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**MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
December 15, 2020**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on December 15, 2020 at 7:00 p.m. remotely via ZOOM.

Present: Chairman Kinnane, Commissioner R. Evans, Comm Reps Aguilar, Friedman, Poeschel

Absent: Comm Reps Bettencourt, Sernett

Also Present: Executive Director Talsma, Director of Recreation Kapusinski, Director of Parks, Planning & Maintenance Hugen, Director of Golf & Facilities Bechtold, Director of Finance & Administration Hopkins, Executive Assistant Logan

Audience: President Kaplan, Commissioners Chhatwani, McGinn, K. Evans; Comm Reps Macdonald (7:05), MacGregor (7:12)

2. Approval of Agenda:

Comm Rep Poeschel made a motion, seconded by Comm Rep Friedman to approve the agenda as presented.

On a Roll Call: Carried 5-0-2
Ayes: 5 R. Evans, Aguilar, Friedman, Poeschel, Kinnane
Nays: 0
Absent: 2 Bettencourt, Sernett

3. Approval of the Minutes:

Comm Rep Friedman made a motion, seconded by Comm Rep Poeschel to approve the minutes of the October 20, 2020 meeting as presented.

On a Roll Call: Carried 5-0-2
Ayes: 5 R. Evans, Aguilar, Friedman, Poeschel, Kinnane
Nays: 0
Absent: 2 Bettencourt, Sernett

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. 2021 Purchase of Golf Cart Batteries / M20-135:

Director Hugen noted the batteries for the golf carts purchased in 2017 are set on a four year interval and to be replaced in 2021. The results of the bid yielded Interstate Batteries as the lowest bidder.

Director Hugen noted there is a typo in the recommendation:
Staff recommends the B&G Committee recommend to the Board the approval of the purchase of the golf cart batteries from Interstate Batteries for \$58,601 with a 5% contingency of \$2,930 for additional cables and parts if needed for a total of \$61,531.

Commissioner K. Evans asked if the batteries of the whole golf cart fleet will be replaced at once. Director Hugen confirmed the batteries of the whole fleet will be replaced every four years (2021 and 2025).

Commissioner McGinn asked if batteries are becoming more efficient with advancements in technology. Director Bechtold explained newer technology is producing lithium batteries which are more efficient; however, lithium batteries cannot be put into our existing fleet without a conversion which is not cost effective. After the existing fleet reaches the end of its lifespan, we will look into getting a different type of fleet that uses a more efficient battery like a lithium battery.

Comm Rep Aguilar asked if there is a warranty. Director Hugen explained there is a warranty, but it is less than one year.

Comm Rep Friedman made a motion, seconded by Comm Rep Poeschel to recommend the Board approve of the purchase of the golf cart batteries from Interstate Batteries for \$58,601 with a 5% contingency of \$2,930 for additional cables and parts if needed for a total of \$61,531.

On a Roll Call: Carried 5-0-2
Ayes: 5 R. Evans, Aguilar, Friedman, Poeschel, Kinnane
Nays: 0
Absent: 2 Bettencourt, Sernett

B. 2021 Purchase of Seascope Boilers / M20-136:

Director Hugen noted the Seascope boilers are original from 1995 and have been set to be replaced. With receiving four bids, AMS Mechanical Systems, Inc. was the lowest bidder.

Chairman Kinnane noted the budget for this item was ~\$150,000 and asked what the savings will be for using in-house labor. Director Hugen explained the savings on in-house labor will be the removal of the boilers. By doing so, the District will be able to recoup the money earned by having staff recycle the metal instead of paying a company for this service. In addition, the difference in the cost savings is because staff had anticipated having to replace water, electrical, and gas lines to accommodate new boilers; however, the company that made the original boilers is still making the boilers, all of the original lines will work, and do not need to be replaced.

Commissioner K. Evans asked how the life expectancy differs for residential and commercial boilers. Director Hugen explained for commercial boilers, it is the usage volume that makes a huge difference. Residential boilers do not have to put out anywhere near the same capacity as commercial boilers and, therefore, last much longer.

Comm Rep Aguilar asked about the lifespan of the new boilers. Director Hugen confirmed it is approximately 20 years.

Commissioner R. Evans made a motion, seconded by Comm Rep Friedman to recommend the Board approve of the replacement of the two boilers at Seascope Family Aquatic Center to AMS Mechanical Systems, Inc for \$45,900 plus a 10% contingency of \$4,590 for a total of \$50,490.

