

Hoffman Estates District

Hoffman Estates, Illinois

South Ridge Community Park Enhancement Plan 2019 Utilities Contractor

Enhancement Plan 2019

Project Manual

Bid Proposal and Specifications

February 21, 2020

Bids are due and will be opened and read aloud on March 12, 2020 at 11:00 AM at the Hoffman Estates Park District's Triphahn Center which is located at 1685 West Higgins Road in Hoffman Estates, Illinois.



Engineering • Design • Consulting

**2675 Pratum Avenue
Hoffman Estates, IL 60192
(224) 293-6333 Fax (224) 293-6444**

Index

<u>Section</u>	<u>Title of Section</u>	<u>Pages</u>
A	Hoffman Estates Form Proposal	34
B	Bid Instructions	2
C	Special Conditions	4
D	AIA General Conditions	1
	AIA A201- 2017 General Conditions	40
	AIA A101- 2017 Contract	7
E	Supplemental General Conditions	3
F	Bid Proposal Form	2
G	Specifications	
	02050 General Site Conditions	2
	02100 Site Preparation	2
	012200 Unit Prices	2
H	Geotechnical Report	12

Bidder Name: _____
Address: _____

Telephone #: _____
Facsimile: _____

NAME OF PROJECT

Utilities at South Ridge Park

BID DATE: 3/12/2020

BID TIME: 11:00AM

PREPARED BY:

HOFFMAN ESTATES PARK DISTRICT
1685 W. Higgins Road
Hoffman Estates, IL 60169-2998
Telephone: (847) 885-7500
Facsimile: (847) 885-7523

February 20, 2020

Dear Bidder:

Enclosed you will find the plans, specifications and bidding materials for **Utilities at South Ridge Park**. All pertinent information is included in the attached package. Please submit the Proposal Forms, Certification, References, and Bid Bonds. Please copy your proposal and retain one copy for your records.

Bidders will be required to meet all State bidding requirements.

I look forward to reviewing your bid proposal and working with you on this project. If you have further questions or need to meet at the site, please contact me 847-285-5465. I can be reached Monday through Friday from 7:00 a.m. until 4:00 p.m.

Sincerely,
Dustin Hugen

Dustin Hugen

Director of Parks, Planning & Maintenance

INVITATION TO BIDS

Sealed bids for the **Utilities at South Ridge Park** will be received by the Hoffman Estates Park District at our office; 1685 West Higgins Road, Hoffman Estates, Illinois 60169 until **exactly 11:00A.M., 3/12/2020** and then publicly opened and read. Bids submitted after the closing time will be returned unopened. No oral or telephone proposals or modifications will be considered.

The Hoffman Estates Park District Board of Commissioners will make the final award.

Proposals shall be submitted on the attached Form of Proposal and returned in the envelope, if provided. No bidder may withdraw his proposal after the hour set for the opening thereof, or before award of the contract, unless said award is delayed for a period exceeding sixty (60) calendar days.

The Hoffman Estates Park District requires all bidders to comply with all provisions of the Park District Prevailing Wage Ordinance O. This ordinance specifies that no less than the general prevailing rate of wages as found by the Park District or Department of Labor or determined by a court on review shall be paid each draft type of worker or mechanic needed to execute the contract or perform the work.

The Hoffman Estates Park District may reject any or all of the bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim, or cause of action by any unsuccessful Bidder against the Hoffman Estates Park District.

Bid results and the award of the bid will be published on the Hoffman Estates Park District website www.heparks.org.

Sincerely,

Dustin Hugen

Dustin Hugen
Director of Parks, Planning & Maintenance
Hoffman Estates Park District
dhugen@heparks.org
847-285-5465

HOFFMAN ESTATES PARK DISTRICT

INSTRUCTIONS TO BIDDERS

1. Identification of Project

The official name and location of the project shall henceforth be known as:

**Utilities at South Ridge Park
1450 Freeman Road
Hoffman Estates, IL 6019**

The official name and address of the project owner shall henceforth be known as:

**HOFFMAN ESTATES PARK DISTRICT
1685 West Higgins Road
Hoffman Estates, IL 60169-2998**

Bid Opening: DATES **3/12/2020 @11:00AM**

Committee Approval: DATES **3/17/2020**

Board Approval: DATES **3/24/2020**

Contract Awarded: DATES **3/25/2020**

Commencement of Work: Commencement of paperwork shall begin immediately upon notification of award. Actual work shall commence immediately after contract is awarded (weather dependent) according to timelines set by HEPD (owner).

Construction Timeline: **April 2, 2020 – June 15, 2020**

Completion Date: **June 15, 2020**

HOFFMAN ESTATES PARK DISTRICT
Hoffman Estates, Illinois

FORM OF PROPOSAL

Proposal of _____, hereinafter called the
"BIDDER", (a) / (an) _____,
(Corporation, Partnership,
individual) doing business as _____, to Hoffman Estates
Park District, hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for **Utilities at South Ridge Park** having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract

Document: Numbers: _____, _____, _____, _____.

HOFFMAN ESTATES PARK DISTRICT

BY: _____
(Sign and Date)

COMPANY _____

ADDRESS _____

PHONE _____

EMAIL: _____

BY: _____

CERTIFICATION

I, _____ (Officer), having been first duly sworn on Oath, state that I am the duly authorized principal, officer or agent of _____ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor _____ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging") or Section 33E-4 ("Bid-rotating") of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28, 1961, as amended.

On behalf of Contractor

Subscribed and sworn to before me

this _____ day of _____, 20____

- Notary Public -

My Commission Expires:

SUBCONTRACTORS

The following list includes all Subcontractors who will perform work representing five percent (5%) or more of the total base bid. The Bidder represents that the Subcontractors are qualified to perform the work required.

Category	Subcontractor Name	Address
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

REFERENCES

Hoffman Estates IL 60169

References for:

1. Company Name: _____
Address: _____
City-state: _____
Phone Number: _____
Contact Person: _____
2. Company Name: _____
Address: _____
City/State: _____
Phone Number: _____
Contact Person: _____
3. Company Name: _____
Address: _____
City/State: _____
Phone Number: _____
Contact Person: _____
4. Company Name: _____
Address: _____
City/State: _____
Phone Number: _____
Contact Person: _____

STATEMENT OF EXPERIENCE

The Bidder shall list all recent projects for which he provided services of a similar nature to the subject project.

Project/Location	Contract Amount	Reference/Phone #
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
9. _____		
10. _____		
11. _____		
12. _____		
13. _____		
14. _____		
15. _____		

HOFFMAN ESTATES PARK DISTRICT
Hoffman Estates, Illinois

Please list all of the equipment you will be using on this specific job.

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____

SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm's practices.

Instructions

Provide a clear description of your firm's sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. _____

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management.

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. _____

Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. _____

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. _____

_____.

2. Contract Documents

The Notice to Bidders, the Instructions to Bidders, the Supplementary Conditions, Drawings, and Specifications, the supplied Form of Proposal, the accepted Bid Sheet and certification comprise the Contract Documents. Copies of these documents can be obtained in person from the office of the Hoffman Estates Park District, 1685 W. Higgins Road, Hoffman Estates IL 60169-2998.

3. Explanation to Bidders

Any explanation desired by a bidder regarding the meaning or interpretation of the invitation for bids, drawings, specifications, etc., must be requested in writing and with sufficient time allowed for a reply to reach bidders before the submission of their bids.

Any interpretation made will be in the form of an amendment of the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective bidders. Its receipt by the bidder must be acknowledged in the space provided on the Bid Form or by letter or telegram received before the time set for opening of bids. Oral explanations or instructions given before the award of the contract will not be binding.

4. Conditions Affecting the Work

Bidders should visit the site and take such other steps as may be reasonably necessary to ascertain the nature and location of the Work, the general and local conditions, which can affect the Work or the cost thereof. Failure to do so will not relieve bidders from responsibility for estimating properly the difficulty or cost of successfully performing the Work.

5. Bid Guarantee, Bonds and Required Paperwork

- A. A Bid Guarantee, five (5%) percent, is required by the invitation for bids. Failure to furnish a Bid Guarantee in the proper form and amount by the time set for opening of bids may be cause for rejection of the bid in the absolute discretion of the Owner.
- B. A Bid Guarantee shall be the form of a bid bond, postal money order, certified check, or cashier's check made payable to the Owner. Bid guarantees, other than those stated, will be returned to the bidder upon opening of bids. Such bids will not be considered for award (a) to unsuccessful bidders as soon as practical after the award of the job, and (b) to the successful bidder upon execution of such further contractual documents and bonds as may be required by the bid as accepted.
- C. The successful bidder, upon being given a "Written Notice to Proceed", will have five (5) calendar days to provide the required Labor and Material Payment Bond, Performance Bond, and Insurance Policies or certificates for same, and commence with the Work. Failure to comply with the conditions set forth in the Contract Documents shall result in the termination of the contract for default. In such event, the Contractor may be liable for any costs of performing the work which exceed the amount of his bid, and the Bid Guarantee shall be available toward offsetting such difference, if not previously returned to the Contractor.

6. Preparation and Submission of Bids

Before submitting proposal, each bidder shall carefully examine all documents pertaining to the Work and visit the site to verify conditions under which Work will be performed.

Submission of bid will be considered presumptive evidence that the Bidder has visited the site and is conversant with local facilities and difficulties, the requirements of the documents and of pertinent State or Local Codes, State of Labor and Material Markets, and has made due allowance in his bid for all contingencies. Include in bid all costs of labor, material, equipment, contractor's license, permits, guarantees, applicable taxes (sales tax does not apply), insurance and contingencies, with

overhead and profit necessary to produce a completed project, or to complete those portions of the Work necessary to produce a completed project, or to complete those portions of the Work covered by the specifications on which proposal is made, including all trades, without further cost to the Owner. The Owner shall be responsible for the building permit fee.

No compensation will be allowed by reason of any difficulties which the Bidder could have discovered reasonably, prior to bidding.

All proposals must be made upon the Proposal Form furnished by the Owner attached hereto and should give the amounts bid for work, in numbers, and must be signed and acknowledged by the contractor. The Proposal should be enclosed in the envelope marked "Bid Proposal for Hoffman Estates Park District **“Utilities at South Ridge Park”** to be received until **11:00A.M., March 12, 2020** showing the return address of the sender and addressed to: Hoffman Estates Park District, 1685 W. Higgins Road, Hoffman Estates, Illinois 60169. Bids should be sealed, marked and addressed as directed above. Failure to do so may result in a premature opening of or a failure to open such bid.

The proposal submitted must not contain erasures, inter-lineations, or other corrections unless each correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or persons signing the bid.

Modifications of bids already submitted will be considered if received at the office designated in the invitation for bids by the time set for opening of bids. Telegraphic modifications will be considered, but should not reveal the amount of the original or reversed bid.

7. Prices

The prices are to include the furnishing of all materials, equipment, tools, insurance, bonds, warranties, and all other facilities, and the performance of all labor and services necessary for the proper completion of the Work except as may be otherwise expressly provided in the Contract Documents.

8. Time Schedule

The timely execution of any project is extremely important. The successful bidder shall take every means to meet the completion date stated above except for extensions granted by the Owner in writing for circumstances beyond the control of the Bidder.

9. Late Bids and Modifications or Withdrawals

Bids and modifications or withdrawals thereof received at the office designated in the invitation for bids after the exact time set for opening of bids will not be considered.

10. Withdrawal of Bids

Bids may be withdrawn by written or telegraphic request received from bidders prior to the time set for opening of bids.

