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**MINUTES  
REGULAR BOARD MEETING NO. 1049  
January 28, 2020**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on January 28, 2020 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kaplan; Commissioners Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: Comm Reps Winner, Wilson, Musial, Macdonald; MacArthur Environmental Club, family and friends; Member Services Associate Stevens and family; Parks, Development, Construction Crew Leader Mogilinski; GIS/Parks, Planning, Maintenance Administrator Wozny and family; Jay Garstecki and Wolfpack; the Hobert Family, Courtney Tyler, Chris Wozny, Rocio Cano, Reyna Sankey, Jolanda McGinn, Bianca Gonzalez, Kate Boette, Nina Kuffel; Executive Assistant Logan, C&M Manager Burgess, C&M Manager Ganon (see attached list)

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to approve the agenda as presented. The motion carried by voice vote.

**4. Awards:**

A. 2019 Best of the Best of Hoffman:

MacArthur Environmental Club was awarded the Best of Best for their work with the park district to create a Monarch Butterfly Garden at MacArthur School to protect the Monarch Butterflies.

B. BOH/January:

Jay Garstecki was awarded BOH for his support through the Wolf Pack Club of the Hoberg family when they lost their daughter Faith recently. Mr. Garstecki has been instrumental in creating a fund in Faith's name to offer annual hockey scholarships.

C. Employees of the 4<sup>th</sup> Quarter:

PT: Member Services Associate Eric Stevens was awarded for outstanding work ethic and assistance with The Club membership and more.

FT: Parks, Development & Construction Crew Leader Adam Mogilinski was recognized for his outstanding skills and leadership on parks and maintenance projects.

D. Employee of the Year:

PT: Member Services Associate Eric Stevens was awarded for his hard work and dedication to the park district.

FT: GIS/Parks, Planning & Maintenance Administrator Kyle Wozny was awarded for his hard work with the district's GIS system and the instrumental work he did to help the district achieve the OSLAD grants for South Ridge and Birch Parks.

Executive Director Talsma also introduced as new hires Executive Assistant Monica Logan and C&M Associate Jill Ganan.

The MacArthur Environmental Club, family and friends; Jay Garstecki and the Wolf Pack; Member Services Assoc. Stevens, Parks Crew Leader Mogilinski, GIS Administrator Wozny family and friends left the meeting.

**5. Comments from the Audience:**

President Kaplan reviewed the change in policy giving audience participants three minutes to speak at the discretion of the board.

Kate Boette addressed the board asking about the change in policy, who proposed it and who voted for it and that she felt the community had not been informed. She also noted that she had questions regarding Princeton Park playground cost of installation; and controversy at The Club and who she should talk with for answers. President Kaplan explained that she should speak with staff responsible in those areas i.e. Parks Director Huguenot or Golf and Facilities Director Bechtold. He noted that if they were unable to satisfy her questions that she could contact Executive Director Talsma or himself as Board President.

Ms. Boette explained that she did not feel the park district had been honest or transparent although she noted that Director Huguenot had taken much time to explain the playground installation process.

President Kaplan noted that Executive Director Talsma was ultimately responsible for all aspects of the district and encouraged Ms. Boette to speak with him if she felt she needed to. Ms. Boette expressed concern that her conversations might not be conveyed to the board members and President Kaplan assured her that they would. He explained that while the board approved policy, district staff created policy and brought them to committee for review and recommendation to the board. Ms. Boette expressed concern that the board made their decisions based on information from staff and not from residents.

President Kaplan explained that the residents of Hoffman Estates elected all board members; choose them to represent them in park district matters. He noted that he was aware of the art at The Club and had been to see it as well as being aware of how the public was commenting on it. He also noted that Commissioners shared information on district matters and that many had expertise in areas to share.

Ms. Boette asked about the change of policy to three minutes and President Kaplan noted that minutes were taken at every meeting and published along with the packets to provide all that information. Executive Director Talsma explained that it was an effort to limit participants on a topic to allow for everyone interested to speak as well as keeping the meetings at reasonable length. He also noted that the rule was subject depending on the number of people wanting to speak and the amount of time available that evening for discussion. He also explained that comments from the audience were available on all agenda items at the committee level and that this change was only a recommended update to the policy.

Comm Rep Musial addressed the board noting that there were three committees (Administration & Finance, Building & Grounds and Recreation) with two Commissioners and five Community Reps. She explained that as a Comm Rep, she listened to the community and brought that information back to her committee to use in making recommendations to the board.

Nina Kuffel addressed the board with regard to the mural at The Club noting that she did not feel it was appropriate. President Kaplan noted that it was a work in progress and he was reserving judgement until he had a better picture of what it would be. He also explained that the purpose of the Board of Commissioners was not to participate in the day to day running of the park district as that was the responsibility of qualified staff hired by the district. Ms. Kuffel asked who the artist was and Executive Director Talsma noted that it was his daughter, Courtney Talsma chosen by the project committee. President Kaplan suggested Ms. Kuffel contact Director Bechtold with regard to specific questions on the art work.

President Kaplan thanked the audience for their input.

**6. Recess for A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to recess the Board Meeting at 7:50 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

**7. Reconvene Following A&F Committee Meeting:**

Commissioner Kinnane made a motion, seconded by Commissioner Chhatwani to reconvene to the Regular Board Meeting at 8:25 p.m. The motion carried by voice vote.

**8. Approval of the Minutes:**

Commissioner R. Evans made a motion, seconded by Commissioner K. Evans to approve the minutes of the Public Hearing dated December 10, 2019 and Regular Board dated December 17, 2019 meetings as presented. The motion carried by voice vote.

**9. Consent Agenda:**

Commissioner Kilbridge made a motion, seconded by Commissioner Kinnane to approve the consent agenda as presented.

Roll Call Vote:                      Carried:        7-0-0  
Ayes:                      7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan  
Nays:                      0  
Absent:                      0

- A. Court Repairs and Conversions / M20-005 (see Jan. B&G packet)
- B. Parking Lot Crack Fill and Seal Coating / M20-006 (see Jan. B&G packet)
- C. Purchase of Bobcat Compact Track Loader / M20-007 (see Jan. B&G packet)
- D. Splash Park at South Ridge / M20-009 (see Jan. B&G packet)
- E. Purchase of Princeton Park Playground Equipment / M20-010 (see Jan. B&G packet)
- F. Contractual ICAs / M20-001 (see Jan. Rec packet)

- G. Bond Abatement Ordinance O20-001 / M20-003 (see Jan. A&F packet)
- H. Harassment Policy Update R20-001 / M20-014 (see Jan. A&F packet)
- I. Balanced Scorecard / M20-012 (see Jan. A&F packet)
- J. Open and Paid Invoice Register: \$1,379,043.21 (see Jan. A&F packet)
- K. Revenue and Expenditure Report (see Jan. A&F packet)
- L. Acceptance of B&G Minutes 12/10/2019 (see Jan. B&G packet)
- M. Acceptance of Rec Minutes 12/10/2019 (see Jan. Rec packet)
- N. Acceptance of A&F Minutes 12/17/2019 (see Jan. A&F packet)

**10. President's Report:**

President Kaplan presented Commissioner Keith Evans the Master Board Member Award for achieving the highest tier within the IAPD Board Member Development Program. The board members congratulated him.

President Kaplan also congratulated Commissioner Ron Evans for being appointed to the IAPD Board of Trustees.

He acknowledged the renovations at The Club asking staff to continue moving forward.

President Kaplan explained that the format for meetings was to ask for Comments from the Audience prior to committee/board discussion.

He also reminded everyone that the Girls Night Out was February 20, 2020.

President Kaplan noted that the conference was well attended and he enjoyed the event.

**11. Executive Director's Report:**

Executive Director Talsma reviewed the report and noted that there was a committee of 15 staff color coordinating the art, sound boards and other items in the renovation of The Club. He also explained that they were getting great feedback and free advertising on the art work. He also noted that the district had budgeted for 175 new members and they were at 220.

President Kaplan asked if the art would be around all walls and it was noted that there would be art but it might not be the same type of art on all walls.

Director Hugen addressed the plowing of the paths noting that the district only plowed Fabbrini, Black Bear and South Ridge paths. He explained they did not have the appropriate equipment for asphalt paths and never salted due to the resulting damage to the nearby turf.

Commissioner K. Evans asked about PDRMA's thought and Executive Director Talsma noted that it was better to leave the paths unshoveled but that staff could review the issue and place it on a future agenda.

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to adopt the Executive Director's Report as presented. The motion carried by voice vote.

**12. Old Business:**

None

**13. New Business:**

None

**14. Commissioner Comments:**

Commissioner Kinnane congratulated his coaches on doing a great job.

Commissioners McGinn, K. Evans, Kilbridge and R. Evans noted that it was a good conference.

Commissioner R. Evans asked if any future BOH groups could provide a video as the MacArthur Environmental Club had.

Commissioner Chhatwani shared a quote from conference, “Dance like no one is watching and email like it will be published in tomorrow’s paper.”

**15. Executive Session:**

Commissioner K. Evans made a motion, seconded by Commissioner Kilbridge to recess to Executive Session at 8:55 p.m. for the purpose of:

- A. Minutes, pursuant to 5 ILCS 120/2 Section 2(c)(21) of the Open Meetings Act
  - 12/17/2019
- B. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to 5 ILCS 120/2 Section 2(c)(1) of the Open Meetings Act.

Roll Call Vote:                      Carried:        7-0-0  
Ayes:                                7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan  
Nays:                                0  
Absent:                              0

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to reconvene to Regular Session at 9:35 p.m. The motion carried by voice vote.

**16. Adjournment:**

Commissioner K. Evans made a motion, seconded by Commissioner Kinnane to adjourn the meeting at 9:37 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Peg Kusmierski  
Recording Secretary