over the last year.

**18. Adjournment:**

Commissioner Chhatwani made a motion, seconded by Commissioner Kinnane to adjourn the meeting at 8:35 p.m.

On A Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Friedman, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

Respectfully submitted,

Craig Talsma  
Secretary

Monica Logan  
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT  
REGULAR BOARD MEETING NO. 1063**

**EXECUTIVE DIRECTOR'S REPORT**

**March 2021**

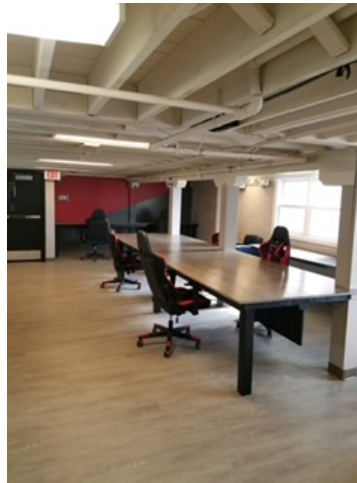
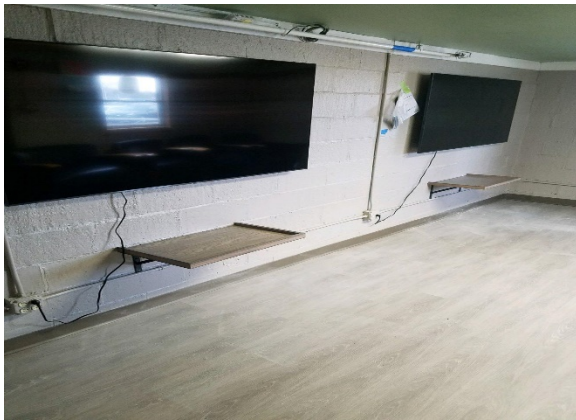
**PARKS DIVISION**  
**ADMINISTRATIVE**

Staff has been working with WT Engineering and The Village on the plans for the new Bridges TopTracer Range building. The plans should be completed by March 12, 2021 with the bids being released on March 19, 2021.

Staff has started the planning process for other park projects including: hot water tank replacement at TC, Pine Park hockey rink renovation, Vogelei Barn lift replacement/refurbishment, court resurfacing of all hardwood gyms within the district, and preschool flooring. All of these projects are being coordinated with other departments to limit disruptions.

**VOGELEI BARN ESPORTS**

Parks staff has been working with the Business and Recreation Departments on the face lift of the current teen center. The renovation will allow the teen center to serve as an eSports gaming site as well as a host for other activities. Staff cleaned out the area and then began the renovation process by updating the kitchen area, and painting the walls and doors. Staff then worked on building tables designed to properly fit the correct amount of computer stations and fit within the columns in the basement. Once the tables were built and installed, staff ran electrical to each table to allow for a clean look with the computer wiring. New TV's were hung in three areas of the basement.



## **BRIDGES POWERED BY TOPTRACER RANGE**

Staff started the portions of this capital project that are being completed in-house. The current range building has had the windows removed and framed in, drop ceiling removed to accommodate the new garage door, walls removed to allow space for new ball washing system, and electrical removed to allow for it to be repurposed to new locations. Staff is currently completing the new siding of this building with the anticipation of the siding being finished in the next couple of weeks.



## **BRIDGES GOLF CART BATTERY REMOVAL & INSTALL**

Parks staff, along with golf course maintenance staff, began removing the old batteries from the golf carts at Bridges. This was a big undertaking with the snow outside and not much room to move carts around in the basement. After a system was developed, all 520 batteries were removed and placed on pallets for pick-up by interstate batteries. Once all new batteries were delivered, staff worked on placing the new batteries in the carts. After creating an installation system, staff placed the batteries, installed the cables and lines, and then put the watering caps on as the final touch.

This task was listed as an alternate on the bid for this project with the lowest bid at \$13,000 for install; however, staff felt we could complete this install to save those funds. Staff completed this capital project in just over two weeks and did an excellent job.

The following is a brief list of other items completed by staff during February:

- HVAC preventative maintenance and repairs.
- Installed a new reznor heater at Bridges' main shop.
- Install new motor and bearing assembly for The Club's domestic hot water boiler 1.
- Clean out of floor drains at The Club.
- Repair broken conduit at The Club basketball court and run new wiring to outlet.

- Installation of new north side sliding doors by Stanley Access.
- GIS updating maps and assets.
- Parks garbage at walking parks and dog parks.
- Ice checks – flags changed back to red.
- Custodial maintenance at all facilities.
- Hanging of banners and cardboard cutouts for the Chicago Wolves.
- Built and installed a tool cage for Ice Maintenance.
- Vehicle checks and repairs.

## Recreation Division



All programming has resumed within Phase 4 guidelines. Participants, patrons and spectators are doing a great job of abiding by the guidelines.

This past month, applications were accepted for the full-time Aquatics Manager position. Interviews are scheduled for early to mid-March with a potential start date of early April. The plan is for the new manager to begin in time for Seascape trainings as well as preparing to open the facility for the season.

The Willow Facility Manager position remains vacant at this time. After completing the interview process to replace Debbie Albig, we decided to restructure the position to include more program areas. As such, we did not offer the job and have been saving wages by not filling it. However, we do anticipate that this position will be needed as we head into our busy summer months, and we will once again begin interviewing for a full-time manager position.



## Triphahn Center



## Willow Recreation Center

### Triphahn Center Fitness

<u>Membership</u>	<u>02/28/2020</u>	<u>01/01/2021</u>	<u>02/28/2021</u>	<u>2021 YTD Var. +/-</u>
<b>Total</b>	<b>818</b>	<b>509</b>	<b>485</b>	<b>-24</b>

## Willow Rec Center Fitness & Racquetball

<u>Membership</u>	<u>02/28/2020</u>	<u>01/01/2021</u>	<u>02/28/2021</u>	<u>2021 YTD Var. +/-</u>
Fitness	270	93	97	+4
Racquetball	69	52	47	-5
<b>Total</b>	<b>339</b>	<b>145</b>	<b>144</b>	<b>-1</b>



## Dog Off-Leash Areas

<u>Dog Park Passes</u>	<u>02/28/2020</u>	<u>01/01/2021</u>	<u>02/28/2021</u>	<u>2021 YTD Var. +/-</u>
<b>Total</b>	<b>689</b>	<b>586</b>	<b>526</b>	<b>-60</b>



## General Programs

### General Programs:

<u>Program</u>	<u>Participants</u>
Baton & Poms	24
A&A Music (piano & guitar)	2
Palatine Choir	5
Shotokan Karate	56
Tae Kwon Do	17
Gymnastics	69

### Dance

Winter session started in February. There are 111 dancers enrolled in the winter/spring session within 21 classes. Five adults are enrolled in the Adult Tap class. Private dance classes were offered.

### Special Events:

- Virtual Family Bingo was held on February 19. There were 24 families who participated in this free event.
- Donut Day with Stan's Donuts on February 15 was cancelled due to a snow storm, but the event will be rescheduled for March 22.
- Spring special events will be offered which include the second annual Bunny Drive By on April 3, as well as a new Bunny Basket drive by event. Patrons register prior to arriving and will receive a basket full of goodies and activities to take home. The bunny will be there to greet all of the kids, too.



## 50+ Club

Drop in programs continue to run and we have new programs being continually added.

- We are bringing back Wii Bowling starting in March.

Pub Trivia was cancelled in February due to low enrollment. Our next trivia night is scheduled for March 25.



## Early Childhood

There are 24 children enrolled in the full-day ELC.

The part-day preschool program continues to promote mid-year enrollment. Registration for the 21/22 school year opened in early February. For next fall's preschool, there are 88 children enrolled to date.

19-20 TC		20-21 TC		+/-	19-20 WRC		20-21 WRC		+/-
Threeschool	14	Threeschool	0	-14	Threeschool	5	Threeschool	0	-5
2's Playschool	30	2's Playschool	6	-24	2's Playschool	24	2's Playschool	0	-24
3's & 4's	128	3's & 4's	55	-73	3's & 4's	57	3's & 4's	38	-19
<b>Total</b>	<b>172</b>	<b>Total</b>	<b>60</b>	<b>-111</b>	<b>Total</b>	<b>86</b>	<b>Total</b>	<b>38</b>	<b>-48</b>



## School Age - STAR and Day Camps

### STAR

District 54 continued a hybrid model of in-person schooling, as they had at the end of January, with children either attending Mondays and Thursdays or Tuesdays and Fridays, but added alternate Wednesdays starting February 1. Group A went to school on Monday, Wednesday and Thursday the first week of February and then Group B went to school Tuesday, Wednesday the second week of February. Starting February 17, the district began 100% in-person learning following a day off of school that was scheduled on Monday and then a remote learning day due to a snow storm on February 16. February 1-11, we offered Study Hall for both groups opposite their in-person learning days and STAR before and after school programs at the school sites for the days they were in school. Beginning on the 17<sup>th</sup>, we ran our STAR sites before and after school as we normally do.