11. Public Opening of Bids

Bids will be publicly opened at the time set for opening in the invitation for bids. Their content will be made public for the information of bidders and others interested, who may be present either in person or by representative.

12. Award of Contract

- A. Award of Contract will be made to the lowest responsible bidder, as determined by the Board of Commissioners of the Hoffman Estates Park District, whose bid conforms to the invitation for bid.
- B. The Board of Park Commissioners may reject any or all of the bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim, or cause of action by any unsuccessful bidder against the Hoffman Estates Park District.

13. Contract and Insurance

The written contract between the accepted bidder and the Owner shall be considered finalized and entered into between the parties upon the Park District Board's approval and award of the contract to the accepted bidder and the Park District's execution of the accepted bidder's Form of Proposal, and said written contract shall be comprised by the Contract Documents. The accepted bidder shall provide the Owner with a Labor and Material Payment Bond, Performance Bond, and copies of applicable Insurance Policies and endorsements and certificates for same within five (5) calendar days of the "Written Notice to Proceed" and prior to the commencement of work.

14. Postponement of Date for Opening Proposals

The Owner reserves the right to postpone the date of presentation and opening of proposals and will give telegraphic notice of any such postponement to each interested party.

SUPPLEMENTARY CONDITIONS

SECTION I – GENERAL

1. Application

These Supplementary Conditions shall be used in conjunction with and are a part of any and all Sections of the Specifications and all Contracts and Subcontracts that may be made for the completion of the work in all its parts as identified and described in the Contract Documents.

2. Definitions

Owner: The Hoffman Estates Park District, Board of Commissioners, Staff and its appointed Owner's representative.

Contractor: A firm, corporation or individual with whom the Owner makes a direct Contract for the construction of all or any portion of the work.

Architect/Engineer: The authorized representative of the Owner.

Subcontractor: A firm, corporation or individual other than employees of a Contractor with whom a Contractor or Subcontractor makes a contract to furnish labor, and/or materials, and/or services in connection with the project.

Owner Representative: An employee of the Hoffman Estates Park District responsible for the coordination of the work involved on the project.

The words "approve", "equal to", "as directed", etc., are interpreted and will be taken to mean "to the satisfaction of the Owner." Samples shall be submitted and approvals shall be requested in ample time to avoid any delays should resubmission of an item be necessary.

3. Contract Documents

The Contract Documents shall consist of the Notice to Bidders, the Instructions to Bidders, the Supplementary Conditions, the Drawings, the Specifications, the supplied Form of Proposal, and the accepted Bid Sheet and certification.

4. Bonds

- A. With proposal, and attached hereto, each Bidder shall furnish Bid Security payable to the Owner in the amount of 5% of bid.
- B. Include allowance in Lump Sum Proposal for Performance Bond and Labor and Materials Payment Bond in the amount of 100% of Contract Price.
 - 1. The Contractor, before commencing the Work, shall furnish a Performance Bond and a Labor and Material Bond. The Performance Bond shall be in an amount equal to 100% of the full amount of the Contract Sum as security for the faithful performance of the obligation of the Contract Documents, and the Labor and Material Payment Bond shall be in an amount equal to 100% of the full amount of the Contract Sum as security for the payment of all persons performing labor and furnishing

materials in connection with the Contract Documents. Such bonds shall be on standard AIA Documents, issued by the American Institute of Architect/Engineers, shall be issued by a surety satisfactory to the Owner, and shall name the Owner as a primary co-obligee. The cost of the bonds is to be included in the Bid Proposal. The Performance Bond and Labor and Material Payment Bond will become a part of the Contract. Each Bidder shall list the name of the surety company that will be furnishing the Bonds on its Bid Proposal. The failure of a Bidder to list the name of its surety company on its Bid Proposal shall be a non-responsive bid. The failure of the successful Bidder to supply the required Bonds within five (5) days after the Notice of Award or within such extended period as the Owner may grant if the forms do not meet its approval shall constitute a default, and the Owner may either award the Contract to the next responsible, responsive Bidder or re-advertise for bids. A charge against the defaulting Bidder may be made for the difference between the amount of the bid and the amount for which a contract for the work is subsequently executed, irrespective of whether the amount thus due exceeds the amount of the bid guarantee.

2. The Contractor shall deliver the required bonds to the Owner not later than five (5) days following the date the Agreement is entered into, or if the Work is to be commenced prior thereto in response to a letter of intent, the Contractor shall, prior to the commencement of the Work, submit evidence satisfactory to the owner that such bonds will be furnished.
3. The contractor shall require the attorney-in-fact who executed the required bonds on behalf of the surety to affix thereto a certified and current copy of the power of attorney.
4. Whenever the Contractor shall be and is declared by Owner to be in default under the Contract, the Surety and the Contractor are each responsible to make full payment to the Owner or any and all extra Work incurred by the Landscape Architect as a result of the Contractor's default, and to pay to Owner all attorney's fees and court costs incurred by Owner as a result of the Contractor's default, and in protecting Owner's rights under the Agreement to remedy Contractor's default.
5. The Contractor shall (i) furnish all Surety Company's bonds through Surety Company's local agents approved by and/or as directed by Owner; (ii) fully covered and guarantee with said bond the faithful performance and completion of the entire Contract, including without limitation, the faithful performance of prevailing wage requirements; and (iii) guarantee with said bond payment in all cases by the Contractor or by the Surety Company for all labor performed, material and supplies furnished with the entire Work in the Contract. Said Bond shall remain in full force and effect during the entire period of all general guarantees given by the Contractor with the Contract as called for in the Specifications and Contract, except in cases where other bonds are specifically called for in the specifications and Contract in connection with special guarantees.

5. Payment

The Contractor may present estimate of work for which he desires payment no later than the first Monday of each month, based on cost of labor and material incorporated into the work. Estimate shall be a Sworn Statement and shall show relative amount of each item completed. Submit Partial Waivers of Lien, including for first payout, from Contractors, Subcontractors and Material Suppliers with Sworn Statement for monthly payout. Payments will be made within approximately thirty (30) days after review by the Owner. Notwithstanding, anything to the contrary contained in the Contract Documents, payouts are to be made by checks payable to the Contractor. The Contractor will be required to submit a sworn payroll statement according to the Illinois Department of Labor documenting his compliance with the Illinois Prevailing Wage Act.

Final Payment will be made within approximately thirty (30) days of final inspection and approval and receipt of all waivers, sworn statements, guarantee statements, and other documents set forth in the Contract Documents.

6. Preparation of Bids

Before submitting proposal, each bidder shall examine carefully all documents pertaining to the work and visit the sites to verify conditions under which work will be performed. Submittal of the Bid Proposal by the Contractor is a representation by the Contractor, that the Contract Documents are full and complete, are sufficient to enable the Contractor to determine the cost of the Work and that the Contract Documents are sufficient to enable it to construct the Work outlined therein, in accordance with applicable laws and regulations, and otherwise to fulfill all its obligations hereunder, including, but not limited to, Contractor's obligations to construct the Work for an amount not in excess of the contract Sum on or before the date(s) of Completion established in the Agreement. The Contractor further acknowledges and declares that it has visited and examined the Project site, examined all physical and other conditions affecting the Work and is fully familiar with all of the conditions thereon and thereunder affecting the same. In connection therewith, Contractor specifically represents and warrants to Owner that prior to the submission of its bid it has: (a) thoroughly examined the location of the work to be performed, is familiar with local conditions, and has read and thoroughly understands the Contract Documents as they relate to the physical conditions prevalent or likely to be encountered in the performance of the work at such location; (2) examined the nature, location and character of the general area in which the Project is located, including without limitation, its climatic conditions, available labor supply and labor costs, and available equipment supply and equipment costs; and (3) examined the quality and quantity of all materials, supplies, tools, equipment, labor, and professional services necessary to complete the Work in the manner and within the cost and time frame required by the Contract Documents.

Submission of bid will be considered presumptive evidence that the Bidder has visited the site and is conversant with local facilities and difficulties, the requirements of the documents and of pertinent State, County or Local Codes, State of Labor and Material Markets, and has made due allowance in his bid for all contingencies.

Include in bid all costs of labor, material, equipment, allowance, fees, permits, guarantees, applicable taxes (**sales tax does not apply**), insurance and contingencies, with overhead and profit necessary to complete those portions of the work covered by the specifications on which proposal is made, including all trades, without further cost to the Owner. Obtain all permits and arrange for all inspections. Pay all fees, permits and costs incurred.

No compensation will be allowed by reason of any difficulties, which the Bidder could have discovered prior to bidding.

7. Fees and Inspection

The Contractor is responsible for all license fees and arrangements for all inspections required by State, County, Local and other authorities having lawful jurisdiction. The Owner is responsible for all building permit fees associate with the Work.

8. Subcontracts

Contractors operating under direct Contracts with the Owner may let Subcontracts for the performance of such portions of the work as are usually executed by special trades. All such Subcontracts shall be based on conformance with all pertinent conditions set forth in the Contract Documents, including the Supplementary Conditions as well as the detailed requirements of the portions of the drawings and specifications which depict or describe the work (labor and materials) covered by the Subcontract.

No Work may be sublet without approval of the Owner, who reserves the right to disapprove any proposed Subcontractor whose record does not establish his experience, competence, and financial ability to perform the work.

9. Materials

Materials shall conform to the drawings, specifications, manufacturer's specifications for all products incorporated into the work, and all applicable standards and guidelines.

Some specific equipment and materials have been specified for use on this project to establish minimum performance requirements or desired features. To receive consideration of alternate equipment or materials, the Bidder must submit

all appropriate product data and receive pre-bid approval from the Owner. All materials are subject to the approval by the Owner both before and after incorporation in the project.

All condemned material or work shall be removed from the premises and properly disposed of.

10. Law Compliance

All project construction work shall comply with all State and Municipal Laws and Regulation, and with all Local Ordinances and Rules pertaining to this work. Such Laws, Regulations, Ordinances and Rules shall be considered a part of these specifications.

- A. The Contractor warrants that it is familiar with and shall comply with Federal, State and local laws, statutes, ordinances, rules and regulations and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of the Contract including without limitation Workers Compensation Laws, minimum salary and wage statutes and regulations, laws with respect to permits and licenses and fees in connection therewith, laws regarding maximum working hours. No plea of misunderstanding or ignorance thereof will be considered.
- B. Whenever required, the Contractor or Subcontractor shall furnish the Architect/Engineer and Owner with satisfactory proof of compliance with said Federal, State and local laws, statutes, ordinances, rules, regulations, orders, and decrees.
- C. Contractor shall carefully examine the Occupational Safety and health Act as issued by the Federal Register (OSHA), and the specific regulations governing procedures, techniques, safety precautions, equipment design, and the configuration of the same as required under this Act and shall comply with all terms of the Act and to perform and complete in a workmanlike manner all work required in full compliance with said Act.
- D. Contractor shall comply with all terms of the Illinois Preference Act and all terms of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission.
- E. At all times Contractor shall remain in compliance with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/1, et seq.), and the Illinois Human Rights Act (775 ILCS 5/2-101, et seq.), and in addition shall at all times comply with Section 2-105 of the Illinois Human Rights Act requiring a written sexual harassment policy as defined therein.
- F. Contractor and all subcontractors shall be solely responsible for complying with the Substance Abuse Prevention on Public Works Projects Act, Public Act 095-06345.
- G. Contractor agrees to maintain all records and documents for projects of the District in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor shall produce records which are responsive to a

- request received by the District under the Freedom of Information Act so that the District may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the District and if possible, the District shall request an extension so as to comply with the Act. In the event that the District is found to have not complied with the Freedom of Information Act due to Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the District harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorney's fees and penalties.
- H. Contractor understands, represents and warrants to the Owner that the Contractor and its Subcontractors (for which the Contractor takes responsibility to insure that they comply with the above-mentioned Acts) are in compliance with all requirements provided by the Acts set forth in Article 15 and that they will remain in compliance for the entirety of the Work. A violation of any of the Acts set forth in this Article is cause for the immediate cancellation of the Contract. However, any forbearance or delay by the Owner in canceling this Contract shall not be considered as, and does not constitute, Owners consent to such violation and a waiver of any rights the Owner may have, including without limitation, cancellation of this Contract.
- I. Contractor and each of its Subcontractors shall pay prevailing wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with 820 ILCS 130/.01 et seq. The Contractor shall prominently post the current schedule of prevailing wages at the Contract site and shall notify immediately in writing all of its Subcontractors, of all changes in the schedule of prevailing wages. Any increases in costs to the Contractor due to changes in the prevailing rate of wage during the terms of any contract shall be at the expense of the Contractor and not at the expense of the Owner. The change order shall be computed using the prevailing wage rates applicable at the time the change order work is scheduled to be performed. The Contractor shall be solely responsible to maintain accurate records as required by the prevailing wage statute and shall be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the Work

11. Supervision

The Contractor shall maintain a highly qualified technician on the job site at all times. The Contractor shall enforce strict discipline and good order among his employees and the Subcontractors at all times work is in progress. The

Contractor shall not employ any unfit person or anyone not skilled in the work assigned to him.

12. Equipment and Tools

Furnish and maintain all equipment tools and apparatus, scaffolding, and all temporary work and materials necessary to perform the work.

13. Expediting

Place orders for materials and equipment immediately upon receipt of Contract or Notice to Proceed and follow up vigorously to insure adequate and timely supply to the work. Perform all tracings and expediting actions and arrange to get workmen in the job at the proper time to avoid delays.

14. Sanitary

The Contractor shall provide suitable, temporary toilet facilities at a specified location, for workmen on the project, complying in every respect with Local and County requirements. Unit shall be chemically treated, serviced at regular intervals, and maintained in a sanitary condition at all times.

15. Existing Utilities

The Contractor shall be responsible for locating and protecting all existing utilities, public and private, for the duration of the job. Prior to the commencement of any work, the Contractor shall notify all public and private utilities for the purpose of verifying, marking, and recording the locations of all underground or overhead utilities, temporary or permanent. Any repair/replacement costs or associated damage will be the responsibility of the Contractor.

16. Testing and Observations

The Contractor shall give the Owner, Village Inspector, and Manufacturer's Representative proper notice of readiness of Work for all required observations, tests, or reviews.

If Laws or Regulations of any public body having jurisdiction requires any Work (or part thereof) to specifically observe or tested, Contractor shall assume full responsibility therefor, pay all costs in connection therewith and furnish Engineer with the required certificates of inspection, testing, or approval. Contractor shall be responsible for and pay all costs in connection with any inspection or testing required in connection with Owner's or Manufacturer's agreed to Supplier of materials or equipment proposed to be incorporated into the Work, or of

materials or equipment submitted for approval prior to the Contractor's purchase thereof for incorporation in the Work.

The cost of all observations, tests, and approvals in addition to the above which are required by the Contract Documents shall be paid by the Owner (unless otherwise specified).

All observations, tests, or reviews other than those required by Laws or Regulations of any public body having jurisdiction shall be performed by organizations agreed to by Owner and Contractor (or Manufacturer if so specified).

Should testing reveal deficiencies due to Contractor error, subsequent testing costs shall be paid by Contractor.

If any work (including the work of others) that is to be observed or tested is covered without the written concurrence of the Owner, it must, if requested by the Landscape Architect, be uncovered for observation. Such uncovering shall be at the expense of the Contractor unless Contractor has given Owner or Village Inspector timely notice of Contractor's intention to cover such work and the Landscape Architect has not acted with reasonable promptness in response to such notice. Neither observations by Owner nor observations, tests, nor reviews by others shall relieve the Contractor from his obligations to perform the work in accordance with the Contract Documents.

17. Acceptance Preceding Work (if applicable)

Before starting any operation, the Contractor and Subcontractors shall examine work performed by others to which his work adjoins or is applied and report any condition that will prevent satisfactory accomplishment of his Contract. Failure to notify the Owner in writing of deficiencies or faults in preceding work will constitute acceptance thereof and waiver of any claims and its unsuitability.

18. Cutting and Patching

When necessary to cut or alter completed work to accommodate another trade, the Contractor or Subcontractor for work in places, shall do all cutting for and repair of portions of the work so disturbed. Where cutting is necessitated by fault or negligence of another Contractor, all costs of cutting and repairing shall be borne by the party at fault.

19. Damage to Current

Each Contractor shall adequately protect all preceding work from damage caused by him or his works. All breakage or damage will be repaired by trade

concerned at the cost of the party causing damage. Each Contractor, however, shall be responsible for adequate protection of his own work against normal construction risks.

20. Housekeeping

Keep site of operations free from accumulations of rubbish and waste materials at all times. See that Subcontractors remove and dispose of their rubbish. Arrangements for removal and disposition of rubbish will be made by Contractors concerned at no cost to the Owner.

Should any Contractor or Subcontractor allow rubbish or waste material to accumulate on any portion of the site or in any portion of the building to such extent that the accumulation constitutes a hazard or obstructs the prosecution of the work in any way. The Owner may, if Contractor or Subcontractor at fault fails to remove such rubbish or waste materials within three (3) days after written notice to clear up the accumulation, engage prior labor or services of another Contractor to make necessary removal and disposition and to charge cost against monies due to Contractor or Subcontractor at fault.

21. Protection

- A. Property: Each Contractor and Subcontractor shall take such precaution as are necessary adequately to protect from damage or deterioration and to safeguard from theft or pilferage, all materials, tools and equipment pertaining to his work which is on the site, whether stored or incorporated in the structure.
- B. Safety: Provide all barricades or other temporary protection as may be required by local authorities having lawful jurisdiction, or be considered of general safety, around all openings in floors and walls of the structure, and around all open pits or trenches in its vicinity.
- C. Weather: Each Contractor and Subcontractor shall at all times provide protection against rain, snow, wind storms, frost or heat so as to maintain all work, materials, apparatus, and fixtures, free from injury or damage.

At the end of each day's work, all new work subject to damage by the elements and all points where water or frost may enter any part of the structure or work shall be covered.

- D. Water: General Contractor shall at all times protect excavations, trenches, and building from damage from rain water, snow, spring water, ground water backing up of drains or sewers and all other water. He shall provide all pumps and equipment enclosures required for such protection.

He shall also construct and maintain any temporary drainage necessary to direct or lead water away from the work and shall do all pumping necessary to keep excavation and lowest floor free of water at all times.

- E. Damage: All work damaged by failure to provide protection shall be removed and replaced with new work at the expense of the Contractor at fault.

22. Guarantee

The Contractor and/or manufacturer shall provide a minimum of one (1) year warranty for all materials and workmanship associated with the project or work performed under the Contract.

23. Insurance

- **Worker's Compensation**
 - State: Statutory
 - Applicable Federal (e.g., Longshoremen's): Statutory
 - Employer's Liability
 - \$1,000,000.00 Per Occurrence
 - \$500,000.00 Disease, Policy Limit
 - \$500,000.00 Disease, Each Employee
- If written under **Commercial General Liability Policy** Form
 - \$2,000,000.00 General Aggregate
 - \$1,000,000.00 Products Completed Operations Aggregate
 - \$1,000,000.00 Personal and Advertising Injury
 - \$1,000,000.00 Each Occurrence
 - \$ 50,000.00 Fire Damage (any one fire)
 - \$ 50,000.00 Medical Expense (any one person)
- **Business Automobile Liability** (including owned, non-owned and hired vehicles):
 - Bodily Injury
 - \$1,000,000.00 Per Person
 - \$1,000,000.00 Per Accident
 - Property Damage
 - \$1,000,000.00 Per Occurrence
- **Umbrella Excess Liability**
 - \$2,000,000.00 over Primary Insurance
 - \$2,000,000.00 Retention for Self-Insured Hazards Each Occurrence

- A. General: The Contractor shall not commence work under the Contract until he has obtained all insurance required, and it has been approved by the Owner, nor shall Contractor allow any Subcontractor to commence work on any portion of the work until all insurance required of the Subcontractor and Sub-subcontractor has been similarly approved by the Owner.

All such insurance shall be purchased only from companies licensed and duly authorized by the Department of Insurance of the State of Illinois to do business in Illinois and to write the types of insurance policies as herein specified. Insurance companies must have a minimum policy holder's rating of A+ and a financial rating of AAAAA as stated in the latest edition of Best's Insurance Guide.

The insurance coverages must be maintained by the Contractor and the Subcontractor until all work is completed by the Contractor and accepted by the Owner. If the policy is written on claims made basis, then the Contractor shall purchase such additional insurance as may be necessary to provide specified coverage to the District for a period of not less than five (5) years from the completion of the work.

- B. Automobile Liability: Contractor shall obtain at his expense and keep in force at all times during the performance of the work, Comprehensive Automobile Liability Insurance providing for bodily injury, personal injury and property damage, limits of an amount not less than \$1,000,000 per occurrence and \$2,000,000 per annual aggregate.
- C. General Liability Insurance: Contractor shall obtain at his expense and keep in force at all times during the performance of the work, Comprehensive General Liability Insurance providing for bodily injury, personal injury and property damage, limits of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate.
- D. Worker's Compensation and Employer's Liability Insurance: Contractor shall obtain at his expense and keep in force at all times during the performance of work, worker's compensation and related insurance coverage at amounts required by statute and employer's liability with limits of not less than \$1,000,000 per occurrence.
- E. Certificates of Insurance: Within five (5) calendar days after receipt of the "Written Notice to Proceed", the Contractor shall file with the Owner, a Certificate of Insurance and Policy Endorsement showing complete coverage of all insurance required by this Section signed by the insurance companies or their authorized agents, certifying to the name and address of the party insured, the description of the work covered by such insurance, the insurance policy numbers, the limits of liability of the policies and the dates of their expirations, with a further certification from said insurance companies that their policies will not be modified, amended, changed, cancelled or terminated without thirty (30) business days prior written notice to the Owner. If any form of umbrella or excess coverage policy is utilized by the Contractor, the Owner reserves the right to require a copy of the entire policy.

- F. All policies of insurance purchased or maintained in fulfillment of this paragraph 24 shall name the Owner and Architect/Engineer as additional insureds thereunder.
- G. Failure of Owner to demand any certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance. The Contractor agrees that the obligation to provide the insurance required by these documents are solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the Owner.
- H. Nothing contained in the insurance requirements of the Contract Documents is to be construed as limiting the liability of the Contractor, the liability of any Subcontractor or any tier or either of their respective insurance carriers. The Owner, does not in any way, represent that the coverages or limits of insurance specified is sufficient or adequate to protect the Owner, Contractor, Architect/Engineer, or any Subcontractor's interests or liabilities but are merely at minimums. The obligation of the Contractor, the Architect/Engineer, and any Subcontractor of any tier to purchase insurance, shall not, in any way, limit their obligations to the Owner in the event the Owner should suffer an injury or loss in excess of the amount recoverable through insurance, or any loss or portion of the loss which is not covered by either the Contractors or any Subcontractor insurance.
- I. On the Certificate of Insurance, delete in the cancellation provision the following words, "Endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives."
- J. All the insurance required of the Contractor shall state that the coverage afforded to the additional insureds shall be primary insurance of the additional insureds with respect to claims arising out of operations performed by or on their behalf. If the additional insureds have other insurance or self-insured coverage which is applicable to the loss, it shall be on an excess or contingent basis.
- K. All insurance required of the Contractor shall provide that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Owner or Architect/Engineer or any of their officers, directors, commissioners, officials, employees, consultants, volunteers, or agents. I. All insurance required of the Contractor shall provide that the insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

L. In the event the Contractor fails to furnish and maintain the insurance required by this contract, the Owner may purchase such insurance on behalf of the Contractor, and the Contractor shall pay the cost thereof to the Owner upon demand or shall have such cost deducted from any payments due the Contractor. The Contractor agrees to furnish to the Owner the information needed to obtain such insurance.

