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MINUTES
BUILDING AND GROUNDS COMMITTEE MEETING
January 21, 2020

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on January 21, 2020 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Comm Rep Aguilar, Bettencourt, Sernett.
In the absence of Chairman Kinnane, Commissioner R. Evans chaired the meeting

Absent: Commissioner/Chair Kinnane, Comm Rep Friedman, Poeschel

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: President Kaplan, Commissioners McGinn, K. Evans, Chhatwani, Kilbridge, Comm Reps Wilson, Macdonald, Wittkamp, Henderson, Kate Boette resident

2. Approval of Agenda:

Comm Rep Sernett made a motion, seconded by Comm Rep Aguilar to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Bettencourt made a motion, seconded by Comm Rep Sernett to approve the minutes of the December 10, 2019 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

Kate Boette addressed the committee. She noted that she liked the taping of the committee meetings and the additional advertising for The Club and was glad that the district was listening to The Club members.

She also noted that she did not feel there was enough incentive for the old members and suggested a free month or passes to exercise classes not included in the memberships. She noted that they had lost tennis members to the South Barrington Club and suggested that some of the amenities that the South Barrington Club offered might be initiated at The Club such as free coffee and the newspaper in the morning. She also asked if staff could get better lighting for the tennis court and questioned if the tennis fees were competitive.

Ms. Boette noted that she did not feel there were enough ‘sliders’ for the exercise classes as participants found themselves using paper or towels. She also noted that the bouncy balls and other items of equipment were not properly inflated and unusable.

She also addressed the new art in the building noting that it looked too much like graffiti. She noted that she was receiving emails about The Club and glad for the information.

5. Old Business:

None

6. New Business:

A. Court Repairs and Conversions/M20-005:U

Director Hugen reviewed the item noting that it was annual or semi-annual work.

President Kaplan asked if they would be doing all the cracks for the pickle ball courts and Director Hugen noted that the whole court would be addressed.

Commissioner K. Evans asked if there was any measure of who was using the courts and at what times. Director Hugen noted that the Pickle Ball Club was on the courts from 8 am to 11 or 12 noon and that other pickle ball users were on the courts until 10 pm.

Comm Rep Aguilar made a motion, seconded by Comm Rep Bettencourt to recommend the board approve awarding the court repair and conversion work for 2020 to American Sealcoating for a total cost of \$44,400 and as outlined in M20-005. The motion carried by voice vote.

B. Parking Lot Crack Fill and Seal Coating/M20-006:

Director Hugen reviewed the item.

Comm Rep Aguilar asked how the bids compared to each other. Director Hugen noted that the district specified the scope of work and products used so that everyone was bidding on the same information.

Commissioner McGinn asked if the lots were done on a rotation or as needed basis and Director Hugen noted that it was both.

Comm Rep Bettencourt made a motion, seconded by Comm Rep Aguilar to recommend the board approve awarding the crack filling and sealcoating bid project to Patriot Maintenance, Inc. for the low bid amount of \$28,533 plus a 10% contingency of \$2,850 for a total of \$31,383 and as outlined in M20-006. The motion carried by voice vote.

C. Purchase of Bobcat Compact Track Loader/M20-007:

Director Hugen reviewed the item noting that it was a co-op purchase.

Comm Rep Sernett asked if the district had a program to service the Bobcats and Director Hugen explained that the district had three in-house mechanics to address all the district's needs.

Chairman R. Evans asked why a track machine and Director Hugen noted that the tires sunk into the playground fall surface and the golf course turf. It was noted that the track equipment did not damage asphalt either.

Comm Rep Sernett made a motion, seconded by Comm Rep Bettencourt to recommend the board award the purchase of the Bobcat Compact Track Loader from Atlas Bobcat for \$59,969 and as outlined in M20-007. The motion carried by voice vote.

D. Purchase of Sound Panels at The Club/M20-008:

Director Hugen reviewed the item noting that it was a sound absorption product.

Comm Rep Sernett asked about other places using the panels and Director Hugen noted that staff had investigated options and that the sound panels were insulation on a board.

Comm Rep Aguilar asked if they were on the wall or hanging and Director Hugen noted that they could do either but it had been recommended to put them on the wall to cover approximately 20%+ of the wall.

President Kaplan asked if there was a picture and Director Hugen noted that the panels were 4'x8' currently in blue, grey and black. Executive Director Talsma noted that the sound company gave the district the location of the panels and staff choose the colors. Staff provided a rendering for the committee/board to review.