As school began 100% in-person, our STUDY Hall program ended and several parents sent very nice emails thanking us for providing support during this volatile time:



*1. As we transition into full time school next week, please pass on a big thanks to your study hall staff for all the help they have provided over the past ~ 6 months. True front lines hero's in this battle with Covid! As an added bonus, Akina truly loved this study hall and is actually sad in some ways she is leaving it for full time school. And to you also, for managing this and finding a way to staff this and keep it going. I don't believe you ever had to cancel a single day - at least not at Triphahn.*

*Al Baumgartner (and Akina and Kana)*

*2. I wanted to send you and your team / organization a big thank you for all the support the Star Study Hall program has provided. You and the program provided much needed support at a time of great need. We are so grateful that we could lean on you / your staff and maintain our livelihoods. Plus, your staff did so with a welcoming / loving / constructive spirit all the while.*

*Although, it's goodbye Star Study Hall for now, we may be back should D54 revert. But, I wanted to send a thank you note meanwhile as we don't know what we would have done without your support / Star Study Hall.*

*Looking forward to seeing Star and your staff on the more recreational side moving forward.*

*Thanks again, Christi, Marvin, & Amalea*

*3. I have really colorful opinions about the school at this point but you guys have really been great! I can't thank you guys more for being able to adapt in such a weird way over the past year. Keep me updated with any new weird schedules that could be coming, as Jack will certainly need to be enrolled :) . Let me know if you need anything from me for the upcoming stars after school program. Otherwise, we'll see you there!*

*4. Thank you. The service you and your staff provide is a lifeline to us working parents. It is so much appreciated and valued 😊*

TC February Study Hall:

- Week of February 1: 16
- Week of February 8: 13

D54 Hybrid STAR (February 1-11):

- Armstrong: 2
- Fairview: 18
- Lakeview: 11
- Lincoln Prairie: 10
- MacArthur: 18
- Muir: 2

#### D54 STAR (February 15-26):

- Armstrong: 16
- Fairview: 21
- Lakeview: 25
- Lincoln Prairie: 20
- MacArthur: 21
- Muir: 6

#### WRC STAR for February

- Whiteley PM care: 9
- Whiteley AM care: 2
- TJ PM care: 2
- TJ AM care: 1
- KinderSTAR: 11

#### Camps:

Staff is planning for summer camps 2021. It is uncertain if we will have access to School District 54 sites for camps this summer, but a request has been submitted.



*Youth Athletics*

#### Athletics

##### **Hoffman Basketball Academy**

- Camps: Five camps were offered for a total of 64 players.
- Individual and Group Training sessions were throughout the month on Mondays, Wednesdays and Thursdays. 32 individual sessions and 24 group sessions (with 2-4 players per session) enrolled this month.
- Wednesday Feeder Fundamental Drop in Program had a total of 107 players visit this month.
- In-house basketball league (pod system, max 20 per group) started in early February. Games started February 20.
  - ½ coed- 20 players
  - 3/4<sup>th</sup> boys- 20 players
  - 5/6 boys- 17 players
  - 3/4/5 Girls- 20 players
  - 6/7/8 Girls- 16 players
- Spring Break Camp will be offered in late March.

##### **Baseball**

- N60 baseball
  - U9, U12 and U14 teams started practice on Sundays
- In-House baseball
  - Registration has started (ends on March 15<sup>th</sup>). Enrollment to date is:
    - Shetland- 35

- Pinto- 33
- Mustang- 24
- Bronco- 11

### **Soccer**

- The league is currently running Sundays only and is divided into a 30 minute practice and 30 minute scrimmage. There are 74 players enrolled this season compared to 94 last season, which is great for being a “covid” season.

### **Adult Softball**

- Registration is open and three teams are signed up to-date. The league starts in early May.

### **Outdoor Recreation**

#### ***Ice Fishing Classes***

- Ice Fishing Clinic
  - Ice fishing clinic ran on January 24 and we offered five 30 minute classes from 8:00 a.m. -11:30 a.m. All five clinics ran with three of the classes maxing out at 15 participants. A total of 58 participants attended.
- Ice Fishing Drop Ins
  - Drop ins were a huge success with classes reaching the max of 15 participants quickly. We had to purchase five more ice rods and increase the class size to 20. Total participation was 51.
  - Participants were taught ice entry safety, safety equipment needed to ice fish, how to drill ice holes and how ice fishing equipment differs from warm weather fishing.
  - If it weren't for the sub-zero temperatures, participation would have been over 200 for the month.
- Ice Fishing Derby:
  - This was our second year offering the ice fishing derby, and this year, we had safe ice deemed by our Parks team and per PDRMA guidelines.
  - Holes were pre-drilled and 20 rods were available for free rental for participants that were new to ice fishing to ensure we can include as much of the interested community as possible.
  - Out of 86 participants, 20 participants were individuals who had taken an ice fishing class with Kyle and liked the sport so much, they decided to participate in the derby.
  - It was one of the most enjoyable events Kyle has ran since working for the park district! Everyone was so grateful because after 20+ years the park district is opening the lakes back up to ice fishing and skating.

### **eSports**

- Progress continues on the Esports Zone at Vogelei. Tables have been built, computers have been delivered, chairs have been delivered and we have started to sell passes. Director Huguen and his team have done amazing work with the construction and IT staff, Brett and John, have been a huge help on the technology side.



## *Ice Operations*

### **Hockey:**

- With guidelines lifted in January, new hockey clinics were offered. A seven week clinic for each hockey level began the first week of February. A total of 142 players are enrolled.
  - o Mites: 26
  - o Squirts: 25
  - o PeeWees: 30
  - o Bantams: 27
  - o Midgets: 19
  - o Wolverine Girls: 15
- Hockey Development lessons began in February, as well. There are 40 players enrolled in Intro to Hockey (level 1) and 31 players enrolled in Hockey Development (level 2).
- Private lessons continued through February. Private lessons were offered afterschool before clinic practices. 200 private lessons took place in February.
- Hockey spring league will begin the first week of April and run for an eight week season. After meeting with area hockey directors, the league has been divided into two divisions: open division and restricted division. HEParks hockey has joined the restricted division which requires masks on the ice. Registration is currently open for the new spring league. To-date, there are 77 players enrolled.

### **Figure Skating:**

- A total of 304 private lessons were taught in February. Freestyle ice resumed with 105 registrations.
- Figure Skating classes began in February. There are 179 skaters enrolled in the winter session. A new Intro to Speed Skating class is offered this session and taught by a coach from the Glen Ellyn Speed Skaters, who rent our ice on Sunday nights.

### **Public Skate:**

- Public Skate resumed on February 14 with a Sweetheart Skate. Two one hour sessions were offered at 1:15 and 3pm. Pre-registration was required for each session. Participants were required to enroll before the event and could pay for their rental skates online. Both Sweetheart Skates were sold out with 50 skaters. Due to the popularity, public skate has now been added to the schedule for every other Sunday. The second public skate event held on February 28 also sold out with 50 skaters for each hour timeslot.



## *Communications and Marketing*

### **Design Work:**

- eSports branding, facility design
- ELC re-branding: including keyword usage and google search terms

### **Special Projects:**

- Interactive Park amenities website update: created a park matrix and filter system to select different amenities that each park and facility offers. These new pages are ADA, translation and mobile friendly. Staff is working alongside the parks department for pictures of each park.
- Chamber of Commerce Business Guide: Submitted a piece that features a write-up highlighting the amenities and community park projects from last year.
- Willow Rec Center video highlight: Staff worked with the Village of Hoffman Estates and tourism department to create a highlight video for Willow which includes a tour, programming overview and general awareness. This will be shown on the Village's cable channel. In coming months, the Village will highlight Triphahn and The Club.

### **Promotions:**

- Fishing Derby
- Preschool 21/22
- Now Hiring
- Adult Softball
- TC fitness
- Public Skate
- Bridges: Season passes, Fish Fry, Breakfast with Bunny, Rentals & Weddings

**Email campaigns:** Three e-blasts highlighting: preschool registration, bunny events, fish fry, spring break programs, summer jobs and eSports Zone.

### **Press Releases and/or Advertising:**

- New Commissioner announcement
- Fishing Derby

### **Social Media:**

- 55 posts in February
- Top interactive posts:

- 1) Preschool Outdoor Play
  - 2) Stan's Donut Day
  - 3) HEParks loves the Chicago Wolves
  - 4) Ice Fishing Derby winners
  - 5) Summer Jobs
- Special social media campaign: Focus on Preschool and whole-child learning
    - Reached 22,906 users with 1,560 clicks to the preschool pages

**# of Followers:**

Follower Count of HEParks Managed Social Media Accounts by Month					
		Monthly Follower Count			
Account	Social Media Platform	February 2021	January 2021	December 2020	November 2020
Bridges of Poplar Creek	Facebook	1046	1046	1034	1029
	Instagram	123	121	122	118
	Twitter	164	164	165	166
The Club	Facebook	1640	1643	1636	1622
	Instagram	320	311	299	289
	Twitter	39	39	37	39
HEParks	Facebook	5115	5062	5034	5013
	Instagram	839	808	776	729
	Twitter	1067	1070	1088	1092
Ice Academy	Facebook	96	92	90	88
Wolf Pack	Facebook	334	329	315	314
	Instagram	329	329	329	309
50+ Club	Facebook	116	116	115	114

**Website:**

Traffic to HEParks website in February: 23,246 unique page views.

Highest visited pages

- Highest visited pages in February 2021: Home, Program Guide, Bids, Public Skate

## Bridges General Programs

- Preferred Tee Time contracts have been received. Currently, we have 22 contracts received for this season, with two additional verbal commitments, bringing our total to 24 groups in 2021 versus 23 groups in 2020.
- Golf merchandise has started to arrive and staff has been preparing the golf shop for opening day.
- Staff has continued to work with WT Engineering on architectural drawings for the range structure. Bid documents are being finalized and will be released on March 19.
- The March Madness event is being promoted and, currently, we have 25 teams booked. We will look to fill the last seven spots this coming week for the event on March 20.
- Staff is excited to announce that we have been chosen to host one of the IAPD golf outings in 2021. This is a good networking opportunity and helps build our relationship with IAPD and other Districts. It will also allow us to showcase our new Top Tracer Range facility. The outing will most likely be in June or September. It is normally a small modified shotgun where we donate the green fees and they pay for food and beverage.
- Best news so far this year: the snow has melted and the golf course will open on Friday, March 12!

