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**MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
October 20, 2020**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings and Grounds Committee was held on October 20, 2020 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Kinnane, Commissioner R. Evans, Comm Reps Aguilar, Friedman, Poeschel, Sernett

Absent: Comm Rep Bettencourt

Also Present: Executive Director Talsma, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Huguen, Director of Golf and Facilities Bechtold, Executive Assistant Logan

Audience: President Kaplan, Commissioners Chhatwani, McGinn, K. Evans, Comm Reps Macdonald, MacGregor

2. Approval of Agenda:

Comm Rep Poeschel made a motion, seconded by Comm Rep Sernett to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner R. Evans made a motion, seconded by Comm Rep Sernett to approve the minutes of the August 18, 2020 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Fertilizer and Chemical 2021 Early Order / M20-116:

Director Hugen reviewed the item noting this bid is completed annually to lock in a price (Early Order Price – EOP), but purchase in the following year (2021). This allows for great pricing, as well as incentives and customer rebates. Each item listed has its own bid and no alternatives are permitted from the vendors.

Comm Rep Sernett made a motion, seconded by Comm Rep Friedman to recommend the Board award the bid to the following: Chicagoland Turf for their lowest bid products for the total of \$46,408.43; Arthur Clesen for their lowest bid products for the total \$8,049.00; Site One Landscapes for their lowest bid products for the total of \$1,245.36; Advanced Turf for their lowest bid products for the total of \$10,574.40; and BTSI for their lowest bid for the total of \$3,992.50 as presented. The motion carried by voice vote.

B. Parks, Planning & Maintenance Board Report and 3Q Goals / M20-120:

Director Hugen noted The Club locker room project is going well. The goal is to open the Community men's and women's locker room by Saturday, October 24. Staff will close the community changing rooms and locker hallway once these locker rooms are open.

Director Hugen noted the South Ridge Park has been a huge success with a ton of people visiting the park. There are a few projects being completed in the next two weeks including the nature play area and the kayak launch. The internal of the bathrooms will be the only remaining items to be completed.

Commissioner McGinn asked who will be responsible for advertising on the dasher boards. Executive Director Talsma explained a mixed agreement is set in place between the Wolves and HEParks allowing both to sell dasher boards.

Commissioner McGinn asked about the roof repair at The Club and if there was any damage to the mural or equipment, etc. Director Hugen noted this was normal, annual wear and tear that was repaired and confirmed there was no damage to anything within The Club.

Comm Rep Friedman noted he has heard great reviews about the South Ridge Park project.

Comm Rep Friedman made a motion, seconded by Commissioner R. Evans to send the Park, Planning & Maintenance Board Report M20-120 and 3Q Goals to the Board as presented. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Friedman noted his two baseball teams did very well this year; the Hoffman Blue team went 17-0 this season and won the league championship. He thanked Athletic Manager Thomas for his efforts this season.

Commissioner R. Evans thanked the staff for fixing the 10th tee at Bridges.

Comm Rep Aguilar thanked and applauded staff for their work on the South Ridge Park project. He noted it was well done and his family loves it!

Chairman Kinnane thanked the Parks staff and Director Huguenot for all their work this year.

8. Adjournment:

Commissioner R. Evans made a motion, seconded by Comm Rep Sernett to adjourn the meeting at 7:16 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Monica Logan
Executive Assistant