M. In order to protect the Owner and Architect/Engineer the Contractor shall require that all its Subcontractors purchase insurance protecting the Owner and Architect/Engineer to the same extent they are protected by the insurance required herein from the Contractor.

N. Owner's Liability Insurance

1. The Contractor shall purchase and maintain insurance covering the Owner's liability for claims which may arise from operations under the Contract and that will protect the Owner and the Architect/Engineer and their agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property (other than the work itself) including the loss of use resulting therefrom and (2) is cause in whole or in part by any negligent act of omission of the Contractor, and Subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party to whom insurance is afforded pursuant to this paragraph. The minimum limits of liability purchased for such coverage shall be equal to the aggregate of the limits required for the Contractor's Liability Insurance under 24 above.
2. In any and all claims against the Owner or the Landscape Architect or any of their agents or employees by any employee of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the insurance obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under Workmen's Compensation Acts, disability benefit acts or other employee benefit acts.
3. The insurance obligations of the Contractor under this paragraph shall not extend to the liability of the Landscape Architect, his agents or employees arising out of (1) the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs or specifications or (2) the giving of or failure to give directions or instruction by the Landscape Architect, his agents or employees provided that such giving or failure to give is the primary cause of the injury damage.
4. The Contractor shall provide the Owner with the Original policy and shall furnish the Architect/Engineer a memorandum copy of said policy. The

named insured in the Protective Liability Policy shall be: Hoffman Estates
Park District

24. Indemnification

To the fullest extent permitted by law, the Contractor shall waive any right of contribution against the Owner and shall indemnify and hold harmless the Owner and the Landscape Architect and their officers, officials, employees, volunteers and agents from and against all claims, damages losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs), arising out of or resulting from the performance of the Contractor's work provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused in whole or in part by any wrongful or negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity which the Owner would otherwise have. The Contractor shall similarly, protect, indemnify and hold and save harmless, the Owner, its officers, officials, employee, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including, but not limited to, legal fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts

25. Labor Law

The Contractor and each and every Subcontractor performing work at the site of the project to which this Contract relates shall comply with applicable and provisions of all pertinent Federal, State, and Local Labor Laws.

26. Final Cleaning

Just prior to delivery of the job to the Owner, the Contractor shall perform a final cleaning of the equipment and haul away from the job site all debris created by his work on the site and surrounding area.

27. Time Schedule/Major Repairs

Work under the Contract shall commence within five (5) calendar days after given "Written Notice to Proceed" by Owners (or date specified) and shall continue with due diligence until due completion.

Each Contractor or Subcontractor shall and does hereby agree that he will start and prosecute his work so as to cause no delay to the Contractor and that he will complete all work under his Contract coincidentally with completion of Contractor's work.

The Contractor shall submit an estimated time schedule setting up order of procedure and time allowed for each branch of work. Contractor shall make every effort to adhere to these schedules, but reasonable modifications will be permitted from time to time to compensate for delays due to strikes or conditions beyond Contractor's control, exclusive of weather.

28. Avoidance of Delays (Major Repairs)

Each Contractor and Subcontractor shall be furnished a copy of the "Time Schedule" referred to above, and each shall so prosecute his work that he not only maintains his progress in accordance with the said Time Schedule but also shall cause no delays to other Contractors, either in person or through a Subcontractor, fail to maintain progress according to the approved Time Schedule or cause delay to another Contractor or Subcontractor, he shall furnish such additional labor and/or services or work such overtime as may be necessary to bring his operation up to schedule with no additional cost to Owner. Failure to maintain schedule or to the above steps to regain the agreed time schedule shall constitute default within the terms of the Contract and grounds on which the Owner may have recourse to the Contractor's Surety for remedial action.

29. Unit Prices and Measurement (if applicable)

Upon completion of the work, a final measurement will be conducted by the Contractor and Owner. Unit prices included in the bid proposal will be applied to the units measured to determine the final/total price of the work.

30. Assignment

The Contractor or any Subcontractor shall not assign the Contract nor any monies due to become due to him hereunder, to any Person, Firm, or Corporation without previous written consent of the Owner.

31. Extras

No extra work shall be allowed or paid for unless a Change Order is made and accepted by the Owner in writing.

32. Examination of Site

Before submitting proposal, contractors shall examine site. Such an examination will be presumed and no allowance will be made for extra labor or materials due to Contractor's failure to do so. Any information furnished by the Owner shall not constitute a representation concerning site conditions and the Contractor shall bear, solely and exclusively, all costs due to concealed, unknown, unusual or otherwise unforeseen conditions at the site. Contractor is aware that all such risk concerning site conditions is borne by it, has considered such in making its bid, and therefore freely waives all of its rights under the Illinois Public Construction Contract Act of 1999 .

33. Safety

The Contractor is responsible for the safe passage of pedestrian traffic for the duration of the job. Any precautionary measures, necessary warning signs, barricades, etc., required to inform the general public of potential hazards or dangers and as necessary to assist the Contractor in the performance of the work, shall be at his expense and provided for in his quoted price. **Public safety is a foremost concern of the Owner, therefore failure by the Contractor to take a pro-active approach to safety is unacceptable. If necessary, the Owner will take whatever steps deemed appropriate, at the cost of the Contractor, to ensure the safety of the general public and our employees.**

34. Personnel

If any person employed on the work site be, in the opinion of the Owner, intemperate, disorderly, incompetent, willfully negligent or dishonest in the performance of his duties, he shall be directed to cease work and vacate the job site immediately.

35. Liens

No payment shall become due until the Contractor, if required, shall deliver to Owner a complete release of all liens arising out of this Contract, or receipts in full in lieu thereof and, if required in either case, an affidavit that so far as he has knowledge or information, the releases and receipts include all the labor and material for which a lien could be filed. If any lien remains unsatisfied after all payments are made, the Contractor shall refund to the Owner all monies that the latter may be compelled to pay in discharging such a lien, including all costs and a reasonable attorney's fee.

36. Default

In case of default by the Contractor, the Owner may procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

37. Cancellation of Contract

If the Contractor or any of his Sub-contractors shall, in the judgment of the Hoffman Estates Park District, be unable to carry on the work satisfactorily, or if the Contractor or any of his Sub-contractors shall violate any of the provisions of this contract, or in case of bankruptcy of the Contractor, or failure of the Contractor to pay for supplies or workmen, or a work-stoppage, or a failure by the Contractor to provide sufficient workmen or sufficient material for the job, the Owner may serve written notice upon the Contractor and his Surety of his intention to terminate the Contract, and, if within seven (7) days after the service of such notice, the Contractor or the Sub-contractor or the Surety have not proceeded to carry on the work in accordance with this Contract and to the satisfaction of the Owner, this Contract shall cease and terminate and the Owner shall have the right to take over the work and prosecute the same to completion by Contract for the account and at the expense of the Contractor and the Surety; and the Contractor and Surety shall be liable to the Owner for any excess costs occasioned by the Owner thereby, and in such event the Owner may take possession of and utilize in completing the work such materials, appliances, and plants as may be on the site of the work and necessary therefore; provided, however, that in the event the Owner determines that the failure of the Contractor, Sub-contractor or Surety to carry on the work in accordance with this Contract has resulted in an emergency which will require that the Owner take over the work immediately, to avoid loss or waste of a substantial part of the work already performed, the Owner may immediately take over the work and prosecute the same at the expense of the Contractor and Surety to the extent necessary to avoid damage, and may prosecute the same at the expense of the Contractor and Surety to the extent necessary to avoid damage, and may prosecute the same to completion at the expense of the Contractor and the Surety unless within seven (7) days after the services of the above described notice, the Contractor, Sub-contractor or Surety has proceeded to carry on the work in accordance with this Contract and to the satisfaction of the Hoffman Estates Park District.

38. Lien Waivers (if applicable)

Neither by partial nor final payment will the Owner be deemed to have waived any remedy for defective work or negligence on the part of the Contractor or any other portion of the Contract which, by its nature, survives after time of payment.

Supporting partial Waivers of Lien for each Subcontractor, supplier and prime contractor must accompany each request for progress payment.

Waivers must spell out exact description of work performed for which Waiver is issued and state whether dollar amount is full amount received or amount of work less retainage, held by prime contractor.

For final payment it is necessary to submit final waivers in the full amount of the Contracts for all Subcontractors, suppliers and prime contractors.

Waivers must be accompanied by a sworn statement listing Subcontractors and suppliers, the amount of their Contracts and the amount requested.

39. Line and Grade Stakes (if applicable)

Stakes for lines and grades shall be provided once by the Owner. Costs for replacement of damaged stakes shall be paid by the Contractor. Prior to commencing work and before pouring or finally adjusting any structure or closing any excavation, the Contractor shall verify the correctness of any grades so as to conform to the Contract Documents.

40. Construction Observation

A Consultant may be called upon to observe the work on behalf of the Owner and will provide general assistance during construction insofar as proper interpretation of the Contract Documents is affected. The consultant shall not be responsible for the acts or omissions of the Contractor's superintendent or other employees.

All materials used and all completed work by the Contractor shall be subject to the observation of the Owner/Owner's representative. The Contractor shall furnish such samples of materials for examination and tests as may be requested by the Owner and shall furnish any information required concerning the nature or source of any materials or equipment, which he proposes to use. Any material, equipment, or work which does not satisfactorily meet the Contract Documents may be rejected by the Owner by giving written notice to the Contractor. All rejected materials, equipment, or work shall be promptly removed and replaced at the Contractor's expense.

41. Field Representatives

Field representatives may be appointed by the Owner, Landscape Architect to see that the work is performed in accordance with the Contract Documents. Field representatives shall have the authority to condemn and/or reject defective work materials. Only the Owner shall have authority to suspend work. Field representatives shall have no authority to permit deviation from the Contract

Documents and Owner; the Contractor shall be liable for any deviations made without a written order from the Landscape Architect

Bid Instructions for Utilities Contractor

The Hoffman Estates Park District will receive sealed bids for the South Ridge Park Renovations. This bid includes work associated with the installation of all proposed onsite utilities including all new electrical improvements, storm sewer improvements, storm sewer adjustments, sanitary sewer improvements, water service / water main improvements, all utilities for the spraypad, trench drains, flared end sections, utility adjustments, etc. The utility contractor shall stub up all proposed utility services for the building through the building slab (coordinate with the concrete contractor). The utility contractor will be responsible for the removal of all of the trench spoils created for the new utilities and will be responsible for testing of the soils.

Note: the earthwork contractor will be digging the gravel infiltration basin (Storm Note # 13 on the Site Utility Plan) and will be installing the stone for the gravel infiltration basin, however the utility contractor will be responsible for installing the storm sewer improvements being proposed within the gravel infiltration basin. The earthwork contractor will be responsible for the re-use of the spoils created by the gravel infiltration basin.

Also note, the playground contractor will be responsible for the installation of the underdrain system located within the playground and fitness area.

