







1685 West Higgins Road, Hoffman Estates, Illinois 60169 **heparks.org t** (847) 885-7500 **f** (847) 885-7523

The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

AGENDA REGULAR BOARD MEETING NO. 1046 TUESDAY, OCTOBER 22, 2019 7:00p.m.

- 1. ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. APPROVAL OF AGENDA
- 4. AWARDS:
 - A. Best of Hoffman: Mary Ellen Summerville
 - B. Employees of the 3rd Quarter:
 - o Full-Time: Debbie Albig
 - o Part-Time: Shannon McGreal
- 5. COMMENTS FROM THE AUDIENCE
- 6. RECESS FOR A&F COMMITTEE MEETING
- 7. RECONVENE FOLLOWING A&F COMMITTEE MEETING
- 8. APPROVAL OF MINUTES (attached)
 - A. Regular Board Meeting Minutes 9/17/2019
- 9. CONSENT AGENDA (Click here to access all Board & Committee Packets)
 - A. Fertilizer and Chemical 2020 Early Order Bid / M19-099 (See Oct. B&G packet)
 - B. Program Guide Print Bid Results / M19-101 (See Oct. Rec packet)
 - C. Teen & Senior Programs / M19-103 (See Oct. Rec packet)
 - D. Fabbrini Pickle Ball Expansion / M19-100 (See Oct. Rec packet)
 - E. TC Ice Rink 2 Renovation / M19-102 (See Oct. Rec packet)
 - F. Open and Paid Invoice Register: \$747,532.83 (See Oct. A&F packet)
 - G. Financial Analysis/Revenue and Expenditure Report (See Oct. A&F packet)



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- H. Acceptance of B&G Minutes 09/10/2019 (see Oct. B&G packet)
- I. Acceptance of Rec Minutes 09/10/2019 (see Oct. Rec packet)
- J. Acceptance of A&F Minutes 09/17/2019 (see Oct. A&F packet)
- 10. PRESIDENT'S REPORT
- 11. ADOPTION OF EXECUTIVE DIRECTOR'S REPORT
- 12. OLD BUSINESS
- 13. NEW BUSINESS
- 14. COMMISSIONER COMMENTS
- 15. EXECUTIVE SESSION
 - A. Minutes, pursuant to 5 ILCS 120/2 Section 2(c)(21) of the Open Meetings Act
 - 09/17/2019
 - B. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to 5 ILCS 120/2 Section 2(c)(1) of the Open Meetings Act.
- 16. Potential discussion and possible vote on matters regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to 5 ILCS 120/2 Section 2(c)(1) of the Open Meetings Act.
- 17. ADJOURNMENT





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MINUTES REGULAR BOARD MEETING NO. 1045 September 17, 2019

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on September 17, 2019 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kaplan; Commissioners Chhatwani, K. Evans, R. Evans,

Kilbridge, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and

Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of

Golf and Facilities Bechtold

Audience: Comm Reps Kulkarni, Utas, Macdonald, Winner, Wilson, Musial;

Program Manager Dodson, Twirling Twisters and their families; Shelley Knapp, Loren Golden, Liz Wilmes, Jim Fransen, David Whittaker, Dick Wilmes, Tad Szmelter, Kate Boetto (The Club

tennis members; see attached list)

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner Kinnane made a motion, seconded by Commissioner Kilbridge to approve the agenda as presented. The motion carried by voice vote.

4. Awards:

President Kaplan presented the Twirling Twisters with the Best of Hoffman Award noting that the baton program had started in 1989 and that the Twirling Twisters had competed at the local and state levels and won State. He also noted that they went on to compete for National Champions.

5. Comments from the Audience:

Mr. Loren Golden addressed the board noting that he was speaking for the tennis club members at The Club urging them not to cancel the tennis program and remove the tennis courts. He noted that the district provided programing to serve the community and felt that offering tennis did that. He also noted that The Club was the finest tennis facility in the state. Mr. Golden referred to the district's mission that called upon staff to be environmentally and fiscally responsible and asked if there was a compromise to be achieved to maintain those goals while keeping tennis noting that it was really important to those holding tennis memberships.

Executive Director Talsma noted that the district was in a process of evaluating the facility and that there were only 76 active tennis memberships out of almost 3000 memberships to The Club. He also explained that the tennis courts took up 10%-20% of the footage at The Club but was only 3% of the memberships. He also noted that there had been many changes in the fitness industry but that The Club did not have the space to implement the changes and/or new equipment because of the space taken up by the tennis courts. He noted that revenue with the tennis memberships and all lessons netted about \$100,000 and that it cost the district about \$200,000 to maintain the courts. Executive Director Talsma invited all in attendance to participate in an open meeting to be held at The Club Tuesday October 1 at 6:00 p.m. and/or Saturday October 5 at 10:00 a.m. where there would be open discussion on the plans for The Club.

Executive Director Talsma also explained that the numbers had been declining both in fitness and tennis and that the focus would be to build those memberships up. He reviewed again the 250 people involved in tennis and/or tennis lessons out of the 3000 memberships at The Club and reminded everyone that they had tennis outdoors at a number of parks and noted that they were exploring resident rates for tennis members at other park district indoor tennis facilities. He also explained that staff would be looking for final approval on the plans for The Club after the October open meetings and assured the audience that removing the courts was not something staff would take lightly.

Ms. Boetto addressed the board noting that she was not a tennis member at The Club but routinely played tennis on their courts and felt that the numbers might be misrepresented. She also asked about the Community Survey noting that she and her neighbors had not had any input on that survey and questioned the results. Executive Director Talsma explained that the information including the survey itself would be available on line Wednesday for everyone to review.

Mr. Szmelter addressed the board noting that he was a member of the tennis community for 15 years and that his children had participated in the program. He explained that tennis had helped to keep them out of trouble and that they had gone on to be on the high school tennis team. He noted that he worked with radio station 92.7 on their advertising spots and offered to check out free advertising for the district to encourage more memberships.

Shelley Knapp addressed the board noting that she was a Hoffman Estates resident and had recently been employed by the park district for the past 10 years. She explained that she was looking to stay involved with the district as a Community Rep but had been told that she would be ineligible because of her past employment.

President Kaplan thanked her for bringing that issue to the board and asked that she email him directly with her issue so that he could respond directly as this was only a forum for comments from the audience and not more conversation on items.

6. Recess for A&F Committee:

Commissioner K. Evans made a motion, seconded by Commissioner Chhatwani to recess for the A&F Committee at 7:31 p.m. The motion carried by voice vote.

7. Reconvene Following A&F Committee Meeting:

Commissioner Kinnane made a motion, seconded by Commissioner Chhatwani to reconvene to the Regular Board Meeting at 8:00 p.m. The motion carried by voice vote.

8. Approval of the Minutes:

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to approve the minutes of the Special Board August 13, 2019, Committee of the Whole August 20, 2019, Regular Board August 27, 2019 meetings as presented. The motion carried by voice vote.

9. Consent Agenda:

Commissioner Kinnane made a motion, seconded by Commissioner Chhatwani to approve the consent agenda as presented.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0 Absent: 0

- A. 2020-2024 CMP Finalized / M19-089 (see Sept Committee packets)
- B. Balanced scorecard / M19-090 (see Sept Committee packets)
- C. Limited Bond Issue Ordinance O19-005 / M19-093 (see Sept A&F packet)

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- D. Open and Paid Invoice Register: \$907,754.14 (see Sept A&F packet)
- E. Revenue and Expenditure Report (see Sept A&F packet)
- F. Acceptance of B&G Minutes 7/16/2019 (see Sept B&G packet)
- G. Acceptance of Rec Minutes 8/13/2019 (see Sept Rec packet)
- H. Acceptance of A&F Minutes 8/137/23/2019 (see August A&F packet)

10. President's Report:

President Kaplan noted that the Dog Carnival was very cool and engaging and that he had begun playing pickle ball weekly. Commissioner K. Evans asked if he saw anyone playing tennis while he was at pickle ball and it was noted that he had not seen the interest in tennis that he saw in pickle ball.

11. Executive Director's Report:

Commissioner Kilbridge made a motion, seconded by Commissioner Chhatwani to adopt the Executive Director's Report as presented. The motion carried by voice vote.

12. Old Business:

None

13. New Business:

None

14. Commissioner Comments:

Commissioner Kinnane reminded everyone of the Village's 60th Anniversary Party to be held this weekend at the Sears Center from 11:30 to 4 p.m.

Commissioner McGinn noted that he had stopped by the Garage Sale and reminded all of the upcoming NRPA Conference. Executive Director Talsma noted that directors would be attending but that Director Hopkins would not and still be at the district.

Commissioner K. Evans noted that the Dog Carnival was awesome and congratulated staff on the efficient handling of Care Program issue.

Commissioner Kilbridge noted that she stopped by the demolition of Highland playground and applauded the in-house work by staff.

Commissioner R. Evans said the Dog Carnival was good and that he noted there were many waiting to play pickle ball but he had not seen anyone for tennis. He reminded all to save the November 9, 2019 date for the Foundation Texas Hold'em. Executive Director Talsma noted that they would be looking for volunteer dealers as well as

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participants and would be running a split the raffle instead of the Reverse Raffle as well as offering a Taco Bar and drink tickets and a sit and go table.

Commissioner Chhatwani also noted that the situation with the Mayor and their grandchild was handled well.

15. Executive Session:

Commissioner McGinn made a motion, seconded by Commissioner Kinnane to move to Executive Session at 8:10 pm for the purpose of:

- A. Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.
- B. Appointment, employment, compensation, discipline, performance, or dismissal of an employee pursuant to Section 2(c)(1) of the Open Meetings Act.

On A Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0 Absent: 0

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to reconvene to regular session at 9:21 pm. The motion carried by voice vote.

16. Discussion and Vote from Executive Session:

None

17. Adjournment:

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to adjourn the meeting at 9:22 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma Secretary

Peg Kusmierski Recording Secretary

HOFFMAN ESTATES PARK DISTRICT REGULAR BOARD MEETING NO. 1046

EXECUTIVE DIRECTOR'S REPORT

October 2019

<u>PARKS DIVISION</u> <u>ICE RINK</u>

The cold pipe installation started on 9/10/2019 and was completed successfully without disruption. The cold floor was laid on top of the rebar and tied down with hook clamps from the rebar. The pipes were laid down 3 inches on center and connected to the headers placed in the header trench. The pipes were completely installed on the 13th of September and were pressurized that evening. The pipes held at 62 PSI for 72 hours. The concrete pour of the rink began on the 19th of September. A pump truck was placed at the top of the ice maintenance ramp with tubing running down the ramp and into the rink. The contractors had multiple staff to move the pipe runs, move concrete and hand float and edge as they poured. The floor was troweled with a power trowel set up with laser levels to provide the same depth of concrete over top of the cold floor piping. The curing process started on the 20th and will take 28 days to fully cure. Rink 1 had the concrete pour finished on 9/19/2019 and the curing process starting on the 20th.

The rink needed to cure for 14 days in order for equipment use on the rink. Minnesota Ice prepped for the dasher boards to be installed by removing the exposed insulation layer and installing the rubber joint expansion. Rink System, the dasher board company, was onsite on the 5th of October and began laying out the dasher boards and removing old kick plates. The boards are set to be installed prior to 16th, which is when the boards are going to be cleaned.

As part of the Rink 1 renovation project, the existing heat pipe from the mechanical room was repaired going to Rink 2 to allow for the pipes under the rink to be pressure tested. Rink 2 is experiencing the same failures as Rink 1, and staff was hoping the heat system could be repaired to potentially save the rink. Currently the pipes do not hold pressure. The new test after the repair still failed to hold pressure in the pipes for more than two minutes, indicating numerous areas of damaged pipe.

During the Rink 1 renovation staff has located multiple areas where sub floor drainage did not have the correct pitch for water flow, and there are areas where drainage was installed above, instead of below the heat pipes. These errors forced water to raise above the pipes and pool before getting to the drainage. Over an extended period of time, the pooling water caused the pipes to rust from the outside in and corrode and leak. Currently staff is planning to complete rink 2 in 2020 and budget is being work through.













COMMUNITY PARK

With the assistance of Community Representative Linda Dressler we applied for The Placemaking Grant through the Mainstreet Organization of Realtors. We have proposed to install two new bench areas around the splash pad, refurbish the existing shelter and add new tables along with the installation of a Gaga Ball pit in the park. These totals were in the amount of \$7,000 which have all been awarded to Hoffman Estates Park District. Please thank Linda for bringing this to our attention.

TC North Roof

The contractors and the engineers were on site on the 3rd of October going over next step and how the reaming install will take place. Staff had numerous question on timeframe and what the hold up of production seems to be. In order to provide the correct communication the schedule and response to staff questioning of the timing is below:

I was given the following schedule for the remaining construction at the Triphahn Center:

1st Kalwall delivery – October 15th (roof skylights)

Roof skylight installation – October 16th – November 15th

2nd Kalwall delivery – November 15th (vertical skylights)

Vertical skylight installation – November 18th – December 4th

Metal roof installation - October 28th - November 26th

I checked today to see if there is any change with the delivery of the panels, and we are still looking at October 15. Regarding production of the skylight and wall panels, they would have been cleared to put them in queue after we finalized the engineering review, which would have been July 25. On August 20, WJE was informed that the panels were still scheduled for delivery on September 26. WJE was informed that the shop drawings were ready for review on September 5. We submitted our comments on the shop drawings on September 10 to DCG, who forwarded them on to the installer. WJE submitted the project drawings to Kalwall prior to the project going out to bid last year. This was because enhancements to the drainage of the panels was included in the details. WJE's prior experience with the systems has given us insight to the vulnerability of the installed panels, so certain enhancemens were shown in the bid documents. WJE received the go ahead by Kalwall to include the enhancements in the system, and the project was put out to bid showing these. Fast forward to September of this year, and after reviewing our comments on the shop drawings, Kalwall did a bit of an about face and stated that some of the enhancements will not be acceptable. It was explained to us that the original review was not made by the technical staff, and that two items in the enhancements will not be accepted as shown on the project drawings. WJE was informed of this on September 18. We were also informed on September 18 by the Kalwall installer that the panels were taken out of production pending final acceptance of the shop drawings. We voiced our disagreement with the shift in production and told the installer that the panels needed to be put back into the queue immediately. During a phone call between WJE, DCG, and the Kalwall installer on September 19, we worked out all details in a manner that would be acceptable to Kalwall. We were also informed that the panels were placed back into production. I was able to speak with DCG regarding the schedule. The installer has said that it will be approximately a week per side and the roofing will follow close behind. He will

review his notes to see how 5 weeks came up. He has said that there may be a willingness to work Saturdays in an effort to accelerate things. On Thursday, before we move outside to do some of the mock-ups, we will need to have a detailed discussion of the schedule and see how we can shave time off of the schedule.

During the meeting on the 3rd of October staff asked again how they can complete this project in November as we do not want to go into November. DCG roofing explained that they are willing to work sun up to sun down in order to cut into the schedule that was provided.

SEASCAPE

Seascape's shut down procedures started on September 4th this year. We left the pool full of water and shut off the auto fill and drains lines back the holding pit. This was in an effort to see if we could identify how far the water level would drop before no more water is lost. We discovered that it held water from the blue line down to the deep end. This was a relief that the six inch mainline seems to be holding. Once the pool was drained American Leak Detection was onsite to test pipes. They located a leak on a two inch line at a tee in the pipe. The tee in the pipe was cracked off the pipe and definitely was a source of our problem. That pipe is currently being repaired and then American Leak detection will be back onsite to test if there are any more. They also recommend that we fill the pool with water early next year and have the lines tested by them with water in them (this is a new process to us) as then they can use water flow as well.



OTHER

Other items that were worked and or completed or begun in September at Parks, Planning and Maintenance Department:

- Regular mowing and weeding.
- Athletic field maintenance.
- Tree maintenance and plant order for fall install.
- Aquatic applications at Chestnut.
- Burn permits obtained.

- Highland park renovations landscaping, drainage, path reconstructions, playground removal and install. Expected to be open Nov 1st.
- Monthly playground checks.
- Field stripping for fall sports.
- Prep work for tennis court resurfacing.
- Planning for Princeton and Pine playgrounds.
- OSLAD planning and permitting.
- TC Ice locker room renovations.
- Installation of ADA swing at Hunters Ridge.
- Inventory of gas and electric heaters for heat startups.
- Park/playground lighting inventory and replacements.
- Replacement of photo cell at Locust Park.
- HVAC maintenance and repairs.
- BAS for Wolves area, to solve different temperature values.
- Two employees attended the ComED energy workshop.







Upcoming Events

Oct 12 – Pumpkin Fest

Oct 19 - Hoffman Walks - Wildflower Seed Collection

Oct 19 – Trunk or Treat

Oct 26 – Preschool Halloween Bash

Oct 27 – Pumpkin Skate

Nov 9 – Trivia Night – Disney theme

Administration

HE Parks supported the Village of Hoffman Estates in a variety of events this month:

- Rec and C&M staff had a table at three of the Village's Fire Department Open Houses.
- HE Parks, The Club and the rock wall were part of the Village's Platzkonzert German Fest this month.
- The Village celebrated their 60th Anniversary at Sears Centre on September 21. Rec and C&M staff worked the HE Parks table, craft table and rock wall for the event. Pat Bodame & Katie Burgess attended the planning committee for this event as well.





Triphahn Center Fitness

Membership 9/30/18 1/1/19 9/30/19 YTD Var. +/

Willow Rec Center Fitness & Racquetball

 Membership
 9/30/18
 1/1/19
 9/30/19
 YTD Var. +/

 Total
 335
 329
 289
 -40

Membership numbers above do not include the free health insurance fitness memberships: Total members = 41 (up 10 from last month)

- Total members for each category for this month, include:
 - Renew Active = 7 (up 2 from last month)
 - O Silver Sneakers = 4 at WRC (up 1 from last month) & 24 at TC (up 5 from last month)
 - o Prime = 4 at TC (no change from last month) & 2 at WRC (up 2 from last month)

There are 37 participants enrolled in fall group fitness classes compared to 58 last year.

There are 6 enrolled in Racquetball lessons compared to 3 last fall. There are also 25 enrolled in racquetball leagues compared to 30 last fall.

Facility Rental Summary

	Triphahn	Willow
# of full gym rentals	6	2
# of half gym or Mini gym rentals	15	9
# of room rentals	34	4
# of court rentals		71
# of birthday parties		2



 Dog Park Passes
 9/30/18
 1/1/19
 9/30/19
 YTD Var. +/

 Total
 674
 683
 659
 -24

Doggie Carnival was held on September 14. 65 dogs attended and played a variety of games at Fabbrini Park. This was the first year that a small per dog fee was charged; we believe this caused a decrease in attendance from previous years. Staff will be re-evaluating the fee.



Family Bingo was held on Friday, 9/20. There were 66 registered, with drop ins attending. Everyone had a nice time and al left with candy as their winnings. The next event will take place at Willow on November 22.

Stars Dance Company: Currently there are 19 members of the Company (compared to 13 last year). This month, the company members had a photo shoot on September 8. Photos will be hung in the display case outside the dance room. Costumes will be ordered next week to be used for competitions starting in February.

Fall program enrollment summary:

Dance		Gymnastics		Kai	rate
2018	2019	2018	2019	2018	2019
191	191	108	109	183	183

HE Parks is sponsoring/partnering with the Healthy Kids Running Series. This program brings families out to Pine Park for a run/walk course every Sunday evening. The program runs for 5 weeks. There are 50 children participating in this program.



<u>50+ Membership</u>	9/30/18	<u>1/1/19 </u>	9/30/19	<u>YTD Var. +/</u>
Total Members	422	397	377	-20

September Drop-In Activity Attendance

Drop in Activities	Attendance
Wii Bowling	70
Mah Johng	16
Cards	32
Games	25
Meet and Mingle	Varies
Bunco	14
Mexican Train	40
Canasta- NEW	16
Mini Disc Golf-	6
NEW	
Chess	12

Athletic Activities	Attendance
Billiards	120
Pickleball	216
Ping Pong	25
Volleyball	84
Baggo	6
Chair Volleyball	36

Trips in September- Three trips were offered in September. Apple Picking on 9/11 had 23 participants, Wondering Tree Estate on 9/19 had 12 participants, and a trip to see Newsies on 9/25 had 8 participants.

50+ Group Fitness: There are 93 participants in fall group fitness classes compared to 67 last year.

50+ Clubs which met in September

- Pinterest Crafting Club met twice in September and continues to be a very well received club with many hidden talents among those in the group.
- Book Club- 9/30, 15 in attendance

Evening/Special Programs/Services in September

- Pub Quiz Night (3rd Thursdays/5:30 pm) 34 participants. We were up by 3 this month. Theme was NFL Night with a Chili Cook Off contest. Everyone had a great time! Lots of participation from NFL wear to making Chili.
- S.O. S (Seniors out Socializing) group met on 9/24 at the Olive Garden, in Schaumburg. 11 were in attendance. Great number for our S.O.S group.
- Chili Cook Off Tailgate Party, 9/6- We had 25 in attendance. Only one couple made Chili, so they won by default.
- Lake Barrington Woods Luncheon, 9/27- We took a group off 22 out to Lake Barrington Woods for a tour of their facility and then lunch in their dining room. LBW and 50+ has a partnership throughout the year and this was a way for our group to help support LBW partnership, as they are always coming to us for functions.
- AARP was on site offering their Safe Driving Course on Monday, 9/23 and Wednesday, 9/25. For the very first time, we had very low enrollment.

50+ Lunch Bunch in September

• This group met on Friday, September 13 at Franco's. We had 4 in attendance.



Preschool & ELC enrollment:

Preschool/ELC:	8/2018	8/2019	Var. +/-
3's Playschool 19-20	14 TC	14 TC	+4
	8 WRC	12 WRC	
2's Playschool 19-20	30 TC	29 TC	-6
	24 WRC	19 WRC	
Preschool 19-20	121 TC	121TC	+3
	58 WRC	61 WRC	
Early Learning Center	17 – 5 days	18 – 5 days	+6
	5 – 4 days	47– 4 days	
	4 – 3 days	8-3 days	
	4 – 2 days	2-2 days	
	30 TOTAL	1 – 1 day	
		36 TOTAL	



STAR staff participated in District 54's crisis training on September 17.

STAR	18/19	19/20	Var +/-
B/A school	373 - D54	377 - D54	+10
(SD54 & D15)	62 - D15	68 - D15	
KSTAR District 15	19	21	+2
TOTAL	454	466	+12



	2018	2019	Variance
Adult Softball	9 teams	11 teams	+2
Adult Basketball	0	6 teams	+6
Adult Football	6 teams	4 teams	-2

- Adult Football leagues started on Sunday, September 8
- Adult Softball leagues started on Monday, September 9
- Adult Basketball leagues start on Monday, September 9
- Boys and girls feeder basketball started their open gyms on Wednesday and Thursday. This is a great way to get players back in the gym to work on fundamentals before tryouts in October
- Mustang and Pinto Fall Baseball had their open days on Saturday, September 7 with games at South Ridge Park and Armstrong Park.
- The process of getting coaches set up for our youth basketball began by contacting all former coaches to see who is returning for the following season. We average 35 teams a season for youth basketball and each team needs a volunteer coach.

Fall Youth Baseball Leagues

	Pinto	Mustang	Bronco	Pony	Colt	Plus/Minus
2018	10	10	20	21	8	
2019	26	11	24	20	8	+20

Soccer

	Fall 2018	Fall 2019	+/-
HSL (Rec)	147	225	+78
HESL – Hoffman Elite	0	54	+54

- Games have began
- Volunteer outing and soccer outing is scheduled.
- All Star Night is scheduled and is changed to an all-star day.
 - Hoping to improve the involvement of kids who did not make all-star to still go to the games to support their teammates.
 - We will have games/competitions between all-star games to get the teammates involved.

Fishing

	Fall 2018	Fall 2019	+/-
Fishing	10	5	-5

^{*}Overall still up 3 kids in the fishing program compared to 2018

Coming up!

- Colt baseball game at Boomers Stadium on October 13 at 1pm.
- Village Fire Fighters vs Police at Cannon Crossing on October 12.
- Free Basketball Camp at Sears Centre sponsored by Windy City Bulls on October 26 from 9-11am.



Hockey enrollment comparison:

	2018/19	2019/20
Mites – Coyotes	10	20
Mites – Travel Coyotes	26	25
Squirts – Wolf Pack	25	28
Pee Wees – Wolf Pack	43	32
Bantam – Wolf Pack	39	51
Midgets – Wolf Pack	20	20
Wolverines	53	12
TOTAL	190	188

Prime – Squirts NEW	n/a	13
Prime – Pee Wee NEW	n/a	20
Prime – Bantam NEW	n/a	20
TOTAL		53

Fall Ice Lessons: Due to ice renovation, all Monday classes were cancelled for September & October. Only Friday lessons are being offered for two months. Monday lessons will resume the first week of November allowing lessons to run both on Monday & Fridays. Even with not offering lessons on Mondays, enrollment is still very good.

	2018	2019	+/-
Tot Levels Figure Skating	64	51	-13
Basic & Free Skate Levels Figure Skating	124	133	+9
Adult Figure Skating	6	8	+2
Intro to Synchronized – New	n/a	3 (starts in November)	+3
TOTAL FIGURE SKATING	194	195	+1

Fall Hockey lessons: Due to ice renovation, all Thursday classes were cancelled for September & October.

	2018	2019	+/-
Hockey Lessons	88	104	+16
Floorball	n/a	5	+5
TOTAL HOCKEY	88	109	+21

The Chicago Wolves home opener was held October 5 at Allstate Arena. Over 400 HE Parks hockey families attended the game. The Mites & Squirts played during the game and the Wolverines participated in the National Anthem.



Department Projects:

HE Parks won Best of the Best Award for IAPD Best Friend of Parks for Small Businesses for our partnership with National Fitness Campaign in creating the outdoor Fitness Court at Fabbrini Park.

Preliminary development of a new "Programs for All" program subsidy program.

Design Work:

- New brochure design & layout
- Craft Fair
- Wedding promotions
- Wild Flower Seed Collection
- Foundation Poker Night

Marketing Campaigns / Promo:

- Now Hiring: swim instructors & banquet servers
- Feeder Basketball tryout
- Teen Trips
- Swim Lessons
- Fall events & programs

On Site Promotions:

- Fire Department Open Houses (3)

- Village's 60th anniversary event
- Platzkoncert Fest
- Chamber of Commerce golf outing

Special Advertising:

- Full page ice advertisement in Daily Herald Time Out section
- Fall special events promoted in Fall Event section of Daily Herald
- Chamber of Commerce new mover guide

Eblasts: 10 eblasts were sent this month & 3 eblasts sent to The Club members.

Press Releases:

- Fall Events 9/4
- Golf Outings 9/19
- October Events 9/24

Social Media:

- 33 posts in September
- Top interactive posts:
 - 1) Craft Vendors Wanted 3173 reach, 73 reactions & 190 clicks
 - 2) Trunk or Treat 2279 reach, 26 reactions & 73 clicks
 - 3) Doggie Carnival 2149 reach, 26 reactions & 81 clicks
 - 4) Gymnastics 1837 reach, 12 reactions & 72 clicks

of Followers:

HE Parks Facebook: 4234 (+42 from last month)

HE Parks Twitter – 1004 (+8 from last month)

HE Parks Instagram – 346 (+14 from last month)

50+ Facebook- 94 (+1 from last month)

Wolfpack Facebook- 101 (+7 from last month)

Figure Skating Facebook – 62 (No change from last month)

Bridges Facebook – 980 (+11 from last month)

Bridges Instagram – 106 (+6 from last month)

Bridges Twitter – 158 (no change from last month)

The Club Facebook – 1472 (+7 from last month)

The Club Instagram – 142 (-1 from last month)

The Club Twitter – 25 (-1 from last month)

Website:

Total page views: 23,618 - a decrease of -26%.

Increased traffic to these pages compared to August:

o Triphahn Center, Bid Information, Board Meetings, Health & Fitness

Highest visited pages in September: Home, Program Guide, Doggie Carnival, Hockey, STAR, Triphahn Center, Events, Public Skate

Highest visit days:

- 1451 September 3 Ice Programs
- 1364 September 13 Doggie Carnival
- 1316 on September 10 Homepage, program guide and Board Packets were the major draw to the site on this day.

Newly Acquired Advertising and Sponsorships

Allstate – marquee and program guide

Andigo – program guide and e-blasts

Chuy's – pumpkin fest vendor

Golf Rose – annual campaign renewal...dog parks, events, etc.

Homes 4 U – pumpkin fest vendor

NIU eSports—program guide

Rookies – foundation raffle tickets

Raising Canes – title sponsor of Winter Fest

Community outreach event presence:

SBA – speed networking

SBA – after hours

HE Chamber – golf outing booth

HE Chamber – lunch chat

Bridges General Programs



Upcoming Golf Events

Final Challenge 10/12, Pro Am Scramble 10/13, Turkey Shoot 11/2, Bridges 5k 11/2



Upcoming F&B Events

Winter Fest & Breakfast with Santa 12/14

Golf Rounds

]	MONTHLY RO	UND TOTALS		
2015	2016	2017	2018	2019	5 Year Average
4,064	4,004	4,752	3,554	3,616	3,998
1		YTD ROUN	D TOTALS		1
2015	2016	2017	2018	2019	5 Year Average
26,551	26,114	27,487	24,117	22,167	25,287

Range Information

2015	2016	2017	2018	2019	5 Year Average
2,499	2,067	2,431	2,344	2,653	2,399
	YTD RANG	GE BASKET SA	LES TOTALS		
2015	2016	2017	2018	2019	5 Year Average
17,207	17,171	18,057	16,316	18,755	17,501

Hole In One Contestant Update

HOLE IN ONE MONTHLY SALES TOTALS								
2016	2017	2018	2019					
120	293	212	111					
YT	YTD HOLE IN ONE SALES TOTALS							
2016	2017	2018	2019					
120	2,086	1,811	2,065					

Communications & Marketing



4 Email blasts went out promoting Final Challenge, Pro Am Scramble, Bridges 5K, Labor Day Specials, Weekday Golf Promos, etc.

Food & Beverage

For the month of September we had 21 (22 Events in 2018)

- 5 breakfast meetings servicing 100 guests
- 3 showers servicing 154 guests
- 1 birthday servicing 30 guests
- 4 ceremony/receptions servicing 697 guests
- 1 reception only servicing 95 guests
- 6 golf outings servicing 684 guests
- 1 fundraiser servicing 95 guests

For the month of October we have 13 events (23 Events in 2018)

- 5 breakfast meetings servicing 125 guests
- 1 showers servicing 52 guests
- 1 ceremony/receptions servicing 115 guests
- 1 reception only servicing 140 guests
- 2 golf outings servicing 87 guests
- 2 luncheons servicing 140 guests
- 1 dinner servicing 125 guests

Wedding Count Update:

- 2020 = 6 ceremony and reception, 3 reception only
- 2019 = 16 ceremony and reception, 3 reception only, 1 ceremony only
- 2018 = 16 ceremony and reception and 3 reception only, 2 ceremony only (2 weddings cancelled in 2018)
- 2017 = 14 ceremony and reception, 5 reception only, 5 ceremony only
- 2016 = 21 ceremony and reception, 4 reception only, 1 ceremony only.
- 2015 = 18 ceremony and reception, 5 reception only, 4 ceremony only

Golf Maintenance Summary

In September, our high averaged 75 degrees (1 degree above average) and low averaged 61 degrees (6 degree above average). Rainfall was substantial above average this month at 206% of our normal at 6.62" (3.21" average). We saw measurable rain 13 days in September, some of those with over 1" at a time. Looking around locally, we really lucked out with some of these storms though; places south of us received 4"-6" of rain in one storm when we only received 1.2". In September, we saw 23 total playable* days (76%) and 3 (33%) weekends in September.

*Playable is being defined as highs between 55-90 degrees and less than .05" rain.

Early September all greens at the course were aerified and heavily top-dressed. Unfortunately, mother nature did not cooperate much so the first day was delayed slightly. However the maintenance team was still able to complete all 18 holes within two days. This year we used small tines that only pull a 3/8" core versus the larger 5/8-3/4" cores. With the smaller tines, we are able to have more tines closer together, which allow us to impact just as much area as a large tine would, while providing a better finished surface and I feel that they heal much quicker. Through the whole process the maintenance team punched about 5 million holes across our 3.1 acres of greens surfaces. Those 5 million holes were filled with approximately 45 tons of sand, which is two semis worth. Needless to say, it's a lot of work; but the maintenance team worked quickly and efficiently to complete the task. Right about the same time, we were also able to aerify the tees and approaches with ½" solid tines. This is a minimally disruptive process and is barely noticeable on the higher heights of cut.

Here is a small list of some of the tasks the maintenance team has been working on in September:

- Applied preventative fungicide and fertilizer applications on greens, tees, and fairways.
- Applied herbicide applications to fescue and rough areas.
- Cultural practices; Verticut tees and approaches
- Repaired multiple leaks in the irrigation system.
- Worked on detail items; trimming trees, irrigation heads, and yardage plates.
- Filled divots on tees and fairways.
- Started to deal with the beginning of the leaf drop.
- Fixed bunker washouts after all the storms (about 60 hours of labor)



September Membership Totals	9/30/2018	9/30/2019	<u>1/01/2019</u>	<u>Var. +/-</u>
Totals	2948	2872	2881	-9

Member Services/Sales

- With the \$7 enrollment offer in September, we continued to have good enrollment numbers in the month, surpassing our goal by 2 with 107 new members. We had a likely record enrollment day the last day of the month with 21 new members. This was likely a product of the low enrollment offer and some email blasts sent out mid and end of month to membership leads. However, as we predicted, our cancellations were high in September due to so many back-to-school cancellations by students and teachers. If we continue with strong enrollment through months Oct-Dec, we should be on track to match our goal numbers for 2019.
- Our Member Services Manager continued to reach out to corporate clients in September to set up passes for our potential corporate clients to come in and try the facility, and set up dates for us to visit and give information about the facility.
- Our Member Services Manager is beginning to train the part-time staff on membership sales so all staff is comfortable and able to assist with tours and the sales process.

Operations and Fitness Departments:

- We are very excited to have hired a new Fitness Manager, Jeremy Dawkins. Jeremy brings a wealth of knowledge and experience to the role.
- We have tasked the Fitness Manager with three priorities to tackle in his first months. His priorities are to design the programming and space for the potential renovated tennis court area, analyze the group fitness class schedule and make any needed modifications of class formats and times, and assist with the redesign of the new member on-boarding process.
- Jeremy will also be hiring new personal trainers to support the facility's need for additional fitness staff.
- Personal Training sales for September was \$5,398.

Aquatics: Lesson participant numbers at The Club (Fall 1 began Sept 9th)

	Winter I	Winter II	Spring I	Summer I	Summer II	Fall I	Fall II	Total Indoor Swim	Summer Seascape
2014	193	236	304	284	320	287	228	1852	597
2015	167	209	325	299	575	300	203	2078	457
2016	150	168	298	292	0	280	208	1396	542
2017	137	206	274	264	240	259	195	1575	352
2018	172	143	251	239	192	202	165	1364	285
<mark>2019</mark>	137	133	208	190	208	236			

^{*}CLOSED Lap Pool First week of lessons

Finance/Administration

- The current litigation between School District 300 and Sears Holding Corporation will likely result in the annual payment from the Economic Development Agreement (EDA) not being received during the 2019 calendar year; however, we will be recording a receivable for the amount. The tax revenue has been received by the Village for distribution; however, the lawsuit requires that it be held until the outcome is determined. If the case is ruled in favor of Sears Holding Corporation, we will receive any amount held from prior years at that time. If the case is ruled in favor of School District 300, Sears will lose any claim to the tax dollars being held and we will receive a proportionate share of the additional dollars that would have been distributed to Sears as well as the amount that would have been received under the original agreement.
- Reviewed District expenses to formulate and determine 2019 projected expenses in accordance with the 2020 budget process.
- Calculated 2020 utility expenditures based on historical data and anticipated rate fluctuations.
- Processed applicable monthly returns as required.
- Consulting with VSI FinTrac and BSA to develop an employee information import from BSA to VSI FinTrac.
- New features/processes in RecTrac:
 - o Setup of 1 new program with 6 new sections.
 - Assisted with new structure of 50+ trip registration beginning with the winter guide.
- Payroll Cycle Processing
 - 09/09/19 \$314.052.76
 - 0 09/23/19 \$299,356.20

Administrative Registration/EFT Billing

- EFT Billings for:
 - a. TC/WRC/The Club Fitness Centers
 - b. ELC (weekly)
 - c. 50+
 - d. Sponsorship/Marquee Signs
 - e. Dance Company
 - f. Pre School
 - g. STAR
- Administrative
 - a. Fall off ice permits
 - b. Lifeguard certification refunds
 - c. Spring programs to history
- Administrative Registration for:
 - a. Financial Assistance
 - b. Foundation Giving Tree
 - c. STAR waitlist enrollment
 - d. Hockey travel team participant transfers

Human Resources

- Processed 20 new part-time hires and 1 new volunteer.
- Interviewed positions: Club Fitness Manager & Executive Assistant.
- Conducted new employee orientation: Club Fitness Manager & Executive Assistant.
- Assisted in completion of facility entry door pictures for GIS system: Vogelei, Parks Maintenance and The Club.

Technology

- Staff has extensively tested Trend Micro's antivirus software as a possible replacement to the AVG and Malwarebyte combination currently used by the District. We found Trend Micro's product to exceed the capabilities of our current solution. As a result, will begin transitioning staff to Trend Micro in October.
- Security Camera Upgrades
 - a. Outdoor camera installation began October 16th.
- Currently reviewing RFP's for facility burglar alarms.

Sponsorship

- Allstate
 - a. Marquee & Guide ad
- Andigo
 - a. Guide ad and e-blasts
- Chuy's
 - a. Pumpkin fest vendor
- Golf Rose
 - a. Dog Park & event sponsor
- Homes 4 U
 - a. Pumpkin fest vendor
- NIU eSports

- a. Guide ad
- Rookies
 - a. Foundation raffle tickets
- Raising Canes
 - a. Winter Fest Title Sponsor

TO VIEW ALL DIVISION 3Q 2019 GOALS



plan was likely headed for

approval.

tioned the wisdom of the park

district staff's recommenda-

tion that three tennis courts

est

nis will end Jan. 1.

Craig Talsma. executive director of the district,

said the district is negotiat-ing with South Barrington and Hanover Park park districts so Hoffman Estates residents will have access to their larger tennis facilities at in-district rates. He said tennis loses \$100,000 a year and the 15-year-old center needs the space to expand and upgrade its other offerings so that it can remain competitive and draw more younger members.



World & nation in 60 seconds

The Hoffman Estates Histori-cal Sites Commission is hosting a free tour of Greve Cemetery, weather permitting, 1 p.m. Sunday, Oct. 13. This

small group guided tour of the cemetery, off Abbey Wood Drive near Queensbury Circle, will explore the interrelated pioneer families buried there. Call (847) 781-2606 for reservations. Private, small group tours are also available by appointment only.

Northwest Suburbs



Northwest suburbs in 60 seconds

broad pattern more at harpercollege, edu.

Elk Grove wins award:
The Elk Grove wins award:
The Elk Grove village Cares anti-opioid program has received a Governor's Hometown Award and is a finalist for the top award, the Governormal recognition to the covernormal recognition to the community's quality of life via projects that had strong volunteer support, met a need, and made a definitive impact. Launched in June 2018, the program provides treatment and resources to those battling addiction. Also under the initiative, the overdose-reversing medication Narcan has been placed in public spaces and private businesses. Elk Grove VII-lage is among four finalists. A winner will be announced at a reception in Springfield on Nov. 14.

Greve Cemetery tour Oct. 13:

tennis courts. Kate Boetto called attention

to fellow club members.

"In the long run, we strongly believe that such changes will not only lead to a waste of taxpayer dollars in making changes that are not necessary, (but also) ... lead to unwanted investment that will never be recouped by the Park District," Boetto wrote. Talsma and Brian Bechtold, the director of golf and facilities, will address the proceed renovations during the

posed renovations during the

Suburbs



HOFFMAN ESTATES PARK DISTRICT

Tennis courts may be replaced at the Club at Prairie Stone

Public meeting set for 10-11 a.m. today

By Bob Susnjara

A public information session is set for today on proposed changes that would eliminate tennis courts at the Club at Prairie Stone fitness center, owned by the Hofman Estates Park District.

Park district Execution of the Hofman Estates Park District.

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Park

to the proposal in an email that she said she sent Friday to fellow club members.

meeting from 10 to 11 am. today at The Club at Praitic Stone, 5050 Sedge Blvd. in Hoffman Estate proposal, the lennis courts would be replaced by a functional fitness zone, high-intensity interval training programs, a performance turt training space and an expansive strength and weightiling zone. A workout area just ended to the country of the count

ues topped results from a park district community survey.

That was followed by a request for additional adult health and fitness programming, with tennis far down the list, he said.

"We 're not creating demand."

About 25,000 square feet of The Club's 110,000 square feet are for the tennis courts.

Members of the park board's buildings and grounds committee are expected on Oct. 15 to discuss the proposed changes for The Club at Prairie Stone. The proposed changes for the Club at Prairie Stone. The proposed changes for the Club at Prairie Stone. park board for consideration Oct. 22.

Amenities at The Club include an aquatic center, gymnasium, climbing wall, group fitness, locker rooms and spa. Monthly adult mem-bership is \$55 for residents and \$59 for nonresidents.

Barrington-area power coupl remembered as leaders, give

histon Reprint and the histonic and the

an unincorporated area near Barrington.
California Highway Partoh tester California Highway Partoh tester California Highway Partoh tester California Highway Partoh tester California Highway 101.
In San Francisco around directing north on Highway 101.
In San Francisco around directing north on Highway 101.
In San Francisco around directing a Volkswagen the wrong way stuck the tax an head-on, killing the couple in and the driver.

The driver of the Volkswagen, Emille Ross, 34, of Hilliston the California, was also Build and was believed to be branch, police said.
Bergman and Bill Crager co-founded Envestment in 1999 and built the Loop-based.



DEDUCT AN ADDITIO **ALREADY LOW SALE PR**



Des Plaines man accused

RECAP OF WEEKLY UPDATES TO THE BOARD

October 4, 2019

Upcoming Events

Oct 5 - Fishing Derby

Oct 5 - ELC Full Day Preschool Open House

Oct 12 - Final Challenge Golf Outing

Oct 12 - Pumpkin Fest

Oct 13 - Pro AM Scramble - Golf Outing

Oct 16 - Raptors in your Neighborhood

Oct 19 - Wildflower Seed Collection – Volunteer Opportunity

Oct 19 - Trunk or Treat

Oct 19 - Parent's Night Out

Oct 22 - Teen Field Trip – Poplar Creek Bowl

Oct 26 - Preschool Halloween Bash

Oct 26 - Pumpkin Swim

Ice Update Rink 1 and Rink 2

Ice Update 10/4/2019

Rink one had the concrete pour finished on 9/19/2019 with the curing process starting on the 20th. The rink has been curing for 14 days know it is set up enough for equipment to be used on the rink. Minnesota Ice has been prepping for the dasher boards to be installed by removing the exposed insulation layer and installing the rubber joint expansion. Rink System, the dasher board company is set to be onsite 10/5/2019 to start the install of the dasher boards. Drainage and piping for mechanical is currently being installed.

Rink two had the existing heat pipe removed from the mechanical room to the rink so that the pipes under the rink could be pressure tested. Unfortunately the pipes under rink two did not hold pressure for more than two minutes, meaning that we have numerous areas of failed pipe. Through this entire process we have located numerous areas were drainage did not have the correct pitch for water flow as well as drainage that was installed above and not below heat pipes, meaning water needed to raise above the pipes before getting to the drainage. The pipes that have been removed are rusted from the outside in which is from sitting in water for extended periods of time. Currently if the district is going to operate with two ice rinks, rink #2 will need to be replaced in 2020. The photos below show what a section of the removed pipe leading to rink two looks like with three thumb size holes in the pipe. The second photo shows drain lines that are above the pipes causing them to sit in water. Second photo was taken on Wednesday and was another drainage obstacle that needed to be overcome.

The changes to the drainage are being made as construction is ongoing to assure we stay on schedule but also assure that we are properly draining these areas. A more detailed report with continued progress will be given at the October B&G meeting.





2020 Capital Projects Budget

At the October 15th B&G Committee Meeting staff will be presenting the 2020 Capital Items to be budgeted for 2020. Staff will be looking to gain Board approval for the proposed capital item budgets so that we can finalize the 2020 Budget. These items include the Club renovation project, the OSLAD grant projects, and an exciting new Pickleball plan, as well as the request for the reconstruction of ice rink #2 among other things. All projects and their funding will be presented for discussion and approval. Since this will include both the Club renovation and the Pickleball solution any interested individuals from prior meetings will be invited as well as all community reps.

IAPD 2019 Legal Symposium

Thursday, November 14, 2019 at 8:15 am – 2:30 pm
The Conference Center/Hyatt Lodge
2715 Jorie Blvd
Oak Brook, IL 60523
PLEASE LET MONICA KNOW IF YOU WOULD LIKE TO ATTEND
(so far commissioners attending are Robert, Ron, and Craig)

IAPD Best of the Best Awards Gala

Friday, November 1st Wheeling Park District's Chevy Chase Country Club 1000 N Milwaukee Ave.

IF YOU HAVEN'T ALREADY, PLEASE LET MONICA KNOW IF YOU WOULD LIKE TO ATTEND

(so far commissioners attending are Robert, Ron, Pat K, Pat M, Raj +1, and Craig)

IAPD Conference

January 23-25

IF YOU HAVEN'T ALREADY, PLEASE LET MONICA KNOW IF YOU WOULD LIKE TO ATTEND

(so far commissioners attending are Lili, Keith, Ron, Pat M, Raj, and Craig)

October 11, 2019

Upcoming Events

- Oct 12 Final Challenge Golf Outing
- Oct 12 Pumpkin Fest
- Oct 13 Pro AM Scramble Golf Outing
- Oct 16 Raptors in your Neighborhood
- Oct 19 Wildflower Seed Collection Volunteer Opportunity
- Oct 19 Trunk or Treat
- Oct 19 Parent's Night Out
- Oct 22 Teen Field Trip Poplar Creek Bowl
- Oct 26 Preschool Halloween Bash
- Oct 26 Pumpkin Swim
- Oct 27 Pumpkin Skate
- Oct 30 Trick-or-Treat Climb