



1685 West Higgins Road, Hoffman Estates, Illinois 60169
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The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**AGENDA
ADMINISTRATION & FINANCE COMMITTEE MEETING
TUESDAY, DECEMBER 17, 2019
7:10 P.M.**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
 - November 26, 2019
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
 - A. 2020 Budget & Appropriation Ordinance O19-006 in Final Form / M19-131
 - B. Tax Levy Ordinance O19-008 / M19-132
 - C. Ice Rink 2 Renovation / M19-135
 - D. Burglar Security Alarm System / M19-134
 - E. Surplus Ordinance O19-007 / M19-130
 - F. Policy Changes / M19-123
 - G. Administrative & Finance Report / M19-128
 - H. Open and Paid Invoice Register: \$299,104.28
 - I. Revenue and Expenditure Report
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.



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**MINUTES
ADMINISTRATION & FINANCE MEETING
November 26, 2019**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Administration & Finance Committee was held on November 26, 2019 at 7:10 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman McGinn, Commissioner Kilbridge, Comm Reps Kulkarni and Wilson

Absent: Comm Reps Musial, Utas and Winner

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: President Kaplan, Commissioners Kinnane, K. Evans, R. Evans, Chhatwani

2. Approval of Agenda:

Comm Rep Wilson made a motion, seconded by Commissioner Kilbridge to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Wilson made a motion, seconded by Comm Rep Kulkarni to approve the minutes of the October 22, 2019 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Audio & Video Recording at Board Meetings / M19-114:

Executive Director Talsma reviewed the item noting that a number of park district live streamed their meetings. He explained that they would use two cameras and one audio system. He reminded the committee that any person could come to a meeting and record it as they were public meetings.

Comm Rep Kulkarni asked about the cost of installation of the system and Executive Director Talsma explained that it would be installed in-house and tie into the present system.

Comm Rep Wilson noted that the Village was already recording their meetings.

Chairman McGinn asked if they needed the video and Executive Director Talsma noted that it would be needed to identify the speaker.

Commissioner Kilbridge expressed concern for discontinuing the use of the recording secretary and Comm Rep Wilson said she could see the value of having a person at each meeting.

Commissioner Kinnane noted that they had six park districts that were streaming online and archiving to their websites for all residents to watch. He noted that this would assist the visually impaired that would be unable to read minutes from meetings.

Commissioner K. Evans noted that the National Convention talked about the use of audio and visual and the intimidation that might be perceived by Commissioners, Comm Reps and the speaking public. He noted that if they moved forward, he would like to see the issue presented to each committee for their input. He asked about the Executive Session taped minutes and Executive Director Talsma noted that those tapes were discarded every 18 months and that this would not make those tapes discoverable.

Chairman McGinn asked if they would tell the public that they were being recorded and Executive Director Talsma noted that there would be signage and announcements.

Commissioner K. Evans asked about when they had to move to another venue and Executive Director Talsma noted that could be accommodated.

Comm Rep Wilson made a motion, seconded by Comm Rep Kulkarni to recommend the board approve the audio and video recording of the district Board/Committee meetings as outlined in Mmo-114. The motion carried by voice vote.

B. Balance Scorecard 3Q 2019/M19-115:

Executive Director Talsma reviewed the item.

Commissioner Kilbridge made a motion, seconded by Comm Rep Wilson to recommend the board approve the Balanced Scorecard for the 3Q2019 as presented and outlined in M19-115. The motion carried by voice vote.

C. Admin & Finance Board Report/M19-113:

Director Hopkins reviewed the item.

Commissioner Kilbridge made a motion, seconded by Comm Rep Wilson to send the Admin & Finance Report M19-113 to the board as presented. The motion carried by voice vote.

D. Open and Paid Invoice Register:

Director Hopkins reviewed the item.

Commissioner Kilbridge asked about a payment to Metra and it was noted that it was for the “Polar Express” from earlier last year. The check had not been cashed and was being reissued.

Chairman McGinn asked about the sauna doors and Director Hugen explained it was both doors, frames and mechanics in order to meet IDPH requirements to run a spa.

Chairman McGinn asked about the GLI park enhancement cost and Director Hugen explained it was for the installation of Community Park by Georges Landscaping, Inc.

Commissioner Kilbridge made a motion, seconded by Comm Rep Wilson to recommend the board approve the open and paid invoice register in the amount of \$1,152,535.67. The motion carried by voice vote.

E. Revenue and Expenditure Report:

Director Hopkins reviewed the item noting that the general fund exceeded budget; recreation would exceed budget, The Club was slightly below budget and BPC would exceed budget.

Chairman McGinn thanked staff for explaining the variances.

Commissioner Kilbridge made a motion, seconded by Comm Rep Wilson to recommend the board approve the Revenue and Expenditure Report dated October 31, 2019 as presented. The motion carried by voice vote.

7. **Committee Member Comments:**

Chairman McGinn thanked Executive Director Talsma and Director Kapusinski for the new basket balls for the feeder program.

8. **Adjournment:**

Comm Rep Wilson made a motion, seconded by Commissioner Kilbridge to adjourn the meeting at 7:37 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary

MEMORANDUM NO. M19-131

TO: Administration & Finance Committee
FROM: Craig Talsma, Executive Director
Nicole Hopkins, Director of Finance & Administration
RE: 2020 Budget and Appropriation Ordinance O19-006
DATE: December 17, 2019

BACKGROUND

State law requires that we file our Budget and Appropriation Ordinance with the county by the end of the first quarter of the fiscal year. The District has always filed in December along with our Tax Levy. The tentative ordinance was approved November 12 and will have been on display the required 30 days prior to filing. Additionally, the District held a public review meeting on December 10, which was properly advertised. The final ordinance is attached for approval.

IMPLICATIONS

Staff completes the budget using September financial information. With the information provided through two additional months, all budget and projections were reviewed to determine if any figures should be revised given the additional information available. Changes to projections to reflect fourth quarter activity has impacted the fund balances.

Areas like memberships are analyzed every month based on the most current information and although the impact becomes less significant as the year progresses, the changes are taken into consideration for the budgets and projections. The Club budget for membership revenue was reduced to take into consideration the current number of members.

Adjustments were made to desk staff and lifeguard base rates to remain competitive with the market. Staffing changes that were budgeted as vacant positions that have now been filled were also adjusted to reflect the actual amount the employee was hired for. Changes to payroll will impact FICA and IMRF costs and the related Interfund Charges.

Other modifications were made to keep the budget in balance.

A positive number increases and a negative number decreases the fund balance.

Fund 01 - Corporate				
	Capital			
		Pickleball Courts	\$90,000	Adjustment to actual
		Alarm System Upgrades	(\$25,000)	Addition for RFP
Fund 02 - Recreation				
	Administration			
		Interfund Charges	(\$1,911)	Due to hiring wage
		Investment Income	(\$1,385)	Balancing Entry
	Communications & Marketing			
		Payroll	\$5,753	Adjustment to actual
	Triphahn Center			
		Payroll	(\$10,865)	Increase hiring rate
	Willow Recreation Center			
		Payroll	(\$6,211)	Increase hiring rate
	General Leisure Services			
		Summer Camps	(\$41)	Adjustment to actual
	Youth Athletics			
		General Programs	(\$973)	Addition for wages
	Seascape			
		Payroll	(\$15,189)	Increase hiring rate
Fund 07 – IMRF				
		Investment Income	\$1,384	Balancing Entry
		IMRF Interfund Charges	(\$384)	Due to payroll
Fund 09 – Special Recreation				
		Pine Park Playground	(\$10,000)	Addition for ADA
Fund 10 – FICA				
		Investment Income	(\$1,548)	Balancing Entry
		FICA Interfund Transfers	(\$1,452)	Due to payroll
Fund 11 – The Club				
	Administration			
		Interfund Charges	(\$75)	Due to payroll
		Payroll	(\$11,504)	Due to hiring rate
	Communications & Marketing			
		Advertising	(\$4,438)	Balancing Entry
	Fitness			
		Memberships	(\$16,238)	Adjustment based on current information
		Guest Services - Income	\$20,000	Adjustment based on current information
		Guest Services - Expenses	\$1,079	Adjustment to actual
	General Programming			
		Sports Programs - Income	\$6,000	Adjustment based on current information
		Sports Programs - Expenses	(\$4,200)	Due to increase in income
Fund 12 - Capital				
		BPC Range Lighting	\$30,000	Project complete
		Capital Contingencies	(\$75,000)	Addition based on current information

RECOMMENDATIONS

Staff recommends that the Administration & Finance Committee recommend to the full Board approval of the final Budget and Appropriation Ordinance O19-006.

ORDINANCE NO. O-19-006
BUDGET AND APPROPRIATION ORDINANCE
An Ordinance adopting the combined
Annual Budget and Appropriation of Funds for the
Hoffman Estates Park District,
Cook, (County), Illinois,
for the Fiscal Year beginning on
the first (1st) day of January, 2020 and
ending on the thirty-first (31st) day
of December, 2020

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE Hoffman Estates Park District, Cook County, Illinois:

SECTION I. It is hereby found and determined:

- (a) This Board has heretofore caused to be prepared a combined annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon;
- (b) A public hearing was held at the Triphahn Center, 1685 W. Higgins, Hoffman Estates, Illinois on the 10th day of December 2019 on said Ordinance, notice of said hearing having been given by publication in The Daily Herald, being a newspaper published within the District, at least one week prior to such hearing; and,
- (c) That all other legal requirements for the adoption of the annual Budget and Appropriation Ordinance of this District for the fiscal year beginning January first (1st), 2020 and ending on the thirty-first (31st) day of December, 2020, have heretofore been performed.

SECTION II. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first day of January, 2020 and ending the last day of December 2020.

I. Corporate Fund

Beginning Cash 4,865,239

Income

Administration

Interfund Charges	370,616
Property Taxes	3,668,000
Investment Income	242,000
Grant Reimbursement	437,500
Rental Income	68,155
Miscellaneous	10,000

Total Corporate Fund Income 4,796,271

Total Corporate Fund Appropriation 9,661,510

Budgeted and Appropriated Expenditures

Administration

Property & Liability Insurance	152,450
Employment Insurance	154,883
Unemployment Insurance	75,000
Loss Prevention	8,300
Audit Service	17,300
Payroll	1,249,612
Employee Benefits	128,650
Education & Training	9,250
Contracted Services	42,500
Service & Rental Agreements	83,081
Supplies	18,693
Dues & Subscriptions	20,940
Administrative Expenses	36,325
Utilities	14,220
Equipment	4,600
Technology Equipment	40,200
Miscellaneous	3,250

Maintenance

Loss Prevention	-
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	Payroll	1,791,687
	Employee Benefits	216,700
	Education & Training	10,700
	Contracted Services	19,810
	Supplies	16,500
	Dues & Subscriptions	2,475
	Administrative Expenses	1,360
	Utilities	162,200
	Equipment	8,500
	Equipment Maintenance & Repair	91,860
	Facility Maintenance & Repair	24,025
	Property Maintenance	85,700
	Fuel and Lubricants	75,000
Capital		
	So Ridge Park/Splashpad	1,105,000
	Lighting Upgrades	75,000
	Website Redesign	25,000
	Pickleball Courts	35,000
	Birch Park Oslad	75,000
	Server Storage Upgrade	12,500
	Security Cameras	15,000
	Exchange Server Upgrade	20,000
	Alarm System Upgrade	25,000
	Total Corporate Fund Expenditures	5,953,271
	Estimated Ending Cash	3,708,239
II. Recreation Fund		
	Beginning Cash	1,487,564
Income		
	Administration	
	Interfund Charges	362,016
	Property Taxes	1,170,000
	Investment Income	13,615
	Rentals	105,000
	Merchandise Resale	1,000
	Miscellaneous	-
	Communications & Marketing	
	Corporate Relations	185,000
	Triphahn Center	

Rentals	73,400
Memberships	207,440
Guest Services	6,838
General Programs	-
Fitness Programs	14,507
Willow Recreation Center	
Advertising	4,500
Rentals	75,040
Memberships	85,881
Guest Services	3,230
Courts	9,450
Merchandise Resale	170
General Programs	1,798
Lessons	2,048
Leagues/Tournaments	4,000
Fitness Programs	12,228
General Leisure Services	
Rentals	-
General Programs	31,456
Day Camps	110,284
Gymnastics	50,000
Arts And Crafts	5,536
Martial Arts	147,536
Special Events	16,775
Dance	109,711
Sponsorship	1,000
Senior	
Memberships	4,800
Senior Programs	52,594
Sponsorship	4,000
Early Childhood	
General Programs	67,425
Day Camps	334,922
Preschool	280,230
Parent/Tot	20,536
Star	965,398
Elc	454,534
Adult Athletics	
General Programs	-
Basketball Leagues	15,750
Softball Leagues	15,290

	Football Leagues	4,320
Youth Athletics		
	General Programs	36,000
	Athletic Camps	-
	Volleyball	4,500
	Basketball	42,000
	Baseball	56,000
	Softball	1,650
	Soccer	60,000
	Cricket	13,100
Seascope		
	Grant Revenue	1,500
	Rentals	20,000
	Memberships	72,000
	Daily Fees	135,000
	Merchandise Resale	650
	Concession Sales/Rental	4,800
	Lessons	20,000
	Special Events	3,975
Ice		
	Rentals	423,000
	Daily Fees	27,000
	Merchandise Resale	1,192
	Concession Sales/Rental	11,400
	Lessons	275,000
	Camps	31,500
	Adult Leagues	-
	Youth Leagues	300,000
	Special Events	-
	Total Recreation Fund Income	6,569,525
Total Recreation Fund Appropriation		8,057,089
Budgeted and Appropriated Expenditures		
Administration		
	Interfund Charges	750,000
	Rentals	44,850
	Payroll	967,081
	Employee Benefits	150,310
	Education & Training	15,260
	Contracted Services	41,895
	Service & Rental Agreements	16,000
	Dues & Subscriptions	3,883
	Utilities	525,000

Equipment	11,687
Facility Maintenance & Repair	75,255
Credit Card Processing Fees	80,000
Communications & Marketing	
Corporate Relations	9,500
Payroll	305,529
Employee Benefits	-
Education & Training	5,065
Contracted Services	7,320
Supplies	3,000
Dues & Subscriptions	8,773
Postage	51,000
Printing & Publication	58,050
Advertising	90,000
Maintenance	
Payroll	438,835
Employee Benefits	62,200
Supplies	16,000
Triphahn Center	
Rental Expense	-
Guest Services	3,969
Fitness Program Expense	9,609
Payroll	120,831
Employee Benefits	-
Supplies	11,483
Promotional Expense	1,250
Maintenance & Repair	8,000
Willow Recreation Center	
Rental Expense	2,718
Memberships	3,950
Guest Services	1,426
Merchandise Resale	-
General Programs	1,147
Lessons	1,434
Leagues/Tournaments	450
Fitness Programs	8,361
Payroll	89,197

Employee Benefits	-
Supplies	4,620
Promotional Expense	942
Equipment	3,000
Maintenance & Repair	9,665
Facility Maintenance & Repair	18,800
General Leisure Services	
Rental Expense	3,346
General Programs	17,566
Summer Camps	62,772
Gymnastics	36,000
Arts And Crafts	3,875
Martial Arts	106,566
Vogelei Program Expense	10,459
Special Events & Trips	52,334
Dance	65,523
Archery	-
Senior	
Memberships	6,839
Senior Programs	40,204
Advertising/Promotional	250
Early Childhood	
General Programs	38,336
Day Camps	152,386
Preschool	166,419
Parent/Tot	7,799
STAR Program	468,320
Full Day Day Care	265,860
Adult Athletics	
General Programs	-
Basketball Leagues	11,087
Softball Leagues	8,138
Football Leagues	2,891
Youth Athletics	
General Programs	28,154
Athletic Camps	-

	Volleyball	1,519
	Basketball	26,307
	Baseball	26,646
	Softball	1,068
	Soccer	34,310
	Cricket	5,670
Seascape		
	Merchandise Resale	300
	Lessons	15,598
	Special Events	975
	Payroll	205,287
	Employee Benefits	3,803
	Education & Training	12,885
	Contracted Services	3,640
	Supplies	25,310
	Promotional Expense	-
	Utilities	79,236
	Equipment	6,600
	Maintenance & Repair	7,000
	Facility Maintenance & Repair	22,500
Ice		
	Rentals	-
	Daily Fees	4,478
	Merchandise Resale	500
	Lessons	116,284
	Camps	13,942
	Adult Leagues	-
	Youth Leagues	182,407
	Special Events	3,671
	Payroll	-
	Employee Benefits	-
	Education & Training	-
	Contracted Services	-
	Supplies	-
	Dues & Subscriptions	-
	Mileage Reimbursement	-
	Promotional Expense	-
	Utilities	4,800
	Equipment	4,500
	Maintenance & Repair	6,500
	Facility Maintenance & Repair	18,820
Capital		
	Ice Pump Rebuilds	10,000

Tc Fitness Equip	30,000
Soccer Goals	17,500
Total Recreation Fund Expenditures	6,484,525
Estimated Ending Cash	1,572,564
III. I.M.R.F. Fund	
Beginning Cash	862,340
Income	
Property Taxes	430,000
Investment Income	3,943
Total I.M.R.F. Fund Income	433,943
Total I.M.R.F. Fund Appropriation	1,296,283
Budgeted and Appropriated Expenditures	
IMRF Interfund Charges	368,943
Total I.M.R.F. Fund Expenditures	368,943
Estimated Ending Cash	927,340
IV. Debt Service	
Beginning Cash	3,520,956
Income	
BABs Rebates	152,000
Bond Proceeds	1,585,715
Interfund Transfers	-
Property Taxes	3,481,433
Investment Income	15,567
Total Debt Service Fund Income	5,234,715
Total Debt Service Fund Appropriation	8,755,671
Budgeted and Appropriated Expenditures	
Bond Issue Costs	145,313

Bond Principal & Interest Payments	6,557,402
Total Debt Service Fund Expenditures	6,702,715
Estimated Ending Cash	2,052,956
V. Special Recreation	
Beginning Cash	569,714
Income	
Property Taxes	620,000
Investment Income	4,000
Total Special Recreation Fund Income	624,000
Total Special Recreation Fund Appropriation	1,193,714
Budgeted and Appropriated Expenditures	
Special Assessment	307,468
Special Rec Rental Allocation	85,860
Pine Park Playground	10,000
Princeton Play/Splashpad	40,000
Shoe Factory Bike Trail	25,672
WRC Playground/Pickle Ball Crts	-
Community Pk Enhancements	-
So Ridge Park/Splashpad	195,000
Total Special Recreation Fund Expenditures	664,000
Estimated Ending Cash	529,714
VI. Social Security Fund	
Beginning Cash	667,068
Income	
Property Taxes	640,000
Investment Income	656
Total Social Security Fund Income	640,656
Total Social Security Fund Appropriation	1,307,724

Budgeted and Appropriated Expenditures	
FICA Interfund Transfers	590,656

Total Social Security Fund Expenditures	590,656
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Estimated Ending Cash	717,068
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VII. The Club Fund

Beginning Cash	24,801
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Income

Administration

Interfund Charges	118,608
Investment Income	8,500
Rentals	226,980
Merchandise Resale	2,820

Fitness

Rentals	3,252
Memberships	1,715,000
Guest Services	184,254
Pro Shop	2,250
Tennis	41,600

General Programming

General Programs	4,500
Sports Programs	45,000
Early Childhood	25,380

Aquatics

Memberships	14,740
Lessons	105,500

Total The Club Income	2,498,384
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Total The Club Appropriation	2,523,185
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Budgeted and Appropriated Expenditures

Administration

Interfund Charges	-
Rental Expense	12,637
Payroll	592,308
Employee Benefits	68,965
Professional Education	2,990
Contracted Services	10,307
Service Agreements	336

Supplies	5,598
Dues & Subscriptions	28,242
Administrative Expense	360
Utilities	297,340
Credit Card Processing Fees	45,000
Communication & Marketing	
Contracted Services	16,074
Printing & Publication	27,780
Advertising	111,527
Maintenance	
Payroll	253,383
Employee Benefits	37,200
Contracted Services	-
Supplies	22,000
Equipment	4,472
Equipment Maintenance	8,500
Facility Maintenance	61,265
Fitness	
Guest Services	130,262
Pro Shop	1,600
Group Exercise Wages	96,743
Tennis Lessons	7,000
Payroll	-
Supplies	54,000
Equipment	2,500
Equipment Maintenance	20,076
General Programming	
General Programs	5,706
Sports Specific Programs	28,572
Early Childhood Programs	18,267
Aquatics	
Swim Lessons	65,774
Supplies	11,600
Equipment Maintenance	-
Capital	
Renovation	450,000
Total The Club Expenses	2,498,384
Estimated Ending Cash	24,801

VIII. Capital Improvement Fund

Beginning Cash	2,846,023
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Income

General		
	Interfund Charges	850,000
	Investment Income	9,000
	Grant Reimbursement	-
	Bond Proceeds	750,000
	Total Capital Improvement Fund Income	1,609,000
	Total Capital Improvement Fund Appropriation	4,455,023
	Budgeted and Appropriated Expenditures	
	Administration	
	Interfund Charges	-
	Contracted Services	-
	Capital	
	Tennis Court Re-Color	29,000
	Parks Toro Sand Pro	25,000
	Bpc Range Lighting	-
	Rtu-1 Coils	18,500
	Court Resurfacing	30,000
	Path Resurfacing	35,500
	Lot Crack/Fill	36,500
	Tc North Water Tank	50,000
	Wrc Elevator	85,000
	Wrc 1St Floor Skylight	33,000
	Parks Bobcat	60,000
	Pine Pk Play Replc	32,500
	Princeton Play/Splashpad	200,000
	Club Roof Project	25,000
	Parks Dodge Ram 1500	38,000
	Parks Fleet Truck	36,000
	Parks Fleet Truck	36,000
	Underfloor Rink 2	1,500,000
	Club Carpeting	100,000
	Capital Contingencies	75,000
	Total Capital Fund Expenditures	2,445,000
	Estimated Ending Cash	2,010,023

IX. Bridges of Poplar Creek Fund

Beginning Cash 270,731

Income

Administration

Interfund Charges	108,359
Investment Income	2,500
Advertising	2,200
Rental Income	20,180
Miscellaneous	5,500

Golf Operations

Rentals	339,820
Memberships	7,975
Guest Services	15,940
Green Fees - Resident	56,814
Green Fees - Non-Resident	376,862
Merchandise Resale	72,400
Lessons	26,865
Tournaments & Outings	144,555
Driving Range Fees	141,080
Ball Retrieval Fee	1,500

Food & Beverage

Rentals	29,000
Merchandise Resale - Tobacco	1,548
Merchandise Resale - Food	455,000
Merchandise Resale - Beverages	309,000
Gratuities / Service Charges	106,000
Miscellaneous	-

Total Golf Course Fund Income 2,223,098

Total Golf Course Fund Appropriation 2,493,829

Budgeted and Appropriated Expenditures

Administration

Interfund Charges	100,000
Payroll	147,247
Uniforms	1,212
Education & Training	3,840

Contracted Services	19,180
Service & Rental Agreements	420
Supplies	7,971
Dues & Subscriptions	12,815
Utilities	122,444
Equipment	3,700
Facility Maintenance & Repair	30,000
Credit Card Processing Fees	40,000
Maintenance	
Payroll	327,467
Employee Benefits	39,805
Education & Training	5,285
Contracted Services	3,720
Service & Rental Agreements	1,900
Supplies	3,781
Dues & Subscriptions	5,651
Utilities	24,950
Equipment	20,335
Equipment Maintenance & Repair	25,416
Facility Maintenance & Repair	8,500
Course Maintenance	86,698
Fuel & Lubricants	12,661
Golf Operations	
Rentals	3,500
Lightning Pass	9,500
Greens Fees	4,160
Merchandise Resale COGS	55,188
Programs	13,340
Tournaments & Outings	22,764
Payroll	186,457
Employee Benefits	10,200
Education & Training	1,200
Contracted Services	1,500
Supplies	2,300
Administrative Expenses	2,050
Advertising	3,530
Equipment	15,890
Equipment Maintenance & Repair	-
Food & Beverage	

	Rentals	3,250
	COGS Tobacco	929
	COGS Food	145,600
	COGS Beverage	85,040
	Payroll	383,689
	Uniforms	46,808
	Contracted Services	18,599
	Service & Rental Agreements	25,000
	Supplies	16,000
	Administrative Expenses	1,000
	Advertising	22,400
	Equipment	5,000
	Equipment Maintenance & Repair	5,000
Capital	Golf Cart GPS	28,206
	BPC Irrigation Pump House Equipment	50,000
	BPC Irrigation Pump House Equipment	-
	Total Golf Course Fund Expenditures	2,223,098
	Estimated Ending Cash	270,731
 Recapitulation		
	I. Total Corporate Fund Appropriation	9,661,510
	II. Total Recreation Fund Appropriation	8,057,089
	III. Total IMRF Fund Appropriation	1,296,283
	IV. Total Debt Service Fund Appropriation	8,755,671
	V. Total Special Recreation Fund Appropriation	1,193,714
	VI. Total FICA Fund Appropriation	1,307,724
	VII. Total Prairie Stone Fund Appropriation	2,523,185
	VIII. Total Capital Fund Appropriation	4,455,023
	IX. Total Golf Course Fund Appropriation	2,493,829
	TOTAL ALL FUNDS	39,744,028

SECTION III. The following determinations have been made and are hereby made a part of the aforesaid budget:

- (a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$15,114,436 .
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$24,629,592 .
- (c) An estimate of the expenditures contemplated for the fiscal year is \$27,930,592 .
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$11,813,436 .
- (e) An estimate of the amount of taxes to be received during the fiscal year is \$10,009,433 .

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2020 and ending December 31, 2020 for the respective purposes set forth.

SECTION IV. All unexpended balances of the appropriations for the fiscal year ended December 31, 2020 and prior years are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

SECTION V. The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

This Ordinance shall be in full force and effect immediately upon its passage.

Passed by the Board of Park Commissioners of the Hoffman Estates Park District this 17th day of December, 2019.

AYES:

NAYS:

ABSENT:

President
Board of Park Commissioners Hoffman Estates Park District

ATTEST:

Secretary

CERTIFICATION OF ESTIMATE OF
REVENUE FOR FISCAL YEAR 2020

I, Keith Evans, do hereby certify that I am the duly qualified Treasurer of the Hoffman Estates Park District and the Chief Fiscal Officer of said Board of Park Commissioner; as such Officer I do further certify that the revenues, by source, anticipated to be received by said District in the fiscal year beginning January 1, 2020 and ending on December 31, 2020 are estimated to be as follows:

SOURCE	AMOUNT
Taxes	\$ 10,009,433
Interest Earned	299,781
Debt Issuance	2,487,715
Grants, Donations, Sponsorship, Advertising	635,700
Memberships	2,107,836
Program and User Fees	4,335,715
Rentals	1,400,027
Merchandise Resale, Vending & Misc.	95,232
Interfund Charges	1,809,599
Golf Course Operations	1,448,554
TOTAL	\$ 24,629,592

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Hoffman Estates Park District this 17th day of December, 2019.

Treasurer and Chief Fiscal Officer
Hoffman Estates Park District

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION

I, Craig Talsma, do hereby certify that I am the duly qualified and acting Secretary of the Hoffman Estates Park District in the county and state aforesaid, and as such Secretary, I am the keeper of records and files of the Board of Park Commissioners of said district.

I do further certify that the attached and foregoing is a true and complete copy of the Combined Annual Budget and Appropriation Ordinance of the Hoffman Estates Park District, Cook County, Illinois for the Fiscal Year beginning January 1 st, 2020 and ending December 31st, 2020, as adopted by the Board of Park Commissioners at its properly convened meeting held on the 17th day of December, 2019.

Secretary
Hoffman Estates Park District

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: ADMINISTRATION					
ESTIMATED REVENUES					
10-3400	INTERFUND CHARGES	1,641,586	1,504,800	1,641,586	370,616
10-3500	TAXES	2,888,000	2,758,588	3,035,514	3,668,000
10-3600	INVESTMENT INCOME	150,000	371,691	312,000	242,000
10-3800	ADVERTISING	190,000	152,239	181,000	
10-3900	GRANT REIMBURSEMENT	400,000			437,500
10-4000	RENTALS	66,230	61,949	67,544	68,155
10-9000	MISCELLANEOUS		41,641	43,441	10,000
TOTAL ESTIMATED REVENUES		5,335,816	4,890,908	5,281,085	4,796,271
APPROPRIATIONS					
10-3400	INTERFUND CHARGES	61,250	56,144	61,250	
10-3800	ADVERTISING	6,200	2,499	3,500	
10-6000	PROPERTY & LIABILITY INSURANCE	154,350	77,159	154,350	152,450
10-6100	EMPLOYMENT INSURANCE	166,070	83,026	166,070	154,883
10-6200	UNEMPLOYMENT INSURANCE	75,000	44,737	60,000	75,000
10-6300	LOSS PREVENTION	8,300	6,891	7,500	8,300
10-6500	AUDIT SERVICE	16,900	16,900	16,900	17,300
10-7000	PAYROLL	1,267,309	1,152,947	1,274,411	1,249,612
10-7100	EMPLOYEE BENEFITS	652,000	572,132	628,000	128,650
10-7200	EDUCATION/TRAINING	12,200	4,497	7,500	9,250
10-7300	CONTRACTED SERVICES	44,500	29,906	40,750	42,500
10-7400	SERVICE/RENTAL AGREEMENTS	71,000	73,361	74,626	83,081
10-7500	SUPPLIES	17,000	15,346	17,929	18,693
10-7600	PROFESSIONAL DUES/SUBSCRIPTIONS	23,000	19,764	22,140	20,940
10-7800	ADMINISTRATIVE	35,325	19,656	23,950	36,325
10-8000	UTILITIES	13,300	10,761	13,595	14,220
10-8100	EQUIPMENT	3,950	140	3,950	4,600
10-8900	TECHNOLOGY	55,500	26,028	48,250	40,200
10-9000	MISCELLANEOUS	3,000	3,334	3,250	3,250
TOTAL APPROPRIATIONS		2,686,154	2,215,228	2,627,921	2,059,254
NET OF REVENUES/APPROPRIATIONS - ADMINISTRATION		2,649,662	2,675,680	2,653,164	2,737,017
Function: MAINTENANCE					
APPROPRIATIONS					
20-6300	LOSS PREVENTION	25,250	21,387	20,550	
20-7000	PAYROLL	1,644,652	1,456,585	1,607,821	1,791,687
20-7100	EMPLOYEE BENEFITS	10,000	7,560	7,900	216,700
20-7200	EDUCATION/TRAINING	8,500	8,484	8,484	10,700
20-7300	CONTRACTED SERVICES	16,860	10,013	16,298	19,810
20-7500	SUPPLIES	17,500	14,542	17,506	16,500
20-7600	PROFESSIONAL DUES/SUBSCRIPTIONS	3,000	2,182	2,865	2,475
20-7800	ADMINISTRATIVE	1,500	1,401	1,500	1,360
20-8000	UTILITIES	145,040	132,475	151,445	162,200
20-8100	EQUIPMENT	8,000	7,587	7,587	8,500
20-8200	EQUIPMENT MAINTENANCE/REPAIR	92,860	83,721	89,860	91,860
20-8300	FACILITY MAINTENANCE/REPAIR	15,000	11,261	15,000	24,025
20-8400	PROPERTY MAINTENANCE	130,500	107,298	122,447	85,700
20-8500	FUEL/LUBRICANTS	75,000	62,920	71,465	75,000
TOTAL APPROPRIATIONS		2,193,662	1,927,416	2,140,728	2,506,517
NET OF REVENUES/APPROPRIATIONS - MAINTENANCE		(2,193,662)	(1,927,416)	(2,140,728)	(2,506,517)
Function: CAPITAL PROJECTS					
APPROPRIATIONS					
90-1010	WEBSITE REDESIGN				25,000
90-1020	PICKLEBALL COURTS				35,000
90-1030	BIRCH PARK OSLAD				75,000
90-1040	SERVER STORAGE UPGRADE				12,500
90-1050	SECURITY CAMERAS				15,000
90-1060	EXCHANGE SERVER UPGRADE				20,000
90-1070	ALARM SYSTEM UPGRADE				25,000
98-1020	FACILITY LOT SECURITY CAMERAS	20,000	15,115	20,000	
98-1040	BIRCH PLAY REFURBISH	10,000			
98-1060	TC ROOF ENGINEERING	30,000	17,875	26,500	
98-1070	VIRTUAL COMPUTER SERVER	30,000	4,133	4,133	
99-0110	MICROSOFT OFFICE UPGRADE	19,000	18,560	18,560	
99-0120	COLOR COPIER	8,000		8,000	
99-0130	CRICKET BATTING CAGES	12,000	5,769	5,915	
99-0140	SO RIDGE PARK/SPLASHPAD	1,245,000	117,501	126,298	1,105,000
99-0150	BOARD ROOM CHAIRS	7,000	6,744	6,744	
99-0160	LIGHTING UPGRADES		7,582	32,286	75,000
TOTAL APPROPRIATIONS		1,381,000	193,279	248,436	1,387,500
NET OF REVENUES/APPROPRIATIONS - CAPITAL PROJECTS		(1,381,000)	(193,279)	(248,436)	(1,387,500)

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 01		(925,000)	554,985	264,000	(1,157,000)
	BEGINNING FUND BALANCE	4,601,239	4,601,239	4,601,239	4,865,239
	ENDING FUND BALANCE	3,676,239	5,156,224	4,865,239	3,708,239

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: ADMINISTRATION					
ESTIMATED REVENUES					
10-3400	INTERFUND CHARGES	401,472	368,005	401,472	362,016
10-3500	TAXES	1,827,000	1,731,250	1,870,000	1,170,000
10-3600	INVESTMENT INCOME	15,000		15,000	13,615
10-3900	GRANT REIMBURSEMENT		1,000	1,000	
10-4000	RENTALS	112,450	109,035	116,750	105,000
10-4500	MERCHANDISE RESALE	1,000	668	764	1,000
10-9000	MISCELLANEOUS	10,000	607	886	
TOTAL ESTIMATED REVENUES		2,366,922	2,210,565	2,405,872	1,651,631
APPROPRIATIONS					
10-3400	INTERFUND CHARGES	1,009,875	925,727	1,009,875	750,000
10-4000	RENTALS				44,850
10-7000	PAYROLL	772,598	648,071	723,107	967,081
10-7100	EMPLOYEE BENEFITS	7,500	2,972	4,800	150,310
10-7200	EDUCATION/TRAINING	8,200	9,949	10,000	15,260
10-7300	CONTRACTED SERVICES	42,556	40,068	41,595	41,895
10-7400	SERVICE/RENTAL AGREEMENTS	19,200	18,659	18,750	16,000
10-7600	PROFESSIONAL DUES/SUBSCRIPTIONS	3,400	3,424	3,394	3,883
10-8000	UTILITIES	541,996	419,672	472,670	525,000
10-8100	EQUIPMENT	11,500	7,631	9,960	11,687
10-8300	FACILITY MAINTENANCE/REPAIR	65,000	60,767	65,000	75,255
10-9000	MISCELLANEOUS	77,400	70,058	75,875	80,000
TOTAL APPROPRIATIONS		2,559,225	2,206,998	2,435,026	2,681,221
NET OF REVENUES/APPROPRIATIONS - ADMINISTRATION		(192,303)	3,567	(29,154)	(1,029,590)
Function: MAINTENANCE					
APPROPRIATIONS					
20-7000	PAYROLL	209,152	188,971	218,825	438,835
20-7100	EMPLOYEE BENEFITS				62,200
20-7500	SUPPLIES	17,870	12,443	16,900	16,000
TOTAL APPROPRIATIONS		227,022	201,414	235,725	517,035
NET OF REVENUES/APPROPRIATIONS - MAINTENANCE		(227,022)	(201,414)	(235,725)	(517,035)
Function: CAPITAL PROJECTS					
APPROPRIATIONS					
90-2010	ICE PUMP REBUILDS				10,000
90-2020	TC FITNESS EQUIP				30,000
90-2030	SOCCER GOALS				17,500
99-2060	ICE REBUILD PUMP	10,000		9,912	
99-2070	TC FITNESS EQUIP	10,000	9,825	10,000	
99-2080	WRC EXIT DR WALL REPAIR	10,000		8,144	
99-2090	UNDERFLOOR RINK 1	1,000,000	1,170,360	1,396,408	
TOTAL APPROPRIATIONS		1,030,000	1,180,185	1,424,464	57,500
NET OF REVENUES/APPROPRIATIONS - CAPITAL PROJECTS		(1,030,000)	(1,180,185)	(1,424,464)	(57,500)
Function: C&M					
ESTIMATED REVENUES					
15-3800	CORPORATE RELATIONS				185,000
TOTAL ESTIMATED REVENUES					185,000
APPROPRIATIONS					
15-3800	CORPORATE RELATIONS				9,500
15-7000	PAYROLL	210,732	141,965	195,461	305,529
15-7200	EDUCATION/TRAINING	2,250	1,484	2,250	5,065
15-7300	CONTRACTED SERVICES	3,320	4,789	4,789	7,320
15-7500	SUPPLIES	3,200	1,776	2,000	3,000
15-7600	PROFESSIONAL DUES/SUBSCRIPTIONS	9,948	9,936	9,550	8,773
15-7700	POSTAGE	42,000	47,991	47,991	51,000
15-7800	PRINTING/PUBLICATION	63,550	48,805	55,000	58,050
15-7900	ADVERTISING/PROMOTIONAL	15,000	15,670	15,000	90,000
TOTAL APPROPRIATIONS		350,000	272,416	332,041	538,237
NET OF REVENUES/APPROPRIATIONS - C&M		(350,000)	(272,416)	(332,041)	(353,237)
Function: TRIPHAHN CENTER					
ESTIMATED REVENUES					
32-4000	RENTALS	70,400	69,528	67,900	73,400
32-4100	MEMBERSHIPS	219,150	189,913	209,090	207,440
32-4200	GUEST SERVICES	7,764	6,167	6,905	6,838
32-5300	FITNESS PROGRAMS	12,500	10,142	10,634	14,507
TOTAL ESTIMATED REVENUES		309,814	275,750	294,529	302,185

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: TRIPHAHN CENTER					
APPROPRIATIONS					
32-4200	GUEST SERVICES	2,116	2,320	2,348	3,969
32-5300	FITNESS PROGRAMS	9,473	7,280	8,433	9,609
32-7000	PAYROLL	114,270	85,685	100,220	120,831
32-7500	SUPPLIES	7,500	9,746	10,694	11,483
32-7900	ADVERTISING/PROMOTIONAL	1,400	1,250	1,400	1,250
32-8200	EQUIPMENT MAINTENANCE/REPAIR	7,500	6,685	7,500	8,000
TOTAL APPROPRIATIONS		142,259	112,966	130,595	155,142
NET OF REVENUES/APPROPRIATIONS - TRIPHAHN CENTER		167,555	162,784	163,934	147,043
Function: WILLOW REC CENTER					
ESTIMATED REVENUES					
34-3800	ADVERTISING		2,818	6,500	4,500
34-4000	RENTALS	78,890	71,270	75,200	75,040
34-4100	MEMBERSHIPS	97,100	80,125	87,010	85,881
34-4200	GUEST SERVICES	4,812	2,351	2,400	3,230
34-4300	COURTS	8,000	10,813	11,500	9,450
34-4500	MERCHANDISE RESALE	170	46	42	170
34-5000	GENERAL PROGRAMS	1,600	263	506	1,798
34-5100	LESSONS	2,700	1,776	1,620	2,048
34-5200	LEAGUES/TOURNAMENTS	4,420	3,827	4,130	4,000
34-5300	FITNESS PROGRAMS	12,600	10,613	11,398	12,228
TOTAL ESTIMATED REVENUES		210,292	183,902	200,306	198,345
APPROPRIATIONS					
34-4000	RENTALS	2,365	1,811	2,385	2,718
34-4100	MEMBERSHIPS	2,900	2,446	2,900	3,950
34-4200	GUEST SERVICES	1,441	670	702	1,426
34-4500	MERCHANDISE RESALE	119		25	
34-5000	GENERAL PROGRAMS	1,120		209	1,147
34-5100	LESSONS	1,890	1,109	1,134	1,434
34-5200	LEAGUES/TOURNAMENTS	500	240	390	450
34-5300	FITNESS PROGRAMS	8,968	7,318	8,234	8,361
34-7000	PAYROLL	79,696	70,460	78,213	89,197
34-7500	SUPPLIES	2,000	1,834	2,000	4,620
34-7900	ADVERTISING/PROMOTIONAL	1,900	1,689	1,900	942
34-8100	EQUIPMENT	2,850	1,296	2,850	3,000
34-8200	EQUIPMENT MAINTENANCE/REPAIR	4,000	3,519	4,000	9,665
34-8300	FACILITY MAINTENANCE/REPAIR	11,625	6,259	11,625	18,800
TOTAL APPROPRIATIONS		121,374	98,651	116,567	145,710
NET OF REVENUES/APPROPRIATIONS - WILLOW REC CENTER		88,918	85,251	83,739	52,635
Function: GENERAL PROGRAMMING					
ESTIMATED REVENUES					
50-3800	SPONSORSHIP		1,800	1,800	1,000
50-5000	GENERAL PROGRAMS	34,404	39,448	39,615	31,456
50-5100	DAY CAMPS	183,650	115,027	115,028	110,284
50-5300	GYMNASTICS	67,500	55,959	59,402	50,000
50-5400	ARTS AND CRAFTS	4,350	6,157	6,157	5,536
50-5500	MARTIAL ARTS	134,800	140,252	147,235	147,536
50-5900	SPECIAL EVENTS	17,250	15,184	15,184	16,775
50-6100	DANCE	114,000	97,255	107,138	109,711
TOTAL ESTIMATED REVENUES		555,954	471,082	491,559	472,298
APPROPRIATIONS					
50-4000	RENTALS	2,430	2,974	3,297	3,346
50-5000	GENERAL PROGRAMS	14,220	15,295	20,829	17,566
50-5100	DAY CAMPS	91,553	64,167	65,356	62,772
50-5300	GYMNASTICS	47,250	37,704	41,673	36,000
50-5400	ARTS AND CRAFTS	3,045	3,707	4,165	3,875
50-5500	MARTIAL ARTS	94,360	73,205	103,064	106,566
50-5800	VOGELEI PRGM/EVENTS	10,644	4,046	6,730	10,459
50-5900	SPECIAL EVENTS	52,313	44,903	47,622	52,334
50-6100	DANCE	68,593	53,730	58,643	65,523
TOTAL APPROPRIATIONS		384,408	299,731	351,379	358,441
NET OF REVENUES/APPROPRIATIONS - GENERAL PROGRAMMING		171,546	171,351	140,180	113,857
Function: SENIOR					
ESTIMATED REVENUES					
55-3800	SPONSORSHIP		13,800	13,800	4,000
55-4100	MEMBERSHIPS	24,000	17,266	20,300	4,800
55-5000	SENIOR PROGRAMS	31 61,000	38,081	41,559	52,594

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: SENIOR					
ESTIMATED REVENUES					
	TOTAL ESTIMATED REVENUES	85,000	69,147	75,659	61,394
APPROPRIATIONS					
55-4100	MEMBERSHIPS	6,983	6,539	8,436	6,839
55-5000	SENIOR PROGRAMS	42,147	32,711	35,324	40,204
55-7900	ADVERTISING/PROMOTIONAL				250
	TOTAL APPROPRIATIONS	49,130	39,250	43,760	47,293
NET OF REVENUES/APPROPRIATIONS - SENIOR		35,870	29,897	31,899	14,101
Function: EARLY CHILDHOOD					
ESTIMATED REVENUES					
60-5000	GENERAL PROGRAMS	62,100	56,867	68,403	67,425
60-5100	DAY CAMPS	379,344	315,741	315,741	334,922
60-5200	PRESCHOOL	288,587	249,359	280,302	280,230
60-5300	PARENT/TOT	21,400	18,268	20,800	20,536
60-5400	STAR	870,000	873,325	976,054	965,398
60-5500	ELC	430,000	434,379	455,970	454,534
	TOTAL ESTIMATED REVENUES	2,051,431	1,947,939	2,117,270	2,123,045
APPROPRIATIONS					
60-5000	GENERAL PROGRAMS	40,521	30,784	40,834	38,336
60-5100	DAY CAMPS	175,775	149,788	151,358	152,386
60-5200	PRESCHOOL	165,782	150,238	161,031	166,419
60-5300	PARENT/TOT	9,727	8,055	8,707	7,799
60-5400	STAR	440,771	352,229	412,939	468,320
60-5500	ELC	221,728	228,598	242,403	265,860
	TOTAL APPROPRIATIONS	1,054,304	919,692	1,017,272	1,099,120
NET OF REVENUES/APPROPRIATIONS - EARLY CHILDHOOD		997,127	1,028,247	1,099,998	1,023,925
Function: ADULT ATHLETICS					
ESTIMATED REVENUES					
70-5300	BASKETBALL LEAGUES	11,400	14,256	15,600	15,750
70-5400	SOFTBALL LEAGUES	18,830	15,099	15,099	15,290
70-5500	FOOTBALL LEAGUES	4,320	2,880	2,880	4,320
	TOTAL ESTIMATED REVENUES	34,550	32,235	33,579	35,360
APPROPRIATIONS					
70-5300	BASKETBALL LEAGUES	8,049	8,967	10,173	11,087
70-5400	SOFTBALL LEAGUES	11,315	6,236	6,305	8,138
70-5500	FOOTBALL LEAGUES	2,923	1,859	1,945	2,891
	TOTAL APPROPRIATIONS	22,287	17,062	18,423	22,116
NET OF REVENUES/APPROPRIATIONS - ADULT ATHLETICS		12,263	15,173	15,156	13,244
Function: YOUTH ATHLETICS					
ESTIMATED REVENUES					
75-5000	GENERAL PROGRAMS	39,850	41,599	41,599	36,000
75-5200	VOLLEYBALL	4,200			4,500
75-5300	BASKETBALL	52,000	38,174	45,304	42,000
75-5400	BASEBALL	54,150	58,465	61,934	56,000
75-5500	SOFTBALL	5,400			1,650
75-5600	SOCCER	40,500	55,859	66,340	60,000
75-5700	CRICKET	10,000	15,063	18,004	13,100
	TOTAL ESTIMATED REVENUES	206,100	209,160	233,181	213,250
APPROPRIATIONS					
75-5000	GENERAL PROGRAMS	27,600	32,645	33,594	28,154
75-5200	VOLLEYBALL	1,519		14	1,519
75-5300	BASKETBALL	28,741	25,293	28,808	26,307
75-5400	BASEBALL	20,550	29,007	30,228	26,646
75-5500	SOFTBALL	1,500			1,068
75-5600	SOCCER	16,644	24,912	28,891	34,310
75-5700	CRICKET	3,500	7,413	7,413	5,670
	TOTAL APPROPRIATIONS	100,054	119,270	128,948	123,674
NET OF REVENUES/APPROPRIATIONS - YOUTH ATHLETICS		106,046	89,890	104,233	89,576
Function: AQUATICS					
ESTIMATED REVENUES					
80-3900	GRANT REVENUE	1,500	4,200	4,200	1,500
80-4000	RENTALS	27,000	18,438	18,438	20,000
80-4100	MEMBERSHIPS	77,000	73,064	73,064	72,000
80-4300	DAILY FEES	135,000	141,745	141,745	135,000

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: AQUATICS					
ESTIMATED REVENUES					
80-4500	MERCHANDISE RESALE		662	662	650
80-4600	CONCESSION SALES/RENTAL	4,800	4,467	4,467	4,800
80-5000	LESSONS	25,000	21,407	21,407	20,000
80-5900	SPECIAL EVENTS	3,975	3,965	3,965	3,975
TOTAL ESTIMATED REVENUES		274,275	267,948	267,948	257,925
APPROPRIATIONS					
80-4500	MERCHANDISE RESALE		804	804	300
80-5000	LESSONS	17,547	13,096	13,412	15,598
80-5900	SPECIAL EVENTS	975	650	650	975
80-7000	PAYROLL	205,628	208,013	210,712	205,287
80-7100	EMPLOYEE BENEFITS	3,710	3,571	3,571	3,803
80-7200	EDUCATION/TRAINING	13,245	12,272	12,272	12,885
80-7300	CONTRACTED SERVICES	3,172	3,070	3,070	3,640
80-7500	SUPPLIES	22,550	24,792	24,792	25,310
80-7900	ADVERTISING/PROMOTIONAL	1,500	223	223	
80-8000	UTILITIES	76,680	87,730	90,363	79,236
80-8100	EQUIPMENT	6,568	2,524	6,568	6,600
80-8200	EQUIPMENT MAINTENANCE/REPAIR	7,700	7,108	7,700	7,000
80-8300	FACILITY MAINTENANCE/REPAIR	10,000	10,263	10,263	22,500
TOTAL APPROPRIATIONS		369,275	374,116	384,400	383,134
NET OF REVENUES/APPROPRIATIONS - AQUATICS		(95,000)	(106,168)	(116,452)	(125,209)
Function: ICE					
ESTIMATED REVENUES					
85-4000	RENTALS	658,400	477,625	515,925	423,000
85-4300	DAILY FEES	31,000	25,240	27,600	27,000
85-4500	MERCHANDISE RESALE	3,000	488	1,000	1,192
85-4600	CONCESSION SALES/RENTAL	12,050	9,274	11,400	11,400
85-5000	LESSONS	228,500	280,002	284,549	275,000
85-5100	CAMPS	27,500	32,393	32,393	31,500
85-5300	ADULT LEAGUES	21,000			
85-5500	YOUTH LEAGUES	285,000	284,983	300,000	300,000
85-5900	SPECIAL EVENTS	4,100			
TOTAL ESTIMATED REVENUES		1,270,550	1,110,005	1,172,867	1,069,092
APPROPRIATIONS					
85-4000	RENTALS	1,000			
85-4300	DAILY FEES		2,378	2,700	4,478
85-4500	MERCHANDISE RESALE	1,200	244	305	500
85-5000	LESSONS	92,266	96,841	109,963	116,284
85-5100	CAMPS	13,306	13,589	13,633	13,942
85-5500	YOUTH LEAGUES	128,683	182,302	186,488	182,407
85-5900	SPECIAL EVENTS		764	1,740	3,671
85-7000	PAYROLL	394,224	358,984	389,784	
85-7100	EMPLOYEE BENEFITS	1,500			
85-7200	EDUCATION/TRAINING	600	125	125	
85-7300	CONTRACTED SERVICES	11,571	11,284	11,284	
85-7500	SUPPLIES	500	289	289	
85-7600	PROFESSIONAL DUES/SUBSCRIPTIONS	300	236	250	
85-7800	ADMIN/MILEAGE REIMBURSEMENT	500	347	375	
85-7900	ADVERTISING/PROMOTIONAL	1,500	471	471	
85-8000	UTILITIES	6,400	3,884	4,175	4,800
85-8100	EQUIPMENT	4,000	2,453	3,100	4,500
85-8200	EQUIPMENT MAINTENANCE/REPAIR	6,500	8,226	8,226	6,500
85-8300	FACILITY MAINTENANCE/REPAIR	6,500	7,262	7,262	18,820
TOTAL APPROPRIATIONS		670,550	689,679	740,170	355,902
NET OF REVENUES/APPROPRIATIONS - ICE		600,000	420,326	432,697	713,190
NET OF REVENUES/APPROPRIATIONS - FUND 02		285,000	246,303	(66,000)	85,000
BEGINNING FUND BALANCE		1,553,564	1,553,564	1,553,564	1,487,564
ENDING FUND BALANCE		1,838,564	1,799,867	1,487,564	1,572,564

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: ADMINISTRATION					
ESTIMATED REVENUES					
10-3500	TAXES	280,000	264,997	301,000	430,000
10-3600	INVESTMENT INCOME	3,100		3,100	3,943
TOTAL ESTIMATED REVENUES		283,100	264,997	304,100	433,943
APPROPRIATIONS					
10-3400	INTERFUND CHARGES	258,100	236,588	258,100	368,943
TOTAL APPROPRIATIONS		258,100	236,588	258,100	368,943
NET OF REVENUES/APPROPRIATIONS - ADMINISTRATION		25,000	28,409	46,000	65,000
NET OF REVENUES/APPROPRIATIONS - FUND 07		25,000	28,409	46,000	65,000
BEGINNING FUND BALANCE		816,340	816,340	816,340	862,340
ENDING FUND BALANCE		841,340	844,749	862,340	927,340

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: ADMINISTRATION					
ESTIMATED REVENUES					
10-3500	TAXES	3,740,000	3,280,231	3,571,000	3,481,433
10-3600	INVESTMENT INCOME	14,992		15,000	15,567
TOTAL ESTIMATED REVENUES		3,754,992	3,280,231	3,586,000	3,497,000
NET OF REVENUES/APPROPRIATIONS - ADMINISTRATION		3,754,992	3,280,231	3,586,000	3,497,000
Function: BOND PROCEEDS					
ESTIMATED REVENUES					
08-0101	BAB REBATE	151,000	153,321	152,038	152,000
08-0190	2019 LTD BOND ISSUE	1,785,000		1,877,032	1,585,715
TOTAL ESTIMATED REVENUES		1,936,000	153,321	2,029,070	1,737,715
NET OF REVENUES/APPROPRIATIONS - BOND PROCEEDS		1,936,000	153,321	2,029,070	1,737,715
Function: BOND PAYMENTS					
APPROPRIATIONS					
09-0101	2010A ALT BOND ISSUE	466,268	466,268	466,268	466,268
09-0102	2010C ALT BOND ISSUE	1,038,880	1,038,880	1,038,880	1,038,880
09-0103	2010B BOND ISSUE	263,393	263,393	263,393	263,110
09-0131	2013 ALT BOND ISSUE	809,738	809,971	809,738	809,738
09-0141	2014 ALT BOND ISSUE	711,063	711,063	711,063	708,062
09-0170	2017-A LTD BOND ISSUE	492,750	492,983	492,983	560,750
09-0180	2018 LTD BOND ISSUE	2,718,900	35,978	2,720,428	
09-0190	ANNUAL LTD BOND				2,710,594
10-0190	ANNUAL LTD BOND ISSUE	25,000		24,317	145,313
TOTAL APPROPRIATIONS		6,525,992	3,818,536	6,527,070	6,702,715
NET OF REVENUES/APPROPRIATIONS - BOND PAYMENTS		(6,525,992)	(3,818,536)	(6,527,070)	(6,702,715)
NET OF REVENUES/APPROPRIATIONS - FUND 08		(835,000)	(384,984)	(912,000)	(1,468,000)
BEGINNING FUND BALANCE		4,432,956	4,432,956	4,432,956	3,520,956
ENDING FUND BALANCE		3,597,956	4,047,972	3,520,956	2,052,956

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: ADMINISTRATION					
ESTIMATED REVENUES					
10-3500	TAXES	591,500	542,685	597,000	620,000
10-3600	INVESTMENT INCOME	3,520		3,120	4,000
TOTAL ESTIMATED REVENUES		595,020	542,685	600,120	624,000
APPROPRIATIONS					
10-6400	SPECIAL ASSESSMENT	306,660	306,659	306,659	307,468
10-6450	SPECIAL REC RENTAL ALLOCATION	85,860	78,705	85,860	85,860
TOTAL APPROPRIATIONS		392,520	385,364	392,519	393,328
NET OF REVENUES/APPROPRIATIONS - ADMINISTRATION		202,500	157,321	207,601	230,672
Function: CAPITAL PROJECTS					
APPROPRIATIONS					
90-0120	PINE PK PLAY REPLC				10,000
90-0130	PRINCETON PLAY/SPLASHPAD				40,000
98-0150	SHOE FACTORY BIKE TRAIL	22,500			25,672
99-0060	WRC PLAYGROUND/PICKLE BALL CRTS	35,000	19,077	19,077	
99-0070	COMMUNITY PK ENHANCEMENTS	35,000	34,524	34,524	
99-0140	SO RIDGE PARK/SPLASHPAD	70,000	14,240	14,240	195,000
TOTAL APPROPRIATIONS		162,500	67,841	67,841	270,672
NET OF REVENUES/APPROPRIATIONS - CAPITAL PROJECTS		(162,500)	(67,841)	(67,841)	(270,672)
NET OF REVENUES/APPROPRIATIONS - FUND 09		40,000	89,480	139,760	(40,000)
BEGINNING FUND BALANCE		429,954	429,954	429,954	569,714
ENDING FUND BALANCE		469,954	519,434	569,714	529,714

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: ADMINISTRATION					
ESTIMATED REVENUES					
10-3500	TAXES	580,000	553,627	608,000	640,000
10-3600	INVESTMENT INCOME	2,300		2,300	656
TOTAL ESTIMATED REVENUES		582,300	553,627	610,300	640,656
APPROPRIATIONS					
10-3400	INTERFUND CHARGES	567,300	520,025	567,300	590,656
TOTAL APPROPRIATIONS		567,300	520,025	567,300	590,656
NET OF REVENUES/APPROPRIATIONS - ADMINISTRATION		15,000	33,602	43,000	50,000
NET OF REVENUES/APPROPRIATIONS - FUND 10		15,000	33,602	43,000	50,000
BEGINNING FUND BALANCE		624,068	624,068	624,068	667,068
ENDING FUND BALANCE		639,068	657,670	667,068	717,068

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: ADMINISTRATION					
ESTIMATED REVENUES					
10-3400	INTERFUND CHARGES	104,390	95,689	104,390	118,608
10-3600	INVESTMENT INCOME	8,200		8,200	8,500
10-4000	RENTALS	226,980	206,991	223,775	226,980
10-4500	MERCHANDISE RESALE	2,820	2,489	2,820	2,820
10-9000	MISCELLANEOUS		27	27	
TOTAL ESTIMATED REVENUES		342,390	305,196	339,212	356,908
APPROPRIATIONS					
10-3400	INTERFUND CHARGES	796,113	729,773	696,113	
10-4000	RENTALS	12,208	9,374	11,884	12,637
10-7000	PAYROLL	519,729	468,768	521,340	592,308
10-7100	EMPLOYEE BENEFITS	3,825	3,561	3,825	68,965
10-7200	EDUCATION/TRAINING	3,125	1,582	2,150	2,990
10-7300	CONTRACTED SERVICES	8,586	8,813	13,398	10,307
10-7400	SERVICE/RENTAL AGREEMENTS	336	157	336	336
10-7500	SUPPLIES	4,550	4,501	5,441	5,598
10-7600	PROFESSIONAL DUES/SUBSCRIPTIONS	25,884	24,029	27,083	28,242
10-7800	ADMINISTRATIVE	360	290	290	360
10-8000	UTILITIES	274,640	253,876	282,900	297,340
10-9000	MISCELLANEOUS	52,950	38,174	43,725	45,000
TOTAL APPROPRIATIONS		1,702,306	1,542,898	1,608,485	1,064,083
NET OF REVENUES/APPROPRIATIONS - ADMINISTRATION		(1,359,916)	(1,237,702)	(1,269,273)	(707,175)
Function: MAINTENANCE					
APPROPRIATIONS					
20-7000	PAYROLL	231,842	221,884	241,349	253,383
20-7100	EMPLOYEE BENEFITS				37,200
20-7500	SUPPLIES	18,000	21,092	21,100	22,000
20-8100	EQUIPMENT	2,000	2,298	2,300	4,472
20-8200	EQUIPMENT MAINTENANCE/REPAIR	7,000	9,714	9,714	8,500
20-8300	FACILITY MAINTENANCE/REPAIR	37,000	42,460	47,500	61,265
TOTAL APPROPRIATIONS		295,842	297,448	321,963	386,820
NET OF REVENUES/APPROPRIATIONS - MAINTENANCE		(295,842)	(297,448)	(321,963)	(386,820)
Function: CAPITAL PROJECTS					
APPROPRIATIONS					
90-3010	CLUB TENNIS/FIT RENO				450,000
98-3030	PS GYM CURTAIN DIVIDER	25,000			
99-3010	CLUB SIGN	20,000	18,766	18,766	
TOTAL APPROPRIATIONS		45,000	18,766	18,766	450,000
NET OF REVENUES/APPROPRIATIONS - CAPITAL PROJECTS		(45,000)	(18,766)	(18,766)	(450,000)
Function: C&M					
APPROPRIATIONS					
15-7300	CONTRACTED SERVICES	6,324	5,138	6,324	16,074
15-7800	PRINTING/PUBLICATION	22,500	2,931	22,500	27,780
15-7900	ADVERTISING/PROMOTIONAL	27,600	20,435	27,600	111,527
TOTAL APPROPRIATIONS		56,424	28,504	56,424	155,381
NET OF REVENUES/APPROPRIATIONS - C&M		(56,424)	(28,504)	(56,424)	(155,381)
Function: GENERAL PROGRAMMING					
ESTIMATED REVENUES					
50-5000	GENERAL PROGRAMS	7,010	4,538	4,573	4,500
50-5200	SPORTS PROGRAMS	13,200	43,662	44,169	45,000
50-6000	EARLY CHILDHOOD	25,816	25,030	25,735	25,380
TOTAL ESTIMATED REVENUES		46,026	73,230	74,477	74,880
APPROPRIATIONS					
50-5000	GENERAL PROGRAMS	7,015	5,587	6,150	5,706
50-5200	SPORTS PROGRAMS	6,778	25,431	25,544	28,572
50-6000	EARLY CHILDHOOD	15,926	16,276	17,429	18,267
TOTAL APPROPRIATIONS		29,719	47,294	49,123	52,545
NET OF REVENUES/APPROPRIATIONS - GENERAL PROGRAMMING		16,307	25,936	25,354	22,335
Function: AQUATICS					
ESTIMATED REVENUES					
80-4100	MEMBERSHIPS	14,740	12,237	13,100	14,740
80-5000	LESSONS	130,200	105,216	107,200	105,500
TOTAL ESTIMATED REVENUES		144,940	117,453	120,300	120,240

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: AQUATICS					
APPROPRIATIONS					
80-5000	LESSONS	62,843	55,301	60,293	65,774
80-7500	SUPPLIES	11,000	10,886	11,200	11,600
80-8200	EQUIPMENT MAINTENANCE/REPAIR	6,500	6,926	7,030	
TOTAL APPROPRIATIONS		80,343	73,113	78,523	77,374
NET OF REVENUES/APPROPRIATIONS - AQUATICS		64,597	44,340	41,777	42,866
Function: FITNESS					
ESTIMATED REVENUES					
30-4000	RENTALS	6,231	5,572	6,222	3,252
30-4100	MEMBERSHIPS	1,758,430	1,508,453	1,646,969	1,715,000
30-4200	GUEST SERVICES	185,950	152,169	161,575	184,254
30-4500	PRO SHOP	2,000	1,480	2,250	2,250
30-5100	TENNIS	221,065	145,582	159,482	41,600
TOTAL ESTIMATED REVENUES		2,173,676	1,813,256	1,976,498	1,946,356
APPROPRIATIONS					
30-4200	GUEST SERVICES	139,619	118,245	129,656	130,262
30-4500	PRO SHOP	1,680	3,206	1,868	1,600
30-5000	GROUP EXERCISE	96,743	82,807	90,256	96,743
30-5100	TENNIS	154,746	98,423	118,903	7,000
30-7000	PAYROLL	23,534	13,693	14,344	
30-7500	SUPPLIES	59,500	42,037	51,600	54,000
30-8100	EQUIPMENT	1,500		1,500	2,500
30-8200	EQUIPMENT MAINTENANCE/REPAIR	20,076	17,430	20,076	20,076
TOTAL APPROPRIATIONS		497,398	375,841	428,203	312,181
NET OF REVENUES/APPROPRIATIONS - FITNESS		1,676,278	1,437,415	1,548,295	1,634,175
NET OF REVENUES/APPROPRIATIONS - FUND 11			(74,729)	(51,000)	
BEGINNING FUND BALANCE		75,801	75,801	75,801	24,801
ENDING FUND BALANCE		75,801	1,072	24,801	24,801

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: ADMINISTRATION					
ESTIMATED REVENUES					
10-3400	INTERFUND CHARGES	700,000	550,000	600,000	850,000
10-3600	INVESTMENT INCOME	9,000		8,888	9,000
10-4100	BOND	750,000		1,000,000	750,000
TOTAL ESTIMATED REVENUES		1,459,000	550,000	1,608,888	1,609,000
APPROPRIATIONS					
10-7300	CONTRACTED SERVICES		13,128	13,128	
TOTAL APPROPRIATIONS			13,128	13,128	
NET OF REVENUES/APPROPRIATIONS - ADMINISTRATION		1,459,000	536,872	1,595,760	1,609,000
Function: CAPITAL PROJECTS					
APPROPRIATIONS					
90-0020	TENNIS COURT RE-COLOR				29,000
90-0030	RTU-1 COILS				18,500
90-0040	COURT RESURFACING				30,000
90-0050	PATH RESURFACING				35,500
90-0060	LOT CRACK/FILL				36,500
90-0070	TC NORTH WATER TANK				50,000
90-0080	WRC ELEVATOR				85,000
90-0090	WRC 1ST FLOOR SKYLIGHT				33,000
90-0100	PARKS TORO SAND PRO				25,000
90-0110	PARKS BOBCAT				60,000
90-0120	PINE PK PLAY REPLC				32,500
90-0130	PRINCETON PLAY/SPLASHPAD				200,000
90-0140	CLUB ROOF PROJECT				25,000
90-0150	PARKS DODGE RAM 1500				38,000
90-0160	PARKS FLEET TRUCK				36,000
90-0170	PARKS FLEET TRUCK				36,000
90-0180	UNDERFLOOR RINK 2				1,500,000
90-0190	CLUB CARPETING				100,000
90-0300	CAPITAL CONTINGENCIES				75,000
99-0010	TC NORTH ROOF REPLACEMENT	1,515,000	1,067,332	1,521,710	
99-0020	SEA SHELL JOINT REPAIR/PAINT/PRIME	27,000	32,270	32,270	
99-0030	SEA BODY/TUBE SLIDE RESURFACE	50,000	50,000	50,000	
99-0040	SEA BATH HSE WATER HEATER	25,000	24,953	24,953	
99-0050	VOG HVAC UNIT 2	12,000	6,570	6,990	
99-0060	WRC PLAYGROUND/PICKLE BALL CRTS	130,000	111,208	111,208	
99-0070	COMMUNITY PK ENHANCEMENTS	130,000	108,314	113,764	
99-0080	OUTDOOR FITNESS EQUIPMENT	90,000	90,064	90,000	
99-0090	BPC HOT WATER/BOILER		59,751	59,751	
99-0100	HIGHLAND PARK PLAYGROUND RPC		27,475	29,477	
99-0110	MICROSOFT OFFICE UPGRADE		20,696	18,725	
TOTAL APPROPRIATIONS		1,979,000	1,598,633	2,058,848	2,445,000
NET OF REVENUES/APPROPRIATIONS - CAPITAL PROJECTS		(1,979,000)	(1,598,633)	(2,058,848)	(2,445,000)
NET OF REVENUES/APPROPRIATIONS - FUND 12		(520,000)	(1,061,761)	(463,088)	(836,000)
BEGINNING FUND BALANCE		3,309,111	3,309,111	3,309,111	2,846,023
ENDING FUND BALANCE		2,789,111	2,247,350	2,846,023	2,010,023

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: ADMINISTRATION					
ESTIMATED REVENUES					
10-3400	INTERFUND CHARGES	103,852	95,205	103,852	108,359
10-3600	INVESTMENT INCOME	2,175		2,175	2,500
10-3800	ADVERTISING	3,450		3,450	2,200
10-4000	RENTALS	20,180	19,415	20,180	20,180
10-9000	MISCELLANEOUS	7,500	5,035	6,500	5,500
TOTAL ESTIMATED REVENUES		137,157	119,655	136,157	138,739
APPROPRIATIONS					
10-3400	INTERFUND CHARGES	258,662	145,442	258,662	100,000
10-7000	PAYROLL	162,912	162,696	176,328	147,247
10-7100	EMPLOYEE BENEFITS	1,000	997	997	1,212
10-7200	EDUCATION/TRAINING	3,200	3,237	3,519	3,840
10-7300	CONTRACTED SERVICES	20,400	16,187	17,809	19,180
10-7400	SERVICE/RENTAL AGREEMENTS	420			420
10-7500	SUPPLIES	8,100	4,513	6,034	7,971
10-7600	PROFESSIONAL DUES/SUBSCRIPTIONS	13,920	11,610	11,610	12,815
10-8000	UTILITIES	121,880	99,969	108,450	122,444
10-8100	EQUIPMENT	1,000	1,842	1,863	3,700
10-8300	FACILITY MAINTENANCE/REPAIR	21,500	34,843	35,395	30,000
10-9000	MISCELLANEOUS	42,200	35,189	38,085	40,000
TOTAL APPROPRIATIONS		655,194	516,525	658,752	488,829
NET OF REVENUES/APPROPRIATIONS - ADMINISTRATION		(518,037)	(396,870)	(522,595)	(350,090)
Function: MAINTENANCE					
APPROPRIATIONS					
20-7000	PAYROLL	325,893	289,638	310,705	327,467
20-7100	EMPLOYEE BENEFITS	1,367	1,186	1,186	39,805
20-7200	EDUCATION/TRAINING	5,390	4,168	4,293	5,285
20-7300	CONTRACTED SERVICES	6,920	1,393	1,515	3,720
20-7400	SERVICE/RENTAL AGREEMENTS	1,900	1,582	1,582	1,900
20-7500	SUPPLIES	5,124	4,660	4,715	3,781
20-7600	PROFESSIONAL DUES/SUBSCRIPTIONS	5,526	5,576	5,576	5,651
20-8000	UTILITIES	27,950	22,214	24,725	24,950
20-8100	EQUIPMENT	14,020	14,209	14,230	20,335
20-8200	EQUIPMENT MAINTENANCE/REPAIR	22,595	19,365	22,767	25,416
20-8300	FACILITY MAINTENANCE/REPAIR	7,300	5,801	5,801	8,500
20-8400	PROPERTY MAINTENANCE	92,048	77,797	78,219	86,698
20-8500	FUEL/LUBRICANTS	15,000	12,350	12,500	12,661
TOTAL APPROPRIATIONS		531,033	459,939	487,814	566,169
NET OF REVENUES/APPROPRIATIONS - MAINTENANCE		(531,033)	(459,939)	(487,814)	(566,169)
Function: CAPITAL PROJECTS					
APPROPRIATIONS					
90-0010	LEASE AGREEMENT	28,206	28,206	28,206	28,206
90-4010	BPC TORO SAND PRO				50,000
99-4020	BPC IRRIGATION PUMP HSE EQUIP	40,000	38,080	38,080	
TOTAL APPROPRIATIONS		68,206	66,286	66,286	78,206
NET OF REVENUES/APPROPRIATIONS - CAPITAL PROJECTS		(68,206)	(66,286)	(66,286)	(78,206)
Function: GOLF OPERATIONS					
ESTIMATED REVENUES					
40-4000	RENTALS	394,920	337,864	338,996	339,820
40-4100	MEMBERSHIPS	12,000	2,940	2,940	7,975
40-4200	GUEST SERVICES	18,440	13,485	13,485	15,940
40-4300	GREENS FEES - RES	61,500	56,872	56,872	56,814
40-4400	GREENS FEES - NON	394,551	366,317	366,317	376,862
40-4500	MERCHANDISE RESALE	90,900	72,434	73,525	72,400
40-5000	GENERAL PROGRAMS	26,370	20,813	20,916	26,865
40-5100	TOURNAMENTS	165,075	136,600	141,568	144,555
40-5200	DRIVING RANGE FEES	137,000	136,740	140,532	141,080
40-9000	MISCELLANEOUS	1,500	1,864	2,200	1,500
TOTAL ESTIMATED REVENUES		1,302,256	1,145,929	1,157,351	1,183,811
APPROPRIATIONS					
40-4000	RENTALS	3,500	2,516	3,500	3,500
40-4200	GUEST SERVICES	14,000	8,833	9,333	9,500
40-4300	GREENS FEES - RES	5,720			4,160
40-4500	MERCHANDISE RESALE	70,275	68,038	60,340	55,188
40-5000	GENERAL PROGRAMS	14,570	8,235	8,315	13,340
40-5100	TOURNAMENTS	26,584	18,396	17,802	22,764
40-7000	PAYROLL	41 182,476	158,665	164,458	186,457
40-7100	EMPLOYEE BENEFITS	3,078	2,923	2,923	10,200

Calculations as of 11/30/2019

DEPARTMENT	DESCRIPTION	2019 AMENDED BUDGET	2019 ACTIVITY THRU 11/30/19	2019 PROJECTED ACTIVITY	2020 PROPOSED BUDGET
Function: GOLF OPERATIONS					
APPROPRIATIONS					
40-7200	EDUCATION/TRAINING	1,200	1,013	1,013	1,200
40-7300	CONTRACTED SERVICES	1,750	830	1,060	1,500
40-7500	SUPPLIES	2,125	1,201	1,201	2,300
40-7800	ADMINISTRATIVE	1,500	1,859	1,859	2,050
40-7900	ADVERTISING/PROMOTIONAL	5,000	2,652	3,017	3,530
40-8100	EQUIPMENT	14,900	14,039	14,550	15,890
40-8200	EQUIPMENT MAINTENANCE/REPAIR	1,000	466	1,000	
TOTAL APPROPRIATIONS		347,678	289,666	290,371	331,579
NET OF REVENUES/APPROPRIATIONS - GOLF OPERATIONS		954,578	856,263	866,980	852,232
Function: FOOD & BEVERAGE					
ESTIMATED REVENUES					
45-4000	RENTALS	40,000	36,856	38,200	29,000
45-4500	TOBACCO	2,750	1,544	1,544	1,548
45-4600	FOOD	424,000	431,365	480,412	455,000
45-4700	BEVERAGE	310,000	304,327	317,777	309,000
45-4900	GRATUITIES	100,000	97,067	105,600	106,000
45-9000	MISCELLANEOUS		182		
TOTAL ESTIMATED REVENUES		876,750	871,341	943,533	900,548
APPROPRIATIONS					
45-4000	RENTALS	3,500	3,396	3,500	3,250
45-4500	TOBACCO	1,600	1,487	1,487	929
45-4600	FOOD	135,680	139,800	153,750	145,600
45-4700	BEVERAGE	80,600	82,028	89,100	85,040
45-7000	PAYROLL	389,708	304,981	332,164	383,689
45-7100	EMPLOYEE BENEFITS	3,208	1,892	1,892	46,808
45-7300	CONTRACTED SERVICES	18,231	16,714	16,950	18,599
45-7400	SERVICE/RENTAL AGREEMENTS	25,000	32,248	32,248	25,000
45-7500	SUPPLIES	17,000	15,612	17,200	16,000
45-7800	ADMINISTRATIVE	1,000	57	550	1,000
45-7900	ADVERTISING/PROMOTIONAL	28,000	13,726	19,326	22,400
45-8100	EQUIPMENT	6,000	1,017	4,000	5,000
45-8200	EQUIPMENT MAINTENANCE/REPAIR	4,525	2,446	2,651	5,000
TOTAL APPROPRIATIONS		714,052	615,404	674,818	758,315
NET OF REVENUES/APPROPRIATIONS - FOOD & BEVERAGE		162,698	255,937	268,715	142,233
NET OF REVENUES/APPROPRIATIONS - FUND 14			189,105	59,000	
BEGINNING FUND BALANCE		211,731	211,731	211,731	270,731
ENDING FUND BALANCE		211,731	400,836	270,731	270,731
ESTIMATED REVENUES - ALL FUNDS		26,334,311	21,459,562	26,059,861	24,629,592
APPROPRIATIONS - ALL FUNDS		28,249,311	21,839,152	27,000,189	27,930,592
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(1,915,000)	(379,590)	(940,328)	(3,301,000)
BEGINNING FUND BALANCE - ALL FUNDS		16,054,764	16,054,764	16,054,764	15,114,436
ENDING FUND BALANCE - ALL FUNDS		14,139,764	15,675,174	15,114,436	11,813,436

MEMORANDUM NO. M19-132

TO: Administration & Finance Committee
FROM: Craig Talsma, Executive Director
Nicole Hopkins, Director of Finance & Administration
RE: 2020 Tax Levy Ordinance O19-008
DATE: December 17, 2019

BACKGROUND

Attached please find the District's final 2019 Annual Levy Ordinance O19-008 to be collected during the fiscal year 2020.

The levy was presented and the amount intended to be levied was announced at our Committee of the Whole meeting on November 12, 2019.

The levy must be filed with the county by the last Tuesday in December.

IMPLICATIONS

The levy is anticipated to be reduced by tax limitations based on the percentage to each funds levy, and the budget reflects the lesser amounts for these and any anticipated shortfalls in collections next year. This levy was not subject to a Truth in Taxation Hearing.

RECOMMENDATIONS

The A&F Committee recommend to the full Board to approve the District's 2019 annual tax levy Ordinance O19-008 in the amount of \$9,451,433.

ORDINANCE NO. O19-008
ANNUAL LEVY ORDINANCE FOR THE YEAR 2019

AN ORDINANCE levying and assessing
the taxes for the Hoffman Estates
Park District, Cook County, Illinois
for the fiscal year beginning January 1, 2020
and ending December 31, 2020

WHEREAS, on the 12th day of November 2019, the Board of Commissioners tentatively approved the annual Budget and Appropriation Ordinance, and passed a Motion to keep said Ordinance on file in the Park District Office for at least thirty (30) days prior to final action thereon; and

WHEREAS, on the 17th day of December 2019, the Board of Commissioners of the Hoffman Estates Park District passed the annual Budget and Appropriation Ordinance of said District for the fiscal year beginning January 1, 2020 and ending December 31, 2020, and upon said date the said Ordinance was duly signed and approved by the President of the Board of Commissioners of said District and signed by the Secretary of said Board:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE HOFFMAN ESTATES PARK DISTRICT AS FOLLOWS:

Pursuant of authority invested in them by the Park District Code, Article Five, the Commissioners of the Park Board in meeting assembled, do hereby find and declare that there will be required to be raised by general taxation the amounts hereinafter set down, to be levied upon all the taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District as required by statute or voted by people in accordance with law, and the amounts so required are itemized and needed for uses and purposes as follow, to-wit:

Amount to be Raised by Taxation**I. Corporate Fund**

1. General Purpose	
Property & Liability Insurance	\$150,000
Employment Insurance	\$160,000
Unemployment Insurance	\$60,000
Loss Prevention	\$5,000
Audit	\$15,000
Payroll	\$1,075,000
Employee Benefits	\$140,000
Contracted Services	\$40,000
Service & Rental Agreements	\$50,000
Supplies	\$15,000
Utilities	\$10,000
Technology Equipment & Service	<u>\$40,000</u>
Total General Purpose	\$1,760,000
2. Maintenance	
Payroll	\$1,200,000
Employee Benefits	\$160,000
Contracted Services	\$12,000
Supplies	\$15,000
Utilities	\$120,000
Equipment Maintenance & Repair	\$70,000
Facility Maintenance & Repair	\$18,000
Property & Field Maintenance	\$80,000
Fuel & Lubricants	\$65,000
Total Maintenance	<u>\$1,740,000</u>
Total Corporate Fund	\$3,500,000

Said amount is hereby levied as the Corporate Fund Tax.

II. Recreation Fund

Payroll	\$375,000
Contracted Services	\$30,000
Service & Rental Agreements	\$10,000
Utilities	\$350,000
Communications & Marketing Wages	\$85,000
Postage	\$30,000
Printing & Publication	\$50,000
Maintenance Wages	\$65,000
Custodial Supplies	\$15,000
Program Expenses	<u>\$90,000</u>
Total Recreation Fund	\$1,100,000

Said amount is hereby levied as the Recreation Fund Tax.

**Amount to be Raised by
Taxation**

III. Insurance Fund

Total Insurance Fund	\$0
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No amount is hereby levied as the Insurance Fund Tax.

IV. Audit Fund

Total Audit Fund	\$0
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No amount is hereby levied as the Audit Fund Tax.

V. I.M.R.F. Fund

I.M.R.F. Contribution Interfund Transfers	\$400,000
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Total Retirement Fund	\$400,000
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Said amount is hereby levied as the Retirement Fund Tax.

VI. Debt Service

Bond & Interest Payments	\$3,271,433
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Total Debt Service Fund	\$3,271,433
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Said amount is hereby levied as the Debt Service Fund Tax.

VII. Special Recreation

NWSRA Special Assessment	\$305,000
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ADA Improvements/Purchases	\$190,000
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Special Recreation Rental Usage	\$85,000
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Total Special Recreation Fund	\$580,000
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Said amount is hereby levied as the Special Recreation Fund Tax.

VIII. Social Security Fund

FICA Tax Interfund Transfers	\$600,000
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Total Social Security Fund	\$600,000
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Said amount is hereby levied as the Social Security Fund Tax.

**Amount to be Raised by
Taxation**

Recapitulation

I.	Corporate Fund	\$3,500,000
II.	Recreation Fund	\$1,100,000
III.	Insurance Fund	\$0
IV.	Audit Fund	\$0
V.	I.M.R.F. Fund	\$400,000
VI.	Debt Service	\$3,271,433
VII.	Special Recreation	\$580,000
VIII.	Social Security	\$600,000
	Total taxes to be levied:	\$9,451,433

Making the aggregate sum of Nine Million, Four-Hundred Fifty-One Thousand Four-Hundred Thirty-Three dollars (\$9,451,433.00) to be raised by taxation and levy on all the taxable property in said Hoffman Estates Park District, for the year 2019, in order to meet and defray all the necessary expenses and liabilities of the Hoffman Estates Park District as required by statute or voted by the people in accordance with the law.

That the secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of Cook County, within the time specified.

This Ordinance shall be in full force and effect from and after its passage, and approval is required by law.

AYES:

NAYS:

ABSENT:

Passed and Approved this 17th day of December, 2019.

President
Board of Park Commissioners
Hoffman Estates Park District

ATTEST:

Secretary
Hoffman Estates Park District

State of Illinois)
) S.S.
County of Cook)

CERTIFICATE

I, Craig Talsma, DO HEREBY CERTIFY THAT I am the Secretary in and for the Hoffman Estates Park District; that the foregoing is a true and correct copy of an Ordinance duly passed by the President and Board of Park Commissioners being entitled: "Annual Levy Ordinance for the Year 2019" at a regular meeting on the 17th day of December, 2019, the Ordinance being a part of the official records of said Hoffman Estates Park District.

DATED: This 17th day of December, 2019

Secretary
Board of Park Commissioners
Hoffman Estates Park District

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, Robert Kaplan, hereby certify that I am the presiding officer of the Hoffman Estates Park District, and as such presiding officer I certify that the Levy Ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with, the provisions of Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-60 through 18-8(2002).

This certificate applies to the 2019 levy.

DATED this 17th day of December, 2019.

Signature of Presiding Officer
Board of Park Commissioners
Hoffman Estates Park District

MEMORANDUM M19-135

TO: Administration & Finance Committee
FROM: Craig Talsma, Executive Director
Nicole Hopkins, Director of Finance & Administration
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: TC Ice Rink 2 Replacement
DATE: December 17, 2019

Background:

The under floor heating system on the north rink at Triphahn Center has not functioned for the past two years. The purpose of this system is to prevent frost heaving of the floor while making and maintaining ice. When it was first discovered that brine liquid was leaking from the closed system, staff attempted to remove concrete and repair the lines that were identified as leaking. These repairs turned out to be in numerous areas. During the construction of Rink 1, the contractor attempted to fill the lines under the rink and keep them pressurized. This attempt failed indicating that the system has numerous holes beyond repair.

Staff enlisted the services of Stantec Consulting Services to design the new rink system. The bids were released on 11/27/2019 and opened on 12/13/2019. This project will be completed in 2020.

Implications:

There was a scheduled pre-bid meeting at the ice rink, held on December 5, 2019 at 1:00 p.m., to allow contractors the ability to see the rink set-up, current conditions, and ask any question of the park district and/or the consultant. The following contractors were in attendance at the pre-bid meeting: Ice Builders, Total Mechanical, CIMCO Refrigeration, Minnesota Ice LLC, and WB Olson, Inc.

The bid results are as follows:

WB Olson, Inc. (with Ice Builders as a sub contractor)

- Base Bid - \$1,370,500
- Option Bid ((Removal of Concrete Sub Slab) \$55,000 plus 8 days on completion date) - \$55,000
- Extra Heating Days - \$2,100 per day
- Total with Option Bid – \$1,425,500 plus 8 days added to completion date.
- Bid Bond was for .008% of base bid (5% required)

Minnesota Ice

- Base Bid - \$1,149,533
- Option Bid ((Removal of Concrete Sub Slab) \$55,000 plus 8 days on completion date) - \$90,000
- Extra Heating Days - \$0 (included in base bid)
- Total with Option Bid – \$1,239,533.
- Bid Bond was for 5% of base bid

Minnesota Ice is the least expensive, qualified bidder at a total price of \$1,239,533. Minnesota Ice completed our Rink 1 renovation in 2019. During the 2019 renovation, we experienced some scheduling and staffing issues with this contractor; however, this has been communicated and addressed. During the Rink 2 renovation, there will be an individual acting as the main contractor and a point person on-site to avoid scheduling and staffing issues. One major benefit to using Minnesota Ice is that they completed Rink 1 and will tie existing work from that project into the Rink 2 renovation. No blame for work that ties back to the shared pump room can be placed on a previous contractor.

The District budgeted \$1.5 million in the 2020 budget for this project.

Staff Recommendation:

Staff recommends that the A&F Committee recommend to the full board a contract to Minnesota Ice for a price of \$1,239,533 plus a 15% contingency (\$185,930) for a total price of \$1,425,463 for the replacement of Rink 2.

HOFFMAN ESTATES PARK DISTRICT MEMORANDUM #M19-134

To: Administration & Finance Committee
From: Craig Talsma, Executive Director
Nicole Hopkins, Director of Finance & Administration
John Agudelo, Information Technology Manager
Re: Burglar Security Alarm System
Date: December 17, 2019

Background

Staff has been investigating the available options to provide the District with an updated & standardized burglar security alarm system. Our current burglar alarm system is a mixture of different hardware alarm panels and keypads supported by different vendors and is over twenty (20) years old. The system uses analog phone or POTS (Plain Old Telephone Service) lines which AT&T is in the process of phasing out. The District has budgeted \$25,000 in 2020 for a new system.

An alarm system that leverages a connection other than analog phone lines is a requirement throughout the District. Installation of emergency panic buttons at certain locations is also required. The alarm panels and keypads should be consolidated under one vendor and standardized throughout the District. Smartphone integration and internet access in order to remotely control the alarm system is also desired. Currently, all facilities with the exception of BPC are monitored by ADS alarm systems. BPC is being monitored by Tyco/Johnson alarms. The following are the ten (10) buildings that currently have alarm panels:

1. Triphahn (TC)
2. Bridges of Poplar Creek (BPC)
3. Bridges of Poplar Creek Maintenance
4. Seascape Bathhouse & Concession (SEA)
5. Seascape Filter
6. Vogelei Barn (VOG)
7. Vogelei House
8. Willow Recreation Center (WRC)
9. The Club at Prairie Stone (The Club)
10. Parks Maintenance (PARKS)

An RFP was created (Security Alarm System) and sent to five (5) vendors on 11/14/2019. We also posted the RFP on our website. Vendors were given the opportunity to schedule a walkthrough of all District facilities.

Implications

Staff determined that due to AT&T phasing out analog phone lines, an alarm system utilizing our current Comcast internet or a cellular connection (or vice-versa) was the best solution.

Staff evaluated DMP security systems, a manufacturer of intrusion, fire, access control, and cellular alarm products. DMP, founded in 1975 and based out of Springfield, MO., is a leader in the alarm system industry. Alarm panels manufactured by DMP is desired; it gives us an opportunity to grow and integrate our fire alarm systems as well as provide access control to building doors in the future.

All new DMP panels are either network primary with cellular backup or vice-versa. The cost for a cellular connection is included. The removal of analog phone lines by AT&T will save the District approximately \$30/month per line. We have seven (7) analog phone lines serving the ten (10) aforementioned buildings. This would yield a savings of \$2,520 annually.

Panic buttons will be installed on all “Front Desk” locations at TC, The Club, SEA, BPC, & WRC. Alarm panels and keypads are standardized throughout the District in order to simplify operations.

Our current total cost for all buildings, which includes monitoring, service/repair, and analog phone lines, is \$1,195/month.

Vendor	Monthly Cost	Total Cost Year 1	Total Cost Year 3	Total Cost Year 5
ADS + Tyco/Johnson + Analog Phone Lines	\$ 1,195.00	\$ 14,340.00	\$ 43,020.00	\$ 71,700.00

We received a total of four (4) responses from our RFP. The four (4) proposals came from Alarm Detection Systems (ADS), FSS Technologies (FSS), Imperial Surveillance (IMP), and Specialty Alarm Engineering (SAE). The results from our proposals are presented below:

Vendor	Initial Installation Cost	Monthly Cost	Total Cost Including Install Year 1*	Total Cost Including Install Year 3	Total Cost Including Install Year 5**
FSS *	\$ 20,303.00	\$ 728.05	\$ 26,903.00	\$ 44,376.20	\$ 61,849.40
IMP *	\$ 20,456.00	\$ 849.90	\$ 26,454.80	\$ 46,852.40	\$ 67,250.00
ADS	\$ 25,059.92	\$ 850.00	\$ 35,259.92	\$ 55,659.92	\$ 76,059.92
SAE***	\$ 13,128.00	\$ 1,007.00	\$ 25,212.00	\$ 49,380.00	\$ 73,548.00

* FSS and IMP provide a one (1) year parts and labor warranty. There is no additional cost for service/repair during the first year.

** The five year cost including install is an estimate as the District can only sign a maximum three year contract. All vendors are able to lock-in the monthly cost for the first three years. After the initial three year contract, if we decide to renew, we can negotiate costs at that time.

***SAE’s proposal did not follow the RFP guidelines. Although they have the lowest initial installation cost, they have the highest monthly cost and are not replacing all panels with DMP manufactured panels.

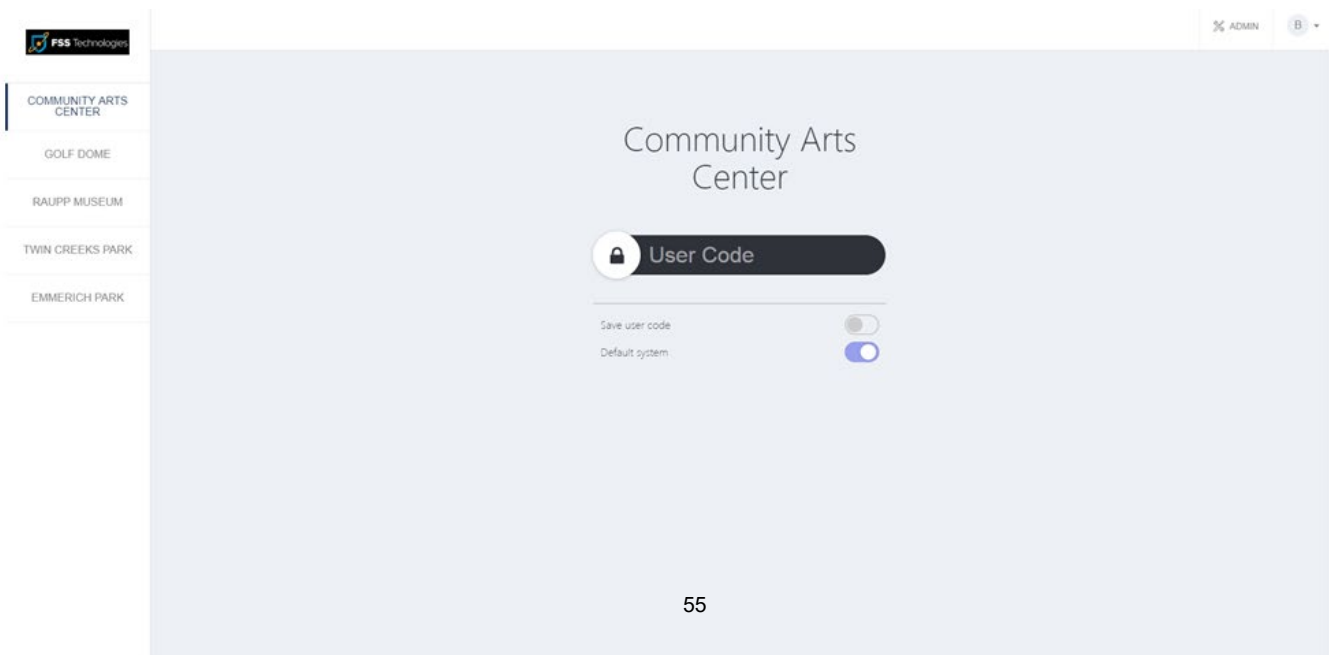
FSS and IMP provides service/repair including parts and labor during business hours (Mon-Fri between 7:00 a.m. – 5:00 p.m.). ADS provides service/repair including parts and labor 24/7.

FSS and IMP uses a cellular connection as primary with our existing network as back-up or vice-versa. ADS uses our existing network as primary with a wireless radio mesh as back-up. Different technologies but functional nonetheless.

All vendors will provide the following:

- Replace all existing alarm panels with a DMP manufactured panel.
- Replace all existing keypads.
- Provide a web or smartphone app to remotely manage the alarm panels.
- Install either a wired or wireless panic button at specified locations.

After extensive research & comparison, staff determined it was in the District’s best interest to utilize FSS’ proposal for a new burglar security alarm system. FSS had the second least expensive initial installation cost. They also have the lowest monthly cost for monitoring & service/repair. Although they are not the least expensive total monthly cost during the first year; after three years, we can see a larger difference. Their proposal to replace all existing panels with DMP will give us an opportunity to grow if we decide to implement access control, as well as integrate our fire alarm system into one simple web-based software. FSS provides a “Virtual Keypad” app which is accessible via a computer or smartphone device (see screenshot below). The app allows you to remotely check-in on buildings and/or arm/disarm, as needed.



FSS has a deep understanding of our current security alarm system and infrastructure. They are customer service friendly and their service rates are competitive. FSS is an industry leader with 49 years of experience. They have also done fire & burglar alarm monitoring for the following municipalities or businesses with great success: Village of Mundelein, Village of Lake Zurich, Village of Wauconda, Village of North Chicago, Buffalo Grove Park District, Park Ridge Park District, Thermo Pak Co., and Arthur Schuman Cheese Co.

Due to the nature of the system and to ensure complete coverage, staff also asks for a contingency of 5% in case of any unforeseen conditions. The cost of the system plus contingency will still be \$3,682 under budget.

Recommendation

Staff recommends that the A&F Committee recommends to the full board to purchase the proposed burglar security alarm system solution from FSS Technologies for a total initial installation cost of \$20,303 with a 5% contingency and to approve a three year contract for alarm service.

MEMORANDUM NO. M19-028

TO: A&F Committee
FROM: Craig Talsma, Executive Director
Nicole Hopkins, Director of Finance & Administration
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Surplus Ordinance O19-007
DATE: December 17, 2019

Background

Through inventory of the Park District’s property, staff has determined that certain items are no longer of value or use to the District and that because of the age and condition of the property, cannot be utilized for any of the Park District’s current needs or operations and is thereby considered surplus property and the property’s sale, trade-in, or disposal would best serve the District.

Implications

By law and Board policy, it is required that an Ordinance be approved by at least three-fifths of the Park Board. Staff is seeking to dispose of, trade-in, or sell the following items:

<u>Qty</u>	<u>Description</u>	<u>Current Value</u>
(2)	Toro Sand Pros	\$300 each
(1)	Yama Cart	\$200
(1)	Jacobsen GK Walk Mower	\$50
(1)	1993 Chevy Silverado	\$400
(1)	2002 Dodge Ram Van	\$400
(1)	1995 Bobcat 873	\$4,000

1. Toro Sand Pros (2): Engines are worn with new carburetors needed. Hydraulic pumps no longer perform at full capacity and parts are not in production. Value is \$300 each.
2. Yamaha cart: Transmission failures and needs to be replaced. Value is \$200.
3. Jacobsen GK walk mower: Quality of cut is past useful life, new bed knives and complete reel assemble is needed, and the unit has a worn transmission. These units are no longer in production. The unit was used during the 2010 renovation at Bridges to mow during the grow-in. Value is \$50.
4. 1993 Chevy Silverado extended cab truck 1GCGC29K7PE208606: This vehicle has 107,106 miles on it, needs a new transmission, and needs body work to remain in our fleet. Value is \$400.
5. 2002 Dodge Ram Van 1500 2B7HB11Y22K134095: This vehicle has 101,935 miles, needs a new rear differential, and the floor of the van is rusted out causing it to be unsafe. Value is \$400.00
6. 1995 Bobcat 873 W/ Bucket S/N 514111812: The Bobcat skid steer that is currently at Bridges is being traded-in for a new track machine bobcat per the 2020 capital budget. Value is \$4,000.

Recommendation

Staff recommends that the A&F committee recommends that the full board approve the attached Ordinance O19-007 an “Ordinance Authorizing the Disposal, Sale or Trade-In of Surplus Property Owned by the Hoffman Estates Park District”.

ORDINANCE NO. 019-007
AN ORDINANCE AUTHORIZING THE DISPOSAL, SALE OR TRADE-IN
OF SURPLUS PROPERTY OWNED BY THE
HOFFMAN ESTATES PARK DISTRICT

WHEREAS, the Hoffman Estates Park District is the owner of used certain equipment as specified purchased several years ago for a specific and limited purpose and,

WHEREAS, at least three-fifths (3/5) of the Board of Commissioners of the Hoffman Estates Park District finds that the said property is no longer necessary, useful to, or in the best interest of the Park District to maintain this property and is thereby considered as surplus personal property, and

WHEREAS, the Park District wishes to dispose of, trade, or sell said surplus property.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE HOFFMAN ESTATES PARK DISTRICT, COOK COUNTY, ILLINOIS, as follows:

<u>Qty</u>	<u>Description</u>	<u>Current Value</u>
(2)	Toro Sand Pros	\$300 each
(1)	Yama Cart	\$200
(1)	Jacobsen GK Walk Mower	\$50
(1)	1993 Chevy Silverado	\$400
(1)	2002 Dodge Ram Van	\$400
(1)	1995 Bobcat 873	\$4,000

SECTION 1: That pursuant to the authority granted to the Park District under 70 ILCS 1205/8-22 and the findings of the Board of Commissioners of the Hoffman Estates Park District as set forth in the preamble of this Ordinance incorporated herein as part of this Ordinance, the Hoffman Estates Park District is hereby authorized to sell,

trade-in, dispose or convey the used equipment, attached, in any manner designated by the Board, with or without due advertising.

SECTION 2: That the Board of Commissioners shall designate the Executive Director to sell, trade-in, dispose or convey said used equipment.

SECTION 3: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED and APPROVED this _____ day of _____, 2019.

AYES _____

NAYS _____

ABSENT _____

President

ATTEST:

Secretary

HOFFMAN ESTATES PARK DISTRICT MEMORANDUM # 19-123

To: A&F Committee
From: Craig Talsma, Executive Director
Nicole Hopkins, Director of Finance & Administration
Eric Leninger, Superintendent of HR & Risk Management
Date: 12/17/2019
Re: Policy Updates

Background:

Staff is proposing updating certain policies in order to maintain legal compliance with all federal and state laws. In addition, we are enacting/revising policies pertaining to items of daily operation that reflect current operational practices. A brief summary of the proposed change is listed after each section, followed by the proposed revisions. Edits are effective upon Board approval, unless another effective date is noted. New text is highlighted in yellow and omitted text is in ~~striketrough~~.

The policy manual will also receive semantical updates throughout that will not be presented in this memo. Semantical changes are not substantive, and do not affect operations. Examples include updates to personnel titles, identification of financial software or facilities' names, etc.

Implications:

Public Participation at Board Meetings (Policy Manual 4.1.16): This section is being updated to maintain efficiency at public meetings.

The agenda item "Comments from the Audience" is included on all meeting agendas for both Board and Committee meetings to provide an opportunity for audience members to address the Board or Committee. Each audience member should be provided an opportunity to address the Board or Committee regarding items not included under old business and/or new business agenda. Once all audience members have had an opportunity to address the Board or Committee, the President or Committee Chair should close the floor for comments from the audience.

Under each old business and new business agenda item, audience members shall be provided the opportunity to provide comments to the Board or Committee regarding the specific agenda item. Once all audience members have had an opportunity to address the Board, the President or Committee Chair should close the floor for comments from the audience.

All discussions after the floor has been closed for public participation should be between Board or Committee members and with staff as requested. Audience members should not be recognized after that time in order that Board or Committee members may deliberate without additional comments or discussion with audience members.

The Board has set a five-minute time limit per audience per item to be increased at the discretion of the President or Committee Chair if meaningful information is presented. Additional rounds of discussion from audience members should be left to the discretion of the president or Committee Chair. However, the justification for permitting a second opportunity for audience members to address the Board or Committee should be based on the premise that new information will be presented to the Board or Committee. **The Board, at its discretion, may set a time limit for discussion from the audience on a single topic.**

Committee Members (Policy Manual 4.3.03.01): Updating to quantify eligibility for being a community representative.

There will be two (2) Board members and no less than three (3) and no more than five (5) **Community** ~~citizen-committee~~ representatives appointed to each standing committee. Community representatives appointed to ~~standing- Board~~ committees shall reside within park district boundaries, **and be a registered voter. Appointed Community representatives must be in good standing with the park district (no prior negative disciplinary, behavioral, or financial issues).** Current employees of the park district, including full-time, part-time and contractual employees, are not eligible to serve on ~~standing~~ committees of the Board. **Past employees are not eligible to serve on committees until five years have elapsed since separation. Past employees who are terminated for a violation of conduct are permanently barred from serving on committees.** The President, or in his/her place, the Vice President, shall sit in on each Committee and serve as a non-voting member if a quorum of Committee members is present. If a quorum of Committee members is not present, Commissioners may serve as voting members of the Committee as required to obtain a quorum. The order of determining which commissioner (s) shall serve on the Committee to obtain a quorum is as follows: President, Vice President, Treasurer, Assistant Secretary. Thereafter, an impartial random lottery selection shall be held to determine which Commissioner(s) shall serve as a voting Committee member.

Committee of the Whole (To be inserted in Policy Manual as 4.3.03.6): Establishing a definition of Committee of the Whole. (Current Policy Sections Quorum, Agenda, Attendance Requirements and Committee Recommendation to the Board – 4.3.03.6 – 4.3.03-9 – will all be shifted down 1 numeric value to now read 4.3.03.7 – 4.3.03.10).

Committee of the Whole includes members of all current Board Committees as well as the current Park District Board of Commissioners. This committee meets throughout the year, as deemed necessary by the Park Board. Committee of the Whole involvement pertains to items that interact with all Committees and District operations (e.g. annual budget).

Authorization For Check Signing / Bill Payment / Check Issuance (Policy Manual 7.03): This policy is being updated to reflect current practices, including: the use of District-issued credit cards where possible; changes to reports issued to the board; and, changes to the board approval process. Additionally, all checks are now electronically signed.

District disbursements are electronically signed with the signatures of the Executive Director and Division Director of Finance and paid by either ACH or check with Board approval. Electronic positive pay files sent to the District's financial institution prior to check release serves as automated control against fraud.

General Fund Account: District checks **and credit card payments** may also be signed and issued without prior Board approval that are routine, due for payment each month or are financially advantageous ~~to remit promptly~~, such as:

- Pension/State/Federal Government obligations
- Payroll transfers and contracted labor
- Program and user fee refunds
- Insurance premiums and reimbursements
- Trips and special event expenditures
- Petty cash reimbursements
- Liquor purchases
- Items with discounts
- Utility bills
- Past due items requiring immediate payment
- Items requiring a deposit amount
- Items requiring immediate payment upon project or service completion
- Emergency checks required prior to the next regularly scheduled Board meeting
- **Independent contractors**

These "interim" ~~checks~~ payments are to be documented and post approved by the Board at the next regularly scheduled Board meeting. These ~~checks~~ payments shall ~~appear on a separate detailed~~ **be identified as either check or form of credit card in the Invoice Register** ~~Board Report~~ for **Board** approval.

All other checks to be issued shall be done so after the Board's approval of the ~~detailed Board report~~ **Invoice Register** that itemizes each ~~check~~ **payment type** to be issued by listing vendor, amount, invoice ~~date and number,~~ and general ledger account, **and the fund and department** being charged for the expenditures. The Board will review ~~both monthly reports~~ **the Invoice Register** at the official monthly Board meeting and vote on final approval. All ~~accounts payable, payroll and interim checks~~ **disbursements** ~~require two authorized signatures (manual, hand stamped or machine signed)~~ **are electronically signed.**

The District shall comply with the Local Government Prompt Payment Act 50 ILCS 505, et. seq. including but not limited to approving a vendor's invoice within 30 days of receipt of the bill or the goods or services received and the District shall pay any approved invoice for payment within 30 days of approval.

Payroll Account: This account is used solely for the purpose of paying employees. The Director and the Division Director of Finance have the authority to sign the payroll checks. All payroll checks ~~require two (2) authorized signatures either automated or manual~~ **are electronically signed.**

Payroll / Personnel (Policy Manual 7.20): This policy is being updated to reflect current practices. Manual time sheets are entered by employees' supervisors into the time and attendance software and submitted to the payroll department for verification. Clarification is also added pertaining to information needed on the time sheet, as well as time cut-offs for submission to be included in bi-weekly payroll.

Bi-Weekly Payroll:

- All non-exempt employees with access to a computer at the start and end of their shift shall utilize their District issued photo identification card to “swipe” in and out of FinTrac choosing the correct job code and pay rate to record their hours worked.
- Corrections for any “swipes” or missed “swipes” will be made and approved by their supervisor and submitted along with the approved FinTrac time records to the business office by twelve o’clock-noon the Monday of the payroll week.
- Employees without access to a computer for the time management of or FinTrac will utilize handwritten time sheets or time cards as appropriate.
- Time sheets/cards must be handed in every two weeks to the employee’s immediate supervisor.
- Time sheets/cards are due to the Payroll Department by twelve o'clock-noon of payday week.
- Each employee should fill out (including start time, end time and job worked) and/or review his/her own time sheet/card and then sign it. ~~or sign his/her time card.~~
- Hours recorded on timesheets must be approved and entered into FinTrac by immediate supervisor with applicable comments.
- Timesheet hour entry must be completed and approved by Monday twelve o’clock noon on payday week for retention with payroll processing documents.
- ~~Each time sheet/card should be reviewed and approved by each area’s manager and noted with his/her initials.~~

Reimbursement of Travel, Meal, and Lodging Expenses policy (Policy Manual 7.34): This policy is being updated to ease the administrative burden on staff while maintaining legal compliance.

A. Purpose.

The Hoffman Estates Park District (“Park District”) will reimburse employee and Board Members ~~officer~~ travel, meal, and lodging expenses incurred in connection with pre-approved travel, meal, and lodging expenses incurred on behalf of the Park District. Employees and

officers are expected to exercise the same care in incurring expenses for official business as a prudent person would in spending personal funds.

Prior approval by the Hoffman Estates Park District Board of Commissioners and submission of receipts are required for per diem allowances. Meals provided by the conference, agency, or seminar should be deducted from the per diem allowance. Partial reimbursement may be made for departure and return days based on time. Meals during in-state travel that is not an overnight stay will be reimbursed for actual cost not to exceed the GSA regulations.

E. Approval of Expenses.

Expenses for Members of the Board of Commissioners. ~~Travel, meal, and lodging expenses incurred by any member of the Board of Commissioners must be approved by roll call vote at an open meeting of the Board.~~ When a Commissioner receives per diem as an advance, the commissioner must save and submit all receipts with a completed travel, meal, and lodging expense form. All unused per diem must be returned.

Expenses for Officials or Employees Other than Members of the Board of Commissioners. ~~Travel, meal, and lodging expenses incurred by any official or employee not covered by paragraph 1 (member of the Board) in excess of standard GSA/IRS rates must be previously approved in an open meeting by a majority roll call vote of the Board of Commissioners.~~ When an employee receives per diem as an advance, the employee must maintain their own record of expenses and must return any unused per diem.

Use of Parks / Definitions (Policy Manual Section 9.1) & General Rules (Policy Manual Section 9.3.20-Smoking) (effective 01/01/2020): With the legalization of recreational cannabis on 01/01/2020, cannabis will be specifically defined under “smoking”.

Section 9.1: “Smoking” means inhaling, exhaling, burning, or carrying any lighted cigar, cigarette, e-cigarette, pipe, weed, cannabis, hookah, or other lighted tobacco product in any manner or in any form.

Section 9.3.20: Smoking

1. With the exception of the Bridges of Poplar Creek Country Club, Hoffman Estates Park District is entirely smoke-free. No person shall smoke, burn, or exhale any cigar, cigarette, pipe, electronic cigarette, cannabis or any other device designed to inhale and/or exhale tobacco or any vaporizer related products (hereinafter “smoking”) while on District property other than Bridges of Poplar Creek Country Club. **Smoking of cannabis is strictly prohibited anywhere on any District property.**

General Rules / Restricted Areas (Policy Manual Section 9.3.3): As of 01/01/2020, all single-occupancy public bathrooms must be labeled as gender-neutral, per the Equitable Restrooms Act. This section of the policy manual is simply being updated to clarify the District’s

compliance with the new law, as well as the Illinois Human Rights Act as it pertains to the use of restrooms by transgender individuals.

d. Use of Rest Rooms and Comfort Stations.

No person over the age of four years shall use the restrooms designated for the opposite sex. No person four years old or younger shall use any restroom unless accompanied by a person over the age of eighteen. All single-occupancy rest rooms are designated as gender-neutral, and available for use by all. Transgender individuals may use the multiple-occupancy rest room consistent with their gender identity.

Personnel Policy Manual Section VII – Guidelines for Employee Conduct (effective 01/01/2020): Updating sobriety and smoking sections to remain consistent with the Illinois Cannabis Regulation and Tax Act.

Sobriety: At no time during your service to the District should you be under the influence or in possession of alcohol, cannabis or illegal drugs during working hours. If you work on or near vehicles or machinery, handle hazardous materials or substances of any kind, or have public safety responsibilities (e.g., transporting District patrons to outings or supervising programs or facilities operations) and you have taken or are under the influence of legal drugs, you must report the use of such legal drugs to your Immediate Supervisor if the legal drug causes drowsiness or if it alters perception or reaction time.

Your supervisor will make the determination if while under the influence of any legal drug you have the appropriate capacity to work. Additionally at no time shall an employee be in possession or under the influence of any illegal drug or any legalized marijuana while on District property.

If at any time a supervisory individual (defined as your immediate supervisor, a superintendent/Senior manager, a Director of the District or a board member) feels that you are under the influence of drugs, cannabis, or alcohol they will have a second supervisory individual confirm their opinion. If the two individuals agree you are under the influence of alcohol or drugs, then you will be taken to a medical facility to have an alcohol and drug screening performed at the District's expense. If the two individuals agree you are under the influence of cannabis, field sobriety test(s) will be performed by trained District staff members, or law enforcement. Refusal to submit to such an alcohol or drug screen, or field sobriety tests, may result in disciplinary action up to and including dismissal. An employee will have the opportunity to explain their actions prior to any disciplinary action being taken.

Smoking: Smoking of any type and the use of electronic e-cigarettes or vapor emitters is prohibited on District property (with the exception of Bridges of Poplar Creek Country Club), in or on any District building, facility, equipment, or vehicle or while working directly with the public. See Policy Manual Chapter 9.3.20. Districtwide, the smoking of cannabis by anyone is strictly prohibited.

Personnel Policy Manual Section X – Hours of Work (effective 01/01/2020): Updating regulations to ensure staff are not under the influence when they are given notice of being on-call.

On Call Hours: On call hours actually worked for non-exempt employees may be considered part of normal working hours when an employee receives advanced notice that they are on-call for a specific day. Any on-call hours actually worked may be offset by equal time off for regularly scheduled hours during the same workweek. Any on-call time resulting in hours worked greater than 40 in any one week will be compensated by pay or future time off (i.e. comp time) issued at time and one-half for those hours over 40. When an employee is given advanced notice (24-hours or more) of being on-call for a specific time-period and/or event, including forecasted snowfalls, the employee must refrain from being under the influence of alcohol and/or legalized recreational cannabis.

Personnel Policy Manual Section X – Hours of Work: Updating clarification for scheduling of FLSA non-exempt employees who work 20 or more hours per week.

No full-time non-exempt, permanent part-time, or PT1 employee will be regularly scheduled for work and on the on-call schedule for any combined period greater than six consecutive days, without at least one unscheduled day (i.e. at least one unscheduled day after every 6 consecutive days). However, the employee may work more than six consecutive days if: a.) the employee voluntarily agrees to do so; and, b.) is compensated at the overtime rate for all hours worked on the seventh day / day of rest. (This paragraph will also be inserted under Section XIII – Part-Time Employee Benefits, under paragraph 2 (Permanent Part-Time) and Paragraph 3 (Part-Time I).

Personnel Policy Manual Section X – Hours of Work: Updating approval process for full-time District employees obtaining authorization for outside employment.

Outside Employment: If you are a full-time employee, you are not allowed to secure employment outside of your job with the District, unless you receive prior written approval from your ~~Division Director~~ the Executive Director. Once approved, permission to secure outside employment can be revoked by your Immediate Supervisor or Division Director if it appears, in the sole discretion of your Immediate Supervisor or Division Director, that the outside employment presents a possible conflict of interest or interferes with you fulfilling your responsibilities at the District. To avoid potential conflicts of interest, you may not accept work from or work for persons or companies with whom the District conducts any form of business. In any event, you may not work for another employer during the times that you are scheduled or requested to work for the District. Outside employment must be approved on an annual basis.

Personnel Policy Manual Section XIV. Family and Medical Leave (effective 01/01/2020): Updating this section for medical leave to include protections afforded under The Organ Donor Leave Act (5 ILCS 327/20).

An employee may use (i) up to 30 days of organ donation leave in any 12-month period to serve as a bone marrow donor, (ii) up to 30 days of organ donation leave in any 12-month period to

serve as an organ donor, (iii) up to one hour to donate blood, (iv) up to 1.5 hours to donate double red cells, and (v) up to 2 hours to donate blood platelets. The frequency of the blood donation times shall be set by rule in accordance with appropriate medical standards established by the American Red Cross, America's Blood Centers, the American Association of Blood Banks, or other nationally-recognized standards.

An employee may use organ donation leave or other leave authorized only after obtaining approval from the employee's agency, which would follow the same approval process as other leave requests. An employee may not be required to use accumulated I&I or Vacation leave time before being eligible for organ donor leave. Retaliation against an employee for requesting or obtaining a leave of absence as provided under the Organ Donor Leave Act is strictly prohibited.

Personnel Policy Manual Section XV – Non-Discrimination, Anti-Harassment, & Anti-Bullying: Updating harassment policy to include gender.

It is the responsibility of each and every employee, officer, official, park commissioner, agent, volunteer, vendor, and registered participant of the Park District, as well as anyone using the Park District's facilities, to refrain from sexual and other types of harassment. The Park District prohibits and will not tolerate sexual or any other type of harassment of or by anyone. Actions, words, jokes, or comments based on an individual's sex, gender, race, national origin, age, religion, or any other legally protected characteristic will not be tolerated. An employment relationship is not necessary for any type of the aforementioned prohibited behaviors to be actionable.

Personnel Policy Manual Section XVI – Alcohol and Drug Abuse (effective 01/01/2020): Updating drug and alcohol policy due to the legalization of recreational cannabis by the Cannabis Regulation and Tax Act.

3. DEFINITIONS

- b. "Cannabis" is defined as provided in the Cannabis Control Act (720 ILCS 550/1 et seq.) and Cannabis Regulation and Tax Act (410 ILCS 705) which provisions are specifically incorporated in this Policy by reference and attached hereto. Recreational and Medical cannabis may not be possessed while on or in District property.
- g. "Drugs" mean Legal Drugs and Controlled Substances, including Cannabis.
- h. "Legal Drugs" mean prescription drugs and over-the-counter drugs which have been obtained legally and are being used in the manner and for the purpose for which they were prescribed or manufactured, and includes recreational cannabis authorized under the Illinois Cannabis Regulation and Tax Act.

Personnel Policy Manual Section XIX: VESSA: Updating the VESSA policy to include protection for victims of gender violence, per IL Public Act 101-0221.

XIX. VICTIMS' ECONOMIC SECURITY AND SAFETY ACT ("VESSA") POLICY

PURPOSE: The purpose of this policy is to inform employees of their rights under the Victims' Economic Security and Safety Act (the "Act"), 820 ILCS 180/1.

INTENT: To establish guidelines that will set forth an employee's rights under the Act.

POLICY: Subject to certification requirements outlined below, an employee shall be entitled to a total of twelve (12) work weeks of unpaid leave during any twelve (12) month period if that employee is a victim of domestic or sexual violence or has a family or household member who is a victim of domestic, **gender** or sexual violence.

Service Animal Policy (new policy to be inserted in Policy Manual): Creating a new policy regarding service animals.

The District permits the use of trained service animals to assist an individual with a disability. Service animals are limited to dogs and miniature horses. Service animals must be housebroken if they are to accompany an individual into a District building. Service animals must be up-to-date with all required vaccinations.

Dogs or miniature horses that are not trained to perform tasks that mitigate the effects of a disability, including dogs or miniature horses that are used purely for comfort, companionship, or emotional support, are not considered service animals and are not allowed at District facilities and premises, unless otherwise specifically permitted (such as a dog park).

Personnel Policy Manual Section XI: Employee Benefits - Clarifying full-time Holidays and which qualify for paid overtime.

Holidays:

1. The following are paid holidays for all full-time employees: A holiday equates to eight (8) paid hours.

New Year's Day	Thanksgiving
Martin Luther King Holiday	Friday following Thanksgiving
Memorial Day	Christmas Eve Day
Independence Day	Christmas Day
Labor Day	New Year's Eve Day
Veteran's Day	

2. Martin Luther King Day and Veteran's Day will be treated as floating holidays. Full time staff will be granted two days off to be used as approved in advance by their supervisor. The two floating holidays are eligible for use at the start of the year, however should an employee leave employment prior to the actual holiday, then reimbursement of that pay will be collected.

3. When one of the following holidays fall on a Saturday or Sunday, the nearest working day will be declared a holiday:

New Year's Day	Christmas Eve Day
Independence Day	Christmas Day
Veteran's Day	New Year's Eve Day

4. Exempt full-time employees required to work on one of the holidays listed in paragraph 1 ~~mentioned~~ will be granted equal time off on a different work day.

5. Non-exempt full-time employees required to work on:

New Year's Day	Labor Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

will be paid overtime for all hours worked (1½ times regular rate) plus the eight (8) hours holiday pay for a total of 2 ½ times their regular pay. ~~when required to work eight (8) hours on Holidays (listed above). Additional hours required to work on Holiday will be paid at 1 ½ times regular pay.~~

6. Non-exempt full-time employees required to work on:

Friday Following Thanksgiving;
Christmas Eve; and,
New Year's Eve

will be paid at regular rate for all hours worked plus the eight (8) hours holiday pay. In addition, the employee will receive an additional non-paid day-off within the same pay period.

7. Floating holidays may not be carried forward to the following year. Unused floating holidays past the actual date of the holiday will be paid to employees upon separation.

Personnel Policy Manual Section XIII: Part-Time Employee Benefits - Clarifying Permanent Part Time employee benefits.

- E. All PPT employees, and immediate family members, shall receive a 20% discount on program registration.

- H. The following are paid holidays for all PPT employees: A holiday equates to eight (8) paid hours.

New Year's Day	Thanksgiving
Memorial Day	Friday Following Thanksgiving

Independence Day
Labor Day
New Year's Eve

Christmas Eve
Christmas Day

PPT employees shall be paid 1 ½ times their regular hourly rate of pay when working: ~~any of the aforementioned paid holidays.~~

New Year's Day	Labor Day
Memorial Day	Thanksgiving
Independence Day	Christmas Day

PPT employees required to work on

Friday Following Thanksgiving
Christmas Eve
New Year's Eve

will be paid at regular rate for all hours worked plus the eight (8) hours holiday pay. In addition, the employee will receive an additional non-paid day-off within the same pay period.

Personnel Policy Manual Section XIII: Part-Time Employee Benefits Clarifying PTI employee benefits.

- E. Personal time off (PTO) will be extended to all PTI employees based upon the employee's years of service as outlined in the chart below. PTO may be used for any personal reasons including vacation and illness and injury. PTO should be scheduled in advance whenever possible. Any additional time off taken by an employee will be unpaid. Employees should limit use of unpaid time off to a maximum of 40 hours per calendar year. Failure to do so may jeopardize the possibility of being scheduled for future hours.

Years 2-4	24 hours
Years 5+- 9	40 hours
Years 10-19	60 hours
Years 20+	80 hours

Recommendation:

That the A&F Committee recommends to the full Board approval of the afore-listed additions/revisions to the District's Policy Manual and Personnel Policy Manual.

HOFFMAN ESTATES PARK DISTRICT MEMORANDUM NO 19-128

TO: A&F Committee
FROM: Craig Talsma, Executive Director
Nicole Hopkins, Director of Finance & Administration
Lynne Cotshott, Superintendent of Business
RE: Division Report
DATE: December 17, 2019

A. Finance/Administration

- Completed the preliminary budget documents.
- Prepared the preliminary Tax Levy
- Prepared the preliminary Budget and Appropriation Ordinance
- Attended an Illinois Benchmarking Group meeting of park district and municipality representatives from similar communities. The goal of the group is to determine what comparative information is currently able to be gathered by all participants that would be most useful. A few preliminary statistics were decided upon along with a platform as a starting point with data available beginning in January 2020. The platform will allow communities to easily be included or excluded in the analysis to better align results among peers. This gives a distinct advantage over the nationwide or even statewide statistics that are currently the best resource available.
- Attended a PTAB Consortium meeting to discuss the impact of the new assessment philosophy on potential appeals. Northfield and Maine Township Board of Review has shown favorable outcomes to taxing bodies negotiating with commercial properties in the appeal process. This is the approach the attorneys are recommending, where practical.
- Processed applicable monthly returns, as required.
- Working with staff on pending open purchase orders in connection with finalizing 2019.
- New features/processes in RecTrac:
 - Created priority registration for winter dance based on prerequisite.
 - Created raffle ticket process.
 - Assisted in set-up of six new activities with 12 new sections.
- Payroll Cycle Processing
 - 10/01/19 \$292,499.04
 - 11/15/19 \$289,906.44
 - 11/29/19 \$277,998.89

B. Administrative Registration/EFT Billing

- EFT Billings for:
 - a. TC/WRC/The Club Fitness Centers
 - b. ELC (weekly)
 - c. 50+
 - d. Sponsorship/Marquee Signs
 - e. Dance Company
 - f. Pre School
 - g. STAR
 - h. Hockey

- Administrative
 - a. Winter 2020 Guide review
- Administrative Registration for:
 - a. Financial Assistance
 - b. Foundation Giving Tree
 - c. Turkey Shoot Refunds
 - d. Final Challenge Refunds
 - e. 50+ Trips

C. Human Resources

- Processed 11 new part-time hires and one new volunteer.
- Attended PDRMA webinar for 2020 onsite PATH Health Screening – date confirmed for Tuesday, March 10, 2020.
- Conducted annual Hoffman U for employee benefits / open enrollment. Processed all open enrollment paperwork for FT / PPT employees.
- Attended PDRMA annual property/casualty meeting at NIU Naperville.
- Conducted interviews for vacant FT C&M Associate position.
- Attended IAPD Legal Symposium.
- Attended PDRMA Risk Management Institute.
- Conducted internal training session for Division Directors for utilization of BS&A HR module for upcoming year-end / annual review process.

D. Technology

- Both the large format printer (HP T520) & color copier (Toshiba 3040c) are budgeted for replacement. Both devices are five or more years old and have had recurring problems that impacted the productivity of our C&M dept. Quotes were obtained from vendors and replacement models have been chosen. HP T530 will replace the existing T520. Kyocera 3253c will replace the Toshiba 3040c. Warehouse Direct will be supplying and installing both devices. The cost of the new copier will be going from \$0.06 per color page to \$0.0498 per color page.
- An RFP was published online on November 13 for facility intruder alarms. Met with vendors and performed walkthroughs with each. RFP is due back December 6. Review and recommendation will be presented to the committee.
- Security Camera Upgrades for The Club are scheduled for December 16.

E. Sponsorship

- Tint World
 - a. Marquee Extension
- HE Dental Professionals
 - a. Marquee
 - b. Winter Fest Sponsor
- Girl Scouts
 - a. Marquee
- Allstate, Baird & Warner and PNC Bank (coop)
 - a. Marquee

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NUMBER DESCRIPTION	FUND	DEPARTMENT	INVOICE DESCRIPTION	PAY TYPE	AMOUNT
A-1 TROPHIES & AWARDS INC							
14740	14-40-5100-5040	TOURNAMENT EXPENSE	BPC	GOLF OPERATIONS	FINISHER MEDALS (36)	CAPONE	135.00
14740	14-40-5100-5040	TOURNAMENT EXPENSE	BPC	GOLF OPERATIONS	OVERALL WINNER TROPHIES (2)	CAPONE	60.00
							\$195.00
ABILITY PEST CONTROL							
3757	11-10-7300-5000	PROFESSIONAL SERVICES	THE CLUB	ADMINSTRATION	PS-MONTHLY PEST CONTROL NOV. 2019 1/INVOICE		185.00
ACCUCUT							
68433	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	BLOCK ALPHABET - 4"	CAPONE	200.00
68433	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	MARK 5 DIE-CUTTING MACHINE	CAPONE	395.00
68433	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	WHITE STORAGE CASE	CAPONE	70.00
							\$665.00
ACUSHNET COMPANY							
907069257	14-40-4500-5130	PRO SHOP - GOLF BAGS (COGS)	BPC	GOLF OPERATIONS	PLAYERS 4 BAG (1)	CHECK	135.00
907069257	14-40-4500-5130	PRO SHOP - GOLF BAGS (COGS)	BPC	GOLF OPERATIONS	SHIPPING	CHECK	15.00
907069257	14-01-0700-1425	PRO SHOP INV - CLUBS RETURN	BPC	ASSETS	CREDIT #300215169	CHECK	(110.00)
907069257	14-40-4500-5100	PRO SHOP - GOLF BALLS (COGS)	BPC	GOLF OPERATIONS	CREDIT #300226918	CHECK	(40.00)
907253038	14-40-4500-5100	PRO SHOP - GOLF BALLS (COGS)	BPC	GOLF OPERATIONS	PROV1 SPECIAL	CHECK	111.00
907253038	14-40-4500-5100	PRO SHOP - GOLF BALLS (COGS)	BPC	GOLF OPERATIONS	SHIPPING	CHECK	8.00
907253038	14-40-4500-5100	PRO SHOP - GOLF BALLS (COGS)	BPC	GOLF OPERATIONS	CREDIT #300226918	CHECK	(2.00)
							\$117.00
ADVANCE AUTO PARTS							
2376-890793	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	BATTERY FOR 522	CAPONE	110.54
2376-890793	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	CORE	CAPONE	22.00
2376-891120	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	BRAKE CALIPER FOR 516	CAPONE	46.79
2376-891120	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	CORE CHARGE	CAPONE	50.00
2376-891286	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SPARK PLUGS	CAPONE	8.96
2376-891286	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	FUEL FILTERS	CAPONE	4.08
2376-893555	02-85-7300-5010	REFRIGERATION MAINTENANCE	RECREATION	ICE	2 BATTERIES	CAPONE	251.68
2376-893555	02-85-7300-5010	REFRIGERATION MAINTENANCE	RECREATION	ICE	2 CORE CHARGES	CAPONE	(44.00)
2376-893798	01-20-8500-5000	FUEL	GENERAL	MAINTENANCE	ANTIFREEZE FOR 534	CAPONE	119.64
2376-893727	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	EXHAUST MANIFOLD FOR 534	CAPONE	106.81
112019	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	CAR QUEST CREDITS	CAPONE	(72.00)
2376-893727	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	EXHAUST MANIFOLD FOR 534-CREDIT	CAPONE	(106.81)
2376-894724	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	BRAKE PADS	CAPONE	29.89
2376-894724	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	BRAKE ROTORS	CAPONE	90.98
2376-894724	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	74 MAINTENANCE	BRAKE ROTORS	CAPONE	127.38

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

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2376-893677	14-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	BPC	MAINTENANCE	1) BELT #17-410	CAPONE	7.78
							\$753.72
ADVANCED ELEVATOR COMPANY							
46592	01-20-6300-5000	LOSS PREVENTION INSPECTIONS	GENERAL	MAINTENANCE	PARKS- ELEV PRESSURE TEST (1)	INVOICE	1,369.13
46612	14-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	BPC	ADMINSTRATION	BPC- SERVICE- DUMBWAITER (2)	INVOICE	552.24
							\$1,921.37
ADVANCED TURF SOLUTIONS INC							
SO802228	14-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	BPC	MAINTENANCE	9) TORO GREENSS BEDKNIFE #4BT250104	INVOICE	294.66
SO802228	14-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	BPC	MAINTENANCE	6) TORO T BEDKNIFE #4BT250222	INVOICE	194.76
SO802228	14-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	BPC	MAINTENANCE	SHIP	INVOICE	11.40
							\$500.82
AED SUPERSTORE							
1515919	02-10-8100-5020	SAFETY EQUIPMENT	RECREATION	ADMINSTRATION	2 4 PACKS OF AED ELECRODE TRAINING P	CAPONE	122.02
391783	14-10-8100-5000	EQUIPMENT	BPC	ADMINSTRATION	AED ADULT PADS	CAPONE	45.90
391783	14-10-8100-5000	EQUIPMENT	BPC	ADMINSTRATION	AED BATTERY	CAPONE	358.20
							\$526.12
AHAI							
11/26/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Credit Balance Refund	CHECK	75.60
AHAI REFEREE COMMITTE							
201	02-85-5500-5000	YTH HOCKEY-WOLFPACK EXP	RECREATION	ICE	REF FEES FOR NOV GAMES	CHECK	592.00
ALEXANDER SCHANK							
7-112019	02-70-5400-5100	SOFTBALL LEAGUE CONT UMPIRE EXP	RECREATION	ADULT ATHLETICS	ADLT SFTBL FALL UMP FEES	CHECK	770.00
ALEXIAN BROTHERS							
692839	01-10-6300-5010	LOSS PREVENTION EXAMS	GENERAL	ADMINSTRATION	RANDOM DOT TEST COLLECT FEE-AMITA	CHECK	25.00
ALL SEASONS UNIFORMS INC							
0041486	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- INSULATED BIBS- XL-R (1)	CHECK	41.58
0041486	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- FREIGHT- UNIFORMS (1)	CHECK	11.87
0041485	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- INSULATED BIBS- XL-R (1)	CHECK	26.99
0041485	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- FREIGHT- UNIFORMS (1)	CHECK	0.00
0044726	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- BLACK PANTS 30X30- MC (4)	INVOICE	91.96
0044726	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- BIBS- M-RG- MC (1)	INVOICE	63.85
0044726	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- ARCTIC HOODIE- M- MC (1)	INVOICE	72.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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	0044726	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- BIBS- XL-RG- GF (1)	INVOICE	63.85
	0044726	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- ARCTIC HOODIE XL GF (1)	INVOICE	72.00
	0044726	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- THERMAL HOODIE- XL NS (1)	INVOICE	50.00
	0044726	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- FREIGHT- WINTER GEAR (1)	INVOICE	14.90
	0044726	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- HEPARK PATCHES (4)	INVOICE	16.85
								\$525.85
AMATEUR HOCKEY ASSOCIATION								
	5945-1	02-85-5500-5000	YTH HOCKEY-WOLFPACK EXP	RECREATION	ICE	PAYMENT FOR SCREENING-CREDIT(4 @58.ICAPONE		(232.00)
AMAZON.COM INC								
	4007	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	FLYER HOLDERS FOR TEEN CENTER (6)	CAPONE	24.99
	4007	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	DELIVERY	CAPONE	5.99
	5349030	02-15-7500-5000	GRAPHIC/COMPUTER SUPPLIES	RECREATION	C&M	LARGE FORMAT PRINTER PAPER ROLLS	CAPONE	123.40
	3183460	01-10-8900-5000	COMPUTER/PHONE EQUIPMENT	GENERAL	ADMINISTRATION	APPLE IPHONE 11 PRO CASE -RETURNED	CAPONE	(59.98)
	2518632	02-15-7500-5000	GRAPHIC/COMPUTER SUPPLIES	RECREATION	C&M	CASE OF 11 X 17 LEDGER PAPER	CAPONE	65.25
	2518632	02-15-7500-5000	GRAPHIC/COMPUTER SUPPLIES	RECREATION	C&M	CASE OF 8 1/2 X 11 CARD STOCK	CAPONE	74.99
	3768271	02-85-5000-5010	FIGURE SKATE LESSON EXP	RECREATION	ICE	SANTA SUIT	CAPONE	99.90
								\$334.54
AMERICAN AIRLINES								
	RIAPDJ	14-01-0600-1000	PREPAID EXPENSE	BPC	ASSETS	AIRFARE GOLF INDUSTRY SHOW BM	CAPONE	159.60
	26JN	14-01-0600-1000	PREPAID EXPENSE	BPC	ASSETS	AIRFARE FOR PGA EDUCATION EVENT	CAPONE	200.60
								\$360.20
ANCEL GLINK PC								
	3153130-1119	01-10-7300-5030	ATTORNEY FEES	GENERAL	ADMINISTRATION	ATTORNEY FEES	INVOICE	1,812.50
ANDERSON LOCK COMPANY								
	1026333	02-32-7500-5100	FACILITY SUPPLIES	RECREATION	TRIPHahn CENTER	C3 KEYS FOR IT DEPT.	INVOICE	12.10
	1026333	02-32-7500-5100	FACILITY SUPPLIES	RECREATION	TRIPHahn CENTER	S&H FOR KEYS	INVOICE	6.90
	1026192	02-32-7500-5100	FACILITY SUPPLIES	RECREATION	TRIPHahn CENTER	KEYS FOR TC- AB/BA1/BA3	INVOICE	254.10
	1026192	02-32-7500-5100	FACILITY SUPPLIES	RECREATION	TRIPHahn CENTER	SHIPPING	INVOICE	16.40
								\$289.50
AQUA PURE ENTERPRISES,INC.								
	121912	11-80-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	THE CLUB	AQUATICS	ACCUTAB PUMP VELOUTE LAP POOL	CHECK	63.16
	121912	11-80-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	THE CLUB	AQUATICS	ORING SEAL	CHECK	22.69
	121912	11-80-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	THE CLUB	AQUATICS	SHIPPING	CHECK	17.95
	122430	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	78 MAINTENANCE	PARKS- CPO COURSE- B.E. (1)	INVOICE	325.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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							\$428.80
ARTHUR CLESEN INC							
348589	01-20-7500-5020	MAINTENANCE SUPPLIES	GENERAL	MAINTENANCE	THAWMASTER	INVOICE	3,528.00
A-SPECIAL ELECTRIC SERVICES							
60191	11-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	THE CLUB	MAINTENANCE	UPLIGHTING FIXTURE FOR ROTUNDA	CAPONE	110.00
151252	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	WIRE AND BRAKERS FOR HEATER	CAPONE	107.98
							\$217.98
AVANA ELECTROTEK INC							
46940-2	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	BLOWER MOTOR FOR VESTIBULE HEATERS	INVOICE	257.74
46940-2	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	CAPACITORS FOR MOTORS	INVOICE	8.00
46940-2	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	FREIGHT	INVOICE	22.54
							\$288.28
B&H PHOTO VIDEO							
1059787122	01-10-8900-5000	COMPUTER/PHONE EQUIPMENT	GENERAL	ADMINSTRATION	HP AMD RADEON R7 430 GRAPHICS CARD	CAPONE	104.86
1059787122	01-10-8900-5000	COMPUTER/PHONE EQUIPMENT	GENERAL	ADMINSTRATION	CRUCIAL 32 GB OF RAM	CAPONE	127.35
							\$232.21
BHFX LLC							
352757	01-20-7500-5020	MAINTENANCE SUPPLIES	GENERAL	MAINTENANCE	PARKS- PHYSICAL COPIES- CANNON (3)	INVOICE	7.43
352757	01-20-7500-5020	MAINTENANCE SUPPLIES	GENERAL	MAINTENANCE	PARKS- PDF SCAN- CANNON (1)	INVOICE	4.00
352757	01-20-7500-5020	MAINTENANCE SUPPLIES	GENERAL	MAINTENANCE	PARKS- ORIGINAL COPY REPAIR (1)	INVOICE	1.00
							\$12.43
BIG RIVER MANAGEMENT							
1148	14-40-5100-5040	TOURNAMENT EXPENSE	BPC	GOLF OPERATIONS	5K TIMING MANAGEMENT FEE	INVOICE	548.75
BILTMORE REFIRGERATION INC							
50894	14-45-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	BPC	FOOD AND BEVERAGE	1/2 BEER COOLER REPAIR	INVOICE	411.25
BLOCKS AND BRICK MUSEUM CORP							
14525	02-60-5400-5020	STAR FIELD TRIP EXP	RECREATION	EARLY CHILDHOOD	DAY OFF FT BLOCKS TO BRICKS (11/25)	CAPONE	120.00
14525	02-60-5400-5020	STAR FIELD TRIP EXP	RECREATION	EARLY CHILDHOOD	DAY OFF BLOCKS TO BRICKS DEP 2019510	CAPONE	(64.00)
14436	02-60-5400-5020	STAR FIELD TRIP EXP	RECREATION	EARLY CHILDHOOD	DAY OFF FT BLCOKS TO BRICKS DEP 11/25	CAPONE	64.00
							\$120.00
BOMBICH SOFTWARE INC							
81674	01-10-7400-5050	INFORMATION SERVICE AGREEMENTS	GENERAL	ADMINSTRATION	MACOS CARBON COPY CLONER PRO DISK I	CAPONE	100.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

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CALL ONE							
1136476-1119	01-10-8000-5030	TELEPHONE	GENERAL	ADMINSTRATION	ADMIN FAX	CHECK	153.55
1136476-1119	01-20-8000-5030	TELEPHONE	GENERAL	MAINTENANCE	PARKS FAX/ALARM/IRRIG	CHECK	259.29
1136476-1119	02-10-8000-5030	TELEPHONE	RECREATION	ADMINSTRATION	REC FAX/ALRM/ELEV/ATM	CHECK	1,180.53
1136476-1119	02-80-8000-5030	TELEPHONE	RECREATION	AQUATICS	SEA FAX/ALARM/WTR	CHECK	135.06
1136476-1119	11-10-8000-5030	TELEPHONE	THE CLUB	ADMINSTRATION	PS FAX/ALRM/ELV/ATM	CHECK	508.78
1136476-1119	14-10-8000-5030	TELEPHONE	BPC	ADMINSTRATION	BPC FAX/ALRM/ELV/ATM/IRG	CHECK	528.92
							\$2,766.13
CARROT-TOP INDUSTRIES							
44385900	01-20-8400-5000	PARK GROUNDS SUPPLIES	GENERAL	MAINTENANCE	PARKS- CANADA RED FLAGS (40)	INVOICE	460.00
44385900	01-20-8400-5000	PARK GROUNDS SUPPLIES	GENERAL	MAINTENANCE	PARKS- FM YELLOW FLAGS (5)	INVOICE	57.50
44385900	01-20-8400-5000	PARK GROUNDS SUPPLIES	GENERAL	MAINTENANCE	PARKS- IRISH GREEN FLAGS (5)	INVOICE	57.50
44385900	01-20-8400-5000	PARK GROUNDS SUPPLIES	GENERAL	MAINTENANCE	PARKS- FREIGHT- SKATING FLAGS (1)	INVOICE	21.70
							\$596.70
CASEY GENERAL STORE							
11564	01-20-8500-5000	FUEL	GENERAL	MAINTENANCE	FUEL FOR OSLAD PRESENTATION	CAPONE	30.05
11564	01-20-8500-5000	FUEL	GENERAL	MAINTENANCE	DISCOUNT	CAPONE	(0.30)
							\$29.75
CATCHING FLUIDPOWER INC							
D74309-001	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	HYDRAULIC HOSES FOR 571	CAPONE	195.96
D74309-001	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	PROTECTIVE SLEEVE FOR HOSES	CAPONE	33.09
94849-001	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	HYDRAULIC HOSES	CAPONE	77.26
							\$306.31
CENTRAL CONTINENTAL BAKERY							
1154431	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	WEDDING CAKE, 1 EACH	CHECK	249.75
1154431	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	ENERGY CHARGE, 1 EACH	CHECK	1.50
1154438	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CAKE, 1 EACH	CHECK	18.50
1154438	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	ENERGY CHARGE, 1 EACH	CHECK	1.50
1154436	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CAKE, 1 EACH	CHECK	18.30
1154436	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	ENERGY CHARGE, 1 EACH	CHECK	1.50
1154226	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	ASSORTED SWEET TABLE, 7 DOZEN	CHECK	84.00
1154226	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	ASSORTED SWEET TABLE, 4 DOZEN	CHECK	50.40
1154226	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	ASSORTED SWEET TABLE, 1 DOZEN	CHECK	13.20
1154226	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	ENERGY CHARGE, 1 EACH	CHECK	1.50
1154393	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CAKE, 1 EACH	CHECK	18.50
							\$458.65

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
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CENTRAL SOD FARMS								
	23357	01-20-8400-5000	PARK GROUNDS SUPPLIES	GENERAL	MAINTENANCE	KENTUCKY BLUEGRASS (350FT2)	INVOICE	84.00
	23193	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- SOD- COMMUNITY (1)	INVOICE	154.00
	23190	01-20-8400-5020	ATHLETIC FIELD SUPPLIES	GENERAL	MAINTENANCE	ATHLETIC FIELD SUPPLIES	INVOICE	(10.00)
								\$228.00
CHARLIE PARKERS DINER								
	3272	01-20-7600-5000	DUES & SUBSCRIPTIONS	GENERAL	MAINTENANCE	LUNCH AT OSLAD PRESENTATION	CAPONE	29.49
CHERI KIRK								
	11042019	02-32-5300-5100	TCIA CONT FITNESS PRGM EXP	RECREATION	TRIPHAHN CENTER	WALK LIVE CLASS- 9/7-10/19	CHECK	189.00
	11042019	02-32-5300-5100	TCIA CONT FITNESS PRGM EXP	RECREATION	TRIPHAHN CENTER	WALK LIVE CLASS- 9/7-10/19	CHECK	108.00
	11042019	02-32-5300-5100	TCIA CONT FITNESS PRGM EXP	RECREATION	TRIPHAHN CENTER	35 PERCENT CONTRACTUAL AGREE TO DISCHECK		(103.95)
								\$193.05
CHICAGO YOUTH CRICKET ACADEMY								
	2	02-75-5700-5100	CRICKET CONT PRGM EXP	RECREATION	YOUTH ATHLETICS	BEGGINER CRICKET 9 ENROLLED 249090_ACHECK		1,197.00
	2	02-75-5700-5100	CRICKET CONT PRGM EXP	RECREATION	YOUTH ATHLETICS	INTERMEDIATE CRICKET 8 ENROLLED 2490CHECK		1,064.00
	2	02-75-5700-5100	CRICKET CONT PRGM EXP	RECREATION	YOUTH ATHLETICS	ADVANCE CRICKET 7 ENROLLED 249090_C CHECK		931.00
								\$3,192.00
CLEVELAND GOLF								
	5785122	14-40-4500-5120	PRO SHOP - GOLF CLUBS (COGS)	BPC	GOLF OPERATIONS	CBX WEDGES (10)	INVOICE	806.00
	5785122	14-40-4500-5120	PRO SHOP - GOLF CLUBS (COGS)	BPC	GOLF OPERATIONS	CBX GRPH WEDGES (2)	INVOICE	172.80
	5731770	14-40-4500-5100	PRO SHOP - GOLF BALLS (COGS)	BPC	GOLF OPERATIONS	SOFTFEEL DZ (8)	INVOICE	56.00
	5731770	14-40-4500-5100	PRO SHOP - GOLF BALLS (COGS)	BPC	GOLF OPERATIONS	Z STAR DZ (1)	INVOICE	14.00
	5731770	14-40-4500-5100	PRO SHOP - GOLF BALLS (COGS)	BPC	GOLF OPERATIONS	Q STAR DZ (1)	INVOICE	7.00
								\$1,055.80
COACH CLIFFS GAGA BALL PITS								
	31166	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- GREEN OCTOGON (1)	CAPONE	520.00
	31166	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- WALL COVER (8)	CAPONE	176.00
	31166	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- FREIGHT (1)	CAPONE	59.00
	001	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- GAGABALL SIGNAGE- COMMUNITY	CAPONE	49.00
	001	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- GAGABALL FREIGHT- COMMUNITY	CAPONE	9.00
								\$813.00
COMCAST								
	91376033	01-10-8000-5030	TELEPHONE	GENERAL	ADMINSTRATION	ADM-COM INT/PRI/MBPS	CHECK	416.03
	91376033	01-20-8000-5030	TELEPHONE	GENERAL	MAINTENANCE	PM-COM 50MBPS	CHECK	780.00
	91376033	01-20-8000-5030	TELEPHONE	GENERAL	MAINTENANCE	PM-COM INT/PRI/MBPS	CHECK	208.02

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NUMBER DESCRIPTION	FUND	DEPARTMENT	INVOICE DESCRIPTION	PAY TYPE	AMOUNT
91376033	02-10-8000-5030	TELEPHONE	RECREATION	ADMINSTRATION	WRC-COM 10 MB	CHECK	560.00
91376033	02-10-8000-5030	TELEPHONE	RECREATION	ADMINSTRATION	REC-COM INT/PRI/MBPS	CHECK	2,080.16
91376033	02-10-8000-5030	TELEPHONE	RECREATION	ADMINSTRATION	TC-COM 28MB PORT	CHECK	678.00
91376033	11-10-8000-5030	TELEPHONE	THE CLUB	ADMINSTRATION	PS-COM 20MB	CHECK	640.00
91376033	11-10-8000-5030	TELEPHONE	THE CLUB	ADMINSTRATION	PS-COM INT/PRI/MBPS	CHECK	832.06
91376033	02-80-8000-5030	TELEPHONE	RECREATION	AQUATICS	SEA-COM 20MB	CHECK	128.00
91376033	02-80-8000-5030	TELEPHONE	RECREATION	AQUATICS	SEA-COM INT/PRI/MBPS	CHECK	124.81
91376033	14-10-8000-5030	TELEPHONE	BPC	ADMINSTRATION	BPC-COM 20MB	CHECK	512.00
91376033	14-10-8000-5030	TELEPHONE	BPC	ADMINSTRATION	BPC-COM INT/PRI/MBPS	CHECK	499.24
							\$7,458.32
COMCAST CABLE							
NOV2019	01-10-8000-5030	TELEPHONE	GENERAL	ADMINSTRATION	TC BUSINESS INTERNET	CAPONE	196.90
NOV2019	11-10-8000-5030	TELEPHONE	THE CLUB	ADMINSTRATION	PS BUSINESS INTERNET	CAPONE	196.90
NOV2019	02-15-7600-5000	DUES & SUBSCRIPTIONS	RECREATION	C&M	TC COMCAST TV	CAPONE	94.50
NOV2019	02-10-8000-5030	TELEPHONE	RECREATION	ADMINSTRATION	VOG BUSINESS INTERNET	CAPONE	141.46
NOV2019	02-10-8000-5030	TELEPHONE	RECREATION	ADMINSTRATION	WRC BUSINESS INTERNET	CAPONE	121.90
NOV2019	02-10-8000-5030	TELEPHONE	RECREATION	ADMINSTRATION	FREEDOM RUN INTERNET	CAPONE	106.85
0162651-1119	14-10-8000-5030	TELEPHONE	BPC	ADMINSTRATION	BPC BUSINESS INTERNET	CAPONE	216.85
							\$1,075.36
COMMONWEALTH EDISON							
33097001119	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	COTTONWOOD ELECTRIC	CHECK	27.86
8505601119	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	WESTBURY ELECTRIC DELIVERY	CHECK	16.81
2505401119	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	N RIDGE ELECTRIC	CHECK	33.22
							\$77.89
CONSERV FS INC							
101013823	14-20-8500-5000	FUEL & LUBRICANTS	BPC	MAINTENANCE	GAL DIESEL 177.2	INVOICE	412.13
101013822	14-20-8500-5000	FUEL & LUBRICANTS	BPC	MAINTENANCE	GAL GASOLINE 164.3	INVOICE	375.41
							\$787.54
COSMOPOLITAN LINEN RENTAL SRV							
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	CHEF COAT, 100 EACH	CAPONE	85.00
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	APRONS, 50 EACH	CAPONE	19.50
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	GARMENT CARE, 5 EACH	CAPONE	25.50
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	NAPKINS, 1100 EACH	CAPONE	121.00
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	NAPKINS, 1100 EACH	CAPONE	110.00
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	NAPKINS, 800 EACH	CAPONE	88.00
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	NAPKINS, 200 EACH	CAPONE	16.00
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	52X52 TABLE CLOTHS, 50 EACH	CAPONE	26.50

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	52X114, 85X85, TABLE CLOTHS, 610 EACH	CAPONE	945.50
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	BAR TOWELS, 1000 EACH	CAPONE	190.00
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	LINEN CARE, 1 EACH	CAPONE	4.80
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	LINEN CARE, 2 EACH	CAPONE	121.32
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	LINEN CARE, 3 EACH	CAPONE	325.98
115375	14-10-7300-5000	PROFESSIONAL SERVICES	BPC	ADMINISTRATION	FLOOR MATS, 50 EACH	CAPONE	187.50
115375	14-10-7300-5000	PROFESSIONAL SERVICES	BPC	ADMINISTRATION	MAT SCRAPER, 5 EACH	CAPONE	13.75
115375	14-10-7300-5000	PROFESSIONAL SERVICES	BPC	ADMINISTRATION	FLOOR CARE, 5 EACH	CAPONE	20.15
115375	14-10-7300-5000	PROFESSIONAL SERVICES	BPC	ADMINISTRATION	SERVICE CHARGE, 5 EACH	CAPONE	45.25
115375	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	DISCOUNT, SHORT ON ITEM	CAPONE	(7.74)
							<u>\$2,338.01</u>
COSTCO CARDS VISA							
784659	11-15-7900-5020	MEMBER INCENTIVES	THE CLUB	C&M	PS COFFEE CUPS, 300 COUNT		40.00
784659	11-15-7900-5020	MEMBER INCENTIVES	THE CLUB	C&M	PS GROUND COFFEE, BAG		34.00
784659	11-15-7900-5020	MEMBER INCENTIVES	THE CLUB	C&M	PS HALF AND HALF CREAMER		20.00
784659	11-15-7900-5020	MEMBER INCENTIVES	THE CLUB	C&M	PS ALMOND MILK CREAMER		24.00
784659	11-15-7900-5020	MEMBER INCENTIVES	THE CLUB	C&M	PS BISCOTTI SNACK		41.33
784659	11-15-7900-5020	MEMBER INCENTIVES	THE CLUB	C&M	PS MINI CEREAL PACKAGES (12 COUNT)		0.00
11881784659	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	BAG OF CANDY FOR TRUNK OR TREAT		15.99
11881784659	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	BAG OF CANDY FOR TRUNK OR TREAT		13.99
							<u>\$189.31</u>
CRAIG R. ELLIOTT							
FALL19	02-50-5000-5130	MUSIC LESSONS CONT EXP	RECREATION	GENERAL PROGRAMMING	GUITAR LESSONS 245602 B (3) 9/11-11/13 CHECK		360.00
CROWN AWARDS							
34304457	01-10-7800-5020	DIRECTOR EXPENSE	GENERAL	ADMINISTRATION	HALLOWEEN DEC CONTEST TROPHY - EL	CAPONE	12.28
CUCCI FORD							
4012005	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	DRAIN TUBE FOR TURBO	CAPONE	74.66
4012113	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	GASKET SET FOR 534 TURBO	CAPONE	77.98
							<u>\$152.64</u>
DAILY HERALD							
3550	02-15-7900-5000	ADVERTISING	RECREATION	C&M	DAILY HERALD 4TH QUARTER AGREEMENT INVOICE		1,250.00
Daniel McQuade							
11/26/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 245316-A Class Refund	CHECK	105.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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DAVID HULTSCH FALL19	02-50-5000-5130	MUSIC LESSONS CONT EXP	RECREATION	GENERAL PROGRAMMING	DRUM LESSIONS 245602 C (1)	CHECK	120.00
Debora Dobbertien 11/26/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 245316-A Class Refund	CHECK	105.00
Denise Britton 11/26/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 245316-A Class Refund	CHECK	105.00
DIRECT ENERGY BUSINESS							
193310040425485	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	SUNDANCE PARK ELECTRIC	CHECK	22.24
193310040425486	14-10-8000-5000	ELECTRICITY	BPC	ADMINISTRATION	BPC ELECTRIC	CHECK	4,222.62
193310040425486	14-20-8000-5000	ELECTRICITY	BPC	MAINTENANCE	GLF MNT ELECTRIC	CHECK	1,407.54
192210040425487	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	SYCAMORE PARK ELECTIC	CHECK	362.68
193310040425489	02-10-8000-5000	ELECTRICITY	RECREATION	ADMINISTRATION	WRC ELECTRIC	CHECK	2,065.09
1993310040425488	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	PINE PARK ELECTRIC	CHECK	86.88
193310040425492	11-10-8000-5000	ELECTRICITY	THE CLUB	ADMINISTRATION	PS ELECTRIC	CHECK	9,005.12
193310040425491	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	NTH SHOP ELECTRIC	CHECK	570.97
193310040425493	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	CANTERBURY PARK ELECTRIC	CHECK	229.44
193310040425490	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	CANTERBURY PARK STH SIDE ELECTRIC	CHECK	30.91
193290040392447	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	N TWIN ELECTRIC	CHECK	28.56
193290040392459	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	CHESTNUT AERATOR #2 ELECTRIC	CHECK	47.57
193290040392443	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	PRINCETON PARK ELECTRIC	CHECK	28.84
193290040392444	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	FIELD PARK ELECTRIC	CHECK	25.80
193290040392451	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	MNT GARAGE ELECTRIC	CHECK	1,206.54
193290040392449	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	TROPICANA PARK ELECTRIC	CHECK	28.56
193290040392455	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	HIGHLAND ELECTRIC	CHECK	71.90
193290040392452	02-80-8000-5000	ELECTRICITY	RECREATION	AQUATICS	SEASCAPE ELECTRIC	CHECK	623.85
193290040392457	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	EISENHOWER PARK ELECTRIC	CHECK	30.17
193290040392456	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	FABBRINI PARK ELECTRIC	CHECK	282.01
193290040392454	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	CHESTNUT #1 ELECTRIC	CHECK	42.70
193290040392450	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	COMMUNITY PARK ELECTRIC	CHECK	21.17
19329004032458	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	EVERGREEN PARK ELECTRIC	CHECK	25.51
193290040392453	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	VICTORIA PARK ELECTRIC	CHECK	21.55
193290040392446	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	S TWIN ELECTRIC	CHECK	49.06
193290040392448	02-10-8000-5000	ELECTRICITY	RECREATION	ADMINISTRATION	VOG HOUSE/BARN ELECTRIC	CHECK	781.16

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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	193290040392460	01-20-8000-5000	ELECTRICITY	GENERAL	MAINTENANCE	CANNON CROSS ELECTRIC	CHECK	521.95
	19329004032445	02-10-8000-5000	ELECTRICITY	RECREATION	ADMINSTRATION	TC ELECTRIC	CHECK	21,699.40
	193220040327747	14-10-8000-5000	ELECTRICITY	BPC	ADMINSTRATION	GOLF SIGN-RESTROOM ELECTRIC	CHECK	529.73
								<u>\$44,069.52</u>
DIRECT FITNESS SOLUTIONS,LLC								
	0238787	02-34-8100-5000	EQUIPMENT	RECREATION	WILLOW REC CENTER	VERSA RACK FOR FITNESS CENTER	CHECK	595.00
	0238787	02-34-8100-5000	EQUIPMENT	RECREATION	WILLOW REC CENTER	SHIPPING	CHECK	125.00
								<u>\$720.00</u>
DIRECTV								
	112019	14-10-7600-5000	PROFESSIONAL DUES	BPC	ADMINSTRATION	TV SERVICE - NOV	CAPONE	162.62
DISCOUNT SCHOOL SUPPLY								
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	PONY BEADS - 3 LBS	CAPONE	35.97
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	BROWN PAPER ROLL (2)	CAPONE	23.66
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	YELLOW LIQUID PAINT (2)	CAPONE	4.88
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	WASHABLE GLITTER PAINT (12)	CAPONE	47.88
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	CONSTRUCTION PAPER (13)	CAPONE	30.42
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	WIGGLY EYES - 1,000 PIECES	CAPONE	13.59
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	POM POMS (2)	CAPONE	30.94
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	BEADING STRING	CAPONE	13.64
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	WASHABLE GLITTER PAINT	CAPONE	6.64
	4232327	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	\$20 OFF COUPON	CAPONE	(20.00)
	W4284557	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	ANGELES VALUE LINE SHELF STORAGE	CAPONE	219.08
								<u>\$406.70</u>
DIVINE SIGNS INC								
	32227	11-15-7800-5010	PRINTING & PUBLICATION	THE CLUB	C&M	PS 10X2 1MM THICK NAME PLATES	INVOICE	45.00
	31589	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	WAYFINDING SIGN (1)	INVOICE	168.00
	31589	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	ACTIVITY CENTER MESSAGE SIGN (1)	INVOICE	530.00
	31589	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	WELCOME SIGN (1)	INVOICE	330.00
	32077	02-15-7800-5010	PRINTING & PUBLICATION	RECREATION	C&M	UPDATED ICE RINK DOOR SIGNS - WARNIN	INVOICE	56.00
								<u>\$1,129.00</u>
DOLLAR TREE STORE								
	07800	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	TABLECLOTHS (4)	CAPONE	4.00
	07800	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	STREAMERS (2)	CAPONE	2.00
	07800	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	PLASTIC CUPS	CAPONE	1.00
	07800	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	BASKETS (5)	CAPONE	5.00

