



1685 West Higgins Road, Hoffman Estates, Illinois 60169
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The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

AGENDA
BUILDINGS & GROUNDS COMMITTEE MEETING
TUESDAY, OCTOBER 20, 2020
7:00 P.M.
***Room 113 of the Triphahn Center**
(Northside – 50+ Program Rooms)

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
 - August 18, 2020
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
 - A. Fertilizer and Chemical 2021 Early Order / M20-116
 - B. Parks, Planning & Maintenance Board Report & 3Q Goals / M20-120
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-8500 with at least 48 hours' notice.



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MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
August 18, 2020

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings and Grounds Committee was held on August 18, 2020 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Kinnane, Commissioner R. Evans, Comm Reps Aguilar, Bettencourt, Poeschel, Sernett

Absent: Comm Rep Friedman

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold, Executive Assistant Logan

Audience: President Kaplan, Commissioners Chhatwani, Kilbridge, McGinn, K. Evans, Comm Reps Macdonald, MacGregor

2. Approval of Agenda:

Comm Rep Poeschel made a motion, seconded by Comm Rep Bettencourt to approve the agenda with the amendment that the Virtual Park Tour be moved from New Business item 7A to the end of the meeting. The motion carried by voice vote.

3. Recognition:

Comm Rep Aguilar and Comm Rep Poeschel were awarded service pins for two years of service.

4. Approval of the Minutes:

Commissioner R. Evans made a motion, seconded by Comm Rep Bettencourt to approve the minutes of the July 21, 2020 meeting as presented. The motion carried by voice vote.

5. Comments from the Audience:

None

6. Old Business:

None

7. New Business:

A. Boiler Disconnects / M20-096:

Director Hugen explained in order to be compliant with new state regulations, shut off switches need to be added to the wall outside of each boiler room at Willow Recreation Center (WRC), Triphahn Center (TC), and The Club at Prairie Stone (The Club). This is to allow for easy access to each shut off switch in the case of an emergency. Two bids were received, and Tiles in Style, LLC presented the lowest bid and their references were solid.

Director Hugen noted the project needs to be completed by the next annual inspection by the Fire Marshal.

Commissioner K. Evans asked since the contractor is using a subcontractor, does the subcontractor still have to do prevailing wage. Director Hugen confirmed that they do have to do prevailing wage.

Comm Rep Bettencourt made a motion, seconded by Comm Rep Poeschel to recommend the Board award the bid for the installation of boiler disconnects to Tiles in Style, LLC for a total of \$17,786 with a 20% contingency of \$3,560 for a total of \$21,346 as presented. The motion carried by voice vote.

B. Parks, Planning & Maintenance Board Report / M20-095:

Director Hugen highlighted the following projects: the TC ice rink is going well and is expected to be ready for use Monday, September 7; the locker room project at The Club is going very well; the South Ridge project is progressing really well and we anticipate opening the playground at the end of September.

Commissioner K. Evans thanked Director Hugen for the summary on Facility Air Quality and noted it was very thorough and well done.

Comm Rep Poeschel made a motion, seconded by Comm Rep Sernett to send the Park, Planning & Maintenance Board Report M20-095 to the Board as presented. The motion carried by voice vote.

8. Committee Member Comments:

Comm Rep Aguilar thanked staff for a great job and thanked the Board for having him as a Community Representative for the last two years.

Comm Rep Poeschel noted it has been a pleasure serving for the Park District for the last two years.

Comm Rep Sernett noted it is nice to back meeting in-person and hopes things continue to improve with the pandemic.

Chairman Kinnane reminded the Board members of the IAPD Leadership Institute event on September 17 at Schaumburg Golf Club.

Virtual Park Tour:

Director Hugen presented the Virtual Park Tour highlighting projects at Princeton Park, South Ridge Park, the Triphahn Center ice rink, Fabbrini Park, Birch Park, and the locker rooms at The Club at Prairie Stone. Director Hugen thanked Kyle Wozny and the C&M staff for their help in creating the Virtual Park Tour.

Information only.

9. Adjournment:

Comm Rep Bettencourt made a motion, seconded by Comm Rep Poeschel to adjourn the meeting at 7:37 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Monica Logan
Executive Assistant

MEMORANDUM NO. M20-116

TO: B&G Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning and Maintenance
Brian Bechtold, Director of Golf & Facilities
RE: Fertilizer and Chemical 2021 Early Order Bid
DATE: October 20, 2020

Background:

Bridges of Poplar Creek Country Club and Parks Maintenance have been participating in a Fertilizer and Pesticide Early Order Program that allows for purchasing items at special pricing and receiving rebates once certain prices have been obtained. Early Order Programs start in October and run through January; the best discounts and rebates are applied when it is agreed to purchase in October with January delivery and payments. Bridges of Poplar Creek Country Club and the Parks Department have been using different combinations of products over the years that have been working to keep the golf course in the best possible playing conditions, and keeping parks safe and usable for our residents.

Implications:

At the time of bid opening, staff received bids from six vendors all of which meet standards for this bid. The bids received represent prices broken down per case (or bag) for each product. Staff has determined that the following breakdown per item and vendor are the best available prices for the District.

Product	Size	Advanced Turf Solutions	Chicagoland Turf	SiteOne	Arthur Clesen Inc.	BTSI	Growing Solutions
12-Iron Cleated	case 2x2.5 gal	N/A	Alternate : N/A	\$41.00	N/A	\$71.50	Alternate : N/A
2-D	case 2x1 gal	N/A	\$167.77	\$170.00	\$65.00	\$172.75	N/A
3 product herbicide	case 2x2.5 gal	\$135.00	Alternate : N/A	\$104.72	\$88.00	\$109.00	N/A
43-0-0 Shaws Surf 6	bag 50#	N/A	\$34.96	N/A	N/A	\$35.00	Alternate : N/A
Acelepryn	Jug .5 gal	N/A	\$1,031.50	\$1,031.50	\$1,031.50	\$569.30	N/A
Alypso Plus	case 2x2.5 gal	\$284.06	\$269.85	N/A	\$269.86	Alternate : N/A	Alternate : N/A
Anderson 25-0-3	bag 50#	N/A	\$15.10	N/A	\$12.42	N/A	N/A
Anew	case 4x1.5#	\$533.25	\$426.60	\$426.60	\$426.60	\$426.60	N/A
Aqueduct Flex G	bag 44#	\$154.00	Alternate : N/A	\$158.40	\$154.00	Alternate : N/A	Alternate : N/A
Barricade 4FL	case 2x1 gal	\$199.00	\$286.00	\$286.00	\$286.00	N/A	N/A
Briskway	case 2x1 gal	N/A	\$2,492.00	\$2,710.00	\$2,710.00	N/A	N/A
Chlorothalonil	case 2x2.5 gal	\$260.00	\$187.50	\$203.30	\$156.00	\$180.00	N/A
Civitas	case 2x2.5 gal	N/A	N/A	N/A	N/A	\$200.00	N/A
Cutless MEC	case 2x2.5 gal	\$1,925.10	\$1,946.00	\$1,925.10	\$1,925.10	\$1,925.10	N/A
Daconil Action	case 2x2.5 gal	N/A	\$405.00	\$405.00	\$405.00	Alternate : N/A	N/A
Defendor	Jug 1 qt	\$184.00	\$184.00	\$184.00	\$184.00	\$184.00	N/A
Dismiss NXT	10 fl oz bottle	\$109.00	\$109.00	\$109.00	N/A	\$109.00	N/A