Note: the Hoffman Estates Park District will be construction managing the overall project.

Bids are due and will be opened and read aloud on March 12, 2020 at 11:00 AM at the Hoffman Estates Park District's Triphahn Center which is located at 1685 West Higgins Road in Hoffman Estates, Illinois.

A Certified Check, Cashier's Check or Bid Bond payable to the Hoffman Estates Park District for not less than five (5) percent of the total bid amount will be required for each bid.

The successful bidder will be required to furnish a satisfactory Performance Bond and Labor and Material Payment Bond for the total Contract Amount. The successful bidder will also be required to execute AIA Form A101 – 2017 as the contract between the parties.

All questions should be directed to Dustin Hugen at the Hoffman Estates Park District via email at dhugen@heparks.org.

In all work performed under this Contract, the Contractor and all of its subcontractors shall comply with the current provisions of the Prevailing Wage Act of the Illinois Revised Statutes, Chapter 48, Sections 39s-1 *et seq.*

No bids will be withdrawn without the written consent of the Hoffman Estates Park District. If a Bid is withdrawn, the Bidder will not be permitted to submit another Bid for the same project. Only bids in compliance with the provisions of the Bid Documents will be considered. Bids will be considered firm for a period of ninety (90) days. The Streamwood Park District reserves the right to reject any or all bids or portions of bids/portions of work and to waive any technicalities in the bidding if it should be deemed in the public interest.

Bid Instructions

Preparation of Bid Proposals

The bidder shall submit his prices on the attached proposal forms. The proposal shall be executed properly and all writing shall be with blue or black ink.

The bidder shall specify in figures, in the places provided, a price for each of the separate items called for in the proposal forms.

The bidder shall return all of the project manual “specifications” with the bid, and **no sheets shall be detached from any part of the bid documents.**

Scope of Work

The scope of work includes the installation of all proposed utilities as described within the construction documents and the project manual.

Beginning and Completion Dates

Begin Construction: April 2, 2020

End Construction: June 15, 2020 (Substantial Completion)

Project Contact
Mr. Dustin Hugen
(847) 285-5465
dhugen@heparks.org

Please Submit All Technical Questions in Writing to Above Email Address

Special Conditions

Specification or Information Conflicts

Should any Specifications, Information, Directives, Notes, Tags or Provisions contained in the Construction Documents conflict with any other Specification, Information, Directives, Notes, Tags or Provisions contained in the Construction Documents, then the more stringent Specification, Information, Directive, Note, Tags or Provision shall apply.

Limit of Construction

Construction traffic and material staging shall be permitted only within the Limit of Construction area as shown on the Construction Plans. The Contractor shall repair, at no additional cost to the Owner, any areas disturbed outside of this limit. Turf repairs will be made with sod.

Excess Materials and Debris

All excess materials and debris etc., generated by this work, shall be considered an incidental item to the Bid, and hauled from the site. Large amounts of debris will not be permitted to accumulate on the site and must be hauled from the site on a continuous basis.

Construction Access

Construction access shall be permitted only through the access point as shown on the plan. No other access will be permitted. The Contractor shall be responsible for protection of existing curbs and pavements and for replacement of any damage, at no additional expense to the Owner.

Existing Utility Structures and Utility Lines

The Contractor will be responsible for locating all existing utility structures and utility lines prior to any excavation or demolition. These include but are not limited to water, sanitary, drainage, telephone, fiber optics, cable television, natural gas, and electrical structures and lines. Contact J.U.L.I.E., the Village of Hoffman Estates prior to construction. Private site underground utility locating services shall be provided as specified on the plans.

Traffic Control

The Contractor will be responsible for controlling traffic when construction vehicles are entering or exiting the site. The Contractor will be responsible for the erection and maintenance of barricades, signage and miscellaneous traffic control measures to insure that vehicular traffic flows smoothly and safely within the site and on the streets surrounding the site.

Dust and Noise Control

The Contractor will be responsible for control of dust throughout the duration of the project. The Contractor will also be required to conform with any applicable Village of Hoffman Estates noise ordinances.

Street Cleaning

The Contractor will be responsible for cleaning surrounding streets of any mud or debris at the end of each workday. Street sweeping equipment may be used to fulfill this requirement.

Hold Harmless

The Contractor agrees to indemnify, save harmless and defend the Hoffman Estates Park District, its consultants, agents and employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses or expenses, including court costs and attorney's fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to any property, which may arise or which may be alleged to have arisen out of or in connection with the work covered by this contract. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the negligence or fault of the Hoffman Estates Park District, its consultants, agents, servants, or employees or any other person indemnified hereunder.

Prevailing Wage

In all work performed under this Contract, the Contractor and all of its subcontractors shall comply with the current provisions of the Prevailing Wage Act of the Illinois Revised Statutes, Chapter 48, Sections 39s-1 *et seq.* Certified Payrolls are to be delivered to the Owner with each Application for Payment. Union labor per say is not required by the Park District, however prevailing wage is required. It is the contractor's responsibility to ensure that construction delays are avoided due to union issues.

Sexual Harassment

The Contractor and all of its subcontractors shall comply with the Sexual Harassment provisions of the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*). Certified Payrolls are to be delivered to the Owner with each Application for Payment.

Equal Opportunity

In all work performed under this Contract, the Contractor and all of its subcontractors shall certify that they are an "Equal Opportunity Employer" as defined by Section 2000 (e) of Chapter 21, Title 42 of the United States Code, Annotated and Federal Executive Orders #11246 and #11375.

Licenses and Permits

The Contractor will be responsible for obtaining a Contractor's License and all applicable Permits from the Village of Hoffman Estates, and any other regulatory agencies or governmental bodies, prior to beginning any work on this project. Contractor shall contact the village to determine what fees will be required for inspections and the appropriate licenses, and shall include these costs within the bid.

Protection of Existing Trees

The Contractor shall be responsible for protection of all existing trees to remain on the project site. The Contractor may, at his own cost, fence any trees that may be in danger of damage or be near active construction. Any damage to an existing tree will result in a back-charge to the Contract of \$100 per caliper inch of the damaged tree. The caliper of the damaged tree will be measured 1.0' above existing grade.

Concrete Testing

The Contractor will be required to provide samples of all concrete used for this project. One test cylinder will be required from each truckload of concrete delivered to the site. Each test cylinder must be clearly marked with the date of the pour, load ticket number, the name of the concrete supplier and the location where the concrete was used. The Owner, at their own cost, will test these cylinders to determine if concrete meets project specifications. The Contractor will be responsible for disposing of all untested cylinders.

Protection of Existing Features

The Contractor will be responsible for protecting all existing features in the work area including walks, pavements, curbs, site furnishings, and utilities, etc. Damage to any existing features will be repaired or replaced by the Contractor at no additional expense to the Owner. Turf repairs will be made with sod.

Grading and Compaction

All grading performed for this project shall conform to the specifications. Mechanical compacting devices as outlined in the specifications must be utilized to perform the compacting that is necessary for this project.

Employer Liability

The Contractor (and each subcontractor and sub-subcontractor into whose subcontracts this clause shall be incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including but without limitation claims under the Illinois Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon Worker's Compensation Act, court interpretation of said Act or otherwise; agrees to indemnify and defend Owner, Engineer, Construction Manager and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorney's

fees, that the Indemnitees may sustain as a result of such claims, except to the extent that Illinois Law prohibits indemnity for the Indemnitees' own negligence.

Bid Document Review

Bidders are encouraged to review the Bid Documents immediately upon receipt. The Owner and Engineer will be available to make interpretations regarding the Bid Documents and answer any questions that may arise during the Bid process. No inquiries will be accepted by the Engineer within two (2) working days of the Bid Opening. All questions shall be submitted in writing to the following email address:

dhugen@heparks.com

Reservation of Rights

Hoffman Estates Park District reserves the right to act in its own best interest and award the work to the Contractor, or Contractors it deems best able to complete the work in an appropriate and timely manner.

Construction Layout

All construction staking will be the responsibility of the contractor.

AIA General Conditions and AIA Contract Forms

The General Conditions of this contract are the American Institute of Architects' Standard Document No. A-201, "General Conditions of the Contract for Construction," 2017, as modified by the Supplementary General Conditions. The document is hereby specifically made apart of the contract documents with the same force and effect as though set forth in full. The Contract for this project is the American Institute of Architects' Standard Document No. A-101, "Standard form of Agreement Between Owner and Contractor, where the basis of payment is a Stipulated Sum", 2017. The document is hereby specifically made apart of the contract documents with the same force and effect as though set forth in full.

Copies of these documents are on file at the office of the Engineer and maybe referred to at any time during normal business hours.

The Contractor is directed to the Supplementary Conditions, which modify the General Conditions.

2019 Hoffman Estates Park District South Ridge Community Park Enhancement Plan 2019

CONTRACTOR'S CERTIFICATION

As required under Article 33E of The Criminal Code of
1961 (Ill. Rev. Stat. Ch 38, Paras. 33E-1 through 33E-11)

_____ a _____
Name of Contractor Corporation, Partnership, etc.

as part of its bid on the above sole referenced Contract, hereby certifies that the Contractor is not barred from bidding on the above referenced Contract as a result of a violation of either Section 33E-3 (Bid-Rigging) or 33E-4 (Bid-Stating) of Article 33E of the Illinois Criminal Code of 1961, as amended.

Dated: _____

Contractor:

By: _____

As its: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that _____ appeared before me this day in person, and being first duly sworn an oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: _____ Notary Public: _____

Project References

(Failure to complete will result in disqualification of Bid.)

Please submit at least five (5) references for similar projects completed within the past two (2) years.

1. Project Name: _____

Contact Person/Title/Phone: _____

Project Cost : _____ Date of Completion: _____

2. Project Name: _____

Contact Person/Title/Phone: _____

Project Cost : _____ Date of Completion: _____

3. Project Name: _____

Contact Person/Title/Phone: _____

Project Cost : _____ Date of Completion: _____

4. Project Name: _____

Contact Person/Title/Phone: _____

Project Cost : _____ Date of Completion: _____

5. Project Name: _____

Contact Person/Title/Phone: _____

Project Cost : _____ Date of Completion: _____

Company Name: _____

Bidder's Signature: _____

Title

Sub-Contractor and Supplier List

(Failure to complete will result disqualification of Bid.)

The sub-contractors and suppliers listed below will be involved in this contract work in the assignments listed. We understand that any deviation from this list must be requested in writing and approved by the Owner one (1) week prior to the start of the work that is involved.

Sub-Contractor
(Including Address & Phone Number)

Work Performed

Material Supplier

Material Supplied

Company Name:_____

Bidders Signature:_____

Title

BID PROPOSAL FORM

<u>#</u>	<u>Item / Description</u>	<u>Cost Total</u>
1.)	Supply and install all proposed storm sewer.	\$ _____
2.)	Supply and install all new sanitary sewer improvements.	\$ _____
3.)	Supply and install all new water main / water service improvements.	\$ _____
4.)	Supply and install all new electrical improvements.	\$ _____
	Total Bid	\$ _____

Bidder Information

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Fax: _____

E-Mail Address: _____

Bidder's
Signature: _____
Title

Bidder's Name:
(Printed) _____

SECTION 2050

GENERAL SITE CONDITIONS

Locating Existing Utilities: It is the Contractors responsibility to have all existing utilities located before construction begins. This information can be obtained by calling JULIE (Joint Utilities Locating Information for Excavators) toll free at 1-800-892-0123, the Village of Hoffman Estates Water Department for water lines and shut-off location and for street light cables, the Village's Traffic Engineer's office.

Permits: The Contractor shall obtain and pay for all necessary permits and shall make all necessary arrangements for carrying out the work with the utility companies and any authorities involved.

Street Light Cables During progress of the work, constant contact should be maintained with the Village of Hoffman Estates Engineering Department for the purpose of locating buried cables. Cables shall be maintained in service.

A. PLANT MATERIALS

All existing trees, shrubs, lawns and other plant material, unless otherwise specified, shall be protected from mechanical injury. There shall be full protection of all plants including all limbs, trunks and exposed roots, and relief from soil compaction.

Any trees damaged during the course of construction by either the General Contractor or a qualified nurseryman shall repair any of his subcontractors at the Contractor's expense. All repairs must be done to the satisfaction of the Superintendent.

If any tree is damaged beyond repair, it shall be removed by the Contractor and replaced with a new tree of equivalent size and species as designated by the Superintendent of Parks at the cost of the Contractor.

The Contractor shall repair all tracks and ruts in the lawn left by his vehicle or the vehicles of his subcontractors. All repairs shall be done to the satisfaction of the Superintendent

B. PAVEMENTS AND WALKS

Any pavement areas damaged by the Contractor during the construction operation shall be replaced to the satisfaction of the Superintendent at Contractor's expense.

C. TRAFFIC SIGNS

The Contractor when authorized by the Village's Traffic Engineer may remove any traffic sign within the limits of construction, which interferes with construction operations. Any traffic sign which has been removed shall be re-erected immediately by the Contractor at the temporary location designated by the Traffic Engineer, and as soon as construction operations permit, the sign shall be set at its permanent location. The cost of all materials required and all labor necessary to comply with this provision will not be paid for separately but shall be considered as incidental to contract.

The Contractor shall replace at his own expense any traffic signs or posts, which have been damaged due to his operations.

Any traffic sign designated as critical by the traffic sign owner shall not be disturbed and no additional compensation will be allowed the Contractor for any delays, inconvenience, or damage sustained by him due to any special construction methods required in prosecuting his work due to the existence of such traffic signs.

END OF SECTION 02050

SECTION 2100 - SITE PREPARATION

1.0 GENERAL

1.1 Description

This work shall consist of the complete removal of all items called for in the plans and specifications or as otherwise implied in a safe and orderly manner creating as little disturbance as possible.

All areas indicated for construction of any kind shall be cleared of any debris, undergrowth, weeds, stumps, roots, and marked trees which might interfere with the progress of that work. Unmarked trees or any plant material indicated to be saved by the Owner or owner's representative shall be given special protection as specified.

2.0 PRODUCTS (not applicable)

3.0 EXECUTION

3.1 Safety of Operations

During removal operations, proper signs and security fence shall be installed by the Contractor prior to commencing work. Barricades shall be used to warn and protect the public against hazards. If a street must be temporarily closed to traffic, it shall be the Contractor's obligation to make arrangements for permission from the Village Traffic Engineer. After such approval is obtained, the Contractor shall notify both the Village Police and Fire Departments of actual times and dates of closure.

3.2 Protection of Items to Remain

Extreme care shall be utilized when removing any item adjacent to structures, utilities, paving, vegetation or any item not indicated for removal or relocation. These items shall be properly protected as required to keep them from damage or other disturbance of any kind during the course of work. Existing utilities to remain shall be protected and maintained to prevent leakage, settlement or other damage. Damage to any of the above shall be repaired or replaced to former condition as required by the utility company or Owner at the Contractor's expense. Repair of damaged utility shall be completed within 48 hours of damage occurring.

During the excavation for any new walks, pavements and the play area, it can be assumed that some root structure from the nearby existing trees will be encountered. Before cutting major roots exceeding 3 inches in diameter, notify the Owner's representative for approval. Care must be exercised during the excavation to minimize damage to existing trees.

The contractor shall protect all existing trees to remain by clearly identifying each tree. No traffic, excavation or filling shall take place within the drip line of each tree unless indicated on plan.

3.3 Plant Damage Compensation

The contractor will be penalized \$100 per diameter inch for any tree damaged during construction. Diameter shall be measured twelve inches (12") above grade.

3.4 Removal Responsibility

All debris, trees, stumps, sod or soil to be cleared and removed from the project area shall be legally disposed of off site at the arrangement and expense of the Contractor. No materials will be stockpiled on site for future disposal; materials used for fill or topsoil may be stored on site. No excavation areas will be left in unsafe or unsightly conditions at days end.

The Contractor will be responsible for all transportation and disposal fees associated with this work. Burning of any materials on site is prohibited.

As a result of Public Act 90-761, which amends the Environmental Protection Act concerning general construction or demolition debris, new restrictions have been placed on material that is removed within the limits of a construction contract.

The revisions to the Act place specific requirements on construction or demolition debris, clean or general, or uncontaminated soil generated during construction, remodeling, repair, and demolition of utilities, structures and roads that is not commingled with any waste. When this material is removed from a job site and disposed of, certain criteria must be met as follows:

1. Either the Local Agency or the Contractor must ensure that load tickets and manifests that document the transfer, disposal, or other disposition of all debris leaving the construction site are completed.

2. The load ticket and manifest shall:

- a. Identify the hauler, generator, and place of generation of the debris or soil.
- b. Identify the weight or volume of the debris or soil.
- c. Identify the location, owner, and operator of the facility where the debris or soil was transferred, disposed, recycled, or treated.

3. The generator, transporter or recycler must maintain this documentation for 3 years.

A sample form has been attached that may be used to monitor all construction and demolition debris leaving the job site.

In accordance with Section 107.01 of the "Standard Specifications for Road and Bridge Construction", a Contractor is required to observe and comply with all Federal and State laws, local laws, ordinances, and regulations when performing contract construction.

If a local agency desires to assign the documentation responsibility to the Contractor, the attached Special Provision should be inserted into the contract plans.

END OF SECTION 02100

Section 012200-Unit Prices

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for unit prices.
- B. Related Sections:
 - 1. Division 01 Section "Contract Modification Procedures" for procedures for submitting and handling Change Orders.
 - 2. Division 01 Section "Quality Requirements" for general testing and inspecting requirements.

1.3 DEFINITIONS

- A. Unit price is an amount incorporated in the Agreement, applicable during the duration of the Work as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are increased or decreased.

1.4 PROCEDURES

- A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, applicable taxes, overhead, and profit.
- B. Measurement and Payment: Refer to individual Specification Sections for work that requires establishment of unit prices. Methods of measurement and payment for unit prices are specified in those Sections.
- C. Owner reserves the right to reject Contractor's measurement of work-in-place that involves use of established unit prices and to have this work measured, at Owner's expense, by an independent surveyor acceptable to Contractor.
- D. List of Unit Prices: A schedule of unit prices is included in the bid proposal form. Specification Sections referenced in the schedule contain requirements for materials described under each unit price.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF UNIT PRICES

1. See bid proposal form for the unit prices.

END OF SECTION

SECTION 312319 - DEWATERING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes construction dewatering.
- B. Related Sections:
 - 1. Division 01 Section "Construction Progress Documentation" for recording preexisting conditions and dewatering system progress.
 - 2. Division 31 Section "Earth Moving" for excavating, backfilling, site grading, and for site utilities.
 - 3. Division 31 Section "Excavation Support and Protection" for shoring, bracing, and sheet piling of excavations.

1.3 PERFORMANCE REQUIREMENTS

- A. Dewatering Performance: Design, furnish, install, test, operate, monitor, and maintain dewatering system of sufficient scope, size, and capacity to control hydrostatic pressures and to lower, control, remove, and dispose of ground water and permit excavation and construction to proceed on dry, stable subgrades.
 - 1. Delegated Design: Design dewatering system, including comprehensive engineering analysis by a qualified professional engineer, using performance requirements and design criteria indicated.
 - 2. Continuously monitor and maintain dewatering operations to ensure erosion control, stability of excavations and constructed slopes, that excavation does not flood, and that damage to subgrades and permanent structures is prevented.
 - 3. Prevent surface water from entering excavations by grading, dikes, or other means.
 - 4. Accomplish dewatering without damaging existing buildings, structures, and site improvements adjacent to excavation.
 - 5. Remove dewatering system when no longer required for construction.

1.4 SUBMITTALS

- A. Shop Drawings: For dewatering system. Show arrangement, locations, and details of wells and well points; locations of risers, headers, filters, pumps, power units, and discharge lines; and means of discharge, control of sediment, and disposal of water.
 - 1. Include layouts of piezometers and flow-measuring devices for monitoring performance of dewatering system.
 - 2. Include a written plan for dewatering operations including control procedures to be adopted if dewatering problems arise.
- B. Field quality-control reports.
- C. Other Informational Submittals:
 - 1. Photographs: Show existing conditions of adjoining construction and site improvements that might be misconstrued as damage caused by dewatering operations.

1.5 QUALITY ASSURANCE

- A. Installer Qualifications: An experienced installer that has specialized in design of dewatering systems and dewatering work.
- B. Regulatory Requirements: Comply with governing EPA notification regulations before beginning dewatering. Comply with hauling and disposal regulations of authorities having jurisdiction.
- C. Preinstallation Conference: Conduct conference at Project site.
 - 1. Review methods and procedures related to dewatering including, but not limited to, the following:
 - a. Inspection and discussion of condition of site to be dewatered including coordination with temporary erosion control measures and temporary controls and protections.
 - b. Geotechnical report.
 - c. Proposed site clearing and excavations.
 - d. Existing utilities and subsurface conditions.
 - e. Coordination for interruption, shutoff, capping, and continuation of utility services.
 - f. Construction schedule. Verify availability of Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
 - g. Testing and monitoring of dewatering system.

1.6 PROJECT CONDITIONS

- A. Interruption of Existing Utilities: Do not interrupt any utility serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary utility according to requirements indicated:
 - 1. Notify Architect and Owner no fewer than two days in advance of proposed interruption of utility.
 - 2. Do not proceed with interruption of utility without Architect's or Owner's written permission.
- B. Project-Site Information: A geotechnical report has been prepared for this Project and is available for information only. The opinions expressed in this report are those of geotechnical engineer and represent interpretations of subsoil conditions, tests, and results of analyses conducted by geotechnical engineer. Owner will not be responsible for interpretations or conclusions drawn from this data.
 - 1. Make additional test borings and conduct other exploratory operations necessary for dewatering.
 - 2. The geotechnical report is included elsewhere in the Project Manual.
- C. Survey Work: Engage a qualified land surveyor or professional engineer to survey adjacent existing buildings, structures, and site improvements, establishing exact elevations at fixed points to act as benchmarks. Clearly identify benchmarks and record existing elevations.
 - 1. During dewatering, regularly resurvey benchmarks, maintaining an accurate log of surveyed elevations for comparison with original elevations. Promptly notify Architect if changes in elevations occur or if cracks, sags, or other damage is evident in adjacent construction.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 PREPARATION

- A. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, undermining, washout, and other hazards created by dewatering operations.
 - 1. Prevent surface water and subsurface or ground water from entering excavations, from ponding on prepared subgrades, and from flooding site and surrounding area.
 - 2. Protect subgrades and foundation soils from softening and damage by rain or water accumulation.

- B. Install dewatering system to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.
 - 1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by authorities having jurisdiction.
- C. Provide temporary grading to facilitate dewatering and control of surface water.
- D. Monitor dewatering systems continuously.
- E. Promptly repair damages to adjacent facilities caused by dewatering.
- F. Protect and maintain temporary erosion and sedimentation controls, which are specified in Division 31 Section "Site Clearing" during dewatering operations.

