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**MINUTES
BUILDINGS AND GROUNDS COMMITTEE MEETING
June 16, 2020**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings and Grounds Committee was held on June 16, 2020 at 7:03 p.m. remotely via ZOOM.

Present: Chairman Kinnane, Commissioner R. Evans, Comm Reps Aguilar, Bettencourt, Friedman, Poeschel

Absent: Comm Rep Sernett

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold, Executive Assistant Logan

Audience: President Kaplan, Commissioners Chhatwani, K. Evans, McGinn, Kilbridge, Comm Rep Wilson

2. Approval of Agenda:

Commissioner R. Evans made a motion, seconded by Comm Rep Bettencourt to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Friedman made a motion, seconded by Comm Rep Poeschel to approve the minutes of the February 18, 2020 meeting as presented.

On a Roll Call: Carried 6-0-1

Ayes: 6 R. Evans, Aguilar, Bettencourt, Friedman, Poeschel, Kinnane

Nays: 0

Absent: 1 Sernett

4. **Comments from the Audience:**

None

5. **Old Business:**

None

6. **New Business:**

A. **Parks, Planning & Maintenance Board Report / M20-067:**

Director Hugen reviewed the item noting the last B&G Committee Meeting was held in February pre-pandemic. The June Board Report as presented is an update of all that has been done by the Parks, Planning & Maintenance Department during the pandemic (mid-March through mid-June).

Director Hugen touched on the levelness of the Pickleball courts at Fabbrini. He explained that over time, the subsoil has settled causing a slope at the tennis court end of the courts. The only realistic solution is a huge construction project that will likely only serve as a one to two year band aid; the cost of which is an estimated \$40,000 - \$50,000 and have to be redone every two years. The only other alternative would be to redo the entire tennis/pickleball court structural area, which would be a huge undertaking and costly.

Director Hugen touched on whether or not extra gates will be added to the outside fencing and inside fencing of the pickleball courts at Fabbrini. He noted the fence running through the middle of the pickleball courts will have two gates put in it allowing players easy movement between courts. He noted that adding more gates to the perimeter of the courts is not something that is being considered currently. If it were to be something staff would pursue, in addition to the changes of the perimeter fencing, the project would require an ADA compliant sidewalk to be put in, too. The project as a whole would be a huge undertaking and costly.

Comm Rep Friedman asked about the maintenance status of baseball fields. Director Hugen noted staff has maintained the baseball fields during the pandemic and the fields will be ready for when baseball is allowed again.

Commissioner K. Evans asked about the planned projects at the pickleball courts at Fabbrini and wanted confirmation on when the courts are open for public use. Director Hugen noted two gates in the four foot fence are to be installed and confirmed the pickleball courts opened on Friday, June 5.

Commissioner K. Evans asked if mud jacking is a potential solution to the sloping problem at the pickleball courts at Fabbrini. Director Hugen noted that since the

material is asphalt, adding concrete under the asphalt would add additional weight to a subbase that is already unable to support the weight and explained that it is not a feasible solution.

Commissioner K. Evans asked what happens to discarded playground equipment. Director Hugen explained that all playground equipment is being taken to the recycle center and the District receives cash back for the material. Any discarded mulch was offered to the community for free and pick-up locations were at Cannon, Triphahn Center, and Willow Recreation Center.

President Kaplan asked if the tennis court at Fabbrini has been lined for pickleball. Director Hugen explained that it will be lined. The contractor was unable to get it done in time for opening on Friday, June 5; as the Restore Illinois guidelines were released allowing for the outdoor pickleball play, staff did not want to keep the public waiting in order to finish lining the tennis court with pickleball court lines. The contractor will be returning at a later date to complete the project.

President Kaplan asked about a fence going between the tennis court and the pickleball courts at Fabbrini. Director Hugen explained that in the preliminary design of the courts, there was to be a fence between the tennis court and pickleball courts; however, with the limited amount of space, adding the fence would create a safety hazard, plus the design and layout would be inconsistent with our other parks which do not have barriers between courts.

Comm Rep Aguilar asked about the estimated cost of repairing the slope at Fabbrini from scratch. Director Hugen estimated the project to cost at minimum \$250,000 - \$300,000.

Comm Rep Bettencourt made a motion, seconded by Commissioner R. Evans to send the Parks, Planning and Maintenance Board Report M20-067 to the board for approval as presented.

On a Roll Call:	Carried 6-0-1
Ayes:	6 R. Evans, Aguilar, Bettencourt, Friedman, Poeschel, Kinnane
Nays:	0
Absent:	1 Sernett

7. **Committee Member Comments:**

Comm Rep Aguilar and Bettencourt complimented staff on a good job.

Comm Rep Poeschel thanked staff for the timely and comprehensive reports throughout the pandemic.

Comm Rep Friedman noted Hoffman is well positioned to welcome back baseball once the pandemic restrictions are lifted.

Commissioner R. Evans commended staff on their efforts. He noted there is an IAPD webinar available for viewing on Thursday, June 18 at 11:00 a.m. to discuss high focus communication for face-to-face and email.

Chairman Kinnane thanked the staff for their efforts with the hockey program. He has received positive feedback from hockey patrons who feel they've received a personalized experience and are very happy. He added the golf course looks great and patrons have provided positive feedback to him on the course and the experience.

8. Adjournment:

Comm Rep Aguilar made a motion, seconded by Comm Rep Poeschel to adjourn the meeting at 7:28 p.m.

On a Roll Call:	Carried 6-0-1
Ayes:	6 R. Evans, Aguilar, Bettencourt, Friedman, Poeschel, Kinnane
Nays:	0
Absent:	1 Sernett

Respectfully submitted,

Craig Talsma
Secretary

Monica Logan
Executive Assistant