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07800	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	SALES TAX	CAPONE	0.30
016387	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	12/5 HOLI DINNER CENTERPIECES SUPPLI	CAPONE	47.00
15007	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	TABLE COVERS (11)	CAPONE	11.00
15007	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	CANDY PRIZES (20)	CAPONE	20.00
							\$90.30
DOMINO'S							
2216	11-50-6000-5000	EARLY CHILDHOOD PROGRAMS EXP	THE CLUB	GENERAL PROGRAMMING	PS MED CHEESE PIZZAS	CAPONE	46.91
2216	11-50-6000-5000	EARLY CHILDHOOD PROGRAMS EXP	THE CLUB	GENERAL PROGRAMMING	PS PIZZA DELIVERY FEE	CAPONE	5.00
2216	11-50-6000-5000	EARLY CHILDHOOD PROGRAMS EXP	THE CLUB	GENERAL PROGRAMMING	PS DELIVERY TIP	CAPONE	5.00
38	01-20-7300-5000	PROFESSIONAL SERVICES	GENERAL	MAINTENANCE	PIZZA FOR LACO RETIRMENT LUNCH	CAPONE	98.78
							\$155.69
EBAY INC							
3615	14-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	BPC	MAINTENANCE	1) ALTERNATOR #34070-75602 DENSO	CAPONE	61.47
87890	14-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	BPC	MAINTENANCE	1) FUEL PUMP #110-8806	CAPONE	101.99
							\$163.46
ECOLAB INC							
6252673084	14-45-7300-5000	CONTRACTED SERVICES	BPC	FOOD AND BEVERAGE	DISHWASHER RENTAL - NOV	CHECK	317.10
6252838360	11-30-7500-5110	LAUNDRY SUPPLIES	THE CLUB	FITNESS	PS-DELIVERY SURCHARGE 1/EA	INVOICE	0.00
6252838360	11-30-7500-5110	LAUNDRY SUPPLIES	THE CLUB	FITNESS	PS-LAUNDRY DETERGENT 5/CA	INVOICE	945.55
6252838360	11-30-7500-5110	LAUNDRY SUPPLIES	THE CLUB	FITNESS	PS-LAUNDRY SOFTNER 5/CA	INVOICE	449.50
6252838360	11-30-7500-5110	LAUNDRY SUPPLIES	THE CLUB	FITNESS	PS-LAUNDRY DESTAINER 5/CA	INVOICE	381.90
							\$2,094.05
EDCO AWARDS AND SPECIALTIES							
342149	01-10-7100-5010	STAFF DEVELOPMENT	GENERAL	ADMINSTRATION	EE OF YEAR 2019 - KW & ES	CAPONE	100.32
ELEGANT PRESENTATION							
67431	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	CHAIR COVERS/SASHES, 116 EACH	CAPONE	435.00
67431	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	DELIVERY FEE, 1 EACH	CAPONE	39.00
67431	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	PICK UP FEE, 1 EACH	CAPONE	39.00
67431	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	BACK DROP, 1 EACH	CAPONE	315.00
67431	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	CEILING DRAPING, 1 EACH	CAPONE	650.00
67086	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	CHAIR COVERS WITH SASHES, 140 EACH	CAPONE	420.00
67086	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	TABLE RUNNERS, 18 EACH	CAPONE	36.00
67086	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	NAPKINS, 140 EACH	CAPONE	105.00
67086	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	DELIVERY, 1 EACH	CAPONE	19.00
67086	14-45-7400-5100	LINEN RENTAL	BPC	FOOD AND BEVERAGE	PICK UP, 1 EACH	CAPONE	19.00

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							\$2,077.00
ENERSTAR INC							
111932	02-85-7300-5030	WATER TREATMENT	RECREATION	ICE	WATER TREATMENT SERVICE 11/01/2019	CHECK	1,080.00
FACEBOOK							
5088051	01-01-0600-1200	FOUNDATION EXPENSES RECEIVABLE	GENERAL	ASSETS	TEXAS HOLDEM FB PROMOTION	CAPONE	92.64
5088051	11-15-7900-5000	ADVERTISING	THE CLUB	C&M	CLUB OCTOBER PROMOTION FB AD	CAPONE	9.79
5088051	02-15-7900-5000	ADVERTISING	RECREATION	C&M	FB AD HOLIDAY CRAFT FAIR	CAPONE	26.57
502225287	11-15-7800-5010	PRINTING & PUBLICATION	THE CLUB	C&M	10 DAYS OF AD BOOST FEE PER DAY	CAPONE	50.00
							\$179.00
FARMER BROS. CO.							
69612648	14-45-4700-5000	BEV/LIQUOR COGS	BPC	FOOD AND BEVERAGE	REG COFFEE 2CS	CHECK	264.70
69612648	14-45-4700-5000	BEV/LIQUOR COGS	BPC	FOOD AND BEVERAGE	DEF COFFEE 1CS	CHECK	133.35
69612648	14-45-4700-5000	BEV/LIQUOR COGS	BPC	FOOD AND BEVERAGE	ICE TEA 1CS	CHECK	62.06
69612648	14-45-4700-5000	BEV/LIQUOR COGS	BPC	FOOD AND BEVERAGE	DELIVERY 1EA	CHECK	7.00
							\$467.11
FAULKS BROS. CONSTRUCTION INC.							
327594	14-20-8400-5000	GOLF COURSE SUPPLIES	BPC	MAINTENANCE	23 TON FINES FREE SAND 1	INVOICE	934.06
FEDEX							
3368	14-40-5100-5040	TOURNAMENT EXPENSE	BPC	GOLF OPERATIONS	FED EX REFUND CHECK FROM 5K	CAPONE	26.34
6-851-40843	01-10-7800-5000	ADMINISTRATIVE EXPENSE	GENERAL	ADMINISTRATION	FED EX SERVICES-BOND DOCS	INVOICE	35.08
							\$61.42
FERRET DIVERSIFIED SERVICES							
HOFFMA110119-1	01-10-6300-5010	LOSS PREVENTION EXAMS	GENERAL	ADMINISTRATION	OUT-OF-STATE BACKGROUND CHECKS	CHECK	146.55
FIRESTONE COMPLETE AUTO CARE							
195835	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	ALIGNMENT FOR 516	CAPONE	50.00
195835	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	REBATE	CAPONE	(2.50)
							\$47.50
FIRST SERVE MANAGEMENT							
1111191	11-30-5100-5140	CONTRACTUAL CARDIO TENNIS	THE CLUB	FITNESS	PS CARDIO TEN VSITS OCT 2019 (20 @\$18	CHECK	252.00
1111192	11-30-5100-5110	CONTRACTUAL PRIVATE TENNIS EXP	THE CLUB	FITNESS	PS TENNIS PRVATE LESSONS 10/26-11/08/	CHECK	2,146.90
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240015 G	CHECK	126.00
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240016 G	CHECK	189.00
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240016 H	CHECK	378.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240017 J	CHECK	252.00
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240018 E	CHECK	504.00
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240018 G	CHECK	252.00
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240018 H	CHECK	252.00
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240023 C	CHECK	428.40
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240023 D	CHECK	504.00
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240030 B	CHECK	252.00
1111193	11-30-5100-5100	CONTRACTUAL TENNIS LESSON EXP	THE CLUB	FITNESS	240019 E	CHECK	504.00
1126191	11-30-5100-5110	CONTRACTUAL PRIVATE TENNIS EXP	THE CLUB	FITNESS	PS TENNIS PRVATE LESSONS 11/09-11/22/	CHECK	2,121.00
							<u>\$8,161.30</u>
FLOLO CORPORATION							
442617	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	PARKS- STOCK MOTOR (1)	INVOICE	201.38
442617	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	PARKS- FREIGHT- MOTOR (1)	INVOICE	14.20
442617	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	PARKS- MOTOR WHEEL (1)	INVOICE	96.00
442736	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	TC- WHEEL FOR HEAT (2)	INVOICE	108.00
							<u>\$419.58</u>
FLOOR & DECOR							
39876	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	GROUT, TILE , ADHESIVE	CAPONE	76.46
39876	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	SALES TAX -SHOULD CREDIT	CAPONE	7.65
							<u>\$84.11</u>
FORE SUPPLY CO.							
3459115	02-32-7500-5100	FACILITY SUPPLIES	RECREATION	TRIPHAWN CENTER	WET SUIT VALET BAGS (2)	INVOICE	75.76
3459385	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-BODY LOTION T-700 1/CA	CAPONE	45.80
3458971	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-MOUTHWASH LISTERINE TX-42755 24/ECAPONE	CAPONE	162.72
3458971	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-BODYWASH FORE T-600 5/CA	CAPONE	171.60
3458971	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-HAIRCOND FORE T-601 1/CA	CAPONE	43.92
3458971	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-KLEENEX TX-21606 1/CA	CAPONE	84.88
3456181-3456817	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-AFTERSHAVE ELITE T-221 1/CA	CHECK	103.96
3456181-3456817	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-COMBS BLACK 7" CX-727 5/BAG	CHECK	21.80
3456181-3456817	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-BARBICIDE C-M3 2/EA	CHECK	25.96
3456181-3456817	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-SWIM BAG 12X20 L-4113 6/RL	CHECK	227.28
3456181-3456817	11-30-7500-5120	LOCKERROOM SUPPLIES	THE CLUB	FITNESS	PS-BODYWASH FORE T-600 5/CA	CHECK	160.70
							<u>\$1,124.38</u>
GARIBALDS HOFFMAN ESTATES							
149	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	TEEN CENTER PIZZA NIGHT (4)	CAPONE	75.48
149	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	TIP FOR DRIVER	CAPONE	5.00
11012019	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	86 EARLY CHILDHOOD	ELC LUNCHES (684)	CAPONE	1,128.60

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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8407	02-60-5400-5010	STAR DISTRICT 54 EXP	RECREATION	EARLY CHILDHOOD	STAR SITE COORD MTG DINNER (11/19)	CAPONE	34.38
							<u>\$1,243.46</u>
GAS DEPOT OIL COMPANY							
75491	01-20-8500-5000	FUEL	GENERAL	MAINTENANCE	650 GALLONS OF DIESEL FUEL	INVOICE	1,410.89
75416	01-20-8500-5000	FUEL	GENERAL	MAINTENANCE	599 GALLONS OF GAS	INVOICE	1,553.93
							<u>\$2,964.82</u>
GENERAL MECHANICAL							
SI2086454	02-85-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	RECREATION	ICE	1 PUMP REBUILD	INVOICE	4,427.00
GENIUNE PARTS COMPANY/NAPA							
4998-525774	01-20-8500-5000	FUEL	GENERAL	MAINTENANCE	15W50 SYNTHETIC TRANS OIL FOR MOWEFCAPONE		101.70
4998-525281	02-85-7500-5020	MAINTENANCE SUPPLIES	RECREATION	ICE	ICE- OIL FILTERS (1)	CAPONE	14.52
4998-525775	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SPARK PLUGS FOR CHAIN SAWS	CAPONE	22.20
							<u>\$138.42</u>
GLOBAL INDUSTRIAL							
91905182	14-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	BPC	MAINTENANCE	TRASH CAN SMOKING POST 1	CAPONE	148.19
GOEBBERT'S INC.							
20684-2685	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	PUMPKIN FEST PUMPKINS (4 BINS)	CHECK	640.00
20684-2685	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	BIN DEPOSIT (4)	CHECK	80.00
20684-2685	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	HALLOWEEN BASH PUMPKINS (1.5)	CHECK	240.00
20684-2685	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	BIN DEPOSIT (2)	CHECK	40.00
2684	11-50-6000-5000	EARLY CHILDHOOD PROGRAMS EXP	THE CLUB	GENERAL PROGRAMMING	PS: 75 PUMPKINS (1 @ \$80)	CHECK	80.00
							<u>\$1,080.00</u>
GOOGLE AD							
91905267	11-15-7900-5000	ADVERTISING	THE CLUB	C&M	DEC CLUB GOOGLE AD WORDS	CAPONE	350.00
GOTPRINT.COM							
24457729	02-85-7900-5000	PROMOTIONAL EXPENSE	RECREATION	ICE	1000 HOCKEY RAFFLE TICK	CAPONE	96.47
24401995	11-15-7800-5010	PRINTING & PUBLICATION	THE CLUB	C&M	PS CLUB MEMBER PRICING BROCHURES ,1	CAPONE	59.77
24434830	02-85-7900-5000	PROMOTIONAL EXPENSE	RECREATION	ICE	1000 ICE SKATE FOR FREE CARDS	CAPONE	47.71
							<u>\$203.95</u>
GRAINGER							
9364952409	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- CAPACITOR- HEATER ROOM 106 (1)	INVOICE	0.85
9364952417	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- MOTOR- HEATER ROOM 106 (1)	INVOICE	67.06
9365952391	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	PARKS- RTU BELTS- ALL FAC (1)	INVOICE	297.30

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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9361453815	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	TC- SPA MOTOR (1)	INVOICE	324.66
9369298014	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	TC-POOL MOTOR CREDIT	INVOICE	(324.66)
							\$365.21
GROOT INDUSTRIES INC							
2829971-NOV	11-10-7300-5010	DISPOSAL	THE CLUB	ADMINSTRATION	PS-GROOT SERVICES	CAPONE	297.44
2829971-NOV	02-10-7300-5010	DISPOSAL SERVICE	RECREATION	ADMINSTRATION	WRC-GROOT SERVICES	CAPONE	173.72
2829971-NOV	14-10-7300-5010	DISPOSAL	BPC	ADMINSTRATION	BPC/GOLF GROOT SERVICES	CAPONE	994.69
2829971-NOV	01-20-7300-5010	DISPOSAL SERVICES	GENERAL	MAINTENANCE	MAINT DEPT-GROOT SERVICES	CAPONE	50.00
2829971-NOV	01-20-7300-5010	DISPOSAL SERVICES	GENERAL	MAINTENANCE	MAINT DEPT ROLL OFF SERVICES	CAPONE	494.72
2829971-NOV	02-10-7300-5010	DISPOSAL SERVICE	RECREATION	ADMINSTRATION	TC GROOT SERVICES	CAPONE	612.88
							\$2,623.45
H.T. STRENGER INC							
6968-905710	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	PREVENTITIVE JETTING OF GREASE TRAPSCHECK		1,200.00
6968-905710	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- GREASE TRAP JETTING (1)	CHECK	320.00
							\$1,520.00
HIGHLAND BAKING CO.							
0002178078	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	MUFFINS 3CS	CHECK	34.68
0002178078	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	DANISH 2EA	CHECK	27.34
							\$62.02
HOFFMAN ESTATES CHAMBER							
83692	01-01-0600-1000	PRE-PAID EXPENSE	GENERAL	ASSETS	HE CHAMBER MEMBERSHIP DUES HEPARKSINVOICE		860.00
HOOTSUITE MEDIA							
1802422615	02-01-0600-1000	PRE-PAID EXPENSE	RECREATION	ASSETS	HOOTSUITE 2020 ANNUAL SUBSCRIPTION	CAPONE	107.88
HUGS AND MUGS							
57019	02-60-5400-5020	STAR FIELD TRIP EXP	RECREATION	EARLY CHILDHOOD	DAYS OFF FT HUGS AND MUGS (11/26)	CAPONE	150.00
I STOCK /GETTY IMAGES							
2061229257	11-15-7800-5010	PRINTING & PUBLICATION	THE CLUB	C&M	STOCK PHO FOR CLUB ZONE PRMTN DISPL	CAPONE	220.00
ILLINOIS ASSOC. PARK DISTRICTS							
394306863	11-10-7200-5000	PROFESSIONAL EDUCATION	THE CLUB	ADMINSTRATION	LEGAL SYMPOSIUM SEMINAR BB	CAPONE	211.00
200010274	01-10-7600-5000	PROFESSIONAL DUES/SUBSCRIPTION	GENERAL	ADMINSTRATION	CEU'S - 2019 IAPD LEGAL SYMP. - CT	CAPONE	6.00
62700	01-01-0600-1000	PRE-PAID EXPENSE	GENERAL	ASSETS	IAPD CONF REG 2020 - ROBERT KAPLAN	CAPONE	300.00
62700	01-01-0600-1000	PRE-PAID EXPENSE	GENERAL	ASSETS	IAPD CONF REG 2020 - RON EVANS	CAPONE	300.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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62700	02-01-0600-1000	PRE-PAID EXPENSE	RECREATION	ASSETS	IAPD CONF REG 2020 - LISA SWAN	CAPONE	245.00
							\$1,062.00
ILLINOIS DEPARTMENT OF							
69400618	01-10-6200-5000	UNEMPLOYMENT SELF FUNDED	GENERAL	ADMINSTRATION	3RD QUARTER 2019 UNEMPLOYMENT BILL	CHECK	3,067.00
ILLINOIS DEPT. OF REVENUE							
NOV 2019	14-02-0200-2010	SALES TAX PAYABLE	BPC	LIABILITIES	OCT19 SALES TAX - BPC	CHECK	5,489.64
NOV 2019	02-02-0200-2010	REC SALES TAX PAYABLE	RECREATION	LIABILITIES	OCT19 SALES TAX - REC	CHECK	30.72
NOV 2019	14-10-9000-4000	MISCELLANEOUS	BPC	ADMINSTRATION	OCT19 SALES TAX EARLY FILING CR	CHECK	(160.36)
							\$5,360.00
ILLINOIS STATE POLICE							
113473	01-10-6300-5010	LOSS PREVENTION EXAMS	GENERAL	ADMINSTRATION	IL STATE POLICE - BACKGROUND CHECKS	CHECK	200.00
INDEED.COM							
27845239	11-15-7800-5010	PRINTING & PUBLICATION	THE CLUB	C&M	10 DAYS OF AD BOOST FEE PER DAY	CAPONE	70.00
5096	02-15-7800-5010	PRINTING & PUBLICATION	RECREATION	C&M	JOB SEARCH FOR ZAMBONI/CUSTODAIN	CAPONE	100.00
							\$170.00
INTERSTATE GAS SUPPLY INC							
315580	02-80-8000-5010	NATURAL GAS	RECREATION	AQUATICS	SEA NATURAL GAS	CHECK	6.12
315580	02-10-8000-5010	NATURAL GAS	RECREATION	ADMINSTRATION	VOG HOUSE NATURAL GAS	CHECK	20.15
315580	02-10-8000-5010	NATURAL GAS	RECREATION	ADMINSTRATION	VOG BARN NATURAL GAS	CHECK	97.16
315579	01-20-8000-5010	NATURAL GAS	GENERAL	MAINTENANCE	MAINT GARAGE NATURAL GAS	CHECK	80.96
315579	02-10-8000-5010	NATURAL GAS	RECREATION	ADMINSTRATION	TC NATURAL GAS	CHECK	2,652.92
315579	02-10-8000-5010	NATURAL GAS	RECREATION	ADMINSTRATION	WRC NATURAL GAS	CHECK	265.92
315579	11-10-8000-5010	NATURAL GAS	THE CLUB	ADMINSTRATION	PS NATURAL GAS	CHECK	1,960.18
315579	14-20-8000-5010	NATURAL GAS	BPC	MAINTENANCE	GOLF MAINT NATURAL GAS	CHECK	110.46
315579	14-10-8000-5010	NATURAL GAS	BPC	ADMINSTRATION	BPC NATURAL GAS	CHECK	690.92
314312	02-80-8000-5010	NATURAL GAS	RECREATION	AQUATICS	SEA NATURAL GAS	CHECK	87.06
314312	02-10-8000-5010	NATURAL GAS	RECREATION	ADMINSTRATION	VOG BARN NATURAL GAS	CHECK	24.47
							\$5,996.32
IPRA							
20191205	02-15-7800-5010	PRINTING & PUBLICATION	RECREATION	C&M	IPRA JOB POST-CHILD CARE COORD	CAPONE	165.00
2019	02-01-0600-1000	PRE-PAID EXPENSE	RECREATION	ASSETS	2020 IPRA MEMBERSHIP LG	CAPONE	264.00
2019	02-01-0600-1000	PRE-PAID EXPENSE	RECREATION	ASSETS	2020 IPRA MEMBERSHIP KB	CAPONE	264.00
2019	02-01-0600-1000	PRE-PAID EXPENSE	RECREATION	ASSETS	IPRA 2020 MEMBERSHIP FOR GARY FONG	CAPONE	264.00
							\$957.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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JERRYS PRO SHOP INC							
WH11919E	02-85-5500-5000	YTH HOCKEY-WOLFPACK EXP	RECREATION	ICE	COY HM & AWAY JERSEYS \$70 EACH INC N.CHECK		1,540.00
WH19919E	02-85-5500-5000	YTH HOCKEY-WOLFPACK EXP	RECREATION	ICE	HM AWAY NAMPLTS SEWN ON JERSEYS	CHECK	432.00
WH11919E	02-85-5500-5000	YTH HOCKEY-WOLFPACK EXP	RECREATION	ICE	SETS OF NAMEPLATES FOR COYOTE JERSEY	CHECK	72.00
							<u>\$2,044.00</u>
JEWEL OSCO							
473	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	SIGNATURE CHERRY TOPPING- ICE CREAM	CAPONE	3.50
473	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	CHOCOLATE SYRUP- ICECRM SOC 11/13 (2)	CAPONE	3.98
473	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	WALNUT TOPPING- ICECRM SOC 11/13	CAPONE	6.99
473	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	WHIP CREAM- ICECRM SOC 11/13 (2)	CAPONE	7.00
473	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	GALLON ICE CREAM- ICECRM SOC 11/13 (3)	CAPONE	17.97
							<u>\$39.44</u>
JIM CZARNIAK							
B103119	11-50-5200-5100	CONT SPORTS SPECIFIC EXP	THE CLUB	GENERAL PROGRAMMING	PS BRAVO BOOTCAMP OCT ONLY (4)	CHECK	84.00
B103119	11-50-5200-5100	CONT SPORTS SPECIFIC EXP	THE CLUB	GENERAL PROGRAMMING	PS BRAVO BOOTCMP 4 MO OCT PORTION (CHECK	357.00
							<u>\$441.00</u>
JOHN COYNE							
199534	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	50+ HOLIDAY PARTY DJ ENTERTAINMENT	CHECK	400.00
JON-DON LLC							
3723232	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-KLEENRITE BONNET CLEN KR-SPBC-04	CAPONE	104.00
3711272	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-MATRIX GRAND SLAM TLC/PRE-SPRA 2/	CAPONE	71.88
3711272	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-MATRIX GLACIER GUM REMOVE 2/CAN	CAPONE	11.42
3711272	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-UNITEX SURFACE RENEW UN-SRGB-01	CAPONE	35.66
3711272	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-BONNET WITH STRIPES 17" CA-C17 1/	CAPONE	25.49
3711272	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-KLEENRITE BONNET CLEANER KR-SPBC	CAPONE	28.29
							<u>\$276.74</u>
JORSON & CARLSON INC							
0599273	02-85-7500-5020	MAINTENANCE SUPPLIES	RECREATION	ICE	TC- EDGER BLADE SHARPENED (6)	CHECK	267.96
0599273	02-85-7500-5020	MAINTENANCE SUPPLIES	RECREATION	ICE	TC- FREIGHT- BLADES (1)	CHECK	6.50
							<u>\$274.46</u>
KAPLAN EARLY LEARNING CO							
7868533	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	CLASS MANUAL PREK EDITION	CAPONE	65.00
7868533	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	SHIPPING	CAPONE	9.75
							<u>\$74.75</u>

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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	62558	02-34-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	RECREATION	WILLOW REC CENTER	FIT EQUIP PREV MAINT JUL-DEC 2019	CHECK	400.00
	62557	11-30-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	THE CLUB	FITNESS	CLUB-PM FOR ALL FITNESS EQUIPMENT Q4	CHECK	3,060.00
	62624	11-30-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	THE CLUB	FITNESS	CYBEX MODULAR CABLE	CHECK	125.00
	62610	02-32-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	RECREATION	TRIPHAWN CENTER	BATTERY FOR ARC TRAINER \$100.77	CHECK	100.77
	62618	11-30-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	THE CLUB	FITNESS	PS PRECORE STRETCHER REPAIR	INVOICE	80.40
	62777	11-30-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	THE CLUB	FITNESS	CLUB-SPIN BIKE ADDITIONAL PM Q4 (1)	INVOICE	660.00
								<u>\$4,426.17</u>
KIDS FIRST SPORTS SAFETY, INC.								
	24906-D	11-50-6000-5100	CONTRACTUAL EARLY CHILDHOOD	THE CLUB	GENERAL PROGRAMMING	249076_D KFS HOOPS (10 @ \$69)	CHECK	483.00
Kristen King								
	11/13/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 242505-D Class Refund	CHECK	300.00
KYLIE E. FISCHBACH								
	112019	02-75-5000-5110	ARCHERY CONT EXP	RECREATION	YOUTH ATHLETICS	ARCHERY 245050 G (10)	CHECK	440.00
	112019	02-75-5000-5110	ARCHERY CONT EXP	RECREATION	YOUTH ATHLETICS	ARCHERY 245050 H (6)	CHECK	264.00
	112019	02-75-5000-5110	ARCHERY CONT EXP	RECREATION	YOUTH ATHLETICS	ARCHERY 245050 I (9)	CHECK	396.00
								<u>\$1,100.00</u>
Larry Keller								
	11/26/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 245316-A Class Refund	CHECK	105.00
	11/26/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 245316-A Class Refund	CHECK	105.00
								<u>\$210.00</u>
LEIBOLD IRRIGATION INC								
	0008684	14-20-7400-5010	EQUIPMENT SERVICE AGREEMENTS	BPC	MAINTENANCE	COMPRESSOR RENTAL 1	INVOICE	1,350.00
LESLIES POOL SUPPLIES								
	02328	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- IMPELLER PARTS- SPA (1)	CAPONE	183.17
LEVEL 257								
	5187	02-60-5400-5020	STAR FIELD TRIP EXP	RECREATION	EARLY CHILDHOOD	DAY OFF FT DEP PACMAN PO201903919	CAPONE	(100.00)
	5187	02-60-5400-5020	STAR FIELD TRIP EXP	RECREATION	EARLY CHILDHOOD	DAY OFF FT PACMAN 11/27	CAPONE	384.00
								<u>\$284.00</u>
MAIN EVENT ENTERTAINMENT								
	4312154	02-01-0600-1000	PRE-PAID EXPENSE	RECREATION	ASSETS	DAY OFF FT DEP MAIN EVENT (01/03/20	CAPONE	428.40
MARIANOS								

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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011230	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	MILK (8)	CAPONE	16.00
03804	02-50-5000-5000	GENERAL PRGM EXP	RECREATION	GENERAL PROGRAMMING	TRIVIA NIGHT GIFT CARDS (4)	CAPONE	100.00
06524	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	MILK (12)	CAPONE	24.00
05363	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	STRAWBERRIES (3)	CAPONE	6.00
02906	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	MILK (8)	CAPONE	16.00
02906	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	ORANGES (3 PACKS)	CAPONE	10.47
41010	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	PIE CRUSTS (20)	CAPONE	39.80
41010	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	WHIPPED CREAM (26)	CAPONE	26.00
41010	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	PUMPKIN (20)	CAPONE	20.00
41010	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	PIE SPICE (3)	CAPONE	6.00
41010	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	JELLO PUDDING MIX (7)	CAPONE	6.93
41010	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	PUDDING MIX (33)	CAPONE	27.39
41010	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	BAKING SAVINGS	CAPONE	(10.00)
0106	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	STRAWBERRIES	CAPONE	11.97
04030	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	MILK	CAPONE	20.00
04030	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	GLOVES	CAPONE	1.79
91905200	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	PEARS	CAPONE	7.89
91905200	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	MILK (6)	CAPONE	12.00
							<u>\$342.24</u>
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MAXFEILD CROSSMAN							
9194954	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- BOOT REIMBURSEMENT- M.C. (1)	CHECK	103.06
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MENARDS, INC.							
26061	01-20-7500-5020	MAINTENANCE SUPPLIES	GENERAL	MAINTENANCE	PARKS- #5 DRILL BIT (1)	INVOICE	44.99
25684	02-34-7500-5100	FACILITY SUPPLIES	RECREATION	WILLOW REC CENTER	3 - DOOR STOPS	INVOICE	2.07
25684	02-34-7500-5100	FACILITY SUPPLIES	RECREATION	WILLOW REC CENTER	2 - 3 WAY SWITCH	INVOICE	7.68
25677	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- IMPELLER SCREWS (1)	INVOICE	1.74
25664	14-20-7500-5010	MAINTENANCE SUPPLIES	BPC	MAINTENANCE	TAPE 1	INVOICE	4.97
25664	14-20-7500-5010	MAINTENANCE SUPPLIES	BPC	MAINTENANCE	PAINT ROLLER 1	INVOICE	4.99
25664	14-20-7500-5010	MAINTENANCE SUPPLIES	BPC	MAINTENANCE	ROLLER REFILLS 1	INVOICE	5.97
25664	14-20-7500-5010	MAINTENANCE SUPPLIES	BPC	MAINTENANCE	L BRACKETS 3	INVOICE	7.71
25664	14-20-7500-5010	MAINTENANCE SUPPLIES	BPC	MAINTENANCE	PRIMER 1	INVOICE	21.97
26205	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- WALL COVE ADHESIVE (2)	INVOICE	5.96
26227	02-85-7300-5010	REFRIGERATION MAINTENANCE	RECREATION	ICE	WD-40 CAN	INVOICE	19.99
26227	02-85-7300-5010	REFRIGERATION MAINTENANCE	RECREATION	ICE	BRAKE/PARTS CLEANER	INVOICE	8.07
26227	02-85-7300-5010	REFRIGERATION MAINTENANCE	RECREATION	ICE	CRIMPED WIRE BRUSH	INVOICE	19.35
26227	02-85-7300-5010	REFRIGERATION MAINTENANCE	RECREATION	ICE	GRAY PRIMER	INVOICE	5.98

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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26425	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- BOLTS- ROOM 102 TOILET (1)	INVOICE	10.82
26408	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- 60W LIGHT BULBS (1)	INVOICE	6.99
26408	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- 75W LIGHT BULBS (2)	INVOICE	21.98
26394	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	PARKS- THERMOSTAT- STOCK (1)	INVOICE	38.99
26394	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- WAX RING SLEEVE- ROOM 102 (1)	INVOICE	3.46
26394	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- SS TOILET BOLT (1)	INVOICE	4.56
26553	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	PARKS-LIGHTBULBS (2)	INVOICE	5.88
26884	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	4" LAVRETORY FAUCET	INVOICE	8.99
26884	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	3/8 X 1/2 SUPPLY LINE FOR FAUCET	INVOICE	7.98
27088	02-34-7500-5100	FACILITY SUPPLIES	RECREATION	WILLOW REC CENTER	2 - MOUSE TRAPS PACKS	INVOICE	6.98
27088	02-34-7500-5100	FACILITY SUPPLIES	RECREATION	WILLOW REC CENTER	2 - SCENT REFILLS FITNESS RM	INVOICE	9.96
27088	02-34-7500-5100	FACILITY SUPPLIES	RECREATION	WILLOW REC CENTER	2 - LAUNDRY DET	INVOICE	15.96
27088	02-34-7500-5100	FACILITY SUPPLIES	RECREATION	WILLOW REC CENTER	1 - 6 PK LIGHT BULBS	INVOICE	9.99
26464	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	PS- P-TRAP- MENS SPIN DRYER (1)	INVOICE	9.68
26464	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	PS- INSTALL MATERIALS- SPIN DRYER (1)	INVOICE	6.98
26995	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	DUCT WORK AND GAS PIPE FOR HEATER	INVOICE	101.01
26933	01-20-7500-5020	MAINTENANCE SUPPLIES	GENERAL	MAINTENANCE	STEP DRILL BIT	INVOICE	19.99
							\$451.64
METRA							
91905139	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	AA TRAIN RIDE TICKETS 9:00AM (63)	CHECK	346.50
91905139	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	AA TRAIN RIDE TICKETS 1:00PM (63)	CHECK	346.50
							\$693.00
METRO DOOR AND DOCK INC							
59381	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- DOCK DOOR REPAIRS (1)	CHECK	517.07
MICHAEL'S							
8000	02-60-5000-5020	THREESCHOOL EXP	RECREATION	EARLY CHILDHOOD	FELT SQUARES (18)	CAPONE	7.02
2435707	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	STYROFOAM BALLS	CAPONE	9.98
2435707	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	CLAY POTS (12)	CAPONE	19.08
							\$36.08
MIDWEST BUS SALES INC							
C050040754-01	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	HEATER SWITCHES FOR 510	INVOICE	29.50
C050040754-01	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SHIPPING	INVOICE	8.40
							\$37.90
MIDWEST FUEL INJECTION SERVICE							
N531085	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	TURBO CHARGER FOR BUS 534	INVOICE	1,675.33