Commissioner McGinn asked why there were so few bidders and Director Hugen noted it was a small market.

Commissioner K. Evans asked if they would be on only 2 bays and not tennis. Director Hugen explained that they would be on the 2 bays and that around tennis was the 12 foot wall and a tarp hung to the ceiling which would provide absorption.

President Kaplan asked if it might be possible that additional work might be needed and Director Hugen noted that it was a possibility, but staff was hoping that the panels would address all concerns.

Commissioner K. Evans asked if the sound system would be pointed towards the walls and it was noted that it would.

Chairman R. Evans asked if the staff had listened to the system without the panels and Executive Director Talsma noted that it was very currently 'echoey' and that the panels would help to address that but we don't have the sound system yet.

Comm Rep Sernett made a motion, seconded by Comm Rep Bettencourt to recommend the board award the purchase of the sound panels from Commercial Acoustic for a total of \$27,588.40 and as outlined in M20-008. The motion carried by voice vote.

E. Splash Park at South Ridge/M20-009:

Director Hugen reviewed the item noting that the district sent an RFP to vendors.

Comm Rep Sernett asked how many people they expected and Director Hugen noted that they expected it to be a capacity for some time.

Comm Rep Aguilar asked about the surface and Director Hugen explained that it was brushed concrete.

Commissioner McGinn asked about hygiene and safety and Director Hugen explained it was a straight flow to and from the Village run off.

President Kaplan asked if it was supplied in sections and Director Hugen noted that it was so that if a section malfunctioned, the rest of the water park would continue to work.

Commissioner K. Evans asked if it was going to the storm drains and it was noted that it would.

Comm Rep Aguilar asked about the time and Director Hugen explained that they would open the bids Thursday and planned to complete late August/September.

Commissioner K. Evans asked about hours and Director Hugen explained that they would be the same as Seascape but while their opening day would match Seascape, closing the site could be held off as long as the weather allowed.

Comm Rep Bettencourt made a motion, seconded by Comm Rep Aguilar to recommend the board approve the purchase of South Ridge Splash Park from Vortex for a total of \$89,485 and as outlined in M20-009. The motion carried by voice vote.

F. Purchase of Princeton Park Playground Equipment/M20-010:

Director Hugen reviewed the item noting that the district had sent RFPs to vendors.

Ms. Boette asked if there was something for the teens and Director Hugen explained that the playground was designed for 5-12 year olds. She asked about the basketball and volleyball courts and it was noted that the basketball would remain but the volleyball would be removed to create a picnic area as requested by the residents. Ms. Boette noted that she did not usually see anyone at the park and Director Hugen noted that the district had the second highest turnout for a public meeting on this park with over 30 in attendance.

President Kaplan asked about the zip line and it was noted to be a line versus a beam.

Comm Rep Sernett made a motion, seconded by Comm Rep Bettencourt to recommend the board award the purchase of Princeton Playground Equipment from Cunningham Recreation (Game Time) for a total of \$99,999.91 and as outlined in M20-010. The motion carried by voice vote.

G. Balanced Scorecard/M20-012:

Executive Director Talsma reviewed the item noting that there was a new format providing additional information.

Comm Rep Bettencourt made a motion, seconded by Comm Rep Aguilar to recommend the board approve the Balanced Scorecard as presented and as outlined in M20-012. The motion carried by voice vote.

H. Parks, Planning, Maintenance Report & 4Q Goals/M20-011:

Director Hugen reviewed the item noting that the district had received the OLSAD grant for Birch Park and would begin the planning phase with the park to be completed in 2021.

Commissioner K. Evans asked if the residents had been notified and Director Hugen said they had not yet but would be and the information would be on the website.

Comm Rep Aguilar made a motion, seconded by Comm Rep Bettencourt to send the PPM Report M20-011 and 4Q Goals to the board as presented. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Sernett noted that it was good to know what the district's plans were for the coming year.

Comm Reps Bettencourt and Aguilar agreed and thanked staff for their hard work.

Chairman R. Evans asked how many postcards went out to advertise The Club and Director Bechtold noted that they sent 55,000. Chairman R. Evans also noted that he would see everyone at conference later this week.

8. Adjournment:

Comm Rep Bettencourt made a motion, seconded by Comm Rep Sernett to adjourn the meeting at 9:50 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary