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**MINUTES
RECREATION COMMITTEE
September 10, 2019**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on September 10, 2019 at 7:26 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman K. Evans, Commissioner Chhatwani, Comm Rep Macdonald, Wittkamp

Absent: Comm Rep Dressler, Henderson, Neel

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Huguen

Audience: President Kaplan, Commissioners R. Evans, McGinn, Kinnane, Kilbridge, Comm Rep Aguilar and Wilson

2. Approval of Agenda:

Commissioner Chhatwani made a motion, seconded by Comm Rep Wittkamp to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner Chhatwani made a motion, seconded by Comm Rep Macdonald to approve the minutes of the August 13, 2019 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. **Old Business:**

None

6. **New Business:**

A. 2020-2024 CMP Finalized / M19-089:

Executive Director Talsma reviewed the report encouraging everyone to view it online. He also gave credit to C&M Manager Burgess for the excellent job on the graphics and presentation of the report. He noted that it would go to the board for final approval and then on line for all to view.

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to recommend the board approve the 2020-2024 CMP as presented and outlined in M19-089. The motion carried by voice vote.

B. Balanced Scorecard/M19-090:

Executive Director Talsma reviewed the scorecard noting that the graphics had been provided by Director Hopkins and that the report was a snap shot of the district.

Commissioner Chhatwani made a motion, seconded by Comm Rep Macdonald to recommend the board approve the Balanced Scorecard 2019 2nd quarter. The motion carried by voice vote.

C. Recreation Board Report/19-091:

Director Kapusinski reviewed the report noting that August was a wrap up of summer and that Party in the Park had been very successful with over 2500 participants.

She also thanked everyone that participated in the Volunteer Appreciation Night. Chairman K. Evans asked about the fitness court usage and Executive Director Talsma noted that many families had the opportunity to experience the new court.

Director Kapusinski also noted that the district launched 31 new free memberships for which the district received payment. She noted that they would continue to promote the program.

Chairman K. Evans asked if there was any follow up on this program for those that stopped participating. Director Kapusinski noted that she viewed the rosters and would continue to do so. Executive Director Talsma noted that that staff would look at a retention management program for this.

Commissioner McGinn asked about the +33 memberships at TC and the -35 memberships from WRC. Executive Director Talsma explained that they had Orange Theory open on the north side as well as another fitness center next to First Place Sports Bar also on the north side. Discussion ensued regarding tracking those memberships and if they left WRC to participate at another park district fitness center. Director Kapusinski noted that each cancellation for WRC and TC was reviewed by the facility manager.

Commissioner Kinnane asked if the free memberships were all new participants and Director Kapusinski noted that most were but some were transfers.

Chairman K. Evans asked about removing a racquetball court and Executive Director Talsma noted that was an option and discussed in the CMP.

Director Kapusinski noted that 50+ had held a successful Open House; that EC had started the end of August; Soccer was up 70 participants and Hockey was doing well, especially with the edition of the Prime hockey program.

She noted that Seascape had extended their hours to include Labor Day and that they had submitted and won an IAPD award for their partnership with the National Outdoor Fitness Campaign for the installation at Fabbrini Park.

President Kaplan asked if the district was promoting the new fitness court and Director Kapusinski noted that they were.

Commissioner Chhatwani asked for details on the Village's 60th and it was noted to be from 11:30 – 4 inside the Sears Center.

Commissioner Chhatwani made a motion, seconded by Comm Rep Wittkamp to send the Rec Report M19-091 to the board as presented. The motion carried by voice vote.

D. BPC and The Club Report/M19-087:

Executive Director Talsma reviewed the report noting that rounds were down at BPC but revenue up from outings and FEB.

He also noted that The Club began the process of sending bids for The Club renovation project though it is only to obtain preliminary numbers. It was noted that they had finalized the interviews for the Fitness Manager.

Comm Rep Macdonald made a motion, seconded by Commissioner Chhatwani to send the BPC and The Club Report M19-087 to the board as presented. The motion carried by voice vote.

7. **Committee Member Comments:**

Commissioner Chhatwani congratulated staff on the Best of the Best IAPD award.

Comm Rep Macdonald noted that he thought the Balanced Scorecard information great.

Chairman K. Evans said the new fitness court seemed to be popular, even with the kids.

8. **Adjournment:**

Commissioner Chhatwani made a motion, seconded by Comm Rep Macdonald to adjourn the meeting at 7:50 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary