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**MINUTES
RECREATION & FACILITIES COMMITTEE MEETING
July 21, 2020**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation & Facilities Committee was held on July 21, 2020 at 7:32 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman K. Evans, Commissioner Chhatwani, Comm Reps Dressler, Macdonald, MacGregor

Absent: Comm Rep Henderson

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf & Facilities Bechtold, Executive Assistant Logan

Audience: President Kaplan, Commissioners R. Evans, Kilbridge, McGinn, Comm Rep Aguilar

2. Approval of Agenda:

Comm Rep Macdonald made a motion, seconded by Comm Rep Dressler to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Dressler made a motion, seconded by Commissioner Chhatwani to approve the minutes of the June 16, 2020 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. School District 54 STAR Contract Addendum / M20-083:

Executive Director Talsma explained this is a one year extension of the current School District 54 STAR contract. There are no changes to the current contract. This extension will allow for the school district to get through the 2020-2021 school year safely and smoothly.

President Kaplan asked if the agreement provides an out if the school doesn't come into session again due to the pandemic. Executive Director Talsma explained the STAR program works with the school district; if the schools are closed, regular STAR will not be offered.

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to recommend the Board approve the School District 54 STAR contract addendum for the 2020-2021 school year as presented. The motion carried by voice vote.

B. Splash Pad Closure for 2020 / M20-082:

Executive Director Talsma noted a decision was made earlier this year to keep the park splash pads closed due to the restrictions set forth by the State of Illinois guidelines. The guidelines have since changed to allow splash pads to operate at 50% capacity. Our park splash pads are not in environments that allow for staff to safely control occupancy and, therefore, should remain closed for the season.

Chairman K. Evans requested that "non-treated" be used in exchange for the term "non-chlorinated".

Commissioner Chhatwani made a motion, seconded by Comm Rep Dressler to recommend the Board approve keeping the District's splash pads closed for the 2020 season as presented in M20-082. The motion carried by voice vote.

C. Rec Board Report / M20-079:

Director Kapusinski reviewed the item highlighting the offerings for the month of June. For June, we were still in Phase 3, so group sizes were capped at 10 people and we couldn't offer youth sports or leagues yet. Initial programs launched included mini-camps, mini hockey clinics, and mini figure skating camps. Director Kapusinski added memberships for the dog park continues to increase.

Commissioner McGinn asked how patrons are watering the garden plots at Chino Park. Director Hugen explained, that in order to minimize touch points, the patrons bring their own watering can and access the water through a key system.

Chairman K. Evans asked about the status of 50+ programming. Executive Director Talsma explained staff started offering 50+ pickleball, card games, and line dancing through a reservation system. Based on the Phase 4 guidelines, we don't anticipate being able to offer unlimited use of the Senior Center until we transition to Phase 5.

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to send the Rec Board Report M20-079 to the Board as presented. The motion carried by voice vote.

D. Amended Recreation 2020 Goals & Objectives / M20-086:

Executive Director Talsma reviewed the item noting that as a result of the COVID-19 pandemic and how it has impacted the District's operations, staff has reviewed the previously approved 2020 Goals & Objectives and presented the amended 2020 Goals & Objectives with indications of the likelihood of completion of each item as well as whether each item will require modification in order to be completed.

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to recommend the Board approve the Amended Recreation 2020 Goals & Objectives as presented. The motion carried by voice vote.

E. Facilities Board Report / M20-084:

Director Bechtold reviewed the item highlighting the changes affecting the golf course operations including switching from 12 to 10 minute intervals, allowing dual riders in golf carts, allowing foursomes, and running the Hole-in-One contest again. He noted there are more rounds being played compared to last year at this time.

Director Bechtold presented the idea of a single rider fee of \$10 going into effect August 1, 2020. President Kaplan noted with the precautions that are being taken during the pandemic, it seems counterintuitive to implement a single rider fee and encouraging players to share carts. Executive Director Talsma explained staff can look at offering the golf fee which will include the single rider fee and then offering a \$10 discount to those who are willing to share a cart. It was noted that many other courses have implemented a single rider fee and are seeing a significant amount of weekly revenue generated because of it. President Kaplan asked that ample notice be given to the patrons should such a fee be implemented.

Comm Rep MacGregor noted that if both golfers are wearing masks while in the golf cart, as is recommended by the golf course, there shouldn't be any concerns regarding sharing a golf cart.

Director Bechtold noted venue booking for 2021 is increasing. It was noted that the Stonegate Conference & Banquet Centre has closed and Bridges may see an uptick in clients interested in our venue space as a result of it.

Chairman K. Evans asked what the cancellations and refunds look like for clients that are booking events at Bridges and may have to cancel or change their event due to the COVID-19 pandemic. Director Bechtold explained that once Phase 5 is implemented, deposits will become non-refundable. While under Phase 4, we are offering full refunds should a client need to change or cancel their event.

Director Bechtold reviewed The Club updates highlighting that memberships are down ~350 memberships, the facility is seeing 50% daily usage which is above the national average at 35%, and receiving positive comments regarding the COVID-19 precautions and The Club renovations done. The HIIT and free-weight renovation area has been very successful and very well-received by patrons.

Executive Director Talsma noted members were given a grace period through to August 1 and staff feel this should be extended so that membership dues will not be collected until September 1, 2020. This will give members a longer time period to find comfort in returning to the fitness center. Also, it allows for the completion of the renovation of the locker rooms, which we feel is an amenity that needs to be available to members if we plan on charging them full price for monthly dues. It was noted that new members will owe a \$19 initiation fee for joining The Club and will not have to pay dues until September 1, 2020.

Commissioner Chhatwani made a motion, seconded by Comm Rep Dressler to send the Facilities Board Report M20-084 to the Board as presented. The motion carried by voice vote.

F. Amended Facilities 2020 Goals & Objectives / M20-087:

Executive Director Talsma reviewed the item noting that as a result of the COVID-19 pandemic and how it has impacted the District's operations, staff has reviewed the previously approved 2020 Goals & Objectives and presented the amended 2020 Goals & Objectives with indications of the likelihood of completion of each item as well as whether each item will require modification in order to be completed.

Commissioner Chhatwani made a motion, seconded by Comm Rep Macdonald to recommend the Board approve the Amended Facilities 2020 Goals & Objectives as presented. The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Macdonald noted staff have done a great job on the golf course.

Comm Rep MacGregor noted he is happy to hear the golf course is doing very well.

Comm Rep Dressler noted the water lilies look beautiful at Fabbrini Park. She added that Fabbrini Park has been busy with pickleball players on the courts and patrons using the outdoor fitness equipment – it is great! She is appreciative of the staff who water her

mother's memorial tree. She noted the Chamber Fishing Derby will be held at Fabbrini Park in October 2020. She thanked staff for doing a great job, keeping the parks in great conditions, and keeping patrons safe and engaged.

Commissioner Chhatwani noted it is great to see the facility busy and populated with people again.

Chairman K. Evans noted he would've preferred a ZOOM meeting rather than an in-person meeting for the July Committee Meetings.

8. Adjournment:

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to adjourn the meeting at 8:22 p.m.

Respectfully submitted,

Craig Talsma
Secretary

Monica Logan
Executive Assistant