

HOFFMAN ESTATES PARK DISTRICT
Hoffman Estates, Illinois

FORM OF PROPOSAL

Proposal of _____, hereinafter called the
"BIDDER", (a) / (an) _____,
(Corporation, Partnership,
individual) doing business as _____, to Hoffman Estates
Park District, hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for **South Ridge Park Playground Install** having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract

Document: Numbers: _____, _____, _____, _____.

SCOPE OF WORK & BIDDERS PROPOSAL

General

The Contractor shall provide:

1. Equipment and manpower shall be provided in suitable size and number to satisfy and complete the work according to site material conditions, schedule and weather.
2. Provide adequate staff to review the Contract Documents and request, in writing, any additional information required well in advance of the actual fabrication or installation. Coordinate and communicate installation information with all other trades where there is interface, connection or contact with a product or work being installed and/or supplied by others.
3. If this Contractor is determined to impede the progress of the project schedule, the work delaying such progress will be passed over in a normal course of business and this Contractor shall be responsible for installing the work under other means and paying for additional costs, remedial work or damages resulting from such action.
4. Provide markers indicating limits of work and clear identification of items and areas requiring protection. Provide barricades, warning signs, and warning lights at conditions where there is a danger of injury to persons, or materials falling into excavations, pits, or depressions in the surrounding grade. This contractor is solely responsible for determining the potential for injury to persons and damage to property. Where such potential is present, take appropriate protective measures. Protect persons from injury and protect existing and new improvements from damage caused directly or indirectly by construction operations.
5. The Trade Contractor shall be liable and responsible for payment of all OSHA fines and/or other penalties against their work for failure to comply with all such requirements. Trade Contractor shall also reimburse the Owner for all OSHA and other fines and/or penalties charged to the Owner due to Trade Contractor's negligence.
6. Clean up shall be on a daily basis. This shall include sweeping and other housekeeping methods necessary to maintain the building, and removal of debris from streets, roads, and landscaped areas. All unused materials, packaging, debris, food-related items shall be placed in rubbish containers and daily removed from the site.
7. Submit the following information within five (5) days after bidding, when requested: a) average size crew anticipated; b) approximate number of man-days anticipated for each major function of work; c) delivery dates of major equipment or fixtures; and, e) references and financial qualifications. All shop drawings shall be submitted within twenty-one (21) days of the Contract date.
8. No extras shall be accepted on this project unless initiated by the Owner. Discrepancies, exclusions, clarifications regarding each contractor's scope of work shall be addressed by contractor, in writing, and to the architect during the bidding process.

Installation of Playground

The specifications and drawings are to govern the extent of the Work required or reasonably incidental to this Bid package. The following list of Work items is to be included and considered complementary to the drawings and specifications:

Furnish all labor, tools, materials, and equipment required and necessary to complete the following:

1. Inventory Pre-engineered playground structure provided by the owner at the job site including parts inventory and condition. Any irregularities shall be immediately communicated to the owner upon acceptance of the material by the contractor prior to commencement of work. Should deficiencies be identified after acceptance of material by the contractor the owner will make assist in trying to resolve the issue, however should the issue not be resolved by owner's effort the contractor will be held responsible for resolving the issue at his own cost.

2. The playground area shall be graded to a depth minus one foot below finish grade. Any deviation from the manufactures design shall be communicated in writing to the owner.
3. The Contractor shall install the playground in accordance with the manufactures directions and or installation procedures.
4. The Contractor shall take all means to protect the playground against damage during construction from either his own crews or third parties.
5. The Contractor is responsible for any and all incidental material (i.e. nails, rivets, caulk, etc.) necessary to complete the project. The Contractor is encouraged to contact the manufacture to determine what items are and are not included as part of the pre-engineered Shelter package being provided. The Contractors bid price shall take into account all items necessary but not included.
6. Prior to final acceptance the contractor shall clean the structure and repair any blemishes caused by his work or damage caused by a third party.
7. The contractor is responsible for the protection of all park amenities (not limited to and including all concrete, site furnishings, vegetation other than turf, parking lot and drive asphalt, signage etc.) and shall be responsible for the repair should damage occur. Contractor will make every attempt to minimize damage to turf areas and provide grading to correct such damage caused by his work.
8. The contractor is responsible for the removal and proper disposal for all debris associated with the shipment and installation of playground equipment and fall surface.
9. Prior to final acceptance the owner shall schedule an inspection by the manufactures representative to identify any and all installation deficiencies. Such deficiencies shall be corrected by the contractor in timely manner. Should a deficiency be identified by the manufacture which is not the fault of the contractor, the contractor shall be reimbursed for correction of said deficiency as an extra to the contract.

Bid Price shall be based on the following item pricing: final contract amount shall be determined based upon unit quantities approved and installed. Unit pricing provided below shall prevail for all ads and deducts unless otherwise noted on this bid form.

The Owner reserves the right to limit the award of items or limit the quantity of work performed under any item. Should a quantity be reduced in any one item, the final quantity shall be no less than 50% of the bid quantity provided on this form of proposal.

South Ridge Park

Site Security

Site security is the responsibility of the contractor and shall be locked at all times.

Total Cost for Site security during install \$ _____

Demolition

The owner will complete all demolition work and remove demolished materials from the site.

Installation of Playground Equipment Willow Park

Contractor to install one playground for children 2-5 years old, one 5-12 year old, one zip line, two bay swing structure, one bay swing structure, teeter totter and a spring rocker in the playground area. *Owner will be responsible for the transport of all playground equipment to the job site from the owner’s maintenance yard located at 2352 Hassel Road in Hoffman Estates. For information about the Gametime playground equipment being installed call Cunningham Recreation ask for Doug Oberbroeckling at 815-355-9225. The material cost of the delivered playground equipment for this project was \$80,129.*

Contractor to install the FIT-2628 Elevate Fitness Course by BCI Burke Company. *Owner will be responsible for the transport of all playground equipment to the job site from the owner’s maintenance yard located at 2352 Hassel Road in Hoffman Estates. For information about the BCI Burke FIT-2628 Elevate Fitness Course equipment being installed call Play Illinois ask for Cheryl Parson at 630-200-8759. The material cost of the delivered playground equipment for this project was \$61,955.*

Total Cost to install Gametime Playground	\$ _____
Total Cost to install FIT-2628 Elevate Fitness Course	\$ _____
Total Cost two install both playgrounds	\$ _____

Installation of Drainage Pipe

Contractor to located existing underground outfall structure and extend this conduit using the following materials to provide drainage to proposed playground area. This is a new construction area and the playground will have already been graded.

795 lin. Ft. 4” Perforated HDPE Drain Tile	Cost per lin. ft.\$ _____	Total cost\$ _____
6 4” Connectors	6 total X \$____ per fitting	= Total cost \$ _____
8 Cleanouts	5 total X \$____per cleanout	= Total cost \$ _____
2 “90’s”, 4 “Y” and 1 “T” Connectors	7 total X \$____per cleanout	= Total cost \$ _____
96 lin. Ff 8” PVC SDR 26 Drain Tiles	Cost per lin ft \$ _____	Total Cost \$ _____
3 8” Connectors	3 total X \$____ per fitting	= Total Cost \$ _____

Total Cost of South Ridge Installation of Drainage Pipe	\$ _____
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Synthetic Turf Stone Base Install

Contractor to install six inches of Vulcan 210 stone as the base for the synthetic turf. The stone base will be 6 inches in depth and cover 12, 327sqft (this will cover both the Gametime Playground and FIT-2628 Burke Challenge Course)

Vulcan 210 Stone Install 12,327 sqft 6” Depth x Cost per sqft \$_____ Total Cost \$_____

Total Cost for Stone Install \$_____

Wood Fiber Loose Fill Fall Surface and placement and Filter Fabric

The owner will complete all installation of Wood Fiber Fall Surface Install.

Splash Pad Features (equipment) Install

Contractor to install the features for the splash pad. All utilities will be run to the splash pad with the contractor responsible for making all connections and install of all features prior to concrete pour. All material will be purchased by owner and brought to the construction site. Each features (27) is to be set on a concrete footing with mounting bolts to set proper heights (see drawings for specs). *Owner will be responsible for the transport of all playground equipment to the job site from the owner’s maintenance yard located at 2352 Hassel Road in Hoffman Estates. For information about the Splash Pad equipment being installed call Vortex and ask for Barbara Lapierre at 514-694-3868 ext. 264*

Total Cost to install Splash Pad Features \$_____

TOTAL COST OF ALL ITEMS TO COMPLETE INSTALL \$_____

ALTERNATE ADD UNIT PRICING
PRICES

The following unit prices include overhead and profit, all labor, materials, necessary tools, expendable equipment, all applicable taxes and fees, and utility and transportation services necessary to complete that unit of work and remain valid for the duration of the Contract.

Hourly wage for laborer	\$ _____
Hourly wage for Supervisor	\$ _____
Hourly rate 6-wheeler with driver	\$ _____
Hourly rate skid steel loader with operator	\$ _____

Accompanying this is a _____
(Bid Bond, Certified Check, Bank Draft)

In the amount of _____
(Dollars)

(\$ _____) being five percent (5%) of the Base Contract Bid, the same being subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn during the period of days in the Contract Documents.

The Bidder hereby certifies:

- A. That this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.
- B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.
- C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.
- D. That he has not sought by collusion or otherwise to obtain for him any advantage over any other bidder or over the "Owner."
- E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-17-04 adopted by the Hoffman Estates Park District.
- F. That he is in compliance with the Criminal Code Act of 1961, Article 33E-11, Public Contracts, and Public Act 85-1295.
- G. That all materials, methods and workmanship shall conform to the drawings, specifications, manufacturer's standards and specifications, and all applicable Codes and Standards.
- H. The bidder understands that the Hoffman Estates Park District looks favorably on minority businesses as sub-contractors for supplies, equipment, labor services and construction.

HOFFMAN ESTATES PARK DISTRICT

COMPANY _____

BY: _____
(Sign and Date)

ADDRESS _____

PHONE _____

EMAIL: _____

BY: _____

CERTIFICATION

I, _____ (Officer), having been first duly sworn on Oath, state that I am the duly authorized principal, officer or agent of _____ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor _____ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging") or Section 33E-4 ("Bid-rotating") of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28,1961, as amended.

On behalf of Contractor

Subscribed and sworn to before me

this _____ day of _____, 20____

- Notary Public -

My Commission Expires:

SUBCONTRACTORS

The following list includes all Subcontractors who will perform work representing five percent (5%) or more of the total base bid. The Bidder represents that the Subcontractors are qualified to perform the work required.

Category	Subcontractor Name	Address
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____

REFERENCES

Hoffman Estates IL 60169

References for:

1. Company Name: _____

Address: _____

City-state: _____

Phone Number: _____

Contact Person: _____

2. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

3. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

4. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

STATEMENT OF EXPERIENCE

The Bidder shall list all recent projects for which he provided services of a similar nature to the subject project.

Project/Location	Contract Amount	Reference/Phone #
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

HOFFMAN ESTATES PARK DISTRICT
Hoffman Estates, Illinois

Please list all of the equipment you will be using on this specific job.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm's practices.

Instructions

Provide a clear description of your firm's sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied.

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management.

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping.

Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars,

US Green Building Council LEED accredited or the creation of an internal green team.

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. _____

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FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE

I, _____ (name of person making the affidavit), being duly sworn, deposes and says that he is the _____ (title) of _____, and that he has authority to make the following affidavit; that he has knowledge of the Hoffman Estates Park District ordinance relating to Fair Employment Practices, Equal Employment Opportunity, Prevailing Wages, Sexual Harassment Requirements, and knows and understands the contents thereof; that he certifies that _____ (name of company) is an equal opportunity employer as defined by the Federal, State and Local regulations.

HOLD HARMLESS AGREEMENT

_____ (company name) agrees to indemnify, hold harmless and defend the Hoffman Estates Park District, its consultants for this Project, agents, servants and employees, _____ (Construction Company), and its sub consultants, and each of them against and hold them harmless from any and all liability, loss, cost, damages and claims, cause of action, demands, rights, costs of loss of service expenses, compensation, and expense (including reasonable attorneys' fees and court costs) which the undersigned now has or which may hereafter accrue, directly or indirectly, for or on account of any and all known and unknown, foreseen and unforeseen, resulting from, arising out of, or incurred by reason of claims, actions, or suits based upon or alleging bodily injury, including death, or property damages arising out of, or resulting from the Contractor's operations under this Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them.

Signed this: _____ day of _____, 20__.

By: _____

Title: _____

Address: _____

City _____ State _____ Zip _____

Subscribed and sworn before me

this _____ day of _____, 20__.

Notary Public