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**MINUTES  
RECREATION & FACILITIES COMMITTEE MEETING  
August 18, 2020**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Recreation & Facilities Committee was held on August 18, 2020 at 7:41 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman K. Evans, Commissioner Chhatwani, Comm Reps Dressler, Henderson (teleconference), Macdonald, MacGregor

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf & Facilities Bechtold, Executive Assistant Logan

Audience: President Kaplan, Commissioners R. Evans, Kilbridge, Kinnane, McGinn

**2. Approval of Agenda:**

Comm Rep Dressler made a motion, seconded by Commissioner Chhatwani to approve the agenda with the amendment to remove the Virtual Park Tour New Business item 7A from the agenda. The motion carried by voice vote.

**3. Recognition:**

Comm Rep Macdonald was awarded a service pin for two years of service. Comm Rep Dressler was awarded a service pin for eight years of service.

**4. Approval of the Minutes:**

Comm Rep Macdonald made a motion, seconded by Comm Rep Dressler to approve the minutes of the July 21, 2020 meeting as presented. The motion carried by voice vote.

**5. Comments from the Audience:**

None

**6. Old Business:**

None

**7. New Business:**

A. HEAA Rental Contract for 2020 / M20-093:

Executive Director Talsma reviewed the item explaining that due to the pandemic, the Hoffman Estates Athletic Association's (HEAA) football and cheerleading programs have seen considerably less enrollment compared to previous years plus revised COVID-19 sports guidelines have identified both sports as high-risk sports allowing for practices only. The District would like to have the HEAA pay a rental fee of \$30/hour for each field usage instead of the annual contracted rate because the association will have decreased program offerings, less revenue, and less field space utilization due to the pandemic.

Commissioner Chhatwani made a motion, seconded by Comm Rep MacGregor to recommend the Board approve that HEAA not be charged the annual contract amount and instead pay an hourly rate of \$30/hour for field rental usage for the 2020 season. The motion carried by voice vote.

B. Rec Board Report / M20-092:

Director Kapusinski noted the release of the COVID-19 new sports guidelines on July 29 had a huge impact on the remainder of our summer leagues and all of the upcoming fall leagues. Depending on how each sport has been identified (low-risk, medium-risk, high-risk) in the new sports guidelines, staff is adapting and creating unique ways to continue to offer sports to the community within the restrictions.

Director Kapusinski noted DCFS now allows preschool full-day and the District opens the week of August 24 with a maximum of 15 children in each classroom.

Director Kapusinski noted STAR Study Hall started on Monday, August 17 at TC and WRC for children school-aged kindergarten through sixth grade. It is a full-day childcare option that includes the monitoring of e-learning as well as typical childcare activities such as crafts, games, and movement.

Commissioner Chhatwani made a motion, seconded by Comm Rep Dressler to send the Rec Board Report M20-092 to the Board as presented. The motion carried by voice vote.

C. Facilities Board Report / M20-091:

Director Bechtold reviewed the item noting single rider cart fees have been implemented and dividers have been installed in carts resulting in a reduction in requests for single rider carts.

President Kaplan asked for clarification on the Hole-in-One offering through Make-a-Wish Foundation. Director Bechtold explained Swing King sends a staff person to the golf course on most weekend mornings to operate the Hole-in-One offering. He noted that of the \$20 cost, \$15 goes to Make-a-Wish, \$2.00 goes to Swing King, and \$3.00 goes to the District. He added Swing King is planning to do this for the duration of the season as long as they are able to provide staff for it.

Director Bechtold noted the renovation of The Club locker rooms is going extremely well. The Club locker rooms will be available for use September 1. After the opening of The Club locker rooms, construction will begin on the community locker rooms.

Director Bechtold noted staff is reviewing a potential agreement with Renew Active which is a premium senior fitness benefit program through United Healthcare.

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to send the Facilities Board Report M20-091 to the Board as presented. The motion carried by voice vote.

8. **Committee Member Comments:**

Comm Rep Macdonald commended staff on a great job.

Comm Rep Dressler thanked Director Bechtold for working with the Chamber to make their golf outing work.

Comm Rep MacGregor thanked the maintenance staff for cleaning up the disc golf area of Black Bear Park.

Comm Rep Henderson thanked everyone for allowing her to teleconference for the meeting.

Commissioner Chhatwani congratulated Comm Rep Dressler and Macdonald for their years of service. She added that the STAR Study Hall program is an awesome and very proactive; she commended the Recreation staff for it. She added that the Virtual Park Tour was great! She also noted that Commissioner K. Evans did a wonderful job representing the District through his speech at the bike path ribbon cutting ceremony.

Commissioner K. Evans noted the bike path ribbon cutting ceremony was a very nice event. He commended staff on a job well done and added that he enjoyed the Virtual Park Tour.

**9. Adjournment:**

Commissioner Chhatwani made a motion, seconded by Comm Rep MacGregor to adjourn the meeting at 8:16 p.m.

Respectfully submitted,

Craig Talsma  
Secretary

Monica Logan  
Executive Assistant