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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	N531085	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	CORE	INVOICE	750.00
	N531085	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	DELIVERY	INVOICE	9.75
	N531845-531085	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	TURBO CHARGER FOR BUS 534	INVOICE	(1,675.33)
	N531845-531085	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	CORE	INVOICE	(750.00)
								\$9.75
MIGHTY MITES AWARDS								
	13891	02-70-5400-5000	SOFTBALL LEAGUE EXP	RECREATION	ADULT ATHLETICS	ADULT SFTBALL FALL TROPHIES (2X\$28)	CAPONE	56.00
	13891	02-70-5300-5000	BASKETBALL LEAGUE EXP	RECREATION	ADULT ATHLETICS	ADULT BBALL FALL TROPHIES (2X\$28)	CAPONE	56.00
	13891	02-70-5500-5000	FOOTBALL LEAGUE EXP	RECREATION	ADULT ATHLETICS	ADULT FOOTBALL FALL TROPHIES (2X\$28)	CAPONE	56.00
	13905	02-75-5600-5000	OUTDOOR SOCCER LEAGUE EXP	RECREATION	YOUTH ATHLETICS	12 1ST/2ND GRADE PARTICIPATION TROPH	CAPONE	31.80
	13905	02-75-5600-5000	OUTDOOR SOCCER LEAGUE EXP	RECREATION	YOUTH ATHLETICS	FALL SOCCER AWARDS EXTRA 6	CAPONE	36.70
								\$236.50
MINUTEMAN PRESS								
	20099	01-01-0600-1200	FOUNDATION EXPENSES RECEIVABLE	GENERAL	ASSETS	250 POSTCARDS FOR FOUNDATION POKER	CAPONE	42.00
MOHAN GROUP LLC								
	2019	02-02-0230-2000	SECURITY DEPOSIT	RECREATION	LIABILITIES	MOHAN SECURITY DEP REFUND	CHECK	2,400.00
MUNCH'S SUPPLY								
	S6009335	02-80-8100-5000	POOL EQUIPMENT	RECREATION	AQUATICS	REZNOR UNIT HEATER FOR FILTER BUILD	CAPONE	1,897.14
	S6009335	02-80-8100-5000	POOL EQUIPMENT	RECREATION	AQUATICS	VENT KIT FOR UNIT HEATER	CAPONE	325.00
	S6108583	14-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	BPC	ADMINSTRATION	PILOT CONTROL WITH VENT DAMPER CONI	CAPONE	145.30
								\$2,367.44
MUZAK-NORTH CENTRAL LLC								
	54981299	11-10-7600-5000	DUES & SUBSCRIPTIONS	THE CLUB	ADMINSTRATION	PS-NOV FACILITY MUSIC FEE	CAPONE	148.09
	54981299	02-32-7500-5100	FACILITY SUPPLIES	RECREATION	TRIPHAHN CENTER	TC FIT MUSAK	CAPONE	71.78
								\$219.87
MYZONE								
	4274	11-10-7600-5000	DUES & SUBSCRIPTIONS	THE CLUB	ADMINSTRATION	CLUB- LICENSING AGREEMENT NOV 2019	CAPONE	150.00
Nancy Conrad								
	11/13/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 245317-A Class Refund	CHECK	18.00
	11/13/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 245317-A Class Refund	CHECK	23.00
								\$41.00
NATIONAL NOTARY ASSOCIATION								
	4580994	01-10-7600-5000	PROFESSIONAL DUES/SUBSCRIPTION	GENERAL	ADMINSTRATION	NEW NOTARY COMMISSION - ML	CAPONE	304.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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NICOR GAS							
35619871019	02-80-8000-5010	NATURAL GAS	RECREATION	AQUATICS	SEA GAS DELIVERY	CHECK	210.94
40860131019	02-10-8000-5010	NATURAL GAS	RECREATION	ADMINSTRATION	VOG HOUSE GAS DELIVERY	CHECK	108.27
40052391019	02-10-8000-5010	NATURAL GAS	RECREATION	ADMINSTRATION	VOG BARN GAS DELIVERY	CHECK	63.88
							\$383.09
NORTHERN IL UNIVERSITY							
20191119NIUE	02-50-5800-5030	VOGELEI TEEN CENTER EXP	RECREATION	GENERAL PROGRAMMING	TEEN CNT FT ESPORTS CAFE NIU HOFF (20	CHECK	200.00
NUTOYS LEISURE PRODUCTS							
49990	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- ADA ACCESSIBLE TABLE (1)	INVOICE	883.00
49990	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- SQUARE PICNIC TABLE (2)	INVOICE	1,538.00
49990	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- GREEN BENCH (2)	INVOICE	1,690.00
49990	12-99-0070-5000	COMMUNITY PARK ENHANCEMENTS	CAPITAL	CAPITAL PROJECTS	PARKS- FREIGHT- BENCHES (1)	INVOICE	614.00
							\$4,725.00
OFFICE DEPOT							
407725771-001	01-10-8900-5000	COMPUTER/PHONE EQUIPMENT	GENERAL	ADMINSTRATION	APC UPS BATTERY BACKUP	CAPONE	119.96
400855204-001	01-10-8100-5000	OFFICE EQUIPMENT	GENERAL	ADMINSTRATION	TC COFFEE MAKER	CAPONE	139.99
							\$259.95
OPTIONS BASKETBALL, LLC							
24	11-50-5200-5100	CONT SPORTS SPECIFIC EXP	THE CLUB	GENERAL PROGRAMMING	PS GROUP B-BALL TRAINING PSVB4G (QTY	CHECK	630.00
24	11-50-5200-5100	CONT SPORTS SPECIFIC EXP	THE CLUB	GENERAL PROGRAMMING	PS PRVT. B-BALL TRAINING PSVB4P (QTY1	CHECK	350.00
24	11-50-5200-5100	CONT SPORTS SPECIFIC EXP	THE CLUB	GENERAL PROGRAMMING	PS PRVT. B-BALL TRAINING PSVB8P (QTY1	CHECK	472.50
24	11-50-5200-5100	CONT SPORTS SPECIFIC EXP	THE CLUB	GENERAL PROGRAMMING	PS PRIVATE B-BALL TRAINING #1160 (QT	CHECK	42.00
24	11-50-5200-5100	CONT SPORTS SPECIFIC EXP	THE CLUB	GENERAL PROGRAMMING	PS GROUP B-BALL TRAINING #1151 (QTY6)	CHECK	126.00
24	11-50-5200-5100	CONT SPORTS SPECIFIC EXP	THE CLUB	GENERAL PROGRAMMING	PS TRAINING CAMP 240741BO	CHECK	714.00
							\$2,334.50
ORIENTAL TRADING CO., INC.							
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	WF MITTEN CRAFT (30)	CAPONE	148.50
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	WF SCRATCH ART SNOWMAN (4)	CAPONE	23.64
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	WF SRATCH ART SNOWFLAKE (4)	CAPONE	21.40
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	WF SRATCH ART WINTER (4)	CAPONE	23.64
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	WF SRATCH ART CHOCOLATE (4)	CAPONE	23.64
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	WF BOOKMARKERS (25)	CAPONE	93.75
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	AA SILVER BELLS (6)	CAPONE	32.10
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	AA STICKER SHEETS (13)	CAPONE	53.95
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	AA CRAYONS (6)	CAPONE	29.70

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	AA COLORING BOOK (7)	CAPONE	37.45
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	AA TRAIN WHISTLES (13)	CAPONE	103.87
699695347-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	AA BUBBLES (6)	CAPONE	35.46
699371873	11-80-7500-5100	POOL SUPPLIES	THE CLUB	AQUATICS	PS: 50CT DUCKS (1 @ \$25.99)	CAPONE	25.99
699371873	11-80-7500-5100	POOL SUPPLIES	THE CLUB	AQUATICS	PS: 26CT DUCKS (1 @ \$14.99)	CAPONE	14.69
699230025	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	DOOR HANG DECORATION	CAPONE	9.99
699230025	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	GAME PRIZES	CAPONE	23.97
699230025	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	POPCORN BAGS (3)	CAPONE	15.57
699230025	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	GOODIE BAGS	CAPONE	9.99
698330823-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	3 GROSS - JUMPING SPIDERS	CHECK	11.25
698330823-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	3 UNITS - PLASTIC GLOW BRACELETS	CHECK	23.97
698330823-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	5 UNITS - GLITTER STICKY HANDS	CHECK	35.15
698330823-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	6 UNITS - NEON SPIN TOPS	CHECK	19.14
698330823-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	3 UNITS EMOJI STICKERS	CHECK	8.13
698330823-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	3 UNITS - DINOSAUR STICKERS	CHECK	6.21
698330823-01	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	SHIPPING	CHECK	9.95
							<u>\$841.10</u>
PADDOCK PUBLICATIONS							
17771	01-10-7800-5010	PRINTING & PUBLICATION	GENERAL	ADMINSTRATION	AD FOR COMMISSIONER	CHECK	58.05
34667	01-10-7800-5010	PRINTING & PUBLICATION	GENERAL	ADMINSTRATION	BUDGET & MEETING POSTING	INVOICE	51.30
35018	01-20-7800-5010	PRINTING & PUBLICATION	GENERAL	MAINTENANCE	PARKS- SPORT FLOORING BID NOTICE (1)	INVOICE	41.85
35051	01-20-7800-5010	PRINTING & PUBLICATION	GENERAL	MAINTENANCE	PARKS- ICE RINK BID NOTICE (1)	INVOICE	43.20
35001	01-20-7800-5010	PRINTING & PUBLICATION	GENERAL	MAINTENANCE	PARKS- NOTICE- FITNESS EQUIP (1)	INVOICE	41.85
34567	01-20-7800-5010	PRINTING & PUBLICATION	GENERAL	MAINTENANCE	PARKS- NOTICE- SEALCOATING (1)	INVOICE	36.80
							<u>\$273.05</u>
PALATINE PARK DISTRICT							
PCBS111119HEPD	02-75-5400-5100	BOYS BASEBALL CONT UMPIRE EXP	RECREATION	YOUTH ATHLETICS	MUST. BASEBALL UMP FEE FALL (8X\$23.21)	CHECK	185.68
PCBS111119HEPD	02-75-5400-5100	BOYS BASEBALL CONT UMPIRE EXP	RECREATION	YOUTH ATHLETICS	MUST. TOURN. T-SHIRT (1X35.80)	CHECK	35.80
PCBS111119HEPD	02-75-5400-5100	BOYS BASEBALL CONT UMPIRE EXP	RECREATION	YOUTH ATHLETICS	BRON. BASEBALL UMP FEE FALL(19X\$31.50)	CHECK	598.50
PCBS111119HEPD	02-75-5400-5000	BOYS BASEBALL EXP	RECREATION	YOUTH ATHLETICS	BRON. TOURN. T-SHIRT (2X\$47.73)	CHECK	95.46
PCBS111119HEPD	02-75-5400-5100	BOYS BASEBALL CONT UMPIRE EXP	RECREATION	YOUTH ATHLETICS	PONY. BASEBAL UMP FEE FALL (18X\$34.00)	CHECK	612.00
PCBS111119HEPD	02-75-5400-5100	BOYS BASEBALL CONT UMPIRE EXP	RECREATION	YOUTH ATHLETICS	PONY. TOURN. T-SHIRT (2X38.36)	CHECK	76.72
PCBS111119HEPD	02-75-5400-5100	BOYS BASEBALL CONT UMPIRE EXP	RECREATION	YOUTH ATHLETICS	COLT. TEAM UMP FEE (146.46)	CHECK	146.46
PCBS111119HEPD	02-75-5400-5000	BOYS BASEBALL EXP	RECREATION	YOUTH ATHLETICS	COLT. TEAM UNIFORM COST (\$120)	CHECK	120.00
PCBS111119HEPD	02-75-5400-5000	BOYS BASEBALL EXP	RECREATION	YOUTH ATHLETICS	185	CHECK	39.66
PCBS111119HEPD	02-75-5400-5100	BOYS BASEBALL CONT UMPIRE EXP	RECREATION	YOUTH ATHLETICS	PONY. CHAMP UMP FEE (2X34)	CHECK	68.00
							<u>\$1,978.28</u>

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
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VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NUMBER DESCRIPTION	FUND	DEPARTMENT	INVOICE DESCRIPTION	PAY TYPE	AMOUNT
PARK DISTRICT RISK MANAGEMENT							
1119106H	01-10-7100-5000	HEALTH INSURANCE	GENERAL	ADMINSTRATION	PDRMA HEALTH INSURANCE BILL - NOV 20	INVOICE	71,688.86
PARTY CITY							
4685	01-01-0600-1200	FOUNDATION EXPENSES RECEIVABLE	GENERAL	ASSETS	NAPKINS, DECORATIONS	CAPONE	46.91
4685	01-01-0600-1200	FOUNDATION EXPENSES RECEIVABLE	GENERAL	ASSETS	DECORATIONS RETURN	CAPONE	(11.98)
							\$34.93
PAULSON PRESS INC							
19-0908	02-15-7800-5015	BROCHURE & NEWSLETTER PRINTING	RECREATION	C&M	19/20 WINTER GUIDE PRINT 27,000 40+C	INVOICE	10,350.00
PDRMA							
112019	02-10-7200-5000	PROFESSIONAL EDUCATION	RECREATION	ADMINSTRATION	PDRMA RISK MANAGEMENT INSTITUTE PB	CHECK	65.00
PETTY CASH							
NOV2019	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	M.SCHWARTZ-PUB QUIZ DINNER	CHECK	7.49
NOV2019	02-60-5000-5000	EARLY CHILDHOOD EXP	RECREATION	EARLY CHILDHOOD	ELC-SNACKS	CHECK	23.99
NOV2019	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	CRAFT FAIR - STAFF DONUTS	CHECK	24.16
NOV2019	02-10-7600-5000	PROFESSIONAL DUES	RECREATION	ADMINSTRATION	M.SCHWARTZ-CDL LICENSE RENEWAL	CHECK	30.00
							\$85.64
PINOTS PALETTE							
HMWFGY	02-01-0600-1000	PRE-PAID EXPENSE	RECREATION	ASSETS	DAY OFF FT DEP PIN PALETTE D15 (1/21)	CAPONE	150.00
PM INCENTIVE INC							
258	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- MED HEAVY JACKET- SB,MC (2)	INVOICE	95.00
258	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- XL HEAVY JACKET- GF (1)	INVOICE	47.50
258	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- XL HEAVY JACKET- JO,MF (2)	INVOICE	95.00
258	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- FREIGHT JACKETS (1)	INVOICE	30.00
258	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- XL THERMAL JACKET- DH (1)	INVOICE	37.71
258	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	PARKS- 3XL THERMAL JACKET- LA (1)	INVOICE	30.00
258	01-20-7100-5020	UNIFORMS	GENERAL	MAINTENANCE	FREIGHT SCREEN CHARGE	INVOICE	29.00
							\$364.21
POPLAR CREEK BOWL							
1048694	02-50-5000-5000	GENERAL PRGM EXP	RECREATION	GENERAL PROGRAMMING	TRIVIA NIGHT FOOD	CAPONE	356.80
PREMIUM DOODLE							
291885240104	01-10-7800-5000	ADMINISTRATIVE EXPENSE	GENERAL	ADMINSTRATION	DOODLE ANNUAL SUBSCRIPTION	CAPONE	48.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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QUALITY PEST CONTROL	24103	02-32-7500-5100	FACILITY SUPPLIES	RECREATION	TRIPHAHN CENTER	MONTHLY PEST CONTROL DECEMBER TC	INVOICE	47.00
Raj Chhatwani	12/4/2019 12:00:00 A	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Pass TCFA Type: Pass Refund	CHECK	63.00
REINDERS INC	5033	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SEAL KIT FOR 576	CAPONE	79.85
	5033	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	ORINGS	CAPONE	3.70
	5033	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	ORINGS	CAPONE	2.95
	5033	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SHIPPING	CAPONE	11.44
	4058000-00	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	WIRE HARNESS FOR MOWER 575	CAPONE	1,861.45
								<u>\$1,959.39</u>
RESTAURANT SUPPLY .COM	110603277	14-45-7500-5100	GENERAL SUPPLIES	BPC	FOOD AND BEVERAGE	PORTABLE BURNERS, 3 EACH	CAPONE	56.10
	110603277	14-45-7500-5100	GENERAL SUPPLIES	BPC	FOOD AND BEVERAGE	DINNER KNIVES, 5 EACH	CAPONE	249.75
	110603277	14-45-7500-5100	GENERAL SUPPLIES	BPC	FOOD AND BEVERAGE	SHIPPING, 1 EACH	CAPONE	25.41
								<u>\$331.26</u>
RETENTION MANAGEMENT	100784	11-15-7300-5000	CONTRACTED MARKETING	THE CLUB	C&M	PS NOV 2019 RETENTION MANAGEMENT FE	CAPONE	237.00
Richard Nicholson	11/13/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 245314-A Class Refund	CHECK	45.00
ROCK N KIDS INC	HEPS1119	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	ELC KID ROCK CLASSES 11/7/19	CHECK	80.00
	HEPS1119	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	ELC KID ROCK CLASSES 11/14/19	CHECK	80.00
	HEPS1119	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	ELC KID ROCK CLASSES 11/21/19	CHECK	80.00
								<u>\$240.00</u>
RUSSO POWER EQUIPMENT	PCM10002599	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	CREDIT FOR SHIPPING	INVOICE	(13.68)
	PCM10001370	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	CREDIT FOR SHIPPING	INVOICE	(7.58)
	SPI10028919	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SCRAPER BLADE	INVOICE	11.99
	SPI10028919	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SCRAPER BLADE	INVOICE	11.99
	SPI10028919	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	PADDLES	INVOICE	89.98

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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SPI10028919	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SHIPPING	INVOICE	13.68
SPI10031647	01-20-8400-5000	PARK GROUNDS SUPPLIES	GENERAL	MAINTENANCE	ASCENSION GEAR (1)	INVOICE	377.91
SPI10031649	01-20-8400-5000	PARK GROUNDS SUPPLIES	GENERAL	MAINTENANCE	SPREADERS (3)	INVOICE	899.97
							\$1,384.26
SAFELITE AUTOGLASS							
04782-035228	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	506 WINDSHIELD REPLACED	INVOICE	269.99
04782-035228	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SERVICE CALL	INVOICE	9.99
04782-035228	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	DISPOSAL	INVOICE	7.99
							\$287.97
SAMS CLUB DIRECT COMMERCIAL							
4118348742	02-60-5400-5000	STAR DISTRICT 15 EXP	RECREATION	EARLY CHILDHOOD	WRC STAR SAMS SNACKS (11/13)	CAPONE	334.90
4141840269	02-60-5400-5010	STAR DISTRICT 54 EXP	RECREATION	EARLY CHILDHOOD	FAIRVIEW STAR SAMS SNACKS (11/13)	CAPONE	684.81
001018	02-55-4100-5000	TCIA SENIOR CTR MEMBERSHIP EXP	RECREATION	SENIOR	VARIETY PACK OF CHIPS	CHECK	12.98
001018	02-55-4100-5000	TCIA SENIOR CTR MEMBERSHIP EXP	RECREATION	SENIOR	GALA APPLES	CHECK	9.56
001018	02-55-4100-5000	TCIA SENIOR CTR MEMBERSHIP EXP	RECREATION	SENIOR	CLEMETINES	CHECK	6.77
001018	02-55-4100-5000	TCIA SENIOR CTR MEMBERSHIP EXP	RECREATION	SENIOR	SMALL PLATES	CHECK	24.96
001018	02-55-4100-5000	TCIA SENIOR CTR MEMBERSHIP EXP	RECREATION	SENIOR	NAPKINS	CHECK	10.28
001018	02-55-4100-5000	TCIA SENIOR CTR MEMBERSHIP EXP	RECREATION	SENIOR	DISCOUNT ON GALA APPLES	CHECK	(2.00)
001018	02-55-5000-5000	SENIOR PRGM EXP	RECREATION	SENIOR	JOLLY RANCHERS (PARTY FAVORS, 12-5 EVCHECK	CHECK	10.48
4094431675	02-60-5400-5010	STAR DISTRICT 54 EXP	RECREATION	EARLY CHILDHOOD	ARM STAR SNACKS FROM SAMS (11/19)	CAPONE	376.79
4011713985	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	DANIMALS	CAPONE	9.48
4011713985	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	GOGURT	CAPONE	6.42
4011713985	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	CHEESE STICKS	CAPONE	8.42
4011713985	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	GOLDFISH	CAPONE	9.88
4011713985	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	NUTRIGRAIN BARS	CAPONE	8.97
4011713985	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	VEGGIE STRAWS	CAPONE	17.94
4011713985	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	FRENCH TOAST STICKS	CAPONE	12.68
3887780508	02-60-5400-5010	STAR DISTRICT 54 EXP	RECREATION	EARLY CHILDHOOD	MAC STAR SAMS SNACKS (11/03)	CAPONE	391.88
4013694031	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	HOT DOGS (32 COUNT- 4 BOXES)	CAPONE	17.92
4013694031	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	HOT DOG BUNS (16 COUNT - 8)	CAPONE	19.84
4013694031	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	CONDIMENTS	CAPONE	7.97
4013694031	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	PITA CHIPS	CAPONE	13.44
4013694031	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	RITZ CRACKERS	CAPONE	6.47
4013694031	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	BELVITA CRACKERS	CAPONE	7.36
4013694031	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	FRENCH TOAST STICKS	CAPONE	6.34
414236496	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	DANIMALS	CAPONE	18.96
414236496	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	FRENCH TOAST STICKS	CAPONE	19.02

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
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414236496	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	BAGELS	CAPONE	34.80
414236496	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	WAFFLES	CAPONE	26.94
414236496	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	ENGLISH MUFFINS	CAPONE	36.40
414236496	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	NUTRIGRAIN	CAPONE	8.97
414236496	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	GOLDFISH	CAPONE	19.76
414236496	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	RAISIN BRAN	CAPONE	17.94
414236496	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	PLASTIC SPOONS	CAPONE	10.98
414236496	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	FOOD SERVICE GLOVES	CAPONE	19.96
414236496	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	ALUMINUM FOIL	CAPONE	22.88
414236496	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	SHIPPING	CAPONE	4.66
414236496	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	FOOD TRAYS	CAPONE	13.58
							<u>\$2,269.39</u>
SCHAUMBURG BUSINESS ASSOC							
62033846649	01-10-3800-5000	MARQUEE/SPONSORSHIP EXP	GENERAL	ADMINSTRATION	ONE ADMISSION-CHAMBER COFFEE & CON	CAPONE	15.00
SCHAUMBURG FORD							
98539	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	EXHAUST GASKETS	INVOICE	17.36
SCHAUMBURG PARK DISTRICT							
1036026.099	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	PRE FT SPRING VALLEY 11/20/19 (19)	CAPONE	84.00
SEARS HOLDING CORP							
015705615520	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	SERVICE LIGHTS FOR SHOP-EXCHANGED	DCAPONE	(12.05)
015705615520	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	CREDIT FOR TAX	CAPONE	(0.75)
							<u>\$(12.80)</u>
SERVICE SANITATION INC							
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT ARMSTRONG PK	INVOICE	13.50
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT BLACK BEAR PK	INVOICE	13.50
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT CHINO PK	INVOICE	(49.50)
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT COTTONWOOD PK	INVOICE	13.50
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT EISENHOWER PK	INVOICE	13.50
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT HUNTINGTON PK	INVOICE	13.50
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT PEBBLE PK	INVOICE	13.50
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT PINE PK	INVOICE	13.50
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT SOUTH RIDGE PK	INVOICE	13.50
50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT VICTORIA PK	INVOICE	13.50

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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	50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT FREEDOM PK	INVOICE	126.00
	50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT OLMSTEAD	INVOICE	13.50
	50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT EVERGREEN	INVOICE	13.50
	50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT CANNON	INVOICE	126.00
	50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT CANTERBURY	INVOICE	126.00
	50-33379 4-1119	02-10-7400-5020	EQUIPMENT RENTAL	RECREATION	ADMINSTRATION	PORT O LET AT FABBRINI	INVOICE	126.00
								<u>\$603.00</u>
SOUTH BRANCH NURSERIES INC								
	206450	14-20-8400-5010	FOILAGE	BPC	MAINTENANCE	EASTERN WHITE PINE 8' 2	CHECK	433.92
	206450	01-20-8400-5010	FOILAGE	GENERAL	MAINTENANCE	ANNABELLE HYDRANGEA (15)	CHECK	237.60
	206450	01-20-8400-5010	FOILAGE	GENERAL	MAINTENANCE	MISS KIM LILAC (10)	CHECK	153.60
	206450	01-20-8400-5010	FOILAGE	GENERAL	MAINTENANCE	SHIPPING (1)	CHECK	0.00
								<u>\$825.12</u>
SPECIATY MAT SERVICES								
	992173	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS MAT SVC OCT 2019 (EVERY TWO WEEK	CHECK	63.75
SPRING ALIGN OF PALATINE INC								
	113559	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	LEAF SPRINGS FOR TRUCK 503	INVOICE	285.00
	113559	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	LEAF SPRINGS FOR TRUCK 538	INVOICE	255.66
								<u>\$540.66</u>
STA-KLEEN INC								
	119590	14-45-7300-5000	CONTRACTED SERVICES	BPC	FOOD AND BEVERAGE	MAIN KITCHEN HOOD CLEANING	CAPONE	430.00
STANLEY ACCESS TECH								
	0905787855	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	PARKS- SERVICE- NORTH SIDE DOORS (1)	INVOICE	784.14
STATE FIRE MARSHAL								
	9623191	01-20-6300-5000	LOSS PREVENTION INSPECTIONS	GENERAL	MAINTENANCE	PARKS- CERTIFICATIONS- BOILER- CLUB (9)	INVOICE	630.00
	9623221	01-20-6300-5000	LOSS PREVENTION INSPECTIONS	GENERAL	MAINTENANCE	PARKS- CERTIFICAITONS- BOILER- SEA (2)	INVOICE	140.00
	9623221	01-20-6300-5000	LOSS PREVENTION INSPECTIONS	GENERAL	MAINTENANCE	PARKS- CERTIFICATIONS- BOILER- TC (7)	INVOICE	490.00
								<u>\$1,260.00</u>
STENS CORPORATION								
	228008	14-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	BPC	MAINTENANCE	21)302-627 4700 BLADES	CAPONE	228.06
STERLING NETWORK INTEGRATION								
	11191910	01-10-7400-5050	INFORMATION SERVICE AGREEMENTS	GENERAL	ADMINSTRATION	DELL EMC SAN 1YR PROSUPPORT	INVOICE	2,497.00

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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STUEVER & SONS INC							
02986890	14-45-7300-5000	CONTRACTED SERVICES	BPC	FOOD AND BEVERAGE	NOV BEER LINE CLEANING (2)	INVOICE	93.00
Sudha Rangarajan							
12/4/2019 12:00:00 A	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 240845-I Class Refund	CHECK	21.60
SUPERIOR KNIFE INC							
596083	14-45-7300-5000	CONTRACTED SERVICES	BPC	FOOD AND BEVERAGE	CUTLERY SHARPENING (2) - NOV	INVOICE	30.00
SYSCO FOOD SRVS-CHICAGO INC							
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CHEESE 2RA	CHECK	42.00
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CREAM 1CS	CHECK	58.77
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	BACON 1CS	CHECK	91.88
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	BACON 1CS	CHECK	71.75
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CHICKE 2CS	CHECK	67.14
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CHICKEN 5CS	CHECK	415.50
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CHEESE CAKE 4CS	CHECK	331.24
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	POTATO 1CS	CHECK	45.38
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	POTATO 1CS	CHECK	30.90
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	ROLL 3CS	CHECK	146.28
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	BREAD C 1EA	CHECK	39.41
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	BROCOLI 1CS	CHECK	44.30
324703445	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	POTATO 2CS	CHECK	55.82
3247034444	14-45-7500-5100	GENERAL SUPPLIES	BPC	FOOD AND BEVERAGE	CONTAINER 1CS	CHECK	17.33
3247034444	14-45-7500-5100	GENERAL SUPPLIES	BPC	FOOD AND BEVERAGE	COVER P 1CS	CHECK	27.48
3247034444	14-45-7500-5100	GENERAL SUPPLIES	BPC	FOOD AND BEVERAGE	NAPKIN 1CS	CHECK	47.00
3247034444	14-45-7500-5100	GENERAL SUPPLIES	BPC	FOOD AND BEVERAGE	PLATE 1CS	CHECK	99.31
3247034444	14-45-7500-5100	GENERAL SUPPLIES	BPC	FOOD AND BEVERAGE	PLATE 1CS	CHECK	91.89
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CHEESE 3EA	CHECK	57.78
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CREAM 1CS	CHECK	58.77
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	EGG S 1CS	CHECK	30.00
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	EGG L 1CS	CHECK	69.82
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	BEEF 1CS	CHECK	273.03
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CHICKEN 2CS	CHECK	143.76
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CHICKEN 1CS	CHECK	33.57
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	GREEN B 2CS	CHECK	70.60

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
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VENDOR NAME INVOICE NUMBER	ACCOUNT NUMBER	ACCOUNT NUMBER DESCRIPTION	FUND	DEPARTMENT	INVOICE DESCRIPTION	PAY TYPE	AMOUNT
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CHEESE CAKE 1CS	CHECK	82.81
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	ROLL 1CS	CHECK	48.76
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	PAN C 1CS	CHECK	31.50
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	DEMI G 1CS	CHECK	65.89
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CHICKEN B 1CS	CHECK	33.96
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	GARLIC 1EA	CHECK	32.14
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	BROCOLI 1CS	CHECK	44.30
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CELERY 1CS	CHECK	41.11
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CANTALOPE 1CS	CHECK	29.70
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	HONEY DEW 1CS	CHECK	37.50
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	PINEAPPLE 1CS	CHECK	28.50
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	POTATO 1CS	CHECK	39.89
324713245	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	FOOD COGS	CHECK	(0.04)
							\$2,976.73
Talía Ramirez							
11/20/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Credit Balance Refund	CHECK	1,203.00
TARGET BANK							
8826	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	BEADING STRING	CAPONE	3.99
1950	11-50-6000-5000	EARLY CHILDHOOD PROGRAMS EXP	THE CLUB	GENERAL PROGRAMMING	PS HOLIDAY COOKIES FOR PNO (1 DOZ)	CAPONE	9.59
							\$13.58
TEBON'S GAS SERVICE							
195334	02-85-8000-5040	PROPANE	RECREATION	ICE	8 REFILLS	INVOICE	168.00
195334	02-85-8000-5040	PROPANE	RECREATION	ICE	1 SERVICE CHARGES	INVOICE	10.00
195506	02-85-8000-5040	PROPANE	RECREATION	ICE	PROPANE REFILLS (3)	INVOICE	63.00
195506	02-85-8000-5040	PROPANE	RECREATION	ICE	SHIPPING	INVOICE	10.00
195396	02-85-8000-5040	PROPANE	RECREATION	ICE	TC- 33# PROPANE REFILLS	INVOICE	168.00
195396	02-85-8000-5040	PROPANE	RECREATION	ICE	TC- DELIVERY- PROPANE	INVOICE	10.00
195443	02-85-8000-5040	PROPANE	RECREATION	ICE	TC- 33# PROPANE REFILLS	INVOICE	105.00
195443	02-85-8000-5040	PROPANE	RECREATION	ICE	TC- DELIVERY- PROPANE	INVOICE	10.00
195273	02-85-8000-5040	PROPANE	RECREATION	ICE	5REFILLS	CHECK	105.00
195273	02-85-8000-5040	PROPANE	RECREATION	ICE	1SERVICE CHARGES	CHECK	10.00
							\$659.00
TEMPERATE EQUIPMENT CORP							
6057655-00	14-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	BPC	MAINTENANCE	BPC- INDUCER MOTOR- RTU1 (1)	INVOICE	402.07

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THE FINER LINE INC								
	70926	01-10-7800-5030	COMMISSIONER EXPENSE	GENERAL	ADMINSTRATION	BEST OF HOFFMAN PLAQUE	CAPONE	21.56
THE PROFESSIONAL GOLFERS ASSOC								
	4941	14-40-7200-5020	EDUCATION & TRAINING	BPC	GOLF OPERATIONS	2019 TEACHING AND COACHING SUMMIT (CAPONE		125.00
THE SIGN PALACE INC.								
	36358	01-20-8400-5050	PARK AMENITIES	GENERAL	MAINTENANCE	AUMILLER MEMORIAL (1)	CHECK	340.00
	36358	01-20-8400-5050	PARK AMENITIES	GENERAL	MAINTENANCE	FELTES MEMORIAL PLAQUE	CHECK	340.00
	36632	01-20-8400-5000	PARK GROUNDS SUPPLIES	GENERAL	MAINTENANCE	MEMORIAL BENCH PLAQUE (1)	INVOICE	210.00
								\$890.00
Todd Mack								
	11/20/2019 12:00:00	01-02-0220-2900	CREDIT BALANCE WASH ACCOUNT	GENERAL	LIABILITIES	Actv 242505-D Class Refund	CHECK	497.50
TOTAL STEALTH								
	147570	02-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	RECREATION	ADMINSTRATION	TC- FIRE PANEL TROUBLESHOOT (2)	INVOICE	250.00
	144690	01-20-6300-5000	LOSS PREVENTION INSPECTIONS	GENERAL	MAINTENANCE	WRC- RELAY- INSPECTION (2)	INVOICE	250.00
	143976	01-20-6300-5000	LOSS PREVENTION INSPECTIONS	GENERAL	MAINTENANCE	BPC- DRY SYSTEM- COMP (1)	INVOICE	375.00
	148370	02-80-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	RECREATION	AQUATICS	SEA- PRESSURE SWITCH (1)	INVOICE	325.00
	142934	01-20-6300-5000	LOSS PREVENTION INSPECTIONS	GENERAL	MAINTENANCE	BPC- SPRINKLER TAMPER INSPECTION (1)	INVOICE	300.00
								\$1,500.00
TOWN SQUARE PUBLICATION								
	24411	02-15-7900-5000	ADVERTISING	RECREATION	C&M	1/2 PAGE AD HECHAMBER PUBLICATION	CHECK	995.00
TRANE US INC								
	7392979	01-20-8300-5000	FACILITY MAINTENANCE/ REPAIR	GENERAL	MAINTENANCE	TC- HEATER PARTS- GENERATOR ROOM (1),INVOICE		82.34
US WATER HEATER SOLUTION								
	95056	14-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	BPC	ADMINSTRATION	CLEAN OUT SUMP PUMP PIT	INVOICE	1,400.00
	95056	14-10-8300-5000	FACILITY MAINTENANCE/ REPAIR	BPC	ADMINSTRATION	ADDITIONAL CLEAN OUT SUMP PUMP PIT	INVOICE	265.34
								\$1,665.34
V MARCHESI INC								
	01194354	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	CARROTT 1CS	CHECK	16.95
	01194354	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	SPRONG MIX 4CS	CHECK	35.80
	01194354	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	MILK 2EA	CHECK	5.90
	01194354	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	RED ONION 1CS	CHECK	13.95

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01194354	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	SHORTENING 2CS	CHECK	39.80
01194354	14-45-4600-5000	FOOD COGS	BPC	FOOD AND BEVERAGE	TOMATO 1CS	CHECK	26.95
							\$139.35
VALERIE FABER							
91905152	11-30-4200-5100	MASSAGE THERAPY	THE CLUB	FITNESS	PS: 60 MIN MASS. (Q5) 65/35	CHECK	227.50
91905152	11-30-4200-5100	MASSAGE THERAPY	THE CLUB	FITNESS	PS: 60 MIN PKG (QTY1) 65/35	CHECK	42.25
91905152	11-02-0200-2300	MASSAGE ADD-ON/TIP PAYABLE	THE CLUB	LIABILITIES	PS: MASSAGE TIPS	CHECK	70.00
							\$339.75
VERIZON WIRELESS							
9841441915	02-10-8000-5030	TELEPHONE	RECREATION	ADMINISTRATION	MACHINE TO MACHINE	CHECK	160.18
VGM CLUB SERVICES							
955817	14-10-7600-5000	PROFESSIONAL DUES	BPC	ADMINISTRATION	VGM ANNUAL DUES 1	CHECK	500.00
VIDYA IYER							
1	02-34-5300-5100	WRC CONT FITNESS PRGM EXP	RECREATION	WILLOW REC CENTER	9/9-10/21/19 CONT BOLLY DANCE 11@\$63	CHECK	485.10
VILLAGE OF HOFFMAN ESTATES							
112019	14-02-0200-2010	SALES TAX PAYABLE	BPC	LIABILITIES	OCT19 F&B SALES TAX	CHECK	962.16
8116-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	CANTERBURY PARK WATER	CHECK	43.97
8934-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	CANNON CROSSING WATER	CHECK	124.94
8778-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	CHINO PARK WATER	CHECK	7.08
0583-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	HUNTINGTON PK WATER	CHECK	10.58
0582-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	CANNON CROSS WATER	CHECK	27.63
0531-1119	02-10-7300-5020	ALARM SERVICE	RECREATION	ADMINISTRATION	SEA FIRE ALARM	CHECK	122.50
0531-1119	02-80-8000-5020	WATER	RECREATION	AQUATICS	SEA MECH BLDG WATER	CHECK	63.04
8818-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	COTTONWOOD PARK WATER	CHECK	19.79
0530-1119	02-80-8000-5020	WATER	RECREATION	AQUATICS	SEA CONCESS WATER	CHECK	15.54
0528-1119	02-80-8000-5020	WATER	RECREATION	AQUATICS	SEA BATHHOUSE WATER	CHECK	19.79
3356-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	VOG PARK WATER	CHECK	114.92
3471-1119	02-10-8000-5020	WATER	RECREATION	ADMINISTRATION	ICE ARENA WATER	CHECK	2,892.10
0596-1119	11-10-7300-5020	ALARM	THE CLUB	ADMINISTRATION	PS FIRE ALARM	CHECK	122.50
0596-1119	11-10-8000-5020	WATER	THE CLUB	ADMINISTRATION	PS WATER	CHECK	4,852.26
1131-1119	02-10-7300-5020	ALARM SERVICE	RECREATION	ADMINISTRATION	WRC FIRE ALARM	CHECK	122.50
1131-1119	02-10-8000-5020	WATER	RECREATION	ADMINISTRATION	WRC WATER	CHECK	409.86
1131-1119	02-10-7300-5020	ALARM SERVICE	RECREATION	ADMINISTRATION	WRC ALARM	CHECK	122.50

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
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5667-1119	02-10-7300-5020	ALARM SERVICE	RECREATION	ADMINSTRATION	VOG HOUSE FIRE ALARM	CHECK	122.50
5667-1119	02-10-8000-5020	WATER	RECREATION	ADMINSTRATION	VOG HOUSE WATER	CHECK	50.95
0595-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	COMMUNITY PK WATER	CHECK	103.80
0613-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	PINE PARK WATER	CHECK	15.54
2133-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	FABBRINI PARK WATER	CHECK	56.06
8080-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	PRINCETON PK WATER	CHECK	23.65
1132-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	SOUTH RIDGE WATER	CHECK	22.67
2524-1119	14-10-8000-5020	WATER	BPC	ADMINSTRATION	GOLF RESTROOM WATER	CHECK	34.76
6093-1119	01-20-7300-5020	ALARM	GENERAL	MAINTENANCE	MNT GARAGE FIRE ALARM	CHECK	122.50
6093-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	MNT GARAGE WATER	CHECK	354.78
5710-1119	14-10-7300-5020	ALARM	BPC	ADMINSTRATION	BPC FIRE ALARM	CHECK	122.50
5710-1119	14-10-8000-5020	WATER	BPC	ADMINSTRATION	BPC WATER	CHECK	494.49
0600-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	SYCAMORE PK WATER	CHECK	39.72
5700-1119	14-20-7300-5020	ALARM	BPC	MAINTENANCE	GOLF MAINT ALARM	CHECK	122.50
5700-1119	14-20-8000-5020	WATER	BPC	MAINTENANCE	GLF MNT WATER	CHECK	31.88
11071-1119	02-10-7300-5020	ALARM SERVICE	RECREATION	ADMINSTRATION	VOG BARN FIRE ALARM	CHECK	122.50
11071-1119	02-10-8000-5020	WATER	RECREATION	ADMINSTRATION	VOG BARN WATER	CHECK	143.88
0598-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	FIELD PK WATER	CHECK	63.90
1600-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	TROPICANA WATER	CHECK	22.57
8218-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	EISENHOWER PK WATER	CHECK	51.50
1133-1119	02-10-7300-5020	ALARM SERVICE	RECREATION	ADMINSTRATION	TC FIRE ALARM	CHECK	122.50
1133-1119	02-10-8000-5020	WATER	RECREATION	ADMINSTRATION	TC WATER	CHECK	796.74
0571-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	VICTORIA PK WATER	CHECK	30.36
3750-1119	01-20-8000-5020	WATER	GENERAL	MAINTENANCE	CANTERBURY PARK WATER	CHECK	21.29
							<u>\$13,147.20</u>
WAGeworks, INC.							
1752387	01-10-7100-5000	HEALTH INSURANCE	GENERAL	ADMINSTRATION	WAGeworks MONTHLY FSA COMPLIANCE CHECK		50.00
WALMART COMMUNITY BRC							
104200314	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	OIL, CORN STARCH, PAINT, FOIL	CAPONE	20.22
104200314	02-60-5000-5000	EARLY CHILDHOOD EXP	RECREATION	EARLY CHILDHOOD	SPRAY BOTTLE, YARN NEEDLE, BROCCOLI	CAPONE	21.83
104200314	02-60-5000-5020	THREESCHOOL EXP	RECREATION	EARLY CHILDHOOD	FEATHERS, SCISSORS, LUNCHBAGS	CAPONE	19.34
104200314	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	CEREAL, BLUEBERRIES, EGGS, APPLES	CAPONE	42.26
06026	02-60-5000-5000	EARLY CHILDHOOD EXP	RECREATION	EARLY CHILDHOOD	BREAD, CHEESE, CRANBERRIES	CAPONE	6.66
06026	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	CRANBERRIES, POTATOES, SHAVE CREAM	CAPONE	36.16
06026	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	PLASTIC CUPS, TAPE, BATTERIES	CAPONE	42.20
06026	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	STRAWBERRIES, BLUEBERRIES, APPLES	CAPONE	47.49

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5941966884874	01-10-7500-5000	OFFICE SUPPLIES	GENERAL	ADMINSTRATION	PAPER NAPKINS	CAPONE	9.13
5941966884874	01-10-7500-5000	OFFICE SUPPLIES	GENERAL	ADMINSTRATION	PLASTIC SPOONS	CAPONE	14.78
5941966884874	01-10-7500-5000	OFFICE SUPPLIES	GENERAL	ADMINSTRATION	SMALL PAPER PLATES	CAPONE	7.26
5941966884874	01-10-7500-5000	OFFICE SUPPLIES	GENERAL	ADMINSTRATION	COFFEE CREAMER	CAPONE	9.76
362019	02-60-5400-5000	STAR DISTRICT 15 EXP	RECREATION	EARLY CHILDHOOD	KSTAR SUPPLIES GLUE, WIPES, TAPE (11/1	CAPONE	63.31
0923230	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	CELERY, CHOCOLATE CHIPS, SALT, CEREAL	CAPONE	30.00
0923230	02-60-5000-5000	EARLY CHILDHOOD EXP	RECREATION	EARLY CHILDHOOD	HASH BROWNS, BREAD, EGGS	CAPONE	6.71
0923230	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	CANDY, CRANBERRIES, PANTS	CAPONE	56.63
0923230	02-50-5900-5000	SPECIAL EVENT EXP	RECREATION	GENERAL PROGRAMMING	TAPE	CAPONE	3.92
0923230	02-60-5400-5010	STAR DISTRICT 54 EXP	RECREATION	EARLY CHILDHOOD	5 SECOND RULE, DOS	CAPONE	24.93
0923230	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	APPLES. STRAWBERRIES, BLUEBERRIES	CAPONE	70.50
0923230	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	CUPS AND ICE	CAPONE	12.22
018200	02-60-5200-5000	PRESCHOOL EXP	RECREATION	EARLY CHILDHOOD	PUNCH, LEMON LIME POP, COTTON BALLS	CAPONE	9.46
018200	02-60-5500-5000	CHILD CARE PRGM EXP	RECREATION	EARLY CHILDHOOD	OATMEAL, CUPS, BLACK BEANS, GLUE	CAPONE	20.03
018200	02-60-5500-5010	CHILD CARE PRGM MEAL EXP	RECREATION	EARLY CHILDHOOD	CUPS, GLOVES, BRUSH, SYRUP, BANANAS	CAPONE	47.03
018200	02-60-5000-5000	EARLY CHILDHOOD EXP	RECREATION	EARLY CHILDHOOD	FLOUR, SALT, OIL	CAPONE	4.85
018200	02-60-5000-5020	THREESCHOOL EXP	RECREATION	EARLY CHILDHOOD	FLOUR, SALT	CAPONE	4.94
018200	02-60-5400-5010	STAR DISTRICT 54 EXP	RECREATION	EARLY CHILDHOOD	BAGS, PENCIL SHARPENER	CAPONE	20.57
							\$652.19
WAREHOUSE DIRECT							
4493890-0	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-GLOVES LRG NITRILE SFTGNPRLG1M 10	CAPONE	52.50
4493890-0	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-HAND SOAP ONESHOT RCP4013111 4/C	CAPONE	185.20
4493890-0	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-LINER38X58 WHDCRTGG58HP 2/CA	CAPONE	48.50
4493890-0	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-LINER30X36 WHDCRB36H 1/CA	CAPONE	19.25
4493890-0	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-BATH TISSUE TORK-SCA161990 6/CA	CAPONE	273.00
4493890-0	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-PAPER TOWEL C-FOLD KSP1095 1/CA	CAPONE	23.23
4493890-0	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-PAPER TOWEL ROLL GPC89420 6/CA	CAPONE	402.00
4493890-0	11-20-7500-5020	MAINTENANCE SUPPLIES	THE CLUB	MAINTENANCE	PS-CLEANER BATH MATE DVS93145328 2/	CAPONE	92.64
60056	11-10-9000-5000	MISCELLANEOUS EXPENSE	THE CLUB	ADMINSTRATION	WAREHOUSE DIRECT WILL CREDIT	CAPONE	185.20
4493609-0	01-10-7500-5000	OFFICE SUPPLIES	GENERAL	ADMINSTRATION	TC HP CF226A BLACK TONER LJ M402DN	CAPONE	126.99
4493609-0	11-10-7500-5000	OFFICE SUPPLIES	THE CLUB	ADMINSTRATION	PS HP CE255A BLACK TONER LJ P3015	CAPONE	139.90
4493609-0	01-10-7500-5000	OFFICE SUPPLIES	GENERAL	ADMINSTRATION	TC HP CF281A BLACK TONER LJ M604N	CAPONE	144.70
4493609-0	01-10-7500-5000	OFFICE SUPPLIES	GENERAL	ADMINSTRATION	TC HP CF83X BLACK TONER LJ M201DW	CAPONE	78.98
4493609-0	02-15-7500-5000	GRAPHIC/COMPUTER SUPPLIES	RECREATION	C&M	C&M HP CZ136A YELLOW TONER DJ T520	CAPONE	53.83
4493609-0	02-15-7500-5000	GRAPHIC/COMPUTER SUPPLIES	RECREATION	C&M	C&M HP CZ135A MAGENTA TONER DJ T520	CAPONE	53.83
4493609-0	02-15-7500-5000	GRAPHIC/COMPUTER SUPPLIES	RECREATION	C&M	C&M HP CZ133 BLACK TONER DK T520	CAPONE	52.19
4481188-0	01-10-7500-5000	OFFICE SUPPLIES	GENERAL	ADMINSTRATION	WALL CALENDAR - PAT	CAPONE	18.32

INVOICE REGISTER FOR HOFFMAN ESTATES PARK DISTRICT
 INVOICE DUE DATES 11/13/2019 - 12/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NUMBER DESCRIPTION	FUND	DEPARTMENT	INVOICE DESCRIPTION	PAY TYPE	AMOUNT
4469623-0	02-20-7500-5010	CUSTODIAL SUPPLIES	RECREATION	MAINTENANCE	STRIDE FLOOR CLEANER CASES (5)	CHECK	225.00
							<u>225.00</u>
							\$2,175.26
WEBSTAUANT STORE							
46583989	14-45-8100-5000	EQUIPMENT	BPC	FOOD AND BEVERAGE	CRAYONS, 2 BOXES	CAPONE	15.98
46583989	14-45-8100-5000	EQUIPMENT	BPC	FOOD AND BEVERAGE	SHIPPING, 1 EACH	CAPONE	12.76
							<u>12.76</u>
							\$28.74
WILSON SPORTING GOODS							
3800285452	02-75-5300-5000	BASKETBALL LEAGUE EXP	RECREATION	YOUTH ATHLETICS	BASKETBALLS FOR FEEDER BOYS BBALL (2-CAPONE		456.12
WISS, JANNEY, ELSTNER ASSOC.							
0437526	01-98-1060-5000	TC ROOF ENGINEERING	GENERAL		TC- ROOF ENGINEERING (1)	INVOICE	3,250.00
W-T ENGINEERING LLC							
1911354C-06	01-99-0140-5000	SO RIDGE PARK/SPLASHPAD	GENERAL	CAPITAL PROJECTS	PARKS- PERMITS (1)	INVOICE	1,500.00
1911354C-06	01-99-0140-5000	SO RIDGE PARK/SPLASHPAD	GENERAL	CAPITAL PROJECTS	COURIER CHARGES	INVOICE	31.20
							<u>31.20</u>
							\$1,531.20
ZIMMERMAN FORD							
21382	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	EXHAUST MANIFOLD	CAPONE	135.60
21382	01-20-8200-5000	EQUIPMENT MAINTENANCE/REPAIR	GENERAL	MAINTENANCE	GASKET	CAPONE	12.68
							<u>12.68</u>
							\$148.28
						Total:	\$299,104.28

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2019	YTD BALANCE 11/30/2019	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 11/30/2018
Fund 01 - GENERAL						
	ADMINISTRATION	184,395.56	4,890,908.63	91.66	5,335,816.00	5,157,572.04
	MAINTENANCE	0.00	0.00	0.00	0.00	374.77
	TOTAL REVENUES	<u>184,395.56</u>	<u>4,890,908.63</u>	<u>91.66</u>	<u>5,335,816.00</u>	<u>5,157,946.81</u>
	ADMINISTRATION	166,966.01	2,214,870.28	82.46	2,686,154.00	2,363,650.16
	MAINTENANCE	137,016.99	1,926,726.86	87.83	2,193,662.00	1,917,883.43
	CAPITAL PROJECTS	4,781.20	193,277.16	14.00	1,381,000.00	115,563.93
	TOTAL EXPENDITURES	<u>308,764.20</u>	<u>4,334,874.30</u>	<u>69.24</u>	<u>6,260,816.00</u>	<u>4,397,097.52</u>
Fund 01 - GENERAL:						
	TOTAL REVENUES	184,395.56	4,890,908.63	91.66	5,335,816.00	5,157,946.81
	TOTAL EXPENDITURES	<u>308,764.20</u>	<u>4,334,874.30</u>	<u>69.24</u>	<u>6,260,816.00</u>	<u>4,397,097.52</u>
	NET OF REVENUES & EXPENDITURES	<u>(124,368.64)</u>	<u>556,034.33</u>	<u>60.11</u>	<u>(925,000.00)</u>	<u>760,849.29</u>

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	% BDGT	2019	YTD BALANCE
		MONTH 11/30/2019	11/30/2019	USED	AMENDED BUDGET	11/30/2018
Fund 02 - RECREATION						
	ADMINISTRATION	35,814.60	2,210,565.57	93.39	2,366,922.00	1,546,643.84
	TRIPHAHN CENTER	24,220.45	275,749.25	89.00	309,814.00	274,257.33
	WILLOW REC CENTER	18,704.75	183,900.49	87.45	210,292.00	211,296.83
	GENERAL PROGRAMMING	31,330.83	471,082.79	84.73	555,954.00	523,656.05
	SENIOR	3,608.82	69,147.41	81.35	85,000.00	54,045.27
	EARLY CHILDHOOD	165,646.38	1,947,938.97	94.96	2,051,431.00	1,857,907.42
	ADULT ATHLETICS	1,837.00	32,235.32	93.30	34,550.00	30,752.00
	YOUTH ATHLETICS	6,997.60	209,160.12	101.48	206,100.00	144,325.35
	AQUATICS	0.00	267,946.66	97.69	274,275.00	270,480.24
	ICE	145,256.77	1,110,004.51	87.36	1,270,550.00	1,247,621.68
	TOTAL REVENUES	433,417.20	6,777,731.09	92.03	7,364,888.00	6,160,986.01
	ADMINISTRATION	184,888.65	2,206,568.53	86.22	2,559,225.00	2,968,868.18
	C&M	27,596.69	272,415.43	77.83	350,000.00	352,533.76
	MAINTENANCE	17,319.14	201,413.77	88.72	227,022.00	196,707.34
	TRIPHAHN CENTER	9,792.32	112,966.67	79.41	142,259.00	120,564.92
	WILLOW REC CENTER	7,899.83	98,650.59	81.28	121,374.00	103,495.81
	GENERAL PROGRAMMING	9,256.45	299,729.20	77.97	384,408.00	318,516.59
	SENIOR	3,530.71	39,247.78	79.89	49,130.00	34,764.00
	EARLY CHILDHOOD	82,734.46	919,690.85	87.23	1,054,304.00	922,530.84
	ADULT ATHLETICS	3,156.30	17,062.03	76.56	22,287.00	14,744.39
	YOUTH ATHLETICS	6,947.02	119,268.38	119.20	100,054.00	88,951.43
	AQUATICS	6,570.73	374,116.68	101.31	369,275.00	327,106.40
	ICE	68,851.78	689,679.48	102.85	670,550.00	648,563.44
	CAPITAL PROJECTS	2,850.00	1,180,185.08	114.58	1,030,000.00	561,697.52
	TOTAL EXPENDITURES	431,394.08	6,530,994.47	92.25	7,079,888.00	6,659,044.62
Fund 02 - RECREATION:						
	TOTAL REVENUES	433,417.20	6,777,731.09	92.03	7,364,888.00	6,160,986.01
	TOTAL EXPENDITURES	431,394.08	6,530,994.47	92.25	7,079,888.00	6,659,044.62
	NET OF REVENUES & EXPENDITURES	2,023.12	246,736.62	86.57	285,000.00	(498,058.61)

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2019	YTD BALANCE 11/30/2019	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 11/30/2018
Fund 07 - IMRF						
ADMINISTRATION		484.28	264,996.57	93.61	283,100.00	527,846.30
TOTAL REVENUES		<u>484.28</u>	<u>264,996.57</u>	<u>93.61</u>	<u>283,100.00</u>	<u>527,846.30</u>
ADMINISTRATION		21,508.00	236,588.00	91.67	258,100.00	359,612.00
TOTAL EXPENDITURES		<u>21,508.00</u>	<u>236,588.00</u>	<u>91.67</u>	<u>258,100.00</u>	<u>359,612.00</u>
Fund 07 - IMRF:						
TOTAL REVENUES		484.28	264,996.57	93.61	283,100.00	527,846.30
TOTAL EXPENDITURES		<u>21,508.00</u>	<u>236,588.00</u>	<u>91.67</u>	<u>258,100.00</u>	<u>359,612.00</u>
NET OF REVENUES & EXPENDITURES		(21,023.72)	28,408.57	113.63	25,000.00	168,234.30

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2019	YTD BALANCE 11/30/2019	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 11/30/2018
Fund 08 - DEBT SERVICE						
	BOND PROCEEDS	76,782.60	153,320.41	7.92	1,936,000.00	152,749.23
	ADMINISTRATION	6,005.11	3,280,231.27	87.36	3,754,992.00	4,533,116.61
	TOTAL REVENUES	<u>82,787.71</u>	<u>3,433,551.68</u>	<u>60.33</u>	<u>5,690,992.00</u>	<u>4,685,865.84</u>
	BOND PAYMENTS	2,223,778.76	3,818,535.77	58.51	6,525,992.00	6,437,721.01
	TOTAL EXPENDITURES	<u>2,223,778.76</u>	<u>3,818,535.77</u>	<u>58.51</u>	<u>6,525,992.00</u>	<u>6,437,721.01</u>
Fund 08 - DEBT SERVICE:						
	TOTAL REVENUES	82,787.71	3,433,551.68	60.33	5,690,992.00	4,685,865.84
	TOTAL EXPENDITURES	<u>2,223,778.76</u>	<u>3,818,535.77</u>	<u>58.51</u>	<u>6,525,992.00</u>	<u>6,437,721.01</u>
	NET OF REVENUES & EXPENDITURES	(2,140,991.05)	(384,984.09)	46.11	(835,000.00)	(1,751,855.17)

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2019	YTD BALANCE 11/30/2019	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 11/30/2018
Fund 09 - SPECIAL RECREATION						
	ADMINISTRATION	993.41	542,685.02	91.20	595,020.00	557,094.40
	TOTAL REVENUES	993.41	542,685.02	91.20	595,020.00	557,094.40
	ADMINISTRATION	7,155.00	385,363.80	98.18	392,520.00	382,230.30
	CAPITAL PROJECTS	0.00	67,840.79	41.75	162,500.00	116,236.00
	TOTAL EXPENDITURES	7,155.00	453,204.59	81.66	555,020.00	498,466.30
Fund 09 - SPECIAL RECREATION:						
	TOTAL REVENUES	993.41	542,685.02	91.20	595,020.00	557,094.40
	TOTAL EXPENDITURES	7,155.00	453,204.59	81.66	555,020.00	498,466.30
	NET OF REVENUES & EXPENDITURES	(6,161.59)	89,480.43	223.70	40,000.00	58,628.10

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2019	YTD BALANCE 11/30/2019	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 11/30/2018
Fund 10 - FICA						
ADMINISTRATION		1,013.27	553,626.53	95.08	582,300.00	616,980.93
TOTAL REVENUES		<u>1,013.27</u>	<u>553,626.53</u>	<u>95.08</u>	<u>582,300.00</u>	<u>616,980.93</u>
ADMINISTRATION		47,275.00	520,025.00	91.67	567,300.00	535,337.00
TOTAL EXPENDITURES		<u>47,275.00</u>	<u>520,025.00</u>	<u>91.67</u>	<u>567,300.00</u>	<u>535,337.00</u>
Fund 10 - FICA:						
TOTAL REVENUES		1,013.27	553,626.53	95.08	582,300.00	616,980.93
TOTAL EXPENDITURES		<u>47,275.00</u>	<u>520,025.00</u>	<u>91.67</u>	<u>567,300.00</u>	<u>535,337.00</u>
NET OF REVENUES & EXPENDITURES		(46,261.73)	33,601.53	224.01	15,000.00	81,643.93

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	% BDGT	2019	YTD BALANCE
		MONTH 11/30/2019	11/30/2019	USED	AMENDED BUDGET	11/30/2018
Fund 11 - THE CLUB						
	ADMINISTRATION	28,241.77	305,195.64	89.14	342,390.00	325,873.68
	FITNESS	165,049.37	1,813,254.53	83.42	2,173,676.00	2,028,224.62
	GENERAL PROGRAMMING	8,059.64	73,229.59	159.10	46,026.00	44,005.13
	AQUATICS	8,903.28	117,453.50	81.04	144,940.00	126,341.27
	TOTAL REVENUES	210,254.06	2,309,133.26	85.30	2,707,032.00	2,524,444.70
	ADMINISTRATION	133,016.27	1,542,853.71	90.63	1,702,306.00	1,621,549.78
	C&M	5,316.89	28,504.44	50.52	56,424.00	31,008.61
	MAINTENANCE	23,514.81	297,447.86	100.54	295,842.00	292,242.65
	FITNESS	30,252.77	375,447.91	75.48	497,398.00	441,997.58
	GENERAL PROGRAMMING	4,502.56	47,295.59	159.14	29,719.00	27,376.44
	AQUATICS	4,971.12	73,113.94	91.00	80,343.00	73,885.57
	CAPITAL PROJECTS	0.00	18,765.91	41.70	45,000.00	0.00
	TOTAL EXPENDITURES	201,574.42	2,383,429.36	88.05	2,707,032.00	2,488,060.63
Fund 11 - THE CLUB:						
	TOTAL REVENUES	210,254.06	2,309,133.26	85.30	2,707,032.00	2,524,444.70
	TOTAL EXPENDITURES	201,574.42	2,383,429.36	88.05	2,707,032.00	2,488,060.63
	NET OF REVENUES & EXPENDITURES	8,679.64	(74,296.10)	100.00	0.00	36,384.07

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2019	YTD BALANCE 11/30/2019	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 11/30/2018
Fund 12 - CAPITAL						
ADMINISTRATION		50,000.00	550,000.00	37.70	1,459,000.00	5,249.00
TOTAL REVENUES		50,000.00	550,000.00	37.70	1,459,000.00	5,249.00
ADMINISTRATION		53.30	13,128.15	100.00	0.00	124,602.24
CAPITAL PROJECTS		295,741.77	1,598,633.00	80.78	1,979,000.00	651,912.09
TOTAL EXPENDITURES		295,795.07	1,611,761.15	81.44	1,979,000.00	776,514.33
Fund 12 - CAPITAL:						
TOTAL REVENUES		50,000.00	550,000.00	37.70	1,459,000.00	5,249.00
TOTAL EXPENDITURES		295,795.07	1,611,761.15	81.44	1,979,000.00	776,514.33
NET OF REVENUES & EXPENDITURES		(245,795.07)	(1,061,761.15)	204.18	(520,000.00)	(771,265.33)

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2019	YTD BALANCE 11/30/2019	% BDGT USED	2019 AMENDED BUDGET	YTD BALANCE 11/30/2018
Fund 14 - BPC						
	ADMINISTRATION	9,580.36	119,654.73	87.24	137,157.00	142,284.00
	GOLF OPERATIONS	(786.98)	1,145,930.66	88.00	1,302,256.00	1,213,966.46
	FOOD & BEVERAGE	18,328.49	871,341.34	99.38	876,750.00	851,157.58
	TOTAL REVENUES	27,121.87	2,136,926.73	92.26	2,316,163.00	2,207,408.04
	ADMINISTRATION	35,713.05	516,523.80	78.84	655,194.00	547,110.74
	MAINTENANCE	28,482.44	459,939.14	86.61	531,033.00	448,348.19
	GOLF OPERATIONS	10,763.57	289,664.76	83.31	347,678.00	309,222.13
	FOOD & BEVERAGE	30,930.72	615,402.55	86.18	714,052.00	651,844.35
	CAPITAL PROJECTS	0.00	66,285.76	97.18	68,206.00	69,275.76
	TOTAL EXPENDITURES	105,889.78	1,947,816.01	84.10	2,316,163.00	2,025,801.17
Fund 14 - BPC:						
	TOTAL REVENUES	27,121.87	2,136,926.73	92.26	2,316,163.00	2,207,408.04
	TOTAL EXPENDITURES	105,889.78	1,947,816.01	84.10	2,316,163.00	2,025,801.17
	NET OF REVENUES & EXPENDITURES	(78,767.91)	189,110.72	100.00	0.00	181,606.87
	TOTAL REVENUES - ALL FUNDS	990,467.36	21,459,559.51	81.49	26,334,311.00	22,443,822.03
	TOTAL EXPENDITURES - ALL FUNDS	3,643,134.31	21,837,228.65	77.30	28,249,311.00	24,177,654.58
	NET OF REVENUES & EXPENDITURES	(2,652,666.95)	(377,669.14)	19.72	(1,915,000.00)	(1,733,832.55)