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**MINUTES
REGULAR BOARD MEETING NO. 1057
September 22, 2020**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on September 22, 2020 at 8:05 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kaplan; Commissioners Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning, and Maintenance Hugen, Executive Assistant Logan

Audience: None

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

President Kaplan recommended removing New Business Item B. Executive Director Review Process / M20-108. The item will be discussed at the October 27 Board Meeting. The Board agreed to remove New Business Item B.

Commissioner Kilbridge made a motion, seconded by Commissioner K. Evans to approve the agenda with the removal of New Business Item B Executive Director Review Process / M20-108. The motion carried by voice vote.

4. Approval of the Minutes:

Commissioner Chhatwani made a motion, seconded by Commissioner McGinn to approve the minutes of the August 25, 2020 Special Board meeting as presented. The motion carried by voice vote.

5. Comments from the Audience:

None

6. Consent Agenda:

Commissioner Kilbridge made a motion, seconded by Commissioner McGinn to approve the consent agenda items A-H as presented.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

- A. Purchase of Grinder at Bridges of Poplar Creek / M20-104
- B. Electricity Contract / M20-105
- C. IMRF Resolution R20-005 / M20-100
- D. Palatine Library Agreement / M20-106
- E. Fitness Program Manager Job Description / M20-110
- F. Open and Paid Invoice Register: \$881,153.28
- G. Revenue and Expenditure Report and COVID-19 Impact Statement
- H. Acceptance of A&F Minutes 08/25/2020 (see August packet)

7. President's Report:

President Kaplan thanked everyone for the plant he received following his mother's passing.

President Kaplan commended staff on a great job with communication to the community especially via our website, social media, and emails.

President Kaplan thanked Peter Murphy for the IAPD Board Self-Evaluation conducted on September 3, 2020. He noted it was very well done and all learned a lot.

President Kaplan noted the fitness centers are looking good and he has noticed patrons are starting to return to the fitness centers.

President Kaplan added there was an outdoor birthday party at the playground in his neighborhood and it was very nice to see it going on in one of the District's parks.

8. Adoption of Executive Director's Report:

Commissioner Kinnane made a motion, seconded by Commissioner K. Evans to adopt the Executive Director's Report as presented. The motion carried by voice vote.

9. Old Business:

None

10. New Business:

****The following New Business Item A is to be kept secret until the formal public announcement. Please do not share the news with the recipients until after the formal public announcement.**

A. The Hap & Jan Wittkamp Senior Center Designation / M20-107:

Executive Director Talsma explained that the District would like to honor Hap and Jan Wittkamp for their efforts with establishing and developing the District's senior center. It is this service, in conjunction with their years of volunteer service with the Friends of HEParks, as well as Hap's years of service as a Community Representative, that the District would like to designate the Senior Center at the Triphahn Center as the Hap & Jan Wittkamp Senior Center.

Commissioner McGinn made a motion, seconded by Commissioner K. Evans to approve designating the Senior Center at the Triphahn Center as the Hap & Jan Wittkamp Senior Center as presented in M20-107. The motion carried by voice vote.

Executive Director Talsma noted the following criteria of Policy 5.05 Naming and Renaming of Park Sites and asked how the Board would like to proceed:

E. A park should only be confirmed and the name made official after a waiting period of at least sixty (60) days before the confirmation vote. However, when substantiated extenuating circumstances arise, the 60 day official waiting period may be waived at the discretion of the Board before the confirmation vote.

Commissioner K. Evans made a motion, seconded by Commissioner Kinnane to approve waiving the 60 day period and moving forward with the designation as soon as possible. The motion carried by voice vote.

11. Commissioner Comments:

Commissioner R. Evans noted the IAPD Leadership Institute event at Schaumburg was very well done, the presenter did a great job, and he appreciates being able to attend.

Commissioner Chhatwani seconded Commissioner R. Evans comments regarding the IAPD Leadership Institute event. She added the event attendees were impressed with the District's mission statement of "making life fun". She congratulated staff on winning the IAPD Best of the Best Award for Intergovernmental Cooperation. She added the Drive Boo Trick-or-Treat event on October 24 is an awesome idea!

Commissioner Kilbridge formally announced her resignation from the Board of Commissioners effective immediately. She thanked the Board, the Community Representatives, and the staff for everything they have done over the years.

Commissioner K. Evans thanked the staff for their efforts. He noted Commissioner Kilbridge will be greatly missed.

Commissioner McGinn thanked Commissioner Kilbridge for her service and noted she will be missed. In addition, he thanked staff and noted staff have done a great job financially during the COVID-19 pandemic.

Commissioner Kinnane wished Commissioner Kilbridge all the best. In addition, he thanked Cabela's for their donations to the District's fishing program. He added the IAPD seminar with Bill Graham was very well done. He thanked Director Hugen for the Fabbrini bench at Fabbrini Park. He thanked Brian Johnson for a job well done in handling an incident at the golf course in an appropriate manner and timely fashion.

12. Adjournment:

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to adjourn the meeting at 8:31 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Monica Logan
Executive Assistant