Foltec SG Minor	case 10x2.5#	N/A	\$209.00	N/A	\$209.00	Alternate : N/A	N/A
Foundation 40	case 2x2.5 gal	\$516.00	N/A	N/A	N/A	Alternate : N/A	N/A
Fusilade II	case 4X32 fl oz	N/A	\$305.00	\$260.32	\$277.00	N/A	N/A
Garlon 4-A	case 2x2.5 gal	\$486.00	\$533.32	\$373.90	\$264.00	Alternate : N/A	N/A
Glyphosate	case 2x2.5 gal	\$120.00	\$90.00	\$78.00	\$62.00	\$90.00	N/A
Habitat	case 2x2.5 gal	N/A	\$612.50	N/A	N/A	\$700.00	N/A
Humic Coated Urea	bag 50#	\$28.80	\$28.80	N/A	\$28.80	N/A	N/A
Hydra-Fense	case 2x2.5 gal	N/A	N/A	N/A	N/A	\$200.00	N/A
Hydra-Kace	case 2x2.5 gal	N/A	N/A	N/A	N/A	\$150.00	N/A
Jet Black Pond Dye (Powder)	Case- 4 cartons	\$240.00	\$239.34	N/A	\$198.00	Alternate : N/A	N/A
Incidet Tank Cleaner	Case 4x1 gal	\$16.00	\$126.00	N/A	\$78.72	Alternate : N/A	Alternate : N/A
Interface	case 2x2.5 gal	\$945.00	\$945.00	\$945.00	\$945.00	N/A	N/A
Lesco NOS	bag 50#	N/A	N/A	\$23.14	N/A	N/A	Alternate : N/A
Lexicon	case 4x21 fl oz	\$2,058.00	\$2,058.00	\$2,058.00	N/A	N/A	N/A
Lontrel	Bottle qt	\$160.00	\$165.00	\$149.19	\$159.00	\$175.00	N/A
Meridian 25 WG	Jug 102 oz	N/A	\$510.00	\$2,040.00	\$510.00	Alternate : N/A	N/A
Mineral Miner	case 2x2.5 gal	N/A	N/A	N/A	N/A	\$140.00	Alternate : N/A
Non-ionic surfactant	case 2x2.5 gal	N/A	Alternate : N/A	\$78.42	\$88.00	\$310.00	N/A
Phoslock	Bag 55#	N/A	\$199.10	\$199.10	\$227.44	\$199.10	N/A
Pinpoint	case 4x60 fl oz	\$1,617.00	\$1,617.00	\$1,617.00	\$1,617.60	\$1,617.00	N/A
Posterity	Jug 105 fl oz	N/A	\$1,500.00	\$3,780.00	\$1,500.00	N/A	N/A
Previa	case 2x2.5 gal	\$260.00	N/A	N/A	\$156.00	N/A	N/A
Primo Maxx	Case 2x1 gal	\$295 Armour Tech	\$580.00	\$580.00	\$580.00	Alternate : N/A	N/A
Propiconazole	case 2x2.5 gal	\$285.00	\$733.30	\$279.02	\$268.00	\$235.00	N/A
Proxy	case 2x2.5 gal	\$152.00	\$152.76	\$183.66	\$144.00	Alternate : N/A	N/A
Scimitar	Jug 1 qt	N/A	\$152.20	\$156.03	\$178.10	Alternate : N/A	N/A
Seaclear G	bag 20#	N/A	\$88.74	\$111.53	\$76.50	\$93.00	Alternate : N/A
Secure Action	Case 2x2.5 gal	N/A	\$3,250.00	\$3,250.00	\$3,250.00	Alternate : N/A	N/A
Signal Blue Spray Indicator	Case 4x1 gal	\$105.00	\$120.17	N/A	\$81.00	Alternate : N/A	N/A
SonarOne	pail 20#	\$659.40	\$672.60	\$672.60	\$707.00	\$672.60	N/A
Specticide Total	case 4x144 fl oz	\$320.00	\$263.52	\$262.24	\$241.00	N/A	N/A
Sure Power	case 2x2.5 gal	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	N/A
Tebuconazole	case 4x1 gal	\$340.00	\$257.70	271.04	\$244.00	\$270.00	N/A
Tekken	Jug 1 gal	N/A	\$147.00	\$147.00	\$147.00	\$147.00	N/A