3.2 INSTALLATION

- A. Install dewatering system utilizing wells, well points, or similar methods complete with pump equipment, standby power and pumps, filter material gradation, valves, appurtenances, water disposal, and surface-water controls.
 - 1. Space well points or wells at intervals required to provide sufficient dewatering.
 - 2. Use filters or other means to prevent pumping of fine sands or silts from the subsurface.
- B. Before excavating below ground-water level, place system into operation to lower water to specified levels. Operate system continuously until drains, sewers, and structures have been constructed and fill materials have been placed or until dewatering is no longer required.
- C. Provide an adequate system to lower and control ground water to permit excavation, construction of structures, and placement of fill materials on dry subgrades. Install sufficient dewatering equipment to drain water-bearing strata above and below bottom of foundations, drains, sewers, and other excavations.
 - 1. Do not permit open-sump pumping that leads to loss of fines, soil piping, subgrade softening, and slope instability.
- D. Reduce hydrostatic head in water-bearing strata below subgrade elevations of foundations, drains, sewers, and other excavations.
 - 1. Maintain piezometric water level a minimum of 24 inches (1500 mm) below surface of excavation.
- E. Dispose of water removed by dewatering in a manner that avoids endangering public health, property, and portions of work under construction or completed. Dispose of water and sediment in a manner that avoids inconvenience to others. Provide sumps,

sedimentation tanks, and other flow-control devices as required by authorities having jurisdiction.

- F. Provide standby equipment on site, installed and available for immediate operation, to maintain dewatering on continuous basis if any part of system becomes inadequate or fails. If dewatering requirements are not satisfied due to inadequacy or failure of dewatering system, restore damaged structures and foundation soils at no additional expense to Owner.
 - 1. Remove dewatering system from Project site on completion of dewatering. Plug or fill well holes with sand or cut off and cap wells a minimum of 36 inches (900 mm) below overlying construction.
- G. Damages: Promptly repair damages to adjacent facilities caused by dewatering operations.

3.3 FIELD QUALITY CONTROL

- A. Observation Wells: Provide, take measurements, and maintain at least the minimum number of observation wells or piezometers indicated; additional observation wells may be required by authorities having jurisdiction.
 - 1. Observe and record daily elevation of ground water and piezometric water levels in observation wells.
 - 2. Repair or replace, within 24 hours, observation wells that become inactive, damaged, or destroyed. In areas where observation wells are not functioning properly, suspend construction activities until reliable observations can be made. Add or remove water from observation-well risers to demonstrate that observation wells are functioning properly.
 - 3. Fill observation wells, remove piezometers, and fill holes when dewatering is completed.
- B. Provide continual observation to ensure that subsurface soils are not being removed by the dewatering operation.

END OF SECTION 312319



REPORT NO. 19234

JULY 23, 2019
(Rev. 08/08/19)

REPORT OF SOIL INVESTIGATION

PROJECT

Proposed Improvements
South Ridge Community Park
1350 Freeman Road
Hoffman Estates, Illinois

CLIENT

Hoffman Estates Park District

Hoffman Estates, Illinois

ILLINOIS DRILLING & TESTING CO., INC.
1752 ARMITAGE COURT - ADDISON, ILLINOIS 60101.4207
Phone 630.629.7645
www.illinoisdrilling.com



Since 1958

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ILLINOIS DRILLING & TESTING CO., INC.

1752 Armitage Court
Addison, Illinois 60101

Phone 630.629.7645
www.illinoisdrilling.com

July 23, 2019

Mr. Dustin Hugen
Hoffman Estates Park District
dhugen@heparks.org

RE: Report No. 19234 - Proposed Improvements
South Ridge Community Park
1350 Freeman Road
Hoffman Estates, Illinois

Dear Mr. Hugen:

Our Report of Soil Investigation No. 19234, performed at the above referenced site in Hoffman Estates, Illinois, are herewith submitted. Five (5) test borings were performed to depths of 5.0' to 15.0' below existing grades at the locations indicated on the attached plot plan. The results of these borings along with the location diagram are included with this letter report. The purpose of the subsurface investigation was to determine the physical properties of the soil at the site, analyze the results and submit preliminary recommendations regarding foundation construction of the proposed shelter, parking lot expansion and additional play areas.

SOIL CONDITIONS - FOUNDATION RECOMMENDATIONS

Boring 1 was performed to a depth of 15.0' below existing grade within the proposed shelter area. We have included the depth and elevation to firm soil for a net allowable 3,000 PSF soil bearing capacity in the soil boring log and the summary, which can be utilized to support the loads of the foundation system. Suitable bearing soil was encountered at a depth of 6.5' below existing grade. The soil conditions encountered are described in detail on the soil boring logs. In general, surface topsoil was encountered overlying clay fill to a depth of 6.5' below existing grade. Below these materials, the soil consists of a natural, very tough/hard, brown silty clay extending through the depth of the test boring.

On the basis of the field and laboratory investigation, the proposed shelter to be constructed on this site may utilize the most economical type of foundation. All footings should extend through the surface topsoil and clay fill in order to expose the underlying, natural, brown clay. Any additional excavated soil may be replaced with either 3" rock up to the designed bottom of footing level or with additional concrete. The bottom of the footings should be located at a minimum of 42" below final exterior grade for sufficient frost protection.

PARKING LOT EXPANSION & PLAY AREAS

Borings 2 through 5 were performed to depths of 5.0' below existing grades in the proposed various play areas and expanded parking lot. The depth and elevation of cut are indicated on the soil boring logs and summary. The soil conditions are described in detail on the soil boring logs. In general, Borings 2 and 3 indicated a surface layer of topsoil overlying hard/very tough, brown clay fill. Boring 4 indicated original topsoil overlying hard, brown clay. Boring 5 indicated 2.0' of clay, topsoil and gravel fill overlying a natural, hard, brown clay.

In these various play and parking lot areas, it is recommended that all surface vegetation and topsoil be completely removed to expose the underlying clay fill or natural clay. A proof-roll with a heavily loaded truck of the exposed material should be performed prior to placement of any additional fill. Any loose or soft areas detected by the proof-roll should be excavated and replaced. The depth of undercut will depend on final grading plans and can be determined on-site by our soil engineer. Any additional cohesive fill utilized to achieve desired grades should be placed in 9.0" lifts of loose thickness and be compacted to 95% of the maximum dry density, as determined by the Modified Proctor density test, ASTM D1557.

Once final subgrade levels are achieved, a final proof-roll should be performed in order to detect the presence of soft or unstable soil types due to weather conditions, construction traffic, etc., prior to placement of the subbase material. Any soft or unstable areas should be removed and replaced, as indicated above. Base course materials should conform to IDOT gradation CA-6 and be compacted to 95% of the above indicated Proctor method. Bituminous materials should be compacted to between 93% and 97% of their theoretical maximum density.

SEASONAL HIGH WATER LEVEL

Boring 1 was performed to a depth of 15.0' below existing grade. The following table summarizes the soil conditions, estimated permeability rates, and the SHWT:

Depth		Soil Description	Permeability Rate * (in/hr)	SHWT
From	To			
0.0' EL: 849.0+/-	0.7'	Topsoil FILL - Black	0.2 - 0.6 (est.)	-
0.7'	6.5'	Silty Clay FILL - Brown	0.06 - 0.2 (est.)	-
6.5'	15.0' EL: 834.0+/-	Silty CLAY - Brown	0.06 - 0.2	-

Notes: * - Saturated hydraulic conductivity estimate is derived from the USDA Cook County Soil Survey

SHWT level is anticipated to be below the boring depth based on the boring data (i.e., deeper than 15.0' below existing grade)

COMMENTS

Based on the limited scope of the investigation, some variation in the soil conditions should be anticipated. The analyses and recommendations submitted in this report are based upon the data obtained from the five soil borings performed at the locations indicated on the Plot Plan. This report does not reflect any variations which may occur between these borings. The nature and extent of the variations between borings may not become evident until the course of construction is underway.

If variations then appear evident, it will be necessary that a re-evaluation of the recommendations of this report be made after performing on-site observations during the construction period and noting the characteristics of any variations. It is recommended that a representative from Illinois Drilling & Testing Co., Inc. be present during footing excavation, fill placement, proof-rolls, etc. in order to verify the soil conditions and to ensure that proper remedial measures are being implemented.

We have welcomed the opportunity to be of service to you on this project. If there are any questions regarding the information presented, please do not hesitate to contact us.

Sincerely,

ILLINOIS DRILLING & TESTING COMPANY, INC.

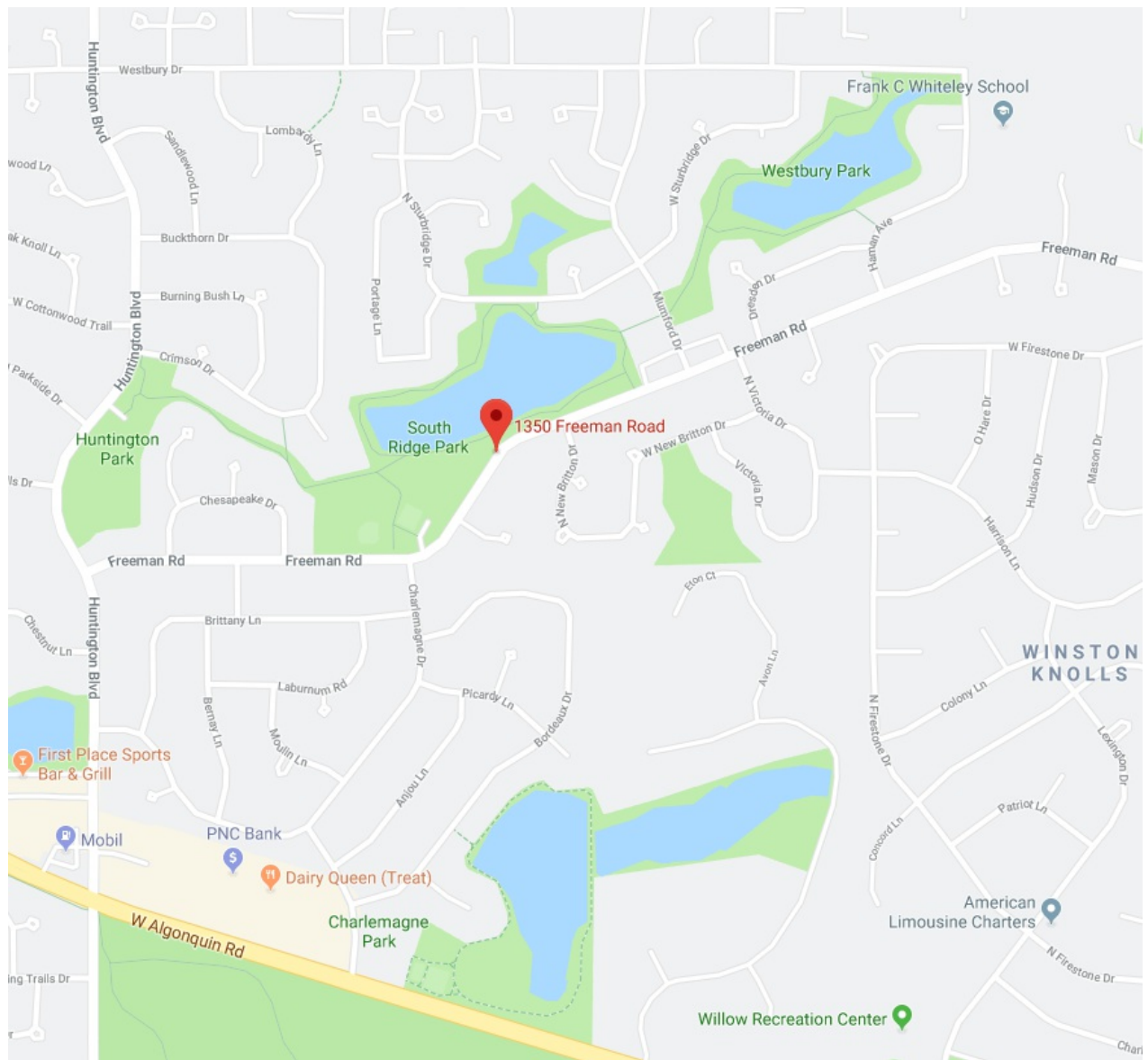


Chang H. Choi

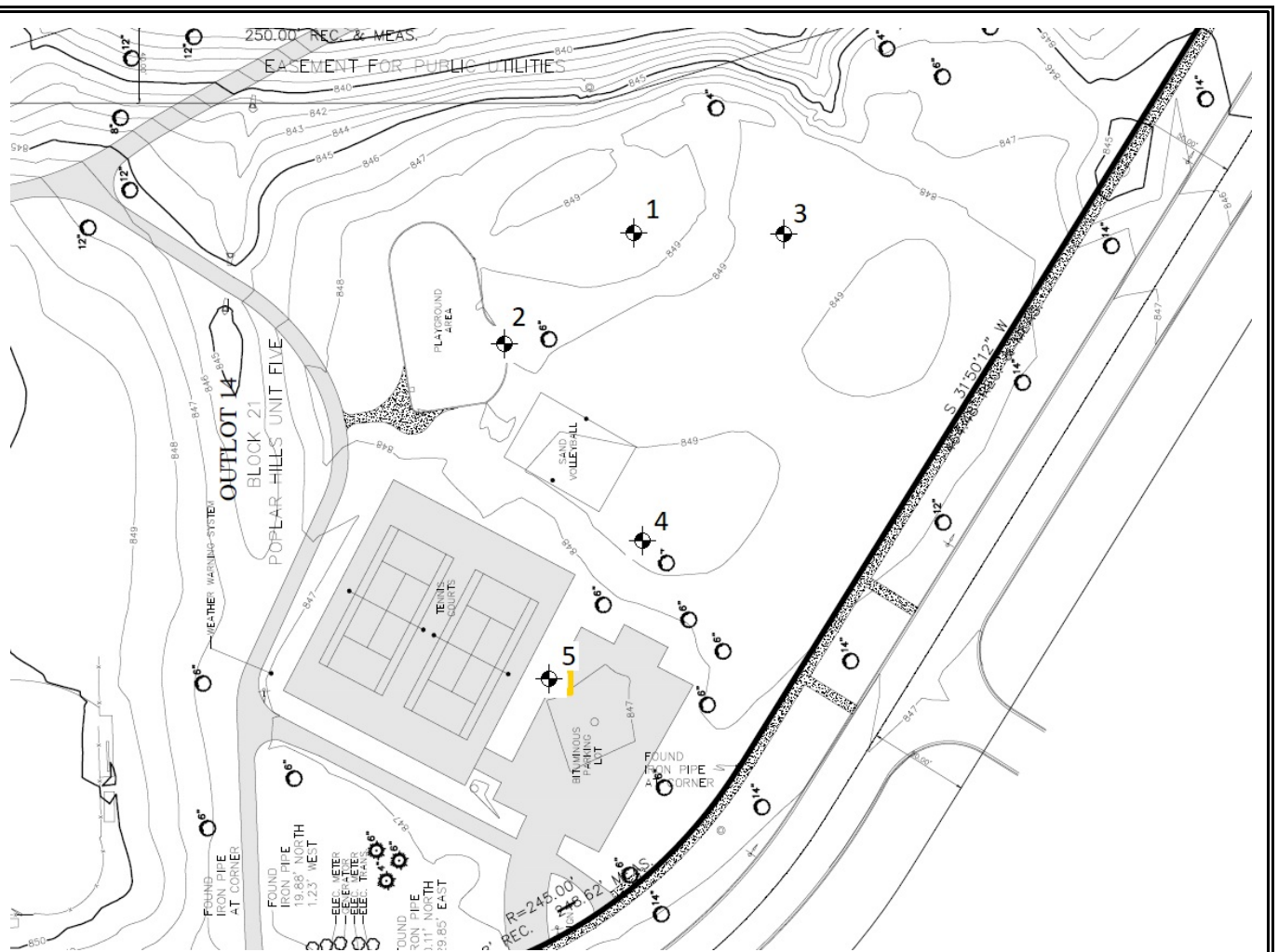
Anthony Cipriani
Project Manager

Chang H. Choi, P.E.
Illinois No. 62-28807

AC:CHC:rc



July 23, 2019	By: rc	SITE LOCATION		Job No. 19234	Scale: NTS
CLIENT Hoffman Estates Park District Hoffman Estates, IL		PROJECT Proposed Improvements South Ridge Community Park 1350 Freeman Road Hoffman Estates, IL			



SUMMARY OF THE TEST BORINGS

Boring Number	Ground Surface Elevation	Depth to Firm Soil 3,000 PSF	Elevation to Firm Soil 3,000 PSF	Depth of Cut	Elevation of Cut	Approximate Location
1	849.0+/-	6.5'	842.5+/-	-	-	Shelter
2	849.0+/-	-	-	0.6'	848.4+/-	Spray Park
3	849.0+/-	-	-	0.5'	848.5+/-	Playground
4	849.0+/-	-	-	0.3'	848.7+/-	Parking
5	847.0+/-	-	-	0.0'	847.0+/-	Parking

July 23, 2019	By: rc	PLOT PLAN	Job No. 19234	Scale: NTS
CLIENT Hoffman Estates Park District Hoffman Estates, IL		PROJECT Proposed Improvements South Ridge Community Park 1350 Freeman Road Hoffman Estates, IL		

ILLINOIS DRILLING & TESTING COMPANY, INC.

1752 Armitage Court - Addison, IL 60101.4207

Report No.	19234	Rig	45C	Crew	AC/SC	Date of Boring	07-16-19
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BORING NO. 1		WATER LEVELS:		While Sampling 6.0'		After Boring 8.0'			
Depth 0.0'	Description of Material (Ground Surface)	S N	T S	S D	Elevation 849.0+/-	Q _u	Q _p	MC	N
0.7'	FILL: TOPSOIL - Black				842.5+/-				
6.5'	Fill; Silty CLAY Brown - Some Gray - Very Tough	1	S				2.7	20	
		2	S				2.8	20	
		3	S				3.2	19	
		4	S				4.2	17	
		5	S				4.0	18	
15.0'					834.0+/-				

END OF BORING

NOTE: Net Allowable Soil Bearing Capacity of 3,000 PSF encountered at a depth of 6.5' below existing grade.

SOIL BORING LOG RECORD SHEET			
CLIENT	Hoffman Estates Park District Hoffman Estates, IL	PROJECT	Proposed Improvements South Ridge Community Park 1350 Freeman Road Hoffman Estates, IL

ILLINOIS DRILLING & TESTING COMPANY, INC. 1752 Armitage Court - Addison, IL 60101.4207							
Report No.	19234	Rig	45C	Crew	AC/SC	Date of Boring	07-16-19

BORING NO.		2		WATER LEVELS:		While Sampling		NE		After Boring		NE		
Depth	Description of Material (Ground Surface)					S	T	S	D	Elevation	Q _u	Q _p	MC	N
0.0'						N	S		D	849.0+/-				
0.6'	FILL: TOPSOIL - Black									848.4+/-				
	FILL: Silty CLAY Brown - Trace Gray - Hard/Very Tough					1	S					4.0	18	
5.0'						2	S			844.0+/-		2.6	20	
END OF BORING														

SOIL BORING LOG RECORD SHEET			
CLIENT	Hoffman Estates Park District Hoffman Estates, IL	PROJECT	Proposed Improvements South Ridge Community Park 1350 Freeman Road Hoffman Estates, IL

ILLINOIS DRILLING & TESTING COMPANY, INC. 1752 Armitage Court - Addison, IL 60101.4207							
Report No.	19234	Rig	45C	Crew	AC/SC	Date of Boring	07-16-19

BORING NO.		WATER LEVELS:		While Sampling			NE	After Boring			NE
Depth		Description of Material		S	T	S	Elevation	Q _u	Q _p	MC	N
0.0'		(Ground Surface)		N	S	D	849.0+/-				
0.5'	FILL: TOPSOIL - Black						848.5+/-				
	FILL: Silty CLAY Brown - Trace Gray - Hard/Very Tough		1	S					4.3	17	
			2	S					2.6	21	
5.0'							844.0+/-				

END OF BORING

SOIL BORING LOG RECORD SHEET			
CLIENT	Hoffman Estates Park District Hoffman Estates, IL	PROJECT	Proposed Improvements South Ridge Community Park 1350 Freeman Road Hoffman Estates, IL

ILLINOIS DRILLING & TESTING COMPANY, INC. 1752 Armitage Court - Addison, IL 60101.4207							
Report No.	19234	Rig	45C	Crew	AC/SC	Date of Boring	07-16-19

BORING NO.		4		WATER LEVELS:		While Sampling		NE		After Boring		NE	
Depth 0.0'	Description of Material (Ground Surface)					S N	T S	S D	Elevation 849.0+/-	Q _u	Q _p	MC	N
0.3'	TOPSOIL - Black (OL)								848.7+/-				
	Silty CLAY Brown - Hard (CL)					1	S				4.5+	17	
						2	S				4.5+	17	
5.0'									844.0+/-				
END OF BORING													

SOIL BORING LOG RECORD SHEET			
CLIENT	Hoffman Estates Park District Hoffman Estates, IL	PROJECT	Proposed Improvements South Ridge Community Park 1350 Freeman Road Hoffman Estates, IL

ILLINOIS DRILLING & TESTING COMPANY, INC. 1752 Armitage Court - Addison, IL 60101.4207							
Report No.	19234	Rig	45C	Crew	AC/SC	Date of Boring	07-16-19

BORING NO.		5	WATER LEVELS:		While Sampling			NE	After Boring		NE	
Depth	Description of Material				S	T	S	Elevation	Q _u	Q _p	MC	N
0.0'	(Ground Surface)				N	S	D	847.0+/-				
2.0'	FILL: Silty CLAY & TOPSOIL - Some Gravel Brown, Gray & Black - Hard											
					1	S				4.0	21	
	Silty CLAY Brown - Hard (CL)											
2					S				4.5+	16		
5.0'								842.0+/-				
END OF BORING												

SOIL BORING LOG RECORD SHEET			
CLIENT	Hoffman Estates Park District Hoffman Estates, IL	PROJECT	Proposed Improvements South Ridge Community Park 1350 Freeman Road Hoffman Estates, IL

ILLINOIS DRILLING & TESTING COMPANY, INC.

1752 Armitage Court - Addison, IL 60101.4207

Report No.

19234

Rig

45C

Crew

AC/SC

Date of Boring

07-16-19

NOTES

Abbreviation		Units
NE	Not Encountered	-
SN	Sample Number	-
TS	Type of Sampling	-
S	Split Spoon	-
SD	Sampling Distance	-
Q_u	Unconfined Compression test	Tons/ft ²
Q_p	Calibrated Penetrometer test	Tons/ft ²
MC	Moisture Content test	% Dry Weight
N	Penetration Test	Blows/Foot

SOIL BORING LOG RECORD SHEET

CLIENT

Hoffman Estates Park District
Hoffman Estates, IL

PROJECT

Proposed Improvements
South Ridge Community Park
1350 Freeman Road
Hoffman Estates, IL