## Golf Rounds

MONTHLY ROUND TOTALS					
2017	2018	2019	2020	2021	5 Year Average
880	278	0	0	0	0
YTD ROUND TOTALS					
2017	2018	2019	2020	2021	5 Year Average
880	278	0	0	0	0

## Range Information

MONTHLY RANGE BASKET SALES TOTALS					
2017	2018	2019	2020	2021	5 Year Average
564	104	0	0	0	3
YTD RANGE BASKET SALES TOTALS					
2017	2018	2019	2020	2021	5 Year Average
566	104	15	0	0	3

## Food & Beverage

- Reservations have been off to a fast start for the Breakfast with the Bunny event on March 27. We will offer three different seating's at 8:30am, 9:30am and 10:30am with up to 50 guests per seating per IDPH guidelines. Currently, we have 90 guests preregistered for this event.
- Fish Fry started on February 26. Staff did a great job switching gears once the changes to the COVID-19 guidelines were released allowing indoor dining. We had 99 covers in week one. Staff created a curbside pick-up option which is becoming more and more popular each week. Staff also put flyers on local townhomes promoting indoor dining along with curbside pick-up.
  - Week 1 (Feb 26<sup>th</sup>) = 99 Covers
  - Week 2 (March 5<sup>th</sup>) = 120 Covers

Wedding Count Update:

**2022 = 1 reception has booked.**

**2021 = 14 ceremony and reception, 2 reception. We did have one reception cancel for June as they moved to a facility that was not enforcing any COVID-19 guidelines.**

2020 = All weddings have been cancelled or rescheduled to 2021.

*We had 10 ceremony and reception, 4 reception only booked for 2020.*

2019 = 16 ceremony and reception, 3 reception only, 1 ceremony only

2018 = 16 ceremony and reception and 3 reception only, 2 ceremony only (2 weddings cancelled in 2018)

2017 = 14 ceremony and reception, 5 reception only, 5 ceremony only

2016 = 21 ceremony and reception, 4 reception only, 1 ceremony only.

2015 = 18 ceremony and reception, 5 reception only, 4 ceremony only

## Golf Maintenance Summary

In February, our high averaged 25° (10° below average) and low averaged 9° (11° below average). We received about .21" of rain (1.79" average) late in the month and about 11.2" of snow (our average is 9.1") for the whole month. This brings our winter total to 33.7" of snow (29.5" average). We were lucky and missed some of the heavier snow falls, at O'Hare they recorded 21.6" in February with a winter total of 47".

### What A Three Weeks in Chicago...

Jan 26 - Feb 15, 2021

**34.1"** of snow  
at Chicago O'Hare

- Snowiest 3 weeks since Jan 11-31, 1979 (39.5")
- Normal entire season snowfall is 36.3"
- Snowier than the entirety of 68 winters in Chicago's period of record (half of them)!

#### 3-week totals from elsewhere in Chicago:

- Midway 3SW: 41.3" • Harwood Heights: 31.1"



National Weather Service Chicago  
weather.gov/chicago 2/16/2021



During the last week of February, the forecast started to change for the better. We saw no snow in the forecast and a stretch of sunny days with temperatures above freezing. This was our opportunity to address the ice issue on greens. We were quickly approaching 60 days of cover, much past that point and our chances of damage increase greatly. With the use of Parks' new snow machine, we were able to clean the 14-16" of snow off seven greens before conditions got too sloppy for the machine. Without this machine, I don't know how we would have ever been able to accomplish this. Within a few days of clearing, the greens were completely clear. We have continued to monitor the greens that were not cleared; these are melting fairly quickly and are only about a week and a half behind.



(Photos below) Left: #17 one day after clearing snow  
Right: #8 two days after removing snow



We worked on a lot of other stuff at the maintenance building this month:

- Attended Zoom Conferences for national Golf Industry Show and local Illinois Turf Foundation along with many local meetings put on by MAGCS.
- Finished preventative maintenance on rotary mowers.
- Almost done with preventative maintenance on maintenance cart fleet.
- Finished preventative maintenance on cultural equipment.
- Started to receive, inventory, and put away the nine pallets worth of chemical/fertilizer from early order program.
- Finished organization of equipment with freshly painted parking lines and labels for every piece of equipment.
- Started planning for staff returning, working on safety training schedules, and filling open season positions.
- Started switching over batteries in the rental fleet.



## February 2021

<b>Membership Totals</b>	<b><u>02/28/2020</u></b>	<b><u>01/01/2021</u></b>	<b><u>02/28/2021</u></b>	<b><u>Var. +/-</u></b>
Totals	2998	1992	1940	-52

## Member Services/Sales

- In regards to new member enrollments, February was a strong month! We enrolled a total of 117 new members, and three members under the United Health Care Renew Active plan. We actually exceeded the February 2020 new enrollment number this year. We are beginning to have people return and express that they feel comfortable now because they have been fully vaccinated. Unfortunately, we are still experiencing members cancelling because of COVID-related concerns.
- The additional allowances from the State Guidelines have increased the facility usage and we have become increasingly busy, especially in the evening hours. We have expanded our operating hours to stay open one hour later each day, which has been requested by several members for a while, and has been well received. The Club daily visit numbers are steadily increasing with an average of 401 visits per weekday in February that puts us at 69% of daily visits compared to visit numbers in February 2020. Saturday/Sunday visits are averaging 296 per day now, about 70% of February 2020 numbers.
- We had 1138 unique visits in February. So, 58% of our active members used the facility in February at least one time.
- The General Manager, Director, and Superintendent of C&M met at the end of the month to coordinate a strategy for the marketing of the facility. We are exploring the vendor options for a Google 360 tour, as well as strategic social media posting to engage our target demographics. We will be making subtle changes to our internal and external marketing pieces to create a more uniform branding look.
- We began our quarterly “Member Spotlight” series in February, and featured two amazing members, Ray and Cindy, each who have had some pretty amazing journeys to improve their health. Please click on the following links to read about their journeys:
  - [Ray’s Member Spotlight](#)
  - [Cindy’s Member Spotlight](#)

## Operations and Fitness Departments:

- February was the final month of our regular Virtual Workout Series postings. In February, we focused on shorter workout options to encourage people to start small, with short workouts, and get back into a regular exercise routine “Fall in Love With YOU Again” and of course invite them back in to the facility. We are very proud of and grateful to our very dedicated Group Fitness team who put a lot of hard work and overcame their hesitations about being “on-camera” to create this amazing library of

workouts. Our members are so grateful they had this as an option when they could not be in the facility.

- We were able to return to in-person group fitness classes in the month of February which our members were very happy about. We started out with a slimmed down schedule as we brought the classes and instructors back. We listened to a lot of feedback from members and have adjusted the group fitness schedule accordingly by adding some popular classes and formats back to the schedule.
- We have hired a couple of new group fitness instructors who are able to teach a variety of formats as well as brought onboard a Registered Dietician, Shannon Stevens. Shannon will be working with us to post nutrition-focused videos on our social media, give talks about a variety of topics, and set-up a “Ask Shannon” table on some weekends to introduce herself and promote her services and events.
- Looking ahead, we will explore options to get out into the community to offer community events, while adhering to COVID-19 guidelines, and promoting The Club and services.

**A. Finance/Administration**

- Staff has completed the 2020 internal audit and will assist Lauterbach & Amen once they begin conducting their review for the external annual audit starting March 8.
- With staff’s assistance, all outstanding purchase orders for the year ending 2020 have been closed.
- The District received notification that the 2019 comprehensive annual financial report met the requirements and was awarded the Government Finance Officers Association’s Certificate of Achievement for Excellence in Financial Reporting.
- The Time and Attendance system implementation is on-track to meet the anticipated go-live date of the first payroll in May. We have written the necessary scripts to pull the data from our payroll software, convert it to the new software’s conventions, and automatically create a file in the required format. These files will allow the payroll and time and attendance software to be in sync while only requiring data entry into one application. We have been meeting with the vendor weekly to go over the set-up to ensure that District policies are incorporated into the system.
- Processed applicable monthly returns as required.
- Processed Club/TC/WRC cancellations, including attaching documentation to RecTrac household members and member holds before March billing.
- RecTrac Enhancements/Processes
  - Upgraded RecTrac to version 3.1.10.04.04
  - Created additional enroll-by-day reservations
  - Assisted in creation of pre-registration for open skate
  - Adjusted new rules for STAR 2021/22 registration

- Rebuilt facility locker rooms and pricing to be included with monthly billing
- Payroll Cycle Processing
  - 02/05/20      \$222,825.78
  - 02/19/20      \$225,098.25

**B. Administrative Registration/EFT Billing**

- EFT Billings for:
  - a. Sponsorship/Marquee
  - b. ELC (weekly)
  - c. Club/TC/WRC Fitness
  - d. STAR
- Administrative
  - a. Program Cancellations/Refunds
  - b. Program Fee/Rule Adjustments
  - c. 2020 registration documentation filed and boxed for storage
  - d. Processed hockey credits
  - e. STAR fee updates
- Administrative Registration for:
  - a. Scholarship Applications
  - b. 2021/22 PreSchool
  - c. Fishing Derby

**C. Human Resources**

- Processed nine new part-time employees.
- Completed and distributed Form 1095 ACA (Affordable Care Act) forms to staff for employer-provided health insurance.
- Completed 2020 compensated absences review for audit
- We are reviewing the 4<sup>th</sup> quarter BEN 118R (report issued to the employer about chargeable unemployment) for IDES (Illinois Department of Employment Security).
- We will be hiring a Superintendent of Human Resources position. Given the significant changes in employment rules and regulations, it has been determined that additional staffing in this area is necessary. This is a previously approved position, and we will be utilizing savings from delaying the filling of multiple positions to cover any additional cost that may be incurred.

**D. Technology**

- Working with Maintenance and Recreation on new eSports Gaming Lounge.
  - a. Networking rack installation has been completed; staff will begin running cabling next.
  - b. All hardware, including desktop gaming computers, monitors, headsets, and chairs, has been received.

