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**MINUTES  
REGULAR BOARD MEETING NO. 1060  
December 22, 2020**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on December 22, 2020 at 7:00 p.m. remotely via ZOOM.

Present: President Kaplan; Commissioners Chhatwani, K. Evans, R. Evans, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Golf & Facilities Bechtold, Executive Assistant Logan

Audience: Comm Reps Friedman, Kulkarni (7:03), Macdonald (7:06); WRC Facility Manager Debbie Albig and family; Superintendent of Business Lynne Cotshott

**2. Approval of Agenda:**

Executive Director Talsma made two amendments to the agenda:

(1) Retirement Resolution was changed to Retirement Proclamation; Service Resolution was changed to Service Proclamation.

(2) Executive Session was removed from the agenda to be presented at the January Board meeting.

Commissioner Chhatwani made a motion, seconded by Commissioner McGinn to approve the amended agenda.

On a Roll Call: Carried 6-0-0

Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**3. Recognition:**

**A. Retirement Proclamation:**

Debbie Albig received a proclamation to denote her retirement from her position as the WRC Facility Manager.

B. Service Proclamations:

Bob Bell, Mechanic II, received a proclamation for his 15 years of service with the District.

Lynne Cotshott, Superintendent of Business, received a proclamation for her 20 years of service with the District.

Superintendent of Business Lynne Cotshott, WRC Facility Manager Deb Albig, and the Albig family left the meeting at 7:11 p.m.

4. Recess for A&F Committee Meeting:

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to recess the Board Meeting at 7:11 p.m. for the purpose of convening the A&F Committee meeting.

On a Roll Call: Carried 6-0-0

Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

5. Reconvene Following A&F Committee Meeting:

Commissioner Chhatwani made a motion, seconded by Commissioner McGinn to reconvene to the Regular Board Meeting at 7:30 p.m.

On a Roll Call: Carried 6-0-0

Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

6. Approval of the Minutes:

Commissioner K. Evans made a motion, seconded by Commissioner Chhatwani to approve the minutes of (A) Committee of the Whole meeting 11/17/2020, (B) Special Board Meeting 11/17/2020, (C) Regular Board Meeting 11/24/2020, and (D) Public Meeting 12/15/2020 as presented.

On a Roll Call: Carried 6-0-0

Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

7. Comments from the Audience:

None

**8. Consent Agenda:**

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to approve the consent agenda items A-O as presented.

On a Roll Call: Carried 6-0-0

Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

- A. 2021 Purchase of Golf Cart Batteries / M20-135 (see B&G December packet)
- B. 2021 Purchase of Seascope Boilers / M20-136 (see B&G December packet)
- C. 2021 Purchase of Fleet Equipment / M20-137 (see B&G December packet)
- D. 2021 Purchase of Park District Vehicles / M20-138 (see B&G December packet)
- E. 2021 Purchase of Ballfield Groomer / M20-139 (see B&G December packet)
- F. 2021 ICAs for Tumbling Times, Inc., Illinois Shotokan Karate, Inc., and Options Basketball / M20-142 (see Rec December packet)
- G. Toptracer Lease Agreement / M20-141 (see Rec December packet)
- H. Tax Levy Ordinance O20-005 / M20-130 (see A&F December packet)
- I. 2021 Budget & Appropriation Ordinance O20-004 in Final Form / M20-148 (see A&F December packet)
- J. AMITA Health Sponsorship / M20-149 (see A&F December packet)
- K. Open and Paid Invoice Register: \$828,021.35 (see A&F December packet)
- L. Revenue and Expenditure Report and COVID-19 Impact Statement (see A&F December packet)
- M. Acceptance of B&G Minutes 10/20/2020 (see B&G December packet)
- N. Acceptance of Rec Minutes 10/20/2020 (see Rec December packet)
- O. Acceptance of A&F Minutes 11/24/2020 (see A&F December packet)

**9. President's Report:**

President Kaplan reminded everyone about the IAPD/IPRA Conference being held virtually January 28 – 30, 2021.

He congratulated staff and Executive Director Talsma for a job well done on managing this year.

He wished everyone a safe, healthy, and happy holidays.

He wished good luck to all of the candidates running for the Consolidated Election. He added a thank you to Commissioner R. Evans for his years of service and announced his retirement in May 2021.

**10. Adoption of Executive Director's Report:**

Commissioner Kinnane made a motion, seconded by Commissioner R. Evans to adopt the Executive Director's Report as presented.

On a Roll Call: Carried 6-0-0  
Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan  
Nays: 0  
Absent: 0

**11. Old Business:**

None

**12. New Business:**

A. Review/Release of Executive Session Minutes R20-007 / M20-145:

Executive Director Talsma noted that there were no minutes to be released at this time.

Commissioner McGinn made a motion, seconded by Commissioner K. Evans to approve the Resolution R20-007 “Review of Closed Session Minutes” as presented.

On a Roll Call: Carried 6-0-0  
Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan  
Nays: 0  
Absent: 0

B. 2021 Calendar of Board/Committee Meetings / M20-146:

Commissioner Chhatwani made a motion, seconded by Commissioner R. Evans to approve the 2021 Calendar of Board/Committee Meetings as presented.

On a Roll Call: Carried 6-0-0  
Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan  
Nays: 0  
Absent: 0

**13. Commissioner Comments:**

Commissioners Chhatwani, K. Evans, R. Evans, and McGinn thanked staff for their efforts and wished everyone a happy holidays.

Commissioner Kinnane noted both staff and Commissioners have done a great job this year. He added Commissioner R. Evans will be greatly missed as he is stepping down from Commissioner in May 2021.

**14. Adjournment:**

Commissioner Chhatwani made a motion, seconded by Commissioner K. Evans to adjourn the meeting at 7:43 p.m.

On a Roll Call: Carried 6-0-0

Ayes: 6 Chhatwani, K. Evans, R. Evans, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

Respectfully submitted,

Craig Talsma  
Secretary

Monica Logan  
Executive Assistant