HOFFMAN ESTATES PARK DISTRICT
Hoffman Estates, Illinois

FORM OF PROPOSAL

Proposal of _______________________________________________, hereinafter called the "BIDDER", (a) / (an) ____________________________, (Corporation, Partnership, individual) doing business as _________________________________, to Hoffman Estates Park District, hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for **Locker Purchase and Install at The Club at Prairie Stone** having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract Document:

Document: Numbers: __________, __________, __________, __________. 
The specifications are broken down into sections and in the form of proposal each section will have a unit cost from the specifications.

1. **Locks**

   Keyless1 Lock\n   Unit Cost $________________

   **Total Locks installed in lockers**\n   Total $________________

2. **Lockers – Plastic Laminate Lockers**

   Single Tier Lockers\n   Unit Cost $________________

   Double Tier Lockers\n   Unit Cost $________________

   **Single Tier Lockers (227)**\n   Total $________________

   **Double Tier Lockers (148)**\n   Total $________________

   **Total Locker Cost (375)**\n   Total $________________

3. **Locker Door Laminate**

   Nanolam or equivalent laminate\n   Unit Cost $________________

   **Nanolam or equivalent laminate (375)**\n   Total $________________

4. **Grooming Stations**

   Grooming stations\n   Unit Cost $________________

   **Grooming Stations (9)**\n   Total $________________

5. **Trim Work**

   End Panels\n   Total $________________

   Filler\n   Total $________________

   Top Trim\n   Total $________________

   **Total Trim**\n   Total $________________
6. USB 15% of total locker doors (375)
   Six port hub and cable included. Total $__________

7. Install
   Complete Install Total $__________

Total Cost for all seven items Total $__________

Alternate #1

Double Tier Lockers (locker only, no trim or install). This would be a purchase only and for 92 double tier lockers. The lockers would need to 72"H x 12"W x 15"D the plastic laminate lockers with the Nanolam or equivalent laminate.

Total Cost for Alternate #1 Total $__________
Accompanying this is a _____________________NA____________________________

(Bid Bond, Certified Check, Bank Draft)

In the amount of _______________________________NA____________________________

(Dollars)

($_______NA___________) being five percent (5%) of the Base Contract Bid, the same being
subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and
all bids and it is agreed that this bid may not be withdrawn during the period of days in the
Contract Documents.

The Bidder hereby certifies:

A. That this bid is genuine and is not made in the interest of or on behalf of any
undisclosed person, firm or corporation and is not submitted in conformity with any
agreement or rules of any group, association, organization or corporation.

B. That he has not directly or indirectly induced or solicited any other bidder to put in
a false or sham bid.

C. That he has not solicited or induced any person, firm, or corporation to refrain from
bidding.

D. That he has not sought by collusion or otherwise to obtain for himself any
advantage over any other bidder or over the "Owner."

E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-
(Ordinance number) adopted by the Hoffman Estates Park District.

F. That he is in compliance with the Criminal Code Act of 1961, Article 33E-11, Public

G. That all materials, methods and workmanship shall conform to the drawings,
specifications, manufacturer's standards and specifications, and all applicable
Codes and Standards.

H. The bidder understands that the Hoffman Estates Park District looks favorably on
minority businesses as sub-contractors for supplies, equipment, labor services and
construction.
CERTIFICATION

I, ________________ (Officer), having been first duly sworn on Oath, do depose and state that I presently reside at ________________ (Address), and that I am the duly authorized principal, officer or agent of _______________ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor _______________ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging”) or Section 33E-4 (“Bid-rotating”) of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28, 1961, as amended.

_________________________
On behalf of Contractor

Subscribed and sworn to before me

this ________ day of ________, 20___

______________________________
- Notary Public -

My Commission Expires:

_______________________________
REFERENCES

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Hoffman Estates IL  60169

References for:
1. Company Name: _________________________________________
   Address: _________________________________________
   City-state: _________________________________________
   Phone Number: _________________________________________
   Contact Person: _________________________________________

2. Company Name: _________________________________________
   Address: _________________________________________
   City/State: _________________________________________
   Phone Number: _________________________________________
   Contact Person: _________________________________________

3. Company Name: _________________________________________
   Address: _________________________________________
   City/State: _________________________________________
   Phone Number: _________________________________________
   Contact Person: _________________________________________

4. Company Name: _________________________________________
   Address: _________________________________________
   City/State: _________________________________________
   Phone Number: _________________________________________
   Contact Person: _________________________________________

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SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm’s practices.

Instructions

Provide a clear description of your firm’s sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied.

_____________________________________________________________

_____________________________________________________________

_____________________________________________________________

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management.

_____________________________________________________________

_____________________________________________________________

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping.

_____________________________________________________________

_____________________________________________________________
Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. 

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved.