



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES  
RECREATION COMMITTEE MEETING  
January 21, 2020**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on January 21, 2020 at 7:55 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman K. Evans, Commissioner Chhatwani, Comm Reps Henderson, Macdonald, Wittkamp

Absent: Comm Rep Dressler

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: President Kaplan, Commissioners Kilbridge, McGinn, Comm Reps Wilson

**2. Approval of Agenda:**

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to approve the agenda as presented. The motion carried by voice vote.

**3. Approval of the Minutes:**

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to approve the minutes of the December 10, 2019 meeting as presented. The motion carried by voice vote.

**4. Comments from the Audience:**

None

**5. Old Business:**

None

**6. New Business:**

A. Contractual ICAs /M20-001:

Executive Director Talsma reviewed the item noting that it was an annual item to approve Independent Contracts over \$25,000. He explained the district had two; Tumbling Times and Shotokan Karate and that the terms had not changed from last year.

Commissioner Chhatwani asked if it was a total of \$25,000 and Executive Director Talsma said yes per contract.

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to recommend the board approve the Independent Contractor Agreements for Tumbling Time, Inc. and Illinois Shotokan Karate, Inc. and as outlined in M20-001. The motion carried by voice vote.

B. Balanced Scorecard/M20-012:

Executive Director Talsma reviewed the item noting the new format.

Comm Rep Henderson made a motion, seconded by Commissioner Chhatwani to recommend the board approve the balanced scorecard as presented. The motion carried by voice vote.

C. Recreation Report and \$Q Goals/M20-002:

Director Kapusinski reviewed the report.

Comm Rep Henderson asked about the new items and Director Kapusinski explained that Fortnite was Video Gaming and Elsa and Anna were characters from “Frozen”.

Chairman K. Evans asked about the piano teacher listed under the goals and Director Kapusinski noted that it was an item that the 50+ group was interested in and staff would be reviewing.

Commissioner McGinn asked about Lacrosse and Director Kapusinski noted that they were working with HEAA Hawks to get the program going.

Comm Rep Macdonald made a motion, seconded by Comm Rep Henderson to send the Rec Report M20-002 to the board as presented. The motion carried by voice vote.

D. BPC Board Report and 4Q Goals:

Director Bechtold reviewed the report noting that they had 550 for Breakfast with Santa and Winterfest.

Chairman K. Evans asked about the membership graphics and Director Bechtold noted that they were for member pass holders.

Director Bechtold also noted that they had hired a new Golf Operations Manager who would start February 3, 2020.

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to send the BPC Board Report and 4Q Goals to the board as presented. The motion carried by voice vote.

E. The Club Board Report and 4Q Goals/M20-015:

Director Bechtold reviewed the report noting that they would be offering 2 weeks of classes free to members.

Chairman K. Evans asked about the number of hours a day that the workout areas would be open and Director Bechtold noted that they would be moving the weights and that area would be open as long as the club was open. He noted that the equipment in the HIT area holding classes would be open to the members if the class was not using specific equipment.

Comm Rep Henderson asked if the registration desk was getting questions on the improvements and it was noted that they were.

President Kaplan asked that staff post information about using the areas and the equipment during classes and it will be addressed.

Comm Rep Henderson made a motion, seconded by Comm Rep Macdonald to send The Club Report M20-015 and 4Q Goals to the board as presented. The motion carried by voice vote.

7. Committee Member Comments:

Director Bechtold congratulated Comm Rep Henderson on the excellent job coordinating the MLK Breakfast.

Commissioner Chhatwani noted that she was excited to see improvements to The Club.

Chairman K. Evans wished everyone a happy new year and congratulated The Club on a good sales month.

**8. Adjournment:**

Comm Rep Macdonald made a motion, seconded by Comm Rep Wittkamp to adjourn the meeting at 8:25 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Peg Kusmierski  
Recording Secretary