Tenacity	Jug 1 gal	N/A	\$775.00	\$775.00	\$775.00	Alternate : N/A	N/A
Tourney	Case 4x5 lb	\$2,854.00	\$2,854.00	\$2,854.00	\$2,854.00	\$2,854.00	N/A
Trimec Bent	case 2x2.5 gal	N/A	\$211.76	N/A	N/A	\$218.00	N/A
Turf Screen	case 2x2.5 gal	N/A	N/A	N/A	N/A	N/A	N/A
Turf Screen Clear	case 2x2.5 gal	N/A	\$375.00	N/A	N/A	N/A	N/A
Turf Summer Stress Phiter	case 2x2.5 gal	N/A	\$117.75	N/A	N/A	Alternate : N/A	N/A
TV Siphon	case 2x2.5 gal	N/A	\$260.00	N/A	N/A	Alternate : N/A	Alternate : N/A
Vessel	case 2x2.5 gal	N/A	\$130.55	N/A	\$117.00	Alternate : N/A	N/A
Union	case 2x2.5 gal	N/A	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	N/A
Vanquish	case 2x2.5 gal	\$270.00	\$376.88	\$347.04	Alternate : N/A	\$330.00	N/A
Worm Power Turf	case 2x2.5 gal	N/A	\$125.00	N/A	N/A	N/A	N/A
Xzemplar	case 2x114 fl oz	\$2,952.60	\$2,952.60	\$2,962.60	N/A	N/A	N/A

Recommendation:

Staff recommends the B&G Committee recommend to the Board awarding the bid to the following: Chicagoland Turf for their lowest bid products for the total of \$46,408.43; Arthur Clesen for their lowest bid products for the total \$8,049.00; Site One Landscapes for their lowest bid products for the total of \$1245.36; Advanced Turf for their lowest bid products for the total of \$10,574.40; and BTSI for their lowest bid for the total of \$3,992.50.

Memorandum M20-120

To: B&G Committee
From: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Parks, Planning & Maintenance Board Report
Date: October 20, 2020

TC ICE RINK 2 RENOVATION

The ice rink has been open since September 8. Punch list items have been worked on by Minnesota Ice (MN Ice) and all have been completed minus the pump repair from the power outage. The dasher boards were cleaned on both rinks this past month and the rinks have been operating smoothly. Overall, we are very pleased with the work completed by MN Ice on both of our new rinks and a loud shout out to the HEParks Ice Maintenance team for their hard work and dedication throughout the process. The last item to be completed at the ice rink is the conversion of the current lights to LED light fixtures; this is currently in the scheduling process.

THE CLUB RENOVATIONS

Ranco Services began the construction process in the family locker rooms the week of September 14. The family locker rooms had the old lockers and base structures removed by HEParks staff, as well as the bathroom partitions. Following this, Ranco Services started the process of preparing the walls to be filled in by removing grout lines, filling with the epoxy, and then starting to apply the flake and final coat. Currently, both family locker rooms and bathrooms have all walls completed and flooring has begun. HEParks staff is going to install the new lockers during the week of October 19. Once both family locker rooms are completed, Ranco Services and HEParks staff will move into the pool changing locker room and begin that process. The goal is to have all locker rooms open for use on November 16.



SOUTH RIDGE OSLAD ([Project Footage](#))

The project at South Ridge has been moving along nicely. September was a busy month at South Ridge, with contractors and HEParks staff working alongside each other to accomplish tasks. The first layer of asphalt was installed and the finishing touches were completed on October 7. Following the asphalt, HEParks staff has been adding soil to the edges of the asphalt, as well as seeding and erosion control blanketing.

Once the fall surface installer had completed his install of the new playground, HEParks staff completed the removal of the small playground on the north side of the park. The new main playground was open to the public on September 26 and has been a huge hit with the public. HEParks staff was able to complete the install of the shelter that is located between the playground and the splash pad.

While this work was taking place, the Parks team was busy prepping the surrounding areas for seed, sod, and plants. As you enter the parking lot, there are two large landscape beds on each side of the drive with numerous trees which were planted through the area for shade and blockage of the parking lot from residents views. In addition, landscaping around the playground and sand volleyball areas were completed and the installation of the new larger single fountain. Grass seed and sod were laid with erosion blankets to cover and HEParks staff has been watering the areas seven days a week since planting began on September 16.

As we are nearing the completion of the product, it is great to see this park come together and how much use the community is getting out of it. The new nature area, kayak/fishing pier, bike racks, benches, picnic tables, park ID signs, splash pad painting, bath house internals and minor punch list items are being completed at this time.



The following is a brief list of other items completed by staff during September:

- Repairs at Tall Oaks and Vogeley Playgrounds.
- Playground checks.
- Roof leaks repaired at WRC and The Club.
- Memorial bench installed at Fabbrini Park.
- Park mowing and garbage removal.
- Weed control at all park ID signs, Hoffman Park and Tropicana Park.
- Shrub removal at Charlemagne Park.
- Aquatic applications for algae and bottom growth.
- Maintenance at sports fields.
- Baseball and softball field set-ups and maintenance.



- Shoreline management.
- Seed Collection event at Charlemagne and invasive removal at Pine Park.
- Irrigation repairs at Cannon Crossings.
- Field overseeding at Cottonwood.
- Fishing Derby preparation.
- Burn permits were applied for to the state (received back on October 13). We are waiting for approvals from The Village and Fire Marshall.
- Plumbing repairs at The Club.
- Electrical repairs at TC and Bridges.
- Completion of the emergency boiler shutoffs at WRC, TC, Bridges, Seascapes, and The Club.
- New motor installed for activity play feature in the activity pool at The Club.
- New outdoor outlets installed at Pine Park.
- New floats installed into the ejector pits at TC and also cleaned out drain lines from Zamboni pit.
- HVAC checks and repairs.
- Mower maintenance and repairs.
- Vehicle checks and repairs.

**HOFFMAN ESTATES PARK DISTRICT
2020 BUDGET GOALS & OBJECTIVES
PARKS, PLANNING & MAINTENANCE DIVISION**

Key: C = Complete / SC = Substantially Complete / IP = In Progress / NB= Not Begun

DISTRICT GOAL 1: HEALTHY & ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures/Action Plan	Status	Modification
Conduct a tree seedling planting event in April.	The event will showcase proper tree maintenance from planting to caring for fully grown trees.	C	Virtual
1Q/2Q Comments	Staff performed a tree planting at Vogelei Park. It was recorded and posted to the website. For Vogelei Park, we have achieved Arboretum Accreditation at Level I for exemplifying standards of excellence in the arboretum community.		
3Q Comments:	Complete		
A volunteer invasive plant removal. Will be scheduled for July based on the quantity of invasive plants and locations.	Location will be selected prior to June 1 st for C&M Department to advertise the event.	NB	New Date
1Q/2Q Comments	Event will take place in October 2020 instead of July 2020.		
3Q Comments:	Event is now schedule for September 26th at Pine Park.		
Combine our Seed Collection at Charlemagne Park with a Parks Department run educational event of shoreline management and why HEParks maintains the shorelines with native buffer zones.	Reach out to community scout groups to partner with on this event.	IP	Scheduled for 9/26/2020
1Q/2Q Comments	Event can still run as planned; currently reaching out to local scout groups and volunteers for interest.		
3Q Comments:	Event is scheduled for 9/26/2020.		

DISTRICT GOAL 2: SOCIAL EQUITY

Objective/Goal	Performance Measures/Action Plan	Status	Modification
Ensure new parks are ADA compliant.	South Ridge, Princeton, Pine	SC	
1Q/2Q Comments	Princeton is completed, South Ridge is in progress, and Pine was moved to 2021 for COVID-19 cost cutting.		
3Q Comments:	South Ridge is progressing nicely. Path and Parking lot are scheduled for 9/11/2020 and 9/14/2020, following this the park district staff has install of landscaping, new pier, shelter and nature playground.		

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures/Action Plan	Status	Modification
Olmstead & Willow Tennis Court Re-Color	Bids opened 1Q. Complete in 2020	C	
1Q/2Q Comments	Fall completion.		
3Q Comments:	Olmstead was completed 9/5/2020 and Willow set to begin 9/14/2020.		
Crack fill/Sealcoat at Cannon, Freedom and Bridges	Complete in 2020 during slow operating times to provide least disruption possible to Operations	C	
1Q/2Q Comments			
3Q Comments:	Complete		
Cannon Crossing Baseball Paths Construction	Complete in 2020 during slow operating times to provide least disruption possible to Operations	IP	
1Q/2Q Comments			
3Q Comments:	Contractor has been selected and working with them on start date.		
Replace Bobcat 873 with Track Bobcat	Purchased in February 2020	C	
1Q/2Q Comments			
3Q Comments:	Complete		
Princeton Playground Renovation	Bids opened 1Q. Complete in 2020	C	
1Q/2Q Comments			
3Q Comments:	Complete		
Princeton Splash Pad	Bids opened 1Q. Complete in 2020	C	
1Q/2Q Comments			
3Q Comments:	Complete		
Dodge Ram Van	Purchase in 2020	C	
1Q/2Q Comments			

3Q Comments:	Complete		
Crew Fleet Truck	Purchase in 2020	NB	
1Q/2Q Comments	Evaluating if required for fall crews; if so, will purchase for fall 2020.		
3Q Comments:	After evaluation this truck was moved to 2021 Capital budget.		
Birch Park OSLAD	Planning, permits and demo in 2020	IP	
1Q/2Q Comments	In Progress.		
3Q Comments:	WT Group is our consultant and permits from Army Corp of Engineers have been obtained and they are working on final plans to go to bid at years end for 2021 completion.		
South Ridge Park OSLAD Grant Project. Planning took place in 2020. Project will be completed in two phases, foundations and installs. Earth work, utilities, paths, parking lots, concrete and drainage in phase one. Phase two is the install of playground, splash pad, fitness and bathrooms.	Phase one to start as early as weather will allow in 2020, with project completion by December 2020.	IP	
1Q/2Q Comments	Project is roughly 60% complete. Also, due to COVID-19, we will time the opening of the park for early fall instead of summer.		
3Q Comments:	Project is in the final stages, with district staff completing the remainder of the project.		
Create a playground replacements plan. This will be based on locations and usage using school sites, community parks or neighborhood park as our categories. Our in-house inspections will also play a role, with the new living document tying to GIS.	Complete living document for playground replacements in 2020.	IP	
1Q/2Q Comments	In Progress		
3Q Comments:	In Progress		
Utilize GIS to develop Utility Maps	The maps will be developed to show where all utilities are in parks or buildings to allow staff to operate in a safe manner. Complete in 2020	IP	
1Q/2Q Comments	In Progress		

3Q Comments:	In Progress		
Add pickleball courts to Fabbrini Park.	Bid out project by end of 1Q. Completed construction in 2020.	C	
1Q/2Q Comments			
3Q Comments:	Complete		

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures/Action Plan	Status	Modification
Naming of park space for correct use.	The district owns multiple areas that are in flood plains and wetlands that are currently deemed parks. By changing the names of these areas to greenways or basins, it will let residents know that a playground does not exist and it is only open green space. This will also tie into our Natural Area Management Plan. Complete in 2020.	IP	
1Q/2Q Comments	In Progress		
3Q Comments:	In Progress		
Implement new mowing patterns for areas designed as detention that will aid in plant health, wildlife and water control.	Develop plan in the winter of 2020 for implantation in the spring of 2020 that involves wetland and low lying areas only being mowed three times per year.	IP	
1Q/2Q Comments	In Progress		
3Q Comments:	In Progress		

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures/Action Plan	Status	Modification
Respond to resident inquiries within 48 business hours.	Maintain in 2020	IP	
1Q/2Q Comments	In Progress		
3Q Comments:	In Progress		