



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
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The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**AGENDA**  
**ADMINISTRATION & FINANCE COMMITTEE MEETING**  
**TUESDAY, JUNE 23, 2020**  
**7:10 P.M.**  
**\*REMOTE MEETING VIA ZOOM**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
  - February 25, 2020
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
  - A. Employee Salary Reductions / M20-077
  - B. Fitness Center Fees Post COVID-19 / M20-075
  - C. Return to Work Procedure / M20-074
  - D. Surplus Ordinance O20-002 / M20-073
  - E. Administration & Finance Report / M20-071
  - F. Open and Paid Invoice Register: \$721,613.05
  - G. Revenue and Expenditure Report and COVID-19 Impact Statement
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

*\*For access to remote meetings held via ZOOM, please email [mlogan@heparks.org](mailto:mlogan@heparks.org). You will be provided the link to join the ZOOM and you will be able to participate during the "Comments from the Audience" portion of the meeting. For ease, you may also email your comment prior to the start of the meeting time and your comment will be read aloud on your behalf during the meeting.*