- Worked with Parks maintenance to completely replace the electrical and network cabling and the access control ID card reader at Freedom Run Dog Park. Systems are operating as expected.
- Working with NovaTime (Time & Attendance Software) and Sterling Networks to develop an automated process in which files can be generated in BS&A and then securely transferred to NovaTime. This required a SQL script be written that will automatically create this file within BS&A.
- Sterling completed the creation of two separate networks for the maintenance facilities at Seascope and Bridges. Gregg Communications programmed the locations for E911, which has been tested and verified.
- Comcast's construction team has a slated completion date of March 26, 2021 for Comcast fiber upgrade at The Club and Vogeley.
- Working with Bridges on the development of the new TopTracer Range building.

# After weeks of delay, anglers hit the ice in Hoffman Estates



Carter Redlich, 8, of Inverness is excited to see movement on his fishing pole Sunday as he fishes with his father, Steve, during the Hoffman Estates Park District's annual ice fishing derby at South Ridge Park. (Ryan Rayburn for the Daily Herald)





Hans Predel of Barrington holds his award-winning 14½-inch largemouth bass Sunday during the annual catch-and-release ice fishing derby sponsored by the Hoffman Estates Park District at South Ridge Park. (Ryan Rayburn for the Daily Herald)



"The ice is about 12 inches thick," Kyle Goddard of the Hoffman Estates Park District said Sunday as he drilled a hole in the ice at South Ridge Park during the park district's annual fishing derby. (Ryan Rayburn for the Daily Herald)



After two weeks of delays because of subzero temperatures, anglers were eager to try their luck Sunday during the Hoffman Estates Park District's annual ice fishing derby at South Ridge Park.  
(Ryan Rayburn for the Daily Herald)



Hans Predel, left, of Barrington, holds his winning 14½-inch largemouth bass as it gets measured by event organizer Kyle Goddard during the Hoffman Estates Park District's annual ice fishing derby Sunday at South Ridge Park.  
(Ryan Rayburn for the Daily Herald)

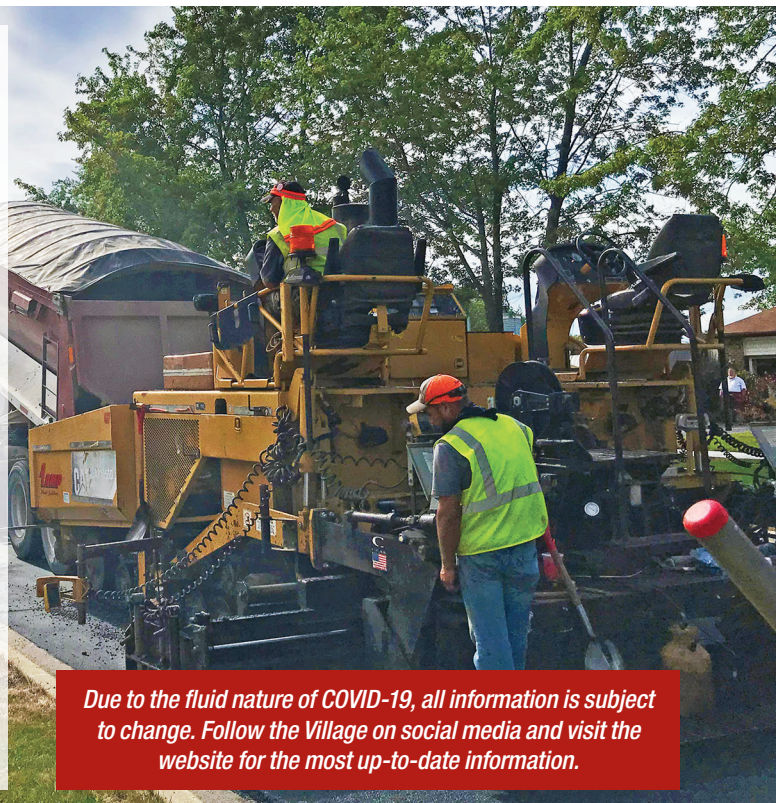


# Hoffman Estates Citizen

March 2021

## 2021 Street Revitalization Project

The Village of Hoffman Estates will be investing approximately \$6 million into Village infrastructure this construction season. These investments will benefit residents and businesses by improving neighborhoods with a safe and serviceable street for years to come.



*Due to the fluid nature of COVID-19, all information is subject to change. Follow the Village on social media and visit the website for the most up-to-date information.*

The 2021 Street Revitalization Project will consist of the reconstruction of seven streets and the resurfacing of 23 streets. A separate project will include the resurfacing of segments of Jones Road and Salem Drive with federal Surface Transportation Program (STP) funds covering 80% of the cost.

Work is expected to begin in April and be completed by the end of November. Reconstruction involves the complete removal of the street and the installation of new base, asphalt pavement, curb and gutters, driveway aprons, and sidewalk repairs. Resurfacing involves removing the top-wearing

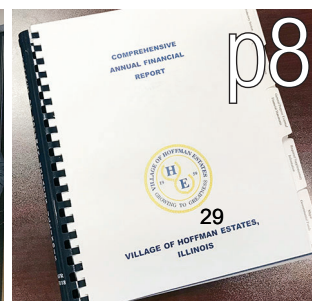
surface of the street and replacing it with new asphalt, along with minor curb, gutter and sidewalk work.

The 2021 STP project is expected to begin in mid-June and be completed by mid-August. Similar to the Street Revitalization Project, the scope of the resurfacing will include the removal and replacement of the top-wearing surface of the street, along with curb, gutter and sidewalk repairs.

[\[continued on page 3\]](#)

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# Growing to Greenness!

## Easy way to recycle textiles and home goods

The Village has partnered with Simple Recycling to offer residents a convenient way to dispose of unwanted textiles and small home goods, while keeping these items out of the landfill.

Residents of single-family homes in Hoffman Estates can recycle all types of used or new clothing, boots and shoes, belts and ties, handbags, hats and gloves, toys, towels, sheets and blankets, small kitchen appliances, and more.

Simply place the items in the supplied orange bags (or any plastic bag clearly labeled for Simple Recycling), place the bags at the curb on your normal garbage and recycling collection day, and Simple Recycling's trucks will pick them up, free of charge. Residents are also encouraged to continue donating usable items to local charities.

To request bags, report missed pick-ups and to learn more, visit [www.simplerecycling.com](http://www.simplerecycling.com) or call 866-835-5068.



If you live or work in Hoffman Estates and have a passion for sustainability, come join our team! The Village's Sustainability Commission is looking for volunteer commissioners, ages 18 and over. Visit [www.hoffmanestates.org/volunteer](http://www.hoffmanestates.org/volunteer) for more information and to complete an application!

# Historian's notebook

Some of the new residents who moved into Parcel A in 1956 formed a theater group called the Theater Guild. I recently talked with Jane Davey, who was one of the original members. She said they had about 15 members and began with performances at Blackhawk School, which was located on Illinois Boulevard just north of Schaumburg Road. It was one of the first schools built in Hoffman Estates, but it was replaced by the Jack Hoffman School next to St. Hubert Church. Blackhawk School was torn down when Schaumburg Township, which took over the school building when it closed, decided to build a new township building on that same site.

Jane told me that they moved to the Vogeley Barn at Vogeley Park at the intersection of Golf and Higgins roads. Everything they needed was there – a very nice stage and accommodations for a good-sized audience. The size of the group began to dwindle too, and they again moved to the basement of the Schaumburg Township District Library when it was on Library Lane just north of Schaumburg

Road. It wasn't long before they dismantled the group altogether due to lack of interest and changing lives, as more women were off to work and lives were busier.

During all the years I've lived in Hoffman Estates (since 1965), I remember so many barns that were still on what farms that were left. One by one, they were torn down. I recall Peter Johns' barn on the south side of Higgins Road just west of the Busy Bee Car Wash. He sold vegetables and corn in the summer. The Steinmeyer barn and other out buildings were right off a portion of Old Higgins Road. St. Alexis Medical Center purchased that property, and I haven't been back in there to see if it's still standing. The Hammerstein barns were used as our first kindergarten and dance hall. That was before we incorporated. The homeowners association held many activities in the biggest of the barns. Fire destroyed them on Dec. 3, 1958. The Sunderlage House, now owned by the Village of Hoffman Estates, had a barn that was used for storage, but it too was eventually torn down.

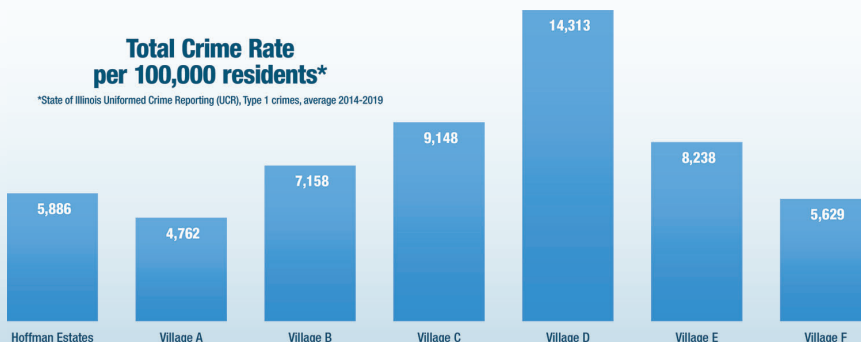
The only barn that remains in the Village is the Vogeley Barn at the intersection of Golf and Higgins roads. The original barn was built in 1916 – the same time the house was built. It burned down and a new barn was built in 1937. The barn has been the home of the Teen Center for many years. My kids remember the movies and popcorn they enjoyed there. It is owned by the Hoffman Estates Park District, and it no longer has the stage the Guild players performed on. They also no longer rent the barn for parties and get-togethers. It has been completely renovated for use by teenagers, with pool and table tennis tables, as well as a new e-game center and gymnastics on the second floor. The fun at the barn goes on! It's a great place for new kinds of performances, minus the Theater Guild.

As far as I know, we don't have any kind of theater group in the Village these days. It might be time to start a new group ... just as soon as we can all come together again!

Email Pat Barch at [eagle2064@comcast.net](mailto:eagle2064@comcast.net).

## Crime statistics now available

The Hoffman Estates Police Department has begun an annual crime statistics reporting effort. The initial reports provide a six-year lookback and include a comparison of Hoffman Estates' statistics against surrounding municipalities. For more information, visit [www.hoffmanestates.org/crimestats](http://www.hoffmanestates.org/crimestats).



# Road construction

[continued from cover]

Information packets will be mailed in March to all residents living within the project location limits before work begins. A full list of project locations is shown below. Given the ongoing COVID-19 situation, this project is subject to change.

## Reconstruction streets

- Alpine Lane from Ash Road to Arizona Boulevard
- Beacon Court from Westbury Drive to end of street
- Carthage Lane from Cumberland Street to Arizona Boulevard
- Cochise Street from Chandler Lane to Arizona Boulevard
- Devonshire Lane from Kingsdale Road to Glen Lake Road
- Flagstaff Lane from Washington Boulevard to Grand Canyon Street
- Greystone Place from Holbrook Lane to end of street

## Resurfacing streets

- Berkley Lane (W) from Western Street to Washington Boulevard
- Charlemagne Drive (N) from Versailles Road to Freeman Road
- Dennison Road from Cambridge Lane to Durham Lane
- Dovington Drive (W) from Chatsworth Lane to Gannon Drive
- Downey Street from Bode Road to end of street
- Durham Lane from Ashley Road to Highland Boulevard
- Essex Drive from Caribou Lane to Shoe Factory Road
- Essex Drive from Shoe Factory Road to Beacon Pointe Drive
- Holly Lane from Aspen Street to end of street
- Hundley Street (N) from Hundley Street to end of street
- Hundley Street (W) from Hundley Street (N) to Downey Street
- Hundley Way from Bode Road to Hundley Street
- Hunters Ridge (W) from Fox Path Lane to Falcon Lane
- Kelberg Avenue from Delaney Drive to Canterbury Lane
- Kelley Drive from Elliott Drive to Landers Drive
- Kingsdale Road from Golf Road to West Darlington Circle
- Kingston Drive from Chambers Drive to Bradwell Road
- Lincolnshire Lane from Partridge Hill Drive to Partridge Hill Drive
- Mallard Lane from Hunters Ridge (W) to 1405 Mallard Lane
- Maywood Lane from Milton Lane to Washington Boulevard
- Olive Street from Berkley Lane (W) to Alcoa Lane
- Olmstead Drive from Mumford Drive to Palatine Road
- Topaz Drive from Opal Drive to Mumford Drive

## 2021 STP project

- Jones Road from Highland Boulevard to Rosedale Lane (E)
- Salem Drive from Village limit to Bode Road

Visit [www.hoffmanestates.org/roadconstruction](http://www.hoffmanestates.org/roadconstruction) for weekly updates on Village projects starting this spring, as well as information on other road construction projects in the area. If you would like to be added to an email list for construction updates or have any project-related questions, contact the Engineering Division by phone at 847-252-5800 or by email at [roadconstruction@hoffmanestates.org](mailto:roadconstruction@hoffmanestates.org) with "2021 Street Project" or "2021 STP" in the subject line.



## A message from Mayor McLeod

Thank you to everyone in the Hoffman Estates community who answered the call for our Valentine's Day card collection. The Board and I were blown away by the response, as nearly 1,000 handmade cards were donated to this effort! Cards were shared with residents at Alden Poplar Creek, Brookdale and Charter Senior Living. We also had enough for distribution at the Women and Children's Hospital and the SHARE Program, both located on the AMITA Health campus in Hoffman Estates.



Speaking of the SHARE program, Leyden Family Service provides a range of counseling, treatment and preventative care services for adults, adolescents, senior citizens, children and families. SHARE, which stands for Start Here Addiction Rehabilitation and Education, is part of Leyden Family Service, and it is their nonprofit alcohol, drug and gambling rehabilitation facility located here in Hoffman Estates. In existence on Moon Lake Boulevard since 1977, SHARE offers a variety of services for adults 18 years and older. So many people in treatment are often forgotten or deemed hopeless. I'm grateful to all of you for showing a little love to these individuals.

Thank you again to the individuals, groups and businesses who participated – thank you for showing such care to our senior citizens and others in our community who may be struggling this year!

Do you have a question for me? Call my office at 847-781-2404 or email [bill.mcleod@hoffmanestates.org](mailto:bill.mcleod@hoffmanestates.org).

*Bill McLeod*



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[www.hoffmanestates.org/enews](https://www.hoffmanestates.org/enews)



# Community briefs

## Mayor's Update event

Reminder: the annual Mayor's Update event, sponsored by the Hoffman Estates Chamber of Commerce Government Relations Committee and the Daily Herald Media Group, will take place on Wednesday, March 3. This year's presentation and Q&A will take place via Zoom. Mayor McLeod will recap 2020 and provide a look ahead at 2021. This event is open to the public. Register online at [www.hechamber.com](http://www.hechamber.com) or call 847-781-9100. Tickets are \$10. The Zoom platform opens at 7:45 a.m. with the program beginning at 8 a.m.

## Daylight-Saving Time begins

On Sunday, March 14, move your clocks ahead one hour. The Hoffman Estates Fire Department would also like to remind you to replace the batteries in your smoke and carbon monoxide (CO) alarms. The National Fire Protection Association (NFPA) recommends placement of at least one smoke alarm on every level of the home (including basements), and within 15 feet of all sleeping areas. CO alarms are recommended near sleeping areas.

## Outdoor decorative lighting regulations

The Village's Municipal Code requires that temporary outdoor decorative lighting from the holiday season be removed within 90 days. Beginning March 31, Code Enforcement inspectors will be checking for outdoor decorative lights during routine inspections in residential neighborhoods. For more information, call the Code Enforcement Division at 847-781-2631.

## Reminder: electronics recycling drop-off resuming soon

Starting Monday, April 5, the Village, in cooperation with the Solid Waste Agency of Northern Cook County (SWANCC), is resuming its free weekly drop-off collection program. Look for more info in the April Citizen!



## Fire department hiring

The Hoffman Estates Fire Department recently hired candidate firefighter Nicholas Kelm. He was sworn in on Jan. 26, and is pictured here with Acting Chief Paul Bilodeau (left) and Acting Deputy Chief Chris Lenczewski (right). Congrats!



## Reserve your garden plot

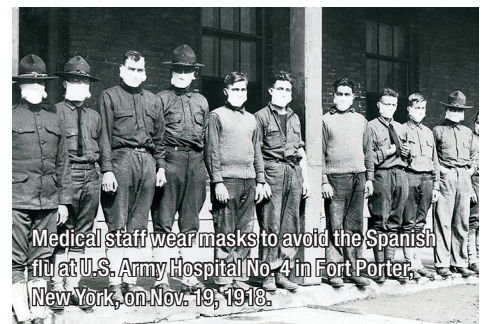
Beginning Monday, April 5, residents may rent plots in the community gardens for \$25. There are two garden plot locations: north at Mumford Drive and Westbury Drive, or south at Volid Drive and Vista Lane. To reserve a garden plot, contact Public Works by phone at 847-490-6800 or by email at [publicworks@hoffmanestates.org](mailto:publicworks@hoffmanestates.org) beginning April 5 at 8:30 a.m. No calls or emails will be accepted prior to that time. Messages received after 8:30 a.m. and left on voicemail or email will be recorded with the date and time received.



When requesting a plot, be sure to include your name, address, phone number, email address and garden location (north or south). Plot assignments will be on a first come, first served basis. Residents will only be able to reserve one plot. Requests for additional garden plots will be put on a waiting list and assigned only if space remains available after the initial sign-up. Plot assignment confirmation will be emailed to residents who provide an email address or mailed within the following week.

## Exploring the Spanish flu with Jim Gibbons

The Arts Commission is proud to host historian Jim Gibbons who will take you on the rollercoaster ride of your life with all the twists and turns of the 1918 influenza pandemic, the decade of the 1910s and World War I. This free dramatic Zoom presentation takes place on Tuesday, March 16, at 7 p.m. Registration is required. Visit <https://1918spanishflupresentation.eventbrite.com> to receive the Zoom link, or call Sue at 847-781-2606 to sign up. Visit [www.jimgibbonshistorian.com](http://www.jimgibbonshistorian.com) for more information.



## Welcome new businesses!

### Bluegreen Vacations Unlimited, Inc.

5225 Prairie Stone Parkway

### Colliers International

2000 Center Drive East, #C209

### Dialysis Access Services of NANI, Ltd.

2260 W. Higgins Road, #101

### Radial Health Group LLC

2500 W. Higgins Road, #1165

### Sport Clips

1475 Palatine Road



### Topsail Re Underwriters, LLC

2895 Greenspoint Parkway, #625

### Vida Trucking, Inc.

2200 Stonington Ave., #130

# Healthy body, healthy mind ...

## news from Health and Human Services

*The safety of the Hoffman Estates community is important to the Health and Human Services Department. The Village is monitoring the COVID-19 pandemic closely and will continue to update guidance based on current recommendations from the Centers for Disease Control and Prevention (CDC) and the World Health Organization (WHO). For additional updates, visit [www.hoffmanestates.org/coronavirus](http://www.hoffmanestates.org/coronavirus). If you have questions about vaccines, services or resources, call 847-781-4850.*

### Adult services and immunizations

Health and Human Services offers health screenings and preventative tests.

- Blood pressure and pulse check: free!
- Diabetes (blood sugar): \$2
- Hemoglobin (anemia): \$3

To schedule health screenings, preventative tests, or affordable vaccines and tuberculosis testing, call 847-781-4850.

### Cholesterol screening

This FASTING test measures total cholesterol, HDL, LDL, triglycerides and glucose levels. It requires a small drop of blood. Results are immediate and include consultation with a nurse. To schedule an appointment, call 847-781-4850. The cost is \$22.

### Hemoglobin A1C screening

The hemoglobin A1C test is a simple finger stick to find out if you have diabetes or are at risk of developing diabetes. The test takes six minutes and the cost is \$15. To schedule an appointment, call 847-781-4850.

### Children's clinics

Health and Human Services currently hosts baby and children's vaccination clinics. These clinics have always used exceptional infection control policies, but they now institute additional guidelines, as suggested by the CDC, the Illinois Department of Public Health (IDPH), and the Occupational Safety and Health Administration (OSHA). These added safety measures will help to ensure the health of patients, as well as protect Village employees.

Health and Human Services is offering **individual appointment times** for each child. The following precautions are also in place:

- Appointments will be staggered to promote social distancing
- A new COVID-19 questionnaire will be answered by each individual
- Temperature checks will be done prior to appointment time
- Face coverings/masks will be required for anyone over the age of 2
- Only one parent per child while inside the Village Hall is encouraged
- Additional hand sanitizing stations have been placed throughout the Village Hall
- All immunizations will be discussed with families by nurses via telephone before appointments
- Credit card payments (if necessary) will be done via telephone
- Staff will be required to wear additional personal protective equipment (PPE)

Health and Human Services is happy to provide this important service to the community and asks that you please do not hesitate to call with any questions at 847-781-4850. Information about these clinics is also posted online at [www.hoffmanestates.org/hhs](http://www.hoffmanestates.org/hhs).

To request an appointment, complete the two online forms and email them, along with your immunization records, to [hhs@hoffmanestates.org](mailto:hhs@hoffmanestates.org).

### Raising boys and men online workshop

Health and Human Services will be hosting an online workshop for parents on Saturday, March 13, at 10 a.m. titled, "How to Raise the Next Generation of Boys and Men: Giving Space for Feelings." Generations of boys and men have been taught that there is little space for their feelings, hearing things like, "Be more like a man," or "Crying is for girls." What would the world look like if boys and men were shown that an emotionally expressive individual leads to a better, less violent world? To get the Zoom link, send an RSVP email by March 8 to [michal.rosenberg@hoffmanestates.org](mailto:michal.rosenberg@hoffmanestates.org).



### COVID-19 vaccine anxiety

When it comes to COVID-19 vaccine anxiety, it is helpful to keep perspective on the situation. Often, anxiety can stem from uncertainty, and properly educating yourself can reduce much of this anxiety. Here is what you need to know: COVID-19 is much more dangerous than the vaccine. Side effects have been similar to other vaccines, are short lived and usually occur within the first few days after getting the injection. If you have anxiety about this or any vaccine, reach out for support and practice relaxation techniques, such as meditation and deep breathing, to lessen your stress.



By Bev Romanoff  
Hoffman Estates Village Clerk

## Clerk's corner

The date for the consolidated election is Tuesday, April 6. This election allows you to vote for many local officials, including Village of Hoffman Estates, park district, school and library board representatives. Early voting will be held at the Village Hall from Monday, March 22, through Monday, April 5.

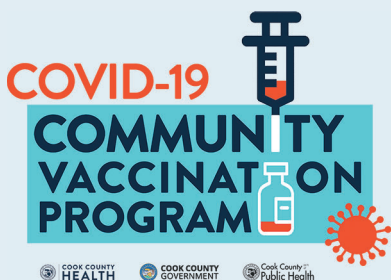
Contact the Village Clerk's office at 847-781-2625 or email the Clerk at [bev.romanoff@hoffmanestates.org](mailto:bev.romanoff@hoffmanestates.org).



# Cook County COVID-19 vaccine registration

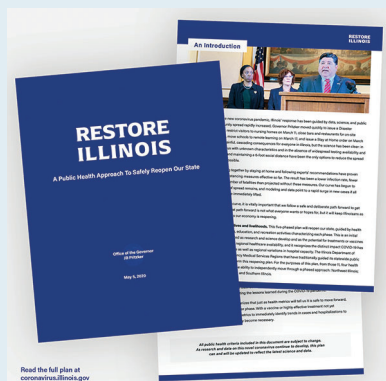
As the state of Illinois moves through the phases of its COVID-19 vaccine rollout, make sure you're in the know! Everyone who lives or works in Cook County is encouraged to register with the county's department of public health. While vaccination appointments may remain limited due to low vaccine supply, the county will contact you when appointments are available for your group.

The Cook County Community Vaccination Program website is accessible at <https://vaccine.cookcountyil.gov>. You can also call the county's vaccine sign-up hotline at 833-308-1988. Calls are answered Monday through Friday, from 7 a.m. to 7 p.m.



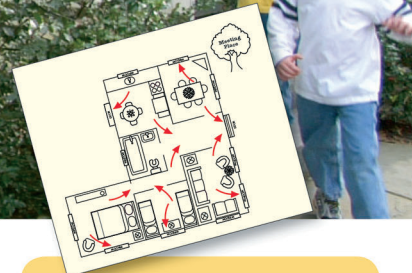
As vaccines become more widely available and county-run vaccination sites continue to come online, it is anticipated that additional appointments will become available.

The state of Illinois is currently in vaccine Phase 1B, which includes frontline workers and seniors ages 65 and older. For information on the state's vaccine rollout and definitions of who is included in each phase, visit <https://coronavirus.illinois.gov/s/vaccine-plan-overview>.



# Escape Planning

**Plan Ahead! If a fire breaks out in your home, you may have only a few minutes to get out safely once the smoke alarm sounds. Everyone needs to know what to do and where to go if there is a fire.**



## SAFETY TIPS

- » MAKE a home escape plan. Draw a map of your home showing all doors and windows. Discuss the plan with everyone in your home.
  - » KNOW at least two ways out of every room, if possible. Make sure all doors and windows leading outside open easily.
  - » HAVE an outside meeting place (like a tree, light pole or mailbox) a safe distance from the home where everyone should meet.
  - » PRACTICE your home fire drill at night and during the day with everyone in your home, twice a year.
  - » PRACTICE using different ways out.
  - » TEACH children how to escape on their own in case you can't help them.
  - » CLOSE doors behind you as you leave.
- IF THE ALARM SOUNDS...**
- » If the smoke alarm sounds, GET OUT AND STAY OUT. Never go back inside for people or pets.
  - » If you have to escape through smoke, GET LOW AND GO under the smoke to your way out.
  - » CALL the fire department from outside your home.

## FACTS

- ! A closed door may slow the spread of smoke, heat, and fire. Install smoke alarms inside every sleeping room and outside each separate sleeping area. Install alarms on every level of the home. Smoke alarms should be interconnected. When one smoke alarm sounds, they all sound.
- ! According to an NFPA survey, only **one of every three** American households have actually developed and practiced a home fire escape plan.
- ! While **71%** of Americans have an escape plan in case of a fire, only **47%** of those have practiced it.
- ! **One-third** of American households who made an estimate thought they would have at least 6 minutes before a fire in their home would become life-threatening. The time available is often less. And only **8%** said their first thought on hearing a smoke alarm would be to get out!

## National Colorectal Awareness Month

Colorectal cancer, also known as bowel, colon or rectal cancer, is any cancer located in the lower segment of the digestive tract. It can often go undetected due to lack of symptoms in the early stages. Symptoms may not even develop until the cancer has reached the late stages. Commonly reported signs include ongoing changes in bowel habits, such as diarrhea, constipation or increased frequency of bowel movements; changes in stool consistency, such as narrowing of stools; blood in the stool; unexplained weight loss; and abdominal discomfort.

Approximately 90% of colorectal cancers occur in people 50 years of age or older. Factors that increase the risk of developing colorectal cancer include a family history of colorectal cancer, lack of regular physical activity, having a low-vegetable diet, being overweight or obese, alcohol consumption, and tobacco use. Talk to your health care provider to learn more about colorectal cancer or discuss any new or persistent symptoms that may concern you. For more information, visit [www.cdc.gov/cancer/dccp/resources/features/colorectalawareness](http://www.cdc.gov/cancer/dccp/resources/features/colorectalawareness).





# March calendar



Due to precautions related to COVID-19, most non-essential Village meetings, events and tours remain canceled. For up-to-date information, visit [www.hoffmanestates.org/calendar](http://www.hoffmanestates.org/calendar).

## Monday, March 1

- Village Board Meeting, 7 p.m. at VH

## Tuesday, March 2

- Celtic Fest Commission, 4 p.m. at VH
- Sustainability Commission, 6 p.m. at VH
- Cultural Awareness Commission, 7:15 p.m. at VH

## Wednesday, March 3

- Mayor's Update Event, 8 a.m. online
- Economic Development Commission, 2 p.m. at VH
- Planning and Zoning Commission, 7 p.m. at VH

## \*Sunday, March 7

- Veteran's Flag 24: James E. Sonnenberg, Navy, WWII

## Monday, March 8

- Emerging Technologies Advisory Commission, 5:30 p.m. at VH
- Standing Committee Meetings, 7 p.m. at VH

## Thursday, March 11

- Fourth of July Commission, 4 p.m. at VH

## Saturday, March 13

- Raising Boys and Men Online Workshop, 10 a.m. online

## \*Sunday, March 14

- Veteran's Flag 25: Rudolph Britt, Navy, WWII
- Daylight-Saving Time Begins, 2 a.m.

## Monday, March 15

- Platzkonzert Commission, 4 p.m. at VH
- Commission for People with Disabilities, 6 p.m. at VH
- Village Board Meeting, 7 p.m. at VH

## Tuesday, March 16

- Spanish Flu Presentation, 7 p.m. online

## Wednesday, March 17

- Planning and Zoning Commission, 7 p.m. at VH

## Thursday, March 18

- Youth Commission, 6:30 p.m. at VH

## \*Sunday, March 21

- Veteran's Flag 26: Frank Wallenberg, Army, WWII

## Monday, March 22

- Early Voting Begins at VH
- Standing Committee Meetings, 7 p.m. at VH

## \*Sunday, March 28

- Veteran's Flag 27: Walter Keller, Navy, WWII

VH: Village Hall, 1900 Hassell Road

PD: Police Department, 411 W. Higgins Road

PWC: Public Works Center, 2305 Pembroke Ave.

Village Board meetings are held on the **first and third Monday** of each month at 7 p.m. in the VH Council Chambers, unless otherwise noted.

The **General Administration and Personnel; Planning, Building and Zoning;** and **Transportation and Road Improvement** committee meetings are held on the **second Monday** of each month at 7 p.m. in the VH Council Chambers, unless otherwise noted.

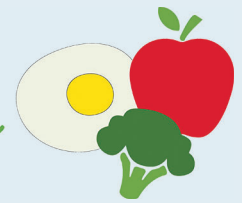
The **Finance; Public Health and Safety;** and **Public Works and Utilities** committee meetings are held on the **fourth Monday** of each month at 7 p.m. in the VH Council Chambers, unless otherwise noted.

## National Nutrition Month

Nutrition and immune system function are important factors of one's health, especially during a pandemic. The nutritional status of individuals has been used as a measure of resilience toward the COVID-19 virus.

Optimal nutrition and dietary nutrient intake are essential to strengthening the immune system. A balanced intake of zinc, iron, and vitamins A, B12, B6, C and E are vital for proper immune function. Vitamin C plays a key role in boosting the immune system, as well as helping to treat and prevent any viral infections.

## NATIONAL Nutrition MONTH



Along with dietary nutrient intake, a proper diet can help to ensure the body is in the strongest possible state to battle most viruses.

## Recommendations

- Eat fresh fruits and vegetables
- Eat whole grains and nuts
- Red meat can be eaten one to two times per week; poultry can be eaten two to three times per week
- Limit salt intake to 5 grams per day
- Drink 8 to 10 glasses of water per day
- Maintain a healthy lifestyle of exercise, meditation and regular sleep – adequate sleep will help to support immune functioning

For more information, visit

[www.ncbi.nlm.nih.gov/pmc/articles/PMC7306972](http://www.ncbi.nlm.nih.gov/pmc/articles/PMC7306972).



\* The flag-rotation ceremony is held at the Veterans' Memorial every Sunday at 1 p.m. The public is invited to attend. Those wishing to make a donation for the perpetual maintenance of the Memorial may do so at the Village Hall, or by mailing a check to the Veterans' Memorial c/o the Village of Hoffman Estates, 1900 Hassell Road, Hoffman Estates, IL 60169. The casket flags of deceased veterans listed on the calendar above will be flying at the Veterans' Memorial in the coming month. The Veterans' Memorial is located outside the Hoffman Estates Police Department at 411 W. Higgins Road, Hoffman Estates, IL 60169.

## Village of Hoffman Estates

1900 Hassell Road  
Hoffman Estates, IL 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)



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### Important phone numbers

Main . . . . . 847-882-9100  
Police and Fire . . . . . 911  
Police Administration . . . 847-781-2800  
Fire Administration . . . . 847-843-4825  
Public Works . . . . . 847-490-6800  
Health and  
Human Services . . . . . 847-781-4850  
Event Hotline . . . . . 847-252-5443

### Village officials

#### Mayor

William D. McLeod

#### Trustees

Karen V. Mills  
Anna Newell  
Gary J. Pilafas  
Gary G. Stanton  
Michael Gaeta  
Karen J. Arnet

#### Village Clerk

Bev Romanoff

#### Village Manager

Eric Palm

### Municipal facilities

*Facility hours may be affected by  
COVID-19. Visit our website for  
online services.*

#### Village Hall

1900 Hassell Road

#### Hours:

Monday through Friday, 8:30 a.m. – 5 p.m.

#### Police Department

411 W. Higgins Road

#### Fire Administration

1900 Hassell Road

#### Fire Station 21 — Carl W. Selke

225 Flagstaff Lane

#### Fire Station 22 — Michael J. O'Malley

1700 Moon Lake Blvd.

#### Fire Station 23 — Richard G. Cordova

1300 Westbury Drive

#### Fire Station 24 — Jerome Danowski

5775 Beacon Pointe Drive

#### Susan H. Kenley-Rupnow

#### Public Works Center

2305 Pembroke Ave.

#### Hours:

Monday through Friday, 8 a.m. – 4 p.m.

## Village's finance team wins accounting honor

The Government Finance Officers Association (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to the Village of Hoffman Estates for its comprehensive annual financial report for the fiscal year ended Dec. 31, 2019.

The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

"This award shows that the Village of Hoffman Estates takes its fiduciary responsibility very seriously," said Mayor McLeod. "I

am grateful to the Village's Finance Department, especially Finance Director Rachel Musiala, for their careful stewardship of public funds."

The GFOA advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 21,000 members and the communities they serve.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.





March 4, 2021

# Mayor says Hoffman Estates is poised to bounce back

BY ERIC PETERSON

epeterson@dailyherald.com

Hoffman Estates' village, park district and Now Arena operations demonstrated resilience during the pandemic and are well prepared for the recovery ahead, Mayor Bill McLeod said in his annual State of the Village address Wednesday.

But the virtual version of the yearly presentation to the Hoffman Estates Chamber of Commerce and Industry also showed that full recovery from the COVID-19 outbreak remains a work in progress.

"I think every year I say it's been an interesting year, but this one was interesting, tragic and difficult for everyone involved," McLeod said.

The mayor — who is being challenged in the April 6 election by retired Hoffman Estates police Lt. Mark Mueller and 2017 trustee candidate Nicholas Waryas — said the trajectory of the pandemic seems to be moving in the right direction.

"We're all hopeful for a strong economic recovery and a happier and brighter 2021," he said.

Among the silver linings of 2020 were the first tenants moving into the Bell Works "Metroburb" on the former site of AT&T's headquarters, even as Somerset Development continues to work on a site plan for the project's residential component, McLeod said.

The village also welcomed high-tech manufacturer Bystronic Inc. to its new North American headquarters in Hoffman Estates, a Holiday

Inn Express & Suites near the renamed Now Arena, and a major expansion of the Amita Health Behavioral Health Hospital on the campus of St. Alexius Medical Center.

Though restaurants were particularly hard hit by the pandemic, the village worked with them to allow for expansion of outdoor seating, McLeod said. He singled out some for their innovative ideas, including The Assembly American Bar & Cafe for constructing individual dining huts.

Adjustments to the village budget allowed for the continuation of essential services and the retention of all staffers despite a decline in new revenue, McLeod said, and Hoffman Estates is on solid ground for the rest of 2021.

The village-owned Now Arena was an example of how businesses can adapt to adverse circumstances, officials said.

General Manager Ben Gibbs reported that despite the pandemic's interrupting what was on track to be an especially strong year for attendance to Windy City Bulls games and other events, the arena sold \$250,000 in tickets for new drive-in events in its parking lot and sold \$500,000 in food and beverages at its newly launched Hideaway Brew Garden outdoors on the Village Green.

Early indications are that the arena may be able open



Bill McLeod

up for indoor events in the fourth quarter of 2021, and pent-up demand suggests that nearly a normal half-year's events could be scheduled for those three months.

"We have a lot of percolating business waiting to get back inside," Gibbs said.

Hoffman Estates Park District Executive Director Craig Talsma took the virtual floor to talk about the district's adaptation to the pandemic.

The park district renewed its agreement for its Triphahn Center to serve as the practice facility for the Chicago Wolves just in time for it to be designated the hockey team's official rink for televised games while crowds are banned.

The district completed a \$1.4 million renovation of South Ridge Park, for which it had received a \$400,000 state grant. It also received a \$225,000 grant for an upcoming renovation of Birch Park on the former site of Twinbrook School, as well as \$160,000 for an early learning center at the Triphahn Center.

The park district lost \$4.7 million in revenue last year but nearly made up for it with \$4.5 million in cuts, Talsma said. Nevertheless, it found ways to continue serving residents that included a variety of drive-by events such as a neighborhood Santa visit.

McLeod told the audience there were many indications that better days are ahead.

"In many ways, the past year has seemed a decade long," he said. "We think we're well positioned to see a burst of activity. I'm optimistic. You have to be optimistic in this business."



## Hoffman Estates High seniors enjoy skate night with classmates

Submitted by District 211

With the COVID-19 pandemic causing a lot of activities commonly enjoyed by seniors to be canceled, schools are working to provide safe, enjoyable experiences for the Class of 2021.

Hoffman Estates High School provided one such activity when they offered a Senior Skate Night at the Scott R. Triphahn Community Center in Hoffman Estates.

During the night, seniors could sign up to take part in a one-hour block where they could skate with several of their classmates. For many, it provided an opportunity to interact with friends again.

"I'm already seeing people safely in person that I haven't seen in months," said senior Sarah Hazenfield. "I think it's nice that the school is putting in an effort to put things together for us. I am hoping to see more things like this."

Fellow senior Nick Aleksiev shared Hazenfield's opinion.

"I love going to Hoffman,"



COURTESY OF DISTRICT 211

**A Hoffman Estates High School senior laces up his skates to join fellow classmates on the rink during Senior Skate Night at the Hoffman Estates Park District's Scott R. Triphahn Community Center.**

he said. "I am grateful that they have given us the opportunity to do something safe and fun during this unfortunate senior year."

Abby Frank said having events like this can be helpful in dealing with stressful times.

"I was very excited when I got the email for this event," she said. "A lot of us have been

sad about the events we have missed out on. It may not be the same, but sometimes different can be better."

Hazenfield said that after the pandemic is over, she would like to see this event become a tradition.

"I think this could still be really fun," she said. "It could almost be better than prom."

DAILY HERALD  
MARCH 18<sup>TH</sup> 2021



COURTESY OF DISTRICT 211

**Hoffman Estates High School recently hosted a Skate Night for its seniors at the Scott R. Triphahn Community Center in Hoffman Estates.**

## **RECAP OF WEEKLY UPDATES TO THE BOARD**

### **Updates 02.19.2021**

#### **Upcoming Events**

- [Feb 19 - Virtual Family Bingo Night](#)
- [Feb 21 - Ice Fishing Derby Rescheduled to Feb 21](#)

#### **Cook County Coronavirus Relief Funds**

We received confirmation that Hoffman Estates Park District's application for Cook County Coronavirus Relief Funds has been approved and a check for \$5,000 has been mailed to the District from the Cook County COVID-19 Financial Response Plan Team.

#### **BTS Chicago Wolves Tour of our Hoffman Estates Facility**

Please see the following link to a video of Chicago Wolves General Manager Wendell Young giving a behind the scenes tour of the Wolves' amenities at the Scott R. Triphahn Community Center & Ice Arena.

[BTS Chicago Wolves Tour of our Hoffman Estates Facility](#)

#### **Upcoming Events**

In order to facilitate the RSVP process, please confirm yes or no for any upcoming activities. If we do not receive a response by the requested date, it will be assumed you do not plan to attend. Each invitation will be sent two times.

#### **Mayor's Community Virtual Update**

Date: Wednesday, March 3, 2021  
Details: 7:45 AM Virtual Platform Opens  
8:00 - 9:00 AM Presentation

Please confirm 'yes' or 'no' whether you will be attending by Wednesday, February 24, and, if yes, Monica will register on your behalf. Breakfast is not included with this event.  
So far, we have Pat K., Keith, Raj, and Marc attending.

### **Updates 02.26.2021**

#### **Upcoming Events**

- [Feb 26 - Friday Fish Fry](#)
- [Feb 28 - Public Skate – 1:15pm](#)
- [Feb 28 - Public Skate – 3:00pm](#)
- [Mar 5 - Friday Fish Fry](#)
- [Mar 12 - Friday Fish Fry](#)
- [Mar 14 - Public Skate 1:15pm](#)
- [Mar 14 - Public Skate – 3:00pm](#)
- [Mar 19 - Friday Fish Fry](#)
- [Mar 20 - March Madness – Golf Tournament](#)
- [Mar 25 - Bunny Basket – March 25](#)
- [Mar 26 - Bunny Basket – March 26](#)
- [Mar 26 - Friday Fish Fry](#)



### **Friday Fish Fry**

The annual Friday Fish Fry is back for dine-in and to-go! It starts today, Friday, February 26, and runs through April 2. Making a reservation is highly recommended, as capacity limits make for limited seating. The menu includes Beer Battered or Baked Cod, Fish Sandwich, Cheeseburger, Grilled Cheese, and a Slice of Warm Apple Pie!

### **HEChamber Volunteer of the Year**

At the HEChamber Celebration of Excellence Awards Luncheon on Thursday, February 25, our very own Commissioner Keith Evans was awarded the Volunteer of the Year award! Congratulations Commissioner Keith Evans!

**Wishing Commissioner Raj Chhatwani a very Happy Birthday today!**



### **Updates 03.05.2021**

#### **Upcoming Events**

- [Mar 5 - Friday Fish Fry](#)
- [Mar 12 - Friday Fish Fry](#)
- [Mar 14 - Public Skate 1:15pm](#)
- [Mar 14 - Public Skate – 3:00pm](#)
- [Mar 19 - Friday Fish Fry](#)
- [Mar 20 - March Madness – Golf Tournament](#)
- [Mar 25 - Bunny Basket – March 25](#)
- [Mar 26 - Bunny Basket – March 26](#)
- [Mar 26 - Friday Fish Fry](#)
- [Mar 27 - Breakfast with the Bunny](#)
- [Mar 28 - Skate with the Bunny](#)
- [Mar 28 - Skate with the Bunny](#)

### **Recreation Department – Book Drive**

Natalie Wood, Early Childhood Program Manager, has been working on a campaign that aligns with Read Across America. Read Across America was created by the National Education Association whose goal is to encourage young children to read books and to help support parents in their story telling with their children. Through the month of March, the Recreation Department will be collecting books to donate to Bernie's Book Bank which is a Chicagoland based organization that collects and distributes children's books to children in need. If you are interested in participating, you may donate gently used birth through middle school aged books.

There is a collection box located at both the Triphahn Center and Willow Recreation Center near the main desk. The goal is to raise 250 books by the end of March.

Throughout March, you will find *Read Alouds* posted on the Hoffman Estates Park District Facebook and Instagram pages from different preschool teachers and Recreation Program Managers. They each will be reading their favorite children's book. You will also find Author of the Day posts highlighting a different children's book author.

### **IAPD Complimentary Webinar**

*Preparing the Profession for the Future: Centering Equity in Parks & Recreation*

Wednesday, March 24

11:00 a.m.

Autumn Saxton-Ross, PhD, VP for Education & Chief Equity Officer at the National Recreation and Parks Association (NRPA), presents how NRPA's strategic plan not only highlights how our field is essential, but also how equity must be at the center of all we do. This session will cover:

- NRPA's approach for centering diversity, equity and inclusion within the organization and the field,
- work and initiatives starting in the next year
- how to engage with a framework that will connect all initiatives

### **Updates 03.12.2021**

#### **Upcoming Events**

- [Mar 12 - Friday Fish Fry](#)
- [Mar 13 - FREE Basketball Skills Training](#)
- [Mar 14 - Public Skate 1:15pm](#)
- [Mar 14 - Public Skate – 3:00pm](#)
- [Mar 19 - Friday Fish Fry](#)
- [Mar 20 - March Madness – Golf Tournament](#)
- [Mar 22 - Free Donut Day!](#)
- [Mar 25 - Bunny Basket – March 25](#)
- [Mar 26 - Bunny Basket – March 26](#)
- [Mar 26 - Friday Fish Fry](#)
- [Mar 27 - Breakfast with the Bunny](#)
- [Mar 28 - Skate with the Bunny](#)

### **Bridges Golf Course is Open**

As of today, March 12, Bridges golf course is open for the season!

### **IAPD Complimentary Webinar**

*Preparing the Profession for the Future: Centering Equity in Parks & Recreation*

Wednesday, March 24

11:00 a.m.

Autumn Saxton-Ross, PhD, VP for Education & Chief Equity Officer at the National Recreation and Parks Association (NRPA), presents how NRPA's strategic plan not only highlights how our field is essential, but also how equity must be at the center of all we do. This session will cover:

- NRPA's approach for centering diversity, equity and inclusion within the organization and the field,
- work and initiatives starting in the next year
- how to engage with a framework that will connect all initiatives

Please let Monica know "yes" or "no" by Friday, March 19, and, if yes, she will register on your behalf.

## MEMORANDUM M21-020

**TO:** Board of Commissioners  
**FROM:** Craig Talsma, Executive Director  
**RE:** Community Representative Selection Process  
**DATE:** March 23, 2021

---

### **Background:**

The District's policy manual defines how the Board may govern the selection process and appointment of Community Representatives. However; the policy manual does not state the term length for Community Representatives or how actual selection or renewal from year to year will be done.

Please see the following policy manual excerpts for a brief review of the guidelines currently established for Committee Members:

#### **4.3.02.1 APPOINTMENTS**

*All committee appointments shall expire at the next annual meeting, unless said committees are discharged sooner by Board vote. Unless otherwise appointed with the consent of the Board to serve on a committee, the president shall serve as an ex-officio member of each committee. Committee chairpersons, commissioners and community representatives are to be appointed annually by the president with the consent of the Board. Appointments shall be made at the annual Board meeting or any such time deemed necessary and/or appropriate by the president with the consent of the Board.*

#### **4.3.03.01 COMMITTEE MEMBERS**

*There will be two (2) Board members and no less than three (3) and no more than five (5) Community representatives appointed to each standing committee. Community representatives appointed to Board committees shall reside within park district boundaries, and be a registered voter. Appointed Community representatives must be in good standing with the park district (no prior negative disciplinary, behavioral, or financial issues). Current employees of the park district, including full-time, part-time and contractual employees, are not eligible to serve on committees of the Board. Past employees are not eligible to serve on committees until three years have elapsed since separation. Past employees who are terminated for a violation of conduct are permanently barred from serving on committees. The President, or in his/her place, the Vice President, shall sit in on each Committee and serve as a non-voting member if a quorum of Committee members is present. If a quorum of Committee members is not present, Commissioners may serve as voting members of the Committee as required to obtain a quorum. The order of determining which commissioner (s) shall serve on the Committee to obtain a quorum is as follows: President, Vice President, Treasurer,*



*Assistant Secretary. Thereafter, an impartial random lottery selection shall be held to determine which Commissioner(s) shall serve as a voting Committee member.*

**Implications:**

If the Board were to create parameters for the service of Community Representatives, it could create an opportunity for diversity and inclusivity at the Committee level. Based on the level of interest of current Community Representatives and level of interest of community members, we would like to continue to have five Community Representatives on each Committee. It is thought that the following rotation may allow for newcomers, if there are those that are interested at the time, while maintaining a level of stability for each Committee:

- Three representatives to each have a term set for two years expiring in odd years
- Two representatives to each have a term set for two years alternating every year
- After two terms, it will be required to take one year off unless no other available candidates
- After one year off, the Community Representative will be entered into a queue to fill vacancies. This process will also allow Committee members to switch Committees.

**Staff Recommendation:**

Staff recommends the Board consider defining the Community Representative Selection Process.