On a Roll Call: Carried 5-0-2
Ayes: 5 R. Evans, Aguilar, Friedman, Poeschel, Kinnane
Nays: 0
Absent: 2 Bettencourt, Sernett

C. 2021 Purchase of Fleet Equipment / M20-137:

Director Hugen explained a 2004 large production mower is being replaced by the same mower. Also, a snow unit which doubles as a snow unit and mower is being purchased. The snow unit will allow us to plow the paths at Black Bear, Fabbrini, and South Ridge, as well as all of the paths that connect our parks to school sites.

Director Hugen noted staff evaluated multiple purchasing powers for these purchases. For the mower and snow unit, staff is using a state contract for Reinders.

Commissioner K. Evans asked if the attachments for the snow unit will be included in the \$63,000. Director Huguen confirmed the attachments are included in the total price of \$63,000.

Comm Rep Friedman made a motion, seconded by Comm Rep Aguilar to recommend the Board approve of the purchase of the Toro Groundsmaster 5900 for a total of \$77,957.84 and the Groundsmaster 7210 / Polar Track for a total of \$63,000 from Reinders.

On a Roll Call: Carried 5-0-2
Ayes: 5 R. Evans, Aguilar, Friedman, Poeschel, Kinnane
Nays: 0
Absent: 2 Bettencourt, Sernett

D. 2021 Purchase of Park District Vehicles / M20-138:

Director Huguen noted two vehicles are being replaced in 2021. The Parks Crew Cab, a 1993 Chevy Silverado Extended Cab, will be replaced as it is no longer operational. The second vehicle to be replaced is the 2008 Ford Expedition XLT, which is used by the TC Recreation and Information Technology staff, has multiple mechanical issues.

A 2021 Ford Explorer XLT is replacing the 2008 Ford Expedition XLT. The 2021 Ford Explorer XLT will go to the Executive Director and his 2015 Explorer will now be used by the TC Recreation and Information Technology staff.

Comm Rep Aguilar made a motion, seconded by Comm Rep Friedman to recommend the Board approve of the purchase of the 2021 Ford F250 Crew Cab for a total price of \$27,348 from Currie Motors Fleet with accessories from R.A. Adams and Rhino Linings of DuPage for \$1,185 and Pro Safety for \$79.00 as well as the purchase of the 2021 Ford Explorer XLT for a total price of \$38,083 from Kunes Country.

On a Roll Call: Carried 5-0-2
Ayes: 5 R. Evans, Aguilar, Friedman, Poeschel, Kinnane
Nays: 0
Absent: 2 Bettencourt, Sernett

E. 2021 Purchase of Ballfield Groomer / M20-139:

Director Huguen noted staff have been researching options for the best equipment to maintain the District's ballfields and found the ABI Force Z23 SL Infield Groomer will meet all of the District's wants and needs. Of the bids received, ABI Attachments was the lowest.

Commissioner K. Evans asked if ABI Attachments uses other brands/technology. Director Huguen explained there are no other implements on it.

Comm Rep Friedman asked if other Districts are using this equipment. Director Hugen noted the Chicago Dogs use it; however, he doesn't know of other Districts who have purchased it. He noted 2020 was the first year the company was at the IAPD Conference and then the COVID-19 pandemic hit, so it didn't leave a great deal of time for the company to become widespread throughout the industry.

Comm Rep Friedman made a motion, seconded by Comm Rep Poeschel to recommend the Board approve of the purchase of the ABI Force Z23 SL Infield Groomer from ABI Attachments for a total purchase price of \$24,998.

On a Roll Call: Carried 5-0-2
Ayes: 5 R. Evans, Aguilar, Friedman, Poeschel, Kinnane
Nays: 0
Absent: 2 Bettencourt, Sernett

F. Parks, Planning & Maintenance Board Report / M20-140:

Director Hugen noted controlled burns were conducted and completed by the end of the first week of December, with the exception of Bridges because the golf course's season was extended longer than anticipated.

Commissioner R. Evans made a motion, seconded by Comm Rep Aguilar to send the Park, Planning & Maintenance Board Report M20-140 to the Board as presented.

On a Roll Call: Carried 5-0-2
Ayes: 5 R. Evans, Aguilar, Friedman, Poeschel, Kinnane
Nays: 0
Absent: 2 Bettencourt, Sernett

7. Committee Member Comments:

Comm Rep Poeschel commended staff on the research done in preparation for the 2021 year.

All members present thanked staff for their efforts and wished everyone happy holidays.

8. Adjournment:

Comm Rep Poeschel made a motion, seconded by Commissioner R. Evans to adjourn the meeting at 7:28 p.m.

On a Roll Call: Carried 5-0-2
Ayes: 5 R. Evans, Aguilar, Friedman, Poeschel, Kinnane
Nays: 0
Absent: 2 Bettencourt, Sernett

Respectfully submitted,

Craig Talsma
Secretary

Monica Logan
Executive Assistant